

# Memorandum

To Mayor Rossi and Elected Members  
cc Executive Leadership Team  
From Chief Executive Officer  
Subject Site Visit to the East Rockingham Waste to Energy Facility  
Date 8 April 2024

Dear Mayor Rossi and Elected Members

We have scheduled a visit to the East Rockingham Waste to Energy Facility on **Saturday 20 April 2024**.

It is anticipated the tour will take approximately 90 minutes. Transportation will be provided or alternatively you may make your own way to the site.

Schedule of arrangements are as follows:

- 7:45am – Depart the administration building
- 8:30am – Commence tour of East Rockingham Waste to Energy facility
- 10:00am – End of tour
- 10:45am – Arrive back at the administration building

As this is an active construction site, all attendees will require:

- long sleeve shirts
- long pants; and
- steel cap boots.

High-vis vests, hard hats and eye protection will be supplied on the day.

Please RSVP by email to Helen Mark, Executive Assistant to the Mayor and CEO by email - [councillor.support@belmont.wa.gov.au](mailto:councillor.support@belmont.wa.gov.au), or by telephone (08) 9477 7202, to indicate your attendance and preference on travel to Rockingham by midday Friday 12 April 2024.

If you have any questions, regarding this site visit, please don't hesitate to contact me.

Regards



**John Christie**  
**Chief Executive Officer**