



City of Belmont

AGENDA BRIEFING FORUM

MATRIX

TABLE OF CONTENTS

18 October 2016

ITEM	SUBJECT HEADING	PAGE
NOTICE OF MEETING		
1.	OFFICIAL OPENING	2
2.	APOLOGIES AND LEAVE OF ABSENCE	2
3.	DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT	2
3.1	FINANCIAL INTERESTS	2
3.2	DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY	2
4.	ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION).....	3
4.1	ANNOUNCEMENTS.....	3
4.2	DISCLAIMER	3
5.	PUBLIC SUBMISSION TIME	3
6.	ORDINARY COUNCIL MEETING AGENDA FOR MEETING TO BE HELD 25 OCTOBER 2016	4
6.1	AGENDA ITEMS FOR REVIEW	4
7.	MATTERS FOR WHICH THE MEETING MAY BE CLOSED	9
8.	CLOSURE.....	10

CONFIDENTIAL ATTACHMENTS INDEX

Confidential Attachment 1 – Item 14.1 refers

Councillors are reminded to retain the attached
Ordinary Council Meeting Agenda (inclusive of the OCM Attachments) for
deliberation at the meeting scheduled for 25 October 2016

**INFORMATION MATRIX FROM THE AGENDA BRIEFING FORUM HELD IN THE
COUNCIL CHAMBERS OF CITY OF BELMONT CIVIC CENTRE, 215 WRIGHT STREET,
CLOVERDALE ON TUESDAY, 18 OCTOBER 2016 COMMENCING AT 7.00PM**

**AGENDA BRIEFING FORUM
INFORMATION MATRIX**

PRESENT

Cr P Marks, Mayor (Presiding Member)	East Ward
Cr R Rossi, JP, Deputy Mayor	West Ward
Cr L Cayoun	West Ward
Cr P Hitt	West Ward
Cr M Bass	East Ward
Cr B Ryan	East Ward
Cr P Gardner	South Ward
Cr J Powell	South Ward
Cr S Wolff	South Ward

IN ATTENDANCE

Mr S Cole	Chief Executive Officer
Mr N Deague	Director Community and Statutory Services
Mr R Lutey	Director Technical Services
Mr R Garrett	Director Corporate and Governance
Mr J Olynyk, JP	Manager Governance
Mr J Hardison	Manager Property and Economic Development
Mr S Monks	Manager Finance
Mrs M Lymon	Principal Governance and Compliance Advisor
Ms K Scannell	Coordinator Property and Economic Development
Ms T Verhagen (<i>arr 7.01pm</i>)	Coordinator Property and Economic Development
Ms S D'Agnone	Governance Officer

MEMBERS OF THE GALLERY

There was one member of the public in the gallery and no press representative.

1. OFFICIAL OPENING

7.00pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read the Acknowledgement of Country.

It is important that we acknowledge the traditional owners of the land on which we are meeting today the Noongar Whadjuk people and pay respect to Elders both past and present.

7.01pm The Coordinator Property and Economic Development entered the meeting.

The Presiding Member invited Cr Bass to read aloud the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers. Cr Bass read aloud the affirmation.

Affirmation of Civic Duty and Responsibility
I make this affirmation in good faith and declare that I will duly, faithfully, honestly, and with integrity fulfil the duties of my office for all the people in the City of Belmont according to the best of my judgement and ability. I will observe the City's Code of Conduct and Standing Orders to ensure the efficient, effective and orderly decision making within this forum.

2. APOLOGIES AND LEAVE OF ABSENCE

Nil.

3. DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT

3.1 FINANCIAL INTERESTS

Nil.

3.2 DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY

Nil.

4. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

4.1 ANNOUNCEMENTS

Nil.

4.2 DISCLAIMER

Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the City must obtain, and should only rely on, written notice of the City's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the City on the operation of a written law, or the performance of a function by the City, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as legal advice or a representation by the City. Any advice on a matter of law, or anything sought to be relied upon as a representation by the City should be sought in writing and should make clear the purpose of the request.

5. PUBLIC SUBMISSION TIME

7.02pm The Presiding Member opened the period allotted for Public Submission Time and called for submissions from the Public Gallery.

7.02pm As there were no submissions received, the Presiding Member closed Public Submission Time.

6. ORDINARY COUNCIL MEETING AGENDA FOR MEETING TO BE HELD 25 OCTOBER 2016

6.1 AGENDA ITEMS FOR REVIEW

Item No. Officer Presentations / Deputation Presentations / Councillor Comment	
AGENDA ITEMS FOR REVIEW	
12.1	Proposed Disposal of 52 Grandstand Road, Ascot <u>Deputation Presentation</u> Nil. <u>Officer Presentation</u> Nil. <u>Notes from Forum</u> <ul style="list-style-type: none">• The proposed five storey development will encompass both the 52 Grandstand Road and the 2 Waterway Crescent properties.• 52 Grandstand Road is 4,195m² and 2 Waterway Crescent is 1,386m². <u>Further Information to be Provided</u> Nil.

Item No.	Officer Presentations / Deputation Presentations / Councillor Comment
12.2	<p>City of Belmont Water Efficiency Action Plan 2016-2021</p> <p><u>Deputation Presentation</u></p> <p>Nil.</p> <p><u>Officer Presentation</u></p> <p>Nil.</p> <p><u>Notes from Forum</u></p> <p>Nil.</p> <p><u>Further Information to be Provided</u></p> <p>Nil.</p>

Item No.	Officer Presentations / Deputation Presentations / Councillor Comment
12.3	<p>2016-2017 October Budget Review</p> <p><u>Deputation Presentation</u></p> <p>Nil.</p> <p><u>Officer Presentation</u></p> <p>Nil.</p> <p><u>Notes from Forum</u></p> <p>Nil.</p> <p><u>Further Information to be Provided</u></p> <p>Nil.</p>

Item No.	Officer Presentations / Deputation Presentations / Councillor Comment
12.4	<p data-bbox="352 259 1139 293">Rate Exemption Request – Community Housing Limited</p> <p data-bbox="352 327 699 360"><u>Deputation Presentation</u></p> <p data-bbox="352 394 400 427">Nil.</p> <p data-bbox="352 495 639 528"><u>Officer Presentation</u></p> <p data-bbox="352 562 400 595">Nil.</p> <p data-bbox="352 663 612 696"><u>Notes from Forum</u></p> <ul data-bbox="352 730 1394 931" style="list-style-type: none"><li data-bbox="352 730 1394 831">• There are currently more than 100 properties that are rate exempt throughout the City. Examples of these properties include social housing, crisis accommodation and churches.<li data-bbox="352 864 1394 931">• The number of rate exempt properties is relatively consistent over all metropolitan local governments. <p data-bbox="352 999 1394 1066">7.06pm The Manager Property and Economic Development departed the meeting.</p> <ul data-bbox="352 1133 1394 1368" style="list-style-type: none"><li data-bbox="352 1133 1394 1234">• There are a number of charitable housing associations being established and moving into managing Housing Authority properties and their leases and agreements.<li data-bbox="352 1267 1394 1368">• Information on how complaints against Housing Authority tenants are dealt with by these organisations is not required to be provided for the purpose of applying for rates exemptions. <p data-bbox="352 1435 1394 1503">7.08pm The Manager Property and Economic Development returned to the meeting.</p> <p data-bbox="352 1570 842 1603"><u>Further Information to be Provided</u></p> <ul data-bbox="352 1637 1394 1872" style="list-style-type: none"><li data-bbox="352 1637 1394 1738">• The Director Corporate and Governance undertook to provide Councillors with the value of rates income lost through rates exempt properties.<li data-bbox="352 1771 1394 1872">• The Director Corporate and Governance undertook to provide Councillors with information regarding Community Housing Limited, including their processes for dealing with complaints against tenants.

Item No.	Officer Presentations / Deputation Presentations / Councillor Comment
12.5	Accounts for Payment - September 2016 <u>Deputation Presentation</u> Nil. <u>Officer Presentation</u> Nil. <u>Notes from Forum</u> Nil. <u>Further Information to be Provided</u> Nil.

Item No.	Officer Presentations / Deputation Presentations / Councillor Comment
12.6	Monthly Activity Statement as at 30 September 2016 <u>Deputation Presentation</u> Nil. <u>Officer Presentation</u> Nil. <u>Notes from Forum</u> Nil. <u>Further Information to be Provided</u> Nil.

Item No.	Officer Presentations / Deputation Presentations / Councillor Comment
13.2	<p data-bbox="352 230 1345 293">Notice Of Motion (Cr Hitt) – Audio Record / Recording of Open Council Meetings</p> <p data-bbox="352 365 699 398"><u>Deputation Presentation</u></p> <p data-bbox="352 432 400 465">Nil.</p> <p data-bbox="352 533 639 566"><u>Officer Presentation</u></p> <p data-bbox="352 600 400 633">Nil.</p> <p data-bbox="352 701 612 734"><u>Notes from Forum</u></p> <ul data-bbox="352 768 1393 1279" style="list-style-type: none"><li data-bbox="352 768 1393 969">• It is important that Council is aware of all facts throughout the decision making process. This report makes note of the risk implications of uncontrolled access to audio recordings as this is an important consideration. If an audio recording is downloaded there may be an opportunity for an individual to manipulate the recording and then use it in any way or form.<li data-bbox="352 1010 1393 1111">• Conditions would be required to be imposed prior to members of the public accessing audio recordings, however after a recording has been downloaded it can be kept and manipulated.<li data-bbox="352 1151 1393 1279">• Officers are not aware of any instances of tampering with audio recordings at other local governments. This risk implication was included in the report as it is a matter that Council should consider in its decision making process. <p data-bbox="352 1346 842 1379"><u>Further Information to be Provided</u></p> <ul data-bbox="352 1413 1393 1653" style="list-style-type: none"><li data-bbox="352 1413 1393 1514">• The Director Corporate and Governance undertook to investigate and report to Councillors on why the City of Bayswater introduced recording of Council Meetings and then reversed this decision.<li data-bbox="352 1554 1393 1653">• The Director Corporate and Governance undertook to provide Councillors with information on which other local governments record Council Meetings.

7. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Note:

The Presiding Member advised that in accordance with Section 5.23(2)(e)(ii) of the *Local Government Act 1995* that if there were any questions on Confidential Item 14.1 Council would need to go behind closed doors.

7.15pm ***POWELL MOVED, ROSSI SECONDED***, that the meeting be closed to the public to discuss the Confidential Item 14.1 Disposal – Matheson Road Subdivision.

CARRIED 9 VOTES TO 0

Note:

There were no members of the public in the gallery.

Item No.	Officer Presentations / Deputation Presentations / Councillor Comment
14.1	<p data-bbox="352 813 1388 884">Disposal – Matheson Road Subdivision - Confidential Matter in accordance with <i>Local Government Act 1995</i> Section 5.23(2)(e)(ii)</p> <p data-bbox="352 947 699 981"><u>Deputation Presentation</u></p> <p data-bbox="352 1014 400 1048">Nil.</p> <p data-bbox="352 1115 639 1149"><u>Officer Presentation</u></p> <p data-bbox="352 1182 400 1216">Nil.</p> <p data-bbox="352 1283 667 1317"><u>Notes from the Forum</u></p> <p data-bbox="352 1350 1369 1384">A series of questions were asked and responded to by Officers in attendance.</p> <p data-bbox="352 1417 1090 1451">(Refer Confidential Attachment 1 for further information).</p> <p data-bbox="352 1518 842 1552"><u>Further Information to be Provided</u></p> <p data-bbox="352 1585 400 1619">Nil.</p>

7.29pm ***HITT MOVED, ROSSI SECONDED***, that the Meeting again be open to the public.

CARRIED 9 VOTES TO 0

7.29pm The meeting came out from behind closed doors. No members of the public returned to the meeting.

8. CLOSURE

7.30pm As there was no further business, the Presiding Member thanked all those in attendance and closed the meeting.