# Facility Business Case

# For (Enter Location) by the (Enter Club Name)

# This template has been developed to provide City of Belmont sporting clubs a standardised process to help guide facility project requests.

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| Proposal background: |

Provide a summary on what the club is proposing. (Provide a facility site plan/drawing as attachment).

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| Demonstrating need: |

Why is the club making the request, who will benefit from the project, how would it assist club operations, what data or evidence is the club using to demonstrate the need?

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| Cost: |

Provide estimate obtained for the proposed project from a qualified contractor/supplier. (Provide a preliminary budget as an attachment).

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| Funding: |

# Provide information related to the requirements of the project. (ie.) Council Assistance sought, funding arrangements, applicable grants, joint club application, other users to consider?

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| Fully funded by club Requesting for Council to fully fund Joint funding  SSA Funding DLGSC Grant Funding  *Details:* |

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| 1. **Consultation** |

Provide information of what consultation has been undertaken relating to the development of the proposal.

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| 1. Club Committee: 2. City of Belmont: 3. Other venue users: |
| Attachments |

# Have you attached?

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| Project Facility Site Plan  1. Project Drawings 2. Project Budget |

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| **Club information (Club Member Completing Business Case)** | |
| Name |  |
| Committee Role |  |
| Contact Phone |  |
| Email |  |
| Date |  |

Has this proposal been discussed and supported by?

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| Club CommitteeClub Membership base |

# For further information, please contact the City of Belmont Recreation Officer on 9477 7455 or email: [recreation@belmont.wa.gov.au](mailto:recreation@belmont.wa.gov.au)