



City of Belmont

NOTICE OF MEETING

Dear Councillor,

I respectfully advise that an **ANNUAL ELECTORS' MEETING** will be held in the Function Room at the City of Belmont Civic Centre, 215 Wright Street, Cloverdale, on **Wednesday, 16 December 2020** commencing at 7.00pm

As per the Ministerial Order taking effect from 4 November 2020, this meeting will be held in accordance with the 2 square metre per person capacity rule for venues as part of Phase 4 of the COVID-19 Roadmap in Western Australia. Seating will be limited and anyone wishing to attend is required to pre-register and may need to provide identification for verification purposes on arrival for the meeting.

MEETING AGENDA ATTACHED

Yours faithfully

MELANIE REID
ACTING CHIEF EXECUTIVE OFFICER

11 December 2020

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City of Belmont
ANNUAL ELECTORS' MEETING
AGENDA
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ATTACHMENTS INDEX

Nil.



City of Belmont

ANNUAL ELECTORS' MEETING

AGENDA

16 December 2020

INFORMATION ON HOW THE ANNUAL ELECTORS' MEETING IS CONDUCTED

The purpose of the Annual Electors' Meeting (AEM) is to receive the City's Annual Report and any other general business pertaining to Council. In accordance with the *Local Government Act 1995* and supporting Regulations, the Mayor is to preside at a General or Special Meeting of Electors and shall determine the procedure to be followed, as set out below:

1. The *Standing Orders Local Law 2017* will apply subject to the discretion of the Presiding Member.
2. All present are required to sign the attendance register at the entry to the Civic Centre including name and address.
3. Speakers must be Electors of the City of Belmont as defined in s1.4 of the *Local Government Act 1995*.
4. During General Business, questions or statements may only relate to matters that affect the City of Belmont and will be accepted at the discretion of the Presiding Member.
5. Motions from Electors, where presented in writing, will be read aloud by the Presiding Member to ensure that everyone is clear about what they are voting on. Motions from the floor will only be accepted at the discretion of the Presiding Member. A [form](#) to submit your Motion is available online and copies will also be available at the meeting.
6. The Presiding Member will call for a mover and a seconder for a motion.
7. No motion or amendment is open to debate until it has been seconded. Only one amendment on any one motion shall be received at a time and such amendment shall be dealt with before any further amendment can be received; however any number of amendments may be proposed.
8. Upon a motion being proposed, the Presiding Member will call for speakers to address the Chair.
9. When addressing the meeting a person is to:
 - a) Rise and move to the podium unless unable to do so by reason of sickness or disability
 - b) State his or her name and address for recording in the minutes
 - c) Address the meeting through the Presiding Member.
10. The mover of a motion (but not the mover of an amendment) has the right of reply, and this closes the debate.

11. An Elector may raise and move without discussion "That the question be now put", which, on being duly seconded and carried by a majority, will result in submission of the motion at once to the meeting, after the mover has replied.
12. The Presiding Member will then ask for a vote on the motion from the floor.
13. Each Elector has one vote. An Elector does not have to vote.
14. Voting is determined by a show of hands.
15. A simple majority carries the vote.
16. Minutes of this meeting will be available for inspection by members of the public. Any motions arising from the meeting requiring action will be presented to the next available Ordinary Meeting of Council for consideration.

The decisions of the AEM are not binding on the Council, but as required by the *Local Government Act 1995*, the reasons for any Council decision on a decision of this meeting are to be recorded in the minutes of the Council Meeting.

1. WELCOME

The Presiding Member will read aloud the Acknowledgement of Country.

Before I begin I would like to acknowledge the Traditional Owners of the land on which we are meeting today, the Noongar Whadjuk people, and pay respect to Elders past, present and future leaders.

2. APOLOGIES AND LEAVE OF ABSENCE

3. REPORT OF THE MAYOR

4. REPORT OF THE CHIEF EXECUTIVE OFFICER

5. RECEIVING THE ANNUAL REPORT 2019-2020

RECOMMENDATION

That the [City of Belmont Annual Report 2019-2020](#) be received.

6. GENERAL BUSINESS

7. CLOSURE

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