



City of Belmont

AGENDA BRIEFING FORUM

MATRIX

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12 November 2019

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**Councillors are reminded to retain the attached
Ordinary Council Meeting Agenda (inclusive of the OCM Attachments) for
deliberation at the meeting scheduled 19 November 2019**

MATRIX FROM THE AGENDA BRIEFING FORUM HELD IN THE COUNCIL CHAMBERS OF CITY OF BELMONT CIVIC CENTRE, 215 WRIGHT STREET, CLOVERDALE ON TUESDAY, 12 NOVEMBER 2019 COMMENCING AT 7.01PM

**AGENDA BRIEFING FORUM
MATRIX**

PRESENT

Cr P Marks, Mayor (Presiding Member)	East Ward
Cr G Sekulla, JP, Deputy Mayor	West Ward
Cr M Bass	East Ward
Cr B Ryan	East Ward
Cr J Davis	South Ward
Cr S Wolff	South Ward
Cr R Rossi, JP	West Ward

IN ATTENDANCE

Ms J Gillan	Director Development and Communities
Ms A-M Forte	Executive Manager, People and Organisational Development
Mr J Olynyk, JP	A/Director Corporate and Governance
Mr M Ralph	A/Director Infrastructure Services
Mr S Monks	Manager Finance
Mrs M Lymon	A/Manager Governance
Mr G Dally	A/Principal Governance and Compliance Advisor
Ms N Davey (<i>dep 7.11pm</i>)	Coordinator Environment
Mrs J Barnes	Senior Governance Officer

GUESTS

Ms M Reid

MEMBERS OF THE GALLERY

There was one member of the public in the gallery and no press representative.

1. OFFICIAL OPENING

7.01pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read the Acknowledgement of Country.

Before I begin I would like to acknowledge the traditional owners of the land on which we are meeting today, the Noongar Whadjuk people, and pay respect to Elders past, present and future leaders.

The Presiding Member invited Cr Rossi to read aloud the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers. Cr Rossi read aloud the affirmation.

Affirmation of Civic Duty and Responsibility
I make this affirmation in good faith and declare that I will duly, faithfully, honestly, and with integrity fulfil the duties of my office for all the people in the City of Belmont according to the best of my judgement and ability. I will observe the City's Code of Conduct and Standing Orders to ensure the efficient, effective and orderly decision making within this forum.

2. APOLOGIES AND LEAVE OF ABSENCE

Cr L Cayoun (Leave of Absence)
Cr J Powell (Apology)
Mr J Christie (Apology)
Mr R Garrett (Apology)

West Ward
South Ward
Chief Executive Officer
Director Corporate and Governance

3. DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT

3.1 FINANCIAL INTERESTS

Nil.

3.2 DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY

Nil.

4. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

4.1 ANNOUNCEMENTS

The Presiding Member made the following announcement:

'I am delighted to introduce Ms Melanie Reid who has been appointed the City's new Director Infrastructure Services. Welcome to the City of Belmont.'

4.2 DISCLAIMER

7.02pm The Presiding Member drew the public gallery's attention to the Disclaimer.

The Presiding Member advised the following:

I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that no decisions are made at the meeting tonight. Council will formally resolve agenda items at next week's Ordinary Council Meeting.

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

5. PUBLIC SUBMISSION TIME

7.03pm The Presiding Member opened the period allotted for Public Submission Time and called for submissions from the Public Gallery. As no submissions were received, the Presiding Member closed Public Submission Time.

6. ORDINARY COUNCIL MEETING AGENDA FOR MEETING TO BE HELD 19 NOVEMBER 2019

6.1 AGENDA ITEMS FOR REVIEW

The Presiding Member advised that in accordance with Section 5.23 of the *Local Government Act 1995* if there was any discussion or debate on the Confidential Attachments for Item 12.1, Council would need to go behind closed doors. As there were no questions on the confidential attachments, the meeting did not proceed behind closed doors.

OCM Item 12.1
Tender 12/2019 – Forster Park Pump Track and Play Space Facility
<u>Deputation Presentation</u> Nil.
<u>Officer Presentation</u> Nil.
<u>Notes from Forum</u> <ul style="list-style-type: none">• This is a design and construct type of project and part of the process is to consult with potential end users as part of the design development.
<u>Further Information to be Provided</u> Nil.

OCM Item 12.2
City of Belmont submission- Climate Change In Western Australia Issues Paper
<u>Deputation Presentation</u> Nil.
<u>Officer Presentation</u> Nil.
<u>Notes from Forum</u> Nil.
<u>Further Information to be Provided</u> Nil.

Item 6.1 Continued

OCM Item 12.3

Formal Adoption of Annual Report 2018-2019

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

- All rateable income, including airport rates, is shown in the Annual Financial Report under Revenue, General Purpose Funding within the Statement of Comprehensive Income by Program and the breakdown is shown in Note 3.

Further Information to be Provided

Nil.

OCM Item 12.4

LGIS 2019 Surplus Distribution

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

- The Officer Recommendation is for Council to authorise the Chief Executive Officer to determine how the 2018-2019 and any future LGIS surplus distributions are applied.

Further Information to be Provided

Nil.

7.11pm The Coordinator Environment departed the meeting and did not return.

Item 6.1 Continued

OCM Item 12.5
Audit Plan 2020
<u>Deputation Presentation</u> Nil.
<u>Officer Presentation</u> Nil.
<u>Notes from Forum</u> Nil.
<u>Further Information to be Provided</u> Nil.

The Presiding Member advised that in accordance with Section 5.23 of the *Local Government Act 1995* if there was any discussion or debate on the Confidential Attachments for Item 12.6, Council would need to go behind closed doors. As there were no questions on the confidential attachments, the meeting did not proceed behind closed doors.

OCM Item 12.6
Office of The Auditor General Information Systems Audit Report
<u>Deputation Presentation</u> Nil.
<u>Officer Presentation</u> Nil.
<u>Notes from Forum</u> Nil.
<u>Further Information to be Provided</u> Nil.

Item 6.1 Continued

OCM Item 12.7

Operational Comparison – Department of Local Government, Sport and Cultural Industries: Report of the Inquiry into the City of Melville

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.8

Operational Comparison – Department of Local Government, Sport and Cultural Industries: Report of the Inquiry into the Shire of Perenjori

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

Item 6.1 Continued

OCM Item 12.9

Operational Comparison – Western Australian Auditor General’s Report – Verifying Employee Identity and Credentials

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

- City officers undertaking the review were unable to carry out a cross-check as they do not have access to confidential Personnel files.

Further Information to be Provided

Nil.

OCM Item 12.10

Operational Comparison – Western Australian Auditor General’s Report – Local Government Building Approvals

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

- It was noted that an Alternative Officer Recommendation to defer this item due to incorrect statistics would be considered at the 19 November 2019 Ordinary Council Meeting.

Further Information to be Provided

Nil.

Item 6.1 Continued

The Presiding Member advised that in accordance with Section 5.23 of the *Local Government Act 1995* if there was any discussion or debate on the Confidential Attachments for Item 12.11, Council would need to go behind closed doors. As there were no questions on the confidential attachments, the meeting did not proceed behind closed doors.

OCM Item 12.11
Tender 11/2019 – Community Centre Audio Visual System
<u>Deputation Presentation</u>
Nil.
<u>Officer Presentation</u>
Nil.
<u>Notes from Forum</u>
Nil.
<u>Further Information to be Provided</u>
Nil.

OCM Item 12.12
Accounts for Payment - Oct 2019
<u>Deputation Presentation</u>
Nil.
<u>Officer Presentation</u>
Nil.
<u>Notes from Forum</u>
Nil.
<u>Further Information to be Provided</u>
Nil.

Item 6.1 Continued

OCM Item 12.13

Monthly Activity Statement – Oct 2019

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 13.2

Notice of Motion (Councillor Davis) – Review the use of Glyphosate in the City of Belmont

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

7. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil.

8. CLOSURE

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 7.16pm.