

CP44 - Street Numbering

Policy Objective

To ensure correct and consistent street numbering which will allow clear and concise identification of all properties within the City of Belmont.

Policy Detail

1. All street numbers should be in accordance with Landgate guidelines and Australian/New Zealand Standard Rural and Urban Addressing. Where possible, street numbers should meet with the requirements of emergency service responders and other service providers. The main access from a road to a property (i.e. front door) determines the correct street address. Properties must have the street number clearly displayed and visible from the road.
2. The City may approve the re-numbering of City streets where it has valid community or emergency services requests. If any changes are approved, the house numbering will be reviewed and property owners notified of the outcome.
3. Once approved, the City will notify the relevant agencies where street re-numbering has occurred, including but not limited to:
 - a) Australian Electoral Commission
 - b) Synergy
 - c) Water Corporation
 - d) Landgate
 - e) Telstra
 - f) Atco Gas
 - g) Kleenheat
 - h) Australia Post
 - i) Alinta Gas.
4. The City will not consider requests for street number changes, which are based on the following:
 - a) a number is considered "unlucky"
 - b) religious reasons
 - c) to improve the "feng shui" of a property
 - d) personal preferences
 - e) the number is not good for business
 - f) the property is difficult to sell

- g) the number/address “devalues” the property.
- 5. A request to re-number a property is to be submitted in writing.
- 6. The City will only consider changing a number where there will be no effect on the sequencing of numbers, the ability to allow further allocation of numbers to properties where future development can occur and where the change will not require the installation of alphabetical lettering after the number.
- 7. The property owner will be responsible for:
 - a) Notifying occupants of the proposed changes where they are not the owner/occupier.
 - b) Removing the existing street number and installing the new number.
 - c) Notifying all other agencies not listed in item c above.
 - d) Changing at their expense any individual property signage that reflects the existing street name and numbering.
 - e) Notifying all personal contacts regarding the change of address.
 - f) Notifying all other agencies associated with the owner external to Australia.
 - g) Alterations to personal/ business stationery etc.
- 8. The City will not compensate or bear any costs associated with the correction of reflective numbering installed on kerbs.

Reference/Associated Documents

Australian/New Zealand Standard AS/NZS 4819 2011

Reference to Internal Procedure

Policy 56 - Naming or Renaming of Streets, Parks and Reserves

Definitions

Nil.

This Policy is supported by:		
Policy No:	CP44	
Strategic Community Plan:	Key Performance Area: Performance Outcome: 10. Effective leadership, governance and financial management.	
Register of Delegations:	n/a	
Service Area:	Corporate and Governance	
Policy Owner:	Manager Finance	
Policy Stakeholder:	Coordinator Rates	
Amendment Status:		
Date of Amendment	Status of Amendment	Minute Item Reference
22/08/17	New Policy	12.2
10/12/19	Review – None	12.8
24/05/22	Review - None	12.7
12/12/23	Review - Moderate	12.8
26/05/26	Review - Minor	12.5