



City of Belmont

AGENDA BRIEFING FORUM

MATRIX

TABLE OF CONTENTS

16 June 2020

ITEM	SUBJECT HEADING	PAGE
1.	OFFICIAL OPENING	2
2.	APOLOGIES AND LEAVE OF ABSENCE	2
3.	DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT	2
3.1	FINANCIAL INTERESTS	2
3.2	DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY	2
4.	ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)	3
4.1	ANNOUNCEMENTS.....	3
4.2	DISCLAIMER.....	3
5.	PUBLIC SUBMISSION TIME.....	3
6.	ORDINARY COUNCIL MEETING AGENDA FOR MEETING TO BE HELD 23 JUNE 2020	3
6.1	AGENDA ITEMS FOR REVIEW.....	3
7.	MATTERS FOR WHICH THE MEETING MAY BE CLOSED.....	14
8.	CLOSURE	14

TABLED ATTACHMENTS INDEX

Tabled Attachment 1 – Item 6.1 (12.1) refers
Tabled Attachment 2 – Item 6.1 (12.2) refers
Tabled Attachment 3 – Item 6.1 (12.2) refers
Tabled Attachment 4 – Item 6.1 (12.2) refers
Tabled Attachment 5 – Item 6.1 (12.2) refers

**Councillors are reminded to retain the attached
Ordinary Council Meeting Agenda (inclusive of the OCM Attachments)
for deliberation at the meeting scheduled for 23 June 2020**

**MATRIX FROM THE AGENDA BRIEFING FORUM HELD IN THE COUNCIL
CHAMBERS OF CITY OF BELMONT CIVIC CENTRE, 215 WRIGHT STREET,
CLOVERDALE ON TUESDAY, 16 JUNE 2020 COMMENCING AT 7.02PM**

**AGENDA BRIEFING FORUM
MATRIX**

PRESENT

Cr P Marks, Mayor (Presiding Member)	East Ward
Cr G Sekulla, JP, Deputy Mayor	West Ward
Cr M Bass	East Ward
Cr B Ryan	East Ward
Cr J Davis	South Ward
Cr J Powell	South Ward
Cr S Wolff	South Ward
Cr L Cayoun	West Ward
Cr R Rossi, JP	West Ward

IN ATTENDANCE

Mr J Christie	Chief Executive Officer
Mr R Garrett	Director Corporate and Governance
Ms J Gillan	Director Development and Communities
Ms M Reid	Director Infrastructure Services
Mr J Olynyk, JP	Manager Governance
Mr J Polinelli (8.48pm to 9.05pm)	Manager Design and Assets
Mr J Pol (9.05pm to 9.32pm)	Manager City Facilities and Property
Mr K Davidson (9.05pm to 9.24pm)	Manager Safer Communities
Mrs M Lymon	Principal Governance and Compliance Advisor
Mr G Dally (9.10pm to 9.11pm)	Coordinator Business Continuity and Risk
Ms L Langford (dep 8.47pm)	Coordinator Design Projects
Mr C Connell (8.48pm to 9.05pm)	TravelSmart Officer
Ms E Whiteley (9.10pm to 9.11pm)	Compliance Administrator
Ms H Mark	Governance Officer

MEMBERS OF THE GALLERY

There were 10 members of the public in the gallery and no press representative.

1. OFFICIAL OPENING

7.02pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read aloud the Acknowledgement of Country.

Before I begin I would like to acknowledge the traditional owners of the land on which we are meeting today, the Noongar Whadjuk people, and pay respect to Elders past, present and future leaders.

The Presiding Member invited Cr Bass to read aloud the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers. Cr Bass read aloud the affirmation.

Affirmation of Civic Duty and Responsibility
I make this affirmation in good faith and declare that I will duly, faithfully, honestly, and with integrity fulfil the duties of my office for all the people in the City of Belmont according to the best of my judgement and ability. I will observe the City's Code of Conduct and Standing Orders to ensure the efficient, effective and orderly decision making within this forum.

2. APOLOGIES AND LEAVE OF ABSENCE

Nil.

3. DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT

3.1 FINANCIAL INTERESTS

Nil.

3.2 DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY

Nil.

4. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

4.1 ANNOUNCEMENTS

Nil.

4.2 DISCLAIMER

7.04pm The Presiding Member drew the public gallery's attention to the Disclaimer.

The Presiding Member advised the following:

I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that no decisions are made at the meeting tonight. Council will formally resolve agenda items at next week's Ordinary Council Meeting.

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

5. PUBLIC SUBMISSION TIME

7.04pm The Presiding Member opened the period allotted for Public Submission Time and called for submissions from the Public Gallery. As no submissions were received, the Presiding Member closed Public Submission Time.

6. ORDINARY COUNCIL MEETING AGENDA FOR MEETING TO BE HELD 23 JUNE 2020

6.1 AGENDA ITEMS FOR REVIEW

OCM Item 12.1
Retrospective Development Application – Third Party Advertising Signage – Lot 405 (515) Great Eastern Highway, Redcliffe
<u>Deputation Presentations</u>
Mr Hollingworth spoke on behalf of Rowe Group (Applicant) in opposition of the officer recommendation for Item 12.1 - Retrospective Development Application – Third Party Advertising Signage – Lot 405 (515) Great Eastern Highway, Redcliffe.
Mr Caratti, Landowner of 515 Great Eastern Highway, Redcliffe spoke in opposition of the officer recommendation for Item 12.1 - Retrospective Development Application – Third Party Advertising Signage – Lot 405 (515) Great Eastern Highway, Redcliffe.
(Refer Tabled Attachment 1 for further information).

OCM Item 12.1

Retrospective Development Application – Third Party Advertising Signage – Lot 405 (515) Great Eastern Highway, Redcliffe

Item 12.1 Continued

Officer Presentation

Nil.

Notes from Forum

- Third party advertising has been situated on this building for 30 years but approval has never been granted. Council's Local Planning Policy No. 12 (LLP 12) only permits the advertising on buildings for products associated with the businesses displaying the advertising.
- All new applications for development approval with multiple tenancies have to comply with the City's Signage Strategy. There will be historical instances where signage was granted approval under the Standards and Policies at the time, though due to a change in policy ruling, these would now be classed as non-conforming signage.
- There may be other unauthorised third party signage on buildings within the City that officers investigate if a complaint is received. An audit of signage in the City would identify non-compliant signage however current staffing levels does not allow this.
- Approval of this signage would set a precedent for other third party signage within the City. If this were to happen it would be necessary to update the current policy.
- The signage does not meet Main Roads (MRWA) traffic safety requirements due to the close proximity of the building to a busy intersection.

Further Information to be Provided

- The Director Development and Communities undertook to investigate the signage on the adult shop on Great Eastern Highway.

OCM Item 12.2

Draft Golden Gateway Local Structure Plan

Deputation Presentation

Ms Sharren Holt, representing The Ascot Kilns and Parry Field Action Group spoke in opposition of the officer recommendation for Item 12.2 – Draft Golden Gateway Local Structure Plan.

(Refer [Tabled Attachment 2](#) for further information).

Mr Andrew Gibb, 4 Waterway Crescent, Ascot representing Ms Susanne Carter, 3/10 Marina Drive, Ascot spoke in opposition of the officer recommendation for Item 12.2 – Draft Golden Gateway Local Structure Plan.

(Refer [Tabled Attachment 3](#) for further information).

7.50pm Cr Powell departed the meeting.

Mr Tim Trefry representing Roberts Day spoke on behalf of Perth Racing in opposition of the officer recommendation for Item 12.2 – Draft Golden Gateway Local Structure Plan.

(Refer [Tabled Attachment 4](#) for further information).

7.54pm Cr Powell returned to the meeting.

Ms L Hollands on behalf of Belmont Residents and Ratepayers Action Group spoke in opposition of the officer recommendation for Item 12.2 – Draft Golden Gateway Local Structure Plan.

(Refer [Tabled Attachment 5](#) for further information).

Officer Presentation

Nil.

Notes from Forum

- The Western Australian Planning Commission (WAPC) have granted an extension of time for which the City is required to submit a recommendation report on the draft local structure plan. This deadline is the 26 June 2020. If Council vote to defer this item at the Ordinary Council Meeting next week, the City will be required to submit a report on the draft local structure plan to the WAPC who will then make the determination on the plan. If the item is not deferred and Council vote to adopt the listed amendments, the draft Local Structure Plan (LSP) will be reworked/amended and then go out for a second period of public consultation, after which the requirement to submit a recommendation report to the WAPC will be due within 60 days from the close of the advertising period. This will provide officers some valuable time for further consultation and address the concerns raised by public submissions and Main Roads.

OCM Item 12.2

Draft Golden Gateway Local Structure Plan

Item 12.2 Continued

8.23pm The Manager Governance departed the meeting.

- Main Roads have advised they are not supportive of the current road layout in the draft plan and have raised concerns around traffic flow and pedestrian safety.
- Public submissions are taken into consideration when compiling a report for Council determination and the officer recommendation includes the key points from these submissions.

8.26pm The Manager Governance returned to the meeting.

- Parry Fields is situated on Trust Land and is subject to a Declaration of Trust for public recreation and enjoyment. No decisions on the future of Trust Land can be made without advice of the Attorney General, extensive community engagement and a decision of the Belmont Trust.
- The Ascot Kilns are situated on land that is owned by WAPC. Both Parry Fields and the Ascot Kilns sites require further planning, but are included in the LSP because of their interface with the rest of Golden Gateway.

Further Information to be Provided

- The Director of Development and Communities undertook to provide an approximate figure of the percentage of infill quota for housing targets within the City.
- The Director of Development and Communities undertook to meet with Councillors to help formulate wording for possible alternative motions /options in order to address the concerns of the recommendation and to ensure Councillors' concerns are included in the list of proposed amendments before being submitted to WAPC.

8.47pm The Coordinator Design Projects departed the meeting and did not return.

8.48pm The Manager Design and Assets and TravelSmart Officer entered the meeting.

OCM Item 12.3

Endorsement of the Aspirational Long Term Cycle Network (LTCN)

Deputation Presentation

Nil.

Officer Presentation

Nil.

8.49pm The Director Development and Communities departed the meeting.

Notes from Forum

- The aspirational Cycle Network plan will allow for the progressive improvement of key cycling corridors through the City, with Abernethy Road currently identified as a Primary Route, to be investigated for possible future long term improvements.

8.52pm The Director Development and Communities entered the meeting.

- The Department of Transport (DoT) carried out static and video surveys of Surrey Road prior to the construction of the Bike Boulevard. However, the impact of the COVID-19 pandemic on traffic movement has delayed the postal surveys from being conducted until 2021.

Further Information to be Provided

- The Manager Design and Assets undertook to carry out a review of the Surrey Road and Newey Street intersection in relation to safety concerns raised.
- The TravelSmart Officer undertook to pass on the results of the DoT traffic surveys to Councillors as soon as the information is provided in 2021.

9.05pm The Manager Design and Assets and TravelSmart Officer departed the meeting and did not return. The Manager City Facilities and Property and Manager Safer Communities entered the meeting.

OCM Item 12.4

Tender 02/2020 – Belmont Oasis Leisure Centre Water Treatment and Chlorine Plant Rooms Refurbishment

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.5

Tender 08/2016 – Provision of a Community Watch Security Service

Deputation Presentation

Nil.

Officer Presentation

Nil.

9.08pm The Manager City Facilities and Property and Manager Safer Communities departed the meeting.

Notes from Forum

- The City undertakes ongoing review of all service delivery received. Unfortunately, COVID-19 has had a huge impact on contractors with loss of business and the implications of social distancing. Extending this contract for another year allows time for assessment of the model currently in use.

Further Information to be Provided

Nil.

9.09pm Cr Davis departed the meeting.

9.10pm The Compliance Administrator and Coordinator Business Continuity and Risk entered the meeting.

OCM Item 12.6
Delegated Authority Register Review 2020-2021
<u>Deputation Presentation</u>
Nil.
<u>Officer Presentation</u>
Nil.
<u>Notes from Forum</u>
Nil.
<u>Further Information to be Provided</u>
Nil.

OCM Item 12.7
New Policy – BEXB10.4 Role of Acting Chief Executive Officer
<u>Deputation Presentation</u>
Nil.
<u>Officer Presentation</u>
Nil.
<u>Notes from Forum</u>
Nil.
<u>Further Information to be Provided</u>
Nil.

OCM Item 12.8

Council Participation in the National Redress Scheme for Victims of Institutional Child Sexual Abuse

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

9.11pm **The Compliance Administrator and Coordinator Business Continuity and Risk departed the meeting and did not return.**

9.12pm **Cr Davis returned to the meeting.**

9.14 pm **Cr Wolff departed the meeting.**

OCM Item 12.9

Adoption of Fees and Charges for 2020-2021

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

9.15pm Cr Wolff returned to the meeting.

OCM Item 12.10

2020-2021 Rate Setting Budget

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.11

2020-2021 Rate Calculations

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.12

Accounts for Payment – May 2020

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.13

Monthly Activity Statement as at 31 May 2020

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

9.21pm The Manager Safer Communities entered the meeting.

9.23pm The Manager City Facilities and Property entered the meeting.

Item 13	REPORTS BY THE CHIEF EXECUTIVE OFFICER
OCM Item 13.2	
Notice of Motion (Cr Sekulla) – Request the Chief Executive Officer to Correspond with Relevant State Ministers and the Member for Belmont to Extend the Operating Hours of Belmont Police Station	
<u>Deputation Presentation</u> Nil.	
<u>Officer Presentation</u> Nil.	
<u>Notes from Forum</u> Nil.	
<u>Further Information to be Provided</u> Nil.	

9.24pm The Manager Safer Communities departed the meeting and did not return.

OCM Item 13.3	
Notice of Motion (Cr Sekulla) – Support for the Belmont Netball Association to Upgrade the Netball Courts at Wilson Park Courts	
<u>Deputation Presentation</u> Nil.	
<u>Officer Presentation</u> Nil.	
<u>Notes from Forum</u> <ul style="list-style-type: none">• Following a site visit of the netball courts last year, the City engaged an independent consultant to provide an assessment on the condition of the court surfaces. It is anticipated the findings of this report will be ready for inclusion in the August Ordinary Council Meeting item on this same matter.	
<u>Further Information to be Provided</u> Nil.	

9.32pm **The Manager City Facilities and Property departed the meeting and did not return.**

7. **MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Note:

The Presiding Member advised that in accordance with Section 5.23(2)(c) of the *Local Government Act 1995* if there were any questions on Confidential Item 14.1 Council would need to go behind closed doors.

As there were no questions or debate on this item, the meeting did not proceed behind closed doors.

OCM Item 14.1
Offer to Claimants for Compulsory Acquisition of Land: Lot 66 (3) Belmont Avenue, Belmont – (Confidential Matter in Accordance with <i>Local Government Act 1995</i> Section 5.23(2)(c))
<u>Deputation Presentation</u> Nil.
<u>Officer Presentation</u> Nil.
<u>Notes from Forum</u> Nil.
<u>Further Information to be Provided</u> Nil.

8. **CLOSURE**

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 9.32pm.

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