



City of Belmont

AGENDA BRIEFING FORUM

MATRIX

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21 September 2021

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**Councillors are reminded to retain the
Ordinary Council Meeting Agenda (inclusive of the OCM Attachments)
for deliberation at the meeting scheduled for 28 September 2021.**

TABLED ATTACHMENTS INDEX

Tabled Attachment 1 – Item 6.1 (12.1) refers

CONFIDENTIAL TABLED ATTACHMENTS INDEX

Confidential Tabled Attachment 1 – Item 7.1 (14.1) refers

Confidential Tabled Attachment 2 – Item 7.2 (14.2) refers

MATRIX FROM THE AGENDA BRIEFING FORUM HELD IN THE COUNCIL CHAMBERS OF CITY OF BELMONT CIVIC CENTRE, 215 WRIGHT STREET, CLOVERDALE ON TUESDAY, 21 SEPTEMBER 2021 COMMENCING AT 7.00PM

**AGENDA BRIEFING FORUM
MATRIX**

PRESENT

Cr P Marks, Mayor (Presiding Member)	East Ward
Cr G Sekulla, JP, Deputy Mayor	West Ward
Cr M Bass	East Ward
Cr J Powell	South Ward
Cr S Wolff	South Ward
Cr L Cayoun	West Ward
Cr R Rossi, JP	West Ward

IN ATTENDANCE

Mr J Christie	Chief Executive Officer
Ms M Bell	Director Corporate and Governance
Ms M Reid	Director Infrastructure Services
Mr W Loh	Acting Director Development and Communities
Mrs M Lymon	Acting Manager Governance
Ms D Morton	Media and Communications Adviser
Mrs J Cherry-Murphy	Senior Governance Officer
Mrs H Mark	Governance Officer

MEMBERS OF THE GALLERY

There were three members of the public in the gallery and no press representative.

1. OFFICIAL OPENING

7.00pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read the Acknowledgement of Country.

Before I begin I would like to acknowledge the Noongar Whadjuk people as the Traditional Owners of this land and pay my respects to Elders past, present and emerging. I further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.

The Presiding Member invited Cr Sekulla to read aloud the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers. Cr Sekulla read aloud the affirmation.

Affirmation of Civic Duty and Responsibility
I make this affirmation in good faith and declare that I will duly, faithfully, honestly, and with integrity fulfil the duties of my office for all the people in the City of Belmont according to the best of my judgement and ability. I will observe the City's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

2. APOLOGIES AND LEAVE OF ABSENCE

Cr B Ryan (Apology)
Cr J Davis (Apology)
Ms J Gillan (Apology)
Mr J Olynyk, JP (Apology)

East Ward
South Ward
Director Development and Communities
Manager Governance

3. DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT

3.1 FINANCIAL INTERESTS

Name	Item No and Title	Nature of Interest (and extent, where appropriate)
Mr J Christie	Item 7.2 (14.2) Staff Matter – Chief Executive Officer Annual Appraisal 2020-2021	The CEO salary range will be reviewed as part of the CEO Annual Performance Appraisal process.

3.2 DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY

Name	Item No and Title	Nature of Interest (and extent, where appropriate)
Cr Sekulla	Item 6.1 (12.3) Request for Rate Exemption – The Congregation of the Presentation Sisters (WA) Incorporated for 5/82 Surrey Road, Rivervale	Cr Sekulla is involved in Notre Dame Parish and Parish Council.

4. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

4.1 ANNOUNCEMENTS

Nil.

4.2 DISCLAIMER

7.02pm The Presiding Member drew the public gallery’s attention to the Disclaimer.

The Presiding Member advised the following:

I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that no decisions are made at the meeting tonight. Council will formally resolve agenda items at next week’s Ordinary Council Meeting.

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5. PUBLIC SUBMISSION TIME

7.02pm The Presiding Member opened the period allotted for Public Submission Time. As no Public Submissions were received, the Presiding Member closed Public Submission Time.

**6. ORDINARY COUNCIL MEETING AGENDA FOR MEETING TO BE HELD
28 SEPTEMBER 2021**

6.1 AGENDA ITEMS FOR REVIEW

OCM Item 12.1
Amendment No. 18 to Local Planning Scheme No. 15 – Massage Parlour and Medical Centre Land Use
<p><u>Deputation Presentation</u></p> <p>Mr Lewisson, representing Element, spoke on behalf of Perron Group as landowners of 227 Belmont Avenue, Cloverdale in support of the Officer Recommendation.</p> <p>(Refer Tabled Attachment 1 for further information).</p> <p><u>Officer Presentation</u></p> <p>Nil.</p> <p><u>Notes from Forum</u></p> <p>Nil.</p> <p><u>Further Information to be Provided</u></p> <p>Nil.</p>

OCM Item 12.2
Request for Rate Exemption – Church of God World Mission Society Incorporated for 8 Hehir Street, Belmont
<p><u>Deputation Presentation</u></p> <p>Nil.</p> <p><u>Officer Presentation</u></p> <p>Nil.</p> <p><u>Notes from Forum</u></p> <p>Nil.</p> <p><u>Further Information to be Provided</u></p> <p>Nil.</p>

OCM Item 12.3

Request for Rate Exemption – The Congregation of the Presentation Sisters (WA) Incorporated for 5/82 Surrey Road, Rivervale

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.4

Accounts for Payment – August 2021

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.5

Monthly Activity Statement as at 31 August 2021

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

7. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Note:

The Presiding Member advised that in accordance with Section 5.23(2)(f)(ii) and Section 5.23(2)(a) of the *Local Government Act 1995* if there were any questions on Confidential Item 7.1 (14.1) then Council would need to go behind closed doors.

7.08pm ***ROSSI MOVED, POWELL SECONDED***, that in accordance with Section 5.23(2)(f)(ii) and Section 5.23(2)(a) of the *Local Government Act 1995*, the meeting proceed behind closed doors to discuss Confidential Item 7.1 (14.1) – *Western Australian Auditor General’s Report – Local Government General Computer Controls – Report 23: 2020-21 and subsequently Confidential Item 7.2 (14.2) – Staff Matter – Chief Executive Officer Annual Appraisal 2020-2021.*

CARRIED 7 VOTES TO 0

7.08pm Members of the public departed the meeting.

**7.1 WESTERN AUSTRALIAN AUDITOR GENERAL'S REPORT – LOCAL GOVERNMENT
GENERAL COMPUTER CONTROLS – REPORT 23:2020-21 (CONFIDENTIAL MATTER
IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 SECTION 5.23(2)(F)(II))**

OCM Item 14.1
Western Australian Auditor General's Report – Local Government General Computer Controls – Report 23:2020-21
<u>Deputation Presentation</u> Nil.
<u>Officer Presentation</u> Nil.
<u>Notes from Forum</u> Refer Confidential Tabled Attachment 1
<u>Further Information to be Provided</u> Nil.

Note:

- 7.16pm** Having declared a Direct Financial Interest in Item 7.2(14.2), the Chief Executive Officer departed the meeting.
- 7.17pm** The Director Infrastructure Services, Acting Director Development and Communities, Media and Communications Adviser, Senior Governance Officer and Governance Officer departed the meeting.

**7.2 STAFF MATTER – CHIEF EXECUTIVE OFFICER ANNUAL APPRAISAL 2020-2021
(CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995
SECTION 5.23(2)(A))**

OCM Item 14.2
Staff Matter – Chief Executive Officer Annual Performance Appraisal 2020-2021
<u>Deputation Presentation</u>
Nil.
<u>Officer Presentation</u>
Nil.
<u>Notes from Forum</u>
Refer Confidential Tabled Attachment 2
<u>Further Information to be Provided</u>
Nil.

7.28pm ***ROSSI MOVED, BASS SECONDED, that the meeting again be open to the public.***

CARRIED 7 VOTES TO 0

7.29pm The meeting came out from behind closed doors. The Chief Executive Officer, Director Infrastructure Services, Acting Director Development and Communities, Media and Communications Adviser, Senior Governance Officer and Governance Officer returned to the meeting.

No members of the public returned to the meeting.

8. CLOSURE

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 7.30pm.