

Executive Committee

Minutes

Monday 11 July 2022

BELMONT
CITY OF OPPORTUNITY



CITY OF BELMONT

Executive Committee

Minutes

Table of Contents

Monday 11 July 2022

Item	Subject Heading	Page
1	Official Opening.....	3
2	Apologies and leave of absence.....	4
3	Declarations of interest that might cause a conflict.....	4
3.1	Financial interests.....	4
3.2	Disclosure of interest that may affect impartiality	4
4	Announcements by the Presiding Member (without discussion)	4
4.1	Announcements.....	4
4.2	Declarations by Members who have not given due considerations to all matters contained in the business papers presently before the meeting	4
5	Confirmation of Minutes	5
5.1	Executive Committee Meeting held 11 April 2022.....	5
6	Questions by Members on which due notice has been given (without discussion)	5
7	New business of an urgent nature approved by the person presiding or by decision.....	5
8	Questions by members without notice	5
9	Business adjourned from a previous meeting	5
10	Information items	5
11	Items requiring recommendation to Council.....	6
11.1	Staff Matter - Chief Executive Officer Annual Performance Appraisal 2021-2022 ..	6
12	Next Meeting	8
13	Closure	8

Minutes from the Executive Committee held in the Rivervale Room, City of Belmont Civic Centre, 215 Wright Street, Cloverdale on Monday 11 July 2022 commencing at 6.35pm.

Minutes

Present

Cr P Marks, Mayor (Presiding Member)	East Ward
Cr R Rossi, JP (Deputy Presiding Member)	West Ward
Cr J Davis	South Ward
Cr S Wolff	South Ward
Cr G Sekulla, JP	West Ward

In attendance

Mr J Christie (arr. 6.40pm)	Chief Executive Officer
Ms C Bridges	Manager People and Culture

Observers

Cr B Ryan	East Ward
Cr D Sessions	West Ward

Guests

Mr P Syme	Portland Broome
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I Official Opening

6.35pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read aloud the Acknowledgement of Country.

Acknowledgement of Country

Before I begin, I would like to acknowledge the Noongar Whadjuk people as the Traditional Owners of this land and pay my respects to Elders past, present and emerging.

I further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.

2 Apologies and leave of absence

Nil.

3 Declarations of interest that might cause a conflict

3.1 Financial interests

Nil.

3.2 Disclosure of interest that may affect impartiality

Name	Item No and Title	Nature of Interest (and extent, where appropriate)
Mr J Christie	11.1 Staff Matter - Chief Executive Officer Annual Performance Appraisal 2021-2022	Relates directly to the performance of the CEO and as CEO I will provide an overview of my Key Performance Indicators for the 2021-2022 financial year.

4 Announcements by the Presiding Member (without discussion)

4.1 Announcements

Nil.

4.2 Declarations by Members who have not given due considerations to all matters contained in the business papers presently before the meeting

Nil.

5 Confirmation of Minutes

5.1 Executive Committee Meeting held 11 April 2022

Officer Recommendation

Sekulla moved, Davis seconded

That the Minutes of the Executive Committee Meeting held on 11 April 2022 be confirmed as a true and accurate record.

Carried Unanimously 5 votes to 0

6 Questions by Members on which due notice has been given (without discussion)

Nil.

7 New business of an urgent nature approved by the person presiding or by decision

Nil.

8 Questions by members without notice

Nil.

9 Business adjourned from a previous meeting

Nil.

10 Information items

Nil.

II Items requiring recommendation to Council

Note:

The Presiding Member advised that in accordance with Section 5.23(2)(a) of the Local Government Act 1995 in order to discuss Confidential Item 11.1 - Staff Matter - Chief Executive Officer Annual Performance Appraisal 2021-2022 Council will need to go behind closed doors.

6.39pm Davis moved, Wolff seconded that in accordance with Section 5.23(2)(a) of the Local Government Act 1995, the meeting proceed behind closed doors to discuss Confidential Item 11.1 - Staff Matter - Chief Executive Officer Annual Performance Appraisal 2021-2022.

Carried 5 votes to 0

Note: The Mayor requested that the Manager People and Culture and Mr P Syme from Portland Broome remain in the meeting to respond to any questions as required.

Note: The Chief Executive Officer declared an interest that may affect impartiality in Item 11.1 – Chief Executive Officer Annual Performance Appraisal 2021-2022.

II.1 Staff Matter - Chief Executive Officer Annual Performance Appraisal 2021-2022

Attachment details

Attachment No and title	
1.	CONFIDENTIAL REDACTED - CEO Annual Goals and Targets Year End Review 2021 2022 (Confidential matter in accordance with Local Government Act 1995 Section 5.23(2)(a)) [11.1.1 - 47 pages]
2.	CONFIDENTIAL REDACTED - CEO Performance Review Proposed Annual Goals and Targets 2022 (Confidential matter in accordance with Local Government Act 1995 Section 5.23(2)(a)) [11.1.2 - 8 pages]
3.	CONFIDENTIAL REDACTED - Local Government Chief Executive Officers and Elected Members Determination No 1 of 2022 0 (2) (Confidential matter in accordance with Local Government Act 1995 Section 5.23(2)(a)) [11.1.3 - 32 pages]
4.	CONFIDENTIAL REDACTED - CEO Current Salary Scale (Confidential matter in accordance with Local Government Act 1995 Section 5.23(2)(a)) [11.1.4 - 1 page]

This report is confidential in accordance with Section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- a. a matter affecting an employee or employees;

Note: The Presiding Member invited the Chief Executive Officer to join the meeting to make a presentation and respond to any questions.

6.40pm The Chief Executive Officer joined the meeting.

7.39pm The Chief Executive Officer departed the meeting.

7.48pm The Manager People and Culture departed the meeting.

Officer Recommendation

Wolff moved, Rossi seconded

That the Executive Committee recommend that Council:

- 1. Endorse the Executive Committee's assessment of the CEO's performance for the period 28 September 2021 to 30 June 2022.**
- 2. Endorse the CEO's performance Goals and Targets as determined for the next review period ending 30 June 2023.**

Carried by Absolute Majority 5 votes to 0

Note: The Presiding Member invited the Chief Executive Officer and the Manager People and Culture to return to the meeting to be informed of the Committee's decision.

8.40pm The Chief Executive Officer and the Manager People and Culture returned to the meeting.

8.41pm Rossi moved, Wolff seconded, that the meeting again be open.

Carried 5 votes to 0

8.41pm The meeting came out from behind closed doors.

12 Next Meeting

The next meeting of the Executive Committee will be advised.

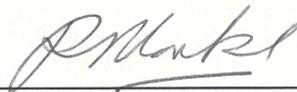
13 Closure

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 8.45pm.

Minutes confirmation certification

The undersigned certifies that these Minutes of the Executive Committee Meeting held on 11 April 2022 were confirmed as a true and accurate record at the Executive Committee Meeting held on 13 February 2023:

Signed by the Person Presiding: _____



PRINT name of the Person Presiding:

PHILIP MARKS