



# City of Belmont

## AGENDA BRIEFING FORUM

### MATRIX

#### TABLE OF CONTENTS

17 November 2020

ITEM	SUBJECT HEADING	PAGE
1.	OFFICIAL OPENING .....	2
2.	APOLOGIES AND LEAVE OF ABSENCE .....	2
3.	DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT .....	2
3.1	FINANCIAL INTERESTS .....	2
3.2	DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY .....	2
4.	ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION) .....	2
4.1	ANNOUNCEMENTS.....	2
4.2	DISCLAIMER.....	3
5.	PUBLIC SUBMISSION TIME.....	3
6.	ORDINARY COUNCIL MEETING AGENDA FOR MEETING TO BE HELD 24 NOVEMBER 2020.....	3
6.1	AGENDA ITEMS FOR REVIEW.....	3
7.	MATTERS FOR WHICH THE MEETING MAY BE CLOSED.....	7
8.	CLOSURE .....	7

**Councillors are reminded to retain the  
Ordinary Council Meeting Agenda (inclusive of the OCM Attachments)  
for deliberation at the meeting scheduled for 24 November 2020.**

**MATRIX FROM THE AGENDA BRIEFING FORUM HELD IN THE COUNCIL CHAMBERS OF CITY OF BELMONT CIVIC CENTRE, 215 WRIGHT STREET, CLOVERDALE ON TUESDAY, 17 NOVEMBER 2020 COMMENCING AT 7.00PM**

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**AGENDA BRIEFING FORUM  
MATRIX**

**PRESENT**

Cr G Sekulla, JP, Deputy Mayor (Presiding Member)	West Ward
Cr B Ryan	East Ward
Cr J Davis	South Ward
Cr J Powell	South Ward
Cr S Wolff	South Ward
Cr L Cayoun	West Ward
Cr R Rossi, JP	West Ward

**IN ATTENDANCE**

Mr J Christie	Chief Executive Officer
Ms M Bell	Director Corporate and Governance
Ms J Gillan	Director Development and Communities
Mr S Morrison	Acting Director Infrastructure Services
Ms AM Forte	Executive Manager People and Organisational Development
Mr J Olynyk, JP	Manager Governance
Mr S Monks ( <i>arr 7.03pm</i> )	Manager Finance
Ms V Loncar ( <i>7.04pm to 7.16pm</i> )	Manager Business Planning and Improvement
Mr D Boylan ( <i>dep 7.04pm</i> )	Manager City Facilities and Property
Mrs M Lymon	Principal Governance and Compliance Advisor
Ms S Bryan ( <i>dep 7.04pm</i> )	Coordinator Property
Ms K Spalding ( <i>arr 7.04pm</i> )	Coordinator Marketing and Communications
Ms D Morton	Media and Communications Adviser
Mrs H Mark	Governance Officer

**MEMBERS OF THE GALLERY**

There was one member of the public in the gallery and no press representative.

## 1. OFFICIAL OPENING

7.00pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read aloud the Acknowledgement of Country.

***Before I begin I would like to acknowledge the Traditional Owners of the land on which we are meeting today, the Noongar Whadjuk people, and pay respect to Elders past, present and future leaders.***

The Presiding Member invited Cr Ryan to read aloud the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers. Cr Ryan read aloud the affirmation.

**Affirmation of Civic Duty and Responsibility**  
***I make this affirmation in good faith and declare that I will duly, faithfully, honestly, and with integrity fulfil the duties of my office for all the people in the City of Belmont according to the best of my judgement and ability. I will observe the City's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.***

## 2. APOLOGIES AND LEAVE OF ABSENCE

Cr P Marks, Mayor  
Cr M Bass  
Ms M Reid

East Ward  
East Ward  
Director Infrastructure Services

## 3. DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT

### 3.1 FINANCIAL INTERESTS

Nil.

### 3.2 DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY

Nil.

## 4. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

### 4.1 ANNOUNCEMENTS

Nil.

## 4.2 DISCLAIMER

**7.02pm The Presiding Member drew the public gallery's attention to the Disclaimer.**

The Presiding Member advised the following:

*I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that no decisions are made at the meeting tonight. Council will formally resolve agenda items at next week's Ordinary Council Meeting.*

*Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.*

## 5. PUBLIC SUBMISSION TIME

**7.03pm The Presiding Member opened the period allotted for Public Submission Time and drew the gallery's attention to the Rules for Public Submission Time. As no submissions were received, the Presiding Member closed Public Submission Time.**

**7.03pm The Manager Finance entered the meeting.**

## 6. ORDINARY COUNCIL MEETING AGENDA FOR MEETING TO BE HELD 24 NOVEMBER 2020

### 6.1 AGENDA ITEMS FOR REVIEW

OCM Item 12.1
<b>Lease – Belmont Community Nursing Home, 14 Cleaver Terrace and 5 Kemp Place, Rivervale – Hall and Prior</b>
<b><u>Deputation Presentation</u></b>
Nil.
<b><u>Officer Presentation</u></b>
Nil.
<b><u>Notes from Forum</u></b>
Nil.
<b><u>Further Information to be Provided</u></b>
Nil.

**7.04pm**     **The Manager City Facilities and Property and Coordinator Property departed the meeting and did not return.**

**OCM Item 12.2**

**City of Belmont Waste Plan**

**Deputation Presentation**

Nil.

**Officer Presentation**

Nil.

**7.04pm**     **The Manager Business Planning and Improvement and Coordinator Marketing and Communications entered the meeting.**

**Notes from Forum**

- The intent of this process is to meet the targets and objectives of the State Government's Waste Strategy 2030.
- One of the objectives of this strategy is for local governments to provide a three-bin kerbside collection service by 2025. The waste levy may be increased, with the potential for additional penalties being applied to Councils not implementing the FOGO system or taking waste directly to a waste to energy facility, bypassing resource recovery options.
- The City has a proactive approach to collecting green waste, with all green waste processed at the Red Hill Waste Management Facility.
- Though the implementation of a FOGO system may reduce the amount of bulk bins requested, this is still a service the City should provide. It is envisaged that the bulk bins would still be required for larger amounts of green waste such as yearly pruning and garden clean ups and the FOGO bin used for green waste generated by weekly maintenance. The City currently collects around 671 tonnes of green waste per year via the bulk collection bins.

**Further Information to be Provided**

The Acting Director Infrastructure Services undertook to provide further information on the percentages of current and projected green waste within the City and the potential impact on the requirement for green bulk bins offered to residents.

**OCM Item 12.3**

**Corporate Business Plan 2020-2024**

**Deputation Presentation**

Nil.

**Officer Presentation**

Nil.

**Notes from Forum**

- The Long Term Financial Plan (LTFP) informs the Corporate Business Plan (CBP). All projects/initiatives and services outlined in the CBP are aligned to the 2020-2021 Annual Budget.
- As a result of the outbreak of the COVID-19 pandemic, the annual review of the CBP and LTFP were delayed to ensure that any resultant changes to business operations were captured and aligned to the Annual Budget. The City's Administration is currently working on a review of the LTFP.
- The Manager Business Planning and Improvement gave an assurance that the updated LTFP will be made available once completed.
- The City is in the process of reviewing the Asset Management Strategy.
- Due to budget constraints, the City's new website is being implemented in stages. This first stage has focused predominantly on the key functionality of the site. Stage 2 will provide greater functionality such as the ability to conduct a more detailed search throughout the website.
- The roll out of future stages will form part of the Budget process.

**Further Information to be Provided**

Nil.

**7.16 pm**    **The Manager Business Planning and Improvement departed the meeting and did not return.**

**OCM Item 12.4**

**Formal Adoption of the Annual Report 2019-2020**

**Deputation Presentation**

Nil.

**Officer Presentation**

Nil.

**Notes from Forum**

Nil.

**Further Information to be Provided**

Nil.

**OCM Item 12.5**

**Appointment of Deputy of the Local Government for the *Health (Miscellaneous Provisions) Act 1911***

**Deputation Presentation**

Nil.

**Officer Presentation**

Nil.

**Notes from Forum**

Nil

**Further Information to be Provided**

Nil.

**OCM Item 12.6**

**Accounts for Payment – October 2020**

**Deputation Presentation**

Nil.

**Officer Presentation**

Nil.

**Notes from Forum**

Nil.

**Further Information to be Provided**

Nil.

**OCM Item 12.7**

**Monthly Activity Statement as at 31 October 2020**

**Deputation Presentation**

Nil.

**Officer Presentation**

Nil.

**Notes from Forum**

Nil.

**Further Information to be Provided**

Nil.

**7. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil.

**8. CLOSURE**

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 7.17pm.