



**City of Belmont**  
**EXECUTIVE COMMITTEE**  
**MINUTES**  
**TABLE OF CONTENTS**

23 August 2021

<b>ITEM</b>	<b>SUBJECT</b>	<b>PAGE NO</b>
1.	<b>OFFICIAL OPENING .....</b>	<b>1</b>
2.	<b>APOLOGIES AND LEAVE OF ABSENCE .....</b>	<b>1</b>
3.	<b>DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT .....</b>	<b>2</b>
3.1	FINANCIAL INTERESTS .....	2
3.2	DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY .....	2
4.	<b>ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION) .</b>	<b>2</b>
4.1	ANNOUNCEMENTS.....	2
4.2	DECLARATIONS BY MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPERS PRESENTLY BEFORE THE MEETING....	2
5.	<b>CONFIRMATION OF MINUTES.....</b>	<b>2</b>
5.1	EXECUTIVE COMMITTEE MEETING HELD 19 APRIL 2021.....	2
6.	<b>QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION) .....</b>	<b>2</b>
7.	<b>NEW BUSINESS OF AN URGENT NATURE APPROVED BY PERSON PRESIDING OR BY DECISION .....</b>	<b>3</b>
8.	<b>QUESTIONS BY MEMBERS WITHOUT NOTICE .....</b>	<b>3</b>
9.	<b>BUSINESS ADJOURNED FROM A PREVIOUS MEETING .....</b>	<b>3</b>
10.	<b>INFORMATION ITEMS .....</b>	<b>3</b>
11.	<b>ITEMS REQUIRING RECOMMENDATION TO COUNCIL.....</b>	<b>3</b>
11.1	STAFF MATTER – CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE APPRAISAL 2020-2021 - (CONFIDENTIAL MATTER IN ACCORDANCE WITH <i>LOCAL GOVERNMENT ACT 1995</i> SECTION 5.23 (2)(A)) .....	3
12.	<b>NEXT MEETING .....</b>	<b>4</b>
13.	<b>CLOSURE.....</b>	<b>4</b>

**CONFIDENTIAL ATTACHMENTS INDEX**

**Confidential Attachment 1 – Item 11.1 refers**  
**Confidential Attachment 2 – Item 11.1 refers**  
**Confidential Attachment 3 – Item 11.1 refers**  
**Confidential Attachment 4 – Item 11.1 refers**  
**Confidential Attachment 5 – Item 11.1 refers**  
**Confidential Attachment 6 – Item 11.1 refers**

**CONFIDENTIAL TABLED ATTACHMENT INDEX**

**Confidential Tabled Attachment 1 – Item 11.1 refers**

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD IN THE RIVERVALE ROOM, CITY OF BELMONT CIVIC CENTRE, 215 WRIGHT STREET, CLOVERDALE ON MONDAY, 23 AUGUST 2021, COMMENCING AT 6.35PM.**

---

## MINUTES

### COMMITTEE MEMBERSHIP

Cr P Marks (Presiding Member)	East Ward
Cr G Sekulla (Deputy Presiding Member) (arr 6.43pm)	West Ward
Cr J Davis	South Ward
Cr S Wolff	South Ward

### IN ATTENDANCE

Mr J Christie (arr 6.40pm)	Chief Executive Officer
Ms M Bell	Director Corporate and Governance
Ms C Bridges	Human Resources Manager

### GUEST

Mr P Syme	Portland Broome, Organisational Consultants
-----------	---

### OBSERVERS

Cr B Ryan	South Ward
-----------	------------

## 1. OFFICIAL OPENING

6.35pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read aloud the Acknowledgement of Country.

*Before I begin I would like to acknowledge the Noongar Whadjuk people as the Traditional Owners of this land and pay my respects to Elders past, present and emerging. I further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.*

## 2. APOLOGIES AND LEAVE OF ABSENCE

Cr J Powell (Absent)	South Ward
----------------------	------------

**3. DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT**

**3.1 FINANCIAL INTERESTS**

<b>Name</b>	<b>Item No and Title</b>	<b>Nature of Interest and extent where appropriate</b>
John Christie	11.1 Staff Matter – CEO Annual Performance Appraisal 2020-2021	Direct Financial Interest – the CEO salary range will be reviewed as part of the CEO annual performance appraisal process.

**3.2 DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY**

Nil.

**4. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

**4.1 ANNOUNCEMENTS**

Nil.

**4.2 DECLARATIONS BY MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPERS PRESENTLY BEFORE THE MEETING**

Nil.

**5. CONFIRMATION OF MINUTES**

**5.1 EXECUTIVE COMMITTEE MEETING HELD 19 APRIL 2021  
(Circulated under separate cover)**

**OFFICER RECOMMENDATION**

**WOLFF MOVED, DAVIS SECONDED**

That the Minutes of the Executive Committee Meeting held on 19 April 2021 be confirmed as a true and accurate record.

**CARRIED 3 VOTES TO 0**

**6. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION)**

Nil.

**7. NEW BUSINESS OF AN URGENT NATURE APPROVED BY PERSON PRESIDING OR BY DECISION**

Nil.

**8. QUESTIONS BY MEMBERS WITHOUT NOTICE**

Nil.

**9. BUSINESS ADJOURNED FROM A PREVIOUS MEETING**

Nil.

**10. INFORMATION ITEMS**

Nil.

**11. ITEMS REQUIRING RECOMMENDATION TO COUNCIL**

**Note:**

The Presiding Member advised that in accordance with Section 5.23(2)(a) of the *Local Government Act 1995* that in order to discuss Item 11.1 Staff Matter - Chief Executive Officer Annual Performance Appraisal 2020-2021, the meeting would need to go behind closed doors.

6.39pm ***DAVIS MOVED, WOLFF SECONDED, that in accordance with Section 5.23(2)(a) of the Local Government Act 1995, the meeting go behind closed doors.***

**CARRIED 3 VOTES TO 0**

**11.1 STAFF MATTER – CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE APPRAISAL 2020-2021 - (CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 SECTION 5.23 (2)(A))**

**ATTACHMENT DETAILS**

<b>Attachment No</b>	<b>Details</b>
Confidential Attachment 1 – Item 11.1 refers	<a href="#">Report Item – CEO Annual Performance Appraisal 2020-2021</a>
Confidential Tabled Attachment 1 – Item 11.1 refers	<a href="#">Chief Executive Officer Performance Review Presentation</a>

**Note:** The Presiding Member invited the Chief Executive Officer to join the meeting to present his submission and answer any questions raised.

6.40pm The Chief Executive Officer joined the meeting.

6.43pm Cr Sekulla joined the meeting.

*Item 11.1 Continued*

7.32pm The Chief Executive Officer departed the meeting.

7.35pm The Director Corporate and Governance and the Human Resources Manager departed the meeting.

### **OFFICER RECOMMENDATION**

#### **SEKULLA MOVED, WOLFF SECONDED**

That the Executive Committee recommend the Council approves option 1 as contained within this confidential report.

**CARRIED 4 VOTES TO 0**

8.20pm **DAVIS MOVED, WOLFF SECONDED**, that the Meeting again be open and Council Officers be invited to re-join the meeting.

**CARRIED 4 VOTES TO 0**

Note: The Presiding Member invited the Chief Executive Officer to return to the meeting to be informed of the Committee's decision.

8.23pm The Chief Executive Officer returned to the meeting.

8.30pm The Director Corporate and Governance and the Human Resources Manager returned to the meeting.

### **12. NEXT MEETING**

The next meeting of the Executive Committee is to be advised.

### **13. CLOSURE**

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 8.34pm.