

Closed Circuit Television (CCTV) Video Analytics

Policy Objective

To provide parameters controlling the use of the City's CCTV analytics software and provision of recorded footage and data.

Policy Detail

The City's CCTV system and analytics software will only be accessed by authorised City of Belmont Community Safety Officers and approved contractors.

Original recordings or data will not be released unless requested under a warrant, court summons or by a State or Federal law enforcement agency.

Original recordings or data may be released to a third party under exceptional circumstances and only at the discretion of the Chief Executive Officer.

Western Australian Police (Belmont Station) can view the City's CCTV livestream from selected cameras but are not permitted to download any CCTV footage.

Western Australian Police (State Operations Intelligence Hub) can access ANPR data from the City's CCTV system through a formalised Release of Information Deed only.

The City of Belmont may use CCTV footage in the investigation of Local Law or other relevant legislative breaches.

Metadata sourced from analytics software can be used to provide demographic information to assist in the efficient use and management of City facilities.

The feature recognition capability of the analytics software will not be activated or used by the City.

The City would consider temporarily activating the feature recognition capability of the analytics software if requested or instructed by law enforcement, in the event of a significant emergency, such as a missing child.

Reference/Associated Documents

[Australian Standard 4806.2 - 2006 - \(R2015\) Closed Circuit Television \(CCTV\)](#)

[Privacy Act 1988 \(and the Australian Privacy Principles\)](#) (The *Privacy Act 1988* is federal law and does not apply to local, state or territory government agencies. The City however supports the intent and principles outlined in the Act).

[Surveillance Devices Act 1998 \(WA\)](#)

Reference to Internal Procedure

[City of Belmont Closed Circuit Television \(CCTV\) Management and Operations Manual](#)

Definitions

‘ANPR’ means Automatic Number Plate Recognition

‘CCTV’ means Closed Circuit Television

‘Metadata’ means a set of data that describes and gives information about other data

‘City’ means the City of Belmont.

This Policy is supported by:		
Policy No:	CP59	
Strategic Community Plan Strategy:	Goal 1: Liveable Belmont Strategy: 1.2 Plan and deliver vibrant, attractive, safe and economically sustainable activity centres	
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Policy Stakeholder:	Coordinator Community Safety	
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