



# Ordinary Council Meeting 23/02/21

Item 12.8 refers

## Attachment 13

**City of Belmont  
Complaint - Alleged Breach Form**

*Creating opportunities*



# CITY OF BELMONT

## Complaint - Alleged Breach Form

### Code of conduct for council members, committee members and candidates

Schedule 1, Division 3 of the *Local Government (Model Code of Conduct) Regulations 2021*

- NOTE:** A complaint about an alleged breach must be made —
- (a) in writing in the form approved by the local government
  - (b) to an authorised person
  - (c) within one month after the occurrence of the alleged breach.

Name of person who is making the complaint:	
Name: _____	
Given Name(s)	Family Name

Contact details of person making the complaint:	
Address: _____	Postcode _____
Email: _____	
Contact number: _____	

Name of council member, committee member, candidate alleged to have committed the breach:

State the full details of the alleged breach. Attach any supporting evidence to your complaint form.

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Date of alleged breach
_____ / _____ / 20_____

Signed
Complainant's signature: _____
Date of signing: _____ / _____ / 20_____

Received by Authorised Officer
Authorised Officer's Name: _____
Authorised Officer's Signature: _____
Date received: _____ / _____ / 20_____

**Note to person making the complaint:**

This form should be completed, dated and signed by the person making a complaint of an alleged breach of the Code of Conduct. The complaint is to be specific about the alleged breach and include the relevant section/subsection of the alleged breach.

The complaint must be made to the authorised officer within one month after the occurrence of the alleged breach.

Signed complaint form is to be forwarded to:

Complaints Officer  
 City of Belmont  
 LMB 379  
 CLOVERDALE WA 6985

Email: Belmont@belmont.wa.gov.au