

# Application for Public Artwork Design Approval



Development details	
Date:	
Address of development:	
Developmental approval number:	
Public Art Contribution Requirement (\$):	
Public Artwork Budget Total (\$):	

Owner details	
Name of Owner:	
Address:	
Telephone:	
Email:	

Public Artwork Applicant details	
Name of Applicant:	
Position:	
Address:	
Telephone:	
Email:	

Artist details	
Name:	
Address:	
Telephone:	
Email:	

# General Information

All artwork applications are assessed by the City's Public Art Advisory Panel (PAAP) who meet on the first Thursday of the month between February and December.

It is important that prospective applicants who wish to seek formal approval meet all the requirements listed below to ensure that the application can be processed in a timely manner.

The Artist and applicant will be invited to present their concept to the panel at the next available meeting. All information and presentations must be provided no later than eight (8) working days prior to the allocated meeting date. It is highly recommended that relevant samples of materials, colours and examples that show the fabrication process (where applicable) are provided at the presentation.

Prior to applying for formal approval, it is highly recommended that prospective applicants seek PAAP feedback during the design development phase to assist in addressing any potential issues early in the process.

Further information about the approval process, please contact the City of Belmont at [artsandplace@belmont.wa.gov.au](mailto:artsandplace@belmont.wa.gov.au) or phone 9477 7184.

## Information on the Proposed Artwork

### 1. Description of proposed artwork

Please describe how the proposed artwork meets the PAAP's assessment criteria described below. Use the space provided below or attach a separate sheet.

- a) Concept Innovation - the artwork is to be designed by an artist (as per 4.2 of the Masterplan) that shows strong vision, craftsmanship, choice of materials, uniqueness and public engagement.

- b) Context (sensitive to its surroundings) - the artwork is to be designed for the specific site and considers the relevant themes, architectural, historical, geographical and/or sociocultural context of the site and community identity.

- c) Public Domain - the artwork must be clearly seen and/or accessible from the public realm and must positively impact the visual amenity of the development.

- d) Public Safety - the artwork is designed, constructed and installed with best practice risk management and the artwork does not present a hazard to public safety.

- e) Longevity - the artwork is designed to be structurally sound and resistant to theft, vandalism, weathering, and excessive maintenance.

- f) Diversity - artworks should be diverse in style, scale and media, ranging from experimental to established art forms. This may also refer to artists from assorted backgrounds and ranges of experience.

The following documents for items 2-6 are to be supplied as one document with this application.

**2. Artwork design brief**

Attach the Artwork Design Brief that addresses background information; site information; scope of work, consultation requirements; budget and selection criteria.

**Tick**

**3. Artwork documentation**

Attach documentation which include detailed drawings of the proposed artwork that shows colours, materials, dimensions, engineering details, lighting details, adjacent landscaping information and an indication of maintenance required.

**4. Location of proposed artwork**

Attach composite streetscape elevations that clearly show the proposed artwork in situ in relation to the building and site. Provide indication of scale and placement of the artwork in relation to the surrounding architecture and landscaping.

## 5. Contract between the developer and artist

Please attach a copy of the signed contract between the developer and artist and Artist CV.

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## 6. Artwork budget

Attach a copy of a detailed artwork budget and provide a breakdown of the following costs:

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- Artist and subcontractor fees
- Materials
- Fabrication
- Lighting and Electrical
- Engineering and Installation
- Transportation
- Machinery Hire
- Insurances and Preliminaries
- Contingencies
- Other Costs (Public Art Consultant, Design Concept Fees, Delivery of Maintenance Manual at completion.)

## 7. Completion and installation of artwork

It is a condition of approval that the artwork is to be installed prior to the first occupation of the development. Should an extension of time for installation be required, please contact the City in writing before the deadline. A written response will be provided. Once the artwork has been installed, the owner/applicant must notify the City in writing and complete the 'Artwork Completion Notification Form'. This will allow for a site inspection to be conducted ensuring compliance with the artwork approval and all relevant documentation is provided such as maintenance manuals (where required).

For any enquiries, please contact the City of Belmont at [artsandplace@belmont.wa.gov.au](mailto:artsandplace@belmont.wa.gov.au) or phone 9477 7184.