



City of
Belmont



Annual Electors' Meeting

Agenda

Monday 5 February 2024

Notice of Meeting

An **Annual Electors' Meeting** will be held in the Function Room of the **City of Belmont Civic Centre**, 215 Wright Street, Cloverdale, on **Monday 5 February 2024**, commencing at 6.30pm.

Stuart Downing
Acting Chief Executive Officer

Please read the following important disclaimer before proceeding

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

Any statement, comment or decision made at a Council meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the City must obtain, and should only rely on, written notice of the City's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done at a Council meeting.

Any advice provided by an employee of the City on the operation of a written law, or the performance of a function by the City, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the City. Any advice on a matter of law, or anything sought to be relied upon as a representation by the City should be sought in writing and should make clear the purpose of the request. Any plans or documents in agendas and minutes may be subject to copyright.

CITY OF BELMONT

Annual Electors' Meeting

Agenda

Table of Contents

Monday 5 February 2024

Item	Subject Heading	Page
1	Welcome	5
2	Apologies and leave of absence	5
3	Report of the Mayor.....	5
4	Report of the Chief Executive Officer	6
5	Receiving the Annual Report	6
6	General business	6
7	Closure	6

Alternative Formats

This document is available on the City of Belmont website and can be requested in alternative formats including electronic format by email, in hardcopy both in large and standard print and in other formats as requested. For further information please contact the Community Development team on (08) 9477 7219. For language assistance please contact TIS (Translating and Interpreting Service) on 131 450.

Information on how the Annual Electors' Meeting is conducted

The purpose of the Annual Electors' Meeting (AEM) is to receive the City's Annual Report and any other general business pertaining to Council. In accordance with the *Local Government Act 1995* and supporting Regulations, the Mayor is to preside at a General or Special Meeting of Electors and shall determine the procedure to be followed, as set out below:

1. The *Standing Orders Local Law 2017* will apply subject to the discretion of the Presiding Member.
2. All present are required to sign the attendance register at the entry to the Chambers, including name and address.
3. Speakers must be Electors of the City of Belmont as defined in s1.4 and s5.26 of the Local Government Act 1995.
4. During General Business, questions or statements may only relate to matters that affect the City of Belmont and will be accepted at the discretion of the Presiding Member.
5. Motions from Electors, where presented in writing, will be read aloud by the Presiding Member to ensure that everyone is clear about what they are voting on. Motions from the floor will only be accepted at the discretion of the Presiding Member. A form to submit your Motion is [available online](#) and copies will also be available at the meeting.
6. The Presiding Member will call for a mover and a seconder for a motion.
7. No motion or amendment is open to debate until it has been seconded. Only one amendment on any one motion shall be received at a time and such amendment shall be dealt with before any further amendment can be received; however any number of amendments may be proposed.
8. Upon a motion being proposed, the Presiding Member will call for speakers to address the Chair.
9. When addressing the meeting a person is to:
 - a) Rise and move to the podium unless unable to do so by reason of sickness or disability
 - b) State his or her name and address for recording in the minutes
 - c) Address the meeting through the Presiding Member.
10. The mover of a motion (but not the mover of an amendment) has the right of reply, and this closes the debate.
11. An Elector may raise and move without discussion "That the question be

now put", which, on being duly seconded and carried by a majority, will result in submission of the motion at once to the meeting, after the mover has replied.

12. The Presiding Member will then ask for a vote on the motion from the floor.
13. Each Elector has one vote. An Elector does not have to vote.
14. Voting is determined by a show of hands.
15. A simple majority carries the vote.
16. Minutes of this meeting will be available for inspection by members of the public. Any motions arising from the meeting requiring action will be presented to the next available Ordinary Meeting of Council for consideration.

The decisions of the AEM are not binding on the Council, but as required by the *Local Government Act 1995*, the reasons for any Council decision on a decision of this meeting are to be recorded in the minutes of the Council Meeting.

1 Welcome

The Presiding Member will read aloud the Acknowledgement of Country.

Acknowledgement of Country

Before I begin, I would like to acknowledge the Whadjuk Noongar people as the Traditional Owners of this land and pay my respects to Elders past, present and emerging.

I further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.

2 Apologies and leave of absence

Cr N Carter (apology)

South Ward

Mr J Christie (apology)

Chief Executive Officer

3 Report of the Mayor

4 Report of the Chief Executive Officer

5 Receiving the Annual Report

Officer Recommendation

That the City of Belmont [Annual Report 2022-2023](#) be received.

6 General business

7 Closure