

CITY OF BELMONT

NAIDOC Community Awards Guidelines and Nomination Form

Date of Publication 09/09/2022

City of Belmont

215 Wright Street, Cloverdale Western Australia 6105

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Open 8:30am - 4:45pm, Monday - Friday

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NAIDOC Community Awards

The City of Belmont NAIDOC Community Award was established in 2012. It recognises the personal achievements of an Aboriginal or Torres Strait Islander community member over the past 12 months. The Award recipient will be presented with a plaque and a \$100 Coles Myer voucher.

Nomination Categories

The Award may be in respect of achievement in any of the below listed categories.

Art

This category applies to an individual who contributes to an arts club or organisation; or has performed exceptionally well in this area.

Business

This category applies to an individual who contributes to business development; or has performed exceptionally well in this area.

Community Service

This category applies to an individual who contributes within the general community i.e. emergency service volunteer, support workers, religious organisations, culturally diverse communities, charity groups, schools.

Culture

This category applies to an individual who contributes to promotion of culture and knowledge.

Education

This category applies to an individual who contributes to an educational organisation; or has performed exceptionally well in this area.

Music

This category applies to an individual who contributes to a music group or organisation; or has performed exceptionally well in this area.

Organisation

This category applies to an Aboriginal and/or Torres Strait Islander-led organisation that provides services of a high standard that enables positive social impact in the City of Belmont area.

Sport

This category applies to an individual who contributes to sporting and recreational club; or has performed exceptionally well in this area.

Nomination Guidelines

Please read the Guidelines carefully. Ensure that you complete all questions in full. Each nomination must contain a completed nomination form. Please provide all relevant details enabling the selection panel to comprehensively evaluate each nominee. For the nomination to be accepted, it has to be received by the City's officers by **5pm on Friday, 28 September 2022**.

Nominations

1. Nominations must be signed by the nominator.
2. Nominations must provide supporting material.

Supporting Documentation

The inclusion of supporting material will strengthen your nomination and give the selection panel a clearer idea of why you believe the nominee should receive the award. This may include:

- Personal references or endorsements.
- Portfolios.
- Photographs.
- Newspaper article.
- Anecdotal material.

Selection Criteria

1. The following criterion is applicable when considering a nomination and must be addressed when completing the Nomination Form:
2. The contribution made by the Nominee should be of benefit to the residents of the City of Belmont for a period not less than one year.
3. The Nominee must be a resident of the City of Belmont, work in or attend an educational institution or participate in an organisation within the City of Belmont.
4. The Award may be in respect of achievement in any of the listed categories.
5. Nominees must be Aboriginal and/or Torres Strait Islander (i.e. they must identify as Aboriginal and/or Torres Strait Islander and be accepted by the Aboriginal and/or Torres Strait Islander community as such).
6. State how the Nominee exceeded in a category they are being nominated for.
7. State how the Nominee demonstrates being a role model in the Belmont area.
8. Provide examples of the Nominee's achievements in a selected category and note Awards that they have received.

Selection Panel

1. All received nominations will be assessed by the following City's Officers:
 - Manager Community Development
 - Coordinator Community Development.
2. The panel reserves the right to seek additional information from various sources (i.e. Aboriginal Advisory Committee) to ensure an informed decision is made regarding a nomination.
3. The panel reserves the right to not recommend any of the nominees as award recipients.

Assessment

1. The selection panel will select award recipients based on the following criteria:
 - The nominee's contribution/achievements being significant and meritorious and regarded as a praiseworthy contribution.
 - The significance and scope of contribution and/or achievement.
2. Nominations that do not address each question listed within the Nomination Form may not be eligible for consideration.
3. Award recipient(s) will be announced at the City of Belmont Civic Dinner in December 2022.

Submitting a Nomination

1. All nominations need to be received by the City's officers by **5pm** on Friday 28 October 2022.
2. All nominations should be submitted on the attached Nomination Form.
3. Nomination forms and the supporting documentation can be submitted in any of the below ways:
 - In person: City of Belmont Civic Centre, 215 Wright Street, Cloverdale WA 6105
 - Post: Community Development, City of Belmont, Locked Bag 379, Cloverdale WA 6985
 - Email: community.development@belmont.wa.gov.au
 - Fax: 08 9478 1473 Attn: Community Development
4. It is the nominator's responsibility to ensure that the City received their nomination.\

Contact Details

Should you have any queries regarding this document or the NAIDOC Community Award in general, please contact the City's Community Development Team on the contacts provided below:

Phone: 08 9477 7219

Email: community.development@belmont.wa.gov.au.

All nominations are strictly confidential and the information provided will be used only to assist in considering the merits of the nomination.

2022 NAIDOC Community Award Nomination Form

1. Nomination Category (Please place a cross ☒ in an appropriate box)

- | | |
|--|-----------------------------------|
| <input type="checkbox"/> Art | <input type="checkbox"/> Business |
| <input type="checkbox"/> Community Service | <input type="checkbox"/> Culture |
| <input type="checkbox"/> Education | <input type="checkbox"/> Music |
| <input type="checkbox"/> Organisation | <input type="checkbox"/> Sport |

2. Details of the individual being nominated

Name			
Address			
Suburb			
State	WA	Postcode	
Phone (Home)		Mobile	

3. Nominator's details

Name			
Home Address			
Suburb			
State	WA	Postcode	
Phone (Home)		Mobile	
Relation to the nominee			

4. Summary of achievements

Please address the Selection Criteria, detailing the Nominee's achievement's in a selected category, over the past 12 months.

5. Summarise how the nominee's contribution/achievement has/did benefit the City of Belmont community.

6. Is there any other relevant background information?

NOTE: *If required, please attach additional pages to this Nomination Form.*

Checklist

Before you submit an application, please ensure you have:

- Completed the Nomination Form by including all relevant details
- Attached any supporting documentation to assist with the nomination.

Nomination Declaration

I, (please insert full name)

declare that the information provided is correct to the best of my knowledge.

Signature

Date

Please submit your application by **5pm Friday, 28 October 2022**