



City of Belmont

AGENDA BRIEFING FORUM

MATRIX

TABLE OF CONTENTS

18 February 2020

ITEM	SUBJECT HEADING	PAGE
1.	OFFICIAL OPENING	2
2.	APOLOGIES AND LEAVE OF ABSENCE	2
3.	DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT	2
3.1	FINANCIAL INTERESTS	2
3.2	DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY	2
4.	ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)	3
4.1	ANNOUNCEMENTS.....	3
4.2	DISCLAIMER.....	3
5.	PUBLIC SUBMISSION TIME.....	3
6.	ORDINARY COUNCIL MEETING AGENDA FOR MEETING TO BE HELD 25 FEBRUARY 2020	4
6.1	AGENDA ITEMS FOR REVIEW.....	4
7.	MATTERS FOR WHICH THE MEETING MAY BE CLOSED.....	14
7.1	OFFER TO CLAIMANTS FOR COMPULSORY ACQUISITION OF LAND – CONFIDENTIAL MATTER IN ACCORDANCE <i>With LOCAL GOVERNMENT ACT 1995 SECTION 5.23(2)(C)</i>	14
7.2	NOMINATION FOR HONORARY FREEMAN OF THE CITY – CONFIDENTIAL MATTER IN ACCORDANCE <i>With LOCAL GOVERNMENT ACT 1995 SECTION 5.23 (2)(B)</i>	15
8.	CLOSURE	15

TABLED ATTACHMENTS INDEX

Tabled Attachment 1 – Item 6.1 (12.1) refers
Tabled Attachment 2 – Item 6.1 (12.2) refers
Tabled Attachment 3 – Item 6.1 (12.2) refers
Tabled Attachment 4 – Item 6.1 (12.3) refers

MATRIX FROM THE AGENDA BRIEFING FORUM HELD IN THE COUNCIL CHAMBERS OF CITY OF BELMONT CIVIC CENTRE, 215 WRIGHT STREET, CLOVERDALE ON TUESDAY, 18 FEBRUARY 2020 COMMENCING AT 7.00PM

**AGENDA BRIEFING FORUM
MATRIX**

PRESENT

Cr P Marks, Mayor (Presiding Member)	East Ward
Cr G Sekulla, JP, Deputy Mayor	West Ward
Cr B Ryan	East Ward
Cr J Davis	South Ward
Cr J Powell	South Ward
Cr S Wolff	South Ward
Cr L Cayoun	West Ward
Cr R Rossi, JP	West Ward

IN ATTENDANCE

Mr J Christie	Chief Executive Officer
Mr R Garrett	Director Corporate and Governance
Ms J Gillan	Director Development and Communities
Ms M Reid	Director Infrastructure Services
Mr J Olynyk, JP	Manager Governance
Mr W Loh	Manager Planning Services
Ms N Griggs	Manager Community Placemaking
Mr J Pol	Manager City Facilities and Property
Mrs M Lymon	Principal Governance and Compliance Adviser
Mr M Somers	Coordinator Planning
Mr R Del Casale	Coordinator Community Placemaking
Ms K Spalding	Coordinator Marketing and Communications
Ms D Morton	Media and Communications Adviser
Mr R Djanegara	Planning Officer
Mrs J Barnes	Senior Governance Officer
Ms H Mark	Governance Officer

MEMBERS OF THE GALLERY

There were two members of the public in the gallery and no press representative.

1. OFFICIAL OPENING

7.00pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read the Acknowledgement of Country.

Before I begin I would like to acknowledge the traditional owners of the land on which we are meeting today, the Noongar Whadjuk people, and pay respect to Elders past, present and future leaders.

The Presiding Member invited Cr Davis to read aloud the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers. Cr Davis read aloud the affirmation.

Affirmation of Civic Duty and Responsibility
I make this affirmation in good faith and declare that I will duly, faithfully, honestly, and with integrity fulfil the duties of my office for all the people in the City of Belmont according to the best of my judgement and ability. I will observe the City's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

2. APOLOGIES AND LEAVE OF ABSENCE

Cr M Bass (Apology)

East Ward

3. DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT

3.1 FINANCIAL INTERESTS

Nil.

3.2 DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY

Nil.

7.01pm The Coordinator Marketing and Communications and Media and Communications Adviser departed the meeting.

7.02pm The Coordinator Marketing and Communications and Media and Communications Adviser returned to the meeting.

4. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

4.1 ANNOUNCEMENTS

Nil.

4.2 DISCLAIMER

7.01pm The Presiding Member drew the public gallery's attention to the Disclaimer.

The Presiding Member advised the following:

I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that no decisions are made at the meeting tonight. Council will formally resolve agenda items at next week's Ordinary Council Meeting.

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

5. PUBLIC SUBMISSION TIME

7.02pm The Presiding Member opened the period allotted for Public Submission Time and called for submissions from the Public Gallery. As no submissions were received, the Presiding Member closed Public Submission Time.

6. ORDINARY COUNCIL MEETING AGENDA FOR MEETING TO BE HELD 25 FEBRUARY 2020

6.1 AGENDA ITEMS FOR REVIEW

OCM Item 12.1

Proposed Child Care Premises – Lot 290 (94) Kooyong Road, Rivervale

Deputation Presentation

Nil.

Officer Presentation

The Coordinator Planning provided a presentation which included the following:

- Location Plan
- Extract from Local Planning Scheme Map Showing Zoning of Subject Site and Surrounding Zonings
- Aerial of Subject Site
- Street View Francisco Street
- Ground Floor Plan
- Upper Floor Plan
- Upper Floor Outdoor Area – Concept Plan
- Elevations
- Matters to be Considered
- Conclusion

(Refer [Tabled Attachment 1](#) for further information).

Notes from Forum

- The proposed car stacking system is designed for use by staff at the facility. A condition of approval is recommended to ensure the stacker bays remain for staff use.
- The main access to the building will be at the front of the building on the corner of Francisco Street and Kooyong Road. Parents and children will have to enter the building via this access into the main reception. The access at the rear of the building will be for staff use only.
- The Applicant has provided a Traffic Impact Assessment and officers are satisfied that consideration has been given to the impact on parking for shoppers on Kooyong Road. In addition, a condition has been included by the City for a Car Parking Management Plan which is to include encouraging parents to use the on-street parking bays on Francisco Street if the car park is full.
- Jupp Lane is too narrow to make provision for extra car parking. If Council wanted to explore the development of car parking on this laneway, further investigations would be required. Due to the current width of the lane, land acquisition would be necessary.

OCM Item 12.1

Proposed Child Care Premises – Lot 290 (94) Kooyong Road, Rivervale

Item 12.1 Continued

Further Information to be Provided

- The Coordinator Planning undertook to investigate if the land parcel impacted by the development includes the former hair salon.
- The Director Development and Communities undertook to provide further information on parking in Jupp Lane, including whether there may be opportunities for reciprocal arrangements and what has been considered in the past.

7.31pm **The Manager Governance departed the meeting.**

7.34pm **The Manager Governance returned to the meeting.**

OCM Item 12.2

Development Application for Outdoor Storage of Equipment and Machinery – Lot 1 (18-24) Wheeler Street, Belmont

Deputation Presentation

Mr Neil Teo, representing Dynamic Planning and Development spoke in support of the officer recommendation for Item 12.2 – Development Application for Outdoor Storage of Equipment and Machinery – Lot 1 (18-24) Wheeler Street, Belmont.

(Refer [Tabled Attachment 2](#) for further information).

Officer Presentation

The Planning Officer provided a presentation which included the following:

- Extract from Local Planning Scheme Map Showing Zoning of Subject Site and Surrounding Zonings
- Aerial of Subject Site
- Street View
- Background
- Proposal
- Key Issues
- Car Parking and Land Use
- Visual Amenity
- Screens Proposed Vs Desired Outcome
- Recommendation

(Refer [Tabled Attachment 3](#) for further information).

OCM Item 12.2

Development Application for Outdoor Storage of Equipment and Machinery – Lot 1 (18-24) Wheeler Street, Belmont

Item 12.2 Continued

Notes from Forum

- The development approval and conditions apply to the land. It has an approved use for warehousing purposes. If approval is granted and there is a change in ownership, the future occupier of the land would need to either use the land for the same purpose, or submit an application to change the use or amend any of the current recommended conditions.
- The City will negotiate with the developer regarding the final choice of fencing to be constructed. Both the City and the developer are keen to ensure the standard of fencing is of a high quality. It is a condition of approval to include the submission of a satisfactory screening plan to the City showing the fencing treatment prior to the commencement of development.
- The current Local Planning Scheme requires fencing to be of high quality, within Mixed Business zones.
- A further condition will require the suitable upgrading of landscaping on the site. The landscaping will include verge treatments, with the existing palm trees being removed and tree planting occurring behind the fence line.

Further Information to be Provided

- The Manager Planning Services undertook to send a memo to Councillors confirming the style and quality of the fencing that is proposed prior to installation.

OCM Item 12.3

Disposal of Interest in Land – Proposed Grant of Easement for Encroachment of Public Art and Drainage Easement – Lot 262 on Plan 26711 (16A) Tidewater Way, Ascot

Deputation Presentation

Nil.

Officer Presentation

The Coordinator Community Placemaking provided a presentation which included the following:

- Location Plan
- Aerial of Subject Site
- Proposed Artwork
- Draft Deposited Plan Depicting Easements
- Proposed Easement Location

(Refer [Tabled Attachment 4](#) for further information).

Notes from Forum

- The land to be encroached by this artwork is not on Trust land.

Further Information to be Provided

Nil.

OCM Item 12.4

Amendment No. 13 to Local Planning Scheme No. 15 – Amending the Zoning Table for Trade Supplies

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.5

Naming of the Faulkner Civic Precinct Community Centre

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

- The signage and naming conventions for the Community Centre will mean the name is “Belmont Hub”. However in documentation it will often be referred to as the Belmont Hub.

Further Information to be Provided

Nil.

The Presiding Member advised that in accordance with Section 5.23 of the *Local Government Act 1995* if there was any discussion or debate on the Confidential Attachments for Item 12.6, Council would need to go behind closed doors.

As there were no questions or debate on this item, the meeting did not proceed behind closed doors.

OCM Item 12.6
Q08/2020 – Supply and Delivery of Road Sweeper
<u>Deputation Presentation</u> Nil.
<u>Officer Presentation</u> Nil.
<u>Notes from Forum</u> Nil.
<u>Further Information to be Provided</u> Nil.

OCM Item 12.7
Donation – Australian Bushfires
<u>Deputation Presentation</u> Nil.
<u>Officer Presentation</u> Nil.
<u>Notes from Forum</u> <ul style="list-style-type: none">• The media statement from St Vincent de Paul Society states that all the money raised to date for the bushfire appeal is being directed to those affected by the fires. This and the support they provide to communities made them the

OCM Item 12.7

Donation – Australian Bushfires

recommended charity.

Item 12.7 Continued

Further Information to be Provided

Nil.

OCM Item 12.8

Timetable 2020-2021 Annual Budget

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.9

Delegated Authority Register 2019-2020 – Amendment to DA25 Development Applications

Deputation Presentation

Nil.

Officer Presentation

Nil.

OCM Item 12.9

Delegated Authority Register 2019-2020 – Amendment to DA25 Development Applications

Item 12.9 Continued

Notes from Forum

- The current wording of the specific delegation lacks clarity and excludes minor amendments that may be dealt with on other Development Applications. The amendment fixes a technicality to allow for delegation to Officers to authorise amendment to previously approved developments and allow for better workflow.

Further Information to be Provided

Nil.

OCM Item 12.10

Annual Electors' Meeting Minutes – 11 December 2019

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.11

Accounts for Payment – December 2019

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil

Further Information to be Provided

Nil.

OCM Item 12.12

Accounts for Payment – January 2020

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil

Further Information to be Provided

Nil.

OCM Item 12.13

Monthly Activity Statement as at 31 December 2019

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.14

Monthly Activity Statement as at 31 January 2020

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

7. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

The Presiding Member advised that in accordance with Section 5.23(2) of the *Local Government Act 1995* if there were any questions on Confidential Items 14.1 and 14.2 then Council would need to go behind closed doors.

As there were no questions or debate on this item, the meeting did not proceed behind closed doors.

7.1 OFFER TO CLAIMANTS FOR COMPULSORY ACQUISITION OF LAND – CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 SECTION 5.23(2)(C)

OCM Item 14.1
Offer to Claimants for Compulsory Acquisition of Land
<u>Deputation Presentation</u> Nil.
<u>Officer Presentation</u> Nil.
<u>Notes from Forum</u> Nil
<u>Further Information to be Provided</u> Nil.

7.2 NOMINATION FOR HONORARY FREEMAN OF THE CITY – CONFIDENTIAL MATTER IN ACCORDANCE WITH *LOCAL GOVERNMENT ACT 1995 SECTION 5.23 (2)(B)*

OCM Item 14.2
Nomination for Honorary Freemen of the City
<u>Deputation Presentation</u>
Nil.
<u>Officer Presentation</u>
Nil.
<u>Notes from Forum</u>
Nil
<u>Further Information to be Provided</u>
Nil.

8. CLOSURE

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 8.14pm.