



City of Belmont

AGENDA BRIEFING FORUM

MATRIX

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19 April 2016

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TABLED ATTACHMENTS INDEX

Tabled Attachment 1 – Item 12.2 refers
Tabled Attachment 2 – Item 12.2 refers
Tabled Attachment 3 – Item 12.2 refers

Councillors are reminded to retain the attached
Ordinary Council Meeting Agenda (inclusive of the OCM Attachments) for
deliberation at the meeting scheduled for 26 April 2016

INFORMATION MATRIX FROM THE AGENDA BRIEFING FORUM HELD IN THE COUNCIL CHAMBERS OF CITY OF BELMONT CIVIC CENTRE, 215 WRIGHT STREET, CLOVERDALE ON TUESDAY, 19 APRIL 2016 COMMENCING AT 7.00PM

**AGENDA BRIEFING FORUM
INFORMATION MATRIX**

PRESENT

Cr P Marks, Mayor (Presiding Member)	East Ward
Cr R Rossi, JP, Deputy Mayor	West Ward
Cr L Cayoun	West Ward
Cr B Ryan	East Ward
Cr P Gardner	South Ward
Cr J Powell	South Ward

IN ATTENDANCE

Mr S Cole	Chief Executive Officer
Mr R Lutey	Director Technical Services
Mr R Garrett	Director Corporate and Governance
Mr J Olynyk, JP	Manager Governance
Mrs J Hammah (<i>dep 7.29pm & did not return</i>)	Manager Planning Services
Mr J Pol (<i>dep 7.32pm & did not return</i>)	Manager Building Services
Mr W Stephens (<i>dep 7.13pm & did not return</i>)	Manager Parks and Environment
Mrs M Lymon	Principal Governance and Compliance Advisor
Ms S Christie (<i>dep 7.29pm & did not return</i>)	Planning Officer
Ms S D'Agnone	Governance Officer

MEMBERS OF THE GALLERY

There were two members of the public in the gallery and no press representative.

1. OFFICIAL OPENING

7.00pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member invited Cr Ryan to read aloud the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers. Cr Ryan read aloud the affirmation.

Affirmation of Civic Duty and Responsibility

I make this affirmation in good faith and declare that I will duly, faithfully, honestly, and with integrity fulfil the duties of my office for all the people in the City of Belmont according to the best of my judgement and ability. I will observe the City's Code of Conduct and Standing Orders to ensure the efficient, effective and orderly decision making within this forum.

2. APOLOGIES AND LEAVE OF ABSENCE

Cr S Wolff (Apology)	South Ward
Cr P Hitt (Apology)	West Ward
Cr M Bass (Apology)	East Ward
Mr N Deague (Apology)	Director Community and Statutory Services

3. DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT

3.1 FINANCIAL INTERESTS

Name	Item No and Title	Nature of Interest (and extent, where appropriate)
Cr P Marks	Item 12.1 - Development – Upgrades to Public Open Space Located at Crown Reserve 12237 Lot 568 (4) Tanunda Drive, Rivervale (Bilya Kard Boodja Lookout)	Proximity

3.2 DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY

Nil.

4. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

4.1 ANNOUNCEMENTS

Nil.

4.2 DISCLAIMER

7.01pm The Presiding Member drew the public gallery's attention to the Disclaimer.

Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the City must obtain, and should only rely on, written notice of the City's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the City on the operation of a written law, or the performance of a function by the City, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as legal advice or a representation by the City. Any advice on a matter of law, or anything sought to be relied upon as a representation by the City should be sought in writing and should make clear the purpose of the request.

5. PUBLIC SUBMISSION TIME

7.04pm The Presiding Member opened the period allotted for Public Submission Time and called for submissions from the Public Gallery.

7.04pm As there were no submissions received, the Presiding Member closed Public Submission Time.

6. ORDINARY COUNCIL MEETING AGENDA FOR MEETING TO BE HELD 26 APRIL 2016

6.1 AGENDA ITEMS FOR REVIEW

Item No. Officer Presentations / Deputation Presentations / Councillor Comment	
AGENDA ITEMS FOR REVIEW	
12.1	<p>Development – Upgrades to Public Open Space Located at Crown Reserve 12237 Lot 568 (4) Tanunda Drive, Rivervale (Bilya Kard Boodja Lookout)</p> <p>Note:</p> <p>Cr Marks declared a proximity interest in Item 12.1 Development – Upgrade to Public Open Space Located at Crown Reserve 12237 Lot 568 (4) Tanunda Drive Rivervale (Bilya Kard Boodja Lookout)</p> <p>7.05pm Cr Marks requested Cr Rossi (Deputy Mayor) take the Chair and departed the meeting.</p> <p><u>Deputation Presentation</u></p> <p>Nil.</p> <p><u>Officer Presentation</u></p> <p>Nil.</p> <p><u>Notes from Forum</u></p> <p>A series of questions were asked and responded to as follows:</p> <ul style="list-style-type: none"> • A comprehensive plan was developed in the first instance for consultation purposes. Feedback received was used to formulate the final concept plans. • Bilya Kard Boodja Lookout is considered a relatively small park with no significant parking, and not seen as a destination where visitors would go for barbeques or long stays. It is felt that the park would be used primarily by locals or by people using the footpath.

Item No.	Officer Presentations / Deputation Presentations / Councillor Comment
	<p data-bbox="336 264 584 293"><i>Item 12.1 Continued</i></p> <ul data-bbox="336 331 1394 1279" style="list-style-type: none"><li data-bbox="336 331 1394 394">• Toilet facilities are a short distance away at Adachi Park. These facilities are considered sufficient to service both parks.<li data-bbox="336 432 1394 566">• The City does not have a policy stating which facilities should be included in parks as the view is that different types of parks require different services. Plans are developed for consultation purposes so that community feedback can be obtained and considered.<li data-bbox="336 604 1394 739">• As Adachi Park is close by and has ample parking and facilities, it was not deemed essential for Bilya Kard Boodja to also have these facilities. If Adachi Park was not close by, providing barbeques and toilet facilities may have been considered differently.<li data-bbox="336 777 1394 871">• If feedback from community consultation did not indicate parking issues and anti-social behaviour concerns around barbeque and toilet facilities, and if the budget allowed it, these facilities may have been considered differently.<li data-bbox="336 909 1394 1003">• The consultation process to determine what facilities would be included at Bilya Kard Boodja is the same process that was used for the Copley Park redevelopment.<li data-bbox="336 1041 1394 1135">• The Director Technical Services advised that he was not aware of any recent research which had been conducted on the provision of lighting in parks and its effects on anti-social behaviour.<li data-bbox="336 1173 1394 1279">• Community consultation did not include any reference to the installation of CCTV cameras, however, provision of CCTV cameras has been included in the development plans. <p data-bbox="336 1346 1182 1375">7.12pm Cr Marks returned to the meeting and resumed the Chair.</p> <p data-bbox="336 1447 748 1476"><u>Further Information Provided</u></p> <ul data-bbox="336 1514 1394 1615" style="list-style-type: none"><li data-bbox="336 1514 1394 1615">• The Director Technical Services undertook to investigate whether any recent research has been conducted on the provision of lighting in parks and its effects on anti-social behaviour. <p data-bbox="336 1682 1394 1742">7.13pm The Manager Parks and Environment departed the meeting and did not return.</p> <p data-bbox="336 1776 1150 1805">7.13pm The Manager Building Services departed the meeting.</p>

Item No.	Officer Presentations / Deputation Presentations / Councillor Comment
12.2	<p data-bbox="357 232 1396 297">Additions to Premises, Façade Refurbishment and New Car-Park – Lots 1 and 854 (41- 49 and 64) Robinson Avenue, Belmont</p> <p data-bbox="357 331 703 365"><u>Deputation Presentation</u></p> <p data-bbox="357 394 1396 495">Mr Nik Hidding, of Peter Webb and Associates, on behalf of Mr Raymond Gianoli, landowner, and Actus Associates, the Applicant, provided a deputation which supported the Officer Recommendation.</p> <p data-bbox="357 524 1034 557">(Refer Tabled Attachment 1 for further information).</p> <p data-bbox="357 618 1190 651">7.14pm The Manager Building Services returned to the meeting.</p> <p data-bbox="357 712 1396 813">Mr Adam Goodwin, of Actus Associates Pty Ltd provided a deputation which supported the Officer Recommendation but requested that 76% site coverage be approved.</p> <p data-bbox="357 842 1026 875">(Refer Tabled Attachment 2 for further information).</p> <p data-bbox="357 936 647 969"><u>Officer Presentation</u></p> <p data-bbox="357 1003 1326 1037">The Planning Officer provided a presentation which included the following:</p> <ul data-bbox="357 1077 1396 1603" style="list-style-type: none">• Extract from Local Planning Scheme Map Showing Zoning of Subject Site and Surrounding Zonings• Aerial of Subject Site• Existing Site Plan• Location Plan• Site Plan – Lots 125 to 147• Elevations• Elevation – Robinson Avenue• Area 1 – Existing/Proposed• Area 2 – Existing/Proposed• Area 2 – Proposed Addition• Area 2• Variations Proposed• Recommend Approval• Areas to be deleted <p data-bbox="357 1637 1034 1671">(Refer Tabled Attachment 3 for further information).</p> <p data-bbox="357 1738 620 1771"><u>Notes from Forum</u></p> <p data-bbox="357 1805 1182 1839">A series of questions were asked and responded to as follows:</p> <ul data-bbox="357 1872 1396 2007" style="list-style-type: none">• The verge at the front of the property will remain as a landscaped verge with additional trees to be planted and no provision for verge parking.• All car parking will comply with Local Planning Scheme No. 15.

Item No.	Officer Presentations / Deputation Presentations / Councillor Comment
	<p><i>Item 12.2 Continued</i></p> <ul style="list-style-type: none">• The skip bin currently on the verge is not related to the development application. It is a compliance issue that will need to be addressed by Rangers. <p><u>Further Information Provided</u></p> <p>Nil.</p> <p>7.29pm The Manager Planning Services and the Planning Officer departed the meeting and did not return.</p>

Item No.	Officer Presentations / Deputation Presentations / Councillor Comment
12.3	<p>Tender 04/2016 - Consultancy for Architectural and Engineering Design Services, Community Centre Faulkner Civic Precinct</p> <p><u>Deputation Presentation</u></p> <p>Nil.</p> <p><u>Officer Presentation</u></p> <p>Nil.</p> <p><u>Notes from Forum</u></p> <p>A series of questions were asked and responded to as follows:</p> <ul style="list-style-type: none">• Referees were contacted during the tender evaluation process, however as the City of South Perth was not listed as a specific referee, the Manning Community Centre was not visited. <p><u>Further Information Provided</u></p> <p>Nil.</p>

Item No.	Officer Presentations / Deputation Presentations / Councillor Comment
12.4	<p>Tender 05/2016 - Provision of Youth Services</p> <p><u>Deputation Presentation</u></p> <p>Nil.</p> <p><u>Officer Presentation</u></p> <p>Nil.</p> <p><u>Notes from Forum</u></p> <p>Nil.</p> <p><u>Further Information Provided</u></p> <p>Nil.</p> <p>7.32 pm The Manager Building Services departed the meeting and did not return.</p>

Item No.	Officer Presentations / Deputation Presentations / Councillor Comment
12.5	<p>Rate Exemption – Baptistcare Incorporated – 95 Belgravia Street Belmont</p> <p><u>Deputation Presentation</u></p> <p>Nil.</p> <p><u>Officer Presentation</u></p> <p>Nil.</p> <p><u>Notes from Forum</u></p> <p>Nil.</p> <p><u>Further Information Provided</u></p> <p>Nil.</p>

Item No.	Officer Presentations / Deputation Presentations / Councillor Comment
12.6	<p>Rate Exemption – The Congregation of the Presentation Sisters (WA) Incorporated – 5/183 Daly Street Belmont</p> <p><u>Deputation Presentation</u></p> <p>Nil.</p> <p><u>Officer Presentation</u></p> <p>Nil.</p> <p><u>Notes from Forum</u></p> <p>Nil.</p> <p><u>Further Information Provided</u></p> <p>Nil.</p>

Item No.	Officer Presentations / Deputation Presentations / Councillor Comment
12.7	<p>Accounts for Payment- March 2016</p> <p><u>Deputation Presentation</u></p> <p>Nil.</p> <p><u>Officer Presentation</u></p> <p>Nil.</p> <p><u>Notes from Forum</u></p> <p>A series of questions were asked and responded to as follows:</p> <ul style="list-style-type: none">• EF043409 – Jackson Business Consulting - \$3,750. Sister City Program Evaluation Report.• EF043395 – Local Government Planners Association - \$385. Officer registration for the 'Costs of Urban Infill' seminar. <p><u>Further Information Provided</u></p> <ul style="list-style-type: none">• The Director Corporate and Governance undertook to provide Councillors with any information of interest that is available relating to the 'Costs of Urban Infill' seminar.

Item No.	Officer Presentations / Deputation Presentations / Councillor Comment
12.8	Monthly Activity Statement as at 31 March 2016 <u>Deputation Presentation</u> Nil. <u>Officer Presentation</u> Nil. <u>Notes from Forum</u> Nil. <u>Further Information Provided</u> Nil.

Item No.	Officer Presentations / Deputation Presentations / Councillor Comment
13.2	Notice of Motion (Cr Gardner) – Community Leisure Centre <u>Deputation Presentation</u> Nil. <u>Officer Presentation</u> Nil. <u>Notes from Forum</u> Nil. <u>Further Information Provided</u> Nil.

Item No.	Officer Presentations / Deputation Presentations / Councillor Comment
13.3	<p>Notice of Motion (Cr Gardner) – Domestic Violence Refuges</p> <p><u>Deputation Presentation</u></p> <p>Nil.</p> <p><u>Officer Presentation</u></p> <p>Nil.</p> <p><u>Notes from Forum</u></p> <p>Nil.</p> <p><u>Further Information Provided</u></p> <p>Nil.</p>

Item No.	Officer Presentations / Deputation Presentations / Councillor Comment
13.4	<p>Notice of Motion (Cr Bass) – Councillor and Senior Employee Contact with Developers</p> <p><u>Deputation Presentation</u></p> <p>Nil.</p> <p><u>Officer Presentation</u></p> <p>Nil.</p> <p><u>Notes from Forum</u></p> <ul style="list-style-type: none">• The Chief Executive Officer advised that after receiving this Notice of Motion he pointed out to Cr Bass that it was very similar to a previous Council Resolution. Cr Bass advised that she was aware of this and that she wanted to proceed with this Notice of Motion. <p><u>Further Information Provided</u></p> <p>Nil.</p>

7. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Note:

The Presiding Member advised in accordance with section 5.23(2)(b)(d)(e) of the *Local Government Act 1995* - if there were any questions or debate on Confidential Item 14.1, then Council will need to go behind closed doors.

7.38pm As there were no questions or debate on Item 14.1 Outstanding Rates Report April 2016, the meeting did not proceed behind closed doors.

Item No.	Officer Presentations / Deputation Presentations / Councillor Comment
14.1	<p>Outstanding Rates Report April 2016 – Confidential Matter in Accordance with Local Government Act 1995 Section 5.23 (2)(b)(d)(e)</p> <p><u>Deputation Presentation</u></p> <p>Nil.</p> <p><u>Officer Presentation</u></p> <p>Nil.</p> <p><u>Notes from Forum</u></p> <p>Nil.</p> <p><u>Further Information Provided</u></p> <p>Nil.</p>

8. CLOSURE

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 7.39pm.