



City of Belmont

AGENDA BRIEFING FORUM

MATRIX

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8 December 2020

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TABLED ATTACHMENTS INDEX

Tabled Attachment 1 – Item 5.1 refers

Tabled Attachment 2 – Item 6.1 (12.1) refers

**Councillors are reminded to retain the
Ordinary Council Meeting Agenda (inclusive of the OCM Attachments)
for deliberation at the meeting scheduled for 15 December 2020.**

MATRIX FROM THE AGENDA BRIEFING FORUM HELD IN THE COUNCIL CHAMBERS OF CITY OF BELMONT CIVIC CENTRE, 215 WRIGHT STREET, CLOVERDALE ON TUESDAY, 8 DECEMBER 2020 COMMENCING AT 7.02PM

**AGENDA BRIEFING FORUM
MATRIX**

PRESENT

Cr P Marks, Mayor (Presiding Member)	East Ward
Cr J Davis	South Ward
Cr J Powell	South Ward
Cr S Wolff	South Ward
Cr L Cayoun	West Ward
Cr R Rossi, JP	West Ward

IN ATTENDANCE

Ms M Reid	Acting Chief Executive Officer
Ms M Bell	Director Corporate and Governance
Ms J Gillan	Director Development and Communities
Mr M Ralph	Acting Director Infrastructure Services
Mr J Olynyk, JP	Manager Governance
Mr S Monks	Manager Finance
Mrs M Lymon	Principal Governance and Compliance Advisor
Ms K Spalding	Coordinator Marketing and Communications
Ms D Morton	Media and Communications Adviser
Mrs H Mark	Governance Officer

MEMBERS OF THE GALLERY

There were three members of the public in the gallery and no press representative.

1. OFFICIAL OPENING

7.02pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read aloud the Acknowledgement of Country.

Before I begin I would like to acknowledge the Traditional Owners of the land on which we are meeting today, the Noongar Whadjuk people, and pay respect to Elders past, present and future leaders.

The Presiding Member invited Cr Davis to read aloud the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers. Cr Davis read aloud the affirmation.

Affirmation of Civic Duty and Responsibility
I make this affirmation in good faith and declare that I will duly, faithfully, honestly, and with integrity fulfil the duties of my office for all the people in the City of Belmont according to the best of my judgement and ability. I will observe the City's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

2. APOLOGIES AND LEAVE OF ABSENCE

Cr M Bass (Apology)	East Ward
Cr B Ryan (Apology)	East Ward
Cr G Sekulla, JP, Deputy Mayor (Apology)	West Ward
Mr J Christie (Apology)	Chief Executive Officer

3. DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT

3.1 FINANCIAL INTERESTS

Nil.

3.2 DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY

Nil.

4. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

4.1 ANNOUNCEMENTS

Nil.

4.2 DISCLAIMER

7.04pm The Presiding Member drew the public gallery's attention to the Disclaimer.

The Presiding Member advised the following:

I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that no decisions are made at the meeting tonight. Council will formally resolve agenda items at next week's Ordinary Council Meeting.

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

5. PUBLIC SUBMISSION TIME

7.05pm The Presiding Member opened the period allotted for Public Submission Time and drew the gallery's attention to the Rules for Public Submission Time. One Public Submission was received.

5.1 MR L ROSOLIN, 355 SYDENHAM STREET, BELMONT

Mr Rosolin spoke in opposition of the Officer Recommendation for Item 12.1 Statutory Review of Wards and Representation – Consideration of Submissions and Recommendation to the Local Government Advisory Board.

(Refer [Tabled Attachment 1](#) for further information).

7.16pm The Presiding Member closed Public Submission Time.

6. ORDINARY COUNCIL MEETING AGENDA FOR MEETING TO BE HELD 15 DECEMBER 2020

6.1 AGENDA ITEMS FOR REVIEW

OCM Item 12.1

Statutory Review of Wards and Representation – Consideration of Submissions and Recommendation to the Local Government Advisory Board

Deputation Presentation

Ms L Hollands, representing Belmont Resident and Ratepayer Action Group spoke in opposition of the Officer Recommendation.

(Refer [Tabled Attachment 2](#) for further information).

Officer Presentation

Nil.

Notes from Forum

- It is a statutory requirement within the *Local Government Act 1995* to conduct a review of ward boundaries and Councillor representation in a period of not more than eight years. It is proposed that, in addition to the statutory reviews, the City will closely monitor the population growth within each ward and Councillor to Elector ratios following each local government election.
- The Officer's report was written following discussion with Councillors at a recent Information Forum and consideration of the submissions received during the public submission period. Of the 14 submissions received, 50% indicated preference for option one, to retain the current ward boundaries.
- Retaining a status quo at this review will provide a degree of stability for residents. Changes to the growth in population will be identified as the City monitors future growth in its localities.
- The current Councillor to Elector ratio sits just outside the margin considered appropriate by the Local Government Advisory Board (LGAB).
- The review requirement is set out in the *Local Government Act 1995* and guidelines are provided by the Department of Local Government, Sport and Cultural Industries. The final decision on which option the City will put forward to LGAB is decided by Councillors, as representatives of the community. Councillors may submit an Alternative Motion to the Officer Recommendation if they wish.
- Once a preferred option has been resolved by Council and submitted to the LGAB, the LGAB will then submit their recommendation to the Minister for Local Government, Heritage, Culture and the Arts for determination.

OCM Item 12.1

Statutory Review of Wards and Representation – Consideration of Submissions and Recommendation to the Local Government Advisory Board

Item 12.1 Continued

- It is unknown whether DA6 and Golden Gateway will begin to show signs of population growth within the next year or so as the planning framework creates conditions for development but does not force it to occur. A small growth in population will have a relatively significant impact on the Councillor to Elector ratio due to the relatively low population numbers within the City of Belmont, compared to a local government with larger population numbers.

Further Information to be Provided

- The Manager Governance undertook to contact the LGAB to ascertain the likely support for the Officer Recommendation and advise Councillors of the outcome of the discussions.

OCM Item 12.2

Audit Plan - 2021

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.3

Western Australian Auditor General's Report – Waste Management – Service Delivery

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.4

Western Australian Auditor General's Report – Management of Supplier Master Files

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.5

**Operational Comparison – Western Australian Auditor General’s Report –
Regulation of Consumer Food Safety by Local Government Entities**

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.6

Accounts for Payment – November 2020

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

OCM Item 12.7

Monthly Activity Statement as at 30 November 2020

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

Further Information to be Provided

Nil.

7. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Note:

The Presiding Member advised that in accordance with Section 5.23(2) of the *Local Government Act 1995* if there were any questions on Confidential Item 14.1, then Council would need to go behind closed doors.

As there were no questions or debate on this item, the meeting did not proceed behind closed doors.

OCM Item 14.1

Western Australian Auditor General's Report – Information Systems Audit Report 2020 – Local Government Entities (Confidential Matter in Accordance with *Local Government Act 1995* Section 5.23(2)(f)(ii))

Deputation Presentation

Nil.

Officer Presentation

Nil.

Notes from Forum

Nil.

OCM Item 14.1

Western Australian Auditor General's Report – Information Systems Audit Report 2020 – Local Government Entities (Confidential Matter in Accordance with *Local Government Act 1995* Section 5.23(2)(f)(ii))

Item 14.1 Continued

Further Information to be Provided

Nil.

8. CLOSURE

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 7.54pm.