

Belmont Trust

Attachment 2

Item 6.1 refers

**Belmont Trust Land – Costing
Additional Engagement Elements**

PROPOSED ADDITIONAL ENGAGEMENT SERVICES

Service	Rationale	Aha! Consulting Role	COST	Client Role
Additional targeted workshop	<p>To capture a broader demographic, it is proposed to increase the number of targeted workshops from 3 to 6.</p> <p>The 6 Workshop would be: 2 x Ascot Water Residents 1 x Other Adjacent residents 1 x Aboriginal Reference Group 1 x Other City Reference Groups (CALD, Disability, Business, Age friendly community) 1 x Internal project team co-ordination</p>	<ul style="list-style-type: none"> • 3 x additional 1.5-2hr targeted workshops and associated write up 	\$4,800	<ul style="list-style-type: none"> • Promotion • Coordination of Participant registration, venue, catering and event logistics, etc.
Pop Up Engagement	<p>Two people would attend an existing City event, an event on the land trust land and Belmont forum Booth, to better inform people about the project and engage participants in a short survey. "Going where people are" is a useful way to ensure you capture a voice beyond the highly engaged</p> <p>The event on the land trust, is proposed to be a smoking ceremony, to recognise the traditional owners and build engagement with the public to the site.</p>	<ul style="list-style-type: none"> • Design and preparation of questions • Two people to attend 6 City pop up activities <ul style="list-style-type: none"> - Belmont Forum x 2 - Smoking Ceremony - Harmonise Festival - Belvidere Street Shops - Kooyong Rd IGA - 2 x School aged children focused events • Coordination and sub-Contracting elder/company to provide 2hr Smoking Ceremony • Provision for additional analysis of data collected 	\$12,540	<ul style="list-style-type: none"> • Identification of simple incentive (City Merchandise as a thank you for participating) • Circulating promotional materials • Participant registrations and communications • Event caterings and logistics as required/decided
Data Entry	Data entry services are required to support the provision of print-based surveys at libraries and other City venues	<ul style="list-style-type: none"> • Allowance of data entry of 100 surveys 	\$ 960	<ul style="list-style-type: none"> • Provision of reply paid postage information
Early Engagement with Traditional Owners	<p>It has been identified that part of the trust lands is subject to a heritage agreement. Some early engagement is advisable to</p> <p>This early engagement does not include the engagement required, should a Indigenous Land Use Agreement (ILUA) be required.</p>	<ul style="list-style-type: none"> • 1 x meeting with Aboriginal Reference group 	\$1 320	<ul style="list-style-type: none"> • Provision of policy documents

Top up payment to panel members	It is currently budgeted to pay panellist \$300 as a stipend for their time (1 x 3hr briefing, 2 days workshop, pre and post reading, participation on an online forum). The City suggested an additional \$50 per person would help to ensure the ease of recruitment and the quality of participant.	<ul style="list-style-type: none"> • Additional \$50 per person to the stipend + management fee 10% 	\$2,200	<ul style="list-style-type: none"> •
Sub-total			<u>\$21,820</u>	