



## **Agenda Briefing Forum**

# **Matrix**

6 December 2022

**BELMONT**  
CITY OF OPPORTUNITY



# CITY OF BELMONT

## Agenda Briefing Forum

### Matrix

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#### Confidential Tabled Attachments Index

Confidential Tabled Attachment 7.1.1 – Item 7.1 (14.1) refers

**Councillors are reminded to retain the Ordinary Council Meeting Agenda (inclusive of attachments and any confidential papers) for deliberation at the next Ordinary Council Meeting.**

**Matrix from the Agenda Briefing Forum held in the Council Chamber of the City of Belmont Civic Centre, 215 Wright Street, Cloverdale on 6 December 2022 commencing at 7.00pm.**

# Matrix

## Present

Cr S Wolff (Presiding Member)	South Ward
Cr M Bass	East Ward
Cr N Carter	South Ward
Cr J Davis	South Ward

## In attendance

Mr J Christie	Chief Executive Officer
Mr S Downing	Director Corporate and Governance
Ms N Griggs (dep 7.10pm)	Acting Director Development and Communities
Mr D Boylan (dep 7.10pm)	Acting Director Infrastructure Services
Ms A Bird	Manager Governance, Strategy and Risk
Mr G Brien (dep 7.10pm)	Acting Manager City Facilities and Property
Ms M Lymon	Governance and Compliance Adviser
Ms L Chaplyn (dep 7.10pm)	Acting Coordinator Media and Communications
Mrs J Cherry-Murphy	Senior Governance Officer

## Members of the gallery

There was one member of the public in the gallery and no press representatives.

# I Official Opening

**7.00pm The Presiding Member welcomed all those in attendance and declared the meeting open.**

The Presiding Member read aloud the Acknowledgement of Country.

## Acknowledgement of Country

Before I begin, I would like to acknowledge the Noongar Whadjuk people as the Traditional Owners of this land and pay my respects to Elders past, present and emerging.

I further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.

The Presiding Member invited Cr Bass to read aloud the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers. Cr Bass read aloud the affirmation.

## Affirmation of Civic Duty and Responsibility

I make this affirmation in good faith and declare that I will duly, faithfully, honestly, and with integrity fulfil the duties of my office for all the people in the City of Belmont according to the best of my judgement and ability.

I will observe the City's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

## 2 Apologies and leave of absence

Cr P Marks (apology)	East Ward
Cr B Ryan (apology)	East Ward
Cr R Rossi (apology)	West Ward
Cr G Sekulla (leave of absence)	West Ward
Cr D Sessions (apology)	West Ward
Ms J Gillan (apology)	Director Development and Communities
Ms M Reid (apology)	Director Infrastructure Services

### 3 Declarations of interest that might cause a conflict

#### 3.1 Financial Interests

Nil.

#### 3.2 Disclosure of interest that may affect impartiality

Name	Item No and Title	Nature of Interest (and extent, where appropriate)
Cr Carter	13.2.1 Notice of Motion (Cr Carter) - Peet Park Facilities Upgrade	Life Member

### 4 Announcements by the Presiding Member (without discussion) and declarations by Members

#### 4.1 Announcements

Nil.

#### 4.2 Disclaimer

**7.03pm The Presiding Member drew the public gallery's attention to the Disclaimer.**

The Presiding Member advised the following:

I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that no decisions are made at the meeting tonight. Council will formally resolve agenda items at next week's Ordinary Council Meeting.

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

#### **4.3 Declarations by Members who have not given due consideration to all matters contained in the business papers presently before the meeting**

Nil.

### **5 Public submission time**

7.03pm The Presiding Member opened the period allotted for Public Submission Time and drew the gallery's attention to the Rules for Public Submission Time.

7.04pm The Presiding Member closed Public Submission Time as no submissions were received.

## **6 Ordinary Council Meeting Agenda for meeting to be held on 13 December 2022**

### **6.1 Agenda items for review**

#### **OCM Item 12.1 Draft Economic Development Strategy 2023 - 2028**

##### **Deputation Presentation**

Nil.

##### **Officer Presentation**

Nil.

##### **Notes from Forum**

Nil.

##### **Further Information to be Provided**

Nil.

**OCM Item 12.2**  
**Accounts for Payment - November 2022**

**Deputation Presentation**

Nil.

**Officer Presentation**

Nil.

**Notes from Forum**

Nil.

**Further Information to be Provided**

Nil.

**OCM Item 12.3**  
**Monthly Activity Statement for November 2022**

**Deputation Presentation**

Nil.

**Officer Presentation**

Nil.

**Notes from Forum**

Nil.

**Further Information to be Provided**

Nil.

**Cr Carter declared an interest that may affect impartiality in Item 13.2.1 – Notice of Motion (Cr Carter) – Peet Park Facilities Upgrade.**

**OCM Item 13.2.1**

**Notice of Motion (Cr Carter) – Peet Park Facilities Upgrade**

**Deputation Presentation**

Nil.

**Officer Presentation**

Nil.

**Notes from Forum**

- There are various options ranging from \$263,000 to \$1.2m. Consideration of the upgrading of the power is required to allow future upgrade to the flood lighting.
- Western Power will be required to provide a quotation which is challenging due to staff shortages and recruitment; therefore this could take up to 12 months to receive.
- The City has paid an initial amount to Western Power to investigate. Western Power will need to advise us what type of upgrade is required, e.g. simple (\$600), moderate (\$2,000) or complex (\$6,000).
- There is a 3-Phase service into the building, however, the internal Electrical Distribution Board is not sufficient to support the addition of the breakers required for the kitchen upgrade due to limited space. The board would require significant modification or replacement. Additionally, investigation / confirmation is still pending as to whether the current 3-Phase Service to the building has sufficient capacity to support the additional load of a new commercial range hood / kitchen or if the incoming mains will also require an upgrade.

**Further Information to be Provided**

Nil.



## 7 Matters for which the meeting may be closed

**Note:**

The Presiding Member advised that in accordance with Section 5.23(2)(h) of the Local Government Act 1995 in order to discuss Confidential Item 14.1 - Code of Conduct Matter, Council will need to go behind closed doors.

7.10pm Davis moved, Bass seconded that in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting proceed behind closed doors to discuss Confidential Item 14.1 - Code of Conduct Matter.

Carried 4 votes to 0

7.10pm Members of the public gallery departed the meeting.

The Presiding Member requested that all Officers with the exception of the Director Corporate and Governance and the Manager Governance, Strategy and Risk depart the Chamber.

7.10pm The Acting Director Development and Communities, Acting Director Infrastructure Services, Acting Manager City Facilities and Property and Acting Coordinator Media and Communications departed the Chamber and did not return.

7.10pm The Chief Executive Officer, Governance and Compliance Adviser and Senior Governance Officer departed the meeting.

### 7.1 Code of Conduct Matter

#### OCM Item 14.1 Code of Conduct Matter

##### Deputation Presentation

Nil.

##### Officer Presentation

The Manager Governance, Strategy and Risk provided a presentation.

(Refer Confidential Tabled Attachment 7.1.1 (OCM Item 14.1 refers)

<b>OCM Item 14.1 Code of Conduct Matter</b>
<b>Notes from Forum</b>  Nil.
<b>Further Information to be Provided</b>  Nil.

**7.23pm Davis moved, Carter seconded, that the meeting again be open to the public.**

**Carried 4 votes to 0**

**7.24pm The meeting came out from behind closed doors. No members of the public returned to the meeting. The Chief Executive Officer, Governance and Compliance Adviser and Senior Governance Officer returned to the meeting.**

## **8 Closure**

**There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 7.25pm.**