



Executive Committee

Agenda

Monday 11 April 2022

BELMONT
CITY OF OPPORTUNITY



Notice of Meeting

An **Executive Committee** will be held electronically via Microsoft Teams, on **Monday 11 April 2022**, commencing at 6.30pm.

John Christie
Chief Executive Officer

Committee membership

Cr P Marks (Presiding Member)

Cr R Rossi (Deputy Presiding Member)

Cr J Davis

Cr G Sekulla

Cr S Wolff

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CITY OF BELMONT

Executive Committee

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Confidential Attachments Index

Confidential Attachment 11.1.1 – Item 11.1 refers

Confidential Attachment 11.2.1 – Item 11.2 refers

Confidential Attachment 11.2.2 – Item 11.2 refers

Confidential Attachment 11.2.3 – Item 11.2 refers

**Councillors are reminded to retain their
attachments for discussion with the minutes.**

Purpose of Committee

The Executive Committee is responsible for making recommendations to Council on Chief Executive Officer (CEO) appointments, contract reviews/renewals, performance and remuneration reviews and assessments and the actioning of complaints against the CEO, Councillors and the Mayor as prescribed in Council's Complaints Management Procedure. Note: Several Officers attend in accordance with the terms of reference, where necessary, to provide information to Committee members.

1 Official Opening

The Presiding Member will read aloud the Acknowledgement of Country.

Acknowledgement of Country

Before I begin, I would like to acknowledge the Noongar Whadjuk people as the Traditional Owners of this land and pay my respects to Elders past, present and emerging.

I further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.

2 Apologies and leave of absence

3 Declarations of interest that might cause a conflict

Councillors/Staff are reminded of the requirements of s5.65 of the *Local Government Act 1995*, to disclose any interest during the meeting when the matter is discussed, and also of the requirement to disclose an interest affecting impartiality under the City's Code of Conduct.

3.1 Financial interests

A declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the matter the subject of the declaration.

Other members may allow participation of the declarant if the member further discloses the extent of the interest and the other members decide that the interest is trivial or insignificant or is common to a significant number of electors or ratepayers.

Name	Item No and Title	Nature of Interest (and extent, where appropriate)

3.2 Disclosure of interest that may affect impartiality

Councillors and staff are required (Code of Conduct), in addition to declaring any financial interest, to declare any interest that might cause a conflict. The member/employee is also encouraged to disclose the nature of the interest. The member/employee must consider the nature and extent of the interest and whether it will affect their impartiality. If the member/employee declares that their impartiality will not be affected then they may participate in the decision-making process.

Name	Item No and Title	Nature of Interest (and extent, where appropriate)

4 Announcements by the Presiding Member (without discussion)

4.1 Announcements

4.2 Declarations by Members who have not given due considerations to all matters contained in the business papers presently before the meeting

5 Confirmation of Minutes

5.1 Executive Committee Meeting held 23 August 2021

Officer Recommendation
That the Minutes of the Executive Committee Meeting held on Monday, 23 August 2021 be confirmed as a true and accurate record.

6 Questions by Members on which due notice has been given (without discussion)

Disclaimer: Where the City's Administration has provided any assistance to a Councillor, with the framing and/or wording of any motion/amendment/question to the Council, who has advised their intention to move it, the assistance has been provided on an impartial basis. The principle and intention expressed in any motion/amendment is solely that of the intended mover and not that of the officer/officers providing the assistance. Under no circumstances is it to be expressed to any party that administration or any Council officer holds a view on this motion other than that expressed in an official written or verbal report by the City's administration to the Council meeting considering the motion.

7 New business of an urgent nature approved by the person presiding or by decision

8 Questions by members without notice

9 Business adjourned from a previous meeting

10 Information items

Nil.

II Items requiring recommendation to Council

II.1 Staff Matter - Chief Executive Officer Interim Review 2021-2022

Attachment details

Attachment No and title
1. CONFIDENTIAL - CEO Annual Goals an Targets 2021 – 2022 Final [11.1.1 – 42 pages]

This report is confidential in accordance with Section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- a. a matter affecting an employee or employees;

Officer Recommendation

That the Executive Committee recommend that Council:

- 1.Note the information provided by the Chief Executive Officer on interim progress against the Goals and Targets set by Council for the Officer for the 2021-2022 review year.**

11.2 Staff Matter - Chief Executive Officer Contract Renewal

Attachment details

Attachment No and title

1. CONFIDENTIAL – J Christie Contract of Employment [11.2.1 – 44 pages]
2. CONFIDENTIAL – Request for Contract Extension [11.2.2 – 1 page]
3. CONFIDENTIAL – Current Employment Market Analysis [11.2.3 – 3 pages]

This report is confidential in accordance with Section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- a. a matter affecting an employee or employees;

Officer Recommendation

That the Executive Committee recommend that Council:

1. **Approves the arrangements for the Chief Executive Officer's contract renewal as detailed in Option (*number to be inserted*) as contained within the confidential report.**

12 Next Meeting

The next meeting of the Executive Committee will be held on **Monday, 11 July 2022** commencing at 6.30pm.

13 Closure