



City of Belmont

AGENDA BRIEFING FORUM

MATRIX

TABLE OF CONTENTS

16 February 2021

ITEM	SUBJECT HEADING	PAGE
1.	OFFICIAL OPENING	2
2.	APOLOGIES AND LEAVE OF ABSENCE	2
3.	DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT	2
3.1	FINANCIAL INTERESTS	2
3.2	DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY	2
4.	ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)	3
4.1	ANNOUNCEMENTS.....	3
4.2	DISCLAIMER.....	3
5.	PUBLIC SUBMISSION TIME.....	3
6.	ORDINARY COUNCIL MEETING AGENDA FOR MEETING TO BE HELD 23 FEBRUARY 2021	4
6.1	AGENDA ITEMS FOR REVIEW.....	4
7.	MATTERS FOR WHICH THE MEETING MAY BE CLOSED.....	12
8.	CLOSURE	13

TABLED ATTACHMENTS INDEX

Tabled Attachment 1 – Item 6.1 (12.9) refers

**Councillors are reminded to retain the
Ordinary Council Meeting Agenda (inclusive of the OCM Attachments)
for deliberation at the meeting scheduled for 23 February 2021.**

MATRIX FROM THE AGENDA BRIEFING FORUM HELD IN THE COUNCIL CHAMBERS OF CITY OF BELMONT CIVIC CENTRE, 215 WRIGHT STREET, CLOVERDALE ON TUESDAY, 16 FEBRUARY 2021 COMMENCING AT 7.05PM

**AGENDA BRIEFING FORUM
MATRIX**

PRESENT

Cr P Marks, Mayor (Presiding Member)	East Ward
Cr G Sekulla, JP, Deputy Mayor	West Ward
Cr B Ryan	East Ward
Cr J Davis	South Ward
Cr J Powell	South Ward
Cr S Wolff	South Ward
Cr L Cayoun	West Ward
Cr R Rossi, JP	West Ward

IN ATTENDANCE

Mr J Christie	Chief Executive Officer
Ms J Gillan	Director Development and Communities
Ms M Reid	Director Infrastructure Services
Ms AM Forte	Executive Manager People and Organisational Development
Mr S Monks	Acting Director Corporate and Governance
Mr W Loh (<i>dep 7.30pm</i>)	Manager Planning Services
Mr L Willcock (<i>7.30pm to 7.36pm</i>)	Manager Economic and Community Development
Mrs M Lymon	Acting Manager Governance
Mr A Bott (<i>dep 7.30pm</i>)	Coordinator Planning
Ms S De La Cruz (<i>7.30pm to 7.36pm</i>)	Coordinator Community Wellbeing
Ms K Spalding	Coordinator Marketing and Communications
Ms D Morton	Media and Communications Adviser
Mrs J Cherry-Murphy	Senior Governance Officer
Mrs H Mark	Governance Officer

MEMBERS OF THE GALLERY

There were six members of the public in the gallery and no press representative.

1. OFFICIAL OPENING

7.05pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read aloud the Acknowledgement of Country.

Before I begin I would like to acknowledge the Traditional Owners of the land on which we are meeting today, the Noongar Whadjuk people, and pay respect to Elders past, present and future leaders.

The Presiding Member invited Cr Cayoun to read aloud the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers. Cr Cayoun read aloud the affirmation.

Affirmation of Civic Duty and Responsibility
I make this affirmation in good faith and declare that I will duly, faithfully, honestly, and with integrity fulfil the duties of my office for all the people in the City of Belmont according to the best of my judgement and ability. I will observe the City's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

2. APOLOGIES AND LEAVE OF ABSENCE

Cr M Bass (Apology)
Ms M Bell (Apology)
Mr J Olynyk, JP (Apology)

East Ward
Director Corporate and Governance
Manager Governance

3. DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT

3.1 FINANCIAL INTERESTS

Nil.

3.2 DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY

Nil.

4. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

4.1 ANNOUNCEMENTS

4.2 DISCLAIMER

7.06pm The Presiding Member drew the public gallery's attention to the Disclaimer.

The Presiding Member advised the following:

I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that no decisions are made at the meeting tonight. Council will formally resolve agenda items at next week's Ordinary Council Meeting.

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

5. PUBLIC SUBMISSION TIME

7.07pm The Presiding Member opened the period allotted for Public Submission Time and drew the gallery's attention to the Rules for Public Submission Time.

7.09pm Following discussion as to whether members of the public had submitted submissions or deputations, it was confirmed no submissions were received and the Presiding Member closed Public Submission Time.

**6. ORDINARY COUNCIL MEETING AGENDA FOR MEETING TO BE HELD
23 FEBRUARY 2021**

6.1 AGENDA ITEMS FOR REVIEW

OCM Item 12.1

**Amendment No. 14 to Local Planning Scheme No. 15 – Re-Coding a Portion of the
Development Area 9 Precinct from R20 to R60 and Modifications to Schedule No. 9**

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

- The area of land is currently zoned R20 and is not reserved for Parks and Recreation or classed as a Bush Forever site.
- The current structure plan endorsed by Council and the Western Australian Planning Commission (WAPC) provided the basis for the proposed R60 density coding in this amendment. During the advertisement period for the Scheme amendment, the City received a number of submissions objecting to the proposed built form and increase in density. Giving due regard to these submissions, it is now proposed to re-advertise the amendment to the original referral area with this updated proposed density coding of R40 and a list of additional provisions.
- An R60 density code has the potential for development up to a maximum height of three storeys, whereas an R40 density (maximum height of two storeys) may be a better outcome for neighbouring residents.
- The proximity to the service station on Great Eastern Highway would not require a caveat notice on properties within the precinct as the service station already exists.
- Prospective purchasers of property would generally go through the 'due diligence' searches as part of the standard conveyancing process. The conveyancer would normally contact the City as part of the settlement process with any queries on planning provisions for the area as part of their due diligence. Information about a Development Area or Structure Plan would be provided to prospective landowners through this process.

Further Information to be Provided

Nil.

OCM Item 12.2

Amendment No. 16 to Local Planning Scheme No. 15 – Prohibiting Third Party Signage

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

- There are other local governments in Western Australia that deal with third party signage through a Local Planning Policy in the same way the City of Belmont currently does. The Shire of Mundaring have provisions in their Local Planning Scheme to address this issue.

Further Information to be Provided

Nil.

7.30pm The Manager Planning Services and Coordinator Planning departed the meeting and did not return.

7.30pm The Manager Economic and Community Development and Coordinator Community Wellbeing entered the meeting.

OCM Item 12.3

**Belmont Business and Enterprise Centre Funding Request Support for 2021
Belmont and Western Australian Small Business Awards**

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

- It is common for local governments to give recognition to small businesses through these types of awards. The Economic and Community Development team are currently developing an Economic Development Strategy which will examine the allocation of funding and sponsorship for these types of awards in the future.
- The funding encompasses more than the event itself. There is a great deal of behind the scenes work involved (including the launch and public relations associated with that) prior to the ceremony and the judging of the awards.

Further Information to be Provided

- The Manager Economic and Community Development undertook to ascertain if there would be any money refunded to the City if the event were to be cancelled as the result of restrictions put in place by a local COVID-19 outbreak and whether there are contingencies in place should this happen.

OCM Item 12.4

Donation – Western Australian 2021 Wooroloo and Hills Bushfire

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.5

Authority to Accept Grant Funding – Community Sport and Recreation Facilities Fund (CSRFF) – Wilson Park Netball Facility

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

7.36pm The Manager Economic and Community Development and Coordinator Community Wellbeing departed the meeting and did not return.

OCM Item 12.6

Appointment of Western Australian Electoral Commission to Conduct City of Belmont Elections by Postal Vote Method

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.7

Council Policy Updates

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

- The amendments to the existing Elected Member Professional Development and Travel Policy are in relation to the inclusion of Elected Member Mandatory Training which was introduced as part of the recent amendments to the *Local Government Act 1995*.

Further Information to be Provided

Nil.

OCM Item 12.8

Authorisation of City of Belmont Complaints Officer and Complaint – Alleged Breach Form

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.9

Annual Electors' Meeting Minutes – 16 December 2020

Deputation Presentation

Ms Lisa Hollands, representing Belmont Resident and Ratepayer Association (BRRAG), spoke in opposition of the officer recommendation for item 12.9 Annual Electors' Meeting Minutes – 16 December 2020.

(Refer [Tabled Attachment 1](#) for further information).

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.10

Accounts for Payment – December 2020

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.11

Accounts for Payment – January 2021

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.12

Monthly Activity Statement as at 31 December 2020

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.13

Monthly Activity Statement as at 31 January 2021

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.14

Appointment of Council Member – Eastern Metropolitan Regional Council (EMRC)

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

7. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Note:

The Presiding Member advised that in accordance with Section 5.23(2) of the *Local Government Act 1995* if there were any questions on Confidential Item 14.1, then Council would need to go behind closed doors.

As there were no questions or debate on this item, the meeting did not proceed behind closed doors.

OCM Item 14.1

Legal Matter (FID 855639) (Confidential Matter in Accordance with *Local Government Act 1995* Section 5.23(2)(c)(d))

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

OCM Item 14.1

Legal Matter (FID 855639) (Confidential Matter in Accordance with *Local Government Act 1995* Section 5.23(2)(c)(d))

Item 14.1 Continued

Further Information to be Provided

Nil.

8. CLOSURE

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 7.57pm.