

SB4.1 – CCTV VIDEO ANALYTICS POLICY

City of Belmont

Closed Circuit Television (CCTV) Video Analytics Policy

Policy Objective

To detail parameters governing the use of the City's CCTV analytics software and access to recorded footage and data.

Policy Statement

The City will continue to design and implement programs that enhance safety, security and wellbeing in the community. The use of CCTV and video analytics software will increase the community's feelings of security, safety and wellbeing.

Policy Detail

- (a) The City's CCTV system and analytics software will only be accessed by City of Belmont Community Safety & Crime Prevention Officers.
- (b) Original recordings or data will not be released unless requested under a search warrant, court summons or by a recognised State or Federal law enforcement agency.
- (c) The City of Belmont may use footage in the investigation of breaches of its Local Laws or other relevant legislation.
- (d) Metadata from analytics software will be used to provide demographic information to assist in the efficient use and management of the City's facilities.
- (e) The facial recognition capability of analytics software will not be activated or used by the City.

Reference/Associated Documents

[Surveillance Devices Act 1998 \(WA\)](#)

[Privacy Act 1988](#) (Whilst the *Privacy Act 1988* is a federal law and does not apply to local, state or territory government agencies the City supports the intent and principles outlined in this Act.)

Reference to Internal Procedure

City of Belmont CCTV Management and Operations Manual.

SB4.1 – CCTV VIDEO ANALYTICS POLICY

Definitions

N/A

Monitoring, Evaluation and Review

This policy has been risk assessed as Moderate.

The policy will be reviewed every two years.

THIS POLICY IS SUPPORTED BY:

REGISTER OF DELEGATIONS:

N/A

SERVICE AREA: DEVELOPMENT
AND COMMUNITIES

POLICY OWNER: MANAGER
SAFER COMMUNITIES

AMENDMENT STATUS

DATE OF AMENDMENT

STATUS OF AMENDMENT

MINUTE ITEM REFERENCE

NEXT REVIEW DATE