

## FORM 2 ENROLMENT ELIGIBILITY CLAIM

Local Government Act 1995, s4.32(2)

**PLEASE COMPLETE THIS FORM IN FULL IF YOU WOULD LIKE TO VOTE AT THE LOCAL GOVERNMENT ELECTIONS FOR THE CITY OF BELMONT.**

**RETURN THE COMPLETED FORM TO: Chief Executive Officer, City of Belmont.**

**By post:** Locked Bag 379  
Cloverdale WA 6985

**In person:** 215 Wright St  
Cloverdale WA

**Fax:** 08 9478 1473

**Email:** [belmont@belmont.wa.gov.au](mailto:belmont@belmont.wa.gov.au)

See accompanying form for notes on when<sup>1</sup> and how to complete this form.

**All sections must be completed for the City of Belmont to consider the claim.**

For any assistance please contact telephone (08) 9477 7211.

<b>Person making the claim<sup>2</sup></b>	Family name Mr/Mrs/Ms		
	Other names		Date of birth
	Business Name (IF APPLICABLE)		
<b>Postal Address<sup>4</sup> (Voting papers will be sent to this address)</b>	No. & Street Name		
	PO Box	Suburb	Postcode
<b>Contact Details</b>	Phone: (Work)	Phone: (PM)	Mobile
	Fax Number	Email	
<b>Rateable property on which claim is based<sup>4,5</sup></b>	No. & Street Name		
	Suburb		Postcode
<b>Electorate</b>	Local Government District <b>CITY OF BELMONT</b>		
	Ward <sup>6</sup>		
<b>Entitlement to be enrolled</b>  [Tick one box]	<p>I am <input type="checkbox"/> on the State or Commonwealth electoral roll in respect of a residence outside the electorate.</p> <p><b>My address shown on that roll is:</b></p> <p>.....</p> <p>or <input type="checkbox"/> not on the State or Commonwealth electoral roll but I am qualified as an elector under clause 12 of Schedule 9.3 of the <i>Local Government Act 1995</i><sup>7</sup>.</p>		

<b>Details of ownership or occupation<sup>3</sup></b> [Tick one box] ***This relates only to the portion of the property that you own or lease	<b>In relation to the rateable property on which the enrolment eligibility claim is based***, I am</b>	
	the <b>sole owner</b> of that property <input type="checkbox"/>	the <b>sole occupier*</b> of that property <input type="checkbox"/>
	one of <b>2 co-owners</b> of that property <input type="checkbox"/>	one of <b>2 co-occupiers*</b> of that property <input type="checkbox"/>
	one of <b>3 or more co-owners</b> of that property <input type="checkbox"/>	one of <b>3 or more co-occupiers*</b> of that property <input type="checkbox"/>
<b>For occupiers only<sup>3</sup></b> [Tick one box]	<b>and I have supplied a written nomination signed<sup>8</sup> by all or a majority of those owners/occupiers* for the purpose of being an elector</b>	
	I <input type="checkbox"/> do <input type="checkbox"/> do not have a right, under a lease, tenancy agreement or other legal instrument, to be in continuous occupation of the property for at least the next 3 months	
<b>Claim and Declaration</b> [Making a false declaration is an offence]	<i>I claim eligibility to have my name included on the City of Belmont owners and occupiers roll prepared for an election in the electorate.</i>	
	<i>I declare that all of the details set out above are true and correct.</i>	
	<b>Signature</b>	<b>Date</b>

<b>NOTICE OF NOMINATION OF CO-OWNERS OR CO-OCCUPIERS</b> Local Government Act 1995 s4.31(2) Where eligibility is claimed as a nominee on behalf of a property owned or occupied by more than two persons, then this part <b>must</b> be completed		
<b>This claim is endorsed by all owners or occupiers as one of up to two nominees on behalf of:</b>		
Signature	Name	Date
Signature	Name	Date
Signature	Name	Date
Signature	Name	Date

**Accompanying notes (back of Form 2). Notes to the Enrolment Eligibility Claim form.  
PLEASE DETACH ACCOMPANYING NOTES AND RETAIN FOR YOUR OWN  
INFORMATION**

<p><b>1 When to use this form</b></p>	<p>You may make a claim for eligibility using this form at any time. However if you want to be on the roll for a particular election you must give your claim form to the local government more than 50 days before the election date.</p>
<p><b>2 Who should use this form</b></p>	<p>You should fill in this form if you:</p> <ul style="list-style-type: none"> <li>• own or occupy<sup>3</sup> rateable property in the City of Belmont but are not on the residents roll in the City of Belmont; or</li> <li>• qualify under clause 12 of Schedule 9.3 to the <i>Local Government Act 1995</i><sup>7</sup>,</li> </ul> <p><b><i>and want to be able to vote at local government elections for the City of Belmont.</i></b></p>
<p><b>3 Who is an occupier</b></p>	<p>To qualify as an occupier you must have a right, under a lease, tenancy agreement or other legal instrument, to be in continuous occupation of the property for at least the next 3 months. When the Chief Executive Officer of the local government is considering your claim, he or she may ask you for a copy of your lease or tenancy agreement to support your claim. You do not need to provide a copy unless asked.</p>
<p><b>4 Silent address</b></p>	<p>If having your address on the register or on the roll would put your safety, or that of your family, at risk you may ask the Chief Executive Officer not to show your address on the register or on the roll. To do this you must give to the Chief Executive Officer a statutory declaration setting out the reasons why you do not want your address shown on the register or on the roll.</p>
<p><b>5 Rateable property</b></p>	<p>If you own or occupy more than one property in the electorate, give details of them all. Add additional pages if necessary.</p>
<p><b>6 Which ward</b></p>	<p>If the property in respect of which this claim is made is partly in one ward and partly in another you may choose which of those wards you want your claim to apply to. If you leave this box blank the Chief Executive Officer of the local government will decide which ward the claim is to apply to. In this form the ward, or if no ward is applicable the district, is referred to as "the electorate"</p>

<p><b>7 Qualification under clause 12</b></p>	<p>To qualify under clause 12 of Schedule 9.3 to the <i>Local Government Act 1995</i> you must:</p> <ul style="list-style-type: none"> <li>• own or occupy rateable property in the electorate;</li> <li>• have been on the last electoral roll prepared under the <i>Local Government Act 1960</i> for that electorate; and</li> <li>• have owned or occupied rateable property in the electorate since that roll was prepared.</li> </ul>
---	---

<p><b>8 Nominations</b></p>	<p>A nomination must be made in writing and signed by all or a majority of the owners or occupiers of the property (or if the owner or occupier is a body corporate, be signed by an officer of the body corporate) in accordance with the <i>Local Government (Elections) Regulations 1997</i>.</p> <p>If you are a nominee you must give the nomination to the local government with this form unless the CEO requires the written notice of the nomination to be incorporated into this form.</p> <p>If a body corporate or group of people owns or occupies more than one property in a district, a nomination applies to all of those properties.</p>
-----------------------------	--

<p><b>Duration of enrolment of occupiers</b></p>	<p>If you are an occupier and your enrolment eligibility is accepted it will expire in accordance with section 4.33 of the <i>Local Government Act 1995</i> (this will usually be 6 months after the holding of the second ordinary election after your claim was accepted). If you wish to continue to qualify as an elector after that, you will need to make another enrolment eligibility claim.</p>
--	--

<p><b>Confidentiality</b></p>	<p>Your date of birth, phone and fax numbers and email address supplied in this form will be kept confidential and will be used only by the local government and the Western Australian Electoral Commission for the purpose of preparing local government electoral rolls.</p>
-------------------------------	---

<p><b>Where to send your form</b></p>	<p>When you have completed and signed this form, send it to the Chief Executive Officer of the City of Belmont, Locked Bag 379, Cloverdale WA 6985.</p> <p>You may send it by post, by fax or by other electronic means so long as it is capable of being printed in its entirety, including a signature. If you send it by fax or electronically you should check that it has been received.</p> <p>Fax: (08) 9478 1473          Email: <a href="mailto:belmont@belmont.wa.gov.au">belmont@belmont.wa.gov.au</a></p>
---------------------------------------	---