

Infrastructure Services (Crossovers) Clearance Application Form

Office Use Only
Application No:

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Infrastructure Services Clearance is required for all new developments.
It is recommended that clearance is sought prior to application for a Building Permit.

Property where building to be built	Street No.	Street name:	
		Suburb:	Postcode:
	Lot / Location No:	Is land vacant?	Yes / No

Property owner(s)	Name:	Phone:
	Address:	

Details of work (tick box or boxes)	Type of building to be constructed:		
	<input type="checkbox"/> Single dwelling	<input type="checkbox"/> Carport	<input type="checkbox"/> Other _____
	<input type="checkbox"/> Grouped dwelling	<input type="checkbox"/> Two Storey	
	<input type="checkbox"/> Multi Residential	<input type="checkbox"/> Commercial	

Applicant	Name:		
	Address:		
	Postal address:		
	Phone (H):	(W):	(Mob):
	Email:		

DOES THIS APPLICATION HAVE DEVELOPMENT APPROVAL? Yes No

Development Application Number:

CROSSOVER & CONSTRUCTION DETAILS:

Construction Material:	<input type="checkbox"/> Coloured Concrete (earthy tones)	<input type="checkbox"/> Brick Paving	<input type="checkbox"/> Bitumen (industrial/commercial only)
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VERGE INFRASTRUCTURE:

Do you have any of the following infrastructure or street furniture on your verge?

<input type="checkbox"/> Street Tree	<input type="checkbox"/> Side Entry Gully Pit (drain)	<input type="checkbox"/> Power or Street Light Pole
<input type="checkbox"/> Storm water Drainage Pit	<input type="checkbox"/> Drainage Pit (Sewer)	<input type="checkbox"/> Telstra Pit
<input type="checkbox"/> Communication Cable Pit	<input type="checkbox"/> Western Power green dome	<input type="checkbox"/> Water Meter
<input type="checkbox"/> Gas Line	<input type="checkbox"/> Bus Stop	<input type="checkbox"/> Footpath
<input type="checkbox"/> Other _____		

CITY OF BELMONT
215 Wright Street
(LMB 379) Cloverdale
Western Australia 6105

Ph (08) 9477 7222 / Fx Admin (08) 9478 1473

belmont@belmont.wa.gov.au / www.belmont.wa.gov.au

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CHECKLIST FOR INFORMATION REQUIRED FOR INFRASTRUCTURE SERVICES CLEARANCE CERTIFICATE

- A completed Application Form signed by the Applicant
- A copy of drawings (**minimum size A3**) showing:
 - Site plan scale 1:200
 - Contours & / or spot levels
 - All setback distances
 - Verge assets
 - Driveway and Crossover location and dimensions
 - A datum point and North.
 - Reversing Bays (If applicable)
 - Location of Easements (If applicable)
 - Location of retaining walls (If applicable)
 - Driveway and Hardstand materials
 - Car Parking (Commercial only)
- Landscape and Reticulation plan
- Truck movement plan (Commercial /Industrial only)
- Traffic Study (If applicable)
- Stormwater plan
- Geotechnical report or compaction certificate (If applicable)

INFRASTRUCTURE SERVICES APPLICATION FEES

Infrastructure Services Assessment Fee - To be paid on submission

- Single Residential Development **\$110.00**
- Grouped / Multi Residential Development **\$220.00**
- Commercial / Industrial Development **\$330.00**

PLUS (If applicable) – To be paid if connection to the City’s stormwater system is required (Will be invoiced separately)

- Stormwater Connection Fee **\$330.00**
- Verge Tree Removal and Replacement Fee **Cost varies based on assessment**

PAYMENT METHODS:

PAY ONLINE (Credit Card) - Once you have received your invoice please visit the Online Payment section of our website at www.belmont.wa.gov.au and choose the applications option. A small surcharge will apply to this payment method. This payment method is available 24 hours per day, 7 days per week.

PAY IN PERSON - AT THE CITY'S OFFICES - Please present your invoice to the Cashier at the City of Belmont Civic Centre, 215 Wright Street, Cloverdale. The office is located next to the Ruth Faulkner Library and opposite the Belmont Forum Shopping Centre. Cashiers hours are 8.30am to 4.30pm Monday to Friday excluding public holidays. EFTPOS facilities are available for payment using your debit card, American Express card, MasterCard or Visa. No cash out facility is available.

PAY BY POST - Please make cheques payable to the City of Belmont. Cheques are required to be posted to City of Belmont, LMB 379, Cloverdale WA 6985. This payment method requires you to submit your application with your cheque. Cheques are receipted on the day they are received and no receipts are issued. If you submit your cheque at a different time then the application please attach a copy of the invoice so that we can easily identify what you are paying for.

Signature:	Date:
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**If you require any further information please contact the City’s
Administration Officer Infrastructure Development on (08) 9477 7293**