

# **Agenda Briefing Forum**

# Matrix

17 June 2025



### CITY OF BELMONT

## **Agenda Briefing Forum**

### **Matrix**

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17 June 2025

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# **Tabled Attachments Index** Attachment 5.1.1 – Item 5.1 (12.3) refers

Elected Members are reminded to retain the Ordinary Council Meeting Agenda and any confidential papers for deliberations at the next Ordinary Council Meeting.

### **Alternative Formats**

This document is available on the City of Belmont website and can be requested in alternative formats including electronic format by email, in hardcopy both in large and standard print and in other formats as requested. For further information please contact the Community Development team on (08) 9477 7219. For language assistance please contact TIS (Translating and Interpreting Service) on 131 450.

Matrix from the Agenda Briefing Forum held in the Council Chamber of the City of Belmont Civic Centre, 215 Wright Street, Cloverdale on Tuesday 17 June 2025 commencing at 6:30pm.

### **Matrix**

### **Present**

Cr D Sessions (Deputy Mayor)
(Presiding Member)

Cr G Sekulla IP

Central Ward

Cr G Sekulla, JP Central Ward
Cr J Harris Central Ward
Cr B Ryan East Ward
Cr J Davis South Ward
Cr C Kulczycki West Ward

### In attendance

Mr J Christie Chief Executive Officer

Mr S Downing Director Corporate and Governance

Mr W Loh Director Development and

Communities

Mr M Murphy Director Infrastructure Services
Ms D Dabala Manager Governance and Legal

Ms S Jessop Manager Finance

Mr S Reeves Manager Parks, Leisure and

Environment

Mr M Hayward Manager Design, Assets and

Development

Mr M Chan Coordinator Design
Ms L Chaplyn Coordinator Media and

Communications

Mrs J Cherry-Murphy Coordinator Governance
Ms C Do Nascimento Sustainable Transport Officer

Ms S Bell Governance Officer

### Members of the gallery

There were 5 members of the public in the gallery and no press representatives.

### 1 Official Opening

# 6:30pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read aloud the Acknowledgement of Country.

### Acknowledgement of Country

Before I begin, I would like to acknowledge the Whadjuk Noongar people as the Traditional Owners of this land and pay my respects to Elders past, present and emerging.

I further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.

The Presiding Member invited Cr Ryan to read aloud the Affirmation of Civic Duty and Responsibility on behalf of Elected Members. Cr Ryan read aloud the affirmation.

### **Affirmation of Civic Duty and Responsibility**

I make this affirmation in good faith and declare that I will duly, faithfully, honestly, and with integrity fulfil the duties of my office for all the people in the City of Belmont according to the best of my judgement and ability.

I will observe the City's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

### 2 Apologies and leave of absence

Mayor R Rossi (apology) Cr P Marks (apology) Mayor East Ward

# 3 Announcements by the Presiding Member (without discussion)

### 3.1 Announcements

Nil.

### 3.2 Disclaimer

### 6:34pm The Presiding Member drew the public gallery's attention to the Disclaimer.

The Presiding Member advised the following:

I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that no decisions are made at the meeting tonight. Council will formally resolve agenda items at next week's Ordinary Council Meeting.

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

Agenda Briefing Forum Tuesday 17 June 2025

### 4 Public submission time

6:34pm The Presiding Member opened the period allotted for Public Submission Time and drew the gallery's attention to the Rules for Public Submission Time.

6:35pm The Presiding Member closed Public Submission Time as no submissions were received.

# 5 Ordinary Council Meeting Agenda for meeting to be held on 24 June 2025

# to be held on 24 June 2025 5.1 Agenda items for review

### **OCM Item 12.1**

**Local Emergency Management Arrangements and Recovery Plan** 

### **Deputation Request**

Nil.

### **Officer Presentation**

Nil.

### **Notes from Forum**

Nil.

### **Further Information to be Provided**

 The Director Development and Communities undertook to investigate whether the Local Emergency Management Arrangements and Recovery Plan addresses the possible risks associated with livestock and horses in Ascot should a major catastrophe occur and stabling be compromised.

### **Urban Forest Strategy**

### **Deputation Request**

Nil.

### Officer Presentation

Nil.

### **Notes from Forum**

- The Polyphagous Shot-Hole Borer (PSHB) has not been specifically referenced in the Urban Forest Strategy. The Strategy does have two initiatives which reference ongoing actions to monitor and assess the presence of pest and diseases. This includes a trial of new and underutilised street tree species which are resilient to pest and disease under section 5.2 'expand and enhance'.
- The City has a management and surveillance component as part of the Parks and Environment Teams' ongoing work but does not action the treatment or physical disposal of any PSHB infected trees. The Department of Primary Industries and Regional Development (DPIRD) is the governing body relating to the ongoing physical management of the pest. Any action taken by the City in relation to the PSHB is governed and compliant with the direction of DPIRD.
- As stated to Elected Members at the 10 June 2025 Information Forum, the survival rate of verge vs median street trees in the City is around 13%. The City does not have exact numbers on the percentage or number of surviving trees on the street medians compared to street verges.
- Also as referenced at the 10 June 2025 Information Forum, the
  concept of setting canopy percentage as a target can be problematic,
  exemplified by other local governments who had set exact targets by
  the year 2025 and had not reached them. There are many
  extenuating factors outside of the City's control which makes it
  difficult to predict tree canopy growth. The City plants over 3,000
  trees per year and aims to do a Light Detection and Ranging
  assessment biennially to monitor and report any canopy increase.
- The reference to 'develop a suite of design and construction notes' on page 391 of the Agenda refers to the tree development on road reserves, and other crown land the City operates within. The City cannot currently control what urban forest development occurs on private land.

### **Urban Forest Strategy**

- Part of advocating for opportunities for canopy growth in industrial areas falls under the Planning Scheme provisions for what standards might be required for planting in industrial and residential areas. There can be certain incentives or concessions for these land holdings to retain or plant additional trees, such as reduced setbacks and additional development heights. These matters would be considered at a later stage after the endorsement of the Strategy, in combination with the Local Housing Strategy and Local Planning Strategy.
- The City can consider including requirements for developments in industrial areas to meet canopy targets, similar to the strategies of other Class 1 local governments.
- The City faces some difficulty in benchmarking against other Class 1 local governments, largely due to the size comparison, and land coverage of other local governments. For instance, the canopy cover in the City of Kalamunda would far exceed the City of Belmont's. The City does benchmark on a numerical basis with the statistics available to all metropolitan local governments. The City has recorded an increase of 5% since 2011, and 65% of the City's canopy is within the private realm.

### **Further Information to be Provided**

Nil.

### **OCM Item 12.3**

### **Sustainable Transport Strategy**

### **Deputation Request**

### **Approved**

Ms Harding spoke in opposition of the Officer Recommendation.

(refer Tabled Attachment 5.1.1)

### Officer Presentation

Nil.

### **Sustainable Transport Strategy**

### **Notes from Forum**

- Given the numerous external stakeholders involved in the Sustainable Transport Strategy (STS), the City is not setting particular targets in the Strategy itself and will be working from benchmark data which the City will collect and report on this data on an annual basis.
- The Implementation Plan for the STS will have actions with target dates and the City will aim to complete the actions by the target dates.
- Some of the projects listed on page 463 of the Agenda, including the 'Green Routes' and 'Cycle Streets' projects have had scoping studies performed. The last strategy was not to implement these projects, but to progress investigations through estimating of the works, scoping and prioritisation of the works subject to funding.
- The consultant used on this Strategy provided general advice on progression of the initiatives outlined in the STS, however many of these projects require advocacy with external agencies and are reliant on the priorities and funding of these agencies.
- The timeframes in the Activity Centre Planning Strategy (ACPS) as referenced in the STS are underway with investigations, or with works such as the upgrade to signals with Main Roads at Wright Street and Abernethy Road. The ACPS refers to 10-year long-term timeframes associated with development on land holdings in town centre precincts.
- There is a significant difference between a strategy and a plan. The STS is a long-term vision, conceptual and directional. The document provided to Elected Members by Ms Harding (attachment 5.1.1) states under Task 1.1 'define issues and scope of the integrated transport plan'. The STS is not a transport plan, but rather an integrated transport strategy. The implementation plan is still to be developed, and when developed will include actions with specific timeframes that will be reported on. Some actions outlined in the Strategy refer to advocacy as the City does need to liaise with the Public Transport Authority, Main Roads, Western Power, and State Government agencies and do have financial implications requiring consideration for funding, the long-term financial plan and the annual budget.
- Responses obtained from the public consultation have been considered and contributed to the priority initiatives in the STS. The STS will not respond singularly to independent responses to the community consultation. This aligns with the Community

### **Sustainable Transport Strategy**

Engagement Strategy as outlined by the Manager PR and Stakeholder Engagement at the 10 June 2025 Information Forum.

- The community consultation requesting separated bicycle and vehicle lanes has been considered and included in the 'Cycle Streets' project which specifically references separated lanes and will be investigated via the Strategy.
- Larger and more accessible formatting on street signage is included and considered in the STS using the Easy, Attractive, Social and Timely format.
- The responses obtained from the Department of Transport and WestCycle as outlined on page 55 of the STS were in the capacity of general advice and guidance. Once the STS is endorsed, this will trigger further communication with external parties to assist in the forming of the Implementation Plan. These external parties were not provided with the draft STS prior to its publishing.
- Section 7 of the STS, 'exploring opportunities' includes projects such as 'skinny streets' and 'healthy streets' which will be acted upon throughout the STS priority initiatives, although there is no specific, direct reference to these projects under these priority initiatives.
- The City is liaising with the Department of Transport to see what improvements can be achieved for Surrey Road, which was an early trial of the Safe Active Streets project. It is suggested further infrastructure may be needed, including the closure of the street and reduced speeds.
- There are often various reasons as to why a project or Strategy may not progress in a timely manner, and utilise the funding put aside in an annual budget in any given year, even with an implementation schedule. Often these projects are sidelined by external agency lead times and priorities. The City can provide updates via the monthly Divisional Reports from the directorates, and by the October Budget Review.
- The City is likely to have a project identified for the \$100,000 budget attributed to the STS by October 2025 and will have an update for Elected Members at that time.

### **Further Information to be Provided**

Nil.

### Corporate Business Plan and Long-Term Financial Plan

### **Deputation Request**

Nil.

### **Officer Presentation**

Nil.

### **Notes from Forum**

- It is noted by City Officers the request to have future plans such as the Corporate Business Plan (CBP) and Long-Term Financial Plan (LTFP) to include a track changes version to be made available to Elected Members.
- The underground power reserve is only utilised for projects that are currently identified. As further projects are identified, the City can add funds to the reserve.
- There are long lead times for the Abernethy Road roundabout identified in the Abernethy Road Traffic Study for which \$2,000,000 is allotted for construction works in the year 2028. This long lead time is due to the significance of the volume of physical works, inclusive of land resumptions. The further \$100,000 and \$300,000 funds allotted in the 2025-26 and 2026-27 financial years refer to upfront costs associated with design and applications.
- The works for the intersection at Abernethy Road and Kew Street is intended to be completed at the end of 2026.

### **Further Information to be Provided**

- The Director Corporate and Governance undertook to investigate the accessibility of the current CBP on the City's website to ensure text search functions are operational.
- The Director Corporate and Governance undertook to investigate increasing the underground power reserve in years 6 to 10 of the Long-Term Financial Plan.

| OCM Item 12.5  |
|--|
| Statutory Review Delegation Register   |
| Deputation Request   |
| Nil.   |
|  |
| Officer Presentation   |
| Nil.   |
|  |
| Notes from Forum   |
| Nil.   |
| Further Information to be Provided   |
| <ul> <li>The Director Corporate and Governance undertook to investigate the<br/>proposed changes to the Delegation Register 2025-2026, in relation<br/>to the limits set by Council for the Chief Executive Officer for the<br/>delegation of purchasing and contract variations.</li> </ul> |
|  |
| Note:  |
| The Presiding Member advised that in accordance with Section   |
| 5.23(2)(b) of the Local Government Act 1995 (WA) if there were questions on the Confidential Attachment for Item 12.6. Council v   |

There were no questions on the confidential attachment.

need to go behind closed doors.

| OCM Item 12.6                     |
|-----------------------------------|
| Adoption of 2025-26 Annual Budget |
| Deputation Request                |
| Nil.                              |
|                                   |
| Officer Presentation              |
| Nil.                              |
|                                   |
|                                   |

### **Adoption of 2025-26 Annual Budget**

### **Notes from Forum**

- The 'Infrastructure' term in Infrastructure Reserve refers to a class of assets, whereas Park and Streetscape Infrastructure refers to the location of the assets. When referring to assets, there is either building assets or infrastructure assets. The intent of calling this reserve an infrastructure reserve is that it allows the City to utilise the funds also as a building reserve.
- The City's fleet has had various changes, inclusive of the introduction of some hybrid vehicles, and Electric Vehicles (EV). There are barriers to having a large fleet of EVs including the lack of charging stations at the Civic Centre and depot.
- The City has previously trialled having an EV Truck for waste removal services, ultimately it was decided that the battery life was insufficient to meet the needs of a complete workload. Where possible the City is working towards a hybrid vehicle model or the use of EVs.
- There is no specific reference to new footpaths as a budget item, however the \$100,000 amount budgeted under the Sustainable Transport Strategy will be inclusive of new infrastructure such as footpaths.
- The City is not receiving any income from hiring of the glasshouse as it is currently used only for internal events due to parking shortfalls. The intention is for the eventual hiring out of the facility, in the interim it is used for events such as the Civic Dinner, Mayoral Dinner and Pioneers Luncheons.
- The installation of 4 speed plateaus on Belgravia Street from Wright Street to Alexander Road, referred to on page 18 of the 'Management Budget 2025-26 (attachment 12.6.5) were implemented as part of a blackspot project. The criterion for the project did not require any community consultation prior to budgeting and was not subject to formal modelling. Those directly affected will be consulted prior to installation.

### **Further Information to be Provided**

- The Director Corporate and Governance undertook to provide Elected Members with a listing of what items under the 2025-26 Annual Budget fall under the Governance category.
- The Director Infrastructure Services undertook to provide Elected Member with an update on the City's investigation into Electric Vehicles for the City fleet.

| OCM Item 12.7  |
|--|
| Accounts for Payment May 2025  |
| Deputation Request   |
| Nil.   |
|  |
| Officer Presentation   |
| Nil.   |
|  |
| Notes from Forum   |
| Nil.   |
|  |
| Further Information to be Provided   |
| Nil.   |
|  |
|  |
|  |
| OCM Item 12.8  |
| OCM Item 12.8  Monthly Financial Report for May 2025   |
|  |
| Monthly Financial Report for May 2025  |
| Monthly Financial Report for May 2025  Deputation Request  |
| Monthly Financial Report for May 2025  Deputation Request  |
| Monthly Financial Report for May 2025  Deputation Request  Nil.  |
| Monthly Financial Report for May 2025  Deputation Request  Nil.  Officer Presentation                            |
| Monthly Financial Report for May 2025  Deputation Request  Nil.  Officer Presentation                            |
| Monthly Financial Report for May 2025  Deputation Request Nil.  Officer Presentation Nil.                        |
| Monthly Financial Report for May 2025  Deputation Request Nil.  Officer Presentation Nil.  Notes from Forum      |
| Monthly Financial Report for May 2025  Deputation Request Nil.  Officer Presentation Nil.  Notes from Forum      |
| Monthly Financial Report for May 2025  Deputation Request Nil.  Officer Presentation Nil.  Notes from Forum Nil. |

From: "no-reply@belmont.wa.gov.au" <no-reply@belmont.wa.gov.au>

**Sent:** Mon, 16 Jun 2025 11:34:06 +0800

To: "Belmont" < Belmont.Belmont@belmont.wa.gov.au>
Subject: Public Submission Time and Deputation Proforma



### Hi Governance Team,

You have a new public submission or deputation from Lindi Harding for the 17/6/2025 Meeting.

| PublicSubmissionDeputationID   | 26                     |
|--|------------------------|
| Form inserted  | 16/06/2025 11:33:36 AM |
| Form updated   | 16/06/2025 11:33:36 AM |
| Date of Meeting  | 17/6/2025              |
| First name   | Lindi                  |
| Last name  | Harding                |
| Address  | Rivervale              |
| Email address  |                        |
| Business, organisation or group (if presenting on behalf of)   |                        |
| Please indicate what type of presentation will be made   | Deputation             |
| Please tick to indicate if your submission or deputation is in support or opposition to the Officer Recommendation | Oppose                 |

| Agenda item number |  |
|--------------------|--|
| 12.3               |  |

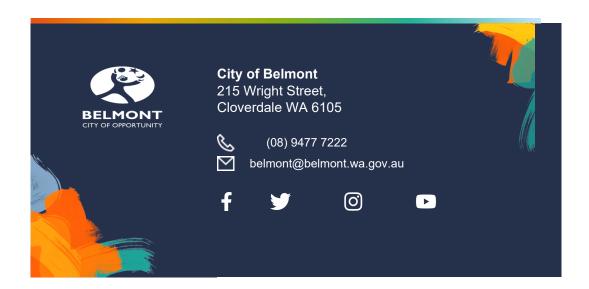
### Enter your submission/deputation

My name is Lindi Harding, and I am a committee member of the Belmont Community Environmental Champions (BCEC) responsible for the Sustainable Transport portfolio. I also volunteer as the Your Move Parent Coordinator for St Augustine's Primary School and through the Department of Transport's Your Move Program, I have spent over 1,000 hours during the past 5 years promoting safe active transport within Belmont. One of the major achievements during this work was co-ordinating the successful

Document Set ID: 6000480 Version: 1, Version Date: 16/06/2025 application and instalment of a Traffic Warden Controlled Crossing to assist local students to safely cross Kooyong Rd in Rivervale (a priority objective of the Cities 2020 Sustainable Transport Plan). Clearly, Sustainable Transport Safety within Belmont is a passion of mine, with good reason: My husband is among the crash statistics referenced in the Sustainable Transport Strategy. He was struck by a car while cycling on Surrey Road—a street designated as a "Safe Active Street". While I commend the City for bringing forward a new Sustainable Transport Strategy, I respectfully ask that Council defers endorsement of the current draft until several key improvements are made. This deputation identifies shortcomings across four critical areas: 1. Evaluation of Belmont's Previous Plans Belmont has not adequately reviewed its past transport strategies: - 2017 Integrated Movement Network Strategy lacked implementation and monitoring mechanisms. - 2020 Sustainable Transport Plan (STP) outlined 14 shortterm actions, but the 2025 strategy does not report on their completion or effectiveness. - 2025–2030 STS fails to evaluate or build on lessons from earlier plans or carry over incomplete actions. A transparent audit of past commitments is essential to establish credibility and accountability, 2. WA Planning Commission Guidelines The WA Government's quidelines outline expectations for Integrated Transport Planning. Belmont's STS falls short in several areas: - No SMART objectives or clear performance indicators. - Insufficient integration with land use or METRONET precincts. - A community survey has been conducted but results are not considered in STS - STS has not had an opportunity for consideration through community consultation - No structured monitoring or evaluation process. - Vague sustainability measures. This places Belmont behind recommended planning practice. 3. Comparison with Belmont's Urban Forest Strategy Belmont's own Urban Forest Strategy in the very same ABF sets a much stronger benchmark: - Contains clear targets (e.g., increasing canopy cover) - Provides staged implementation timelines and costing - Commits to regular public performance reporting The STS does not include any comparable structure to the Tree Canopy Strategy, making it appear aspirational rather than action-focused. 4. Comparison with Other Councils Neighbouring councils provide clear, measurable goals and robust community feedback and consultation of their documents prior council endorsement: - Victoria Park: Integrated Transport Strategy 2022 - Bayswater: Bayswater Bike Plan 2023 - Bassendean: Local Integrated Transport Plan 2019 - Vincent: City of Vincent Bike Plan 2023-2028 - Stirling: Intergrated Transport Strategy and Intergrated Cycling Strategy By comparison, Belmont's STS includes: - No mode share targets - No implementation timeline for projects or objectives - No KPI framework - No community consultation on the Strategy in question Request to Council: Defer endorsement of the STS until the following are incorporated: - SMART targets (e.g. mode share, crash reductions, school travel) - A clear and staged implementation plan is included within the strategy to be endorsed -Monitoring and evaluation framework included - Alignment with state and regional strategies - Refreshed and inclusive community engagement regarding the proposed strategy, not simply a survey of transport use and locations of concern By strengthening this strategy, the City can deliver a truly sustainable, safe, and forwardthinking transport future. Thank you for your consideration.

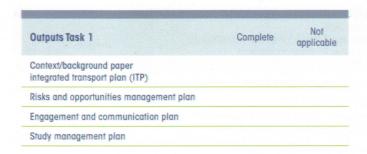
Document Set ID: 6000480 Version: 1, Version Date: 16/06/2025 Thanks,

City of Belmont



Document Set ID: 6000480 Version: 1, Version Date: 16/06/2025

| For guidan preparatio |   | r to sections 3.2 and 3.4 of the <i>Guidelines for</i> Insport plans for local government  Not applicable |  |  |
|-----------------------|---|---|--|--|
| Task 1.1              | Define issues and   | scope of the integrated transport plan  |  |  |
| Task 1.2              | Review transport p  | lan implementation drivers  |  |  |
|                       | Determine   | Decide who can help or hinder implementation  |  |  |
| Task 1.3              | planning  | Decide who will drive the planning  |  |  |
|                       | partners  | Decide who needs to approve actions   |  |  |
|                       |   | Community aspirations   |  |  |
|                       | Establish goals<br>and objectives<br>taking into<br>account<br>socioeconomic<br>and cultural<br>context | Accessibility to jobs, education, social, cultural activities   |  |  |
|                       |   | Business and commerce viability   |  |  |
|                       |   | Sustainability  |  |  |
| Task 1.4              |   | Robustness to changing circumstances  |  |  |
|                       |   | Making best use of existing infrastructure  |  |  |
|                       |   | Feasible and affordable / Safety and security   |  |  |
|                       |   | Long-term as well as short-term planning  |  |  |
| Task 1.5              | Create project management and governance arrangements   |   |  |  |
|                       | Determine   | Is it a regional or local plan?   |  |  |
| Task 1.6              | the planning horizons   | Are there any cross-boundary issues?  |  |  |
|                       |   | Is it area-wide or specific location?   |  |  |
|                       | Identify who<br>has a legitimate<br>interest in the<br>outcomes   | Neighbourhood and community groups  |  |  |
|                       |   | Businesses, business groups and associations  |  |  |
|                       |   | Transport operators – passenger and freight/ public and private   |  |  |
|                       |   | Major shopping centres  |  |  |
| Task 1.7              |   | Industrial and business parks   |  |  |
|                       |   | Major medical centres   |  |  |
|                       |   | Universities, colleges and school districts   |  |  |
|                       |   | Land and property developers  |  |  |
|                       |   | National, State and local government  |  |  |
| Task 1.8              | Seek activities to e  | engage and communicate with stakeholder, eg. workshops etc  |  |  |
|                       |   | Ageing population   |  |  |
|                       |   | Obesity   |  |  |
|                       | ldentify and<br>manage risks  | Climate change  |  |  |
| Tools 1.0             |   | Peak oil  |  |  |
| Task 1.9              |   | Traffic congestion  |  |  |
|                       |   | Amenity   |  |  |
|                       |   | Safety and security   |  |  |
|                       |   | Severance   |  |  |
|                       | ldentify and  | Community aspirations   |  |  |
| Task 1.10             | manage opportunities  | Business viability  |  |  |
| Task 1,11             |   | el of detail or quality required  |  |  |
| Task 1.12             | Develop schedule  |   |  |  |



| For guidal<br>preparation | infrastructure and services nce on Task 2, refer to Section 3.4 of the Guidelines for on of integrated transport plans o sections 5.2 and 5.3). | Complete | Not<br>applicable |
|---------------------------|---|----------|-------------------|
| Task 2.1                  | Identify the current state  |          |                   |
| Task 2.2                  | Identify the future state based on the continuation of trends   |          |                   |
| Task 2.3                  | Identify alternative futures  |          |                   |
| Task 2.4                  | Identify the desired future state infrastructure and services   |          |                   |
| Task 2.5                  | 'Gap' assessment comparing current to desired future state  |          |                   |
| Task 2.6                  | Consent to the desired future state   |          |                   |

| Outputs Tasks 2   | Complete | Not applicable |
|---|----------|----------------|
| 'Gap' analysis and alternative options desired future state |          |                |



| preparatio | nce on Task 3, refer to sect<br>on of integrated transport p<br>o Section 5.3). |                          | of the Guidelines for                         | Complete | Not<br>applicable |
|------------|---|--------------------------|---|----------|-------------------|
| Task 3.1   | Develop evaluation framev   | work and assessmen       | t criteria                                    |          |                   |
| Task 3.2   | Identify economic, environmental or social impacts                              |                          |   |          |                   |
|            |   | Travel behaviour         | change  |          |                   |
|            |   | Travel demand            | Regulation or market mechanisms               |          |                   |
| Task 3.3   | Consider different ways to provide and manage transport demand                  | management               | Road/congestion pricing<br>Parking management |          |                   |
|            |   | Transport and lar        | nd use integration                            |          |                   |
|            |   | Transport infrastructure | Walking                                       |          |                   |
|            |   |                          | Private and public transport                  |          |                   |
|            |   |                          | Cycling                                       |          |                   |
|            |   |                          | Roads/rail/water                              |          |                   |
| Task 3.4   | Evaluate options against a  | ssessment criteria       |   |          |                   |
| Task 3.5   | Select preferred option(s)  |                          |   |          |                   |
| Task 3.6   | Identify actions to impleme   | ent selected option      |   |          |                   |

| Outputs Tasks 3 | Complete | Not<br>Applicable |
|-----------------|----------|-------------------|
|                 |          |                   |

| preparatio | nce on Task 4, refer to sections 3.4 and 4.2 on of integrated transport plans escitions 5.2 and 5.3). | of the Guidelines for Co | omplete No      |
|------------|---|--------------------------|-----------------|
| Task 4.1   | Assess preferred option   |                          |                 |
|            |   | Economic                 |                 |
| Task 4.2   | Remove or ameliorate negative impacts   | Environmental            |                 |
|            |   | Social                   |                 |
|            |   | Long-term effectiveness  |                 |
|            |   | Goals and objectives     |                 |
| Task 4.3   | Revisit earlier stages  | Scope and area           |                 |
|            |   | Stakeholders involved    |                 |
|            |   | Issues and opportunities | -be "Selections |

| Within transport With public sector With private sector Approval requirements Funding sources Long-term maintenance and operation |                     |                     |
|---|---------------------|---------------------|
| With public sector With private sector Approval requirements Funding sources Long-term maintenance                                |                     |                     |
| With private sector  Approval requirements  Funding sources  Long-term maintenance  |                     |                     |
| Approval requirements  Funding sources  Long-term maintenance   |                     |                     |
| Funding sources  Long-term maintenance  |                     |                     |
| Long-term maintenance   |                     |                     |
|   |                     |                     |
|   |                     |                     |
|   |                     |                     |
|   |                     |                     |
|   |                     |                     |
| te Not applicable   |                     |                     |
|   |                     |                     |
| Comple<br>by all parties  | Complete applicable | Complete applicable |
|   | to                  | to .                |

| Task 6.1 | Establish organizational delivery processes    |  |  |
|----------|--|--|--|
| Task 6.2 | Develop implementation measures                |  |  |
| Task 6.3 | Identify who will implement                    |  |  |
| Task 6.4 | - Establish implementation monitoring measures |  |  |
| Took ( E | Market the plan                                | Approval requirements                            |  |
| Task 6.5 | Market the plan                                | Funding sources                                  |  |
| Task 6.6 | Long-term commitments                          | Minimize reliance on annual budgeting            |  |
| Task 6.7 | Down-stream funding                            | Operation and maintenance                        |  |
| Task 6.8 | Hand over the baton to implementing agencies   | Clearly identify responsibilities and timeframes |  |

| Outputs Task 6        | Complete | Not applicable |
|-----------------------|----------|----------------|
| Implementation report |          |                |

|                                | Efficiency         | Actions completed                      |  |
|--------------------------------|--------------------|--|--|
|                                |                    | Transport costs                        |  |
| Task 7.1 Monitor and Evaluate: | Effectiveness      | Measure against<br>original objectives |  |
|                                | Triple bottom line | Economic                               |  |
|                                |                    | Environmental                          |  |
|                                |                    | Social                                 |  |
|                                | Sustainability     |  |  |
|                                | ,                  |  |  |

| Summary outputs documents                                      | Complete | Not<br>applicable |
|--|----------|-------------------|
| Context/background paper integrated transport plan             |          |                   |
| 2. Risks and opportunities management plan                     |          |                   |
| 3. Engagement and communication plan                           |          |                   |
| 4. Study management plan                                       |          |                   |
| 5. 'Gap' analysis and alternative options desired future state |          |                   |
| 6. Options analysis report                                     |          |                   |
| 7. Integrated transport plan (agreed by all parties)           |          |                   |
| 8. Implementation report                                       |          |                   |
| 9. Evaluation review plan                                      |          |                   |

### 6 Matters for which the meeting may be closed

### Note:

OCM Item 14.1

The Presiding Member advised that in accordance with Section 5.23(2)(c) of the *Local Government Act 1995 (WA)*, Council will need to go behind closed doors if there are any questions on Confidential Item 14.1.

There were no questions on Confidential Item 14.1.

| Tender 08/2025 - Construction of Concrete Paths and Vehicular Crossings |
|---|
| Deputation Request  |
| Nil.  |
|   |
| Officer Presentation  |
| Nil.  |
|   |
| Notes from Forum  |
| Nil.  |
|   |
| Further Information to be Provided                                      |
| Nil.  |

### 7 Closure

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 7:53pm.