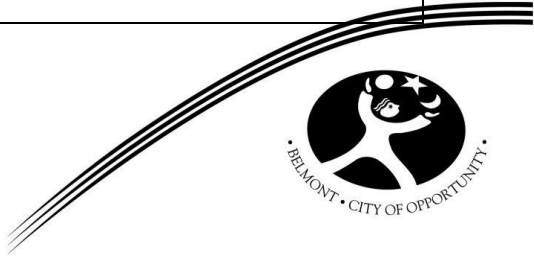


FACILITY BUSINESS CASE

For **(Enter Location)** by the **(Enter Club Name)**

<p>1. Proposal: (Include Background, Reasons, Solutions, Benefits) <i>Provide a summary on what the club is proposing. (Provide a facility site plan/drawing under Appendices)</i></p>
<p>2. Cost: <i>Provide accurate estimate obtained for the proposed project from a qualified contractor/supplier. (Provide a preliminary budget under Appendices)</i></p>
<p>3. Requirements: <i>Provide information related to the requirements of the project. (ie) Council Assistance sought, funding arrangements, applicable grants, joint club application, other users to consider?</i></p> <p>What is the proposed funding mode (please tick)?</p> <p>Fully funded by the Club <input type="checkbox"/> Request for Council to fully fund <input type="checkbox"/> Co-contribution <input type="checkbox"/></p>



4. Consultation:

Provide information related to the development of the proposal. (ie) City of Belmont, contractors, club committee/members

5. Appendices:

Have you attached?

- A) Project Facility Site Plan
- B) Project Drawings
- C) Project Budget

CLUB INFORMATION (Club Member Completing Business Case)

Name:

Committee Role:

Date:

Contact Phone:

Signature:

Email:

.....

Has this proposal been discussed and supported by (please tick):

Club committee

Club's membership base

This template has been developed to provide City of Belmont sporting clubs a standardised process to help guide facility project requests.

For further information, please contact the City of Belmont Recreation Officer on 9477 7222 or email: recreation@belmont.wa.gov.au

