



## Executive Committee

# Minutes

Monday 17 July 2023

**BELMONT**  
CITY OF OPPORTUNITY



# CITY OF BELMONT

## Executive Committee

### Minutes

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### **Confidential Attachments Index**

Confidential Attachment 11.1.1 – Item 11.1 refers  
Confidential Attachment 11.1.2 – Item 11.1 refers  
Confidential Attachment 11.1.3 – Item 11.1 refers  
Confidential Attachment 11.1.4 – Item 11.1 refers  
Confidential Attachment 11.1.5 – Item 11.1 refers

**Minutes from the Executive Committee held in the Rivervale Room, City of Belmont Civic Centre, 215 Wright Street, Cloverdale on Monday 17 July 2023 commencing at 6.30pm.**

# Minutes

## Present

Cr P Marks, Mayor (Presiding Member)	East Ward
Cr R Rossi, JP (Deputy Presiding Member)	West Ward
Cr G Sekulla, JP	West Ward
Cr S Wolff	South Ward

## Observer

Cr N Carter	South Ward
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## In attendance

Mr J Christie (arr 6.35pm)	Chief Executive Officer
Mrs C Bridges	Manager People and Culture

## Guests

Mr P Syme	Portland Broome, Organisational Consultants
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# I Official Opening

**6.30pm The Presiding Member welcomed all those in attendance and declared the meeting open.**

The Presiding Member read aloud the Acknowledgement of Country.

## Acknowledgement of Country

Before I begin, I would like to acknowledge the Whadjuk Noongar people as the Traditional Owners of this land and pay my respects to Elders past, present and emerging.

I further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.

## 2 Apologies and leave of absence

Cr J Davis (leave of absence)      South Ward

## 3 Declarations of interest that might cause a conflict

### 3.1 Financial interests

Name	Item No and Title	Nature of Interest (and extent, where appropriate)
Mr Christie	11.1 - Staff Matter Chief Executive Officer Annual Performance Appraisal 2022- 2023	Relates directly to the performance and remuneration of the CEO.

### **3.2 Disclosure of interest that may affect impartiality**

Nil.

## **4 Announcements by the Presiding Member (without discussion)**

### **4.1 Announcements**

Nil.

### **4.2 Declarations by Members who have not given due considerations to all matters contained in the business papers presently before the meeting**

Nil.

## **5 Confirmation of Minutes**

### **5.1 Executive Committee Meeting held 13 February 2023**

#### **Officer Recommendation**

**Rossi moved, Wolff seconded**

That the Minutes of the Executive Committee Meeting held on 13 February 2023 be confirmed as a true and accurate record.

**Carried 4 votes to 0**

**For: Marks, Rossi, Sekulla, Wolff**

**Against:**

## **6 Questions by Members on which due notice has been given (without discussion)**

Nil.

## **7 New business of an urgent nature approved by the person presiding or by decision**

Nil.

## **8 Questions by members without notice**

Nil.

## **9 Business adjourned from a previous meeting**

Nil.

## **10 Information items**

Nil.

## **II Items requiring recommendation to Council**

Mr Christie disclosed at Item 3 of the Agenda "Disclosure of Interest" a Direct Financial Interest in the following item in accordance with s.5.60A of the *Local Government Act 1995* and departed the meeting.

### **Note:**

The Presiding Member advised that in accordance with Section 5.23(2)(a) of the Local Government Act 1995 in order to discuss Confidential Item 11.1 - Staff Matter Chief Executive Officer Annual Performance Appraisal 2022-2023 Council will need to go behind closed doors.

6.33pm Rossi moved, Sekulla seconded that in accordance with Section 5.23(2)(a) of the Local Government Act 1995, the meeting proceed behind closed doors to discuss Confidential Item 11.1 - Staff Matter Chief Executive Officer Annual Performance Appraisal 2022-2023.

Carried 4 votes to 0

For: Marks, Rossi, Sekulla, Wolff  
Against:

Note: The Mayor requested that the Manager People and Culture and Mr P Syme from Portland Broome remain in the meeting to respond to any questions as required.

### **II.1 Staff Matter Chief Executive Officer Annual Performance Appraisal 2022-2023**

Note: The Presiding Member invited the Chief Executive Officer to join the meeting to make a presentation and respond to any questions.

6.35pm The Chief Executive Officer joined the meeting.

7.26pm The Chief Executive Officer departed the meeting.

7.29pm The Manager People and Culture departed the meeting.



## Officer Recommendation

### **Rossi moved, Sekulla seconded**

That the Executive Committee recommend that Council:

1. Endorse the Executive Committee's assessment of the CEO's performance for the period 01 July 2022 to 30 June 2023.
2. Endorse the CEO's Key Performance Indicators as determined for the next review period ending 30 June 2024.

**Carried Unanimously 4 to 0**

**For: Marks, Rossi, Sekulla, Wolff**

**Against:**

**8.36pm Sekulla moved, Rossi seconded, that the meeting again be open.**

**Carried 4 votes to 0**

**For: Marks, Rossi, Sekulla, Wolff**

**Against:**

**8.38pm The meeting came out from behind closed doors.**

**8.38pm The Chief Executive Officer and the Manager People and Culture returned to the meeting.**

## **I 2 Next Meeting**

The next meeting of the Executive Committee will be advised.

## **I 3 Closure**

**There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 8.48pm.**