

Application for Trader's Permit



City of Belmont Consolidated Local Law 2020

To: Chief Executive Officer

I, _____
(full name)

of: _____
(business/stall name)

of: _____
(residential/street postal address)

Phone No: _____

Email Address: _____

hereby apply for a Trader's Permit under the *City of Belmont Consolidated Local Law 2020*.

Details of Proposed Trading:

Method of trading (e.g. mobile sales or selling from a fixed site/s):

Location (address) or part of the City for which a Trading Permit is required:

Description of stand, table, structure or vehicle proposed to be used by the applicant:
(If use of a vehicle is proposed, please provide vehicle make and registration number)

Kind of goods or services intended to be sold or hired:
(If sale of food is proposed, a copy of the applicant's current Food Business Registration plus documented evidence of food safety training documents must be provided)

Names of any assistants:

1:	
2:	
3:	

Period of Trade:	
Proposed days / dates of operation:	
Proposed hours of operation:	
Period for which the Trading Permit is sought:	

Supporting Documents	Tick if attached
An accurate plan and description of all proposed stands, structures or vehicles which may be used for the proposed trading (please include photographs where possible).	<input type="checkbox"/>
Details of arrangements made in respect of public liability insurance to the minimum value of \$20 million dollars. Where the City of Belmont deems that the applicant will be constructing a structure on council owned or vested land, such as the setting up of a marquee, the public liability insurance must be endorsed in the name of the City of Belmont.	<input type="checkbox"/>
A copy of the current Food Business Registration and food safety training documents, if sale of food is proposed.	<input type="checkbox"/>

Applicant Signature

Dated: _____

TRADER'S PERMIT APPLICATION FEE SCHEDULE

Permit	\$40
- Additional Fee per day	\$40
- Additional Fee per week	\$50
- Additional Fee per month	\$100
- Additional Fee per annum	\$1,000
On Council Land:	
- Display of goods for the purposes of offering, inviting or soliciting sale or hire, in an area of up to 20m ²	\$150
- Display of goods for the purposes of offering, inviting or soliciting sale or hire, in an area of greater than 20m ²	\$150 + \$10 per m ² exceeding 20m ² of area
Outdoor Eating Facility On Council Land:	
No fee, however, a Certificate of Currency for Public Liability insurance must be provided.	

Your personal information is collected by the City of Belmont for the purpose of responding to your enquiry or completing your request for services. For further information, please search <https://www.belmont.wa.gov.au/pris>