



Ordinary Council Meeting

Minutes

23 August 2022

BELMONT
CITY OF OPPORTUNITY



CITY OF BELMONT

Ordinary Council Meeting

Minutes

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Confidential Attachments Index

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Minutes of the Ordinary Council Meeting held in the Council Chamber, City of Belmont Civic Centre, 215 Wright Street, Cloverdale on Tuesday 23 August 2022 commencing at 7.01pm.

Minutes

Present

Cr P Marks, Mayor (Presiding Member)	East Ward
Cr R Rossi, JP (Deputy Mayor)	West Ward
Cr M Bass	East Ward
Cr B Ryan	East Ward
Cr N Carter	South Ward
Cr J Davis	South Ward
Cr S Wolff	South Ward
Cr G Sekulla, JP	West Ward
Cr D Sessions	West Ward

In attendance

Mr J Christie	Chief Executive Officer
Mr K Davidson (dep 7.41pm)	Acting Director Development and Communities
Ms M Reid (dep 7.41pm)	Director Infrastructure Services
Mr W Loh	Acting Director Corporate and Governance
Ms A Bird	Manager Governance, Strategy and Risk
Ms C Bridges (arr 7.42pm)	Manager People and Culture
Ms V Govender (dep 7.41pm)	Manager Finance
Ms G Carter-Nguyen (dep 7.41pm)	Manager Public Relations and Stakeholder Engagement
Ms M Lymon	Governance and Compliance Adviser
Ms D Morton (dep 7.41pm)	Media and Communications Adviser
Ms J Cherry-Murphy	Senior Governance Officer

Members of the gallery

There were eight members of the public in the gallery and no press representatives.

I Official Opening

7.01pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read aloud the Acknowledgement of Country.

Acknowledgement of Country

Before I begin, I would like to acknowledge the Noongar Whadjuk people as the Traditional Owners of this land and pay my respects to Elders past, present and emerging.

I further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.

The Presiding Member invited Cr Bass to read aloud the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers. Cr Bass read aloud the affirmation.

Affirmation of Civic Duty and Responsibility

I make this affirmation in good faith and declare that I will duly, faithfully, honestly, and with integrity fulfil the duties of my office for all the people in the City of Belmont according to the best of my judgement and ability.

I will observe the City's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

2 Apologies and leave of absence

Ms J Gillan (apology)

Director Development and Communities

3 Declarations of interest that might cause a conflict

3.1 Financial Interests

Nil.

3.2 Disclosure of interest that may affect impartiality

Name	Item No and Title	Nature of Interest (and extent, where appropriate)
Mr J Christie	14.1 Staff Matter – Chief Executive Officer Annual Performance Appraisal 2021-2022	Relates directly to the performance of the CEO.

4 Announcements by the Presiding Member (without discussion) and declarations by Members

4.1 Announcements

Nil.

4.2 Disclaimer

7.04pm The Presiding Member drew the public gallery’s attention to the Disclaimer.

The Presiding Member advised the following:

‘I wish to draw attention to the Disclaimer Notice contained within the Agenda document and advise members of the public that any decisions made at the meeting tonight can be revoked, pursuant to the Local Government Act 1995.

Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received.’

4.3 Declarations by Members who have not given due considerations to all matters contained in the business papers presently before the meeting

Nil.

5 Public question time

5.1 Responses to questions taken on notice

5.1.1 Mrs G Godfrey, Redcliffe

The following question was taken on notice at the 26 July 2022 Ordinary Council Meeting. Mrs Godfrey was provided with a response on 12 August 2022. The response from the City is recorded accordingly:

1. When can we expect a sign to go up and some landscaping to occur at the roundabout on the corner of Boulder Avenue and Second Street, Redcliffe?

Response

Low growing plants/ground cover are scheduled for installation in the roundabout by mid-September 2022

A street name sign for Boulder Avenue is scheduled for installation within the roundabout by 22 August 2022.

5.1.2 Mr B Childs, Kewdale

The following question was taken on notice at the 26 July 2022 meeting Ordinary Council Meeting. Mr Childs was provided with a response on 12 August 2022. The response from the City is recorded accordingly:

2. In relation to negotiations with Synergy to achieve Carbon Neutral Status at the Belmont City Council, can you explain how the Carbon Credit System works in relation to Belmont City Council?

Response

The question appears to be a follow up question in relation to previous questions relating to the City's purchase of 100% renewable electricity for its "contestable sites".

"Contestable sites" refers to large energy-using sites with electricity consumption over the regulatory threshold of (currently) 50,000 kWh (units) per annum. Operators of contestable sites are able to choose their supplier of electricity for those sites.

As stated in response to previous questions, as of May 2022, 100% of the electricity that the City buys for its contestable sites (listed below) is generated from 100% renewable sources.

- Operations Centre
- Civic Centre, Library and Community Centre
- Gerry Archer Athletic Track
- Ascot Freshwater Lake (circulation pump and aerator)
- Youth and Family Services Centre
- Centenary Park
- Ascot Waters Compensating Basin (irrigation pump for the whole of Ascot Waters and aerator)

This arrangement to buy renewable electricity from Synergy for contestable sites was negotiated by WALGA on behalf of the City of Belmont and other WA local governments.

5.1.3 Ms L Hollands on behalf of Belmont Resident and Ratepayer Action Group (BRRAG)

The following questions were taken on notice at the 26 July 2022 Ordinary Council Meeting. Ms Hollands on behalf of Belmont Resident and Ratepayer Action Group was provided with a response on 12 August 2022. The response from the City is recorded accordingly:

1. How is it possible with an additional 4,245 dwellings and an increase in population of 7,586 in the last 10 years that the City believes it is reasonable that the five Rangers the City had in 2011 is still adequate today?

Response

The City has been undertaking a review of Ranger and Community Watch services which has, for a number of reasons, taken an extended period of time. It is however essential that the final outcome provides the best service provision at the right cost to the community. Once that review is completed it will be clear whether additional resources are justified.

2. In June there were 41 parking complaints, 12 shopping trolley complaints, 37 wandering dog reports and 41 litter complaints. How many fines were issued and how much revenue was received?

Response

In June 2022 you were provided with specific Ranger related statistics as listed in your question.

However overall, City Rangers dealt with 111 vehicle related matters (including abandoned vehicles), 70 dog related matters (including attacks and barking complaints), 12 shopping trolley complaints and 49 litter related complaints. The City issued 21 parking related infringements (\$2,480) and 12 dog related infringements (\$2,400).

3. The City of Belmont has previously paid for the gym equipment for Belmont Oasis costing around \$100,000. How much did the latest round of equipment cost the ratepayer?

Response

The previous cardio equipment lease at Belmont Oasis expired and therefore the City was required to seek replacement equipment and an associated lease arrangement. The renewed cardio equipment (installed in May 2022) has been acquired through a three-year lease arrangement at an annual cost of \$70,878.28 (ex GST).

4. On what basis is the City of Belmont spending ratepayer money for chattels such as equipment as opposed to maintaining their building. If this is part of a commercial arrangement, why are such deals being contracted and how does it benefit the residents of Belmont?

Response

In reference to the statement made by Ms Hollands regarding the City doing “deals”, the City refutes any suggestion that the service was procured in an inappropriate manner, and notes the contractor was selected through a formal tender process. The management operator of Belmont Oasis (BlueFit Pty Ltd) manages the operation of Belmont Oasis on behalf of the City. Under the terms of the contract the City provides the facility, plant, and some equipment to enable the management operator to perform the requirements of the contract, this includes the provision of gym equipment. The operator manages the overall operation of the facility and associated services and programs, which includes the provision of information technology, office/administration, pool testing, sports, childcare and kitchen/catering services. The City regularly undertakes service reviews to ascertain the most suitable mode of delivery for service provision and in relation to the management of an aquatic facility, it has been determined that the most beneficial approach is to engage the services of an experienced aquatic facility operator.

5.1.4 Ms L Hollands, Redcliffe

The following questions were taken on notice at the 26 July 2022 Ordinary Council Meeting. Ms Hollands was provided with a response on 12 August 2022. The response from the City is recorded accordingly:

4. Can you check on point 12.4.1 because it does say in the 2020 Lease that it is the responsibility of the Lessor?

Response

The answer provided at the 26 July 2022 Ordinary Council Meeting contained some inaccuracies due to facts not known by staff in attendance.

As previously responded to, the Belmont Sport and Recreation Club (BSRC) are responsible for maintaining the surrounds at the premises. There was a drafting error in the 2020 lease where responsibility for the gardens changed from the lessee to the lessor. We brought this to the attention of the BSRC president at the time who agreed that the BSRC would continue to maintain the gardens as it has always done. It was also agreed, to save on legal costs to both parties, that we would address this in the lease at a later date. It was deferred until such time as we had an agreement in place regarding the bowling greens.

5. What is being done to fix the gardens?

Response

The City has written to the BSRC to remind them of their obligations.

7. In the report regarding the BSRC and the Belmont City Bowling Club (BCBC) in the April 2022 Ordinary Council Meeting Agenda, page 44 option 21(sic) states the proposal for a standalone facility is contrary to the approach of the City and other Local Governments in recent years which is to move away from standalone facilities towards on-located facilities. The City have recently budgeted \$100,000 for a feasibility study on the land where the BSRC is located. Is the plan for the City of Belmont to co-locate other facilities in the area and, if so, why would these be considered when the BSRC and the BCBC matter has been a disaster?

Response

Considering a best practice approach to asset management, it is a prudent approach to have sporting clubs co-locate in one facility, as opposed to having multiple facilities servicing groups of varying sizes and frequency of use, especially where there are dwindling numbers at the participant clubs. Currently there are several sporting clubs in the City that successfully and collaboratively share facilities.

8. Since flights have started coming in and out of Perth again. Traffic on Epsom Avenue, Durban Street and Stanton Road has significantly increased. When was the last traffic study done and when is the next one due to be done since the changes in circumstances?

Response

The last traffic counts were completed in November 2021 with the next count planned for November 2022.

5.1.5 Ms S Carter, Ascot

The following questions were taken on notice at the 26 July 2022 Ordinary Council Meeting. Ms Carter was provided with a response on 11 August 2022. The response from the City is recorded accordingly:

1. Could the City provide me with the number of dog attack reports, the warnings or cautions issued, number of prosecutions whether successful or unsuccessful and if there were malicious complaints lodged about dog attacks in the 2021-2022 financial year?

Response

During the Financial Year 2021-2022 the City dealt with 64 reported dog attacks. Of these 27 resulted in the issuing of a caution (or warning), 25 resulted in the issuing of an infringement or infringements and 11 had no further action taken. One prosecution (pending) was instigated. There were no “malicious complaints” lodged.

3. After I was attacked by a dog, the owner of the dog was able to be located very quickly from a photo I supplied. Can the City of Belmont further investigate my dog attack report as I believe the owner is known and the dog may have attacked before?

Response

A City Ranger undertook investigations into the incident including the follow up of home CCTV footage, a review of City dog registration records for the area and a Facebook search of Labrador breeds in the area.

The Ranger provided you with two photographs of dogs but you could not identify the actual dog involved. A City Ranger later visited a property where it was suspected the dog lived and subsequently confirmed the dog owner and dog walker’s details.

In this case the dog walker provided a version of events where it is claimed you have encroached on her personal space when approaching her and the leashed dog “relatively fast” with an outstretched clipboard. In her opinion your approach has

caused the dog to jump up at you to protect her. This has resulted in your sleeve being torn however no evidence of any physical injuries were provided.

In terms of the Dog Act 1976 there is a defence where a dog can act in “good faith” and in the “reasonable defence” of any person, in this case, the dog walker (Clause 33D, Section 2B(a)). While your version of events differs from that of the dog walker, as there were no other independent witnesses to the incident, this defence is plausible and cannot be disproved by the City.

The circumstances surrounding the attack have been thoroughly investigated. The City’s Coordinator Community Safety wrote to you on 22 July 2022, as did I on 1 August 2022, confirming that the investigation had been completed and that the City would be taking no further action in the matter.

4. Could the City please explain what obligations and/or contracts it has with regards to the Ascot Waters Marina Office, for example does the City pay the wages and the lease and whether they pay any other expenses?

Response

The City has a lease agreement with Ascot Field Nominees for the Ascot Waters Marina which does not include payment of any expenses by the City.

5.2 Questions from members of the public

7.05pm The Presiding Member drew the public gallery’s attention to the rules of Public Question Time as written in the Public Question Time Form.

In accordance with rule (I), the Mayor advised that he had registered six members of the public who had given prior notice to ask questions.

The Presiding Member invited members of the public who had yet to register their interest to ask a question to do so. No further registrations were forthcoming.

5.2.1 Ms L Hollands on behalf of Belmont Resident and Ratepayer Action Group (BRRAG)

1. The media has stated recently that Belvidere Street along with other streets in other Local Governments are going to be closed off to traffic and made a cafe type area. Has the City of Belmont entered into any discussions with any other parties for this to be discussed in the Media?

Response

The Chief Executive Officer stated that the City has not. The City is preparing an Activity Centres Planning Strategy to guide the future development of commercial precincts such as Belvidere Street. As part of this process the City is reviewing the existing design and functionality of these precincts with a key focus on transport, access and activity. More specifically, the strategy will investigate how pedestrian and cyclist movements can be better balanced with motor vehicle access as well as opportunities for public realm improvements and increase of action between buildings and the street. The investigation of the public realm improvements within Belvidere Street neighborhood centre will be undertaken as part of the Belvidere Street Activity Centre Revitalisation Project which will commence the design phase in late 2022.

2. Is there any talk of it being completely closed to vehicles and if so, the impact that may have on residents around the area, with parking outside their houses and traffic coming along the other streets such as Durban Street which already has the rat run from the airport?

Response

The Chief Executive Officer stated that he does not believe that to be the case. The design phase will commence late 2022.

3. Will there be public consultation on all of that?

Response

The Mayor stated of course.

4. Does the City of Belmont own any land in any commercial or industrial area within Belmont and if so, can I please be provided with a list of properties?

Response

The Chief Executive Officer stated that the question would be taken on notice.

5. The City of Belmont introduced the 40km/h speed limit near the Council on Wright Street, what was the process for getting that speed limit, how long did it take and why can't the same process be used for Stanton Road to reduce the speed limit to 40km/h given there are two primary schools on that road?

Response

The Mayor stated that the question would be taken on notice.

5.2.2 Ms L Hollands, Redcliffe

1. It has now been three months since the Councillors voted to support the City of Belmont taking over the bowling greens. We were told it would take around three months so that electrical, water and the contract could be sorted out. Have all these requirements which caused the delay now been done? Please advise what has and has not been done and when it will be completed and the City takes over?

Response

The Chief Executive Officer stated that the question would be taken on notice.

2. Under section 5.1C (sic) of the *Local Government Act 1995*, the role of the CEO is to cause Council decisions to be implemented. Given the CEO is yet to implement the Council decision, the Pennant season is commencing next month and the possibility of Bowls WA not being satisfied with the greens. What would be the best course of action for us to take to get the Council decision implemented and do we have to take it outside the City?

Response

The Chief Executive Officer stated that he is well aware of what his obligations are under the Act. The City is currently in the process of implementing that Council resolution. The City are working with the BSRC, the bowling club and the greenkeeper and it is the Chief Executive Officer's understanding that the bowling greens will be in condition for the Pennants season.

3. Will that be under the guidance of the City of Belmont or the BSRC?

Response

The Chief Executive Officer stated under the guidance of the City.

4. The contract will then be in the City's hands and the City will be paying for it as per the Council recommendation?

Response

The Chief Executive Officer stated that as the CEO it is his role to implement Council decisions and that is exactly what the City will do.

5. Last month after the CEO insisted the BSRC maintains the gardens and lawns at the BSRC. When the contract says it was of the lessor i.e. the ratepayer I asked if it could be checked and I got the following response. "As previously responded to, the Belmont Sport and Recreation Club (BSRC) are responsible for maintaining the surrounds at the premises. There was a drafting error in the 2020 lease where responsibility for the gardens changed from the lessee to the lessor. We brought this to the attention of the BSRC president at the time who agreed that the BSRC would continue to maintain the gardens as it has always done. It was also agreed, to save on legal costs to both parties, that we would address this in the lease at a later date. It was deferred until such

time as we had an agreement in place regarding the bowling greens." Did the CEO see this response prior to it being sent to me, and if so, were you in agreement with this and happy with the response?

Response

The Chief Executive Officer stated that he did read the response before it was sent and agreed with it.

6. Who made the drafting error, was it the City of Belmont or the lawyers, and if it was the lawyers why are they not paying for the error?

Response

The Chief Executive Officer stated that the question would be taken on notice.

7. How is it possible that a drafting error of this nature could occur when it could well cost the ratepayer hundreds of thousands of dollars over a five-year term of the contract and is it possible that drafting errors have occurred in other contracts that are costing the ratepayer?

Response

The Chief Executive Officer advised that he does not believe there have been any other drafting errors and stated the remaining part of the question would be taken on notice.

8. In July last year I stated that the latest contract said it was the City of Belmont i.e. the ratepayer paying for the gardens and asked who issued the instruction to the lawyer to change the lease from the BSRC to the City of Belmont. The response from the August minutes is as follows "the drafting and coordination of the lease document was managed by the Manager City Facilities and Property, as noted in the previous response, the Lessee continues to undertake this maintenance." This was a year ago so did anyone bother to check to see if I was correct at that time and if you realised a year ago why didn't you acknowledge the error like you did when you sent me the response in this month's question taken on notice?

Response

The Chief Executive Officer stated that the question would be taken on notice.

9. When did the drafting error first come to the attention of the City of Belmont?

Response

The Chief Executive Officer stated that the question would be taken on notice.

10. Last month's response stated that the former president agrees to keep maintaining the gardens and change the contract at a later date due to the keeping of legal costs for both parties down. Given the Council only voted three months ago to take over the greens, how could you have possibly known prior to October last year when the former President of the BSRC was there, that there would have been another contract forthcoming and the Council were going to vote to take over the greens?

Response

The Chief Executive Officer stated that the question would be taken on notice.

5.2.3 Ms S Carter, Ascot

1. What checks and balances are there on charitable institutions, in this case Umbrella Care Services, for its proposed development of a five-storey data storage facility on its site on the corner of Abernethy and Barker Street, to qualify on an on-going basis for rates exemptions from the City of Belmont, when they appear not to have charitable activities planned for their land?

Response

The Acting Director Corporate and Governance stated that Umbrella Care Services are not the proponents for the data centre. The rates exemption are to do with the land use rather than the land owner. In this case when the data centre is established any rate exemption that Umbrella Care Services are benefiting from at this point would not be carried forward.

2. Charitable exemptions are given for land use of charitable purposes, what are the checks and balances?

The Acting Director Corporate and Governance stated that when a development approval is issued the internal administration process is that the rates department are notified of the change in land use. The building permit application will be later issued to establish that the land use has changed, and these are the checks and balances in place. If rate exemptions were previously granted, they do not continue on if the land use changes.

3. Why does such a large block not attract a larger requirement for landscaping, with a few trees being planned for the front verge only?

Response

The Acting Director Corporate and Governance stated that the data centre proposal has yet to be determined. When the assessment is completed it will go before the Metro Inner-South Joint Development Assessment Panel to determine and the landscaping requirements will be established then.

4. The Belmont in Brief within the 2019-2020 and 2020-2021 Annual Report have the same figures for population (42,078) and the number of rates assessments. Is that correct?

Response

The Mayor stated the question would be taken on notice. The population is probably to do with the census only being done every five years. The last census was done last year after the Annual Report was completed.

5. The accounts that came to Council this month, there is an account for Cellarbrations for \$1,700, that is alcohol consumption account and I looked back in February there was \$700. A total of \$2,400 in 6 months of Council meetings, I thought that was quite a considerable amount.

Response

The Chief Executive Officer stated that there has been a backlog in citizenship ceremonies and the City have seen close to 120 to 150 people over the last three citizenship ceremonies plus their families. There is some food and drinks put on after the ceremony. The amount that has been quoted is related directly to those types of functions and certainly not to do with alcohol consumption in the Councillor's Lounge.

5.2.4 Ms L Taylor on behalf of Belmont Senior Club

1. In November 2020, we moved into the Senior Citizens building and reported that the hot water tap in the kitchen was too high and therefore dangerous. We have reported it several times since then and either have been ignored or told that it meets safety standards. In the last three weeks two accidents have occurred with the hot water and the volunteer has been burnt. I ask that common sense prevail and the tap is lowered to a safer height?

Response

The Chief Executive Officer stated that the question would be taken on notice.

5.2.5 Mrs G Godfrey on behalf of Belmont Senior Club

1. I bring to your attention the state of the flooring in the Senior Citizens Hall. This has been reported to Council officers on the 27 August 2021, 10 December 2021, 15 February 2022 and 7 June 2022. The current floor is a tripping hazard which is critical for seniors to avoid. It affects both our boot scooting and our Tai Chi classes but mainly the carpet bowls. We are sick of the excuses that have been given to us and request Council to urgently replace the current floor with a proper wooden floor.

Response

The Mayor stated that the question would be taken on notice.

5.2.6 Mr L Rosolin, Belmont

1. I live on the corner of Hardey Road, the houses numbered 277, 279 and 281 have been knocked down, the land amalgamated, and a new development started. Who is giving permission for amalgamation, is it the Council or the State Government?

Response

The Acting Director Corporate and Governance stated that the process of amalgamation is taken care of by the Western Australian Planning Commission so it is a State Government decision. There should not be too many issues that would impede an amalgamation, there are however more controls over subdivision than amalgamation.

2. So the Council doesn't have any voice to oppose that? Because when I was looking to amalgamate my place, they say in the Local Development Plan etc. amalgamation is not allowed. So, I ask is amalgamation allowed or not?

Response

The Acting Director Corporate and Governance stated that there is usually little reason why amalgamation would not be allowed. Subdivision is controlled as it is to do with the number of dwellings where there is normally no reason why amalgamation is not allowed. The Western Australian Planning Commission refers amalgamation or subdivision applications to the City and the City does have the ability to provide input or comment as to whether it complies with the Local Planning Scheme. The Western Australian Planning Commission weighs up a number of other factors to determine, regardless of what Council's recommendation is, as to whether amalgamation or subdivision is to be approved.

3. If I send an email with the address provided, can the Council give me an answer as to whether it can be amalgamated or not? The blocks at the corner of Abernethy and Wright Street are they going to be amalgamated?

Response

The Acting Director Corporate and Governance stated that if Mr Rosolin sends the City the information he is seeking, the City will provide a reply.

4. In Attachment 12.4.1 on page 54, there is expenditure from operating activities in blue colour - what does that mean?

Response

The Manager Finance stated that this relates to expenditure items (outgoings) for the City.

7.38pm As there were no further questions, the Presiding Member declared Public Question Time closed.

6 Confirmation of Minutes/receipt of Matrix

6.1 Ordinary Council Meeting held 26 July 2022

Officer Recommendation

Sekulla moved, Carter seconded

That the Minutes of the Ordinary Council Meeting held on 26 July 2022, as printed and circulated to all Councillors, be confirmed as a true and accurate record.

Carried Unanimously 9 votes to 0

6.2 Matrix for the Agenda Briefing Forum held 16 August 2022

Officer Recommendation

Sessions moved, Bass seconded

That the Matrix of the Agenda Briefing Forum held on 16 August 2022, as printed and circulated to all Councillors, be received and noted.

Carried Unanimously 9 votes to 0

7 Questions by Members on which due notice has been given (without discussion)

Nil.

8 Questions by members without notice

8.1 Responses to questions taken on notice

Nil.

8.2 Questions by members without notice

Nil.

9 New business of an urgent nature approved by the person presiding or by decision

Nil.

10 Business adjourned from a previous meeting

Nil.

11 Reports of committees

11.1 Standing Committee (Community Vision) held 1 August 2022 (circulated under separate cover)

Officer Recommendation

Sekulla moved, Carter seconded

That the Minutes of the Standing Committee (Community Vision) held on 1 August 2022 as previously circulated to all Councillors, be received and noted.

Carried Unanimously 9 votes to 0

I 2 Reports of administration

Officer Recommendation

Wolff moved, Sessions seconded

That the Officer or Committee Recommendations for Items 12.1, 12.2, 12.3 and 12.4 be adopted en bloc by an Absolute Majority decision.

Carried by Absolute Majority 9 votes to 0

12.1 2022 Community Service Awards

Attachment details

Attachment No and title	
1.	CONFIDENTIAL - 2022 Community Service Awards Nominations (Confidential matter in accordance with Local Government Act 1995 Section 5.23(2)(b)) [12.1.1 - 1 page]
2.	CONFIDENTIAL - 2022 Community Service Awards Selection Panel Scoring Matrix (Confidential matter in accordance with Local Government Act 1995 Section 5.23(2)(b)) [12.1.2 - 1 page]
3.	CONFIDENTIAL - Community Service Awards - Past nominations 1977 - 2022 (Confidential matter in accordance with Local Government Act 1995 Section 5.23(2)(b)) [12.1.3 - 6 pages]

Voting Requirement	:	Simple Majority
Subject Index	:	74/010 City of Belmont Community Service Award
Location/Property Index	:	N/A
Application Index	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	2 August 2021 SC (CV) – Item 10.1 22 September 2020 OCM – Item 12.3 29 October 2019 OCM – Item 12.3 25 September 2018 OCM - Item 12.2
Applicant	:	N/A
Owner	:	N/A
Responsible Division	:	Development and Communities

Council role

- Advocacy** When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- Executive** The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- Legislative** Includes adopting local laws, local planning schemes and policies.
- Review** When Council reviews decisions made by Officers.
- Quasi-Judicial** When Council determines an application/matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include local planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

Purpose of report

To receive the nominations for the 2022 Community Service Awards and for Council to endorse the selection panel's choice of recipients.

Summary and key issues

Council consideration of nominations and recommended recipients for the 2022 Community Service Awards.

Location

Not applicable.

Consultation

There has been no specific consultation undertaken in respect to this matter.

Strategic Community Plan implications

In accordance with the 2020 – 2040 Strategic Community Plan:

Goal 1: Liveable Belmont

Strategy: 1.5 Encourage and educate the community to embrace sustainable and healthy lifestyles

Goal 5: Responsible Belmont

Strategy: 5.1 Support collaboration and partnerships to deliver key outcomes for our City

Policy implications

There are no policy implications associated with this report.

Statutory environment

There are no specific statutory requirements in respect to this matter.

Background

The Community Service Award was initiated in 1977 to recognise and acknowledge services performed by community members and organisations, with five people receiving the inaugural Award. From 1977 to 2021, there have been 110 awards presented with four recipients receiving the Award twice.

The majority of the Awards have been presented to individuals with only two organisations receiving the Award, those being Nulsen Haven (1982) and Belmont Community Food Centre (2000).

The following Award categories have been defined to include people working in the separate areas of:

- **Aged:** This category applies to an individual/community group who contributes within the aged sector (i.e. pensioner groups, activities and services for seniors).
- **Community Service:** This category applies to an individual/community group who contributes within the community (i.e. emergency service volunteer, support personnel, religious organisations, culturally diverse communities, charity groups, schools).
- **People Who Make a Difference:** This category applies to an individual/community group who has made an exceptional impact, by going above and beyond their duties, and making a significant difference in their local community by assisting another or others.
- **Sport and Recreation (Including Arts and Culture):** This category applies to an individual/community group who contributes to organisations such as sporting and recreational clubs as well as arts and culture clubs and organisations.
- **Youth:** This category applies to an individual/community group who support organisations such as girl guides, scouts, youth clubs, youth centre(s), schools etc.

The Awards are intended to acknowledge the outstanding service given to the community by individual persons and community groups using the following selection criteria:

1. The contribution made should be of benefit to the citizens of the City of Belmont (must have provided services to the residents of the City of Belmont).
2. Remuneration of an incidental nature will not exclude a nominee from eligibility.
3. Nominations can be made in more than one category for any one nominee. Each nomination has to be specific to the category for which the nomination has been submitted.
4. The nomination must be submitted on the provided nomination form.

Officer comment

The 2022 Community Service Awards were conducted using the selection criteria as resolved by Council at its 28 July 2015 Ordinary Council Meeting (Item 10.2).

The Selection Panel comprised of the Mayor, Chairperson of the Standing Committee (Community Vision), the Chief Executive Officer, Director Development and Communities and the Manager Economic and Community Development. The panel convened on Friday, 3 June 2022 to review and assess all applications.

The panel's recommendations were considered by the Standing Committee (Community Vision) at its meeting on 1 August 2022, resolving that the recommendations be presented to Council.

A list of 2022 nominees and categories is provided in Confidential Attachment 12.1.1 – 2022 Community Service Award Nominations. The selection panel scoring matrix and recommended Award Recipients are detailed in Confidential Attachment 12.1.2 – 2022 Community Service Award Selection Panel Scoring Matrix. A list of previous nominees and recipients is provided under Confidential Attachment 12.1.3 – Community Service Awards - Past Nominations 1977 – 2022.

Financial implications

There are no financial implications evident at this time.

Environmental implications

There are no environmental implications associated with this report.

Social implications

The awarding of deserving nominees exemplifies and celebrates high standards of community service contribution through volunteering. This serves to encourage others to strive for high standards of community service, which in turn contributes to community wellbeing and reduces service burdens on the City and other agencies.

Committee Recommendation

That:

1. Council endorse recipients of the 2022 Community Service Awards as detailed in Confidential Attachment 12.1.2 – 2022 Community Service Award Selection Panel Scoring Matrix.
2. The decision by Council on the recipients of the 2022 Community Service Awards remains confidential until announced.

Committee Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

12.2 Consolidated Local Laws - Amendments 2022

Attachment details

Attachment No and title	
1.	Consolidated Local Law Amendment Local Law 2022 [12.2.1 - 4 pages]
2.	Marked up version of Consolidated Local Law Amendment Local Law 2022 [12.2.2 - 4 pages]
3.	Consolidated Local Law 2020 - Amendment 2022 Table of changes [12.2.3 - 2 pages]

Voting Requirement	:	Absolute Majority
Subject Index	:	76/018
Location/Property Index	:	N/A
Application Index	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	Item 12.1 OCM 24 March 2020 Item 12.4 OCM 27 October 2020 Item 13.3 OCM 22 June 2021
Applicant	:	N/A
Owner	:	N/A
Responsible Division	:	Corporate and Governance

Council role

- Advocacy** When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- Executive** The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- Legislative** Includes adopting local laws, local planning schemes and policies.
- Review** When Council reviews decisions made by Officers.
- Quasi-Judicial** When Council determines an application/matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include local planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

Purpose of report

To endorse the updates and amendments made to the Consolidated Local Law 2020. To consider any submissions and the final adoption of the City of Belmont *Consolidated Local Law Amendment Local Law 2022* (refer to Attachment 12.2.1).

Summary and key issues

On 16 June 2021, the City of Belmont received correspondence from the Joint Standing Committee on Delegated Legislation (the Joint Standing Committee) seeking an undertaking from Council to make requisite changes to the Consolidated Local Law 2020. The Council made the undertaking at its Ordinary Council Meeting held on 22 June 2021.

In accordance with the legislative requirements the proposed *Consolidated Local Law Amendment Local Law 2022* was advertised 3 March 2022, calling for public submissions. No public submissions were received. The proposed amendment was also referred to relevant government agencies for comment. The Department of Local Government, Sport and Cultural Industries and the Department of Water and Environmental Regulation provided comments suggesting minor administrative changes to the proposed amendment.

These changes have been incorporated to the draft amendment and it is recommended that Council adopts the amendment.

Location

Not applicable.

Consultation

Public consultation of the drafted changes is a legislative requirement. The proposed amendments were advertised from 3 March 2022 to 20 April 2022. The public notice was published in the local newspaper, on the City's website, and on the City's Public Notice Boards in the Library and Civic Centre. No public submissions were received.

In accordance with Section 3.12 of the *Local Government Act 1995*, Local Government is to provide a copy of the proposed Consolidated Local Law Amendment Local Law to the Minister of Water and Environment Regulation and any other Minister that may be affected. It is required that Local Government obtain the approval from the Department of Water and Environmental Regulation. To address this requirement, a copy of the proposed *Consolidated Local Law Amendment Local Law 2022* was forwarded to the Department of Local Government, Sport and Cultural Industries, Department of Water and Environmental Regulation, and Department of Commerce and Trade.

The Department of Local Government, Sport and Cultural Industries and the Department of Water and Environmental Regulation made suggestions to ensure clear drafting principles are met. These suggestions have been incorporated into the Consolidated Local Law Amendment Local Law 2022.

No response was received from the Department of Commerce and Trade.

Strategic Community Plan implications

In accordance with the 2020 – 2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.6 Deliver effective, fair, and transparent leadership and decision-making, reflective of community needs and aspirations

Policy implications

There are no policy implications associated with this report.

Statutory environment

The City has amended the Consolidated Local Law in accordance with Section 3.12 of the *Local Government Act 1995*.

In accordance with Regulation 3 of the *Local Government (Functions and General) Regulations 1996* the process of making a Local Law commences with the requirement that the Presiding Member must give notice of the purpose and effect of a Local Law at a Council meeting, and for the agenda and minutes to reflect the Local Law purpose and effect.

The Local Government is to consider any submissions made and may make the Local Law as proposed or make a Local Law that is not significantly different from what was proposed.

After the making of the Local Law, the Local Government is to publish it in the Government Gazette and provide a copy of the Local Law to the Minister of Water and Environmental Regulation and, if another Minister administers the Act under which the Local Law is proposed to be made, to that other Minister as well.

The City must seek consent from the Chief Executive Officer of the Department of Water and Environmental Regulation for local laws relating to waste in accordance with section 61 of the *Waste Avoidance and Resources Recovery Act 2007*.

After the Local Law has been published in the Government Gazette, the Local Government is to give local public notice of the gazettal.

Background

In June 2021, the Joint Standing Committee requested that the City provide an undertaking to make amendments to the Consolidated Local Law.

It is noted that while the Joint Standing Committee maintains that local law provisions should adhere to WALGA's model provisions, the City holds concerns that the provision of an application process for advertising signage imposes undue operational burden on the City; this is compounded by the inclusion of election signage. The City has consistently maintained an apolitical position in disallowing election signage on verges and City property. Notwithstanding this, amendments were made to address the Joint Standing Committee's requirements, and the draft was advertised publicly and referred to the relevant government agencies.

On 28 March 2022, the Department of Local Government, Sport and Cultural Industries provided their comments regarding the draft Consolidated Local Law Amendment Local Law 2022.

On 19 July 2022, the Department of Water and Environmental Regulation provided their comments noting that their response was delayed due to COVID-19 pressures.

Officer comment

The Department of Local Government, Sport and Cultural Industries and the Department of Water and Environmental Regulation suggested the following minor edits in their response:

- Inserting words and changes to various headings and clauses
- Punctuation changes
- correcting typographical errors
- Other minor changes to align with legislation.

Attachment 12.2.2 contains a marked-up version of the Consolidated Local Law Amendment Local Law 2022 and Attachment 12.2.3 contains a table detailing the changes.

The Department of Commerce and Trade provided no comment on the proposed Consolidated Local Law Amendment Local Law 2022. As there is no legislative requirement for the Department of Commerce and Trade to provide comment, it is presumed that they have no comment to make, and it is reasonable for the City to proceed with finalising the proposed Consolidated Local Law Amendment Local Law 2022.

Regulation 3 of the *Local Government (Functions and General) Regulations 1996* provides that further to considering submissions from advertising, the Local Government can make the Local Law as proposed, or make a Local Law that is not significantly different from what was proposed. The modifications in light of comments from the Department of Local Government, Sport and Cultural Industries and the Department of Water and Environmental Regulation are administrative in nature and do not change the substance of the advertised amendment. On this basis, it is recommended that the Council adopt the proposed Consolidated Local Law Amendment Local Law 2022 (Attachment 12.2.1).

Financial implications

There were costs associated with the advertisement of the public notice and there will be costs associated with the publishing of the Local Law in the Government Gazette. Once gazettal has occurred the City will be required again to provide local public notice. All associated costs are included in the 2022-2023 budget.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Officer Recommendation

That Council:

1. Acknowledge that no public submissions were received.
2. Acknowledge the submissions received on the proposed *City of Belmont Consolidated Local Law Amendment Local Law 2022* from the Department of Local Government, Sport and Cultural Industries and the Department of Water and Environmental Regulation.
3. Adopt the *City of Belmont Consolidated Local Law Amendment Local Law 2022*, as detailed in Attachment 12.2.1, in accordance with the suggestions from the Department of Local Government, Sport and Cultural Industries and the Department of Water and Environmental Regulations.
4. Direct the Chief Executive Officer to undertake statutory advertising, Gazettal, and all other actions necessary to ensure the *City of Belmont Consolidated Local Law Amendment Local Law 2022* comes into force.

Officer Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

LOCAL GOVERNMENT ACT 1995

City of Belmont

CITY OF BELMONT CONSOLIDATED LOCAL LAW AMENDMENT LOCAL LAW 2022

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the City of Belmont resolved on to make the following local law.

1. Citation

This local law may be cited as the *City of Belmont Consolidated Local Law Amendment Local Law 2022*.

2. Commencement

This local law will come into operation 14 days after the day on which it is published in the *Government Gazette*.

3. Principal local law amended

This local law amends the *City of Belmont Consolidated Local Law 2020* as published in the *Government Gazette* on 14 January 2021.

4. Clause 1.7 deleted

Delete clause 1.7 Delegation.

5. Clause 8.1 is amended as follows:

Insert the words 'and ***election sign***' after the term '***advertising sign***'.

Insert the following:

- (a) ***advertising sign*** means any sign, notice, structure, banner, or other similar device used for the purpose of advertising or promoting any goods, services, person, body or other thing, or the displaying information about the same.
- (b) ***election sign*** means a sign or poster which advertises any aspect of a forthcoming Federal, State or Local Government election.

6. Delete clause 8.5 and replace with the following:

8.5 Advertising signs

- (1) A person must not, without the permission of the local government –
 - (a) erect or place an advertising sign; or
 - (b) post any bill or paint, place or affix any advertising sign; or

- (c) place any other sign whatsoever, on local government property.

- (2) If local government approves an application to erect or place an advertising sign on local government property, the approval of the application is subject to the sign –
 - (a) being erected at least 50m from any intersection; and
 - (b) being free standing, and not affixed to any existing post, sign, light or power pole or any similar structure; and
 - (c) not create a nuisance or interfere, obstruct, impede vehicular or pedestrian traffic, or any access to a place by any person; and
 - (d) being kept clean and free from unsightly matter including any offensive words or representations; and
 - (e) being securely installed and maintained in a good condition; and
 - (f) not being placed within 100m of any works on footpaths; and
 - (g) has a maximum of 2 facing sides; and
 - (h) being erected so as not to be moveable by wind or natural forces; and
 - (i) not being –
 - (i) illuminated, rotating, flashing; or
 - (ii) incorporate reflective or fluorescent materials; or
 - (iii) displayed on a carriageway, median strip or roundabout; or
 - (iv) attached to any street furniture or natural feature including trees;
- or
- (v) attached to or obstruct any other sign; or
 - (vi) in any other location where, in the opinion of local government, the sign is likely to obstruct lines of sight along a street or cause danger to any person using the street.

7. Clause 11.8 amended

In clause 11.8 insert the words 'by resolution' after 'may' in the first line.

8. Clause 12.1(2) amended

Insert the word 'and' after each ',' after each term and a full stop after the word 'verge'.

9. Clause 12.7 amended

In clause 12.7 insert 'to' before 'ensure that' in the last line of (b).

10. Clause 13.4 amended

In clause 13.4 insert after subclause (1):

- (2A) The local public notice referred to in subclause (1) is to state that –

- (a) The local government intends to make a determination, the purpose and effect of which is summarised in the notice;
- (b) a copy of the proposed determination may be inspected and obtained from the offices of the local government; and
- (c) submissions in writing about the proposed determination may be lodged with the local government within 21 days after the date of publication.

- (2B) Council is to consider submissions received, if any, and decide to:
- (a) give local public notice that the proposed determination has effect as a determination on and from the date of publication;
 - (b) amend the proposed determination, in which case subclause (2C) will apply; or
 - (c) not continue with the proposed determination.

- (2C) If the Council decides to amend the proposed determination, it is to give local public notice –
- (a) of the effect of the amendments; and
 - (b) that the proposed determination has effect as a determination on and from the date of publication.

11. Clause 13.4 (2) amended

Amend clause 13.4(2) to insert the words 'in accordance with (2B) or (2C)' after the word 'given'.

12. Clause 13.4 amended

In clause 13.4 after subclause (6) insert the following:

- (6) A decision under subclause (3) or (4) is not to be delegated by the Council.

Dated:

The common seal of the City of Belmont)
was affixed by the authority of the Council)
in the presence of –)

JOHN CHRISTIE
CHIEF EXECUTIVE OFFICER

PHIL MARKS
MAYOR

LOCAL GOVERNMENT ACT 1995

City of Belmont

CITY OF BELMONT CONSOLIDATED LOCAL LAW AMENDMENT LOCAL LAW 2022

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the City of Belmont resolved on to make the following local law.

1. Citation

This local law may be cited as the *City of Belmont Consolidated Local Law Amendment Local Law 2022*.

2. Commencement

This local law will come into operation 14 days after the day on which it is published in the *Government Gazette*.

3. Principal local law amended

This local law amends the *City of Belmont Consolidated Local Law 2020* as published in the *Government Gazette* on 14 January 2021.

4. Clause 1.7 deleted

Delete clause 1.7 Delegation.

5. Clause 8.1 is amended as follows:

Insert the words 'including and election sign' after the term 'advertising sign'. word 'device' in the definition for advertising sign.

Insert the following:~~Insert the definition:~~

(a) **advertising sign** means any sign, notice, structure, banner, or other similar device used for the purpose of advertising or promoting any goods, services, person, body or other thing, or the displaying information about the same.

(b) **election sign** means a sign or poster which advertises any aspect of a forthcoming Federal, State or Local Government election.

6. Delete Clause 8.5 and replace with the following: amended

~~Amend and insert subclauses~~

8.5 Advertising signs

(1) A person must not, without the permission of the local government –

- (a) ~~erect~~ or place an advertising sign; or
- (b) post any bill or paint, place or affix any advertising sign; or
- (c) ~~place~~ any other sign whatsoever,
~~on~~ local government property.

~~Insert after subclause (1):~~

- (2) ~~If~~ local government approves an application to erect or place an advertising ~~sign~~ on local government property, the approval of the application is subject to ~~the sign~~ –
- (a) being erected at least 50m from any intersection; and
 - (b) being free standing, and not affixed to any existing post, sign, light or power pole or any similar structure; and
 - (c) not create a nuisance or interfere, obstruct, impede vehicular or pedestrian traffic, or any access to a place by any person; and
 - (d) being kept clean and free from unsightly matter including any offensive words or representations; and
 - (e) being securely installed and maintained in a good condition; and
 - (f) not being placed within 100m of any works on footpaths; and
 - (g) has a maximum of 2 facing sides; and
 - (h) being erected so as not to be moveable by wind or natural forces; and
 - (i) not being –
 - (i) illuminated, rotating, flashing; or
 - (ii) incorporate reflective or fluorescent materials; or
 - (iii) displayed on a carriageway, median strip or roundabout; or
 - (iv) attached to any street furniture or natural feature including trees; or
 - (v) attached to or obstruct any other sign; or
 - (vi) in any other location where, in the opinion of local government, the sign is likely to obstruct lines of sight along a street or cause danger to any person using the street.

7. Clause 11.8 amended

In clause 11.8 ~~insert~~ the words 'by resolution' after 'may' in the first line.

8. Clause 12.1(2) amended

Insert the word “and” after each ‘,’ after each term and a full stop after the word ‘verge’.

8.9. Clause 12.7 amended

In clause 12.7 ~~insert the word~~ 'to' before 'ensure that' in the last line of (b).

9.10. Clause 13.4 amended

In clause 13.4 ~~insert~~ after subclause (1):

- (2A) The local public notice referred to in subclause (1) is to state that –
- (a) The local government intends to make a determination, the purpose and effect of which is summarised in the notice;
 - (b) –a copy of the proposed determination may be inspected and obtained from the offices of the local government; and
 - (c) submissions in writing about the proposed determination may be lodged with the local government within 21 days after the date of publication.
- (2B) Council is to consider submissions received, if any, and decide to:
- (a) give local public notice that the proposed determination has effect as a determination on and from the date of publication;
 - (b) amend the proposed determination, in which case subclause (2C) will apply; or
 - (c) not continue with the proposed determination.
- (2C) If the Council decides to amend the proposed determination, it is to give local public notice –
- (a) of the effect of the amendments; and
 - (b) that the proposed determination has effect as a determination on and from the date of publication.

40.11. Clause 13.4 (2) amended

Amend ~~sub~~clause 13.4(2) to insert the words ‘in accordance with (2B) or (2C)’ after the word ‘given’.

44.12. Clause 13.4 amended

In clause 13.4 after subclause (6) insert the following:~~Insert:~~

- (6) A decision under subclause (3) or (4) is not to be delegated by the Council.

Dated:

The common seal of the City of Belmont)
was affixed by the authority of the Council)
in the presence of –)

JOHN CHRISTIE
CHIEF EXECUTIVE OFFICER

PHIL MARKS
MAYOR

Department of Local Government, Sport and Cultural Industries – Recommendations

Item	Clause	Concerns	Recommendation	Action
1	8.1: Advertising sign and election sign - Terms Used	Minor edit	At the beginning of the clause insert the line “Clause 8.1 is amended as Follows:”	Accepted – insert wording “Clause 8.1 is amended as follows:”
2	8.1: Advertising sign and election sign - Terms Used	Minor edit	Redesignate both of the amendments to “advertising sign” and “election sign” as paragraphs “(a)” and “(b)” respectively.	Accepted – amend wording and redesignate both terms used as paragraphs (a) and (b).
3	8.5: Advertising signs	Minor edit	Replace the first line “Delete clause 8.5 and replace with the following:”	Accepted – amended according to recommendatio n.
4	8.5: Advertising signs	Minor edit	Ensure the alignment in proposed clause 8.5(1)(a), (b) and (c) are consistent.	Accepted – spacing corrected
5	11.8: Determine parking bays and parking stations	Minor edit	At the beginning of the clause insert “In clause 11.8” and remove the capital from “Insert” .	Accepted – recommended wording inserted.
6	12.7: Duties of owner or occupier	Minor edit	Reword to “In clause 12.7 insert “to” before “ensure that” .	Accepted – amended wording according to recommendatio n.
7	13.4: Procedure for making a determination	Minor edit	At the beginning of the clause insert “In clause 13.4” and delete the capital from “Insert” .	Accepted – wording inserted and deleted the capital from “Insert”.
8	13.4(2): Procedure for making a determination	Minor edit	Replace “subclause” with “clause” .	Accepted – wording replaced as recommended.

Attachment 12.2.3 Consolidated Local Law 2020 - Amendment 2022 Table of changes

9	13.4 Procedure for making a determination	Minor edit	Replace the first line with “ In clause 13.4 after subclause (6) insert the following: ”	Accepted – wording replaced as recommended.
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Department of Water and Environmental Regulation – Recommendations

Item	Clause	Concern	Recommendation	Action
1	12.1(2) Waste - Terms Used	Minor edit	Correct the typographical errors in clause 12.1(2), which are essentially just using “;” after each term and then a full stop after “verge”.	Accepted – all minor edits corrected.
2	Signature Block	Insert	<p>Ensure that the Signature Block for the CEO DWER, which aligns with the correct terminology of the <i>Waste Avoidance and Resource Recovery Act 2007</i>, should be inserted at the end, and should read:</p> <p>Consented to:</p> <p>Chief Executive Officer Department of Water and Environmental Regulation</p> <p>Dated this of 2022</p>	Informed DWER that this is a Consolidated Local Law, and that the Signature block is included at the end of the entire local law.

12.3 Accounts for Payment - July 2022

Attachment details

Attachment No. and title
1. July 2022 payments [12.3.1 - 7 pages]

Voting Requirement	:	Simple Majority
Subject Index	:	54/007-Creditors-Payment Authorisations
Location/Property Index	:	N/A
Application Index	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	N/A
Applicant	:	N/A
Owner	:	N/A
Responsible Division	:	Corporate and Governance

Council role

- Advocacy** When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- Executive** The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- Legislative** Includes adopting local laws, local planning schemes and policies.
- Review** When Council reviews decisions made by Officers.
- Quasi-Judicial** When Council determines an application/matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include local planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

Purpose of report

To present to Council the list of expenditure paid for the period 1 July 2022 to 31 July 2022 under delegated authority.

Summary and key issues

A list of payments is presented to the Council each month for confirmation and endorsement in accordance with the *Local Government (Financial Management) Regulations 1996*.

Location

Not applicable.

Consultation

There has been no specific consultation undertaken in respect to this matter.

Strategic Community Plan implications

In accordance with the 2020 – 2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.2 Manage the City's assets and financial resources in a responsible manner and provide the best possible services for the community

Strategy: 5.6 Deliver effective, fair and transparent leadership and decision-making, reflective of community needs and aspirations

Policy implications

There are no policy implications associated with this report.

Statutory environment

Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* states:

“If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared:

(a) the payee's name;

- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.”

(3) A list prepared under sub regulation (1) is to be presented to Council at the next ordinary meeting of Council after the list is prepared; and recorded in the minutes of that meeting.

Background

Council has delegated to the Chief Executive Officer under Delegation 1.1.18 to make payment from the Municipal and Trust Fund account. In accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments each month is to be compiled and presented to Council.

Officer comment

The following summary of payments are recommended for confirmation and endorsement.

Payment type	Payment reference	\$
Municipal Fund Cheques	788804 to 788805, 788809 to 788811	43,564.60
Municipal Fund EFTs	EF079602, EF079605 to EF079978	4,045,911.74
Municipal Fund Payroll	July 2022	1,828,622.16
Trust Fund EFT	EF079603 to EF079604	18,709.06
Total Payments for July 2022		5,936,807.56

A copy of the Authorised Payment Listing is included as Attachment 12.3.1.

Financial implications

All expenditure included in the Authorised Payment Listing is in accordance with Council's Annual budget.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Officer Recommendation

That the Authorised Payment Listing for July 2022 under Attachment 12.3.1 be received.

Officer Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

Attachment 12.3.1 July 2022 payments



City of Belmont

Accounts for Payment - July 2022

Compiled : 02/08/22 16:39

Pmnt_Ref	Date	CR_Code	Supplier	Pmnt_Amnt	Description
Contractors					
EF079606	08/07/22	00118	Australia Post	2,740.55	Postage
EF079608	08/07/22	00346	Action Couriers	66.59	Courier Service
EF079609	08/07/22	00931	Sonic HealthPlus Pty Ltd	1,127.49	Medical Examinations
EF079611	08/07/22	01002	RAC Businesswise Vehicle Breakdowns	99.00	Plant Parts & Repairs
EF079612	08/07/22	01243	WARP Pty Ltd	6,387.43	Traffic Control
EF079616	08/07/22	01318	Flexi Staff Group Pty Ltd	13,021.18	Labour/Personnel Hire
EF079618	08/07/22	01476	Hays Specialist Recruitment	6,547.64	Labour/Personnel Hire
EF079619	08/07/22	01712	Donegan Enterprises Pty Ltd	2,915.00	Gardening Contractor
EF079620	08/07/22	02086	Pro AV Solutions (WA)	6,336.00	Electrical Contractor
EF079622	08/07/22	02451	Carlisle Events Hire Pty Ltd	5,166.70	Plant/Equipment Hire
EF079624	08/07/22	03619	Kidsafe WA	11,005.52	Playground Inspections/Repairs
EF079625	08/07/22	04320	ABM Landscaping	2,227.50	Bricks/Bricklaying
EF079626	08/07/22	04454	FM Contract Solutions Pty Ltd	991.75	Professional Fees - Analysis
EF079629	08/07/22	04779	One 20 Productions	728.20	Equipment Hire - Embrace Art Market
EF079630	08/07/22	05346	Kevin Fitzgerald	1,000.00	Welcome to Country-NAIDOC
EF079631	08/07/22	05427	Horizon West Landscape & Irrigation Pty Ltd	11,951.50	Gardening Contractor
EF079632	08/07/22	05703	Vital Interpreting Personnel - Auslan (WA) Pty Ltd	258.50	Auslan Interpreting Services - Storytimes Session
EF079633	08/07/22	05729	James Clive Kearing - Nyoonaie	1,750.00	Library -Cultural Yarning (Talks) Dreamtime Story
EF079634	08/07/22	06104	Flick Anticimex Pty Ltd	2,287.14	Pest Control
EF079635	08/07/22	06129	AKJC Hospitality Group - 8 Yolks Cafe	26.30	Catering/Catering Supplies
EF079641	08/07/22	99966	MAIA Financial Pty Ltd	19,491.53	Lease expenses - Belmont Oasis Leisure Centre
EF079648	15/07/22	00163	Bayswater Fire Protection	1,699.50	Fire Equipment/Service
EF079650	15/07/22	00230	Jackson McDonald	10,604.28	Legal Expenses
EF079651	15/07/22	00302	City of Stirling	200.00	Pound Expenses
EF079654	15/07/22	00608	Programmed Integrated Workforce Ltd	8,070.01	Labour/Personnel Hire
EF079655	15/07/22	00638	Leederville Cameras	3,419.16	Photography Equipment/Framing Expenses
EF079656	15/07/22	00707	LoGo Appointments	13,594.14	Labour/Personnel Hire
EF079657	15/07/22	00815	New Town Toyota	40,539.67	Plant Purchase
EF079658	15/07/22	01058	Slater-Gartrell Sports	1,760.00	Basket Ball Equipment -The Base
EF079661	15/07/22	01243	WARP Pty Ltd	972.40	Traffic Control
EF079663	15/07/22	01318	Flexi Staff Group Pty Ltd	3,934.38	Labour/Personnel Hire
EF079665	15/07/22	01476	Hays Specialist Recruitment	15,951.16	Labour/Personnel Hire
EF079666	15/07/22	01507	The Pressure King	28,592.46	Graffiti Removal
EF079669	15/07/22	01908	Urban Development Institute of Australia WA	1,150.00	Professional Fees - Planning
EF079672	15/07/22	02370	Aha! Consulting	2,719.99	Facilitation and Engagement training
EF079675	15/07/22	02589	Zenien	19,290.93	Security Equipment and Services
EF079680	15/07/22	03619	Kidsafe WA	3,559.20	Playground Inspections/Repairs
EF079682	15/07/22	04125	Pressure Cleaner Shop WA/Industrial Cleaning Equipment	326.70	Plant Parts & Repairs
EF079683	15/07/22	04250	TLC Safety Pty Ltd T/As Einsteins Australia	935.00	Library-Self Guided Resource Boxes
EF079684	15/07/22	04287	Labourforce Impex Personnel Pty Ltd	3,448.96	Labour/Personnel Hire
EF079685	15/07/22	04352	FSA (WA) Pty Ltd (Administrator Appointed)	4,518.29	Fire Equipment/Service
EF079686	15/07/22	04391	Lifeskills Australia	990.00	Professional Fees - Analysis
EF079687	15/07/22	04505	Lindsay Miles	750.00	Library-Plastic Free Workshop
EF079688	15/07/22	04565	Heritage Conservation Solutions - Dr Ian MacLeod	2,552.00	Professional Fees - Analysis
EF079689	15/07/22	04580	Brenda Greenfield	700.00	Professional fee - Belmont Art Award
EF079691	15/07/22	05394	DFP Recruitment Services Pty Ltd	8,699.66	Labour/Personnel Hire
EF079692	15/07/22	05401	Creative Spaces	3,397.35	Professional Fees - Design
EF079694	15/07/22	05572	Pack & Send Welshpool	48.48	Postage
EF079695	15/07/22	05710	Michael Caruso - Patti the Pig	275.00	Library Entertainment expense
EF079696	15/07/22	05729	James Clive Kearing - Nyoonaie	500.00	Welcome to Country-Citizenship Ceremony
EF079697	15/07/22	05732	SoftCopy	787.50	Computer Software Maintenance
EF079700	15/07/22	05838	Petstock Pty Ltd	136.68	Pound Expenses
EF079701	15/07/22	05860	HIPHOP101 - Optamus Downsyde	330.00	Professional Fees - Belmont Hub studio consultation
EF079703	15/07/22	05923	Hudson Global Resources (Aust) Pty Ltd	5,811.32	Labour/Personnel Hire
EF079705	15/07/22	05944	Delron Cleaning Pty Ltd - Ventia	347.38	Cleaning Services
EF079706	15/07/22	05991	Kobi Arthur Morrison	1,500.00	NAIDOC Workshop at Belmont Forum
EF079709	15/07/22	06114	Technologically Speaking	250.00	Library - Technology Workshop
EF079710	15/07/22	06145	Sunflow Yoga	400.00	Library-Meditation workshop
EF079711	15/07/22	06276	Efficient Site Services (WA)	27,225.00	Building Construction and Renewal - various sites
EF079712	15/07/22	06277	Ignite Limited	6,387.45	Labour/Personnel Hire
EF079713	15/07/22	06284	Talent International	5,075.93	Labour/Personnel Hire
EF079715	15/07/22	06286	Hi Voltage Entertainment	1,197.00	Venue for CountUSin Recognition Event
EF079716	15/07/22	06296	Sarah Kearing - Djurpin Djindas	1,500.00	Cultural Dance Workshop

Attachment 12.3.1 July 2022 payments

Pmnt_Ref	Date	CR_Code	Supplier	Pmnt_Amnt	Description
EF079732	21/07/22	00346	Action Couriers	47.37	Courier Service
EF079733	21/07/22	00375	D4 Data Pty Ltd	192.50	Plant Parts & Repairs
EF079740	21/07/22	01318	Flexi Staff Group Pty Ltd	6,511.58	Labour/Personnel Hire
EF079741	21/07/22	01476	Hays Specialist Recruitment	4,167.53	Labour/Personnel Hire
EF079742	21/07/22	01772	Data3 Limited	12,223.96	Software Maintenance and Professional fees
EF079743	21/07/22	02234	Blackwell and Associates Pty Ltd	600.00	Professional Fees - Planning
EF079744	21/07/22	02779	Natural Area Holdings Pty Ltd	2,557.61	Gardening Contractor
EF079745	21/07/22	02844	Chandler Macleod Group Ltd	1,218.50	Labour/Personnel Hire
EF079747	21/07/22	03504	Classic Tree Services	20,718.73	Gardening Contractor
EF079748	21/07/22	03941	Metro Bee Services	495.00	Bee Removal
EF079749	21/07/22	04259	Urbis Pty Ltd	77,994.95	Professional Fees - Planning
EF079751	21/07/22	05137	Practical Products Pty Ltd	40,875.15	The Glasshouse - Equipment
EF079752	21/07/22	05190	Mark Foote	2,266.00	Building Maintenance
EF079753	21/07/22	05344	SUEZ Recycling and Recovery Pty Ltd Veolia	7,400.00	Civic Centre annual waste audit
EF079754	21/07/22	05377	Encyclopaedia Britannica Australia Ltd	3,092.10	Britannica Library Subscription
EF079755	21/07/22	05394	DFP Recruitment Services Pty Ltd	3,346.73	Labour/Personnel Hire
EF079758	21/07/22	05705	Women over Waste - ACEconnect	275.00	Library-Entertainment Expense
EF079759	21/07/22	05739	Geared Construction Pty Ltd	1,259.50	Maintenance Belmont Oasis
EF079759-1	21/07/22	05739	Geared Construction Pty Ltd	288,288.48	Building Construction - Glasshouse
EF079760	21/07/22	05776	Level 5 Design Pty Ltd	1,200.00	Professional Fees - Planning
EF079761	21/07/22	05782	Jane Wetherall	2,645.00	Professional Fees - Design Review Panel
EF079762	21/07/22	05783	Emma Williamson	1,450.00	Professional Fees - Design Review Panel
EF079764	21/07/22	05999	RTRFM 92.1 Ltd	1,320.00	Advertising - Art Awards
EF079765	21/07/22	06020	CyberCX Pty Ltd	21,997.97	Computer Software Maintenance
EF079766	21/07/22	06129	AKJC Hospitality Group - 8 Yolks Cafe	70.00	Catering/Catering Supplies
EF079767	21/07/22	06160	SEEK Limited	3,598.88	Advertising
EF079768	21/07/22	06231	Paragon Construction Solutions Pty Ltd	1,463.00	Building Maintenance
EF079769	21/07/22	06277	Ignite Limited	2,241.64	Labour/Personnel Hire
EF079771	21/07/22	06293	Freo Fire Maintenance Services Pty Ltd	1,257.30	Fire Equipment/Service
EF079774	21/07/22	06302	Austcorp Consulting Pty Ltd	3,753.94	Labour/Personnel Hire
EF079786	27/07/22	00013	Air-Met Scientific Pty Ltd	461.56	Plant Parts & Repairs
EF079788	27/07/22	00083	Ascot Veterinary Hospital	80.00	Pound Expenses
EF079789	27/07/22	00139	Accredit Building Surveying & Construction Services	605.00	Professional Fees - Building
EF079796	27/07/22	00221	John Hughes Group	1,696.44	Plant Parts & Repairs
EF079797	27/07/22	00230	Jackson McDonald	26,283.03	Legal Expenses
EF079803	27/07/22	00294	City of Canning	1,080.00	Rubbish Removals
EF079804	27/07/22	00295	Capital Recycling	19,776.66	Rubbish Removals
EF079807	27/07/22	00390	Landgate	90.88	Title Searches
EF079808	27/07/22	00391	Chemistry Centre (WA) /as ChemCentre	2,430.12	Professional Fees - Testing
EF079809	27/07/22	00394	Child & Adolescent Health Service - Dept of Health WA	701.25	Immunisation Expenses
EF079810	27/07/22	00411	Drake Australia Pty Ltd	5,187.79	Labour/Personnel Hire
EF079811	27/07/22	00412	Dowsing Group Pty Ltd	3,736.51	Concrete Contractor
EF079812	27/07/22	00413	Drive Straight Alignment & Brake Services	1,320.00	Plant Parts & Repairs
EF079813	27/07/22	00442	Dial Before You Dig WA Limited	110.00	Survey Expenses
EF079814	27/07/22	00491	Fujifilm Business Innovation Australia	3,361.39	Photocopy Expenses
EF079815	27/07/22	00557	City Subaru	2,512.45	Plant Parts & Repairs
EF079816	27/07/22	00585	Hydroquip Pumps	36,204.30	Bore Drilling/ Maintenance
EF079818	27/07/22	00613	Qualcon Laboratories Pty Ltd	275.00	Bore Drilling/ Maintenance
EF079821	27/07/22	00665	Kennards Hire Pty Ltd	191.40	Plant/Equipment Hire
EF079822	27/07/22	00679	LD Total	418.00	Gardening Contractor
EF079823	27/07/22	00699	Marketforce Pty Ltd	40,393.28	Advertising
EF079824	27/07/22	00707	LoGo Appointments	5,127.34	Labour/Personnel Hire
EF079825	27/07/22	00726	T-Quip	2,168.25	Plant Parts & Repairs
EF079826	27/07/22	00736	McLeods	6,934.49	Legal Expenses
EF079828	27/07/22	00783	iSentia Pty Ltd	1,925.00	Professional Fees - Marketing
EF079829	27/07/22	00784	Bucher Municipal	2,733.78	Plant Parts & Repairs
EF079832	27/07/22	00815	New Town Toyota	251.60	Plant Parts & Repairs
EF079833	27/07/22	00830	Canon Production Printing Australia Pty Ltd	440.00	Photocopy Expenses
EF079834	27/07/22	00856	John Papis Trailers Pty Ltd	50.00	Plant Parts & Repairs
EF079835	27/07/22	00859	Parkland Mazda	42,089.50	Plant Purchase
EF079836	27/07/22	00917	Positive Auto Electrics	2,616.26	Plant Parts & Repairs
EF079837	27/07/22	00943	Cirrena Pty Ltd	1,980.00	Computer Software Maintenance
EF079838	27/07/22	00962	Ricoh Australia Pty Ltd	12.56	Photocopy Expenses
EF079839	27/07/22	00972	Repco Auto Parts	383.27	Plant Parts & Repairs
EF079841	27/07/22	00989	PAV Perth Audiovisual - Royal Pride Pty Ltd	5,233.80	Plant/Equipment Hire
EF079842	27/07/22	01006	Ron Fullers Air	764.50	Plant Parts & Repairs
EF079843	27/07/22	01059	Sledgehammer Concrete Cutting Service	757.64	Concrete Contractor
EF079845	27/07/22	01074	Shred-X Pty Ltd	20.88	Rubbish Removals

Attachment 12.3.1 July 2022 payments

Pmnt_Ref	Date	CR_Code	Supplier	Pmnt_Amnt	Description
EF079847	27/07/22	01138	E & M J Rosher Pty Ltd	244.35	Plant Parts & Repairs
EF079849	27/07/22	01186	Zircodata Pty Ltd	1,857.27	Records Storage
EF079851	27/07/22	01233	Stihl Shop Redcliffe	1,368.40	Tools/Tool Repairs
EF079853	27/07/22	01243	WARP Pty Ltd	60,072.70	Traffic Control
EF079858	27/07/22	01289	Wayne's Windscreens Pty Ltd	832.00	Plant Parts & Repairs
EF079859	27/07/22	01318	Flexi Staff Group Pty Ltd	6,833.75	Labour/Personnel Hire
EF079861	27/07/22	01353	Aurion Corporation Pty Ltd	15,871.47	Computer Software Maintenance
EF079862	27/07/22	01358	Kevrek Australia Pty Ltd	1,228.81	Plant Parts & Repairs
EF079864	27/07/22	01476	Hays Specialist Recruitment	2,140.62	Labour/Personnel Hire
EF079865	27/07/22	01499	Porter Consulting Engineers	3,300.00	Professional Fees - Design
EF079866	27/07/22	01533	WC Convenience Management	5,462.61	Building Maintenance
EF079868	27/07/22	01580	Workpower Inc	3,766.40	Gardening Contractor
EF079869	27/07/22	01675	Horizons West Bus & Coachlines	377.16	Plant/Equipment Hire
EF079870	27/07/22	01712	Donegan Enterprises Pty Ltd	6,116.00	Gardening Contractor
EF079871	27/07/22	01714	Total Eden Pty Ltd - Nutrien Water	1,903.30	Reticulation Parts & Repairs
EF079872	27/07/22	01719	Jaycar Electronics Pty Ltd	238.00	Electrical Goods
EF079873	27/07/22	01731	Charter Plumbing and Gas	12,561.01	Plumbing Maintenance/Supplies
EF079874	27/07/22	01749	Specialty Timber Flooring W A	31,240.00	Belmont Oasis - Resanding of Stadium
EF079875	27/07/22	01797	Green Skills (Ecojobs)	11,593.40	Labour/Personnel Hire
EF079876	27/07/22	02023	YMCA of Perth Youth and Community Services Inc	72,636.94	Youth Services Expenses
EF079877	27/07/22	02059	Western Resource Recovery Pty Ltd	253.00	Rubbish Removals
EF079881	27/07/22	02207	Wilson Security	116,796.67	Security Services
EF079882	27/07/22	02216	Western Australia Police	16.70	Volunteer National Police Check
EF079883	27/07/22	02303	Ultimo Catering and Events	6,172.00	Catering/Catering Supplies
EF079884	27/07/22	02387	Triton Electrical Contractors Pty Ltd	2,572.90	Electrical Contractor
EF079885	27/07/22	02418	Programmed Property Services Pty Ltd	3,954.50	Gardening Contractor
EF079886	27/07/22	02425	Prestige Alarms	8,321.50	Security Services
EF079887	27/07/22	02451	Carlisle Events Hire Pty Ltd	829.40	Plant/Equipment Hire
EF079891	27/07/22	02672	Ruah Community Services	14,627.22	Preventive Domestic Violence Services
EF079892	27/07/22	02711	CPG Research and Advisory Pty Ltd	1,512.50	Professional Fees - Analysis
EF079893	27/07/22	02779	Natural Area Holdings Pty Ltd	24,386.95	Gardening Contractor
EF079894	27/07/22	02837	GLG Greenlife Group	19,372.25	Gardening Contractor
EF079895	27/07/22	02840	ALS Environmental - Australian Laboratory Services	95.70	Professional Fees - Testing
EF079896	27/07/22	02849	Total Nissan and Kia - Total Autos (1990)	1,661.40	Plant Parts & Repairs
EF079898	27/07/22	02941	Taman Tools - Quality Nominees Pty Ltd	522.50	Tools/Tool Repairs
EF079899	27/07/22	03031	Retech Rubber	5,674.90	Park Equipment
EF079901	27/07/22	03419	Gott Health	2,970.00	Community Exercise Classes
EF079902	27/07/22	03464	Bridgestone Australia Ltd	3,277.43	Plant Parts & Repairs
EF079904	27/07/22	03504	Classic Tree Services	147,278.82	Gardening Contractor
EF079906	27/07/22	03537	Mackay Urban Design	1,918.98	Professional Fees - Planning
EF079908	27/07/22	03567	Gardner Autos Pty Ltd t/as Gardner Isuzu	2,964.75	Plant Parts & Repairs
EF079912	27/07/22	03955	Flyt Pty Ltd	15,147.00	Professional Fees - Planning
EF079915	27/07/22	04105	Cleanflow Environmental Solutions	1,205.16	Drainage Maintenance
EF079916	27/07/22	04137	Greive Panelbeaters	877.95	Plant Parts & Repairs
EF079918	27/07/22	04146	JB Hi-Fi Group Commercial Account, Osborne Park	2,854.69	Electrical Goods
EF079919	27/07/22	04202	City Retravision	2,405.00	Electrical Goods
EF079920	27/07/22	04246	Bibliotheca Australia Pty Ltd	1,319.14	Computer Software Maintenance
EF079921	27/07/22	04301	Michael Page - Page Personnel	13,345.29	Labour/Personnel Hire
EF079923	27/07/22	04454	FM Contract Solutions Pty Ltd	991.75	Professional Fees - Analysis
EF079924	27/07/22	04496	Azure Painting Pty Ltd	17,726.50	Painting Contractor
EF079925	27/07/22	04529	Southern Cross Care (WA) Inc	5,361.00	Independent Living Units Management
EF079926	27/07/22	04579	Mills Recruitment	11,199.47	Labour/Personnel Hire
EF079927	27/07/22	04675	Bindi Bindi Dreaming	2,420.00	Entertainment Expenses - NAIDOC Week
EF079928	27/07/22	04723	Future Logic	5,595.81	Computer Software Maintenance
EF079930	27/07/22	04772	ATM Advanced Traffic Management - Earlypay 1stCash	390.28	Plant/Equipment Hire
EF079931	27/07/22	04888	Database Consultants Australia	50,014.80	Annual Software Maintenance
EF079932	27/07/22	04941	Perth Pet Cremation - Lawnswood	31.25	Pound Expenses
EF079933	27/07/22	04963	Centigrade	14,289.00	Airconditioning/Refrigeration Maintenance
EF079934	27/07/22	04974	Turf Care WA Pty Ltd	79,019.69	Gardening Contractor
EF079937	27/07/22	05101	De Lage Landen Pty Ltd	1,076.59	Plant/Equipment Hire
EF079938	27/07/22	05128	All4cycling Pty Ltd	257.40	Plant Parts & Repairs
EF079939	27/07/22	05252	AAAC Towing Pty Ltd	990.00	Towing Vehicles
EF079940	27/07/22	05283	IRP Pty Ltd	29,633.84	Labour/Personnel Hire
EF079941	27/07/22	05293	Bellrock Cleaning Services	40,001.55	Cleaning Services
EF079942	27/07/22	05336	West-Sure Group Pty Ltd	544.01	Security Services
EF079943	27/07/22	05344	SUEZ Recycling and Recovery Pty Ltd Veolia	470,047.36	Rubbish Removals
EF079944	27/07/22	05370	OKMG Pty Ltd	2,310.00	Photography/Framing Expenses
EF079945	27/07/22	05427	Horizon West Landscape & Irrigation Pty Ltd	291.50	Gardening Contractor

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Pmnt_Ref	Date	CR_Code	Supplier	Pmnt_Amnt	Description
EF079947	27/07/22	05493	Dapth	1,787.50	Computer Software Maintenance
EF079948	27/07/22	05523	Go Doors Pty Ltd	191.40	Building Maintenance
EF079949	27/07/22	05558	BlueFit Pty Ltd	8,485.08	Belmont Oasis Facility Management Fee
EF079950	27/07/22	05568	Allstate Kerbing and Concrete	6,050.00	Kerbing Contractor
EF079951	27/07/22	05587	Dynamic Planning & Developments Pty Ltd	6,187.50	Professional Fees - Planning
EF079952	27/07/22	05618	Edgyx Pty Ltd	600.00	Library-Coding Workshop
EF079954	27/07/22	05692	Newground Water Services Pty Ltd	69,038.20	Reticulation Installation
EF079956	27/07/22	05751	Traffic Systems West	528.00	Survey Expenses
EF079957	27/07/22	05771	AlSCO Pty Ltd	246.22	Cleaning Services
EF079959	27/07/22	05809	Specialized Cleaning Group t/as Clean Sweep	5,984.00	Plant/Equipment Hire
EF079960	27/07/22	05819	Ritz Drycleaners	320.50	Cleaning Services
EF079961	27/07/22	05840	Commercial Aquatics Australia Pty Ltd	10,409.66	Oasis Expenses
EF079962	27/07/22	05904	Pinnacle People	5,339.80	Labour/Personnel Hire
EF079963	27/07/22	05923	Hudson Global Resources (Aust) Pty Ltd	6,973.38	Labour/Personnel Hire
EF079964	27/07/22	05944	Delron Cleaning Pty Ltd - Ventia	25,291.97	Cleaning Services
EF079967	27/07/22	06054	Paxon Business and Financial Services Pty Ltd	4,620.00	Financial Management Review - Reg 5 & 17
EF079968	27/07/22	06062	Profiling West Pty Ltd	11,251.90	Road Building Contractor
EF079969	27/07/22	06067	TK Elevator Australia Pty Ltd	930.52	Building Maintenance
EF079971	27/07/22	06094	Boyan Electrical Services	15,112.30	Electrical Contractor
EF079972	27/07/22	06104	Flick Anticimex Pty Ltd	154.00	Pest Control
EF079973	27/07/22	06169	Lucid Economics Pty Ltd	1,925.00	Professional Fees - Design
EF079974	27/07/22	06199	CPR Electrical Services Pty Ltd	85,204.63	Forster Park Sports Lighting - Works
EF079975	27/07/22	06203	Ngala Boodja Aboriginal Land Care	16,522.00	Gardening Contractor
EF079976	27/07/22	06226	Modus Compliance Pty Ltd	11,583.00	Labour/Personnel Hire
EF079977	27/07/22	06276	Efficient Site Services (WA)	13,458.50	Building Construction
Contractors Total				2,747,570.20	
Councillor Payments					
EF079621	08/07/22	02145	Robert Rossi	77.19	Reimbursement - National General Assembly of LG
Councillor Payments Total				77.19	
Fuels and Utilities					
EF079605	08/07/22	00042	Alinta Energy	140.65	Light, Power, Gas
EF079613	08/07/22	01252	Water Corporation	12,362.96	Water, Annual & Excess
EF079615	08/07/22	01274	Synergy	149,122.90	Light, Power, Gas
EF079659	15/07/22	01142	Telstra Corporation Limited	27,767.60	Phone/Internet expenses
EF079673	15/07/22	02422	Connect Call Centre Services	522.50	Phone/Internet expenses
EF079676	15/07/22	02631	Ampol - Caltex	34,255.86	Fuel, Oil, Additives
EF079679	15/07/22	03592	Steven Harling	42.05	Fuel, Oil, Additives
EF079730	21/07/22	00042	Alinta Energy	3,146.55	Light, Power, Gas
EF079736	21/07/22	00788	Motorcharge - WEX Fuel Cards Australia Ltd	15,736.30	Fuel, Oil, Additives
EF079738	21/07/22	01142	Telstra Corporation Limited	259.19	Phone/Internet expenses
EF079739	21/07/22	01252	Water Corporation	240.16	Water, Annual & Excess
788809	22/07/22	00392	Department of Transport - Fleet Licensing	41,544.00	Vehicle Licences Renewal
EF079787	27/07/22	00042	Alinta Energy	13.45	Light, Power, Gas
EF079854	27/07/22	01252	Water Corporation	5,164.14	Water, Annual & Excess
EF079857	27/07/22	01274	Synergy	3,268.24	Light, Power, Gas
EF079889	27/07/22	02471	Western Power	1,320.00	Light, Power, Gas
EF079890	27/07/22	02635	MessageMedia - Message4U Pty Ltd	33.00	Phone/Internet expenses
Fuels and Utilities Total				294,939.55	
Materials					
EF079627	08/07/22	04491	Woolworths Group - Functions/Catering only	633.01	Groceries
EF079636	08/07/22	06292	Electro Chemical Engineering ECEFast	632.50	Safety Clothing/Equipment
EF079667	15/07/22	01547	Big W	533.95	Craft/Display Materials
EF079674	15/07/22	02431	ASB Branded Merchandise - ASB Marketing Pty Ltd	712.25	Promotional Items
EF079693	15/07/22	05465	QBD Books	345.79	Books/CDs/DVDs
EF079698	15/07/22	05744	TCD Services Australia - TC Drainage (WA) Pty Ltd	1,364.00	Drainage Materials
EF079699	15/07/22	05765	Preserving 4 the Future - Teori Shannon	2,700.00	Craft/Display Materials
EF079707	15/07/22	06005	MDM Entertainment Pty Ltd	228.37	Books/CDs/DVDs
EF079708	15/07/22	06025	Shaun Chambers	5,590.00	Craft/Display Materials
EF079737	21/07/22	00883	The Perth Mint	753.50	Citizenship Coins
EF079746	21/07/22	02971	Eclipse Soils Pty Ltd	4,991.25	Sand/Soil
EF079750	21/07/22	04471	Booktopia	114.72	Books/CDs/DVDs
EF079757	21/07/22	05465	QBD Books	127.72	Books/CDs/DVDs
EF079772	21/07/22	06294	Combat Clothing Australia Pty Ltd	1,982.20	Safety Clothing/Equipment
EF079773	21/07/22	06298	Deadly Denim - Rebecca Barlow	1,000.00	NAIDOC Market event management
EF079782	23/07/22	01547	Big W	1,514.40	Craft/Display Materials
EF079791	27/07/22	00148	Bladon WA Pty Ltd	8,239.00	Promotional Items
EF079792	27/07/22	00162	ExBo Visual - Bokay Signage	154.62	Signs
EF079793	27/07/22	00174	Cellarbrations at Belmont	1,682.73	Beverages

Attachment 12.3.1 July 2022 payments

Pmnt_Ref	Date	CR_Code	Supplier	Pmnt_Amnt	Description
EF079794	27/07/22	00185	Benara Nurseries	11,307.68	Gardening - Plants/Supplies
EF079795	27/07/22	00203	BOC Gases Australia Ltd	254.40	Welding Equipment/Supplies
EF079798	27/07/22	00231	Bunnings Group Ltd	973.56	Hardware
EF079799	27/07/22	00233	Bunzl Limited	3,084.11	Cleaning Products
EF079801	27/07/22	00261	Atom Supply	77.10	Metal Goods
EF079802	27/07/22	00281	Child Education Services	665.12	Books/CDs/DVDs
EF079819	27/07/22	00617	Jacksons Drawing Supplies Pty Ltd	657.20	Craft/Display Materials
EF079820	27/07/22	00627	Jason Signmakers	176.46	Signs
EF079827	27/07/22	00778	Modern Teaching Aids Pty Ltd	3,450.14	Books/CDs/DVDs
EF079840	27/07/22	00986	Reface Industries Pty Ltd	770.00	Books/CDs/DVDs
EF079844	27/07/22	01073	Spotlight Pty Ltd	1,184.15	Craft/Display Materials
EF079846	27/07/22	01086	Archival Survival Pty Ltd	580.91	Stationery & Printing
EF079848	27/07/22	01183	Total Packaging (WA) Pty Ltd	3,432.00	Cleaning Products
EF079850	27/07/22	01206	Access Icon Pty Ltd t/a Cascada	9,500.02	Concrete Products
EF079855	27/07/22	01261	Wesfarmers Kleenheat Gas Pty Ltd	75.89	Welding Equipment/Supplies
EF079856	27/07/22	01265	Westbooks	1,345.38	Books/CDs/DVDs
EF079860	27/07/22	01325	Poolegrave Signs and Engraving	220.00	Signs
EF079863	27/07/22	01398	Winc Australia Pty Ltd	1,720.97	Stationery & Printing
EF079867	27/07/22	01570	Blackwoods	308.42	Hardware
EF079878	27/07/22	02067	Grasstrees Australia	2,065.00	Gardening - Plants/Supplies
EF079879	27/07/22	02088	Lock Stock & Farrell Locksmith	1,498.90	Hardware
EF079880	27/07/22	02168	Ergolink	686.40	Office Furniture
EF079888	27/07/22	02459	A1 Steel & Alloy	1,595.00	Metal Goods
EF079897	27/07/22	02862	James Bennett Pty Ltd	1,441.57	Books/CDs/DVDs
EF079905	27/07/22	03528	Planrite	247.50	Gardening - Plants/Supplies
EF079909	27/07/22	03630	Direct Trades Supply Pty Ltd	304.70	Safety Clothing/Equipment
EF079910	27/07/22	03660	Safe T Card Australia Pty Ltd	44.00	Safety Clothing/Equipment
EF079911	27/07/22	03856	SEM Distribution - newspaper delivery	469.72	Publications/Newspapers
EF079913	27/07/22	04028	Dynamic Gift International Pty Ltd	4,309.80	Promotional Items
EF079914	27/07/22	04053	Totally Workwear TWW	840.10	Safety Clothing/Equipment
EF079917	27/07/22	04145	T J Depiazzi and Sons	13,789.98	Gardening - Plants/Supplies
EF079922	27/07/22	04394	JB Hi-Fi Belmont Forum - Library purchases	1,152.35	Books/CDs/DVDs
EF079929	27/07/22	04759	StrataGreen	493.42	Gardening - Plants/Supplies
EF079935	27/07/22	05011	WA Fresh Delivered	1,454.00	Groceries
EF079936	27/07/22	05082	Accidental Health and Safety Perth	2,006.25	Medical/First Aid Supplies
EF079946	27/07/22	05432	Bloomin Box Co	150.00	Flowers
EF079953	27/07/22	05673	Seamless Merchandising Matters Pty Ltd	637.45	Promotional Items
EF079955	27/07/22	05701	Bing Technologies Pty Ltd	3,752.99	Stationery & Printing
EF079958	27/07/22	05786	Bolinda Digital Pty Ltd	878.44	Books/CDs/DVDs
EF079965	27/07/22	05980	Finishing WA	99.00	Stationery & Printing
EF079966	27/07/22	05992	Corsign WA	627.00	Signs
EF079970	27/07/22	06084	Asphaltech Pty Ltd	25,937.88	Road/Drainage Material
EF079978	27/07/22	06288	Perth Materials Blowing Pty Ltd	5,497.80	Gardening - Plants/Supplies
Materials Total				143,062.77	
Other					
788804	05/07/22	00889	Petty Cash - Finance	1,344.00	Petty Cash Recoup
788805	05/07/22	00894	Petty Cash - Operations Centre Stores	50.50	Petty Cash Recoup
EF079607	08/07/22	00285	City of Armadale	27,330.25	Long Service Leave
EF079614	08/07/22	01269	Western Australian Planning Commission	602.87	Rate Refund
EF079623	08/07/22	03453	Clare Bridges	2,399.00	Australian Human Resources National Conference
EF079628	08/07/22	04726	Helen O'Sullivan	248.39	Reimbursements - catering
EF079642	08/07/22	99998	Krista Maria Rodriguez Carino	450.24	Development Application Fee Refund
EF079643	08/07/22	99998	Simone Nicole Roney	1,016.55	Development Application Fee Refund
EF079644	08/07/22	99998	Ashmy Pty Ltd	772.34	Development Application Fee Refund
EF079645	08/07/22	99998	Neil Gibb	3,476.10	Development Application Fee Refund
EF079646	08/07/22	99998	Dilip K Prankumar and Jacinta A Potts	430.65	Development Application Fee Refund
EF079647	08/07/22	99998	Michelle Bell	141.34	Reimbursements - Fuel
EF079649	15/07/22	00169	Belmont Business Enterprise Centre Inc	850.00	Social Media Training Workshop
EF079662	15/07/22	01309	Youth Affairs Council of WA	299.99	Subscription
EF079664	15/07/22	01396	Volunteering WA	165.00	Membership Fee
EF079677	15/07/22	03375	Belmont Villa Soccer Club	350.00	Reimbursement for Turf Line Marking
EF079678	15/07/22	03451	Redcliffe Junior Football Club	257.00	Reimbursement for Turf Line Marking
EF079681	15/07/22	03960	Befriend Inc	1,896.79	2021/22 Community Contribution Fund
EF079690	15/07/22	04724	Kinship Connections Aboriginal Corporation	5,000.00	2021/22 Community Contribution Fund
EF079704	15/07/22	05934	Linda Abu Lashin	776.55	Reimbursements - catering and gift cards
EF079714	15/07/22	06285	Nonlinear Solutions	5,000.00	Belmont Business Innovation Grant
EF079721	15/07/22	99998	Kate Martin	676.38	Crossover Subsidy
EF079722	15/07/22	99998	Emma Gardiner & Benjamin New	694.91	Crossover Subsidy

Attachment 12.3.1 July 2022 payments

Pmnt_Ref	Date	CR_Code	Supplier	Pmnt_Amnt	Description
EF079723	15/07/22	99998	Sophia Dunning	1,204.52	Crossover Subsidy
EF079724	15/07/22	99998	John P and Amanda J Dowling	648.59	Crossover Subsidy
EF079725	15/07/22	99998	Michael John Dumps	694.91	Crossover Subsidy
EF079726	15/07/22	99998	Celina Trinh	800.00	Sporting and Cultural Donation
EF079727	15/07/22	99998	A G & J G Walton T/As Al's Mini Excavato	3,025.00	Refund of incorrect payment received
EF079728	19/07/22	01236	Department of Fire and Emergency Services	25,643.35	Emergency Services Levy
EF079777	19/07/22	03526	City of Belmont Corporate Card Executive Assistant Mayor/CEO	988.64	Staff Gift Vouchers and National General Assembly flight costs
EF079778	19/07/22	05121	City of Belmont Corporate Card CEO	1,412.52	Staff Gift Vouchers, National General Assembly flight costs and meals and Parking - Southern Metropolitan Regional Council
EF079779	19/07/22	05430	City of Belmont Corporate Card Director Corporate & Gov	1,552.64	Computer Software Maintenance Computer Software Maintenance, Facebook Advertising and Subscriptions
EF079780	19/07/22	06181	City of Belmont Corporate Card Principal Governance	2,708.68	
EF079756	21/07/22	05400	Lisa Bretnall	16.10	Reimbursements
EF079770	21/07/22	06287	The Grants Hub Pty Ltd	313.20	Subscription
EF079775	21/07/22	99998	Margaret Pirka	113.50	Refund of incorrect payment received
EF079776	21/07/22	99998	Kristofer Grgich	235.32	Rate Refund
788810	22/07/22	00893	Petty Cash - Library	444.20	Petty Cash Recoup
788811	22/07/22	00894	Petty Cash - Operations Centre Stores	181.90	Petty Cash Recoup
EF079781	23/07/22	01244	Western Australian Treasury Corporation	45,212.70	Loan Repayment - Govt Guarantee fee
EF079783	23/07/22	99998	Wolodymer Lubtschenko	400.00	Sporting and Cultural Donation
EF079784	23/07/22	99998	Rabab Rashwan	531.86	Development Application Fee Refund
EF079785	23/07/22	99998	M W Stieler	147.00	Development Application Fee Refund
EF079790	27/07/22	00140	Australian Library & Information Association	740.00	Membership Fee
EF079800	27/07/22	00242	Cabcharge Australia Pty Ltd	240.69	Taxi fares ALGA Conference Canberra
EF079805	27/07/22	00337	Constable Care Child Safety Foundation Inc	2,596.00	Donation
EF079830	27/07/22	00793	LGIS Insurance Broking - JLT	630.39	Insurance Premiums
EF079831	27/07/22	00795	LGISWA	537,480.29	Insurance Premiums
Other Total				682,190.85	
Property, Plant & Equipment					
EF079671	15/07/22	02310	Exteria Pty Ltd - Landmark Engineering	8,946.30	Street Furniture
EF079702	15/07/22	05894	Artek Joinery (was Artek Furniture)	508.20	Office Furniture
EF079763	21/07/22	05962	Active Discovery	106,773.70	Playground Equipment - Miles Park
EF079806	27/07/22	00377	Dell Australia Pty Ltd	9,905.50	Computer Hardware
EF079900	27/07/22	03183	Landmark Products Ltd	30,426.00	Street Furniture
EF079903	27/07/22	03486	Adage Furniture	43,627.10	Glasshouse furniture and fittings
Property, Plant & Equipment Total				200,186.80	
Salaries/Wages					
SL060722	07/07/22	COB	City of Belmont Payroll	541,360.40	Salaries/Wages
EF079602	08/07/22	99971	SuperChoice	111,085.65	Superannuation Contribution
EF079637	08/07/22	99950	Australian Services Union	51.80	Salaries/Wages
EF079638	08/07/22	99952	Child Support Agency	359.23	Salaries/Wages
EF079639	08/07/22	99954	City of Belmont Social Club	300.00	Salaries/Wages
EF079640	08/07/22	99962	LGRCEU - WA Shire Councils Union	110.00	Salaries/Wages
SL200722	12/07/22	COB	City of Belmont Payroll	127,809.10	Salaries/Wages
WG130722	14/07/22	COB	City of Belmont Payroll	98,512.83	Salaries/Wages
EF079717	15/07/22	99950	Australian Services Union	51.80	Salaries/Wages
EF079718	15/07/22	99952	Child Support Agency	359.23	Salaries/Wages
EF079719	15/07/22	99954	City of Belmont Social Club	300.00	Salaries/Wages
EF079720	15/07/22	99962	LGRCEU - WA Shire Councils Union	110.00	Salaries/Wages
EF079729	19/07/22	99971	SuperChoice	114,449.52	Superannuation Contribution
SL002007	21/07/22	COB	City of Belmont Payroll	679,610.99	Salaries/Wages
SL030822	28/07/22	COB	City of Belmont Payroll	51,473.03	Salaries/Wages
WG270722	28/07/22	COB	City of Belmont Payroll	102,678.58	Salaries/Wages
Salaries/Wages Total				1,828,622.16	
Training and Conferences					
EF079610	08/07/22	00953	Planning Institute of Australia Limited	1,635.00	Membership Fee
EF079617	08/07/22	01413	Parks & Leisure Australia	1,375.00	Conference Expenses
EF079652	15/07/22	00429	Economic Development Australia Ltd	880.00	Membership Fee
EF079653	15/07/22	00602	Local Government Professionals Australia WA	4,362.00	Subscription/Membership fee
EF079660	15/07/22	01217	University of Western Australia	2,200.00	Training
EF079668	15/07/22	01660	Local Government Planners Association	130.00	Training
EF079670	15/07/22	01919	Infor Public Sector User Forum Inc	1,320.00	Conference Expenses
EF079731	21/07/22	00107	Environmental Health Australia (WA)	2,427.00	Subscription
EF079734	21/07/22	00429	Economic Development Australia Ltd	990.00	Training

Attachment 12.3.1 July 2022 payments

Pmnt_Ref	Date	CR_Code	Supplier	Pmnt_Amnt	Description
EF079735	21/07/22	00602	Local Government Professionals Australia WA	1,882.00	Membership Fee/Conference fees
EF079817	27/07/22	00601	Institute of Public Works Engineering Sydney	1,514.98	IPWEA Guidelines
EF079852	27/07/22	01240	WA Local Government Association	578.00	Training
EF079907	27/07/22	03555	Economic Development Australia NEDC 2022 Conference	2,155.00	Conference Expenses
Training and Conferences Total				21,448.98	
MUNI Total				5,918,098.50	
Trust Funds					
EF079603	07/07/22	150748	Building and Construction Industry Training Fund	3,470.20	Building and Construction Industry Training Fund
EF079604	07/07/22	154102	Building and Energy - Building Services Levy	15,238.86	Building and Energy - Building Services Levy
Trust Funds Total				18,709.06	
TRUST Total				18,709.06	
Grand Total				5,936,807.56	

5,936,807.56

Breakdown - Cheques : 43,564.60
EFT : 5,893,242.96

12.4 Monthly Activity Statement as at 31 July 2022

Attachment details

Attachment No and title
1. Financial Activity Report July 2022 [12.4.1 - 5 pages]

Voting Requirement	:	Simple Majority
Subject Index	:	32/009 - Financial Operating Statements
Location/Property Index	:	N/A
Application Index	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	N/A
Applicant	:	N/A
Owner	:	N/A
Responsible Division	:	Corporate and Governance

Council role

- Advocacy** When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- Executive** The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- Legislative** Includes adopting local laws, local planning schemes and policies.
- Review** When Council reviews decisions made by Officers.
- Quasi-Judicial** When Council determines an application/matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include local planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

Purpose of report

To provide Council with the monthly financial information for the period ending 31 July 2022.

Summary and key issues

The following report includes a concise list of material variances and the net current assets position for the month ending 31 July 2022.

Location

Not applicable.

Consultation

There has been no specific consultation undertaken in respect to this matter.

Strategic Community Plan implications

In accordance with the 2020 – 2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.2 Manage the City's assets and financial resources in a responsible manner and provide the best possible services for the community.

Policy implications

There are no policy implications associated with this report.

Statutory environment

Section 6.4 of the *Local Government Act 1995* in conjunction with Regulations 34 (1) of the *Local Government (Financial Management) Regulations 1996* requires monthly financial reports to be presented to Council.

Regulation 34(1) requires a monthly Statement of Financial Activity reporting on revenue and expenditure.

Regulation 34(5) determines the mechanism required to ascertain the definition of material variances which are required to be reported to Council as a part of the monthly report. It also requires Council to adopt a “percentage or value” for what it will consider to be material variances on an annual basis.

Background

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires that financial statements are presented monthly to Council. The Statutory Monthly Financial Report is to consist of a Statement of Financial Activity reporting on revenue and expenditure as set out in the Annual Budget. It is required to include:

- Annual budget estimates
- Budget estimates to the end of the reporting month

- Actual amounts to the end of the reporting month
- Material variances between the monthly budgeted and actual amounts
- Net current assets as at the end of the reporting month.

Officer comment

Regulation 34(3) of the *Local Government (Financial Management) Regulations 1996* was amended in June 2022, requiring operating revenue or expenses from the 1 July 2022 to be shown according to nature or type instead of by programs. The July 2022 monthly financial activity report has been updated to reflect this change. The change makes the financial activity report more user friendly and has also standardised the financial reporting methodology.

At the June 2022 Ordinary Council Meeting Council has adopted the materiality threshold for the 2022-2023 financial year as 10% of the budgeted closing surplus. The below table provides a summary of significant variations based on this materiality threshold. The detail financial activity report is included at Attachment 12.4.1.

Report Section	Budget YTD	Actual YTD	Comment
OPERATING ACTIVITIES			
Works	6,189,587	6,339,235	Sanitation income was slightly higher than budget forecast.
Expenditure from operating activities			
Employee costs			
Finance	(178,650)	(415,809)	Variance due to payment of employee entitlements and will be addressed at the October budget review.
Information Technology	(99,728)	(157,679)	Variance due to payment of staff leave entitlements; to be transferred from leave reserve account at the October budget review.
Parks, Leisure & Environment	(300,115)	(228,220)	Variance due to staff vacancies.
Safer Communities	(282,147)	(214,002)	Variance due to staff vacancy.
Materials and contracts			
Governance, Strategy & Risk	(99,074)	(12,963)	Variance due to WALGA subscription invoice yet to be received.
Public Relations & Stakeholder Engagement	(85,905)	(9,038)	Variance due to subscription, advertising and marketing expenses invoice yet to be received.
Works	(642,004)	(127,125)	Invoices for sanitation are yet to be received.
City Projects	(54,243)	(2,568)	Consultancy expenses invoice yet to be received.

Parks, Leisure & Environment	(456,304)	(70,607)	Variance due to timing of works and some invoices for goods and services yet to be received.
City Facilities & Property	(102,553)	(48,126)	Variance due to under recovery of Belmont Hub costs as cleaning and utility invoices yet to be received.
Safer Communities	(202,551)	(35,292)	Variance due to lower than anticipated demand for services.
Economic & Community Development	(103,991)	(29,286)	Youth Services invoices yet to be received.
Library, Culture & Place	(78,170)	(19,480)	Variance due to under recovery of Belmont Hub costs.
Insurance expenses			
Parks, Leisure & Environment	(59,595)	(114,687)	Insurance cost for the 2022-2023 financial year fully allocated in July.
City Facilities & Property	(125,803)	(249,991)	Insurance cost for the 2022-2023 financial year fully allocated in July.
Other expenditure			
People & Culture	156,737	102,460	Activity Based Costing (ABC) recovery was lesser than expected
Finance	105,746	269,803	Payment of employee entitlements resulted in Activity Based Costing (ABC) recovery being greater than anticipated.
Information Technology	266,556	321,645	Payment of employee leave entitlements has resulted in higher than anticipated Activity Based Costing (ABC) recovery.
Non-cash amounts excluded from operating activities	(65,988)	Nil	Variance due to timing of sale of plant.
INVESTING ACTIVITIES			
Non-operating grants, subsidies and contributions			
Works	425,986	Nil	Roads Grant Funding is yet to be received.
Parks, Leisure & Environment	Nil	243,144	Funding to be carried forward in the October 2022 budget review.
Payments for property, plant and equipment			
Information Technology	(67,500)	Nil	Variance is due to invoices yet to be received.
Payments for construction of infrastructure			
City Projects	(249,583)	Nil	Wilson Park Netball Courts construction and design development at Belvidere Street are yet to commence.
Parks, Leisure & Environment	(309,169)	(2,430)	Variance is due to invoices yet to be received.

In accordance with *Local Government (Financial Management) Regulations 1996*, Regulation 34 (2)(a) the following table explains the composition of the net current assets amount which appears at the end of Attachment 12.4.1.

Reconciliation of Net Current Assets to Statement of Financial Activity		
Current Assets as at 31/07/2022	\$	Comment
Cash and investments	67,190,204	Includes municipal and reserves
- less non rate setting cash	(50,691,444)	Reserves
Receivables	47,744,939	Rates levied yet to be received and Sundry Debtors
ESL Receivable	(9,566,632)	ESL Receivable
Stock on hand	250,973	
Total Current Assets	54,928,041	
Current Liabilities		
Creditors and provisions	(16,626,089)	Includes ESL and deposits
- less non rate setting creditors & provisions	12,314,483	Cash Backed LSL, current loans & ESL
Total Current Liabilities	(4,311,607)	
Nett Current Assets 31/07/2022	50,616,434	
Nett Current Assets as Per Financial Activity Report		
Nett Current Assets as Per Financial Activity Report	50,616,434	
Less Committed Assets	(50,116,434)	All other budgeted expenditure
Estimated Closing Balance	500,000	

Financial implications

The presentation of these reports to Council ensures compliance with the *Local Government Act 1995* and associated Regulations and ensures that Council is regularly informed as to the status of its financial position.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Officer Recommendation

That the Monthly Financial Reports as at 31 July 2022 as included in Attachment 12.4.1 be received.

Officer Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

City of Belmont

Monthly Financial Activity Statement for the Period Ending July 2022

Note: Material variances have been identified in accordance with the Local Government (Financial Management) Regulations 34(1)(d) and Australian Accounting Standards (AASB 101). A variance on the budgeted closing balance has been applied in the determination of material variances.
M=Material Variance

Budget: 23CLBUD, Actual: 23CLACT

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	Budget YTD	Actual YTD	YTD Variance	YTD Var %
Revenue from operating activities (excluding rates)				
Operating grants, subsidies and contributions				
Finance	0	0	0	0.00%
Public Relations & Stakeholder Engagement	0	24,000	24,000	0.00%
Works	2,899	2,303	-597	-20.59%
Design, Assets & Development	167	0	-167	-100.00%
Park, Leisure & Environment	6,863	0	-6,863	-100.00%
Safer Communities	14,742	21,118	6,376	43.25%
Economic & Community Development	15,614	16,148	534	3.42%
Library, Culture & Place	417	0	-417	-100.00%
Total Operating grants, subsidies and contributions	40,702	63,568	22,866	56.18%
Fees and charges				
Governance, Strategy & Risk	125	30	-95	-76.00%
Finance	0	323	323	0.00%
Public Relations & Stakeholder Engagement	333	0	-333	-100.00%
Works	6,189,587	6,339,235	149,648	2.42% M
Design, Assets & Development	1,167	100	-1,067	-91.43%
Park, Leisure & Environment	771	0	-771	-100.00%
City Facilities & Property	82,758	116,876	34,118	41.23%
Planning Services	29,708	75,147	45,439	152.95%
Safer Communities	37,725	60,327	22,602	59.91%
Economic & Community Development	0	0	0	0.00%
Library, Culture & Place	1,667	2,083	416	24.97%
Total Fees and charges	6,343,840	6,594,121	250,280	3.95%
Interest earnings				
Governance, Strategy & Risk	0	0	0	0.00%
Finance	8,314	7,137	-1,177	-14.16%
Total Interest earnings	8,314	7,137	-1,177	-14.16%
Other revenue				
Governance, Strategy & Risk	1,042	0	-1,042	-100.00%
Finance	8,039	5,359	-2,680	-33.34%
Works	0	468	468	0.00%
Design, Assets & Development	204	164	-41	-19.85%
Park, Leisure & Environment	0	109	109	0.00%
City Facilities & Property	26,355	27,809	1,454	5.52%
Planning Services	25	0	-25	-100.00%
Safer Communities	1,496	210	-1,286	-85.96%
Economic & Community Development	288	109	-179	-62.07%
Library, Culture & Place	583	148	-435	-74.63%
Total Other revenue	38,031	34,375	-3,656	-9.61%

Attachment 12.4.1 Financial Activity Report July 2022

	YTD			
	Budget YTD	Actual YTD	Variance	YTD Var %
Profit on asset disposals				
People & Culture	6,495	0	-6,495	-100.00%
Finance	0	0	0	0.00%
Information Technology	0	0	0	0.00%
Public Relations & Stakeholder Engagement	3,960	0	-3,960	-100.00%
Works	27,930	0	-27,930	-100.00%
Design, Assets & Development	7,543	0	-7,543	-100.00%
Planning Services	3,981	0	-3,981	-100.00%
Safer Communities	13,257	0	-13,257	-100.00%
Economic & Community Development	2,822	0	-2,822	-100.00%
Total Profit on asset disposals	65,988	0	-65,988	-100.00%
	6,496,876	6,699,200	202,325	3.11%
Expenditure from operating activities				
Employee costs				
Chief Executive Officer	-72,161	-67,740	-4,421	6.13%
People & Culture	-135,870	-89,585	-46,285	34.07%
Governance, Strategy & Risk	-172,411	-135,265	-37,146	21.55%
Finance	-178,650	-415,809	237,159	-132.75% M
Information Technology	-99,728	-157,679	57,951	-58.11% M
Public Relations & Stakeholder Engagement	-80,804	-39,045	-41,759	51.68%
Works	-173,436	-132,914	-40,521	23.36%
Design, Assets & Development	-164,319	-123,680	-40,639	24.73%
City Projects	-42,237	-38,038	-4,199	9.94%
Park, Leisure & Environment	-300,115	-228,220	-71,895	23.96% M
City Facilities & Property	-101,837	-97,363	-4,474	4.39%
Planning Services	-177,822	-133,710	-44,111	24.81%
Safer Communities	-282,147	-214,002	-68,146	24.15% M
Economic & Community Development	-98,309	-91,024	-7,285	7.41%
Library, Culture & Place	-212,507	-209,153	-3,354	1.58%
Total Employee costs	-2,292,353	-2,173,228	-119,126	5.20%
Materials and contracts				
Chief Executive Officer	-10,534	-5,031	-5,503	52.24%
People & Culture	-21,694	-9,031	-12,663	58.37%
Governance, Strategy & Risk	-99,074	-12,963	-86,112	86.92% M
Finance	-18,932	-21,097	2,165	-11.44%
Information Technology	-145,293	-136,946	-8,347	5.74%
Public Relations & Stakeholder Engagement	-85,905	-9,038	-76,868	89.48% M
Works	-642,004	-127,125	-514,879	80.20% M
Design, Assets & Development	-51,332	-16,668	-34,663	67.53%
City Projects	-54,243	-2,568	-51,675	95.27% M
Park, Leisure & Environment	-456,304	-70,607	-385,697	84.53% M
City Facilities & Property	-102,553	-48,126	-54,426	53.07% M
Planning Services	-38,862	-13,190	-25,672	66.06%
Safer Communities	-202,551	-35,292	-167,259	82.58% M
Economic & Community Development	-103,991	-29,286	-74,704	71.84% M
Library, Culture & Place	-78,170	-19,480	-58,690	75.08% M
Total Materials and contracts	-2,111,440	-556,448	-1,554,992	73.65%
Utility charges				

Attachment 12.4.1 Financial Activity Report July 2022

	YTD			
	Budget YTD	Actual YTD	Variance	YTD Var %
Chief Executive Officer	0	-189	189	0.00%
People & Culture	0	-349	349	0.00%
Governance, Strategy & Risk	0	-1,283	1,283	0.00%
Finance	0	-841	841	0.00%
Information Technology	-11,420	-16,391	4,971	-43.53%
Public Relations & Stakeholder Engagement	0	-447	447	0.00%
Works	-75	-955	880	-1173.01%
Design, Assets & Development	0	-721	721	0.00%
City Projects	0	0	0	0.00%
Park, Leisure & Environment	-1,521	-1,159	-362	23.79%
City Facilities & Property	0	-8,867	8,867	0.00%
Planning Services	0	-515	515	0.00%
Safer Communities	0	-1,422	1,422	0.00%
Economic & Community Development	0	-567	567	0.00%
Library, Culture & Place	0	-972	972	0.00%
Total Utility charges	-13,016	-34,676	21,660	-166.42%
Depreciation on non-current assets	0	0	0	0.00%
Interest expenses				
Finance	-45,960	0	-45,960	100.00%
Total Interest expenses	-45,960	0	-45,960	100.00%
Insurance expenses				
Chief Executive Officer	-400	0	-400	100.00%
People & Culture	-2,707	-3,494	787	-29.07%
Governance, Strategy & Risk	400,303	401,461	-1,159	-0.29%
Finance	-3,926	-5,933	2,008	-51.14%
Information Technology	-5,966	-10,630	4,664	-78.18%
Public Relations & Stakeholder Engagement	-7,411	-14,183	6,773	-91.39%
Works	-106,948	-125,276	18,328	-17.14%
Design, Assets & Development	-2,758	0	-2,758	100.00%
Park, Leisure & Environment	-59,595	-114,687	55,092	-92.44% M
City Facilities & Property	-125,803	-249,991	124,189	-98.72% M
Planning Services	-1,278	0	-1,278	100.00%
Safer Communities	-21,251	-27,556	6,305	-29.67%
Economic & Community Development	-14,225	-20,919	6,695	-47.06%
Library, Culture & Place	-873	0	-873	100.00%
Total Insurance expenses	47,164	-171,208	218,371	463.01%
Other expenditure				
Chief Executive Officer	-16,740	-16,864	124	-0.74%
People & Culture	156,737	102,460	54,277	34.63% M
Governance, Strategy & Risk	-177,661	-217,679	40,018	-22.52%
Finance	105,746	269,803	-164,057	-155.14% M
Information Technology	266,556	321,645	-55,089	-20.67% M
Public Relations & Stakeholder Engagement	-53,923	-45,892	-8,030	14.89%
Works	-49,946	-57,263	7,317	-14.65%
Design, Assets & Development	-23,081	-37,666	14,586	-63.19%
City Projects	-7,248	-8,593	1,345	-18.55%
Park, Leisure & Environment	-85,516	-99,735	14,219	-16.63%
City Facilities & Property	-74,573	-63,334	-11,238	15.07%
Planning Services	6,368	-25,097	31,465	494.09%
Safer Communities	-56,294	-63,857	7,563	-13.43%
Economic & Community Development	-30,960	-36,343	5,383	-17.39%
Library, Culture & Place	-63,172	-66,340	3,168	-5.01%

Attachment 12.4.1 Financial Activity Report July 2022

	Budget YTD	Actual YTD	YTD Variance	YTD Var %
Total Other expenditure	-103,705	-44,756	-58,949	56.84%
Loss on asset disposals	0	0	0	0.00%
	-4,519,310	-2,980,315	-1,538,995	34.05%
Non-cash amounts excluded from operating activities	-65,988	0	-65,988	100.00% M
Amount attributable to operating activities	1,911,578	3,718,885	-1,402,658	
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions				
Works	425,986	0	425,986	100.00% M
City Projects	24,167	0	24,167	100.00%
Park, Leisure & Environment	0	243,144	-243,144	0.00% M
City Facilities & Property	0	0	0	0.00%
Planning Services	4,167	0	4,167	100.00%
Total Non-operating grants, subsidies and contributions	454,319	243,144	211,176	46.48%
Payments for property, plant and equipment				
Chief Executive Officer	0	0	0	0.00%
People & Culture	0	0	0	0.00%
Governance, Strategy & Risk	0	0	0	0.00%
Information Technology	-67,500	0	-67,500	100.00% M
Public Relations & Stakeholder Engagement	0	0	0	0.00%
Works	0	0	0	0.00%
Design, Assets & Development	0	0	0	0.00%
City Projects	0	0	0	0.00%
Park, Leisure & Environment	0	0	0	0.00%
City Facilities & Property	-8,333	-4,074	-4,260	51.11%
Planning Services	-4,167	0	-4,167	100.00%
Safer Communities	-20,833	0	-20,833	100.00%
Economic & Community Development	0	0	0	0.00%
Library, Culture & Place	-1,250	0	-1,250	100.00%
Total Payments for property, plant and equipment	-102,083	-4,074	-98,010	96.01%
Payments for construction of infrastructure				
Works	-1,276	-8,787	7,511	-588.48%
City Projects	-249,583	0	-249,583	100.00% M
Park, Leisure & Environment	-309,169	-2,430	-306,739	99.21% M
Total Payments for construction of infrastructure	-560,028	-11,216	-548,812	98.00%
Proceeds from disposal of assets				
Chief Executive Officer	0	0	0	0.00%
People & Culture	0	0	0	0.00%
Governance, Strategy & Risk	0	28,727	-28,727	0.00%
Information Technology	0	0	0	0.00%
Public Relations & Stakeholder Engagement	0	0	0	0.00%
Works	0	0	0	0.00%
Design, Assets & Development	0	0	0	0.00%
City Projects	0	0	0	0.00%
Park, Leisure & Environment	0	0	0	0.00%

Attachment 12.4.1 Financial Activity Report July 2022

	Budget YTD	Actual YTD	YTD	
			Variance	YTD Var %
City Facilities & Property	0	0	0	0.00%
Planning Services	0	0	0	0.00%
Safer Communities	0	0	0	0.00%
Economic & Community Development	0	0	0	0.00%
Library, Culture & Place	0	0	0	0.00%
Total Proceeds from disposal of assets	0	28,727	-28,727	0.00%
Amount attributable to investing activities	-207,792	256,581	-464,373	223.48%
FINANCING ACTIVITIES				
Repayment of borrowings	0	0	0	0.00%
Transfers to cash backed reserves (restricted assets)	0	0	0	0.00%
Transfers from cash backed reserves (restricted assets)	0	0	0	0.00%
Amount attributable to financing activities	0	0	0	0.00%
Net current assets (budgeted) at start of fin. year - surplus/(deficit)	4,976,513	4,976,513		
Budgeted deficiency before general rates	6,680,299	8,951,979		
Amount raised from general rates	41,648,636	41,664,455	15,819	
Net current assets at end of financial year - surplus/(deficit)	48,328,935	50,616,434		

I 3 Reports by the Chief Executive Officer

I 3.1 Request for leave of absence

Nil.

I 3.2 Notice of motion

Nil.

I 4 Matters for which the meeting may be closed

Mr J Christie declared an interest that may affect impartiality in Item 14.1 – Staff Matter - Chief Executive Officer Annual Performance Appraisal 2021-2022.

Note:

The Presiding Member advised that in accordance with Section 5.23(2) of the Local Government Act 1995 in order to discuss Confidential Item 14.1 Council will need to go behind closed doors.

7.41pm Rossi moved, Bass seconded that in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting proceed behind closed doors to discuss Confidential Item 14.1 - Staff Matter - Chief Executive Officer Annual Performance Appraisal 2021-2022.

Carried 9 votes to 0

7.41pm Members of the public gallery departed the meeting.

The Mayor requested that all Officers, with the exception of the Chief Executive Officer and Manager Governance, Strategy and Risk, depart the chamber.

7.42pm The Mayor invited the Manager People and Culture to join the meeting and the Manager People and Culture entered the Chamber.

14.1 Staff Matter - Chief Executive Officer Annual Performance Appraisal 2021-2022

Committee Recommendation

Sekulla moved, Sessions seconded

That Council:

1. Endorse the Executive Committee's assessment of the CEO's performance for the period 28 September 2021 to 30 June 2022 as set out in Confidential Attachment 14.1.1.
2. Endorse the CEO's performance Goals and Targets as determined for the next review period ending 30 June 2023 as set out in Confidential Attachment 14.1.1.

Carried Unanimously 9 votes to 0

7.46pm Rossi moved, Sessions seconded that the meeting again be open to the public.

Carried 9 votes to 0

7.46pm The meeting came out from behind closed doors. Two members of the public returned to the meeting.

The Acting Director Corporate and Governance, Governance and Compliance Adviser and Senior Governance Officer returned to the meeting.

15 Closure

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 7.48pm.

Minutes confirmation certification

The undersigned certifies that these Minutes of the Ordinary Council Meeting held on 23 August 2022 were confirmed as a true and accurate record at the Ordinary Council Meeting held 27 September 2022:

Signed by the Person Presiding:  _____

PRINT name of the Person Presiding: **PHILIP MARKS**