

**5. IMPROVEMENTS TO BECOME THE PROPERTY OF THE CITY**

**Policy Objective**

To maintain a high standard of appearance of City property.

**Policy Statement**

Any approved improvement to City property which is a fixture shall automatically become part of that property irrespective of the party responsible for the cost of that improvement, whether tenant, lessee, user group or other source.

**Policy Detail**

At times the groups mentioned above request permission to install fixtures to benefit their occupation of the facility at their cost. If permission is granted it must be notified to the applicant that the fixture will, at installation, become the property of the City.

**Reference/Associated Documents**

N/A

**Reference to Internal Procedure**

N/A

**Definitions**

A fixture: For the purposes of this policy is an improvement which is not moveable and requires structural and/or service alterations for the installation or would leave some defect either physical or aesthetic to the property by its removal.

### **Monitoring, Evaluation and Review**

There is a low operational risk associated with the policy.

The policy will be reviewed every two years.

#### **THIS POLICY IS SUPPORTED BY:**

REGISTER OF DELEGATIONS	N/A
SERVICE AREA:	INFRASTRUCTURE SERVICES
POLICY OWNER:	MANAGER CITY FACILITIES AND PROPERTY

#### AMENDMENT STATUS

<u>DATE OF AMENDMENT</u>	<u>STATUS OF AMENDMENT</u>	<u>MINUTE ITEM REFERENCE</u>
01/03/05		11.4.1
28/04/09		12.10
22/11/11		12.9
28/10/14	REVIEW - MINOR	12.4
27/09/16	MINOR	12.9
22/08/17	REVIEW – NONE	12.2
24/05/22	REVIEW - NONE	12.7

NEXT REVIEW DATE	2022
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