

# CITY OF BELMONT

## Ruth Faulkner Library

### Fake the Facts

#### Year 4 to Year 6

#### Overview

Try to pull the wool over the eyes of your friends and teachers by inventing fake facts. Test your internal lie detector and learn how to use librarian tricks to separate the truth from a tall story. Will your team win the game and become the champions of truth?

#### Duration

90 minutes

A facilitated experience with a Library and Museum Programs Officer. A 30 minute self-guided tour of the library and museum is also available. Workshops and tours can be combined to create a tailored full day excursion.



#### Class Experience

- Explore why people can be tricked by fake information
- Research basic facts on assigned topics
- Present a persuasive argument
- Identify parts and purpose of digital texts
- Participate in an interactive game to identify the truth from fact facts

#### Bookings

Bookings are free, subject to availability. Email [libraryandmuseum@belmont.wa.gov.au](mailto:libraryandmuseum@belmont.wa.gov.au), phone (08) 9477 7150 or visit [belmont.wa.gov.au](http://belmont.wa.gov.au) to book.



# CITY OF BELMONT

## Ruth Faulkner Library

### Western Australian Curriculum Links

Year Four	Year Five	Year Six
Language - Text structure and organisation (ACE-LA1793)	Language – Text structure and organisation (ACELA1504)	Language – Language for interaction (ACELA1517)
Language – Language for interaction (ACELA1489)	Literacy – Texts in context (ACELY1698)	Literacy – Interacting with others (ACELY1709, ACELY1816)
Literacy – Interacting with others (ACELY1687, ACELY1688)	Literacy - Interpreting, analysing, evaluating (ACELY1703)	Literacy – Interpreting, analysing, evaluating (ACELY1711, ACELY1713)
Humanities and Social Sciences skills - Analysing (WAHASS31, WAHASS33)	Humanities and Social Sciences skills – Questioning and researching (WAHASS50)	Humanities and Social Sciences skills – Questioning and researching (WAHASS50)
	Humanities and Social Sciences skills – Analysing (WAHASS55)	Humanities and Social Sciences skills – Analysing (WAHASS55)

## At the Belmont Community Hub

### Facilitated Program

The facilitated learning experience of Fake the Facts takes place in one of our flexible learning spaces. This hands-on experience, facilitated by our experienced staff, will guide children in some basic research techniques and identification of credible sources. After investigating their assigned facts they will participate in a game show style activity in which the class will try to identify fact from fiction.

Please have your students split into four or five groups of six students for this session (depending on the number of students and adults). Ideally, each group will have one adult supervisor to assist them with activities.

### Self-guided Experience

The self-guided component of your visit takes place in the library and museum. Using the questions and picture prompts contained within the Self-Guided Challenges sheet group leaders will be able to assist students to explore Ruth Faulkner Library and Belmont Museum.

# CITY OF BELMONT

## Ruth Faulkner Library

### Celebrate History with the Courtlands Kindergarten to Year 3

#### Overview

What was life like in the olden days? Meet the Courtland family and discover how they lived, worked and celebrated special occasions in the Belmont community.

#### Duration

60 to 90 minutes

A facilitated experience with a Library and Museum Programs Officer. A 30 minute self-guided tour of the library and museum is also available. Workshops and tours can be combined to create a tailored full day excursion.



#### Class Experience

- An introduction to the Courtland family tree and the ways family members contributed to the local community.
- View historical museum artefacts that belonged the Courtland family.
- Participate in hands-on activities to imagine life in the past and compare it to their personal experience.

#### Bookings

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# CITY OF BELMONT

## Ruth Faulkner Library

### Western Australian Curriculum Links

Kindergarten	
Identity – Building a sense of belonging (Outcome 1.1B)	
Identity – Displaying a positive image of self, their family, culture and communities (Outcome 1.3B)	
Connecting and contributing – Exploring the diversity of cultures, heritage, backgrounds and traditions to broaden their understanding of the world (Outcome 2.2A)	
Learning and thinking – Reflecting on learning and thinking and transferring and adapting what they have learned (Outcome 4.2A)	
Pre-primary	Year One
Knowledge and understanding – History (ACHASSK012, ACHASSK013)	Knowledge and understanding – History (ACHASSK028, ACHASSK029, ACHASSK030)
Humanities and Social Sciences skills – Questioning and researching (WAHASS02, WAHASS03)	Humanities and Social Sciences skills – Questioning and researching (WAHASS14)
Humanities and Social Sciences skills – Analysing (WAHASS06)	
Humanities and Social Sciences skills – Communicating and reflecting (WAHASS10)	
Year Two	Year Three
Knowledge and understanding – History (ACHASSK044, ACHASSK046)	Knowledge and understanding – History (ACHASSK062)
Humanities and Social Sciences skills – Questioning and researching (WAHASS14)	Humanities and Social Sciences skills – Questioning and researching (WAHASS26)

## At Belmont Hub

### Facilitated Program

Please have your students split into four or five groups of six students for this session (depending on the number of students and adults). Each group will require one adult supervisor to assist them with activities.

### Self-guided Experience

The self-guided component of your visit takes place in the library and museum. Using the questions and picture prompts contained within the Self-Guided Challenges sheet group leaders will be able to assist students to explore Ruth Faulkner Library and Belmont Museum.

# CITY OF BELMONT

## Ruth Faulkner Library

### Build a Belmonster Adventure

#### Year 2 to Year 4

#### Overview

Where do the amazing stories in a library come from? Discover how authors and illustrators work together to bring a book (or ebook) to life. In this learning experience, students will use a writing prompt to collaboratively create an original Belmonster Adventure.

#### Duration

90 minutes

A facilitated experience with a Library and Museum Officer. A 30 minute self-guided tour of the library and museum is also available. Workshops and tours can be combined to create a tailored full day excursion.

#### Class Experience

- Explore different book formats available from the Ruth Faulkner Library
- Collaborate with class members to write a Belmonster narrative
- Participate in hands-on activities and create hard-copy, audio and ebook versions

#### Bookings

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# CITY OF BELMONT

## Ruth Faulkner Library

### Western Australian Curriculum Links

Year Two - English	Year Three - English
Language – Text structure and organisation (ACE-LA1469, ACELA1470)	Language – Expressing and developing ideas (ACELA1483)
Language – Expressing and developing ideas (ACELA1463)	Literature – Creating literature (ACELT1791)
Literature – Creating Literature (ACELT1593)	Literacy – Interacting with others (ACELY1792)
Literacy – Interacting with others (ACELY1666, ACELY1789)	Literacy – Creating texts (ACELY1682, ACELY1865)
Literacy – Creating texts (ACELY1671, ACELY1674)	Making – Ideas (ACAMAM058)
Making – Ideas (ACAMAM054)	
Making – Production (ACAMAM056)	

## At Belmont Hub

### Facilitated Program

The facilitated learning experience of Build a Belmonster Adventure takes place in one of our flexible learning spaces. This hands-on experience, facilitated by our experienced staff, guides students through the process of using prompts to spark their creative writing ideas. Children will be supported as they collaborate with peers to publish their story in a range of formats.

Please have your students split into four or five groups of six students for this session (depending on the number of students and adults). Ideally, each group will have one adult supervisor to assist them with activities.

### Self-guided Experience

The self-guided component of your visit takes place in the library and museum. Using the questions and picture prompts contained within the Self-Guided Challenges sheet, group leaders will be able to assist students to explore Ruth Faulkner Library and Belmont Museum.

# CITY OF BELMONT

## Ruth Faulkner Library

### Storytime Experience Pre-Primary and Year One

#### Overview

What happens at your local library? In this learning experience, students will experience an engaging storytime experience and an age appropriate introduction to library services.

#### Duration

One hour facilitated experience with a Library and Museum Programs Officer. A guided tour of the library and museum is also available. Workshops and tours can be combined to create a tailored full day excursion.

#### Class Experience

- Explore different book formats, language styles and multicultural stories
- Interactive language activities utilising rhymes, songs, movement and picture book art
- Greetings in other languages

#### Bookings

Bookings are free, subject to availability. Email [libraryandmuseum@belmont.wa.gov.au](mailto:libraryandmuseum@belmont.wa.gov.au), phone (08) 9477 7150 or visit [belmont.wa.gov.au](http://belmont.wa.gov.au) to book.



# CITY OF BELMONT

## Ruth Faulkner Library

### Western Australian Curriculum Links

Pre-primary	Year One
Language – Language Variation and Change (ACELA1426)	Language – Language variation and change (ACELA1443)
Language – Text structure and organisation (ACELA1433)	Language – Language for interaction (ACELA1787)
Literacy – Interacting with others (ACELY1646, ACELY1784)	Literature – Literature and context (ACELT1581)
	Literature – Examining literature (ACELT1585)
	Literacy – Interacting with others (ACELY1656, ACELY1788)

### At Belmont Hub

#### Facilitated Program

The facilitated learning takes place in the Ruth Faulkner Library Children’s Space. This interactive experience, facilitated by our experienced staff, engages children through stories, rhymes, songs, guided activities and movement.

#### Guided Tour

The component of your visit takes place in the library and museum. Children will tour the library and museum facilities and receive age appropriate information about library and museum services and staff. Depending on equipment and rooms in use the tour may include a behind the scenes look at the City’s audio-visual recording room, artefact restoration room, robotic returns machine and more.

# CITY OF BELMONT

## Ruth Faulkner Library

### Excursion Essentials

## Out City, Our Staff

### The History of the City of Belmont

The municipality of Belmont was established in 1898 as the Belmont Road Board. Today, the City of Belmont – City of Opportunity is a thriving municipality with extensive parklands and some outstanding facilities such as Belmont Hub which houses the Ruth Faulkner Library, Belmont Museum and much more.

### External Provider Information

City of Belmont children's program facilitators and children's program volunteers have a current Working with Children Check. It is a pre-employment requirement that staff of the City of Belmont provide a National Police Clearance.

Some City of Belmont staff hold current senior first-aid certificates. First Aid kits are available throughout the Belmont Hub.

### Public Liability Insurance

Insurer: LGIS Liability

Limit of Liability: \$100,000,000

Public Liability Certificate of Currency document is included at the end of this document.

### Evacuation Plan

A copy of the Belmont Hub Evacuation Diagram is included at the end of this document.



# CITY OF BELMONT

## Ruth Faulkner Library

### **Emergency Response Plan**

In the event of an emergency it is essential that all school visitors follow directions from City of Belmont staff and wardens who will be wearing red or yellow hats.

Belmont Hub is equipped with an Emergency Warning System. A siren will indicate when an evacuation is underway. If evacuation is required all visitors will be assembled at the closest muster point as directed by wardens.

Teachers will need to do a roll call and must immediately notify City of Belmont wardens if any students are missing. It is highly recommended that school supervisory teams have access to a list of names of participating students, supervisors' contact telephone numbers, student medical information and relevant health information of supervisors.

While some of our staff members have first aid training, it is the responsibility of the school to provide basic first aid to the students. Our staff will assist if possible.

### **Supervisor/Supervisory Team**

It is a school requirement to provide a supervisory team for excursions to Belmont Hub. The school supervisory team must accompany students throughout the excursion, actively monitor behaviour and intervene as necessary. School supervisory teams are encouraged to prepare students for the visit by outlining expected behaviour and learning outcomes.

City of Belmont staff members are located throughout Belmont Hub, and while they will not undertake any role in a supervisory context, they will intervene where behaviour or activities put displays and/or the safety of individuals and other visitors at risk.

### **Supervision Strategies**

The City of Belmont requires a ratio of 1 adult to 6 students, with a mandatory minimum of 2 supervisors per school supervisory team.

We recommend that each adult helper be responsible for a small group of children. Please ensure that each adult supervisor is aware of their role in regards to the behaviour and safety of your students.

### **Identification of Excursion Participants**

Identification of excursion participants is the responsibility of the visiting school. It can be useful to City of Belmont staff if students are dressed in school uniform, for clear identification, and if the school supervisory team members wear a name badge.

City of Belmont staff members will be present at all times and will wear a uniform and name badge.

# CITY OF BELMONT

## Ruth Faulkner Library

### Belmont Hub

#### Purpose of the Excursion

Belmont Hub caters learning experiences to students of all ages. Ruth Faulkner Library and Belmont Museum offer a range of facilitated programs for school students, led by our experienced team of facilitators and volunteers. Self-guided experiences are also available for those classes who wish to explore the library and museum on their own. All learning experiences have been developed to support the Australian Curriculum, in History, English and critical and creative thinking learning areas. Excursions to Belmont Hub provide an opportunity to engage with historical artefacts, stories and specialist information.

#### Environment

Belmont Hub is a state-of-the-art smart building and is fully accessible. Please advise if you have any participants with special needs so we can ensure full participation during the visit.

Toilets (including wheelchair accessible toilets) and water bottle refill stations can be found on both levels of Belmont Hub. The surrounding plaza areas comprise a paved open area, an edible garden and the adjacent Faulkner and Volcano Parks. These parks offer grassed areas, a gazebo, and play equipment. Faulkner Park also features a shallow lake. Volcano Park is surrounded by a fence, with self-closing gates along both Progress Way and Abernathy Road. Water refill stations area also accessible within Volcano Park.

Belmont Hub has limited space available for storage of lunches and school bags. It is preferred that school bags are not brought on site and lunches are stored in a large tub, which can be left in a designated area. Please note that the area may not be secured.

#### Transport

Transport to and from the venue remains the responsibility of the visiting school. Belmont Hub is accessible by public transport. Belmont Forum bus stops are situated directly outside the building on Wright Street.

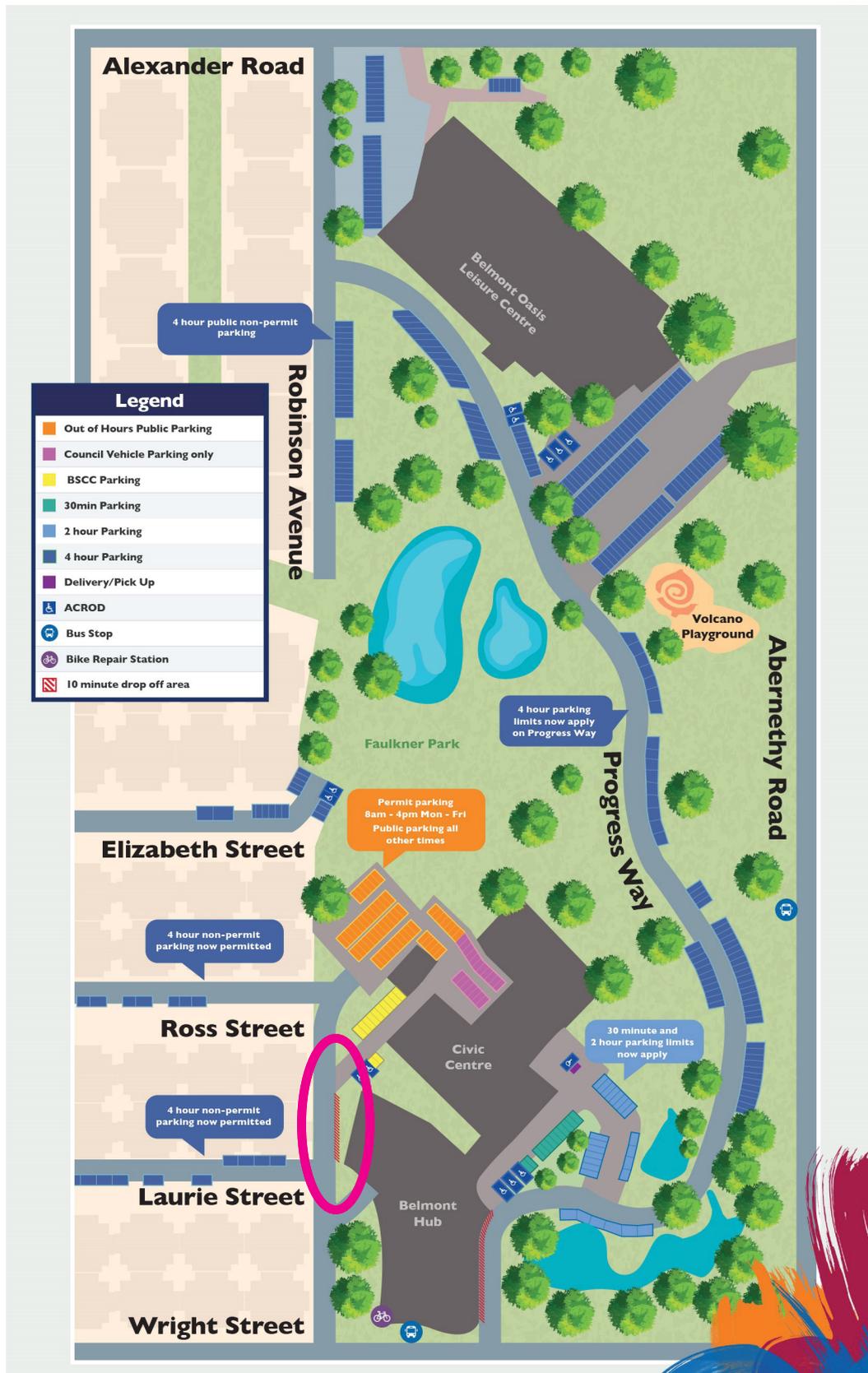
Private buses can use the 10 minute drop-off/pick-up bays situated on Progress Way and Robinson Avenue adjacent to Belmont Hub - circled in pink on the next page. For library and museum excursions please have your group walk around the building and enter through the Library and Museum Main Entrance located to the North-East. For excursions at The Glasshouse please meet your facilitator at the entrance near Faulkner Park.

Arrival 15 minutes before your scheduled excursion time would be appreciated. If your arrival is delayed please call (08) 9477 7150 and let us know.

We look forward to seeing you!

# CITY OF BELMONT

## Faulkner Civic Precinct Parking Map





10 July 2023

To Whom it May Concern,

**LGISWA**  
 ABN 59 780 338 975  
 Managed by  
**JLT Risk Solutions Pty Ltd**  
 ABN 69 009 098 864  
 Level 3, 170 Railway Pde  
 WEST LEEDERVILLE WA 6007  
 PO Box 1003  
 WEST PERTH WA 6872  
 Tel +61 8 9483 8888  
 Fax +61 8 9483 8898  
[www.lgiswa.com.au](http://www.lgiswa.com.au)

**Certificate of Currency**

**Our Ref: 000007**

<b>PROTECTION</b>	Combined Liability
<b>MEMBER</b>	City of Belmont
<b>BUSINESS</b>	Municipal or other Local Government Authorities, and all incidental and associated functions of The Member pursuant to the Local Government Act
<b>PERIOD OF PROTECTION</b>	From: 30 June 2023 at 4 PM Local Time (WA). To: 30 June 2024 at 4 PM Local Time (WA).
<b>GEOGRAPHICAL SCOPE</b>	Anywhere in the World excluding USA and Canada
<b>JURISDICTIONAL SCOPE</b>	Australia
<b>GOVERNING LAW OF CONTRACT</b>	Australian
<b>INTEREST PROTECTED</b>	<b>Section A</b> Legal liability to third parties for injury and/or damage to property caused by an occurrence in connection with the Member’s business.  <b>Section B</b> Professional Indemnity
<b>LIMITS OF LIABILITY</b>	<b>Section A</b> Public Liability \$100,000,000 any one occurrence Products Liability \$100,000,000 any one occurrence and in the aggregate any one period of protection.  <b>Section B</b> Professional Indemnity \$100,000,000 any one occurrence and in the aggregate any one period of protection.



**PROTECTION PROVIDER**      LGISWA

**MEMBER NUMBER**              000007

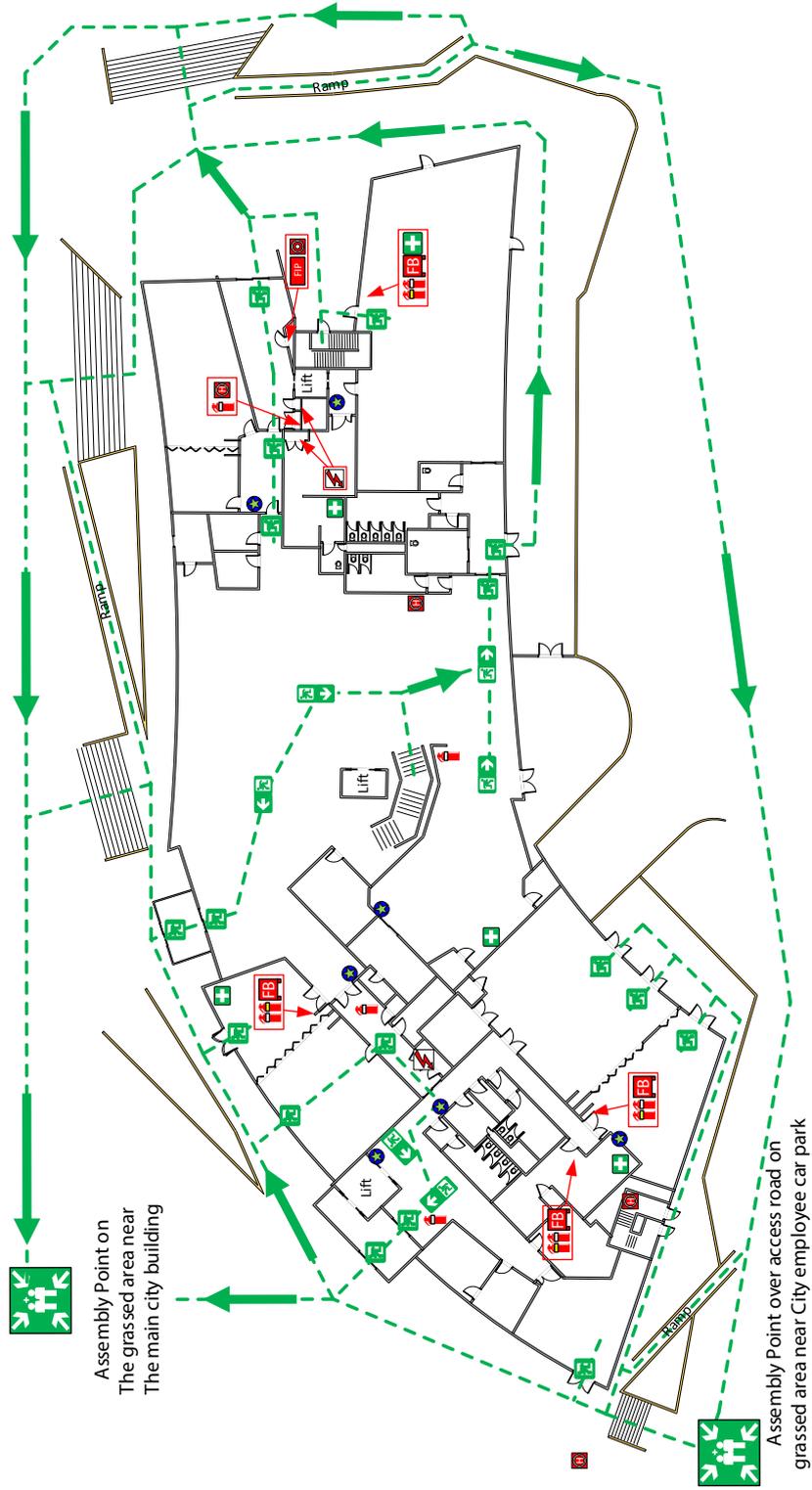
This certificate of currency provides a summary of the policy cover and is current on the date of issue. It is not intended to amend, extend, replace or override the policy terms and conditions contained in the actual policy document. This certificate of currency is issued as a matter of information only and confers no rights upon the certificate holder. We accept no responsibility whatsoever for any inadvertent or negligent act, error or omission on our part in preparing these statements or in transmitting this certificate by email or for any loss, damage or expense thereby occasioned to any recipient of this letter.

A handwritten signature in black ink, appearing to read 'Udam Wickremaratne', is written over a light grey rectangular background.

Udam Wickremaratne  
Portfolio Manager - Liability and Property

# Evacuation Diagram

Belmont Community Hub – Ground Floor  
 213 Wright Street, Cloverdale WA 6105  
 Closest Cross Road: Robinson Avenue



Assembly Point on  
 The grassed area near  
 The main city building

Assembly Point over access road on  
 grassed area near City employee car park

## EMERGENCY INFORMATION



In case of emergency contact:  
**Police, Fire or Ambulance**  
 (life threatening) **000**

Police (non-urgent) 131 444  
 SES 132 500

## EMERGENCY PROCEDURES

When directed by your Warden or when alarm is sounded:

- Evacuate the building via the nearest safe exit
- Proceed to the assembly area, or as directed by your Warden or Emergency Services
- Remain at the assembly area until directed by your Warden or Emergency Services

**Do not re-enter the building until instructed by your Warden or the Emergency Services.**

## LEGEND



- Powder Extinguisher
- Wet Chemical Extinguisher
- CO<sub>2</sub> Fire Extinguisher
- H<sub>2</sub>O Extinguisher
- Fire Blanket
- Hydrant
- Electrical Distribution Panel
- First Aid Kit
- Fire Indication Panel
- Manual Alarm Point
- Emergency Exit
- Assembly Area
- Emergency Egress
- "You Are Here"

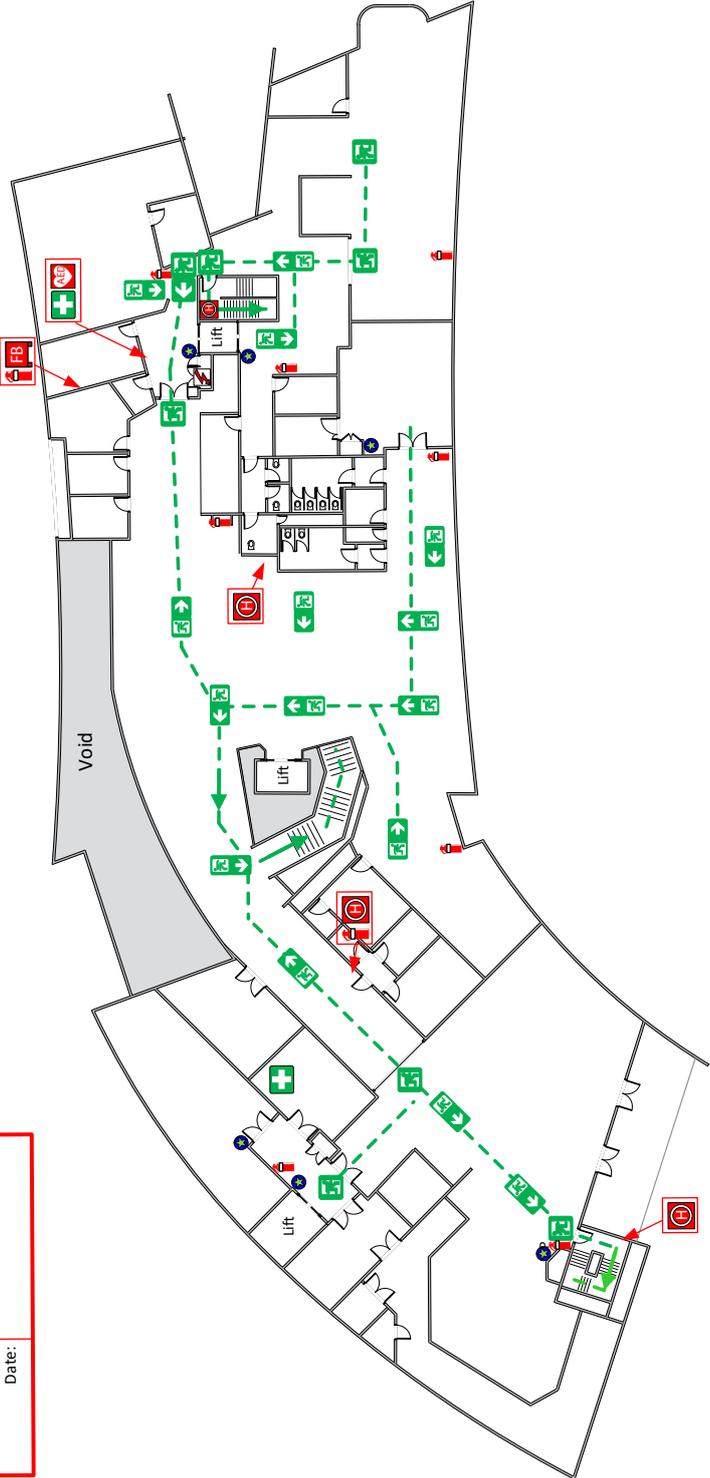
APPROVED for PRODUCTION	
Client Signature:	
Print Name:	
Date:	

# Evacuation Diagram

Belmont Community Hub – Level 1  
 213 Wright Street, Cloverdale WA 6105  
 Closest Cross Road: Robinson Avenue



APPROVED for PRODUCTION	
Client Signature:	
Print Name:	
Date:	



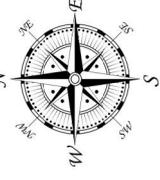
<b>EMERGENCY INFORMATION</b>	 <p><b>In case of emergency contact:</b>  <b>Police, Fire or Ambulance (life threatening) 000</b></p> <p><b>Police (non-urgent) 131 444</b>  <b>SES 132 500</b></p>
<b>EMERGENCY PROCEDURES</b>	<p>When directed by your Warden or when alarm is sounded:</p> <p>Evacuate the building via the nearest safe exit              Proceed to the assembly area, or as directed by your Warden or Emergency Services              Remain at the assembly area until directed by your Warden or Emergency Services</p> <p><b>Do not re-enter the building until instructed by your Warden or the Emergency Services.</b></p>
<b>LEGEND</b>	<ul style="list-style-type: none"> <li> Powder Extinguisher</li> <li> Hydrant</li> <li> Fire Blanket</li> <li> Electrical Distribution Panel</li> <li> Automated External Defibrillator</li> <li> First Aid Kit</li> <li> Emergency Exit</li> <li> Assembly Area</li> <li> Emergency Egress</li> <li> "You Are Here"</li> </ul>

# Evacuation Diagram

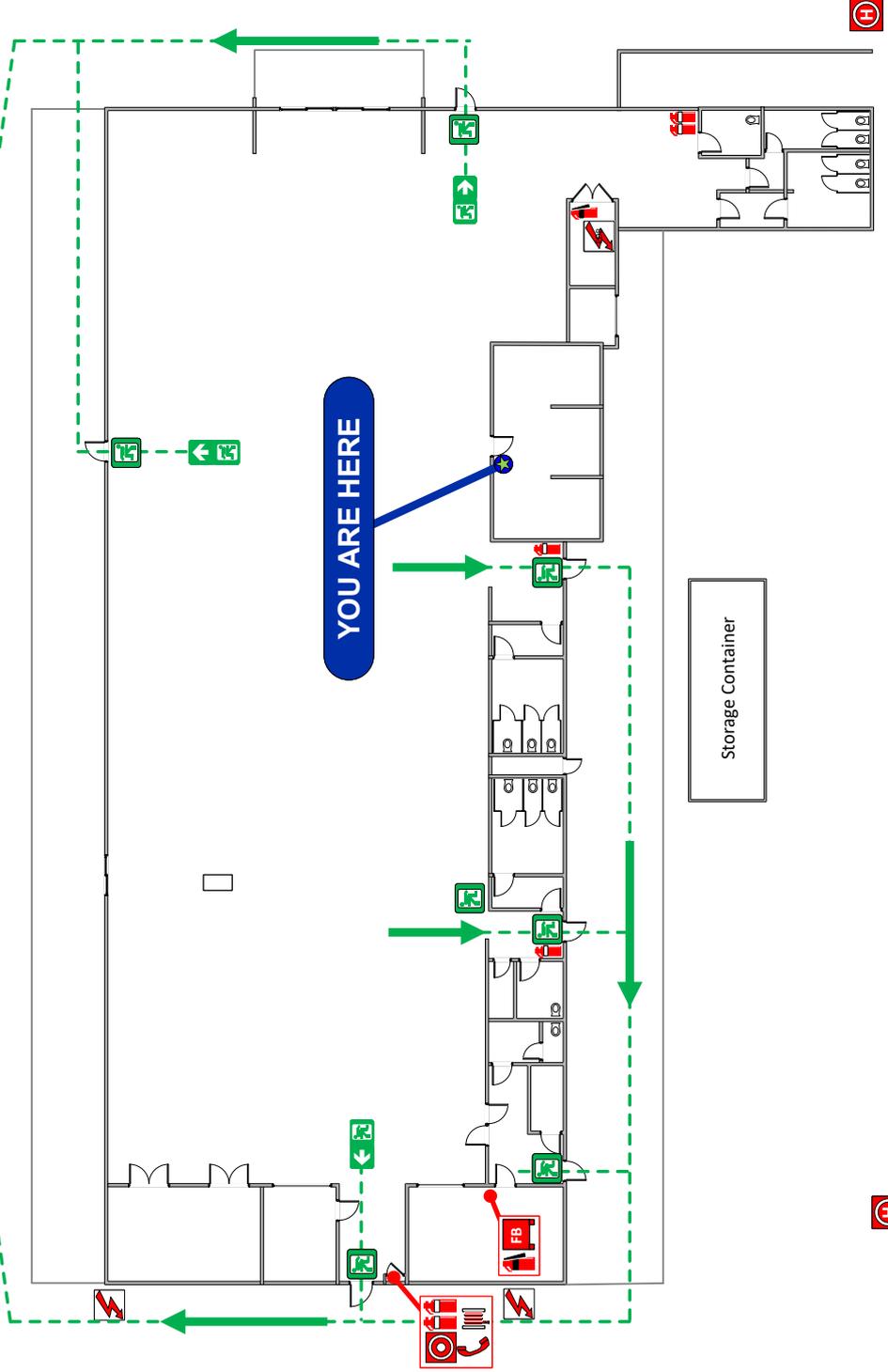
The Glass House

215 Wright St, Cloverdale WA 6105

Closest Cross Road: *Progress Way*



Assemble at Rotunda



## EMERGENCY INFORMATION



In case of emergency contact:

- **Police, Fire or Ambulance (life threatening) 000**
- **Police (non-urgent) 131 444**
- **SES 132 500**

## EMERGENCY PROCEDURES

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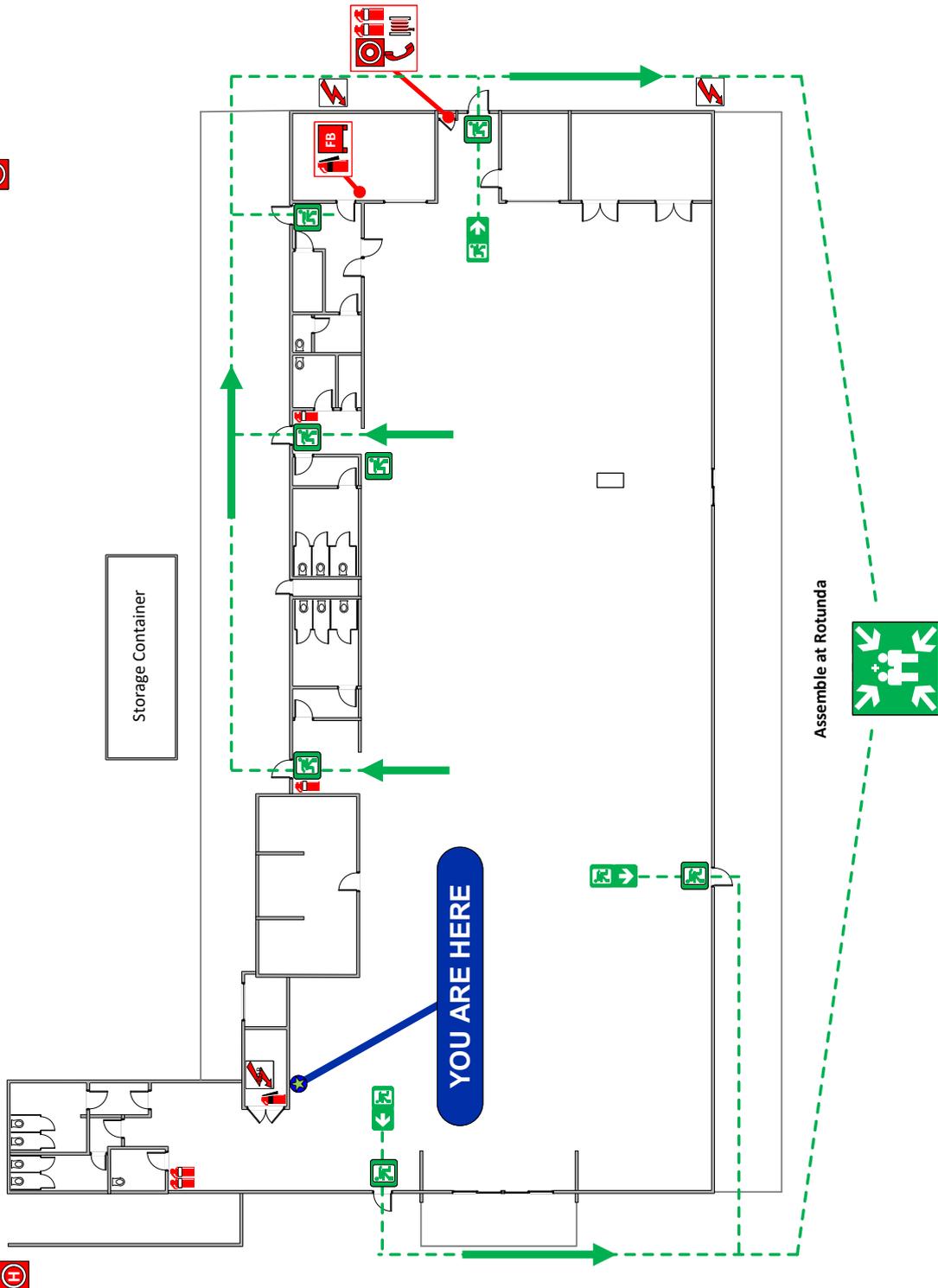
- Powder Extinguisher
- CO<sub>2</sub> Fire Extinguisher
- Fire Blanket
- Hose Reel
- Hydrant
- Manual Alarm Point
- Electrical Switchboard
- Warden Phone
- Emergency Exit
- Assembly Area
- Emergency Egress
- "You Are Here"





# Evacuation Diagram

The Glass House  
 215 Wright St, Cloverdale WA 6105  
 Closest Cross Road: *Progress Way*



Assemble at Rotunda



**igls**  
 Version 1 - Not to scale, Emergency Egress Only  
 Date of Review: August 2022

## EMERGENCY INFORMATION



In case of emergency contact:

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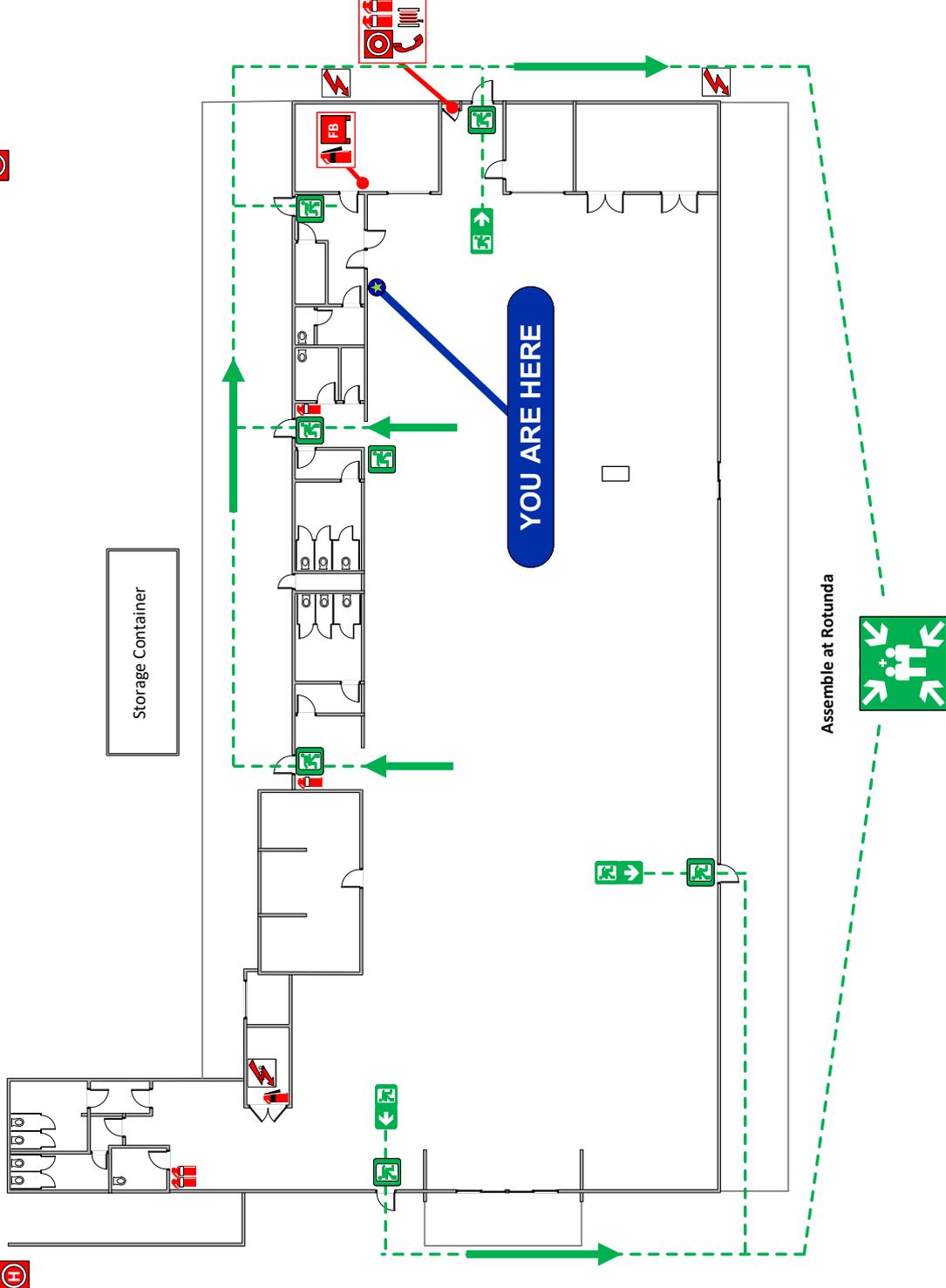
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	Hydrant
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	Emergency Egress
	"You Are Here"

# Evacuation Diagram

The Glass House  
 215 Wright St, Cloverdale WA 6105  
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Assemble at Rotunda



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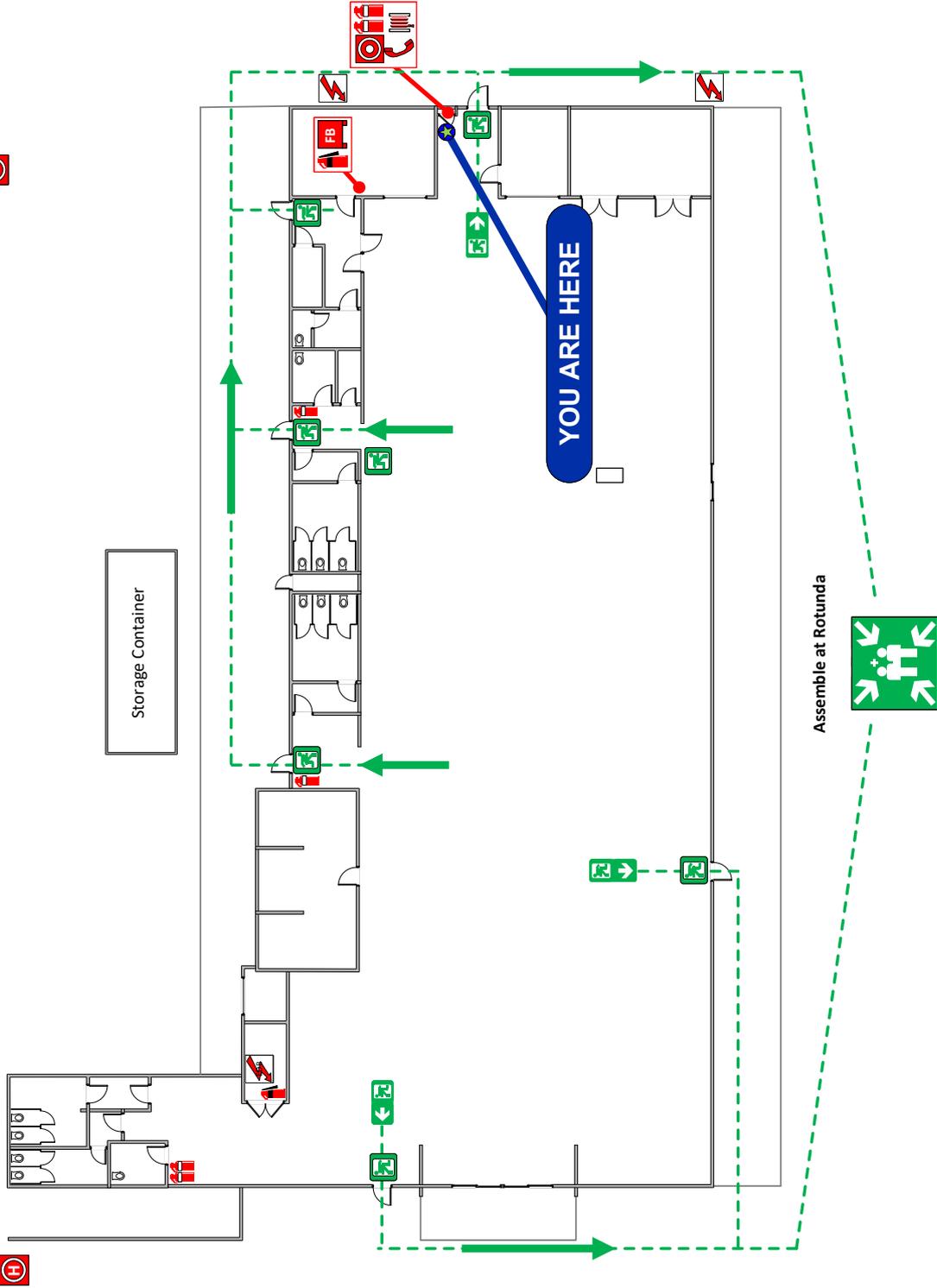
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# Evacuation Diagram

The Glass House

215 Wright St, Cloverdale WA 6105

Closest Cross Road: *Progress Way*



Assemble at Rotunda



Version: 1 - Not to scale, Emergency Egress Only  
 Date of Review: August 2022



## EMERGENCY INFORMATION



In case of emergency contact:

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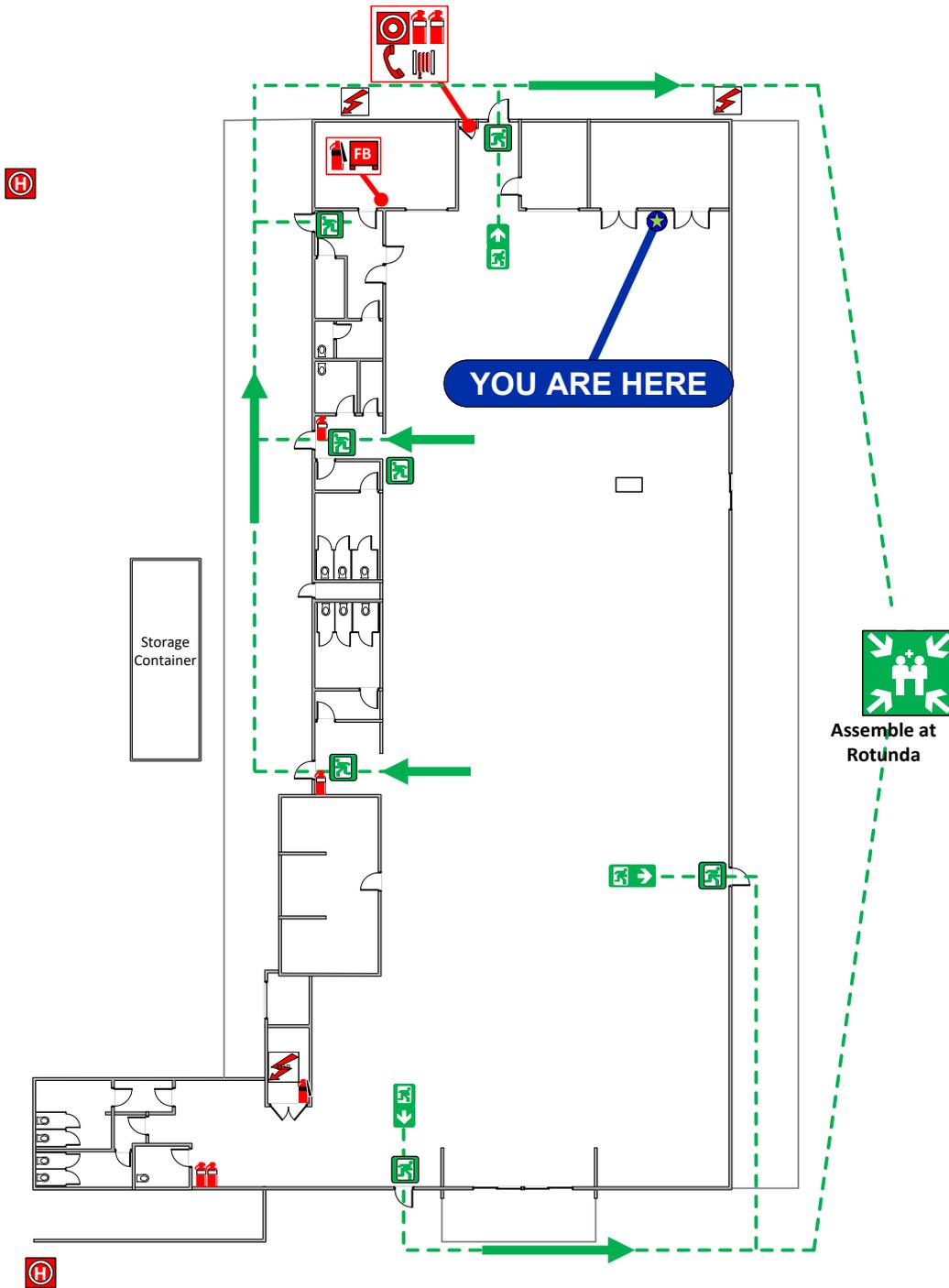
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# Evacuation Diagram

The Glass House  
215 Wright St, Cloverdale WA 6105  
Closest Cross Road: Progress Way



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LEGEND	
           	<p>Powder Extinguisher</p> <p>CO<sub>2</sub> Fire Extinguisher</p> <p>Fire Blanket</p> <p>Hose Reel</p> <p>Hydrant</p> <p>Manual Alarm Point</p> <p>Electrical Switchboard</p> <p>Warden Phone</p> <p>Emergency Exit</p> <p>Assembly Area</p> <p>Emergency Egress</p> <p>"You Are Here"</p>
<p>Version: 1 – Not to scale Emergency Egress Only            Date of Issue: August 2022            Date of Review: August 2027</p>	



# Evacuation Diagram

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 215 Wright St, Cloverdale WA 6105  
 Closest Cross Road: Progress Way



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When directed by your Warden or when alarm is sounded: <ul style="list-style-type: none"> <li>• Evacuate the building via the nearest safe exit</li> <li>• Proceed to the assembly area, or as directed by your Warden or Emergency Services</li> <li>• Remain at the assembly area until directed by your Warden or Emergency Services</li> </ul> <p><b>Do not re-enter the building until instructed by your Warden or the Emergency Services.</b></p>	
LEGEND	
           	Powder Extinguisher CO <sub>2</sub> Fire Extinguisher Fire Blanket Hose Reel Hydrant Manual Alarm Point Electrical Switchboard Warden Phone Emergency Exit Assembly Area Emergency Egress "You Are Here"
Version: 1 – Not to scale Emergency Egress Only Date of Issue: August 2022 Date of Review: August 2027	





# Evacuation Diagram

The Glass House  
 215 Wright St, Cloverdale WA 6105  
 Closest Cross Road: Progress Way



## EMERGENCY INFORMATION



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• **Police, Fire or Ambulance (life threatening) 000**

- Police (non-urgent) 131 444
- SES 132 500

## EMERGENCY PROCEDURES

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**Do not re-enter the building until instructed by your Warden or the Emergency Services.**

## LEGEND

	Powder Extinguisher
	CO <sub>2</sub> Fire Extinguisher
	Fire Blanket
	Hose Reel
	Hydrant
	Manual Alarm Point
	Electrical Switchboard
	Warden Phone
	Emergency Exit
	Assembly Area
	Emergency Egress
	"You Are Here"

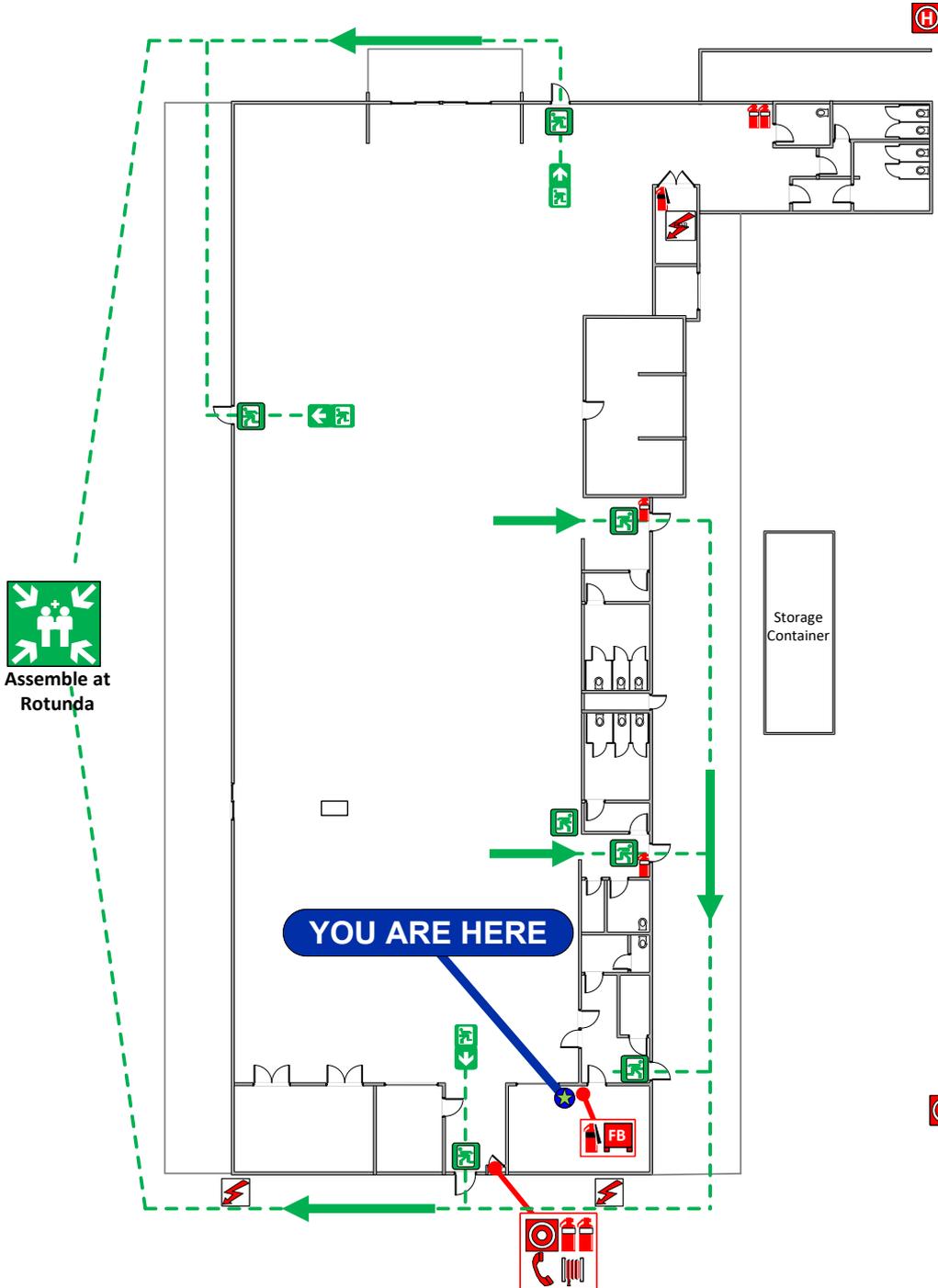


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The Glass House  
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## LEGEND

- Powder Extinguisher
- CO<sub>2</sub> Fire Extinguisher
- Fire Blanket
- Hose Reel
- Hydrant
- Manual Alarm Point
- Electrical Switchboard
- Warden Phone
- Emergency Exit
- Assembly Area
- Emergency Egress
- "You Are Here"

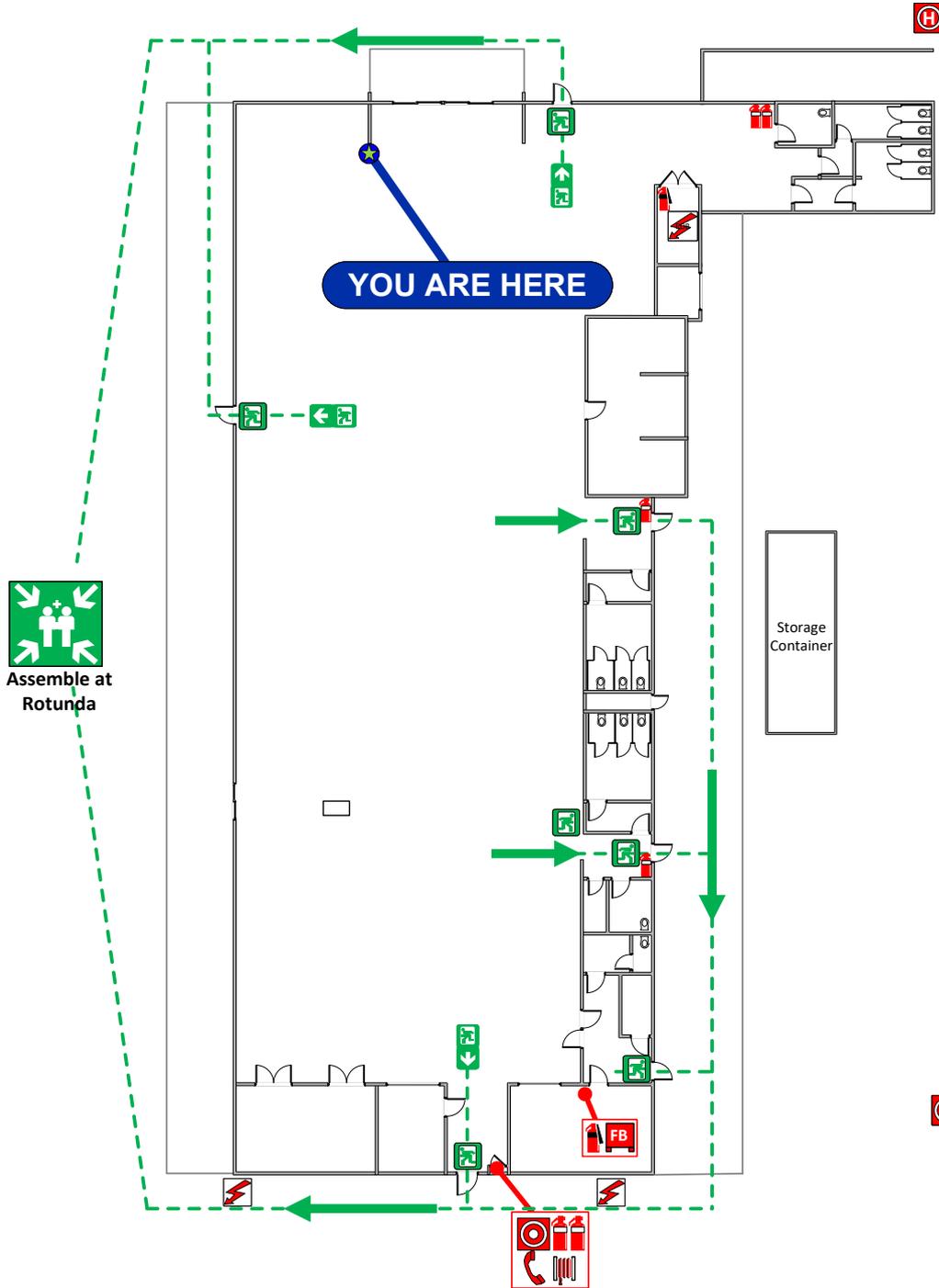


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# Evacuation Diagram

The Glass House  
 215 Wright St, Cloverdale WA 6105  
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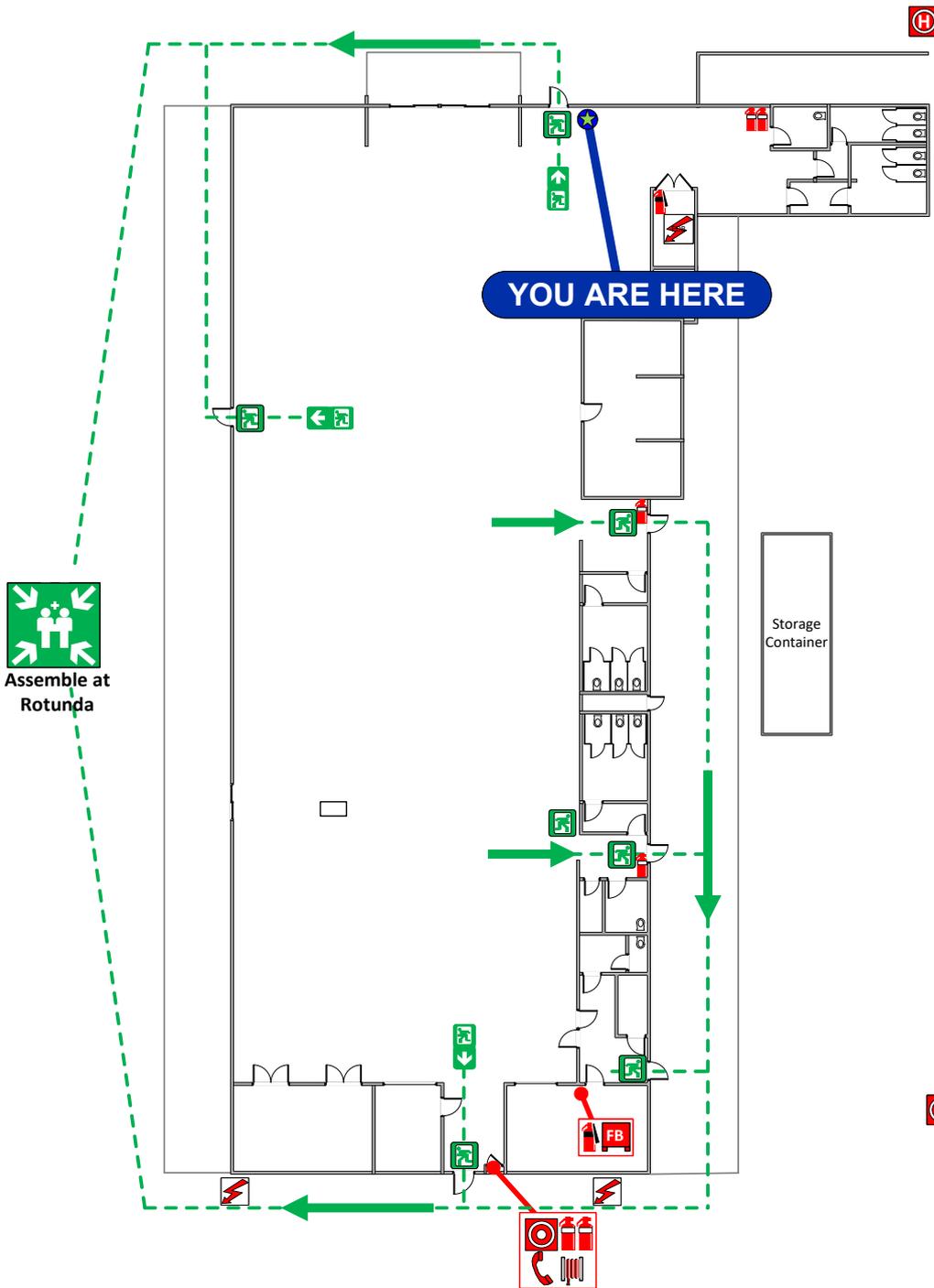
Assemble at Rotunda

EMERGENCY INFORMATION	
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LEGEND	
Powder Extinguisher CO <sub>2</sub> Fire Extinguisher Fire Blanket Hose Reel Hydrant Manual Alarm Point Electrical Switchboard Warden Phone Emergency Exit Assembly Area Emergency Egress "You Are Here"	Storage Container
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# Evacuation Diagram

The Glass House  
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## EMERGENCY INFORMATION



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- Fire Blanket
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- Manual Alarm Point
- Electrical Switchboard
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