



City of Belmont

AGENDA BRIEFING FORUM

MATRIX

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20 October 2020

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Councillors are reminded to retain the Ordinary Council Meeting Agenda (inclusive of the OCM Attachments) for deliberation at the meeting scheduled for 27 October 2020.

MATRIX FROM THE AGENDA BRIEFING FORUM HELD IN THE COUNCIL CHAMBERS OF CITY OF BELMONT CIVIC CENTRE, 215 WRIGHT STREET, CLOVERDALE ON TUESDAY, 20 OCTOBER 2020 COMMENCING AT 7.00PM

**AGENDA BRIEFING FORUM
MATRIX**

PRESENT

Cr P Marks, Mayor (Presiding Member)	East Ward
Cr G Sekulla, JP, Deputy Mayor	West Ward
Cr B Ryan	East Ward
Cr J Davis	South Ward
Cr J Powell	South Ward
Cr S Wolff	South Ward
Cr L Cayoun	West Ward
Cr R Rossi, JP	West Ward

IN ATTENDANCE

Mr J Christie	Chief Executive Officer
Ms J Gillan	Director Development and Communities
Ms M Reid	Director Infrastructure Services
Mr J Olynyk, JP	Acting Director Corporate and Governance
Mr W Loh (<i>dep 7.04pm</i>)	Manager Planning Services
Mr S Monks	Manager Finance
Mr K Davidson (<i>dep 7.15pm</i>)	Manager Safer Communities
Mr D Boylan (<i>dep 7.05pm</i>)	Manager City Facilities and Property
Mrs M Lymon	Acting Manager Governance
Ms N Davey (<i>dep 7.15pm</i>)	Coordinator Environment
Mr D MacPherson (<i>dep 7.05pm</i>)	Coordinator Building Operations
Ms K Spalding	Coordinator Marketing and Communications
Ms D Morton	Media and Communications Adviser
Mrs H Mark	Governance Officer

MEMBERS OF THE GALLERY

There was one member of the public in the gallery and one press representative.

1. OFFICIAL OPENING

7.00pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read aloud the Acknowledgement of Country.

Before I begin I would like to acknowledge the traditional owners of the land on which we are meeting today, the Noongar Whadjuk people, and pay respect to Elders past, present and future leaders.

The Presiding Member invited Cr Sekulla to read aloud the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers. Cr Sekulla read aloud the affirmation.

Affirmation of Civic Duty and Responsibility
I make this affirmation in good faith and declare that I will duly, faithfully, honestly, and with integrity fulfil the duties of my office for all the people in the City of Belmont according to the best of my judgement and ability. I will observe the City's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

2. APOLOGIES AND LEAVE OF ABSENCE

Cr M Bass (Apology)

East Ward

3. DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT

3.1 FINANCIAL INTERESTS

Nil.

3.2 DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY

Name	Item No and Title	Nature of Interest (and extent, where appropriate)
Cr Davis	Item 12.3 Tender 06/2020 – Belmont Oasis Leisure Centre – Changerooms, Toilets and Group Fitness Room Refurbishment	Cr Davis is a member of Oasis Leisure Centre.

4. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

4.1 ANNOUNCEMENTS

Nil.

4.2 DISCLAIMER

7.02pm The Presiding Member drew the public gallery's attention to the Disclaimer.

The Presiding Member advised the following:

I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that no decisions are made at the meeting tonight. Council will formally resolve agenda items at next week's Ordinary Council Meeting.

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

5. PUBLIC SUBMISSION TIME

7.03pm The Presiding Member opened the period allotted for Public Submission Time and called for submissions from the Public Gallery. As no submissions were received, the Presiding Member closed Public Submission Time.

6. ORDINARY COUNCIL MEETING AGENDA FOR MEETING TO BE HELD 27 OCTOBER 2020

6.1 AGENDA ITEMS FOR REVIEW

OCM Item 12.1
Report of Review – Local Planning Strategy and Local Planning Scheme No. 15
<u>Deputation Presentation</u> Nil.
<u>Officer Presentation</u> Nil.
<u>Notes from Forum</u> Nil.
<u>Further Information to be Provided</u> Nil.

7.04pm The Manager Planning Services departed the meeting and did not return.

Note:

The Presiding Member advised that in accordance with Section 5.23 of the *Local Government Act 1995* if there was any discussion or debate on the Confidential Attachments for Item 12.2, Council would need to go behind closed doors.

As there were no questions or debate on this item, the meeting did not proceed behind closed doors.

OCM Item 12.2
Tender 05/2020 – Provision of Cleaning Services for the Belmont Hub
<u>Deputation Presentation</u> Nil.
<u>Officer Presentation</u> Nil.

OCM Item 12.2

Tender 05/2020 – Provision of Cleaning Services for the Belmont Hub

Item 12.2 Continued

Notes from Forum

Nil.

Further Information to be Provided

Nil.

Note:

The Presiding Member advised that in accordance with Section 5.23 of the *Local Government Act 1995* if there was any discussion or debate on the Confidential Attachments for Item 12.3, Council would need to go behind closed doors.

As there were no questions or debate on this item, the meeting did not proceed behind closed doors.

Note:

Cr Davis declared an impartiality interest in Item 12.3.

OCM Item 12.3

Tender 06/2020 – Belmont Oasis Leisure Centre – Changerooms, Toilets and Group Fitness Room Refurbishment

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.4

Consolidated Local Law 2020 – Final Adoption

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

- Following gazettal of the Local Law, the City will contact all key stakeholders to ensure they are made aware of the changes and provide adequate time to comply. Following this period, there will be a consistent approach to ensuring these new laws are adhered to and enforced.

7.05pm The Manager City Facilities and Property and Coordinator Building Operations departed the meeting and did not return.

- The security contractors regularly provide feedback on their patrols and assist with issues such as noise complaints and obtaining witness statements for incidents.
- The City's Rangers manage issues surrounding abandoned shopping trolleys.
- The maintenance of unkempt verges is not included in any of the City's local laws. While property owners are encouraged to maintain the verge adjacent to their property, this responsibility ultimately falls to the City and any verges that are a safety or bushfire hazard are dealt with. The City is unable to insist residents maintain their verges. The Local Law does contain information that deals with permissible verge treatments.
- Properties that are in a substandard condition fall under the current Health Local Laws and the City's Environmental Health Officers deal with issues relating to these types of properties. Until new regulations under the Public Health Act are introduced, certain elements from the existing Local Laws will be retained.
- Once the Consolidated Local Law is gazetted, the legislative process to amend a local law would need to be undertaken to make any subsequent changes (this includes any changes to the modified penalties for infringements).
- The owners of the shopping trolleys will be responsible for collecting any abandoned trolleys (e.g. Coles, Woolworths etc). The retailer will have 24 hours following notification, to remove the abandoned trolley; or if the trolley is abandoned in defined areas such as the Faulkner Civic Precinct, the time limit for removal of the trolley will be three hours.

Further Information to be Provided

- The Acting Director Corporate and Governance undertook to clarify the process for amending penalties and report to Councillors.

OCM Item 12.5

Removal of Recognition for Mr. Bradley Robert Edwards – Community Service Award 2013

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

7.15pm **The Manager Safer Communities and Coordinator Environment departed the meeting and did not return.**

OCM Item 12.6

2020-2021 October Budget Review

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.7

Accounts for Payment – September 2020

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.8

Monthly Activity Statement as at 30 September 2020

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

7. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil.

8. CLOSURE

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 7.15pm.