

CITY OF BELMONT

Application for Trader's Permit

Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law

To: Chief Executive Officer

I, _____
(full name)

of: _____
(business/stall name)

of: _____
(residential/street postal address)

Phone No: _____

Email Address: _____

hereby apply for a Trader's Permit under the City of Belmont Activities on *Thoroughfares and Trading in Thoroughfares and Public Places Local Law*.

Details of Proposed Trading

Method of trading (e.g. door to door sales, selling from a fixed site/s): _____

Location or part of the City for which a Trading Permit is required: _____

Description of stand, table, structure or vehicle proposed to be used by the applicant:
(If use of a vehicle is proposed, please provide vehicle make and registration number)

Kind of goods or services intended to be sold or hired:
(If sale of food is proposed, a copy of the applicant's current Food Business Registration plus documented evidence of food safety training documents must be provided)



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Names and addresses of persons assisting in Trade:

1. _____
2. _____
3. _____

Proposed days of operation: _____

Proposed hours of operation: _____

Period for which the Trading Permit is sought: _____

Attached is (*please tick*):

- an accurate plan and description of all proposed stands, structures or vehicles which may be used for the proposed trading (please include photographs where possible);
- details of arrangements made in respect of public liability insurance to the value of \$20 million dollars. Where the City of Belmont deems that the applicant will be constructing a structure on council owned or vested land, such as the setting up of a marquee, the public liability insurance must be endorsed in the name of the City of Belmont.
- A copy of the current Food Business Registration and food safety training documents, if sale of food is proposed.

Fees: Due to impacts of COVID-19 (Coronavirus) the City is waving all Traders Permit Application fees for the 2020/2021 Financial Year. No payment is required for this Application.

Applicant Signature

Dated: _____

CITY OF BELMONT

215 Wright Street Cloverdale 6105
(Locked Bag 379 Cloverdale 6985)
Ph (08) 9477 7222 / Fax (08) 9478 1473
belmont@belmont.wa.gov.au
/ www.belmont.wa.gov.au

City of Belmont Form – Health Date: 01/07/2020



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FEE SCHEDULE

Permit	\$40
- Additional Fee per day	\$40
- Additional Fee per week	\$50
- Additional Fee per month	\$100
- Additional Fee per annum	\$1,000
On Council Land:	
- Display of goods for the purposes of offering, inviting or soliciting sale or hire, in an area of up to 20m ²	\$150
- Display of goods for the purposes of offering, inviting or soliciting sale or hire, in an area of greater than 20m ²	\$150 + \$10 per m ² exceeding 20m ² of area
Outdoor Eating Facility On Council Land:	
No fee, however a Certificate of Currency for Public Liability insurance must be provided.	

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