**Crossover Permit**

### Application Form

Office Use Only

Application No:

….. /201\_ /IS

In line with the law related to crossovers, you need to apply for approval from the City of Belmont to construct a crossover, before any actual construction takes place.

|  |  |  |
| --- | --- | --- |
| **Property where building to be built** | Street No. | Street name: |
| Suburb: | Postcode: |
| Lot / Location No: | Is land vacant? Yes / No |

|  |  |  |
| --- | --- | --- |
| **Property owner(s)** | Name: | Phone: |
| Address: |

|  |  |
| --- | --- |
| **Details of work****(tick box or boxes)** | Type of building to be constructed: |
| [ ]  Single dwelling | [ ]  Carport | [ ]  Other |
| [ ]  Grouped dwelling | [ ]  Two Storey  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| [ ]  Multi Residential  | [ ]  Commercial  |  |
|  |  |
| **Applicant** | Name: |
| Address: |
| Postal address: |
| Phone (H): | (W): | (Mob): |
| Email: |

**DOES THIS APPLICATION HAVE DEVELOPMENT APPROVAL?** Yes[ ]  No [ ]

**Development Application Number:**

**CROSSOVER & CONSTRUCTION DETAILS:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Construction Material:** | [ ]  Coloured Concrete (earthy tones) | [ ]  Brick Paving | [ ]  Bitumen (industrial/commercial only) |

**VERGE INFRASTRUCTURE:**

Do you have any of the following infrastructure or street furniture on your verge?

|  |  |  |
| --- | --- | --- |
| [ ]  Street Tree | [ ]  Side Entry Gully Pit (drain) | [ ]  Power or Street Light Pole |
| [ ]  Storm water Drainage Pit | [ ]  Drainage Pit (Sewer) | [ ]  Telstra Pit |
| [ ]  Communication Cable Pit | [ ]  Western Power green dome | [ ]  Water Meter |
| [ ]  Gas Line | [ ]  Bus Stop | [ ]  Footpath |
| [ ]  Other  |

**CHECKLIST FOR INFORMATION REQUIRED FOR CROSSOVER PERMIT**

[ ]  A completed Application Form signed by the Applicant

[ ]  A copy of drawings **(minimum size A3)** showing:

* + Site plan scale 1:200
	+ All setback distances
	+ Verge assets
	+ Driveway and Crossover location and dimensions
	+ Driveway and Hardstand materials
	+ Car Parking (Commercial only)

**CROSSOVER PERMIT APPLICATION FEES**

**Crossover Permit Assessment Fee - To be paid on submission**

[ ]  Single Residential Development **$110.00**

[ ]  Grouped / Multi Residential Development **$220.00**

[ ]  Commercial / Industrial Development **$330.00**

**PAYMENT METHODS:**

**PAY ONLINE (Credit Card)** - Once you have received your invoice, please visit the Online Payment section of our website at [www.belmont.wa.gov.au](http://www.belmont.wa.gov.au) and choose the applications option. This payment method is available 24 hours per day, 7 days per week.

**PAY IN PERSON - AT THE CITY'S OFFICES** - Please present your invoice to the Cashier at the City of Belmont Civic Centre, 215 Wright Street, Cloverdale.  The office is located next to the Ruth Faulkner Library and opposite the Belmont Forum Shopping Centre.  Cashiers’ hours are 8.30am to 4.30pm Monday to Friday excluding public holidays. EFTPOS facilities are available for payment using your debit card, American Express card, MasterCard or Visa.  No cash out facility is available.

|  |  |
| --- | --- |
| Signature: | Date: |
|  |  |

**If you require any further information, please contact the City’s**

**Infrastructure Development on (08) 9477 7293**