



City of Belmont
EXECUTIVE COMMITTEE
MINUTES
TABLE OF CONTENTS

10 August 2016

ITEM	SUBJECT	PAGE NO
NOTICE OF MEETING		
1.	OFFICIAL OPENING	1
2.	APOLOGIES AND LEAVE OF ABSENCE	1
3.	DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT	1
3.1	FINANCIAL INTERESTS	1
3.2	DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY	1
4.	ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)	2
4.1	ANNOUNCEMENTS.....	2
4.2	DECLARATIONS BY MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPERS PRESENTLY BEFORE THE MEETING.....	2
5.	CONFIRMATION OF MINUTES.....	2
5.1	EXECUTIVE COMMITTEE MEETING HELD 18 APRIL 2016.....	2
6.	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION)	2
7.	NEW BUSINESS OF AN URGENT NATURE APPROVED BY PERSON PRESIDING OR BY DECISION	2
8.	QUESTIONS BY MEMBERS WITHOUT NOTICE	2
9.	BUSINESS ADJOURNED FROM A PREVIOUS MEETING	2
10.	INFORMATION ITEMS	2
11.	ITEMS REQUIRING RECOMMENDATION TO COUNCIL.....	3
11.1	STAFF MATTER – CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE APPRAISAL 2015-2016 (CONFIDENTIAL MATTER IN ACCORDANCE WITH <i>LOCAL GOVERNMENT ACT 1995</i> SECTION 5.23 (2) (B) (E))	3

ITEM	SUBJECT	PAGE NO
12.	NEXT MEETING	4
13.	CLOSURE.....	4

CONFIDENTIAL ATTACHMENTS INDEX

- Confidential Attachment 1 – Item 11.1 refers
- Confidential Attachment 2 – Item 11.1 refers
- Confidential Attachment 3 – Item 11.1 refers
- Confidential Attachment 4 – Item 11.1 refers
- Confidential Attachment 5 – Item 11.1 refers
- Confidential Attachment 6 – Item 11.1 refers

***** COUNCILLORS ARE REMINDED TO RETAIN THEIR ATTACHMENTS FOR DISCUSSION WITH THE MINUTES *****

MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD IN THE RIVERVALE ROOM, CITY OF BELMONT CIVIC CENTRE, 215 WRIGHT STREET, CLOVERDALE ON WEDNESDAY, 10 AUGUST 2016, COMMENCING AT 6.33PM.

MINUTES

PRESENT

Cr P Marks, Mayor (Presiding Member)	East Ward
Cr R Rossi, JP, Deputy Mayor (Deputy Presiding Member)	West Ward
Cr S Wolff	South Ward

GUEST

Ms H Hardcastle	Learning Horizons
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IN ATTENDANCE

Mr S Cole (<i>arr 8.35pm</i>)	Chief Executive Officer
Ms AM Forte (<i>dep 6.36pm & did not return</i>)	Human Resources Manager

1. OFFICIAL OPENING

6.33pm The Presiding Member welcomed all those in attendance and opened the meeting.

Acknowledgement of Country

It is important that we acknowledge the traditional owners of the land on which we are meeting today the Noongar Whadjuk people and pay respect to Elders both past and present

2. APOLOGIES AND LEAVE OF ABSENCE

Cr L Cayoun (Apology)	West Ward
Cr P Gardner (Proxy) (Apology)	South Ward
Cr J Powell (Apology)	South Ward

3. DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT

3.1 FINANCIAL INTERESTS

Nil.

3.2 DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY

Nil.

4. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

4.1 ANNOUNCEMENTS

Nil.

4.2 DECLARATIONS BY MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPERS PRESENTLY BEFORE THE MEETING

Nil.

5. CONFIRMATION OF MINUTES

**5.1 EXECUTIVE COMMITTEE MEETING HELD 18 APRIL 2016
(Circulated under separate cover)**

OFFICER RECOMMENDATION

WOLFF MOVED, ROSSI SECONDED, That the Minutes of the Executive Committee Meeting held on 18 April 2016 be confirmed as a true and accurate record.

CARRIED 3 VOTES TO 0

6. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION)

Nil.

7. NEW BUSINESS OF AN URGENT NATURE APPROVED BY PERSON PRESIDING OR BY DECISION

Nil.

8. QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil.

9. BUSINESS ADJOURNED FROM A PREVIOUS MEETING

Nil.

10. INFORMATION ITEMS

Nil.

6.36pm **WOLFF MOVED, ROSSI SECONDED**, *That in accordance with Section 5.23(2)(b)(e) of the Local Government Act 1995, the meeting go behind closed doors with the exception of the Facilitator, Helen Hardcastle, all Officers are to leave the meeting.*

CARRIED 3 VOTES TO 0

6.36pm The Human Resources Manager departed the meeting and did not return.

11. ITEMS REQUIRING RECOMMENDATION TO COUNCIL

11.1 STAFF MATTER – CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE APPRAISAL 2015-2016 (CONFIDENTIAL MATTER IN ACCORDANCE WITH *LOCAL GOVERNMENT ACT 1995* SECTION 5.23 (2) (B) (E))

BUSINESS EXCELLENCE BELMONT

ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Details</u>
Confidential Attachment 1 – Item 11.1 refers	<u>Report Item – Chief Executive Officer Annual Performance Appraisal 2015-2016</u>
Confidential Attachment 2 – Item 11.1 refers	<u>CEO Performance Management Plan–CEO Submission</u>
Confidential Attachment 3 – Item 11.1 refers	<u>CEO Annual Goals and Targets 2015-2016–Councillor Comments against Success Indicators</u>
Confidential Attachment 4 – Item 11.1 refers	<u>CEO Proposed Annual Goals and Targets 2016-2017–Councillor Input</u>
Confidential Attachment 5 – Item 11.1 refers	<u>CEO Performance Management–Interim Review 2015-2016</u>
Confidential Attachment 6 – Item 11.1 refers	<u>Mercer Annual Remuneration Review-CEO (2016)</u>

8.35pm **WOLFF MOVED, ROSSI SECONDED**, *That the meeting be opened again and Council Officers be invited to re-join the meeting.*

CARRIED 3 VOTES TO 0

8.35pm The Chief Executive Officer entered the meeting.

COMMITTEE RECOMMENDATION

ROSSI MOVED, WOLFF SECONDED,

That consideration of the Committee Recommendation contained in the Officer's Report be deferred to the next Executive Committee meeting to be held on 15 August 2016.

CARRIED 3 VOTES TO 0

12. NEXT MEETING

The next meeting of the Executive Committee will be held on Monday, 15 August 2016 commencing at 6.30pm.

13. CLOSURE

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 8.37pm.

MINUTES CONFIRMATION CERTIFICATION

The undersigned certifies that these minutes of the Executive Committee Meeting held 10 August 2016 were confirmed as a true and accurate record at the Executive Committee Meeting held 15 August 2016.

Signed by the Person Presiding: _____



PRINT name of the Person Presiding: _____

Philip Marks.