



Executive Committee

Minutes

Monday 13 February 2023

BELMONT
CITY OF OPPORTUNITY



CITY OF BELMONT

Executive Committee

Minutes

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Minutes from the Executive Committee held in the Rivervale Room, City of Belmont Civic Centre, 215 Wright Street, Cloverdale on Monday 13 February 2023 commencing at 6:30pm.

Minutes

Present

Cr P Marks, Mayor (Presiding Member)	East Ward
Cr R Rossi, JP (Deputy Presiding Member)	West Ward
Cr B Ryan	East Ward (proxy for Cr Sekulla)
Cr J Davis	South Ward
Cr S Wolff	South Ward

In attendance

Mr J Christie (arr 6.38pm)	Chief Executive Officer
Mrs C Bridges	Manager People and Culture

Guests

Mr P Syme	Portland Broome, Organisational Consultants
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I Official Opening

6.30pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read aloud the Acknowledgement of Country.

Acknowledgement of Country

Before I begin, I would like to acknowledge the Whadjuk Noongar people as the Traditional Owners of this land and pay my respects to Elders past, present and emerging.

I further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.

2 Apologies and leave of absence

Cr Sekulla (leave of absence)

West Ward

3 Declarations of interest that might cause a conflict

3.1 Financial interests

Nil.

3.2 Disclosure of interest that may affect impartiality

Name	Item No and Title	Nature of Interest (and extent, where appropriate)
Mr J Christie	11.1 Staff Matter - Chief Executive Officer Annual Performance Appraisal 2022-2023	Relates directly to the performance of the CEO.

4 Announcements by the Presiding Member (without discussion)

4.1 Announcements

Nil.

4.2 Declarations by Members who have not given due considerations to all matters contained in the business papers presently before the meeting

Nil.

5 Confirmation of Minutes

5.1 Executive Committee Meeting held 11 July 2022

Officer Recommendation

Davis moved, Rossi seconded

That the Minutes of the Executive Committee Meeting held on 11 July 2022 be confirmed as a true and accurate record.

Carried Unanimously 5 votes to 0

6 Questions by Members on which due notice has been given (without discussion)

Nil.

7 New business of an urgent nature approved by the person presiding or by decision

Nil.

8 Questions by members without notice

Nil.

9 Business adjourned from a previous meeting

Nil.

10 Information items

Nil.

11 Items requiring recommendation to Council

Note: The Presiding Member advised that in accordance with Section 5.23(2)(a) of the Local Government Act 1995 in order to discuss Confidential Item 11.1 - Staff Matter - Chief Executive Officer Interim Review 2022-2023 Council will need to go behind closed doors.

6.27pm Davis moved, Rossi seconded that in accordance with Section 5.23(2)(a) of the Local Government Act 1995, the meeting proceed behind closed doors to discuss Confidential Item 11.1 - Staff Matter - Chief Executive Officer Interim Review 2022-2023.

Carried 5 votes to 0

Note: The Mayor requested that the Manager People and Culture and Mr P Syme from Portland Broome remain in the meeting to respond to any questions as required.

11.1 Staff Matter - Chief Executive Officer Interim Review 2022-2023

Note: The Presiding Member invited the Chief Executive Officer to join the meeting to make a presentation and respond to any questions.

6.38pm The Chief Executive Officer joined the meeting.

7.18pm The Chief Executive Officer and the Manager People and Culture departed the meeting.

Officer Recommendation

Rossi moved, Davis seconded

That the Executive Committee recommend that Council note the information provided by the Chief Executive Officer on interim progress against the Goals and Targets set by Council for the Chief Executive Officer for the 2022-2023 review year.

Carried Unanimously 5 votes to 0

7.21pm Rossi moved, Wolff seconded, that the meeting again be open.

Carried 5 votes to 0

7.21pm The meeting came out from behind closed doors.

7.25pm The Chief Executive Officer and the Manager People and Culture returned to the meeting.

12 Next Meeting

The next meeting of the Executive Committee will be held on **Monday, 17 July 2023** commencing at 6.30pm.

13 Closure

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 7.26pm.

Minutes confirmation certification

The undersigned certifies that these Minutes of the Executive Committee Meeting held on 13 February 2023 were confirmed as a true and accurate record at the Executive Committee Meeting held 17 July 2023:

Signed by the Person Presiding:  _____

PRINT name of the Person Presiding: **PHILIP MARKS**