

Community Vehicle Booking Form

NAME OF ORGANISATION _____

NAME OF CONTACT PERSON _____

ADDRESS _____

TELEPHONE _____

COPY OF INCORPORATION CERTIFICATE ATTACHED YES NO

COPY OF PUBLIC LIABILITY INSURANCE COVER ATTACHED YES NO

Is your organisation a School, Not-For-Profit Group or Church Group? YES NO

If no, please specify:

NAME OF DRIVER _____

ADDRESS _____

TELEPHONE _____

DRIVER'S LICENCE NUMBER AND CLASS _____

COPY OF LICENCE WITH PHOTO ATTACHED YES NO

- If more than one driver, please add details of each driver to the form.

PURPOSE OF HIRE (Note: Community Vehicles are to be used for community activities only)



TRAVEL DETAILS

DESTINATION _____

DATES REQUIRED From _____ To _____

PICK UP TIME _____ Drop Off at _____

WILL YOU REQUIRE USE OF THE HOIST? YES NO

FEES AND CHARGES

Item	Fee
Daily Hire Fee (refer to Attachment 1 for details of hire)	\$50
Fuel Fee *	\$2.50 per litre (if not returned full)
Cleaning Fee	\$200 (if not returned clean)

**All City of Belmont Community Vehicles require DIESEL fuel.*

I _____ confirm I have read and fully understand the Conditions of Hire.

Name of Organisation representative: _____

Signature of Organisation representative: _____

Date: _____