



Annual Electors' Meeting

Agenda

Wednesday 16 March 2022

BELMONT
CITY OF OPPORTUNITY



Notice of Meeting

An **Annual Electors' Meeting** will be held in the Function Room of the **City of Belmont Civic Centre**, 215 Wright Street, Cloverdale, on **Wednesday 16 March 2022**, commencing at 7.00pm.

Due to the WA State of Emergency (declared 2020) and subsequent government directives including the current Level 2 public health measures, the Annual Electors' Meeting will take place in a COVID-safe environment. To fulfil these requirements and manage the room capacity, seats will be limited to electors of the district and pre-registration is required. Registration closes at noon on 16 March 2022.

In order to attend the meeting, individuals will need to comply with the following COVID-19 safety rules:

- Wearing of a mask by adults and any children aged year 3 and above or show proof of exemption;
- Proof of double COVID-19 vaccination or medical exemption presented on arrival by anyone aged 16 years or over; and
- Registration on arrival with SafeWA or ServiceWA app or hard copy contact register.

Attendees will also need to provide photo identification for verification of address on arrival in order to enter the Annual Electors' Meeting.

John Christie
Chief Executive Officer

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Table of Contents

Wednesday 16 March 2022

| Item | Subject Heading | Page |
|------|---|------|
| 1 | Welcome | 5 |
| 2 | Apologies and leave of absence | 5 |
| 3 | Report of the Mayor | 5 |
| 4 | Report of the Chief Executive Officer | 5 |
| 5 | Receiving the Annual Report | 5 |
| 6 | General business | 5 |
| 7 | Closure | 5 |

Information on how the Annual Electors' Meeting is conducted

The purpose of the Annual Electors' Meeting (AEM) is to receive the City's Annual Report and any other general business pertaining to Council. In accordance with the *Local Government Act 1995* and supporting Regulations, the Mayor is to preside at a General or Special Meeting of Electors and shall determine the procedure to be followed, as set out below:

1. The *Standing Orders Local Law 2017* will apply subject to the discretion of the Presiding Member.
2. All present are required to have pre-registered by noon on 16 March 2022 to attend and follow the COVID-19 safety requirements outlined below:
 - a. Wearing of a mask by adults and any children aged year 3 and above or show proof of exemption;
 - b. Proof of double COVID-19 vaccination or medical exemption presented on arrival by anyone aged 16 years and over; and
 - c. Registration on arrival with SafeWA or Service WA or hard copy contact register.

3. Attendees must be Electors of the City of Belmont.
4. During General Business, questions or statements may only relate to matters that affect the City of Belmont and will be accepted at the discretion of the Presiding Member.
5. Motions from Electors, are to be submitted in writing by no later than noon on the business day before the Annual Electors' Meeting. Please use the [Notice of Motion form](#) and send by email to belmont@belmont.wa.gov.au. Motions will be read aloud by the Presiding Member to ensure that everyone is clear about what they are voting on.
6. The Presiding Member will call for a mover and a seconder for a motion.
7. No motion or amendment is open to debate until it has been seconded. Only one amendment on any one motion shall be received at a time and such amendment shall be dealt with before any further amendment can be received; however any number of amendments may be proposed.
8. Upon a motion being proposed, the Presiding Member will call for speakers to address the Chair.
9. When addressing the meeting a person is to:
 - a. Rise and move to the podium unless unable to do so by reason of sickness or disability
 - b. State his or her name and address for recording in the minutes
 - c. Address the meeting through the Presiding Member.
10. The mover of a motion (but not the mover of an amendment) has the right of reply, and this closes the debate.
11. An Elector may raise and move without discussion "That the question be now put", which, on being duly seconded and carried by a majority, will result in submission of the motion at once to the meeting, after the mover has replied.
12. The Presiding Member will then ask for a vote on the motion from the floor.
13. Each Elector has one vote. An Elector does not have to vote.
14. Voting is determined by a show of hands.
15. A simple majority carries the vote.
16. Minutes of this meeting will be available for inspection by members of the public. Any motions arising from the meeting requiring action will be presented to the next available Ordinary Meeting of Council for consideration.

The decisions of the AEM are not binding on the Council, but as required by the *Local Government Act 1995*, the reasons for any Council decision on a decision of this meeting are to be recorded in the minutes of the Council Meeting.

I Welcome

The Presiding Member will read aloud the Acknowledgement of Country.

Acknowledgement of Country

Before I begin, I would like to acknowledge the Noongar Whadjuk people as the Traditional Owners of this land and pay my respects to Elders past, present and emerging.

I further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.

2 Apologies and leave of absence

3 Report of the Mayor

4 Report of the Chief Executive Officer

5 Receiving the Annual Report

Officer Recommendation

That the City of Belmont [Annual Report 2020-2021](#) be received.

6 General business

7 Closure