



# City of Belmont

## AGENDA BRIEFING FORUM

### MATRIX

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16 October 2018

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#### TABLED ATTACHMENT 1

Tabled Attachment 1 – Item 7.1 (14.1) refers

#### CONFIDENTIAL ATTACHMENTS INDEX

Confidential Attachment 1 – Item 7.1 (14.1) refers

**INFORMATION MATRIX FROM THE AGENDA BRIEFING FORUM HELD IN THE COUNCIL CHAMBERS OF CITY OF BELMONT CIVIC CENTRE, 215 WRIGHT STREET, CLOVERDALE ON TUESDAY, 16 OCTOBER 2018 COMMENCING AT 7.00PM**

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**AGENDA BRIEFING FORUM  
INFORMATION MATRIX**

**PRESENT**

Cr P Marks, Mayor (Presiding Member)	East Ward
Cr R Rossi, JP, Deputy Mayor	West Ward
Cr M Bass	East Ward
Cr B Ryan	East Ward
Cr J Davis	South Ward
Cr S Wolff	South Ward
Cr G Sekulla, JP	West Ward

**IN ATTENDANCE**

Mr J Christie	Chief Executive Officer
Mr R Garrett	Director Corporate and Governance
Mrs J Hammah	Director Community and Statutory Services
Mr M Ralph	A/Director Technical Services
Mr J Olynyk, JP	Manager Governance
Mr J Pol	Manager Building Services
Mrs M Lymon	Principal Governance and Compliance Advisor
Ms S D'Agnone	Governance Officer

**MEMBERS OF THE GALLERY**

There was one member of the public in the gallery and no press representative.

## 1. OFFICIAL OPENING

7.00pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read the Acknowledgement of Country.

*Before I begin I would like to acknowledge the traditional owners of the land on which we are meeting today, the Noongar Whadjuk people, and pay respect to Elders past, present and future leaders.*

The Presiding Member invited Cr Wolff to read aloud the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers. Cr Wolff read aloud the affirmation.

**Affirmation of Civic Duty and Responsibility**  
*I make this affirmation in good faith and declare that I will duly, faithfully, honestly, and with integrity fulfil the duties of my office for all the people in the City of Belmont according to the best of my judgement and ability. I will observe the City's Code of Conduct and Standing Orders to ensure the efficient, effective and orderly decision making within this forum.*

## 2. APOLOGIES AND LEAVE OF ABSENCE

Cr J Powell (Apology)  
Cr L Cayoun (Apology)  
Mr R Lutey (Apology)

South Ward  
West Ward  
Director Technical Services

## 3. DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT

### 3.1 FINANCIAL INTERESTS

Name	Item No and Title	Nature of Interest (and extent, where appropriate)
Cr J Davis	Item 7.1 (14.1) Belmont Sports and Recreation Club Inc. Financial Arrangements – Confidential Matter in Accordance with <i>Local Government Act 1995</i> Section 5.23(2)(c)	<b>Indirect Financial Interest</b> Cr Davis is Secretary of the Belmont Sports and Recreation Club

### 3.2 DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY

Nil.

**4. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

**4.1 ANNOUNCEMENTS**

Nil.

**4.2 DISCLAIMER**

**7.02pm The Presiding Member drew the public gallery's attention to the Disclaimer.**

The Presiding Member advised the following:

*'I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that no decisions are made at the meeting tonight. Council will formally resolve agenda items at next week's Ordinary Council Meeting.*

*Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.'*

**5. PUBLIC SUBMISSION TIME**

**7.02pm The Presiding Member opened the period allotted for Public Submission Time and drew the gallery's attention to the Rules for Public Submission Time. As no submissions were received, the Presiding Member closed Public Submission Time.**

**6. ORDINARY COUNCIL MEETING AGENDA FOR MEETING TO BE HELD 23 OCTOBER 2018**

**6.1 AGENDA ITEMS FOR REVIEW**

<b>AGENDA ITEMS FOR REVIEW</b>	
<b>OCM Item No.</b>	<b>Officer Presentations / Deputation Presentations / Councillor Comment</b>
12.1	<p><b>Audio Recording of Council Meetings</b></p> <p><b><u>Deputation Presentation</u></b></p> <p>Nil.</p> <p><b><u>Officer Presentation</u></b></p> <p>Nil.</p> <p><b><u>Notes from Forum</u></b></p> <ul style="list-style-type: none"><li>• Option two would resolve the debate on whether questions asked and answers given during Public Question Time are recorded accurately as the City will have a recording to refer to.</li><li>• Only actual questions will be detailed in the minutes. Any preamble will still be a precis of information that provides context to the question. There will still not be a transcription of the whole conversation.</li></ul> <p><b><u>Further Information to be Provided</u></b></p> <p>Nil.</p>

<b>OCM Item No.</b>	<b>Officer Presentations / Deputation Presentations / Councillor Comment</b>
12.2	<p><b>2018-2019 October Budget Review</b></p> <p><b><u>Deputation Presentation</u></b></p> <p>Nil.</p> <p><b><u>Officer Presentation</u></b></p> <p>Nil.</p> <p><b><u>Notes from Forum</u></b></p> <ul style="list-style-type: none"><li>• The Chief Executive Officer and the Director Community and Statutory Services have held preliminary discussions with a Senior Lecturer in Criminology at the University of Western Australia, who has a great deal of experience in crime prevention. It is hoped that through these discussions the City will gain some insight into how best to operate the taskforce.</li></ul> <p>A framework will be formulated and progressed over coming months and will be presented to an Information Forum where Elected Members will be updated on the direction of the taskforce moving forward.</p> <p><b><u>Further Information to be Provided</u></b></p> <p>Nil.</p>

<b>OCM Item No.</b>	<b>Officer Presentations / Deputation Presentations / Councillor Comment</b>
12.3	<p><b>Accounts for Payment – September 2018</b></p> <p><b><u>Deputation Presentation</u></b></p> <p>Nil.</p> <p><b><u>Officer Presentation</u></b></p> <p>Nil.</p> <p><b><u>Notes from Forum</u></b></p> <p>Nil.</p> <p><b><u>Further Information to be Provided</u></b></p> <p>Nil.</p>

<b>OCM Item No.</b>	<b>Officer Presentations / Deputation Presentations / Councillor Comment</b>
12.4	<p><b>Monthly Activity Statement as at 30 September 2018</b></p> <p><b><u>Deputation Presentation</u></b></p> <p>Nil.</p> <p><b><u>Officer Presentation</u></b></p> <p>Nil.</p> <p><b><u>Notes from Forum</u></b></p> <p>Nil.</p> <p><b><u>Further Information to be Provided</u></b></p> <p>Nil.</p>

**7. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

**7.1 BELMONT SPORTS AND RECREATION CLUB INC. FINANCIAL ARRANGEMENTS – CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 SECTION 5.23 (2)(C)**

**Note:**

**Cr J Davis disclosed an indirect financial interest in Item 14.1 Belmont Sports and Recreation Club Inc. Financial Arrangements – Confidential Matter in Accordance with *Local Government Act 1995* Section 5.23(2)(c).**

**Nature of Interest: Cr Davis is Secretary of the Belmont Sports and Recreation Club (BSRC)**

**7.09pm Cr Davis departed the meeting.**

**Note:**

**Ms L Jackson, Venue Manager, Belmont Sports and Recreation Club presented a deputation prior to the meeting going behind closed doors.**

(Refer [Tabled Attachment 1](#) for further information).

Ms Jackson was asked and answered a series of questions which are summarised as follows:

- Maintenance funded and carried out by BSRC included new carpeting, signage, painting and roof repairs. The cost of replacing the carpets was \$4,500. Painting was done by volunteers, with the paint costing \$800.
- General repairs were carried out on the roof and cracked tiles were replaced.
- Under the lease BSRC are responsible for general wear and tear and general maintenance.

**Note:**

**The Presiding Member advised that in accordance with Section 5.23(2) of the *Local Government Act 1995* Council will need to go behind closed doors to discuss Confidential Item 14.1.**

**7.18pm WOLFF MOVED, ROSSI SECONDED, that in accordance with Section 5.23(2) of the *Local Government Act 1995*, the meeting proceed behind closed doors to discuss Confidential Item 14.1 - Belmont Sports and Recreation Club Inc. Financial Arrangements.**

**CARRIED 6 VOTES TO 0**

**7.18pm One member of the public departed the meeting.**

**7.18pm The Chief Executive Officer departed and returned to the meeting.**



OCM Item No.	Officer Presentations / Deputation Presentations / Councillor Comment
14.1	<p><b>Belmont Sports and Recreation Club Inc. Financial Arrangements</b></p> <p><b><u>Officer Presentation</u></b></p> <p>Nil.</p> <p><b><u>Notes from Forum</u></b></p> <p>(Refer <a href="#">Confidential Attachment 1</a> for further information).</p> <p><b><u>Further Information to be Provided</u></b></p> <p>Nil.</p>

8.19pm ***SEKULLA MOVED, ROSSI SECONDED, that the meeting come out from behind closed doors.***

**CARRIED 6 VOTES TO 0**

8.20pm The meeting came out from behind closed doors. No members of the public returned to the meeting.

8.20pm Cr Davis returned to the meeting.

## 8. CLOSURE

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 8.20pm.