

Memorandum

To All Councillors
From Acting Chief Executive Officer
cc. Executive Leadership Team
Subject Changes to Council Meeting meals
Date 6 January 2023

Dear Councillors

We are reverting back to the buffet style meals prior to Council meetings, with meals being served in the Councillor Lounge. This change will be in place for the first scheduled meeting, which is the Workshop on 31 January 2023 and all meetings of Council thereafter.

To assist staff with ordering catering, please advise if you have any specific food allergies and ensure you advise as soon as you can if you will be an apology for the meeting and will not be requiring a meal.

If you have any questions regarding this process, please contact Helen Mark, Executive Assistant to the Mayor and CEO on 9477 7202, or by email to councillor.support@belmont.wa.gov.au.

Kind regards


Stuart Downing
Acting Chief Executive Officer

