



Ordinary Council Meeting

Minutes

26 August 2025



City of
Belmont

CITY OF BELMONT

Ordinary Council Meeting

Minutes

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Alternative Formats

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Elected Members are reminded to retain any confidential papers for discussion with the minutes.

**Minutes of the Ordinary Council Meeting held in the Council Chamber,
City of Belmont Civic Centre, 215 Wright Street, Cloverdale on Tuesday
26 August 2025 commencing at 6:30pm.**

Minutes

Present

Mayor R Rossi, JP (Presiding Member)	Mayor
Cr D Sessions (Deputy Mayor)	West Ward
Cr G Sekulla, JP	Central Ward
Cr J Harris	Central Ward
Cr B Ryan	East Ward
Cr P Marks	East Ward
Cr J Davis	South Ward
Cr C Kulczycki	West Ward

In attendance

Mr J Christie	Chief Executive Officer
Mr S Downing	Director Corporate and Governance
Mr W Loh	Director Development and Communities
Ms D Dabala	Manager Governance and Legal
Mr S Morrison	Manager Works
Mrs J Cherry-Murphy	Coordinator Governance
Mr J Vidal	IT Support Officer
Ms S Bell	Governance Officer

Members of the gallery

There were ten members of the public in the gallery and no press representatives.

1 Official Opening

6:30pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read aloud the Acknowledgement of Country.

Acknowledgement of Country

Before I begin, I would like to acknowledge the Whadjuk Noongar people as the Traditional Owners of this land and pay my respects to Elders past, present and emerging.

I further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.

The Presiding Member invited Cr Kulczycki to read aloud the Affirmation of Civic Duty and Responsibility on behalf of Elected Members. Cr Kulczycki read aloud the affirmation.

Affirmation of Civic Duty and Responsibility

I make this affirmation in good faith and declare that I will duly, faithfully, honestly, and with integrity fulfil the duties of my office for all the people in the City of Belmont according to the best of my judgement and ability.

I will observe the City's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

2 Apologies and leave of absence

Mr M Murphy (apology)

Director Infrastructure Services

3 Declarations of interest that might cause a conflict

3.1 Financial Interests

Nil.

3.2 Disclosure of interest that may affect impartiality

Name	Item No and Title	Nature of Interest (and extent, where appropriate)
Mayor Rossi	Item 12.2 - Community Safety Strategy 2025-2030	I am a member of the City of Belmont Community Safety Alliance Group and Neighbourhood Watch.
Cr Sessions	Item 12.2 - Community Safety Strategy 2025-2030	I am a member of the Community Safety Alliance.

4 Announcements by the Presiding Member (without discussion) and declarations by Members

4.1 Announcements

Nil.

4.2 Disclaimer

6:33pm The Presiding Member drew the public gallery's attention to the Disclaimer.

The Presiding Member advised the following:

'I wish to draw attention to the Disclaimer Notice contained within the Agenda document and advise members of the public that any decisions made at the meeting tonight can be revoked, pursuant to the *Local Government Act 1995* (WA).

Therefore, members of the public should not rely on any decisions until formal notification in writing by Council has been received.'

4.3 Declarations by Members who have not given due consideration to all matters contained in the business papers presently before the meeting

Nil.

5 Public question time

5.1 Responses to questions taken on notice

5.1.1 Ms L Harding, Rivervale

The following questions were taken on notice at the 22 July 2025 Ordinary Council Meeting. Ms Harding was provided with a response on 14 August 2025. The response from the City is recorded accordingly:

2. Could the City advise whether there is a single consolidated map that displays all public comments submitted through the Belmont Connect mapping function regardless of the consultation event?
 - i) Is the same data integrated within the City's IntraMaps planning system and the record keeping system?

Response

The City does not have a consolidated map showing all public comments submitted through Belmont Connect.

- i) **No, see above.**

3. Does the City keep a record of each of the public feedback items that are submitted via Belmont Connect?
 - i) And whether those feedback items are being addressed and the status of each of the items?

Response

Engagement results are retained by the City.

- i) **Engagement activities help inform decisions but do not directly translate to committed action, so a status register on actions related to consultation inputs may not be appropriate.**

5.1.2 Mr M Cardozo, Redcliffe

The following questions were taken on notice at the 22 July 2025 Ordinary Council Meeting. Mr Cardozo was provided with a response on 14 August 2025. The response from the City is recorded accordingly:

- 1) The City has previously indicated that comparisons with neighbouring Local Government Areas are only valid if those Local Government Areas are also Band 1. Can the City publish a table listing all 23 Band 1 Local Government Areas in Western Australia, indicating which ones provide public access to their Agenda Briefing Forums via livestream or recorded video or audio?

Response

Further to your request for a table listing all 23 Band 1 Local Government Areas in Western Australia, indicating which ones provide public access to their Agenda Briefing Forums via livestream, we provide the following:

No Public ABF	Public ABF with Livestream	Public ABF with No Livestream
Stirling Cockburn Gosnells Rockingham Kwinana Mandurah Fremantle Armadale Albany Busselton Port Hedland	Canning Joondalup (audio only) Melville Perth Swan Wanneroo Bunbury Geraldton Kalgoorlie-Boulder Karratha	Belmont Bayswater

This information was compiled by the City of Belmont in March 2025 and may have changed since that time.

The information regarding the holding of agenda briefings by a local authority is a matter of public record and available from each authority.

- 2) Can the City confirm what percentage of Local Government Areas currently provide public access to Agenda Briefing Forums via livestream or recording?
- i) and where the City of Belmont sits in relation to that?

Response

Based on the City's review of the 23 Western Australian Tier 1 Local Governments' approach to agenda briefings undertaken in March 2025:

- **11 Local Governments do not hold publicly accessible Agenda Briefings,**
- **12 Local Governments hold Agenda Briefings open to the public, and,**
 - **2 of those Local Governments - Bayswater and Belmont – do not livestream Agenda Briefings.**

- 3) Can the City confirm what percentage of the 15 Perth metropolitan Band 1 Local Government Areas currently provide public access to their Agenda Briefing Forums via livestream or recording and whether Belmont is now in the minority within this group?

Response

Referring to the figures obtained by the City in March this year, of the 15 Metropolitan Tier 1 Local Government Authorities:

- **7 metropolitan Local Governments do not hold publicly accessible Agenda Briefings.**
- **8 metropolitan Local Governments hold Agenda Briefings open to the public and 2 of those Local Governments - Bayswater and Belmont – do not livestream Agenda Briefings.**

5.1.3 Mr Cardozo on behalf of Belmont East Ward Connect

The following question was taken on notice at the 22 July 2025 Ordinary Council Meeting. Mr Cardozo was provided with a response on 14 August 2025. The response from the City is recorded accordingly:

2. Will the City commit to publishing the full community feedback in relation to the Sustainable Transport Strategy and corresponding officer's responses, when the Sustainable Transport Strategy returns to Council as has been done with previous strategies?

Response

When the Sustainable Transport Strategy is ready for Council review it is intended that the Council report will include an engagement report that summarises the engagement undertaken and community feedback.

5.1.4 Ms J Gee, Cloverdale

The following question was taken on notice at the 22 July 2025 Ordinary Council Meeting. Ms Gee was provided with a response on 13 August 2025. The response from the City is recorded accordingly:

1. How many staff does the City currently employ and how many of those live in the City of Belmont?

Response

The City currently employs 258 staff, recruited on merit regardless of whether they live in the City of Belmont or not.

5.2 Questions from members of the public

6:33pm The Presiding Member drew the public gallery's attention to the rules of Public Question Time as written in the Public Question Time Form.

In accordance with rule (I), the Mayor advised that he had registered 4 members of the public who had given prior notice to ask questions.

The Presiding Member invited members of the public who had yet to register their interest to ask a question to do so. One further registration was forthcoming.

5.2.1 Ms Hollands on behalf of Belmont Resident and Ratepayer Action Group

1. At the 22 July 2025 Ordinary Council Meeting, Ms Gee asked how many staff are employed by the City of Belmont, and how many live in Belmont. The answer that was provided in the 26 August 2025 Ordinary Council Meeting Agenda was "that staff are employed on merit regardless of whether they live in the City of Belmont or not". This does not answer how many staff live in Belmont. Why is it so many questions that are taken on notice are not properly answered? and,
 - i) Are these responses from the City being properly checked prior to being sent out? and,
 - ii) Can you please answer Ms Gee's question in regard to the number of staff living in Belmont?

Response

The Chief Executive Officer stated that staff do try to respond in good faith to questions taken on notice. The Chief Executive Officer stated that the portion of the question relating to number of staff working and living in the City would be taken on notice.

2. Over a significant portion of the last few years, there has generally been representation from 8 Councillors rather than 9. In view of so much time off for Councillors, and how this impacts residents from the affected ward, should we be reconsidering the number of Councillors and Ward boundaries?
 - i) Should we consider having no wards, and 7 Councillors and one Mayor?

Response

The Mayor stated that he receives calls and enquiries from all areas of the City of Belmont, and that during his time as a West Ward Councillor, he also received enquiries from residents of other Wards. The Mayor further stated that whilst a Councillor might be a representative of a Ward, they work for the entire City.

The Chief Executive Officer stated that as the Mayor commented, whilst a Councillor is elected under a Ward, they represent and work for the City as a whole. There is a requirement to periodically review the Ward boundaries, and that the next time the City undertakes this review these matters can be considered.

The Director Corporate and Governance stated that a boundary review was undertaken in 2023, and the City moved to 4 Wards and a popularly elected Mayor.

3. When is the next review of Ward boundaries and number of Councillors at the City of Belmont likely to happen?

Response

The Director Corporate and Governance stated that the question would be taken on notice.

4. During Agenda Briefing Forums (ABFs), Councillors ask questions, and some are taken on notice. These questions and their answers are not recorded in the matrix. How can this Council and individual Councillors claim transparency, when sometimes it is extremely difficult to get answers? and,
 - i) If questions are asked by Councillors at the ABF, why are the questions and answers not recorded in the matrix?

Response

The Director Corporate and Governance stated that the City records all the responses given by officers to questions raised by Elected Members during an ABF, and the City does not record the questions at this stage.

The Chief Executive Officer further stated that the minutes reflect what happens at the meeting, not after the meeting.

5.2.2 Ms L Hollands, Redcliffe

1. I have previously asked questions about Standing Orders and the Public Question Time Proforma that were not voted on by Council but were 'whipped up' by the City Administration. What Standing Order states, as per rule (I) of the Public Question Time Proforma, that written notice of those wishing to ask questions must be given to the City by noon, the day immediately prior to the meeting? This 12-noon wording was a pop-up when COVID-19 was occurring, and unless the City can provide the Standing Order which quotes this rule, it would seem we are continuing something from COVID-19 times that is not accurate.

Response

The Director Corporate and Governance stated that there is no specific Standing Order, and that the *Local Government Act 1995 (WA)* (the Act) allows the City to set procedures in the Public Question Time Proforma. The proforma acts as a guide for those who are not experienced with Public Question Time, so that the individual wishing to ask questions does not need to refer to the Act and the Standing Orders in their entirety, it summaries a set of procedures that the City applies.

The Director Corporate and Governance further stated that the requirement as per rule (I) to provide questions in writing by noon the day prior to the meeting is to allow Officers time to prepare in advance answers to some of the more complicated questions being asked. This allows for a more comprehensive response to be given to both the individual and the public at the meeting. If a comprehensive response cannot be given at the meeting, sometimes an officer may choose to take the question on notice, for which the response will not be available to the public until the publication of the next Ordinary Council Meeting agenda.

The Chief Executive Officer stated that he does take offence at Ms Hollands' inference that officers merely 'whipped up' the rules of the Public Question Time Proforma, and that the proforma was in place prior to COVID-19, as such the City's stance has been consistent, even prior to COVID-19.

2. On the Public Question Time Proforma, under rule (d) it states that "where the Presiding Member rules that a member of the public is making a statement during public question time, then no answer is required to be given or recorded in response". Conversely Standing Order 6.2.10 states that "the Presiding Member may decide that a question is not to be responded to where... (b) it is in the form of a statement, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to rephrase the statement as a question".

As the proforma dismisses a person making a statement, and the Standing Orders require the Mayor to take reasonable steps to assist the person, which part of these two opposing situations show consistency?

Response

The Director Corporate and Governance confirmed that the form prepared by the City complies with the Standing Orders and serves as a summary of the Standing Orders and the Act. It was noted that Ms Hollands' question may be complex for members of the public who are not familiar with the Public Question Time Proforma or the Standing Orders or the Act. Referring back to what was previously stated, the City aims to provide a considered comprehensive response to more complex questions at the meeting, if those questions are provided in writing prior to the meeting. On top of this, the City provides a simplified version of the Standing Orders within the proforma to facilitate public understanding and participation in Public Question Time at the meeting.

The Chief Executive Officer stated that the Director Corporate and Governance is correct, the proforma is a summary of the Act and the Standing Orders to provide guidance for the public at the meeting. If there are any discrepancies, such as rule (d), the Standing Orders are what governs this Council Meeting.

The Chief Executive Officer further stated that in his 7 years as Chief Executive Officer, the current Mayor, and the previous Mayor would always allow anyone who is making a statement at Public Question Time to make their statement into a question and would even assist them in doing so. The Chief Executive Officer stated that he cannot remember a time in which rule (d) of the proforma has been applied without the Presiding Member attempting to assist the member of the public in converting their statement into a question.

3. Will the City look at the installation of parking sensors at locations where there might be high rise development occurring, so that suburban streets are not turned into parking lots? and,
 - i) Can I have a costing of how much it costs per sensor?

Response

The Director Development and Communities stated that it is important to be respectful of the State Government's movement to ensure housing for the increasing population in Western Australia and to relieve pressure on the housing market. The Planning Framework, both at State and Local Government level, aligns with the demographic data we receive. The average household size in Belmont is 2.3 persons per dwelling. Many of the 3-4 bedroom dwellings are no longer suitable for housing the population, hence the State Government's approach for infill.

The Director Development and Communities further stated that the City will continue to monitor parking, as it may not be practical to place parking sensors in informal streetside parking. Where there are

formalised parking bays on streets in city centres or neighbourhood centres, the City can track the nature of parking and can consider this as part of a planning review.

The Director Development and Communities stated that the latter part of Ms Hollands' question relating to the cost of parking sensors would be taken on notice.

4. The parking is getting worse in Belmont, and when we allow for a 126-parking bay shortfall for instance, this will cause huge problems. Is there a parking problem in Belmont?

Response

The Director Development and Communities stated that Ms Hollands' reference to 126 parking bays does not relate to residential dwellings. The shortfall relates to serviced apartments associated with a hotel. The ratio of this particular development was accepted by the Development Assessment Panel on the basis of other similar developments in the area with similar parking ratios, where there are no problems recorded.

Parking associated with high density residential developments needs to be considered on a case-by-case basis. There is a responsibility for householders who buy or rent a dwelling with a singular parking bay to consider what their car and transport needs are. It does not fall to the City to provide on street parking bays for residents who have bought or are renting a property which does not meet their parking needs. On-street parking is permitted provided no traffic rules or time limits are violated.

6:58pm Sessions moved, Davis seconded, that Public Question Time be extended.

Carried unanimously 8 votes to 0

For: Davis, Harris, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

5.2.3 Mr M Cardozo, Redcliffe

1. Under the Standing Orders, a party can make a submission or deputation at an ABF without prior written notice. The City maintains ABF audio recordings solely for internal minute-taking purposes with a 12-month retention period and does not document deputations or submissions in the matrix. When Council refers to the ABF Matrix, would it contain a single word of the submissions or deputations made, yes or no?

Response

The Director Corporate and Governance stated that the City only records submissions and deputations as attachments to the Matrix if they are submitted in writing.

The Chief Executive Officer further stated that similar to Public Question Time, there is an opportunity for individuals to fill in a Public Submission and Deputation Form. If these were submitted, they would form part of the Matrix.

The Chief Executive Officer also clarified that this does not imply submissions or deputations are disregarded, and that Elected Members who attend the meeting in person take these comments into consideration prior to any decision making at the following weeks Ordinary Council Meeting.

2. At the 20 May 2025 Agenda Briefing Forum, a total of 5 residents spoke with 3 submissions and two deputations. This amounts to almost 20 minutes, and likely 4,000 words of community input. How can the City claim that the ABF Matrix and OCM Minutes that are adopted at each OCM are a full and accurate record when significant submissions are not made public and are not on the public record?

Response

The Director Corporate and Governance noted, as previously stated by the Chief Executive Officer, that submissions and deputations are heard and considered by Elected Members even if not recorded verbatim. The Director Corporate and Governance stated that written submissions, such as the 4,000 words claimed by Mr Cardozo, could be provided to the City and would then be included as attachments to the Matrix.

The Chief Executive Officer clarified that decisions are made by Elected Members during the OCM, decision making does not lie with the public. The Council is responsible for making decisions and serves as the designated recipient for any submissions or deputations. Elected Members hear all submissions and deputations made at the ABF, allowing them to reflect on the perspectives shared and make informed decisions.

3. If the ABF Matrix contains none of the actual words spoken as part of a submission or deputation, and the minute taking audio is deleted after 12 months, does Council accept that adopting the Matrix as a record at the OCM risks non-compliance with the *State Records Act 2000 (WA)*, and the *Local Government Act 1995 (WA)*?

Response

The Director Corporate and Governance stated that he does not believe the City is in breach of the *State Records Act 2000 (WA)*.

The Chief Executive Officer further stated that there is no requirement for the City to hold an ABF, or to have the ABF open to the public. The Chief Executive Officer agreed that he does not believe the City is in breach of the Act, and that if submissions and deputations were put in writing they would be included in the Matrix.

4. Over recent years I have made multiple submissions and deputations and there has never been a requirement to put the submission and deputation in writing. Not even one of my submissions or deputations appear in the ABF Matrixes or OCM Minutes, it leaves me feeling let down and undervalued. Mayor Rossi, if this was a community scorecard and the question was 'do you feel your voice was reflected and valued by the Council?', on a scale of 1 – 10, with 10 being 'highly valued' and 1 being 'not valued at all', how would you answer?

Response

The Mayor clarified that Mr Cardozo may have misunderstood the process, asserting that Elected Members give due consideration to submissions and deputations, utilising these inputs when making decisions at subsequent Ordinary Council Meetings. All public submissions and deputations are heard and received by the Council. The Mayor reinforced that Mr Cardozo may feel a certain way, but the submissions and deputations are heard.

The Chief Executive Officer advised that the Standing Orders at section 6.7 state that "a person directly affected by a matter on the agenda paper and wishing to make a submission to the Council is to – (a) apply, before the meeting, to the CEO for approval; or (b) with the approval of the Presiding Member, at the meeting, address the Council."

The Chief Executive Officer further referred Mr Cardozo to the Public Submission and Deputation Proforma that asks attendees to write a brief overview of their submission or deputation as clearly and concisely as possible. If this form was filled in properly in accordance with the Standing Orders and the proforma, it would appear in the ABF Matrix. The Chief Executive Officer encouraged Mr Cardozo to submit

his submissions and deputations in writing if he would like them included in the Matrix.

5.2.4 Mr Cardozo on behalf of Belmont East Ward Connect, Redcliffe

1. At the 20 May 2025 ABF, 5 people spoke during submissions or deputations, but the Matrix only shows their names, and whether they supported or did not support an agenda item. There is no record of a single word spoken. This is dismissive of residents and raises a compliance issue. Given the *State Records Act 2000 (WA)* requires comprehensive and accurate records, how can the City justify calling the ABF Matrix 'comprehensive'?

Response

The Director Corporate and Governance stated that as the Chief Executive Officer indicated, if those providing a submission or deputation provide their completed Public Submission and Deputation Proformas to the City, they will be included as an attachment to the Matrix.

The Director Corporate and Governance further noted as previously stated, the City is not required to record these submissions and deputations verbatim, and that it is important to note that the Elected Members listen to the submissions made by community members and form decisions based on what they hear from the community.

2. Has there been any formal or informal discussion within the City Administration or Council about closing the ABFs to the public?

Response

The Director Corporate and Governance stated that there has been discussion about a range of issues regarding meeting governance, and that, regardless, the City is in compliance with the *Local Government Act 1995 (WA)*.

The Chief Executive Officer indicated that Elected Members had resolved some months ago to maintain ABFs in their current format in accordance with the Local Government Reforms. The position of the Council is that ABFs proceed in their current format until any further decision is made by the Council to change that.

The Manager Governance and Legal agreed with the Director Corporate and Governance and reiterated that the City complies with the *State Records Act 2000 (WA)*, and specifically the General Retention and Disposal Authority for Local Government Information which sets the requirement to retain ABF recordings for a 12-month period.

3. At the 22 July 2025 Ordinary Council Meeting Public Question Time, the City published a table of Band 1 Local Governments and their operation of ABFs, of which about half open their doors to the public for the ABFs, and all of the remainder that does open the meetings to the public either livestream these meetings or audio record them. Does the City of Belmont acknowledge that the City stands in isolation as the only Band 1 Local Government which does not livestream or audio record their ABFs?

Response

The Chief Executive Officer stated that he acknowledges Mr Cardozo's comment as they are facts, but that he also acknowledges, as per Mr Cardozo's comment, that half of the 23 Band 1 Local Governments that hold ABFs do not open their ABFs to the public at all.

4. At the 3 February 2025 Annual Electors' Meeting, residents unanimously voted for the livestreaming of ABFs. How can residents feel valued when their words are ignored and erased, even after voting unanimously for livestreaming of ABFs?
 - i) Why is it so difficult for the City of Belmont to turn on the cameras that ratepayers have already paid for, a step which could resolve compliance issues and bring Belmont into alignment with their Band 1 peers?

Response

The Mayor stated that as previously advised during this meeting, the City complies with the various acts, and that it was a Council decision that will be adhered to.

5.2.5 Mr M Russell, Kewdale

1. Did the City provide a response to WALGA regarding the CEO Communications Agreement without it first coming to a vote of Council?

Response

The Director Corporate and Governance stated that yes, this is correct.

2. Is there enough parking within Faulkner Park Precinct for staff?

Response

The Director Development and Communities stated that yes, there are over 400 bays within the Faulkner Park Precinct, which have an over 80% vacancy rate during peak hours as discovered in a recent Planning Department survey of the area.

3. In approving the Glasshouse refurbishment works in 2021, costing approximately \$1.5M using both Federal and City funds, did the City indicate that revenue from hiring out the venue would help offset costs? and,
- i) If so, what income has been realised today?

Response

The Director Corporate and Governance stated that yes, the intention to date is to make the facility available for hire, however, there have been a few hiccups with issues such as parking, that may now be resolved. The City does use the facility for events such as the Arts Awards. There has been no income received as yet.

The Chief Executive Officer stated that the bulk of the funding did come from the Federal Government grant, and that there is an intention to hire the facility out in future.

4. Why is it called an ABF Matrix and not ABF Minutes?

Response

The Chief Executive Officer stated that the question would be taken on notice.

Note: Mr Ali and Mr Morales made personal statements that were operational in nature and will be dealt with by the City's administration during normal business hours.

7:25pm As there were no further questions, the Presiding Member declared Public Question Time closed.

6 Confirmation of Minutes/receipt of Matrix

6.1 Matrix for the Agenda Briefing Forum held 19 August 2025

Officer Recommendation

Davis moved, Sessions seconded

That the Matrix of the Agenda Briefing Forum held on 19 August 2025, as printed and circulated to all Elected Members, be received and noted.

Carried Unanimously 8 votes to 0

For: Davis, Harris, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

6.2 Ordinary Council Meeting held 22 July 2025

Officer Recommendation

Sekulla moved, Kulczycki seconded

That the Minutes of the Ordinary Council Meeting held on 22 July 2025, as printed and circulated to all Elected Members, be confirmed as a true and accurate record.

Carried Unanimously 8 votes to 0

For: Davis, Harris, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

7 Questions by Members on which due notice has been given (without discussion)

Nil.

8 Questions by members without notice

8.1 Responses to questions taken on notice

Nil.

8.2 Questions by members without notice

8.2.1 Cr Harris

- 1) Regarding the audits being considered this evening, and in particular in relation to the 2025-26 Consolidated Assurance Map, I cannot find where we audit Customer Service. Can I be advised which audit covers Customer Services to ensure that the City is meeting the Customer Service Charter deadlines?
 - i) Were there any actions from the most recent audit in this area?

Response

The Chief Executive Officer stated that the 2025-26 Consolidated Assurance Map agenda item is a high-level overview which indicates matters such as which department is being audited. Any audit of Customer Service would not form part of the Consolidated Assurance Map. Matters such as this would form part of the Internal Audit Plan. The last Internal Audit Plan was adopted in December 2024 by Council, but there is and was no requirement to include Customer Service or the Customer Service Charter. As the City looks towards the next Internal Audit Plan this is something the City Administration can take into consideration for adoption.

The Director Corporate and Governance stated that Customer Service is a key metric which is reported on and which the Chief Executive Officer and Executive Leadership Team monitor on a monthly basis. Of the 8,000 customer requests this year, 96.39% have been complied with within the Customer Service Charter timelines. Of that 8,000, this would mean about 240 fall outside of those timelines, but the Executive Leadership Team and the Chief Executive Officer are always reminding officers to ensure they issue responses to the members of the public to adhere to the Customer Service Charter.

9 New business of an urgent nature approved by the person presiding or by decision

Nil.

10 Business adjourned from a previous meeting

Nil.

11 Reports of committees

11.1 Audit, Risk and Improvement Committee held 28 July 2025 (circulated under separate cover)

Officer Recommendation

Sekulla moved, Kulczycki seconded

That the Minutes of the Audit, Risk and Improvement Committee held on 28 July 2025 as previously circulated to all Elected Members, be received and noted.

Carried Unanimously 8 votes to 0

For: Davis, Harris, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

12 Reports of administration

Withdrawn Items

Item 12.2 was withdrawn at the request of Cr Sessions.

Davis moved, Harris seconded

That with the exception of Item 12.2, which is to be considered separately, the Officer or Committee Recommendations for Items 12.1, 12.3, 12.4, 12.5 and 12.6 be adopted en bloc.

Carried 8 unanimously votes to 0

For: Davis, Harris, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

12.1 Development Application for Use Not Listed - Brewery - 159 (Lot 15) Abernethy Road, Belmont

Voting Requirement	:	Simple Majority
Subject Index	:	115/001
Location/Property Index	:	159 Abernethy Road, Belmont
Application Index	:	98/2025
Disclosure of any Interest	:	Nil
Previous Items	:	N/A
Applicant	:	George Roy Distilling Pty Ltd
Owner	:	Riverwell Nominees Pty Ltd and Blue Water Super Pty Ltd
Responsible Division	:	Development and Communities

Council role

Quasi-Judicial Decision Making The judicial character arises from the obligation for Council to abide by the principles of natural justice in making a decision on an application, e.g. development applications, building permits, applications for other permits/licences (under *Health Act*, *Dog Act* or Local Laws) and other decisions that may be appealed to the State Administrative Tribunal

Purpose of report

For Council to determine a development application for a 'Brewery' at Lot 15 (159) Abernethy Road, Belmont.

Summary and key issues

- The City has received an application for a 'Brewery' at 159 Abernethy Road, Belmont.
- The site currently operates as an 'Office', 'Warehouse' and 'Training Centre'.
- The proposed 'Brewery' involves the following key elements:
 - Conversion of an existing 30m² patio area.
 - The distillation of spirits, with a production capacity of up to 13 kilolitres per annum.

- Operations limited to one day per week for a maximum of eight hours (9:00am–5:00pm), with typically one employee on site.
- No on-site sales or public access, with all products to be sold online or through wholesale supply to restaurants and taverns.
- While the term 'Brewery' is commonly associated with beer production, the land use definition under Local Planning Scheme No. 15 (LPS 15) includes the production of spirits.
- The site is zoned 'Mixed Business' under LPS 15, and 'Brewery' is a 'Use Not Listed'. Given this, the application must be advertised for public comment.
- The application was advertised to surrounding properties within a 200m radius. One submission was received from Water Corporation, which provided advice on technical requirements.
- The proposal is considered to be generally consistent with the zone objectives.
- It is recommended that the Council approve the proposal.

Officer Recommendation

That Council approve planning application 98/2025 as detailed in plans dated 12 March 2025, submitted by George Roy Distilling Pty Ltd on behalf of the owners Blue Water Super Pty Ltd and Riverwell Nominees Pty Ltd for a 'Brewery' at Lot 15 (No.159) Abernethy Road, Belmont subject to the following conditions:

Conditions

1. Development/land use shall be in accordance with the attached approved plan(s) 12 March 2025 and 19 March 2025 subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the City.
2. All storage associated with the site shall occur within the building or beneath an approved roofed enclosure. The open-air storage of equipment, materials and stock in yard areas is not permitted unless otherwise approved by the City.
3. All stormwater from roofed and paved areas shall be collected and disposed of on-site in accordance with the City of Belmont's engineering requirements and design guidelines.
4. Prior to occupation or use of the development, vehicle parking, manoeuvring and circulation areas shall be designed, constructed, sealed, drained, line marked and kerbed in accordance with:

- (a) The approved plan;
- (b) Australian Standard AS/NZS 2890 and AS/NZS 1428;
- (c) Schedule 7 of City of Belmont Local Planning Scheme No. 15; and
- (d) The City's engineering requirements and design guidelines.

The areas must be sealed in bitumen or concrete in accordance with the City's specifications and thereafter maintained for the life of the development, to the satisfaction of the City.

5. The premises shall not be used for the sale or tasting of alcohol to or by members of the public.

Officer Recommendation adopted en bloc - Refer to Resolution appearing at Item 12.

Location

The subject site currently accommodates an Office, Warehouse and Educational Establishment (Training Centre). The surrounding area contains a mix of businesses operating from similar office/warehouse buildings.

Figure 1 shows an aerial image of the subject site and its surrounds, while Figure 2 provides an extract of the LPS 15 zoning map. In both figures, the subject site is outlined in red.

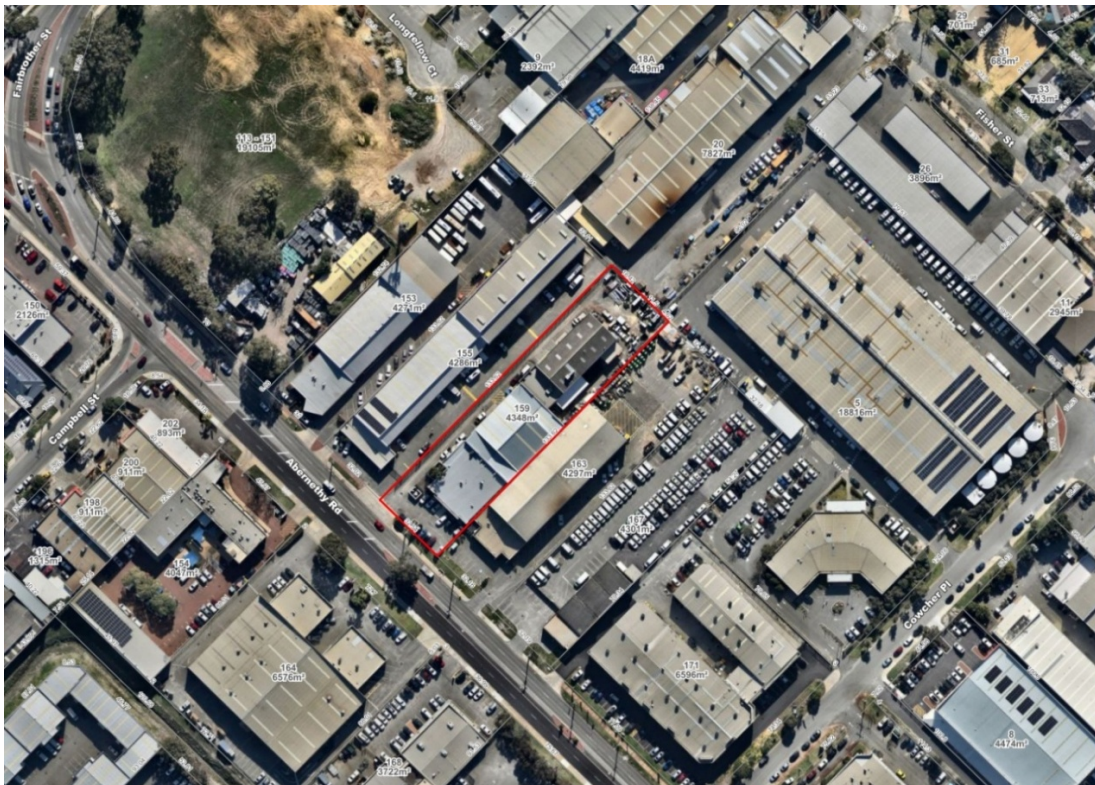


Figure 1: Aerial image showing the subject site outlined in red



Figure 2 – Extract of LPS15 Zoning Map with the subject site outlined in red

Consultation

This application was advertised for 28 days between 22 June 2025 and 20 July 2025 in accordance with Clause 64(1)(a) of the *Planning and Development (Local Planning Schemes) Regulation 2015 (WA) Schedule 2 – Deemed Provisions for Local Planning Schemes*.

The consultation area covers surrounding properties that are within a 200m radius of the subject site, as illustrated by Figure 3 below.

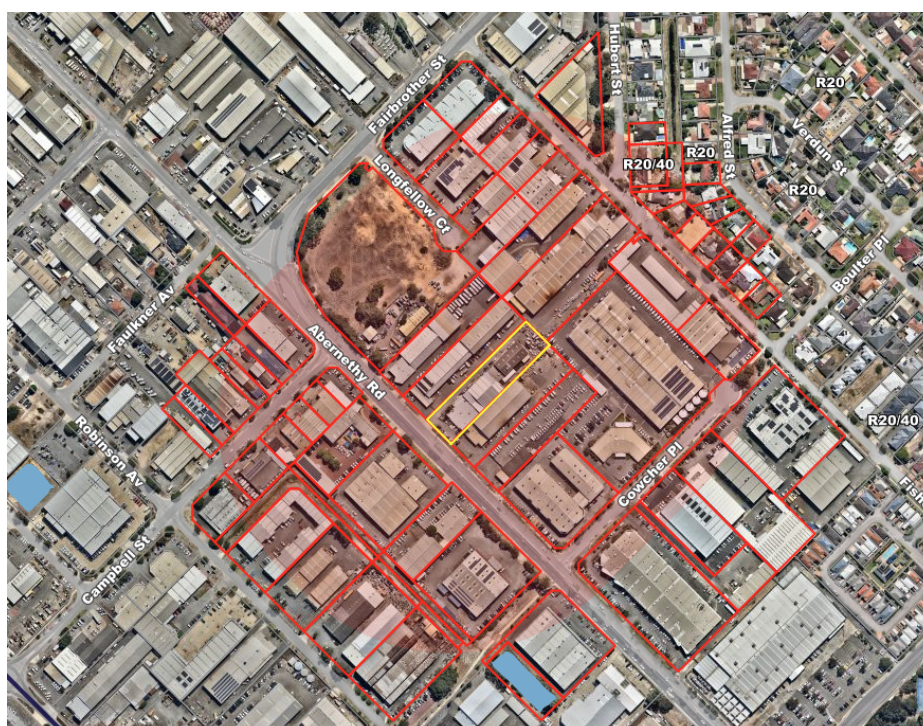


Figure 3: Consultation Referral Map – subject site outlined in yellow

At the conclusion of the advertising period, one submission was received from the Water Corporation. While the submission did not express support or objection to the proposal, it included the following advice:

- Reticulated water is available for the subject lot.
- Reticulated sewerage is also available to the subject lot.
- Any works carried out in proximity to Water Corporation assets must receive prior approval from Water Corporation.
- The applicant is required to lodge a building approval application to Water Corporation.

A copy of the Water Corporation's submission is available in Attachment 12.1.1.

Strategic Community Plan implications

In accordance with the 2024–2034 Strategic Community Plan:

Key Performance Area: Prosperity

Outcome: 9. A progressive, vibrant and thriving economy with active participation in lifelong learning.

Key Performance Area: Performance

Outcome: 11. A happy, well-informed and engaged community.

Policy implications

There are no policy implications associated with this report.

Statutory environment

Local Planning Scheme No. 15

Local Planning Scheme No. 15 (LPS 15) defines a 'Brewery' as:

"premises the subject of a producer's license authorising the production of beer, cider or spirits granted under the Liquor Control Act 1988."

The proposal involves the production of spirits onsite, and the applicant has advised they will be seeking a 'producer's licence' under the *Liquor Control Act 1988* should the application be approved. As such, the 'Brewery' land use is the most appropriate classification for the proposed use.

The subject site is zoned Mixed Business under LPS 15. 'Brewery' is a Use Not Listed in the Zoning Table (Table 1), meaning it must be assessed under Clause 3.4.2 of the Scheme. This clause allows the local government to determine whether the use is consistent with, may be consistent with (subject to advertising), or is not consistent with the objectives of the zone.

LPS15 outlines the objective of the 'Mixed Business' zone as:

"The 'Mixed Business' zone is intended to allow for the development of a mix of varied but compatible business uses such as offices, showrooms, amusement centres, eating establishments and appropriate industrial activities which do not generate nuisances detrimental to the amenity of the district or to the health, welfare and safety of residents and workforce. Uses can mix on adjacent lots of land or on the same lot and uses may mix horizontally or on the same or separate lots and/or vertically in buildings. Buildings should be of a high standard or architectural design set in pleasant garden surrounds with limited vehicular access from properties to primary roads."

Planning and Development (Local Planning Schemes) Regulations 2015 (WA)

Matters To Be Considered

Schedule 2 Part 9 Clause 67(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations) states the matters to be considered by local government in determining a development application. The following matters are relevant to this application:

- a) The aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;
- b) The requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the Regulations or any other proposed planning instrument that the local government is seriously considering adopting or approving;
- c) The compatibility of the development with its setting, including -
 - i) The compatibility of the development with the desired future character of its setting; and
 - ii) The relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;
- d) The amenity of the locality including the following -
 - i) Environmental impacts of the development;
 - ii) The character of the locality;
 - iii) Social impacts of the development;
- e) The adequacy of -
 - i) The proposed means of access to and egress from the site; and
 - ii) Arrangements for the loading, unloading, manoeuvring and parking of vehicles

f) The adequacy of –

The availability and adequacy for the development of the following –

- i) Public transport services;
 - ii) Public utility services;
 - iii) Storage, management and collection of waste;
 - iv) Access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities);
 - v) Access by older people and people with disability;
- g) Any submissions received on the application;
- (za) The comments or submissions received from any authority consulted under clause 66;
 - (zb) Any other planning consideration the local government considers appropriate.

Deemed Refusal

Under Clause 75 of the deemed provisions of the Regulations, an application is 'deemed to be refused' if it is not determined within a 90-day period.

The only exception is where there is a written agreement for a further time between the applicant and the City of Belmont. Whilst the deemed refusal date for the application passed on 18 June 2025, the applicant was notified that this application is to be determined by Council on the 26 August 2025 and did not raise any concerns.

Right of Review

Is there a right of review? ☒ Yes ☐ No

The applicant/owner may make an application for review of a planning approval/planning refusal to the State Administrative Tribunal (SAT) subject to Part 14 of the *Planning and Development Act 2005 (WA)*. Applications for review must be lodged with SAT within 28 days. Further information can be obtained from the SAT website–www.sat.justice.wa.gov.au.

Lodgement Date:	20 March 2025	Use Class:	'Brewery'
Lot Area:	4 348m ²	TPS Zoning:	Mixed Business
Estimated Cost of Development:	\$15,000	MRS:	Industrial

Proposal

The applicant seeks approval to establish a 'Brewery' land use at 159 Abernethy Road. The key aspects of the proposal include:

- Enclosing an existing 30m² patio area to create the brewery space.
- Reconfiguring on-site parking to provide a total of 35 bays servicing both existing and proposed uses.
- Operating hours limited to one day per week, from 9am to 5pm.
- The production of up to a maximum of 13kL of spirits annually.
- One employee will be required in the normal operation of the site, with another employee joining them occasionally.
- Conducting deliveries via a utility vehicle driven by the onsite employee.

Relevant information associated with the application is available at Attachments 12.1.2, 12.1.3 and 12.1.4. A copy of the development plans is available for viewing at Attachment 12.1.5.

Report

The key planning considerations relating to the application are discussed below.

Compatibility of the Use within the 'Mixed Business' Zone and Subject Site

As the application proposes a 'Use Not Listed', it must be assessed against the objectives of the Mixed Business zone. The Mixed Business zone is intended to accommodate a mix of varied but compatible business uses such as offices, showrooms, amusement centres, eating establishments and appropriate industrial activities which do not generate nuisances detrimental to the amenity of the district or to the health, welfare and safety of residents and workforce.

The proposed Brewery is a small-scale operation situated within an existing patio area, which is not visible from the street. It will operate only one day per week, with generally a single employee on site. No public tastings are proposed, and production volumes will remain limited. These operational characteristics ensure that the use will not generate undue noise, traffic or other impacts that could detract from local amenity.

In this context, the Brewery aligns with the objectives of the Mixed Business zone by introducing a low-impact, small-scale use that is compatible with other businesses and activities in the area. It does not conflict with, or compromise, the function of surrounding uses or the intent of the zone.

In addition to aligning with the zone objectives, the proposal is considered appropriate in the context of the subject site and its immediate surrounds.

The locality features a typical range of Mixed Business zone uses, including offices, warehouses, and training centres (Figure 4).



Figure 4: Location of the proposed Brewery relative to the locality outlined in red

The proposed use is consistent with the established and intended character of the area. It is well integrated with the existing built form and generates negligible operational impacts. As such, the Brewery can be readily accommodated on the site without compromising local amenity or the strategic intent of the zone.

Vehicle Movement and Parking

There is no prescribed car parking standard for the 'Brewery' land use under LPS 15. In these instances, Clause 4.16.4(1) allows the City to determine an appropriate parking requirement based on the nature of the use and the likely volume of people or goods moving to and from the site.

For the purposes of assessment, the Industry-Light parking standard has been used as a guide. This standard is considered the most relevant given the Brewery's production-based nature, limited scale, and absence of customer visitation or on-site consumption. The standard is:

"1 space for every 50m² of open space used for industrial purposes, plus 1 space for every 50m² of GFA; or 1 space for each employee, whichever is the greater."

The site currently accommodates 35 parking bays. Based on the above standard, the Brewery would generate a requirement for an additional two bays. No new bays are proposed as part of this application. In considering the appropriateness of this, the following is relevant:

- The site currently accommodates 15 full-time employees, who collectively require 15 bays during standard hours (9:00am–5:00pm), leaving other bays available for visitors, contractors, and deliveries.
- The Brewery's maximum operational parking demand is limited to two bays, one day per week.
- Any future changes to the site's land use mix would require further development approval, allowing a reassessment of parking as needed.

Given the low intensity and infrequent nature of the 'Brewery' use and the controlled nature of the existing 'Office/Warehouse/Training Centre' operations, the proposed parking provision is sufficient and consistent with Clause 4.16.4(1) of LPS 15 and can be supported.

Conclusion

It is considered that the proposed 'Use Not Listed – Brewery' is consistent with the objectives of the 'Mixed Business' zone, and the proposed works are consistent with the relevant development standards and requirements. It is therefore recommended that the application be approved with conditions.

Financial implications

There are no financial implications evident at this time.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Attachment details

Attachment No and title	
1.	Water Corporation Submission [12.1.1 - 2 pages]
2.	Cover Letter [12.1.2 - 1 page]
3.	Distillery Business Case - George Roy Distilling [12.1.3 - 4 pages]
4.	Still Craft Trade Waste Brief October 2021 - Amended July 2025 [12.1.4 - 6 pages]
5.	Application Plans [12.1.5 - 4 pages]

Development
Services

629 Newcastle Street
Leederville WA 6007

PO Box 100
Leederville WA 6902

T (08) 9420 2099
F (08) 9420 3193



Your Ref: 98/2025
Our Ref: 196860507 - DEV423719
Enquiries: Kerry Moore
Direct Tel: 9420 2209
Email: Building.services@watercorporation.com.au

2 July 2025

Planning Officer
City Of Belmont
LOCKED BAG 379
CLOVERDALE WA 6985

Attention of: Lauren Cook

Re: 157-9 ABERNETHY RD BELMONT LOT 15

Thank you for your letter dated 20th June 2025. We offer the following comments regarding this proposal.

Water

Reticulated water is available to the subject lot. A 25mm water service exists on the property.

Wastewater

Reticulated sewerage is available to the subject lot. Any portion of the proposed building which is within the zone of influence to sewer main may require suitable footings in accordance with our technical guidelines. Please refer to our website: www.watercorporation.com.au/Developing-and-building/Working-near-assets.

Approval for works

Any works carried out in proximity to our Assets must receive prior approval by applying for an Asset Protection Risk Assessment (APRA). To assess whether the proposed development will require an APRA, details of the Prescribed Proximities are available on our website: www.watercorporation.com.au/Developing-and-building/Working-near-assets/Approval-for-works.

Building Approval Application

The applicant is required to submit an Additions/Alterations Application by using our online portal, BuilderNet:
login-buildernet.watercorporation.com.au.

Attachments required for approval will include:

- Final construction site & architectural floor plans
- Engineer certified piling detail plans (if required)
- Hydraulic Plans – Water & Wastewater
- Trade Waste Application Form - [Application forms \(watercorporation.com.au\)](http://www.watercorporation.com.au/Application-forms)
- Trade Waste Supplement Form

Attachment 12.1.1 Water Corporation Submission

Please provide the above comments to the landowner, developer and/or their representative.

Should you have any queries or require further clarification on any of the above issues, please do not hesitate to contact the Enquiries Officer.

Kind regards

K Moore

Kerry Moore

A/Advisor - Building Services

Development Services

Assets Planning & Delivery Group

E building.services@watercorporation.com.au

T 13 13 95



watercorporation.com.au



ONE COMPANY - POWER WITH CONTROL

DCE Electrical | Leopard Controls
159 Abernethy Road, Belmont WA 6104

T: 08 9277 2233 ABN: 82 109 054 462

12/03/2025

To City of Belmont,

The below is a written submission to accompany the Development Application documents submission to shire.

Detailed Description of land use:

The proposed secure building is to be used as a small scale commercial distillery, housing a distillery, lockable cabinetry for ethanol storage, manual bottling facility and stainless steel benches etc.

Proposed Hours and Days of Operation:

The days and hours of operation will be 8 hours for 1 day per week.

Maximum Number of employees at any one time:

Majority of the time will be one employee with a second required on a very rare occasion, if any.

Maximum Number of Expected Visitors/Customers/Clients at the premises at any given time:

Nil

Any Equipment to be used:

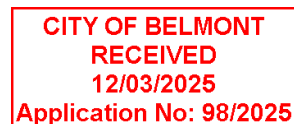
Distillery equipment, see attached FF-GEORGE-RevB-GA drawing in submission

All other relevant information regarding the Land Use:

The area is at the rear of the property, on an enclosed side. Access is through an automated security gate and the pathway to the distillery area is monitored by approximately 8 cameras capable of remote access.

Yours Sincerely

Lindsay Dick
Director
George Roy Distilling Pty Ltd



GEORGE ROY DISTILLING PTY LTD

DISTILLERY

BUSINESS CASE

PREPARED BY JASON DICK AND LINDSAY DICK

Background

George Roy Distilling is located at 159 Abernethy Road, Belmont, Perth, a property that consists of a commercial business with a large office space as well as multiple large adjoining warehouses where the distillery space has been created and built to suit. Perth business owner and operator Lindsay Dick, alongside long-time experienced Hospitality Venue Manager and son Jason Dick, owns and operates the business of George Roy Distilling, controlling both the freehold and leasehold.

Craft spirit distillation has long been a dream of George Roy Distilling co-owners (and family members) Jason and Lindsay, who both share a passion in creating bespoke and quality beverages.

Through installation and operation of the proposed distillery, George Roy Distilling hope to create a striking and recognisable craft spirits brand that is sold through the company of George Roy Distilling to spirit lovers and spirit enthusiasts throughout Perth.

StillCraft 200 Craft Distillery

George Roy Distilling has engaged the professional services of Flying Foam, an experienced Perth based craft distillery designer, installer and equipment supplier.

Flying Foam are proposing installation of a StillCraft 200, which is a highly polished copper and stainless-steel combined pot and column still piped and arranged for both aesthetics and ergonomics. The still has an indirectly heated 200 litre pot via an electrically fired oil bath and comes with two 159mm Ø columns and a vapour basket as options for distilling. StillCraft is fully piped for product, CIP, condensate and drainage and is easy to operate and clean. Columns are selected with the overhead valves to direct vapor flow to the desired configuration.

Designed to cast out approximately 220 bottles of 37.5% spirits over a single run StillCraft 200 delivers efficient accurate process.

StillCraft's control panel is a client embossed satin polished stainless-steel panel built to Australian wiring standards. Switches with indicator lights are used to control the heating elements, pump, paddle and light. Heating element current is displayed and controlled using an adjustable dial. The oil bath temperature is displayed and automatically managed by thermostatic control maintaining accurate set points. StillCraft's motors and electrics are designed to be explosion proof ensuring safe production of ethanol.

The StillCraft 200 package includes the following peripheral equipment;

- 300 litre stainless-steel blending tank with CIP spray ball
- 1 x 50 litre stainless-steel transfer vessel
- 6 x 25 litre stainless-steel transfer vessels
- Stainless-steel mixing paddle
- Transfer Set
- Product hoses
- Tri-clamps and seals Spare heating element

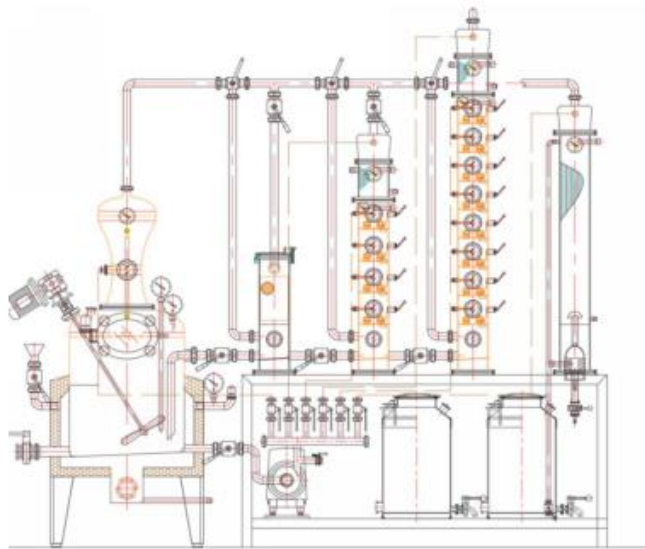
In addition to the StillCraft 200 package, the following ancillary equipment will be supplied;

- Anton Par DMA35 - Density Meter
- Reverse Osmosis Water Small Batch System 300 Litre

Attachment 12.1.3 Distillery Business Case - George Roy Distilling

- Manual Round Bottle Labeller
- Tenco Enolmatic Single Head Vacuum Filler & Filter
- Proofing Scales 100kg Calibrated
- Ingredient Scale 2kg
- Cutting Jars 2 litre
- Ethanol Drum Pump
- Measuring Jugs

Photos and general arrangement drawings are available in subsequent sections of this document, however the below illustration depicts the distillery setup.



Distillation

Whilst the StillCraft 200 proposed to be installed is capable of producing any spirits, George Roy Distilling plan to distil primarily white spirits (gin + vodka) for use in mixed beverages and cocktails at the George Roy Distilling site.

We plan to engage Flying Foam's experienced team to assist with distillation processes, menu development, ingredient supply, bottling and labelling.

George Roy Distilling will be responsible for all ATO excise return lodgements.

Production, Use and Expected Sales

George Roy Distilling plan to distil primarily white spirits (gin + vodka) for use in mixed beverages and cocktails in hospitality venues around Perth. Our target production ABV for all products will be 37.5%.

The products will be marketed as hand crafted locally produced spirits, capitalising on the growing craft beverage trends.

At this stage we plan to sell the finished spirit in bottle form to venues around the Perth Metro area.

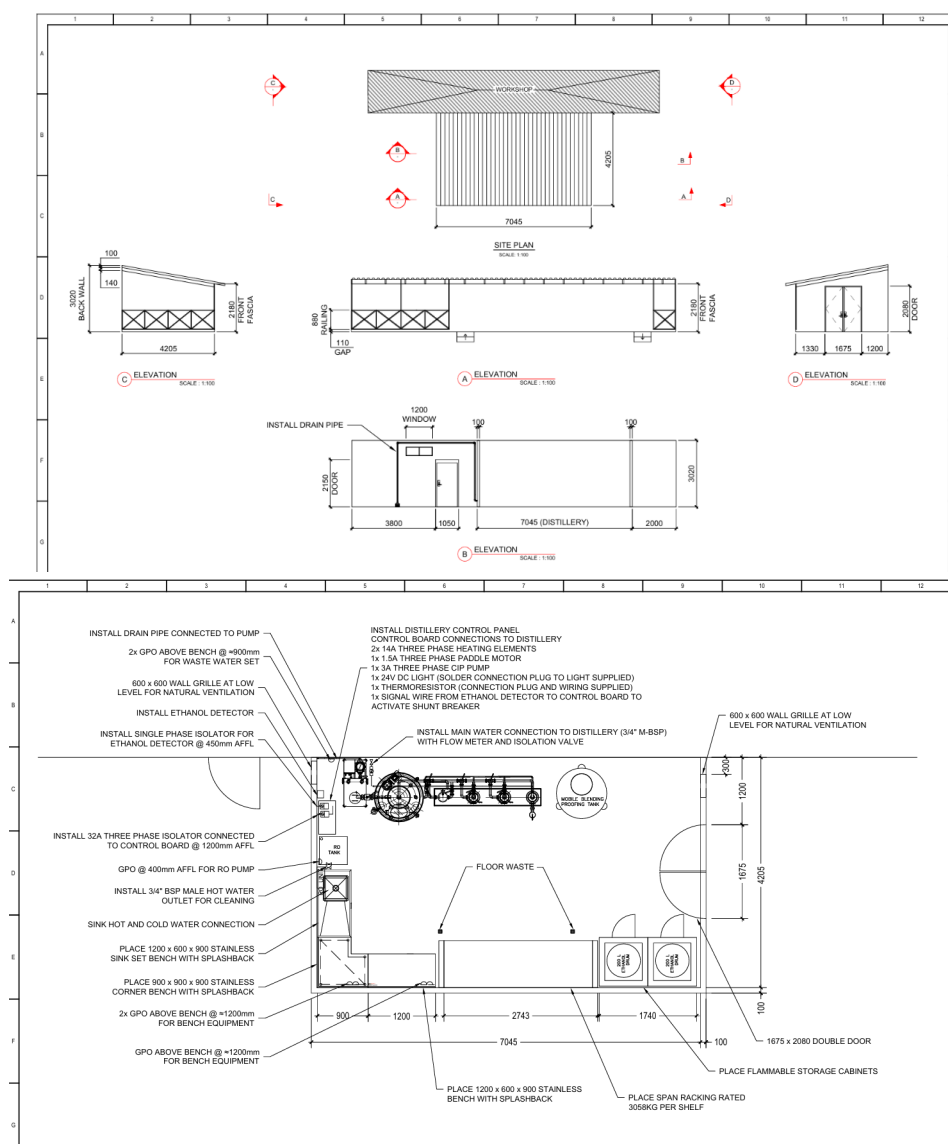
Attachment 12.1.3 Distillery Business Case - George Roy Distilling

Based on current sales of substitute products, we expect to produce and sell approximately 13,000 litres of spirits per year.

Security

George Roy Distilling, including the areas proposed for the distillery, is thoroughly protected by a monitored burglar alarm system, monitored and regularly tested fire system and approximately 8 CCTV cameras which can be viewed on site and remotely, as well as key locked steel frame wooden doors and a perimeter fence with electronic gate which is locked after business hours.

Site Floor Plans





Flying Foam

CRAFT
BREWRIES &
DISTILLERIES

StillCraft

TRADE WASTE BRIEF

OCTOBER 2021

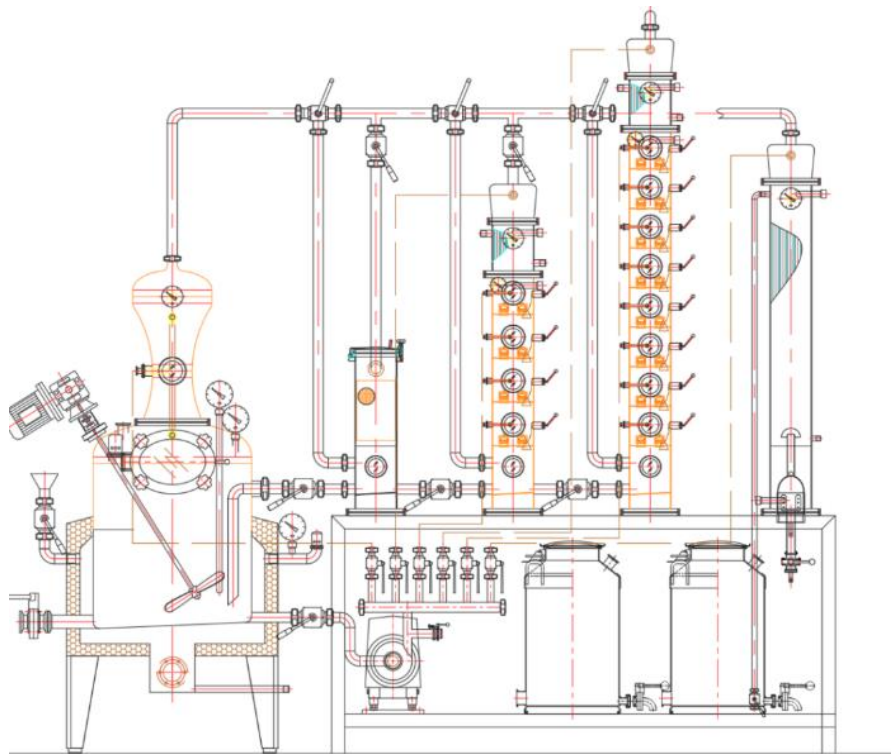
StillCraft Trade Waste Brief

StillCraft

Flying Foam StillCraft is a range of quality small scale distilling platforms designed to operate within the hospitality or retail arenas. StillCraft is engineered to Australian design codes and is supplied, installed, and commissioned by the professional experienced Flying Foam team.

The StillCraft range is available in two different sizes and are named accordingly based on the approximate number of 700 ml bottles that are produced in a distillation run. The StillCraft range includes...

- StillCraft 100
- StillCraft 200



Indicative drawing StillCraft 100

Designed over two distinct areas a typical StillCraft installation would see a distillation area front of house and a process packaging area back of house.

Distillation Area – Front Of House

To enhance the connection of the distilling process and its connection with the client base of each installation the front of house distilling area is intentionally designed to be clean and architectural. The front of house distilling area houses the distillery on a purpose designed platform which incorporates hydraulic, mechanical (as required) and electrical services.

Hydraulic Supply

Comprising a 15 mm potable water feed to supply condensing and wash down water.

Hydraulic Discharge

Comprising...

- Stainless-steel channel drain circa 150 mm wide by 50 mm deep with stainless- steel heel guard grates the length of the distilling platform.
- Stainless-steel bucket trap for the collection and removal of solids to general waste. Please note - In installations where service access prohibits the installation of below ground bucket traps a removable above ground bucket trap infrastructure is used ensuring all solids are collected for disposal in general waste.
- Discharge is connected using trapped HDPE piping to the house waste system before discharge to sewer at the boundary of the property.

Process & Packaging – Back Of House

This area is designed to facilitate the blending and packaging of final product. The area comprises infrastructure including...

- Low volume reverse osmosis water filtration and storage (300 litres per 24 hours)
- Blending tank
- Stainless-steel sinks and benches
- Product shelving

Hydraulic Supply

Comprising a 15 mm potable cold-water feed to supply...

- Hot water system
- Small scale reverse osmosis water filtration (300 litres per 24 hours)
- General sink supply of hot and cold-water services
- Washdown supply

Hydraulic Discharge

Comprising of...

- General sink waste connection
- Floor waste
- Tund dish – Reverse osmosis rejection

Discharge is connected using HDPE piping to the house waste system before discharge to sewer at the boundary of the property.

Distillation Process Description

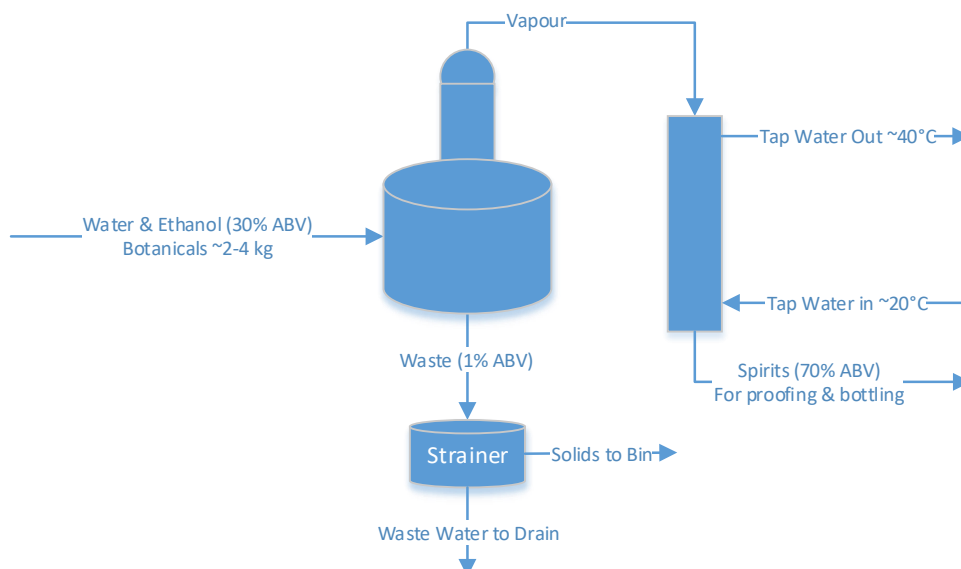
The distillation process is as follows;

- Ingredients are placed into the still pot (StillCraft 100, StillCraft 200)
- Reverse osmosis water (70 litres - 140 litres)
- Food grade ethanol (30 litres – 60 litres)
- Mixed botanicals (1 kg - 2 kg)

Examples of botanicals include coriander seeds, juniper, orange peel, lemon peel, bay leaf, pepper, mint.

- The vessel is sealed, and heat source activated, the mixture boils and the vapour collected.
- Vapour is condensed using a vapour condenser which is cooled by a constant flow of scheme water. Flowrates are adjusted to maintain a discharge temperature of approximately 40 degrees Celsius. The vapour condenser is closed circuit, discharged water is potable scheme.
- Cuts are collected (fore-shots, heads, body, tails).
- Unused fore-shots, heads and tails collected for re-distillation.
- Process is run until pot temperature reaches 99 degrees Celsius indicating that all the remaining ethanol has been removed and distillation process is complete.
- Heat source is turned off and the remaining liquid (50 litres – 100 litres) is diluted with ambient scheme water before discharge into solid arrestation infrastructure (above or below ground site specific) at a temperature of approximately 50 degrees Celsius.
- Solids are collected and removed to general waste.
- The distillery is then rinsed with ambient scheme water in preparation for the next process run.

Process Diagram



Page 3 of 5

Flying Foam Pty Ltd - Unit 3 110 Jersey Street Jolimont Western Australia 6014 –
www.flyingfoam.com.au

Typical Distillation Process Breakdown

Component	StillCraft 100	StillCraft 200
Process liquid in still (litres)	100	200
Solids in Still (kg)	1	2
ABV in Still (% ABV)	33%	33%
Distilled liquid collected final process (litres)	49	98
ABV of collected Liquid (% ABV)	74%	74%
Liquid discharge from still post process including rinsing water (litres)	150	250
ABV of discharge (% ABV)	< 1%	< 1%
Temperature of still discharge (degrees Celsius)	40°C	40°C
Solids collected in strainer basket (kg)	1	2
Solids sent to discharge (kg)	0	0
Condenser water at approximately 40 degrees Celsius (L)	150	300
Final cleaning & rinsing cold water (litres)	100	100

Distillation Trade Waste

The process discharge is a combination of water, ethanol and botanical residue. Ethanol is collected such that less than 1% ABV of ethanol is discharged to waste with all solids collected in strainers and discarded to general waste.

Distillation Wastewater Quantities (per process run)

	StillCraft 100	StillCraft 200
Ethanol (% of overall composition)	< 1%	< 1%
Solids (kg)	0	0
Water (L, Total)	< 400L	< 800L
Reverse Osmosis Rejection Water	< 150L	< 300L
Combined waste temperature	< 40°C	< 40°C

Cyclic Maintenance

On a monthly cycle the still is cleaned and passivated using a 30 litre solution of 1% food grade citric acid and water. The Solution is recirculated through the still with in situ CIP infrastructure. The solution is discharged to waste and the still is rinsed with approximately 50 litres of ambient scheme water discharged to waste.

Process & Packaging Description (back of house)

Collected distilled product is transferred from the front of house area to the Process & Packaging area (back of house).

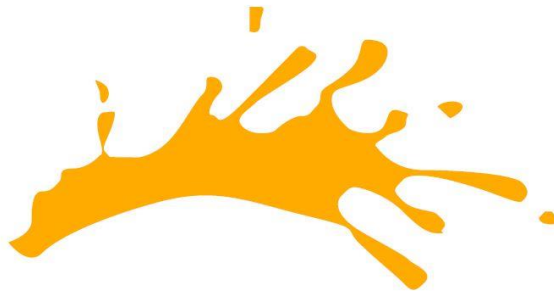
This product is diluted (proofed) using reverse osmosis water to the required ABV in a stainless-steel blending tank

The entirety of product is packaged into the specified format containers.

During and post this process equipment is hot water rinsed using potable scheme water at a temperature of approximately 50 degrees Celsius before a final cold-water rinse of ambient potable scheme water, with waste discharged to the back of house hydraulic infrastructure described above.

Page 4 of 5

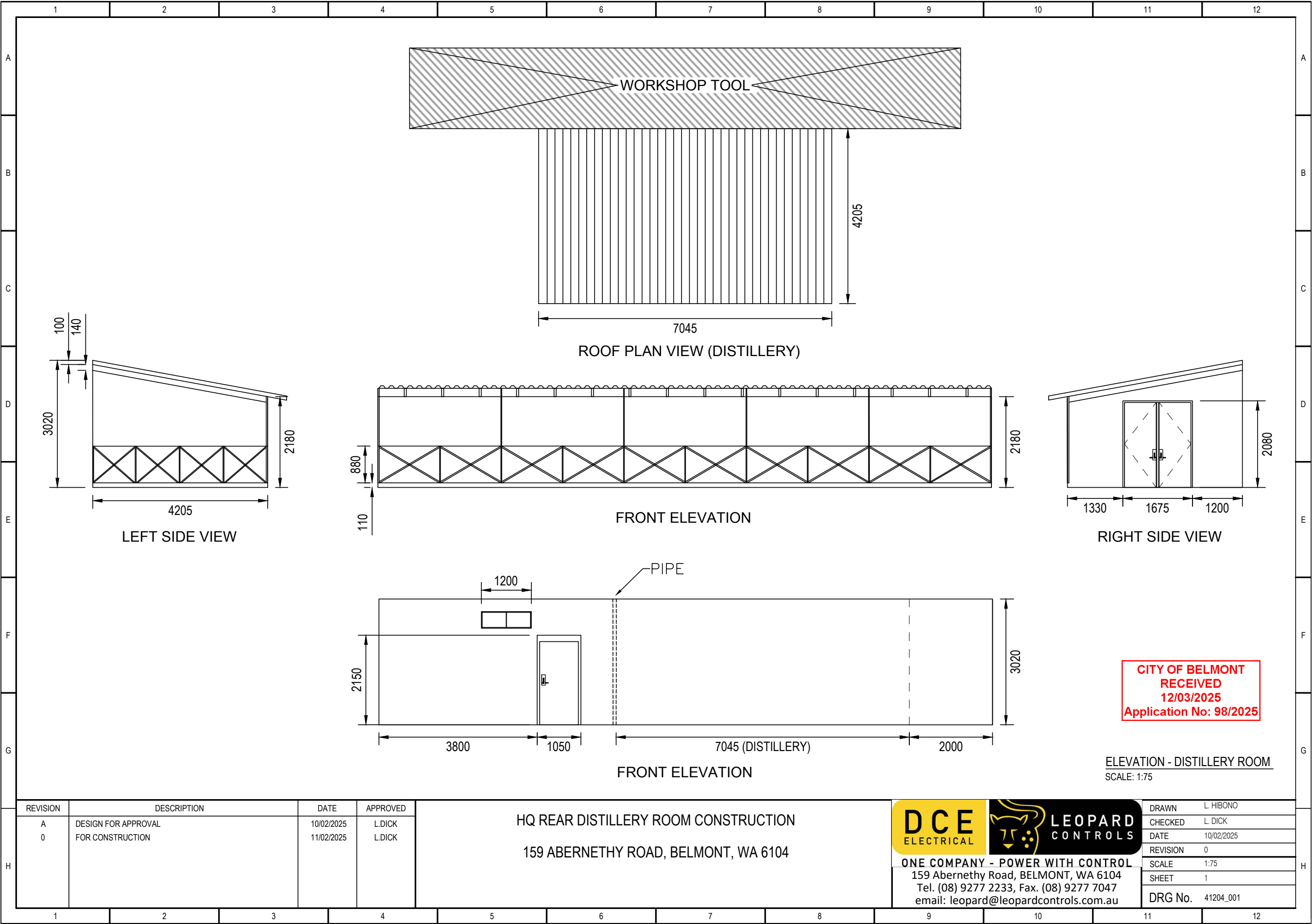
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www.flyingfoam.com.au

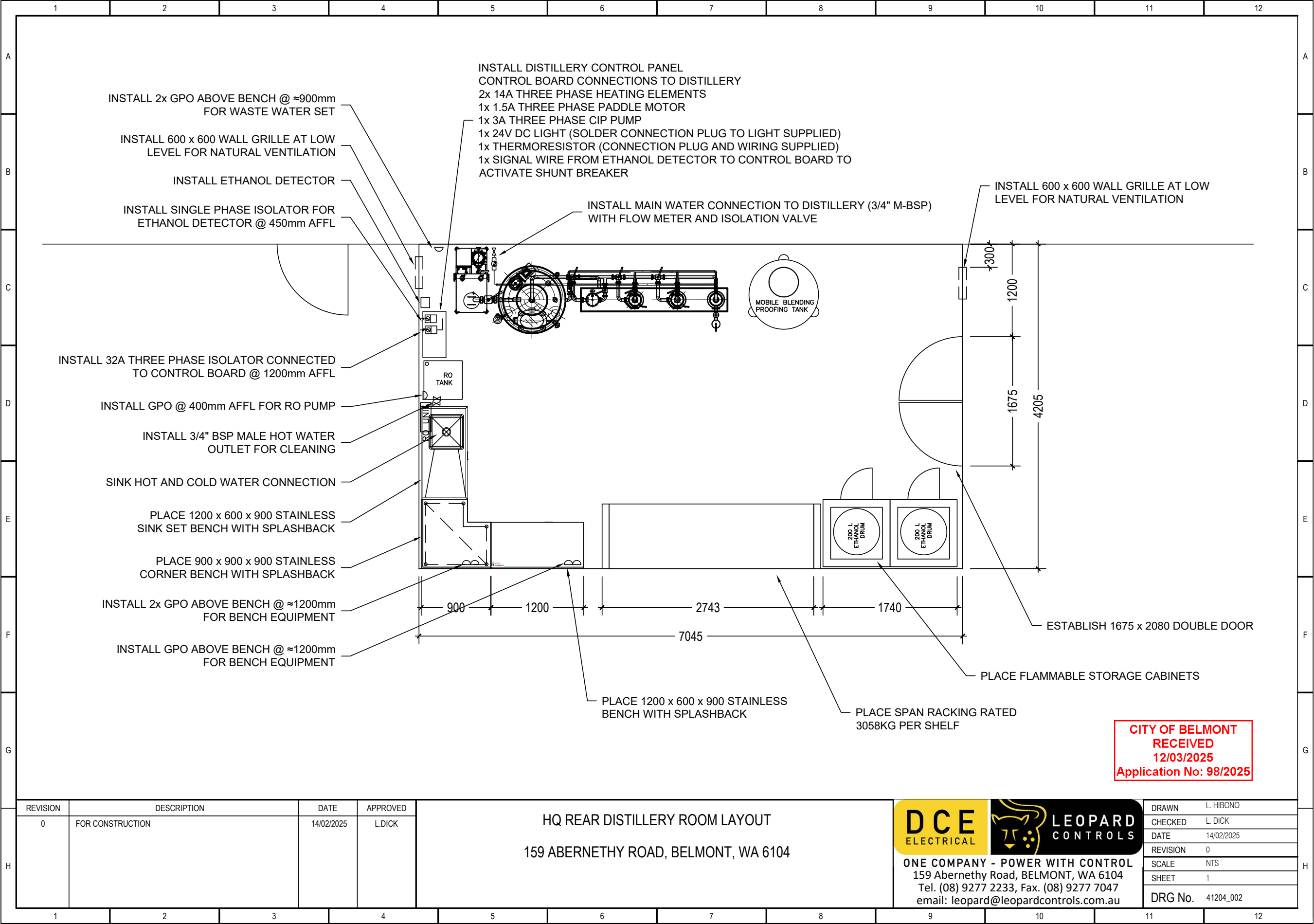


Disclaimer

This document has been written by Flying Foam as a general description with regards the hydraulic infrastructure and consumption/discharge of trade waste for inclusion in trade waste license applications. Flying Foam are not nor do represent themselves as hydraulic consultants.







Mayor Rossi and Cr Sessions disclosed at Item 3 of the Agenda "Disclosure of Interest" an Impartiality Interest in the following item in accordance with Regulation 22 of the *Local Government (Model Code of Conduct) Regulations 2021 (WA)*.

12.2 Community Safety Strategy 2025-2030

Voting Requirement	: Simple Majority
Subject Index	: 36/002 - Community Safety and Crime Prevention Plan
Location/Property Index	: N/A
Application Index	: N/A
Disclosure of any Interest	: Nil
Previous Items	: N/A
Applicant	: N/A
Owner	: N/A
Responsible Division	: Development and Communities

Council role

Strategic	Planning strategically for the future of the City or providing strategic direction to the CEO e.g. approving the Strategic Community Plan, advocating to another level of government/body/agency.
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Purpose of report

To seek Council endorsement of the Community Safety Strategy 2025-2030, as provided in Attachment 12.2.2.

Summary and key issues

- The City's Community Safety Strategy 2025-2030 is an informing strategy developed to address the Strategic Community Plan 2024-2034, Desired Outcome 1: A safe healthy community. It outlines the City's commitment to improved community safety outcomes for the local community.
- The development of a new Community Safety Strategy is listed as Action 1.1.1 within the City's Corporate Business Plan 2024-2028.
- Community engagement for the Strategy was undertaken from mid-2024 and focused on a series of pop-up events, presentations to key advisory groups and online feedback, all culminating in a community workshop in August 2024.

The Strategy has been drafted under four key pillars of: Deliver, Empower, Partner, and Advocate. This identifies where the City is the lead agent of change and where collaboration or advocacy with other agencies is required to affect better community safety outcomes.

- Unlike previous Community Safety Strategies, this Strategy has been developed as a City-wide approach to community safety. It includes actions for various City departments and references other City strategies that influence community safety outcomes.

Note:

Mayor Rossi put forward the following Alternative Motion.

Alternative Mayoral Motion

Sessions moved, Kulczycki seconded

That Council:

1. Endorses the Community Safety Strategy 2025-2030, subject to the following modifications:
 - a. Within the Empower table on Page 20 of the Draft Community Safety Strategy, in the Continue and Invest column, include the following points:
 - Provide a Council budget for enhancing home and property security, through Council subsidies towards eligible security devices.
 - Investigate other devices such as alarm and CCTV systems to be included for Council subsidies.
 - b. Under the Focus and Improve column, include the following text:
Support for Community Champions to lead neighbourhood and community safety initiatives.
 - c. Within the Advocate table on page 24 of the Draft Community Safety Strategy, in the Focus and Improve column, include the following text:
Additional resources and programs to support community, safety, wellbeing, and local services.
2. Authorises the Chief Executive Office to:
 - a. Approve minor changes to the Community Safety Strategy
 - b. 2025-2030 as required.
 - c. Arrange for the Community Safety Strategy to be graphically designed prior to publication.

Carried Unanimously 8 votes to 0

For: Davis, Harris, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

Reason

- Residents have expressed a desire for additional resources to enhance community safety. A security incentive scheme will help address this need, providing practical support and empowering residents to feel safe and secure in their homes and on their properties through measures such as door deadlocks, secure letterboxes, sensor lights, security doors, security window screens and shutters, and video doorbells, among others. The scheme will also investigate the inclusion of alarm systems, as seen in other councils, and is proposed to commence in the 2026–2027 budget period.

Officer Recommendation

That Council:

1. Endorses the Community Safety Strategy 2025-2030.
2. Authorises the Chief Executive Office to:
 - a. Approve minor changes to the Community Safety Strategy 2025-2030 as required.
 - b. Arrange for the Community Safety Strategy to be graphically designed prior to publication.

Location

Not applicable.

Consultation

The strategy review was informed by the MARKYT Community Perceptions and MARKYT Business Scorecards of 2023 and 2024 and the MARKYT Wellbeing Scorecard of 2023.

The first engagement for this Strategy was held from May to June 2024 and included:

- Survey and pin boards (digital and hardcopy).
- Multiple pop ups at events and public places (such as Bunnings Belmont, Belmont Forum, Belvidere Street and Love Street).

- Meetings with key stakeholders (Belmont Business Advisory Group, local school Principals, Youth Champions at Belmont City College, local seniors, and Southern Cross Care).

Feedback was invited through online and in-person engagement methods.

The second engagement saw an Expression of Interest promoted for community members and stakeholders to take part in a Community Safety Strategy workshop to refine the results of the consultation and identify key inclusions in the strategy. The workshop was facilitated on 8 August 2024 by engagement consultant, The Collab Effect.

To close the loop with those who participated in the development of the Strategy, the City distributed the draft Strategy and Community Engagement Report to the 63 participants who had previously provided their contact details. This occurred on 18 July 2025. The documents were shared via email, with recipients encouraged to view the materials and, if they wished, provide any further comment.

Email tracking data showed:

- 35 recipients opened the email
- 19 viewed the documents
- 9 downloaded the draft Strategy
- 5 downloaded the Community Engagement Report.

No comments or feedback have been received at the time of writing this report.

Further details on the engagement approach and how community input has been addressed by the draft Strategy are outlined in the Engagement Report (Attachment 12.2.2).

Strategic Community Plan implications

In accordance with the 2024–2034 Strategic Community Plan:

Key Performance Area: People

Outcome: 1. A safe, healthy community.

Policy implications

There are no policy implications associated with this report.

Statutory environment

There are no specific statutory requirements in respect to this matter.

Background

The City's first Community Safety Strategy was developed in 2012. The draft Community Safety Strategy 2025-2030 is the third iteration of a Community Safety Strategy for the City and seeks to build on the successes of previous strategies.

When the City undertakes the regular MARKYT Community Perceptions Scorecard, community safety continually ranks as the number one priority issue for our local community. The second priority is street lighting, which has strong links to people's perceptions of safety.

The development of a new Community Safety Strategy is listed as Action 1.1.1 in the City's Corporate Business Plan 2024-2028. The Community Safety Strategy 2025-2030 has been developed as an informing strategy that steers actions towards addressing the Strategic Community Plan 2024-2034 Desired Outcome 1: A safe healthy community.

Feedback obtained from the engagement process helped establish the key priorities our community considered necessary in addressing safety concerns within the City of Belmont.

Report

During the engagement period for this strategy the community acknowledged the City's current efforts in:

- Developing and building partnerships.
- Investing in and expanding the CCTV network.
- Implementing Belmont Community Watch Patrols.
- Providing additional community safety resources and funding.
- Delivering new crime prevention initiatives, such as security appraisals.
- Regularly reviewing performance and strategic focus within community safety.
- Collaborating closely with key agencies on social drivers linked to crime and perception concerns.

The community suggested improvements in:

- Developing community resilience towards crime and safety.
- Increasing promotion, education, and engagement regarding community safety services.
- Offering localised engagement approaches, supporting multicultural communities and older people.
- Targeting key contributing factors to crime and antisocial behaviours.

- Enhancing relationships with WA Police, domestic violence services, young people, and neighbourhood groups.
- Maintaining and potentially increasing resources for certain service areas.

Key actions in the strategy include:

1. Deliver: City-led crime prevention and community safety initiatives.

- **Key Investments:** 630 fixed CCTV cameras, 24/7 security patrols, graffiti removal program.
- **Action Outcomes:** Nine focus areas.

2. Empower: Build safety resilience through education, promotion, and support.

- **Key Investments:** Security assessments, bike and e-bike registration, security floodlights.
- **Action Outcomes:** Seven focus areas.

3. Partner: The City develops strategic partnerships with key agencies and supporting organisations to improve community safety outcomes.

- **Key Investments:** 24/7 CCTV link with WA Police Force, family and domestic violence support, youth programs.
- **Action Outcomes:** Seven focus areas.

4. Advocate: The City listening and monitoring community safety needs to advocate to other tiers of government.

- **Key Investments:** Support for Belmont Police Station, liaison with state agencies, lighting programs through Western Power.
- **Action Outcomes:** Seven focus areas.

The attached Strategy has been developed to be a City-wide approach to community safety. It includes actions for various teams and references other City strategies that influence community safety outcomes.

The City will monitor the implementation of the strategy over the next five years and annually review its performance in line with the City's Corporate Business Plan and annual budget process.

Financial implications

All activities are currently budgeted for, however any changes required will form part of the future annual budget process.

Environmental implications

There are no environmental implications associated with this report.

Social implications

The Community Safety Strategy 2025-2030 supports the objectives within the Key Performance areas of People, Place, Prosperity and Performance.

Attachment details

Attachment No and title	
1.	Draft Community Safety Strategy 2025 - 2030 [12.2.1 - 28 pages]
2.	Community Safety Strategy - Engagement Report [12.2.2 - 21 pages]

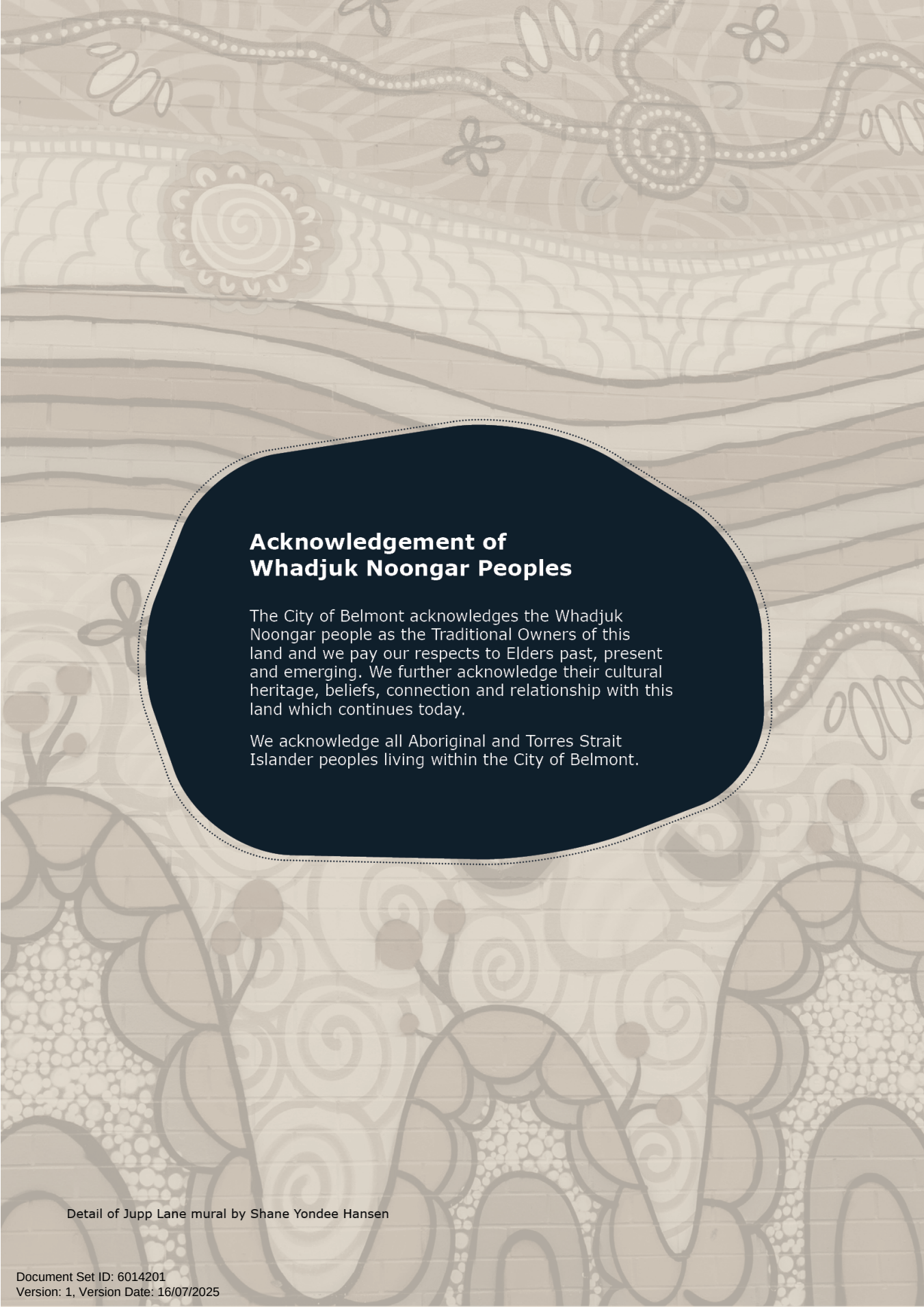


Community Safety Strategy 2025 – 2030



Publication date: [00/00/00]

Document Set ID: 6014201
Version: 1, Version Date: 16/07/2025

The background of the page is a detailed mural in shades of beige and brown. It features various Indigenous-style patterns, including wavy lines, spirals, and stylized floral or leaf motifs. A dark blue, irregularly shaped bubble is centered on the page, containing white text.

Acknowledgement of Whadjuk Noongar Peoples

The City of Belmont acknowledges the Whadjuk Noongar people as the Traditional Owners of this land and we pay our respects to Elders past, present and emerging. We further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.

We acknowledge all Aboriginal and Torres Strait Islander peoples living within the City of Belmont.

Detail of Jupp Lane mural by Shane Yondée Hansen

Document Set ID: 6014201
Version: 1, Version Date: 16/07/2025

Executive summary

The City of Belmont is the City of Opportunity. It is home to a diverse and harmonious community with thriving industrial and commercial precincts, and is situated on the banks of the Derbal Yerrigan (Swan River).

Community safety is a key concern in the City, with it consistently ranking as our highest community priority and many in the local area reporting that they don't feel safe when out and about in the City of Belmont.

Community safety is a complex area and requires a coordinated and collaborative approach that sees the City working with a wide range of stakeholders and members of the community to foster safer spaces and build safety resilience.

The Community Safety Strategy 2025-2030 (Strategy) outlines where the City will focus efforts over a five year period to deliver, empower, partner or advocate for improved community safety outcomes for the local community.

The Strategy aims to build on the success of previous Community Safety Strategies with community consultation indicating strong support for existing City services and activities as well as highlighting areas for additional investment.



Attendees at Harmony Festival 2025

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Alternative formats

This document is available on the City of Belmont website and can be requested in alternative formats including electronic format by email, in hardcopy both in large and standard print and in other formats as requested. For further information please contact the Safer Communities team on (08) 9477 7222.

For language assistance please contact TIS (Translating and Interpreting Service) on 131 450.

Introduction

Working together to make our community safer.

Community safety is a key concern for City of Belmont residents and a priority area of focus for the City.

The City's first Community Safety Plan was developed over a decade ago, in 2012, and since that time the City has invested substantially in community safety initiatives.

The City of Belmont has an important role to play in helping people feel safer in their local community. This Community Safety Strategy outlines how the City will focus its resources to best support, facilitate and address community safety concerns.

Actions we can take include:

 Deliver	 Empower	 Partner	 Advocate
The City delivers high quality community safety initiatives and services, which are widely promoted throughout the community	Build safety resilience through education, promotion, and support	Develop strategic partnerships with key agencies and supporting organisations to improve community safety outcomes.	Listening and monitoring community safety needs to advocate to other tiers of government.

For the Strategy to succeed, it requires meaningful stakeholder support and engagement, particularly with the WA Police Force, key state and local agencies, local businesses, not-for-profit and community groups and members of our community.

Community safety and crime prevention is directly influenced by the actions and behaviours of the whole community. Community safety and crime prevention go hand in hand, so improving safety, reducing crime, and identifying the factors leading to these behaviours or actions are all equally important.

Through these efforts, we aim to make the City of Belmont a safe and welcoming place for everyone to work, live, and conduct business.

The Australian Safe Communities Foundation defines a safe community as:

"...one in which all sectors of the community work together in a coordinated and collaborative way, forming partnerships to promote safety, manage risk, increase the overall safety of all its members and reduce the fear of harm. The key feature is the creation of a local infrastructure (i.e., coalition of community, business, government, and non-government leaders) that combine their resources and interests to address local concerns about injuries, crashes, anti-social behaviour, and crime in a coordinated and sustainable manner."

Strategic alignment

The Strategic Community Plan 2024-2034 outlines our community's shared vision and aspirations.

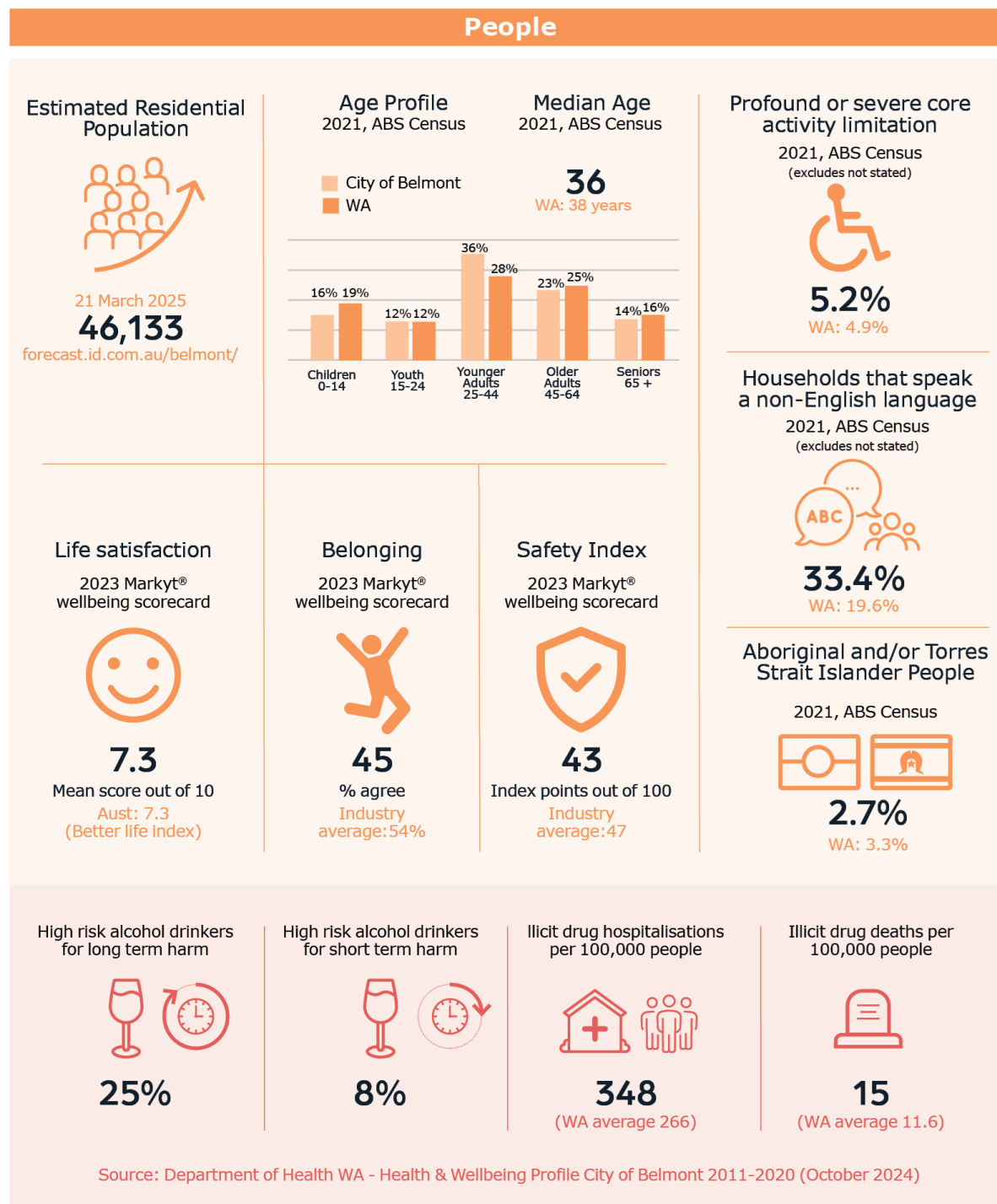
It details the City's plan for the future with five key performance areas of People, Place, Planet, Prosperity, and Performance. The primary area of alignment for community safety under the Strategic Community Plan is People with supporting alignment under Place, Prosperity and Performance.



This Strategy acts as an additional focus area to the Strategic Community Plan 2024-2034 and the City's Corporate Business Plan, designed to help steer the outlined outcomes of those plans.

Our community

The City of Belmont is located six kilometres east of the Perth CBD and covers 40 square kilometres. It includes the suburbs of Ascot, Belmont, Cloverdale, Kewdale, Redcliffe, and Rivervale, and the majority of the Perth Airport precinct.



Community safety context

Local governments in Western Australia operate under the *Local Government Act 1995 (WA)* and other relevant legislation, which outlines their responsibilities and powers. Some services, such as waste collection, maintaining local roads, and animal control, are mandated by law and are known as statutory services. These services must be provided to meet community needs and comply with legislation.

In addition to statutory services, local governments can offer discretionary services that are not legally required but are implemented to benefit the local community. Many initiatives from the City's Community Safety Strategies fall under the discretionary category, aimed at enhancing quality of life in the City of Belmont.



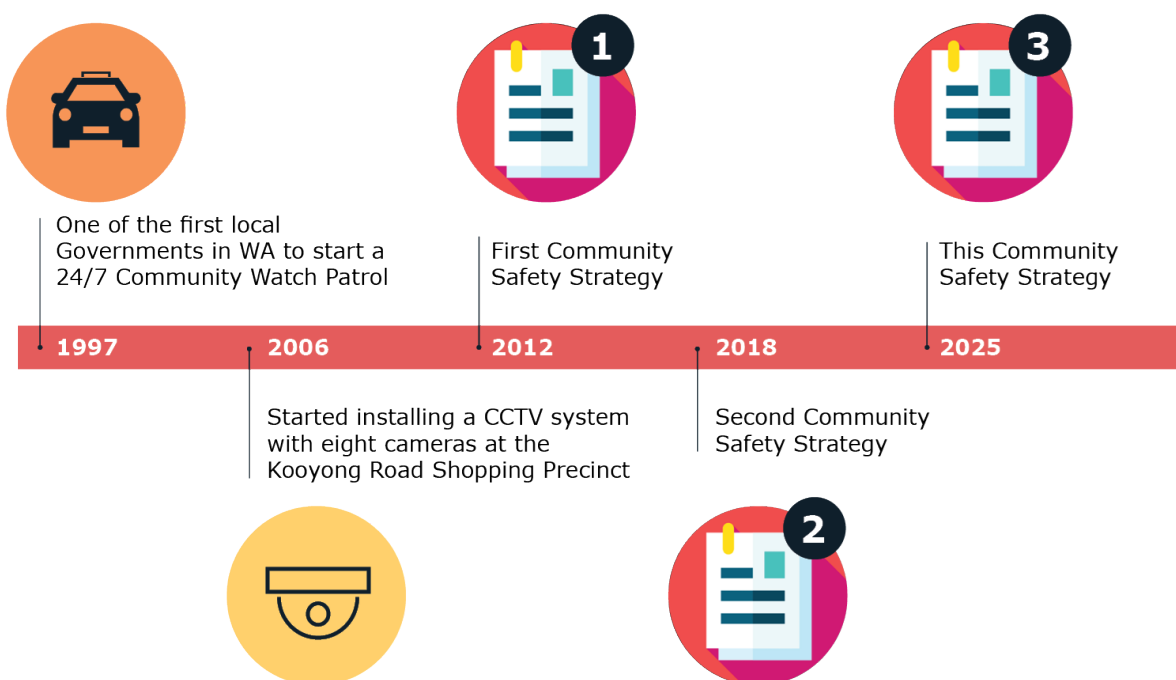
Community safety history

For over a decade the City has committed to invest in community safety, this includes services like the Belmont Community Watch security patrols, fixed CCTV and several community safety related initiatives or programs.

Since the inception of the Belmont Community Watch service, the community safety services and programs provided by the City have continued to develop to be adaptable to the changing community environment and needs.



Community safety timeline



Over time, the City has identified that the approach to community safety needs to be more than crime prevention or reporting. It requires an approach which includes understanding the causes or contributors to issues as well as what influences perceptions of safety.

Review of the Community Safety Strategy

To help the City understand the evolving needs of its community, the City regularly engages with residents. This approach ensures adaptability to the community's ever-changing needs.

Community engagement has formed a critical part of the review process for the Strategy.



May – June 2024: Broad consultation

The first engagement for the Strategy was held from May to June 2024 and included the following formats.

- Survey and pin boards (digital and hardcopy)
- 5 x pop ups at events and public places
- Meetings with key stakeholders

Feedback was invited through online and in-person engagement methods.



August 2024: Strategy workshop

Following the broad consultation, a workshop was held with community members and stakeholders to review the results of the engagement process and consider inclusions for the Strategy.

Particular focus was paid to where the City could deliver services and where the City needed to work with other stakeholders and community to influence better community safety outcomes.

Many of the actions outlined in this Strategy stem from the outcomes of this engagement.

September 2024 – May 2025: Strategy development

To develop the Strategy, the City has considered:

- community engagement (pop up events, forums, online methods, and workshops)
- consultation with key agencies and advisory groups
- data related to demographic trends and changes
- performance of previous community safety and crime prevention plans
- WA Police Crime statistics
- City of Belmont Community Watch data, and
- evaluation of current safety and security initiatives.



Community Workshop August 2024

WA Police Force crime statistics

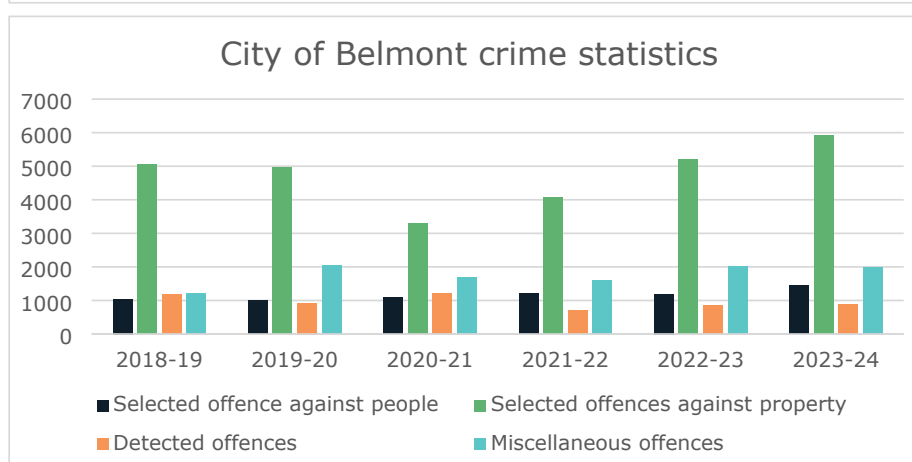
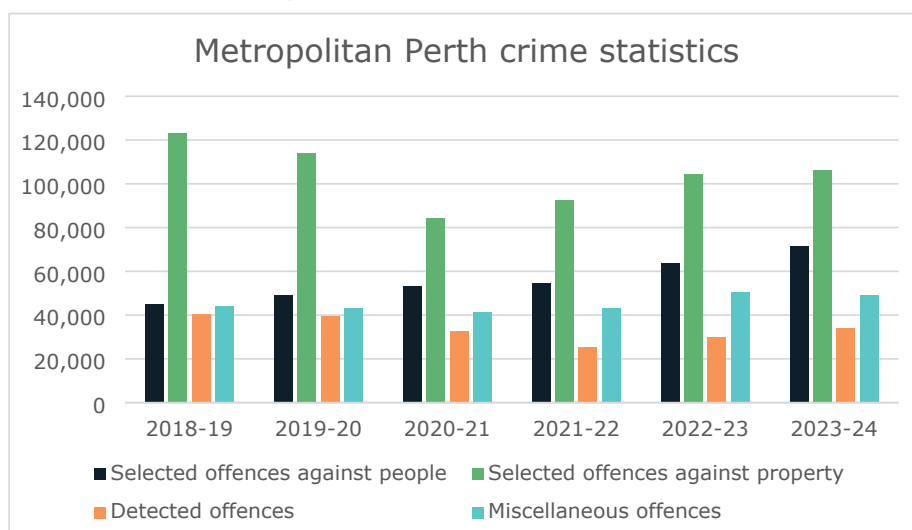
The main reported crimes affecting the community in the City of Belmont are:

1. Stealing (all types)
2. Other property related offences (burglary, damage, etc.)
3. Drugs (all types)
4. Offence against a person (assaults)
5. White collar related crimes (such as fraud)

Over the last 10 years WA Police Force reported statistics confirmed stealing as the most prevalent crime, followed by other property related offences. Tracking crime statistics over time reveals a consistent pattern, with the only decreases observed during the COVID-19 pandemic.

Stealing-related offences (opportunistic crimes) had increased the most over the past years, with a continuing upward trend across the metropolitan area.

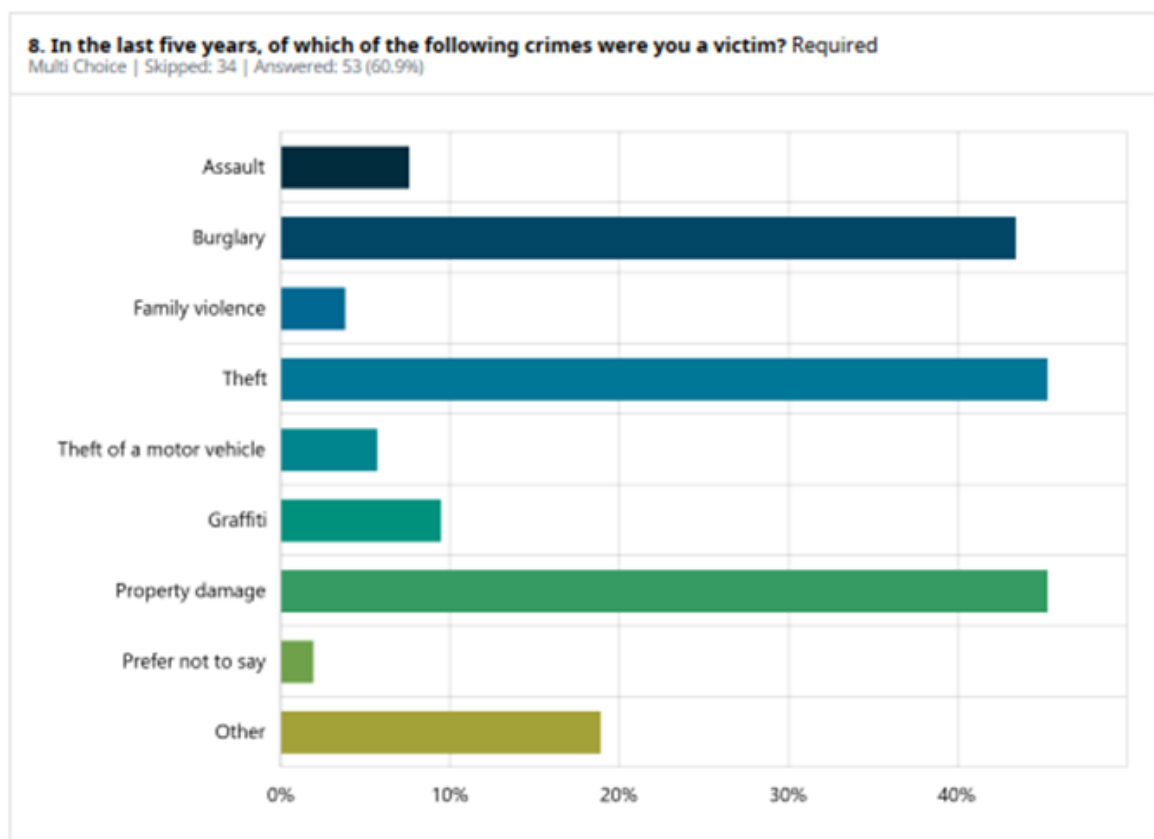
The below graphs offer a comparison between the WA Police Force reported Perth Metropolitan results, versus the City of Belmont.



- Offences against the person include homicide, assault, sexual offences, robbery and threatening behaviour.
- Offences against property include stealing, burglary, property damage and arson.
- Detected offences include drug offences, possession of stolen property and weapons.
- Miscellaneous offences include graffiti and fraud.

Levels of crime experienced in the City of Belmont is similar to other areas. One area of noting is that opportunistic offences against property trends higher than the metropolitan average.

This is reflected in the results of the Community Safety Strategy Survey which asked participants if they had been a victim of crime in the last five years and what types of crime people had personally experienced. Theft, property damage and burglary were the highest recorded experiences of crime from those who responded to this question.



Community perceptions of crime

The highest community priority

When asked what their top priorities are for the City through the MARKYT® Community Perceptions Scorecard, safety and crime prevention has been the highest ranked response for a number of years.



Despite continued investment in community safety initiatives, the MARKYT® Community Perceptions Scorecard has seen a decline in community safety ratings over the past three years.

The City of Belmont is not alone in this trend of perceptions towards crime and safety. Other West Australian local governments participating in the scorecard have also seen a decline with a drop in community safety perceptions from an average score of 48 in 2021 to 43 in 2024. The City of Belmont has seen a drop from 51 in 2021 to 40 in 2024.

Feelings of safety

The Community Safety Strategy survey asked participants about their experience of crime and if they felt safe in the City of Belmont.

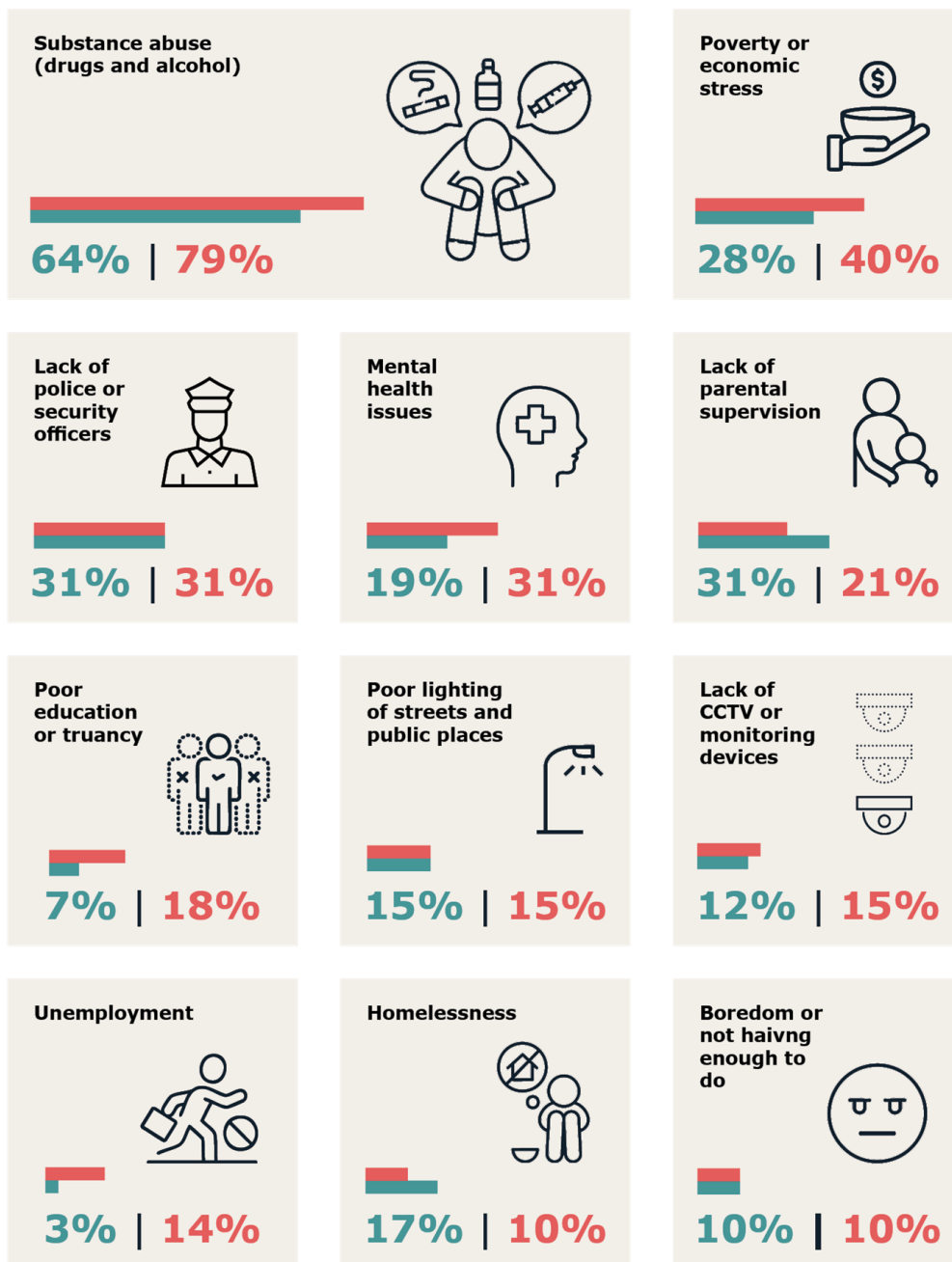
A high proportion of respondents (61%) indicated that they had been a victim of crime in the past five years.

Another key result was that most people felt safe in their homes, however the majority of respondents indicated that they felt unsafe when out and about in the community.

Comment	Yes		No		
Have you been a victim of crime in the last 5 years?	61%		39%		
Comment	A lot Higher	Somewhat Higher	The Same	Lower	Unsure
Compared to the rest of the Perth Metropolitan area, do you believe the crime rate in the City of Belmont is higher, lower, about the same?	21%	46%	31%	2%	0%
Comment	Safe		Neither Safe – Unsafe		Unsafe
How safe do you usually feel at home?	61%		19%		19%
How safe do you feel in your own street?	36%		30%		34%
How safe do you usually feel out and about the City of Belmont?	19%		28%		40%

Contributors to community safety issues

Participants who were surveyed either via the MARKYT® Wellbeing Scorecard 2023 or via the survey for this strategy were asked what they thought the main contributors to community safety issues were. The results of the community safety survey and scorecard were very similar with substance abuse ranked as the top result.



■ MARKYT Wellbeing Scorecard 2023

■ Community Safety Survey 2024

Our performance

Through the consultation process for this strategy, participants were asked what the City did well and what the City should focus on improving in relation to community safety.

What is the City doing well?

- Development and building of established partnerships.
- CCTV with a desire to keep investing and expanding the CCTV network.
- Belmont Community Watch Patrols.
- The opportunities for additional community safety resources and funding.
- The delivery of new initiatives regarding crime prevention, such as security appraisals.
- Regular review of performance and resetting of strategic focus within community safety.
- Close collaboration with key agencies on the various social drivers linked to the causes of crime, and perception of concerns.

What should the City focus on improving?

- Developing community resilience towards crime and community safety.
- Increased promotion, education, and engagement regarding the City's community safety services, and how to better access and connect with other agency's services.
- Offering a localised approach to community engagement, which also supports multicultural communities and older people.
- Targeting the key contributing factors to crime and antisocial behaviours.
- To develop and enhance its close working relationships with the WA Police, domestic violence services, young people, and neighbourhood groups.
- To maintain and potentially increase the resources provided to some service areas.



Community safety patrols

Community safety actions

The following pillars have been established to guide City actions to address crime and safety concerns in the local community.

1. Deliver - City-led crime prevention and community safety initiatives
2. Empower – build safety resilience through education, promotion, and support
3. Partner - develop strategic partnerships with key agencies and supporting organisations to improve community safety outcomes
4. Advocate - listening and monitoring community safety needs to advocate to other tiers of government.



Deliver

Community feedback highlighted preferred areas of investment to deliver City led crime prevention and community safety initiatives.

Some of the results of the consultation and strategy review were:

Learnings

Highlights	Continue and invest	Focus and improve
 630 fixed CCTV cameras in operation	• CCTV network • Security patrols • Graffiti removal • City projects to activate public areas • Attractive streetscapes and safer roads	• Better promotion of community safety initiatives • Local engagement on solutions • Investment in lighting • Activation of public spaces
 24/7 security patrols		
 graffiti removal program		



Initiatives

Pillar	Action	Responsible
 1. Deliver City-led crime prevention and community safety initiatives	1.1 Regular promotion of City led community safety initiatives to the community.	Manager Safer Communities Manager PR & Stakeholder Engagement
	1.2 Continue to improve and enhance the City's CCTV network and coverage within the public realm based on identified needs.	Manager Safer Communities
	1.3 Improve lighting in public places where the City owns lighting infrastructure.	Director Infrastructure Services
	1.4 Ongoing implementation and review of the Belmont Community Watch (BCW) service.	Manager Safer Communities
	1.5 Proactive ranger services with a focus on local engagement.	Manager Safer Communities
	1.6 Deliver safer public spaces through contemporary planning, design, and activation.	Director Infrastructure Services Manager of Planning Services
	1.7 Deliver attractive streetscapes to foster civic pride.	Manager Parks, Leisure & Environment
	1.8 Continued investment in swift graffiti removal service with a 24 hour removal target.	Manager Safer Communities
	1.9 Deliver road safety programs and initiatives.	Manager Design, Assets & Development

Desired outcomes:

1. A happy, well informed and engaged community who are aware of City led community safety initiatives and how to find information on what the City is doing.
2. A safe and healthy community where City led community safety initiatives are focused on local needs.
3. The City is creating safe, attractive and welcoming public places.
4. A city that is easy to get around safely due to road safety programs and initiatives.

Empower

Community feedback highlighted preferred areas of investment to advocate to other tiers of government on crime prevention and community safety.

Some of the results of the consultation and strategy review were:

Learnings

Highlights	Continue and invest	Focus and improve
 Security assessments	• Home and business security assessments	• Better promote how to report crime
 Bike and ebike registrations and free locks	• Cyber security education • Community education	• Engagement tailored to different community groups and different types of community safety concerns
 Security floodlights provided to residents and businesses	• Bike and scooter registrations • Neighbourhood grants and programs	• Neighbourhood grants and programs • Subsidies for home and business security



Home security assessment and floodlights

Initiatives

Pillar	Action	Responsible
 2. Empower Build safety resilience through education, promotion, and support	2.1 Provide crime prevention support and advice to increase home and business security.	Manager Safer Communities
	2.2 Provide crime prevention support and advice to help people avoid or reduce opportunistic crimes when out and about in the community.	Manager Safer Communities
	2.3 Provide targeted security giveaways for residents and businesses to develop security awareness and protection.	Manager Safer Communities
	2.4 Increased funding for grants and programs to help people get to know their neighbours.	Manager Library, Culture & Place
	2.5 Cyber security promotion, education, and programs for diverse community groups.	Manager Economic & Community Development
	2.6 Encourage people to report crimes to appropriate channels.	Manager Public Relations & Stakeholder Engagement
	2.7 Work with diverse groups to help build community safety resilience.	Manager Safer Communities Manager Economic & Community Development

Desired outcomes:

1. People of all ages, cultures and abilities feel connected and supported and know how to access support to keep themselves safe at home and out in the community.
2. The City encourages active participation in lifelong learning opportunities relating to community safety.
3. People get to know their neighbours, which builds safety resilience and a strong sense of belonging in the local community.

Partner

Community feedback highlighted preferred areas of investment to partner with other organisations on crime prevention and community safety initiatives.

Some of the results of the consultation and strategy review were:

Learnings

Highlights	Continue and invest	Focus and improve
 24/7 CCTV link with WA Police Force	• WA police partnerships	• Alcohol and drug prevention partnerships
 family and domestic violence support	• Family & domestic violence support	• Community led initiatives
 youth programs	• Youth partnership programs • Business partnerships	



Youth Week Market Day 2025

Initiatives

Pillar	Action	Responsible
 3. Partner The City develops strategic partnerships with key agencies and supporting organisations to improve community safety outcomes	3.1 Continue working with WA Police Force to foster two-way sharing of information, relating to crime and safety in the area.	Manager Safer Communities
	3.2 Continue support for family and domestic violence support programs and partnerships.	Manager Economic & Community Development
	3.3 Work with schools and youth partners on youth engagement programs.	Manager Economic & Community Development
	3.4 Work with local businesses to understand safety concerns and deliver initiatives in business areas.	Manager Safer Communities
	3.5 Engage with City Advisory Groups and the Community Safety Alliance Group.	Manager Safer Communities
	3.6 Collaboration with neighbouring local government authorities.	Manager Safer Communities
	3.7 Partner with key state or non-profit organisations that offer community safety initiatives.	Manager Safer Communities

Desired outcomes:

1. The City frequently shares information and resources with key stakeholders to foster a safer and healthy community.
2. Organisations, businesses and community groups feel connected and supported by the City to deliver initiatives that encourage a safer community.

Advocate

Community feedback highlighted preferred areas of investment to advocate to other tiers of government on crime prevention and community safety.

Some of the results of the consultation and strategy review were:

Learnings

Highlights	Continue and invest	Focus and improve
 Support for Belmont Police Station	• WA Police Force • Members of Parliament • Department of Communities • Department of Planning • Department of Health • Western Power • Main Roads WA	• Street lighting • Alcohol and drug prevention supports • Mental health supports • Planning and housing
 Liaison with State Government agencies		
 Lighting programs through Western Power		



Street lighting

Initiatives

Pillar	Action	Responsible
 4. Advocate The City is listening and monitoring community safety needs to advocate to other tiers of government..	4.1 Advocate for continued police presence and State Government support for the Belmont Police Station.	CEO
	4.2 Advocate for continued improvements to State owned streetlights and lighting infrastructure.	Director of Infrastructure
	4.3 Encourage drug and alcohol prevention services and programs in the City.	Manager Economic & Community Development
	4.4 Advocate for support and services for people facing homelessness.	Manager Economic & Community Development
	4.5 Advocate for more support for mental health programs.	Manager Economic & Community Development
	4.6 Encourage State Government to consider safety and amenity of our local area in State planning decisions.	Manager Planning
	4.7 Ongoing advocacy to State Government for management and allocation of public housing in the community.	CEO

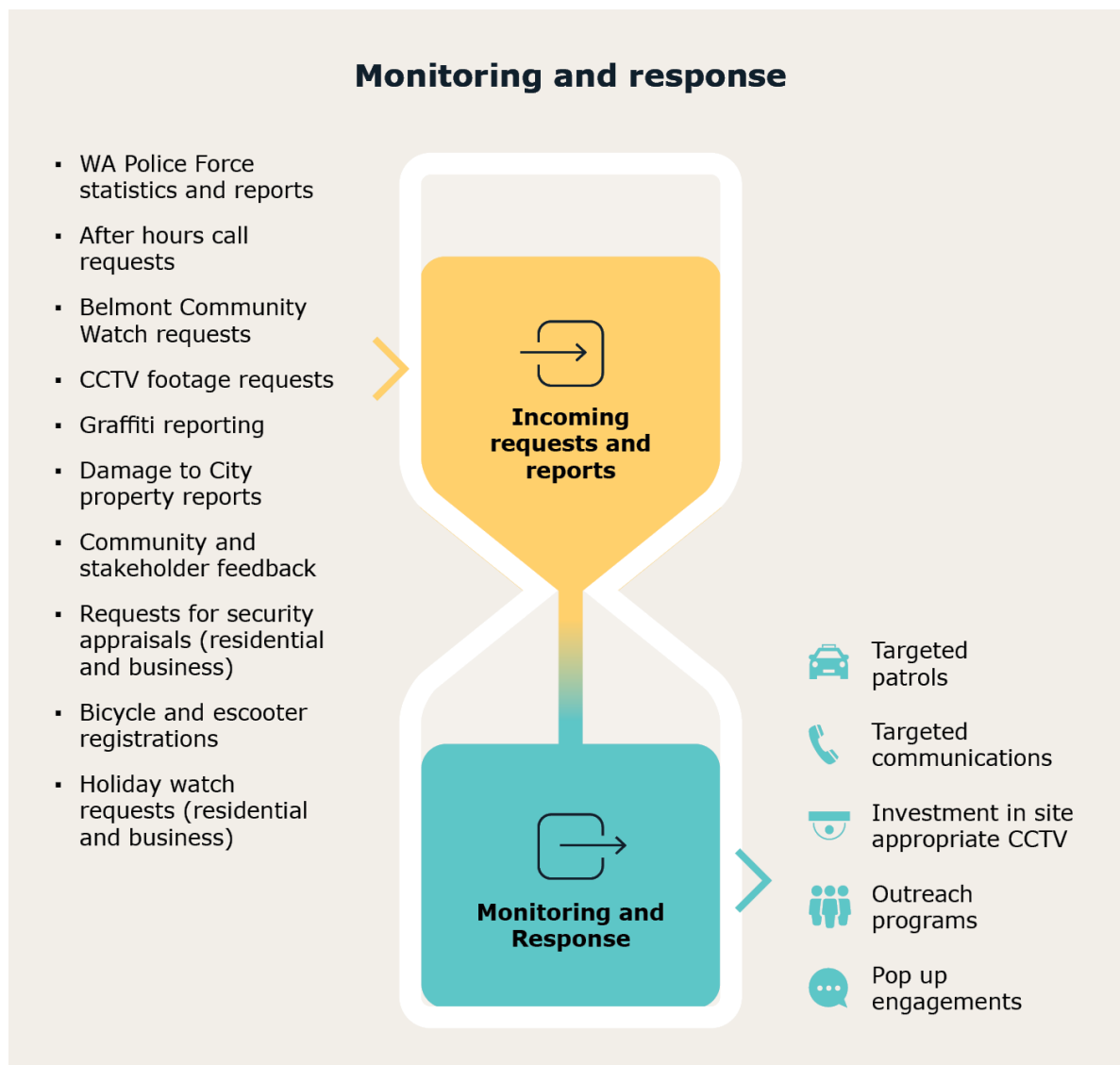
Desired outcomes:

1. All tiers of government are working together to improve community safety outcomes in the City of Belmont through effective leadership and governance.
2. Government support tackles complex community safety issues to deliver a safe, healthy community.
3. Responsible urban planning includes community safety considerations.

Measuring performance

The City will monitor the implementation of the Strategy over the next five years and annually review its performance in line with the City's Corporate Business Plan and annual budget process.

The Strategy is activated through the Community Safety Implementation Plan. This is an operational document aligned to the actions in this strategy.



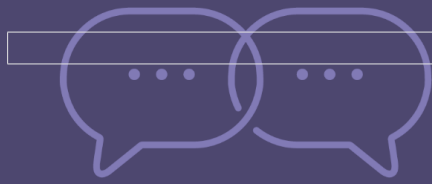
References

City of Belmont references and associated plans

Strategic Community Plan 2024-2034
Corporate Business Plan 2024-2028
Economic Development Strategy 2023-2028
Koort Karnadjil Mya – Heart Truth Voice – First Nations Strategy
Youth Strategy 2019 & Beyond
Multicultural Strategy 2020 & Beyond
Engagement Strategy 2023 & Beyond
MARKYT® Community Perceptions Scorecard 2024
MARKYT® Business Perceptions Scorecard 2024
MARKYT® Wellbeing Scorecard 2023
Belmont Community Watch and Ranger Statistics
CCTV request data

Other references

WA Police Force Crime Statistics <https://www.wa.gov.au/organisation/western-australia-police-force/crime-statistics>
Department of Health WA - Health & Wellbeing Profile 2011-2020



Community Safety Strategy - Engagement Report

Community Safety Strategy



Document Set ID: 6014202
Version: 1, Version Date: 16/07/2025

Overview

In 2024-2025 the City completed a review of its Community Safety Strategy. The purpose of the review was to examine priority areas to focus on to improve community safety over the next five years.

As part of the review, the City undertook a broad engagement process to understand the needs and experiences of residents, local businesses and visitors across the local area. Included in this process was a focus on where the community felt the City should prioritise its efforts across the following areas; deliver, empower, partner and advocate.

This recognises that community safety is a complex area and requires meaningful stakeholder support and engagement, particularly with WA Police Force, key state and local agencies, local businesses, not-for-profit and community groups and members of the community.

The engagement was undertaken by City staff and the support of an engagement consultancy The Collab Effect to review consultation results, facilitate a community workshop and deliver insights to the City.

Methods

The planning phase of the review including reviewing engagement results relating to community safety in the 2023 City of Belmont MARKYT® scorecards:

- 2023 MARKYT® Community Perceptions Scorecard
- 2023 MARKYT® Business Perceptions Scorecard
- 2023 MARKYT® Wellbeing Scorecard

The results of the 2024 Community and Business Scorecards also informed the draft strategy.

The engagement approach for the strategy had two phases. A broad consultation to gather a wide range of community views and experiences and a community workshop to refine the feedback collected.

Phase one – broad consultation

The first phase included several face-to-face engagements as well as online channels and hard copy surveys to capture people who may engage in different ways.

The first engagement was open for six weeks from 20 May 2024 to 29 June 2024. People could provide feedback through:

- Priority pin boards – online and in person
- Survey – online and hard copy versions
- Suggestion box – online and in person
- Email or written submissions.

The consultation was promoted in the following ways:

- Belmont Connect project page
- Website news item
- Social media
- 2 x BeNews email newsletter articles
- Belmont Bulletin article
- Emails to stakeholder groups requesting they spread the word
- Presentations to City Advisory Groups and the Community Safety Alliance
- 5 x pop ups at community events and shopping areas
- Targeted engagements with seniors and high school students

Phase two – community workshop

A community workshop was held on 8 August 2024 to review the results of the broad consultation and to identify shared themes and insights with City staff. The workshop was facilitated by The Collab Effect, an engagement consultancy who drew together the experiences of community, stakeholders and staff.

The workshop was open for any community member to nominate to take part, it also included key stakeholders including members of the WA Police Force, youth services and members of the Community Safety Alliance.

The workshop was promoted through:

- Emails to people who had participated in the initial engagement
- Social media
- Emails to stakeholders and advisory groups

Inputs received

The pin boards had the largest engagement. The boards included a collection of actions that the City could progress across the four areas of Deliver, Empower, Partner and Advocate. Respondents could also propose new ideas for consideration.

Each person was given four points to spend for each priority area (total 16 points) to spend on where they thought the City should focus its efforts. The City received 4,661 points spent on service ranking and collected 84 new ideas.

For those who had more to contribute, a survey asked about their sense of safety, experiences of crime and thoughts on contributors to community safety issues. The City received 87 survey responses.

The community workshop had 39 people register to attend.

Engagement results

Survey

The survey received a total of 87 online and hard copy responses of this:

- 21% of respondents work within the City of Belmont.
- 95% of respondents live within the City of Belmont.
- Most respondents were female (74%).

Other insights include:

- People who participated in this engagement process are more likely to have lived experience of crime. Over half of the survey participants (60%) have been victims of crime within the last five years.
- Participants believe the City of Belmont is more unsafe than other Perth Metropolitan areas, although crime statistics show otherwise.
- Survey participants see substance abuse as a top contributor to community safety issues in the City (73%), followed by mental health issues (22%).
- Participants tended to prioritise services that deter crime over services that directly address the issues they perceive to be the causes of crime.
- People feel safe in their homes and on their streets, but shopping centres, carparks and public spaces are felt to be unsafe.

Priority pin boards

What we heard:

- There was consistency in perceived community value of most services and the current level of investment (time and money) by the City.
- There is consistency in the focus of City staff and the priorities highlighted through this ranking.

Ideas posted

84 ideas were tabled. The ideas covered similar themes of:

- Crime prevention a high priority.
- Support for lighting, patrols, action in public places, traffic and transit.
- Community development initiatives to support elderly and address housing.
- Advocacy to other tiers of government on contributors toward safety issues.
- Highlighting concerns around shopping centres such as Belmont Forum.
- Community activation ideas.
- Making crime reporting easier.

Workshop

The three-hour workshop was facilitated by The Collab Effect to examine the community feedback.

- There was strong consistency between the results of the community engagement period and key sentiments from this workshop.
- The attendees felt the greatest community priority is for clear and simplified information from the City on its community safety services, efforts and actions.
- The workshop also highlighted a desire for community education that considers the needs of multi-cultural and intergenerational groups.

Key findings presented by The Collab Effect:

Overall, this engagement process found the following key findings:

- The community value the range of successful community safety programs and initiatives currently being provided.
- The community want the City to continue delivery of crime prevention activities like sustainable street lighting, CCTV and Belmont Community Watch Patrols.
- There was a desire for increased community communications, education and engagement regarding the community safety services it provides, and how to more easily connect with other services.
- There is a distinct request for improved communications and engagement which supports multi-cultural communities and older people.
- The community want the City to develop and advance its close working relationship with the WA Police, domestic violence services, young people, and neighbourhood groups.
- There is a need to maintain and potentially enhance the City resources within some service areas, and the community would like a greater visual presence within the community.

How the feedback informed the Strategy

City staff with the assistance of The Collab Effect reviewed all contributions and noted consistent themes within the pillars of Deliver, Partner, Advocate and Empower. Given strong themes emerged around empowerment, including perceived desire for personal safety and community initiatives, the Empower pillar was moved from the fourth pillar to the second pillar of the strategy.

The priority pin boards helped staff identify what community safety initiatives were most valued by the community. The ideas posted added additional context around where the City could explore.

The priority pin board rankings and additional ideas are provided in further detail at the end of this report.

Next steps

The Strategy will be presented to Council for endorsement.

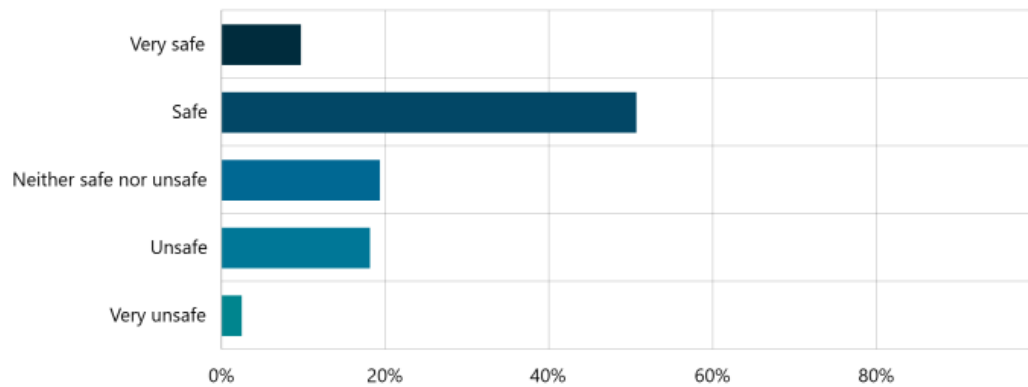
The actions in the Strategy will be developed further by City staff in an implementation plan for delivery.

The implementation plan will be monitored, reviewed annually and key strategy outcomes shared with community throughout the life of the Strategy.

Survey data

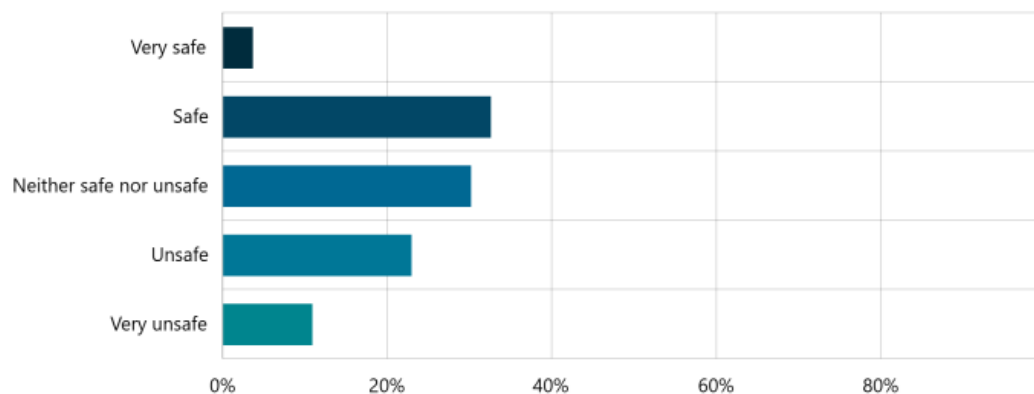
3. How safe do you usually feel in your home? Required

Select Box | Skipped: 4 | Answered: 83 (95.4%)



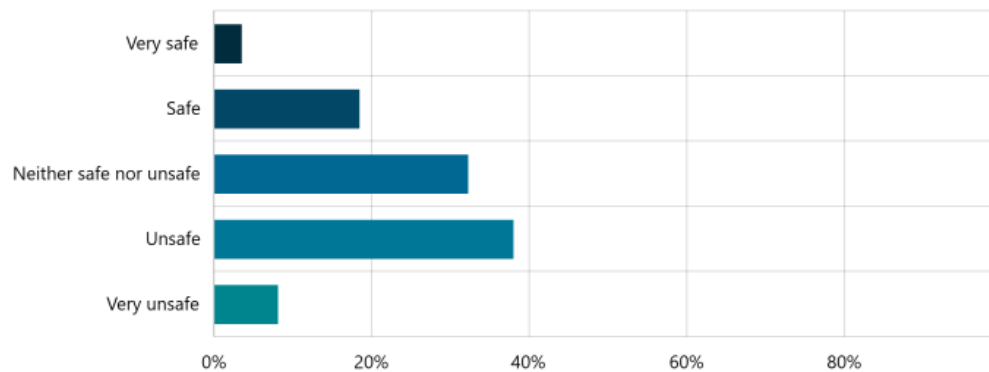
4. How safe do you usually feel on your street? Required

Select Box | Skipped: 4 | Answered: 83 (95.4%)



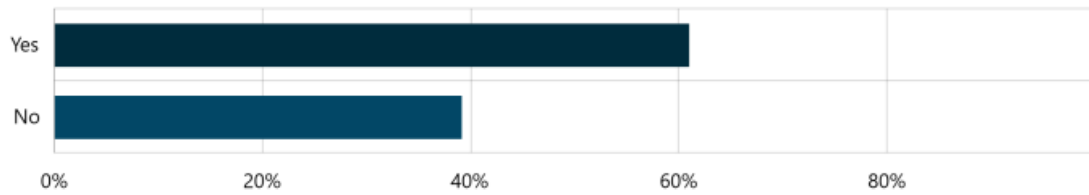
5. How safe do you usually feel out and about in the City of Belmont? Required

Select Box | Skipped: 0 | Answered: 87 (100%)



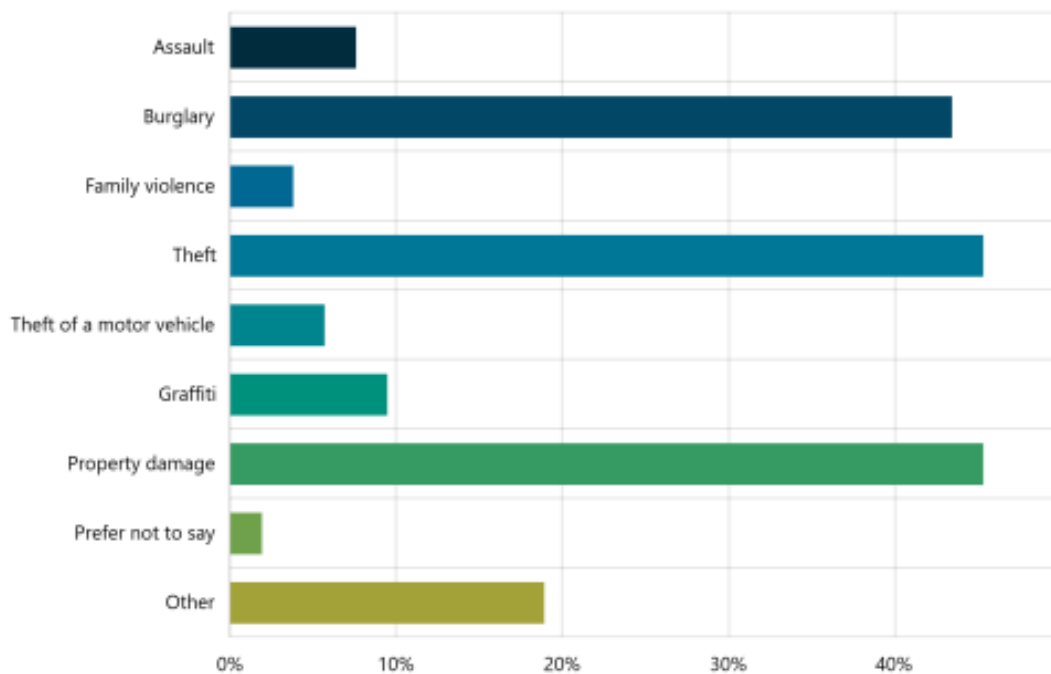
7. In the last five years, have you been a victim of crime? Required

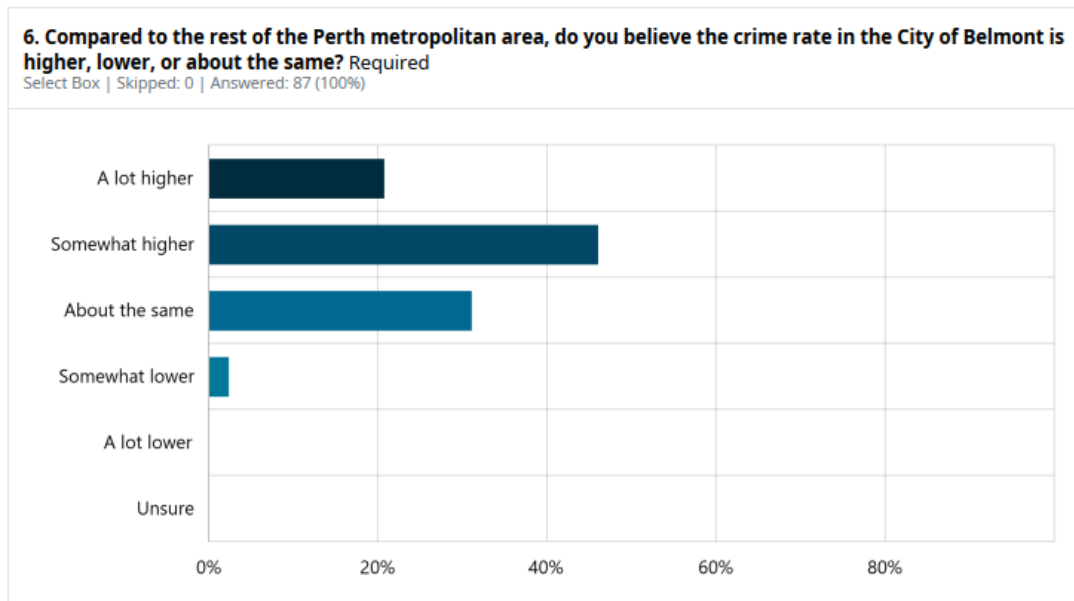
Select Box | Skipped: 0 | Answered: 87 (100%)



8. In the last five years, of which of the following crimes were you a victim? Required

Multi Choice | Skipped: 34 | Answered: 53 (60.9%)





Priority pin board results

Area	Most highly ranked service	Percentage of points allocated
Deliver	CCTV	34%
	Belmont Community Watch	25%
	Clean-up service	20%
	Graffiti removal service	20%
Partner	WA Police	28%
	RUAH Domestic Violence service	13%
	Youth engagement services	12%
	Emergency management organisations	12%
	Neighbourhood Watch	11%
	Belmont Forum	9%
	Local schools	8%
	Community Safety Alliance	4%
	Constable Care	4%
Advocate	Police resourcing	18%
	Social housing management	15%
	Issues relating to homelessness	15%
	Improved public lighting	13%
	Mental health support	10%
	Drug and alcohol reform	9%
	Youth engagement services	8%
	Traffic safety	7%
	Education, training, employment support	6%
Empower	Flood light giveaways	34%
	See something, say something	20%
	Security appraisals	14%
	Emergency management resources	13%
	Personal safety tips	11%
	eRideable and bike registration	9%

Suggestion box contributions

The table below lists the suggestions, ideas and comments the City received during the consultation period. Some suggestions have been omitted or amended to preserve anonymity, remove references to any specific person, or remove vulgar and inappropriate language. Apart from this, suggestions are listed verbatim, including spelling and grammar.

Suggestion/Idea/Comment	Officer comments
The criminals need to be made more accountable, and pay for their crime. They don't care who they hurt, young or old. They teach their kids to steal from the age they can walk. They have no respect for hard-working people, and trash what they call their country. Rivervale looks and feels like a ghetto, it is a beautiful part of Perth and is getting ruined by the amount of low-lives that frequent the area. There needs to be more patrols with officers that can take action. I'm unsure of what the Eyes on the Street have power to do, do they make any difference. The problem is, the crims are not scared of anyone, yet we are too scared to enjoy this beautiful area ourselves - that we pay for.	Aligns to strategy action 1.4
Eyes on the street - we call when we see something suspicious and they come hours later. Or they tell you to call police. Call police to be told to ring Eyes on the Street!!! More power to security patrols on streets and in shops. In shops criminals are escorted out one entrance - without bags being searched - and come back in another entrance. Ridiculous. At least two retail assistants needed in each shop to keep an eye on things. Less social housing. Govt housing do nothing when they have many complaints against one house. Not all people are criminal in these houses but quite a few are. If there are multiple complaints against one dwelling, then the residents should be told to pack up and leave. They don't even look after these properties and it'll be my taxes that pay for the consistent damages.	Aligns to strategy actions: • 1.4 • 3.4 • 4.7
This is the mess place in Belmont. Trans Perth should deploy securities in the bus stop during trading hours of the shopping centre. Not occasionally vist. Should deploy securities always! It will improve the unsecure situation.	Aligns to strategy action 3.4
Improve the street lighting and exterior lighting to ensure you can't hide in the shadows. Lights on every pole Close all the alley ways to make it harder for them to escape from the law. More patrols and better visibility for deterring the thieves.	Aligns to strategy actions: • 1.3 • 1.4 • 4.2

1.stop approving social housing in the area in future and minimise existing social housing . There are some genuine people but majority of criminals coming from social housing.This is the route cause of the problem 2.Strengthen legal system , give more power to police . Criminals no longer afraid of police or been captured to cctv .Close loop holes in legal system for ex how some one enter to private property with out authorisation with intention of stealing .why can't they arrest by police. Doesn't make sense 3.Remove identified criminals from area. 4. Make the suburb clean and tidy .Remove illegal camps in the parks / grass lands / collected rubbish ,unauthorised gathering .this should be one of the duty for the ranger.	Comment 1 aligns to strategy action 4.7 Comments 2 and 3 beyond advocacy influence of local government. Comment 4 aligns to 1.7
You need eyes on the street vehicles. Fix the bloody crime.	Aligns to strategy action 1.4
Please do something to reduce the number of car break-ins that we are seeing throughout Rivervale, particularly between Gladstone rd and Acton ave, as this seems to be an almost daily occurrence recently. You call the police and they tell you to report to the council, but call the council and you are told to contact the police. This is obviously happening so much because the people responsible don't have any repercussions.	Aligns to strategy actions: • 1.4 • 2.2 • 2.3 • 2.6
Suggest WAPOL increased & saturated nightly patrols by vehicle, mounted, push bike & C.O.P. sections. Work out ratio of Department of Community housing compared to other councils. If WAPOL cannot assist suggest patrols by Defence Force - Army units because that is where the uncontrolled behaviour, drugs & crime are headed. Eyes on the street have limited power & to be fair, one officer has no power when confronted by multiple or groups of criminals.	Aligns to strategy actions: • 3.1 • 4.1 • 4.7 • 1.4
On Whiteside Street numerous cars speed at dangerous levels despite it been a 50km hour zone. Neighbouring children play in the Street and are at risk. Please consider putting in traffic slowing devices.	Aligns to strategy action 1.9
A policy of progressively undergrounding power poles should be implemented to build pride in the city and hence inhibit vandalism. For example, new shopping complexes have been built on either side of Hargreaves Street in Belmont but ugly power poles blight the environmental aesthetics.	Aligns to strategy actions: • 1.3 • 1.7 • 4.2 • 4.6
Make opportunistic criminals feel unwelcome by making it feel like they are being watched all the time and that there is no where to hide for them. Invest in brightening up dark areas and investing in public and private security cameras that are very prominent and visible. To cap it off, either give security patrols more power or just cancel the whole thing	Aligns to strategy actions: • 1.2 • 1.3 • 1.4 • 2.3

as it's currently a glorified bystander in uniform and a total waste of rate payer's money. I fully support either using the money for the installation of more lights and cameras and/or actually having council-paid police patrolling.	• 4.2
Street lights are not effective and not enough of them. Some of the streets one needs to use high beam lights to see the road in case any person dressed in dark clothing or on a bike Intervention by the Council regarding the situation of Community Housing tenants that continue to cause disruptive behaviour damage property and waste Police resources as the 3 strikes and out just goes over the department's head. Patrols I also agree that this is useless driving around as crime is rampant and offenders know what where and how to evade them so agree with other comments made in this thread.	Aligns to strategy actions: • 1.3 • 1.4 • 4.2 • 4.7
The streets are extremely dark. My street in particular, feels very unsafe when coming home at night. Well lit streets would make it safer for residents. I'm currently trying to save for a fence at the front of my property so I can feel safe to go to the bin at night or get something from my car. All because it's so dark outside I don't know who could be out there.	Aligns to strategy actions: • 1.3 • 2.3 • 4.2
Action needed to improve street lighting, better subsidised security for residents, eliminating all the information needed to get security watch to do a drive-by, better collaboration between council and government agencies to monitor trouble spots/residents. Consider appointing community champions in suburbs who are willing to be a voice for area - collating information, making sure concerns are being action/progress moving forward. Information sessions with residents particularly elderly on ways to minimise potential for robbery especially in shopping centres. Increased security at shopping centres during high potential times and security staff who are able to actually act on potential crimes. Too many people currently in shopping centres visible committing crimes but being able to walk out.	Aligns to strategy actions: • 1.3 • 1.4 • 2.1 • 2.2 • 2.3 • 2.7 • 3.1 • 3.4 • 4.2
Do a study on who are these offenders. Are they youngsters. Organise activities such as games or tradie work and ensure they participate. Are they locals of our suburb find means to relocate them.	Aligns to strategy action 3.3
I agree with the previous comments that the patrols are a waste of ratepayer's money. I cant believe it costs so much to be told to call the police. Use the funds to beautify our city like putting in underground power in our streets and put more CCTV cameras.	Aligns to strategy actions: • 1.2 • 1.3 • 1.7 • 4.2
There have been a few occasions when I have contacted the security patrols for assistance and they told me to call the police. What a waste of ratepayers money. Please stop the patrols ASAP.	Noted. Community patrols ranked 2 nd in the pin board prioritisation exercise

	indicating support from other community members.
Please cease the local security patrols because they are too expensive and use the funds for alternative community projects instead. For example, some local governments now facilitate home safety equipment rebate programs to enable their residents to claim rebates towards the purchase and installation of safety/security equipment in their homes, such as alarms, deadlocks, window locks, security doors and screens, sensor lights and CCTV. We would welcome this rebate program in the City of Belmont. Only a few local governments in Western Australia currently facilitate security patrols, mainly larger local governments with significant financial resources such as City of Rockingham, City of Swan (The Vines only), City of Cockburn and City of Melville. Whilst security patrols provide certain benefits including providing a visible presence in the community ('eyes on the street') and assisting in the reporting of suspicious persons or vehicles, the patrols place a significant cost burden on the community, and it is unclear if they actually reduce crime.	Noted. Community patrols ranked 2nd in the pin board prioritisation exercise indicating support from other community members. The City currently has a free giveaway program of home security devices to recognise that some in our community cannot afford to cover the majority of the cost. The community workshop identified we need to promote this initiative more. Comments noted regarding patrols.
We have loads of lighting on Francisco St end of Gladstone Rd, but cars on both sides of Gladstone Rd West end, is so dark and congested with cars parked both sides. Scooter riders doing wheelies all day and night don't help. Never had trouble until a few months ago, over 20 cars vandalized in past week.. More patrols/cameras or cctv for homes would be a good idea. Used to be a very safe place, but past few months have been hell.	Aligns to strategy actions: • 1.3 • 1.4 • 1.9 • 2.2 • 2.3 • 4.2
Brainstorm ways to keep the offending youth occupied and off the streets. Alcohol and drug abuse is also a major concern. The bottle shop owner on Kooyong street is proactive in limiting supplies to known alcoholics, other bottle shops should also work along these lines. Clean the area up off the drug dealers, making it harder for the locals to access the drugs that cause anti social behavior. It is not possible to stop drug and alcohol abuse, just make it harder. Police are already doing a phenomenal job, but maybe a full on blitz off the area over a few weeks, give move on notices to non residents found in the area after midnight.	Aligns to strategy actions: • 3.1 • 3.3 • 4.1 • 4.3
Initiative to provide a subsidy for getting security cameras installed at home. Provide information on how and who to provide footage to. Rather than people asking on the community watch page, have a system set up for people to	The City currently has a free giveaway program of home security devices to recognise that some in our community

add their issue, and add their footage. Or the police number to upload the footage to. There needs to be a way to have the repeat offenders charged. While is the courts to let these people out, there are ways that police under federal laws with bail conditions, that when they do it again, they are charged with breaching bail and taken more seriously. The City should be talking to the police as to why these charges are not done, especially with mail theft.	cannot afford to cover costs. The community workshop identified we need to promote this initiative more. Aligns to strategy actions: • 2.1 • 2.3 • 2.6 • 3.1 • 4.1
On the corner of Gladstone road and Roberts road there's less street lighting and another famous place for crimes. There's bottles and syringes as well as breaking to cars. It's so dark at night that we use head lights when driving. We would greatly appreciate if you can consider increasing street lighting	Aligns to strategy actions: • 1.3 • 2.2 • 4.2
Would like to see some low level lighting on Smythe lake (so it doesn't affect surrounding homes). It is pitch black in there at night.	Aligns to strategy actions: • 1.3 • 4.2
Let's get some lights happening down at Selby park please. With the light disappearing around 6pm in the winter, it would be nice to be able to exercise my dog after work. It's very dark in the park and often has some interesting characters lingering about.	Aligns to strategy actions: • 1.3 • 4.2
The council need to do something with existing thoroughfares that can be trouble zones. Community gardens would be a nice idea on large empty council verges. Planting out the council strips around the DFES as it's pretty unsightly and a lot of empty space.	Aligns to strategy action: • 1.7
Get Belvidere precinct passed! Seriously an overhaul of the hostile and Barron area is the best way to bring in the right crowd. I see so many young families in the area, it would be nice to meet and greet maybe at my new local coffee shop (if that existed). I would love to support new small business in my area.	Aligns to strategy action: • 1.7 • 2.4 • 3.4
Needs way harsher penalties, mail- theft, rummaging through bins and skip bins on people property and leaves a trail of mess behind her on the street.	Noted
We need a community approach to problems and not simply a move of the problem from public to private. We as business owners pay the rates then pickup the fall out. What is the total cost of the security service and could the money be better spent?	Aligns to strategy action: • 3.4
Assist in organising committee of residents and provide guidance on how we can request changes to laws on how the offenders are charged and how to reduce social housing.	Aligns to strategy action: • 2.7 • 3.5

	4.7
Place to track and monitor all crime in the area, as police can't do anything about stolen mail/ bikes, broken windscreen's, antisocial behaviour. But if there was a central point for community to report and upload images then the size of the problem can be understood.	Aligns to strategy action: 2.6
Council should run a campaign of getting to know your Neighbour maybe one next door and one over the road - or get residents organise a neighborhood morning tea or street party maybe supply small seedlings for residents for those who attend calling it to " beautify belmont inside and out" to create a sense of pride and belonging - I help at middle swan primary school and I notice how primary children take pride in watching plants grow and caring for their environment If you instill this caring into young children it should follow through to all other aspects in their lives	Aligns to strategy action: 1.7 2.4 2.7 3.3
Collaboration between council, housing, police, and Elders to intervene the repeat houses that continually disrupt destroy and damage the homes. Housing's policy of 3 strikes and out is a joke. Break ins and attempted break ins are becoming more common now and the police rely on resident's own footage to assist. These culprits are residents who have the privilege of living in Housing Authority accommodation.	Aligns to strategy action: 4.7
It is annoying when you get put through that you have to give all your details which takes a while to register and then by the time you register it is too late. Cut the nonsense and get the patrols out there quicker.	Aligns to strategy action: 1.4
Like some councils have, some outside security options subsidized for home owners eg: sensor lights, cameras. Also, a prompt service to respond to complaints of mail thieves in the area etc. campaigns to help encourage people to get to know their neighbours. Join forces with local schools & police due to kids wagging school and vandalizing property. Clean up notices served to the inhabitants of some filthy front yards.	Aligns to strategy action: 1.7 2.1 2.3 2.4 2.7 3.3
Please do something. increase night patrol, create community groups	Aligns to strategy action: 1.4 2.4 2.7
Patrols need to be more in depth, not just in busy areas. Mail is constantly getting stolen and cars are constantly getting broken into. It's not fair.	Aligns to strategy action: 1.4 2.1 2.2
Perhaps collaboration between council, housing, police, elders, social workers, youth leaders and maybe more to	Aligns to strategy action: 2.4

create education and intervention program. Visit red flagged houses as well as surrounding neighbours, meet beggars out on the street, talk to roaming youth during school hours and after. Create campaigns on encouraging to connect street neighbours for safety and a sense of community.	• 2.7 • 3.1 • 3.3 • 3.7 • 4.3 • 4.4 • 4.5
The Community Patrols don't appear to be working very well, maybe this needs a thorough review and perhaps look utilising Rangers that have training with skills appropriate for security and diffusing anti-social behaviour. They should also have assurance to work closely with police assistance if required for more difficult situations. They would need more Rangers employed, but worthwhile they would work more much effectively than current situation with the security patrols.	Noted. Aligns to strategy action: • 1.4 • 1.5
The Belmont City Vehicle Patrols - drive around streets. Not sure how effective they are unless something is happening right in front of them. Most of the offenders hide when they see them or the Police coming so unfortunately, apart from being the Eyes on the Street, one wonders their value and costs associated with the service. CCTV installation on the known trouble areas would assist Police instead of having to rely on residents to provide them with such. This will catch hoons as well as the pot stewers and break-ins to identify them. Wright Street is one (including hoons) as well as Hardy Road and of course, the poor IGA on Belvedere Street. There are other major hot spots. I feel money spent on more CCTV installations will be beneficial not only for residents but reducing crimes.	Noted. Aligns to strategy action: • 1.2 • 1.4 • 1.9
Security around the Belmont Hub is far from perfect. Every day when I am in doing work on a computer you have incidents occurring daily and sometimes multiple times. The staff have also said the Belmont security patrol are not allowed to intervene which I find bewildering. I have started going to the State Library as I feel safer getting on a train into the city.	Noted. Aligns to strategy action 1.4
better response times by Community Watch and subsidised security cameras, screens, tinting and roller shutters.	Noted. The City currently has a free giveaway program of home security devices to recognise that some in our community cannot afford to cover costs. The community workshop identified we need to promote this initiative more. Aligns to strategy action 1.4

The council subsidising items for home security such as; cameras, security screens on doors and windows, alarms, security lights.	Noted. The City currently has a free giveaway program of home security devices to recognise that some in our community cannot afford to cover costs. The community workshop identified we need to promote this initiative more.
Instead of only having these services in busy areas, patrol other quieter areas that are getting crime reports but may not be high traffic areas to the general public. If an area is getting constant reports; it should be getting patrolled or monitored.	Aligns to strategy action: • 1.4
Trainer professionals on the streets/in cars to monitor drug activity in Belmont. It's been on the increase & police/community watch aren't qualified to help, we need people who can keep users safe but also the wider community & discourage dealing.	Aligns to strategy action: • 3.7 • 4.3
Empower small neighbourhoods to communicate and support each other to enhance security in a street. Facilitate community watch/police to join in these conversations to update and listen to members of the community. Engage the youth in positive programs to prevent delinquency and provide mental health and substance abuse services to address some of the root causes of crime.	Aligns to strategy action: • 2.4 • 2.7 • 3.3 • 4.3 • 4.5
Promote and actively facilitate street parties to get neighbours to talk, exchange contacts, and ultimately help each other out. A close-knit community is a much stronger place (especially against crime) than one where people feel disconnected and without a sense of belonging/shared responsibility.	Aligns to strategy action: • 2.7 • 2.4
I need to see an independent, third-party audit of how the Watch spends its time in order to justify expenditure on the service. I pass them all the time sitting in the Centenary Park carpark but the few times I've tried to call them to be a visible presence on my street has been frustrating and pointless.	Noted. Aligns to strategy action: • 1.4
Putting bollards/zig zag poles on walk ways/foot paths that are commonly used by unlicensed motorbikes.	Aligns to strategy action 1.9
I don't else want value in the community watch I have had to call on them for a number of incidents if they get out of car your are lucky! Just get nothing I can do. If you want anything done in Belmont call the Ranger direct or the Police community watch are only helpful if an alarm goes off at a community centre.	Aligns to strategy actions: • 1.4 • 2.6
Aware that the responsibility of State Government. It needs to be changed. Our neighbourhoods are continuously	Aligns to strategy action: • 2.1

trashed, we don't feel safe, I won't even shop at Belmont Forum. Belmont cannot grow when business are sick of being stolen from and abused. They will go somewhere else = less growth on local economy, less property value growth, less rates to reinvest back into great infrastructure, support and activation. We could be so, so much more.	• 2.3 • 3.4
The public housing commission does not remove the troublemakers even after being notified and constant police visits to the houses.	Aligns to strategy action: • 4.7
More effective than any of the listed options is a closely networked local street or community. The City of Belmont should facilitate networking by devising a template for use on Facebook (or elsewhere) so that families in one street can alert each other to issues or safety concerns. The Council's promotion of annual street parties, through a small grant, is an excellent initiative (although not one my street has ever taken advantage of). I would like to see new ideas to bring groups of less than 20 or 30 houses in one street together to look out for their children and properties.	Aligns to strategy action: • 2.4 • 2.7
The current issues with reporting crime right now in Belmont are: - It's too cumbersome. Too many hoops and loops to go through. - Report doesn't get acknowledged and/or resolved. - If reports are looked at, they take too long to get anything worthwhile. The above list are the biggest hurdle to getting people to report. You need to make it simple enough that it should only take few minutes maximum, and that response and resolution is guaranteed, or else what's the point of reporting?	Aligns to strategy action: • 2.6
There needs to be a better system for reporting crime. Sometimes the wait to get through to someone deters people from calling	Aligns to strategy action: • 2.6
The more homes that have external street facing cameras the better. We are not all tech savvy and do not need to be faced with fear mongering sales people to make improvements. Some resources and funding around this would be great and assist in some way regarding all the vehicle break-ins and damage.	Noted The City currently has a free giveaway program of home security devices to recognise that some in our community cannot afford to cover costs. The community workshop identified we need to promote this initiative more.
None of these suggestions will help with the root cause, which is the people committing crime that are ruining it for the rest of us. There's needs to be harsher deterrence.	Noted.
Place to easily report issues so that Council and police can see what is happening in the community.	Aligns to strategy action:

	2.6
Supporting residents to activate their streets encouraging neighbours to get to know each other. Active streets where people spend time out the front and are aware of their neighbours routines so can be more aware of suspicious activity	Aligns to strategy action: 2.4 2.7
Residents want safety in their streets (local) and places of work, shopping or recreation. They want to be empowered to protect their homes through effective community watch groups, a well-equipped police (including visible council patrols) service, and shops and parks which have space and are easily accessible. Achieving these things requires pro-active activities to prevent crime occurring (ranging from lighting to youth services to awareness programs), to stop crime when it occurs, and strong advocacy for improvements to the corporate and government sectors whenever necessary. We do not hear enough about advocacy on behalf of residents.	Aligns to strategy action: 1.1 1.3 1.4 2.1 2.2 2.4 2.7 3.4 4.1 4.2
Extra security for elderly shoppers Post extra security on dedicated shopping days when elderly are doing their weekly shopping.	Aligns to strategy action: 3.4
Elderly people Engagement with our local elderly residents in conjunction with the services they use (or would like to) to gauge what they require to feel/be safe. Not all are tech savvy or have family. I know my neighbours, many people do not know theirs. Set up check in calls by phone and/or in person or screened volunteer neighbours via schools etc. Make sure our old folks know what is already available before their situation deteriorates further.	Aligns to strategy action: 2.7 2.5
More power to security I have lived in the Belmont area for nearly 30 years and have seen it change drastically. Shopping at Belmont is unsafe with blatant crime-and the store security has no power to prevent this from happening. We also have undesirable govt housing on our street. The property has been trashed, the police are there every couple of days, the people renting are high each day and usually yell and scream at each other and the locals. Police are helpless and we have put up with this for a few years. The community watch patrols do nothing but drive thru, stay in their cars.	Aligns to strategy action: 1.4 3.4 4.7
I try to stay away from Belmont Forum and go to other areas. Dont feel safe there.	Aligns to strategy action: 1.6 3.4
Have noticed a significant increase in anti social and criminal behaviour in the city in the past few years. It's	Aligns to strategy action:

always been around but now it seems a more frequent occurrence. Shopping at Belmont Forum is particularly unpleasant at times as criminal behaviour appears to go mostly unchallenged. The city should work with the owners to try and find ways to deter this behaviour or run the risk of losing customers. Smaller shopping precincts such as Belvedere St are also unpleasant places to visit.	• 3.4
Safety and parking issues at Belmont Forum are primarily the responsibility of the owners and while management does a great job of involving itself with the community, it is the owners who are responsible for ensuring parking is safe and controlled and any errant behaviour inside the forum is stepped out.	Aligns to strategy action: • 3.4
Accountability for residents to maintain properties, keep noise level down at appropriate times, and restrict number of residents per house.	Noted.
We are one of the richest countries in the world, and this State is one of the best financial positions its been in for years (or so we keep getting told). so why are there beggars at most intersections around the Forum, and why do we have homeless people living in our parks and streets? why cant the City apply for LotteryWest grants to top up the LGA coffers to support these issues?	Noted Aligns to strategy action: • 4.3 • 4.4 • 4.5
so many typos in this survey	Noted and corrected.
In all my years living in this area, an area less than half an hour from the CBD which in any other major city would be high value properties, I am constantly confronted, at all times of the day and night, with alcohol or drug fuelled, aggressive, out of control people, who upon investigation are associated with a property owned by the Govt (public housing)! This area has so much potential but the government seem to want to keep it as a lower socio-economic area despite its proximity to well everything really!!	Aligns to strategy action: • 4.6 • 4.7
We need more police on the street and visiable Tighter penalties for criminals so we are safe. Do something about social housing. Whilst there is many good tenants she could be getting her government to come up with tighter tenancy laws for their properties. Actually the laws are already there perhaps those adminstrating the laws could enforce them. When the DA6 is done, that area will be filled with social housing and putting a lot together in one area is a disaster waiting to happen. The State has taken over the DA6 so lets see them do it properly.	Aligns to strategy action: • 4.1 • 4.6 • 4.7
The City of Belmont has a disproportionately high percentage of social housing and it should advocate loudly and vigorously for the WA Government to locate and relocate social housing evenly across the metropolitan area.	Aligns to strategy action: • 4.6 • 4.7

The government will argue that it gets better value locating such housing in lower socio-economic areas, but this disingenuous claim only ensures that locations like Belmont cop the brunt of social problems.	
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12.3 Internal Audit Report 2025

Voting Requirement	:	Simple Majority
Subject Index	:	19/006
Location/Property Index	:	N/A
Application Index	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	N/A
Applicant	:	N/A
Owner	:	N/A
Responsible Division	:	Executive Services

Council role

Overseeing Overseeing the allocation of the City's finances and resources e.g. setting the annual budget, accepting tenders, determining what services and facilities the City is to provide, annual reports, selecting the CEO and reviewing the CEO's performance.

Purpose of report

To submit seven completed internal audit reports to Council. These audits have been completed in accordance with the Council approved 2024-25 internal audit plan.

Summary and key issues

At the Audit, Risk and Improvement Committee Meeting held on 28 July 2025, the Internal Audit Report 2025 was endorsed for recommendation to Council.

Findings for the completed audits are detailed below.

Infrastructure Services Division – Development Applications Engineering (report issued 7 February 2025)

Good practices observed:

- Appropriate controls in place to ensure Development Application (DA) assessments comply with the engineering approval process and relevant legislation.

This included:

- List of standard development approval conditions maintained to ensure accurate and complete decision making in DA approval conditions.

- Development Control Group (DCG) having a strong Governance framework (i.e. strong representation, Terms of Reference, chair responsibility for determining authority) to ensure appropriate oversight of all DAs.
- Appropriate supervision was undertaken for the Projects sampled.
Planning Services Department monitored and coordinated the clearance of development approval conditions for 'The Point' and 'Wyndham LUX Hotel' projects.
Technical officers conducted project site visits to verify such approval conditions.

Findings:

- Internal audit noted inconsistencies between the 'engineering related development approval conditions' and 'advice notes' documented in the notice of determinations.
Current engineering related 'development approval conditions' and 'advice notes' do not clearly articulate the necessary requirements for submission and satisfaction of each condition. Hence increasing the risk of builders not meeting all legislative requirements.
- Internal audit also noted that the engineering related development approval conditions listed in the notice of determinations sampled were not in sequential order in relation to the projects' key stages.

Development and Communities Division – Structure Plans (report issued 19 March 2025)

Good practices observed:

- Coordinator Planning Projects is required to ensure that City-led Structure Plans are prepared in accordance with the Guidance Requirements. Additionally, the Coordinator Planning Projects prepares a detailed assessment table for applicant-led Structure Plans to determine compliance against the guidance requirements.
- Strong internal controls are in place (i.e. multiple approvals required) to ensure Regulation compliance.
- Regulations require specific processes to be followed within specific timeframes.
- Regulations require specific documents to accompany the Structure Plan (i.e. advertising details, consultation summary, Recommendation Report etc.) prior to submission to the WA Planning Commission.

Findings:

- Internal audit noted the Coordinator Planning Projects structure plan assessment is not independently approved prior to the assessment results being issued, nor registered in the City's record management system.
- Internal audit also noted that core processes are not documented as standardised procedures.

Corporate and Governance Division – Regulation 5 Internal Audit Review (report issued 31 January 2025)

Good practices observed:

- Finance Function appears to be well organised with documented processes which set clear expectations.
- Policy was noted as being regularly reviewed.
- Adjusting journals are prepared and authorised independently on a timely basis.
- There is a reconciliation register to provide oversight of key reconciliations performed.
- Delegations within FinanceOne are aligned with documented delegations for purchase order authorisation.
- The Long-Term Financial Plan is current.
- Segregation of duties were noted throughout the processes reviewed.

Findings:

- From a sample of 10 procurement processes, the following were noted:
 - for sample 3 the first invoice date preceded the purchase order date.
 - for samples 4 and 6, the proposer with the marginally lowest evaluation score was appointed, but there was no clear explanation as to why this is the case and the benefits of the preferred respondent over the others.
 - From a sample of 9 credit card acquittals tested, 1 sample was noted as being performed more than 15 days after the period end, which is the timeframe required by Policy Item 3(d). It was also noted that the date of review was not documented in 1 instance. Although there is currently no formal system in place for the acquittal of credit cards in CI Anywhere (CiA), the approval process for the acquittal of credit cards is being performed manually within an excel spreadsheet, which is inefficient and may lead to errors.

Corporate and Governance Division – Regulation 17 Internal Audit Review (report issued 31 March 2025)

Good practices observed:

- The City has a comprehensive Risk Management Framework aligned with ISO 31000:2018 to ensure effective identification, monitoring, and treatment of risks.
- The City has a comprehensive Business Continuity Plan (BCP) aligned with ISO 22301:2019 standards.
- The City's Fraud Control Plan is comprehensive and aligns with best practice guidance from the Public Sector Commission (PSC), Office of the Auditor General (OAG), and AS 8001-2008.
- Governance mechanisms, such as Codes of Conduct for employees and elected members, are well established and comply with the Local Government Act 1995. The Codes set clear standards for ethical behaviour, and employees formally acknowledge their understanding through signed declarations maintained by the People & Culture Department.
- The delegation of authority framework is annually reviewed and financial delegations are reflected accurately in the accounting system, supported by effective segregation of duties and oversight.
- A structured compliance framework integrates legal obligations into operations, supported by robust tracking tools, statutory lodgements, and transparent complaint management processes.

Findings:

- CP38 – Risk Management Policy and Risk Management Plan documents are in place and were last reviewed August 2023 (Risk Management Policy) and January 2022 (Risk Management Plan) as consistent with the Council policy review cycle (2 yearly) and the corporate document review cycle (3 yearly), respectively.
- Risk Management Plan refers to two future actions – being Risk Management Training and Risk Management Software review - to be performed and which will be captured in the next operational document review due in 2025.
- The date that a risk was last reviewed is documented within the risk register. These were analysed and the typographical errors which indicated that one last review date was September 2023 and another which did not contain a last reviewed date, when they are current, have been corrected in the master risk register.
- The following documents are currently being reviewed and updated:
 - Fraud Control Plan.
 - Employee Code of Conduct.
 - Asset Management Strategy 2021-2025.

Infrastructure Services Division – Construction Contract – Chiller unit replacement (report issued 24 April 2025)

Good practices observed:

- Chiller Unit Replacement contract was well managed and completed within the approved budget, with Practical Completion achieved on 01 July 2024.
- Contract Administrator conducted daily site visits to ensure that worksite practices complied with WorkSafe guidelines and maintained quality standards.
- City Facilities effectively coordinated planning for downtime to minimise disruption and scheduling of temporary cooling for the Civic Centre Administration building.

Findings:

- Risk register identified a financial viability risk. Internal audit noted that no financial assessment was undertaken prior to the contract being awarded.

Corporate and Governance Division – Procurement and Expenditure Cycle (report issued 4 June 2025)

Good practices observed:

- Comprehensive policies and procedures in place.
- Sound controls around the release of purchase orders and variations.
- Segregation of duties in place between:
 - the raising and approval of purchase requisitions; and
 - the approving, inputting and posting of invoices.
- Procurement Team reviews open purchase orders on a quarterly basis. Any possible inactive/completed orders are identified and communicated to the responsible officer. Once confirmed all goods/services have been received, the open purchase order is then closed.

Findings:

- Internal audit noted a number of Technology One permission setting that require updating. The most significant being: System Administrators, Finance Officer Revenue, and Financial Accountant being able to modify vendor bank account details.
- Procurement maintains a late purchase order report to identify any purchase orders raised after the invoice date. Hence, there is the risk of officers not following correct procurement process. Of the 3799 purchase orders raised between July 2024 and January 2025, internal audit identified 271 instances (7.13%) that require review and investigation. However, it should be noted that some of these exceptions may relate to 'emergency type' or 'exemption type' purchases and therefore will not relate to non-compliances.

- Internal audit noted that the Systems Accountant performs the following functions:
 - System Admin – hence can modify vendor bank accounts.
 - In the absence of the Financial Accountant, can review, cross-check and approve all first-time vendor payments and changes to vendor bank accounts.
 - Is one of the authorised officers involved in the two-officer approval requirement for electronic fund transfers (EFTs).

Without appropriate segregation of duties, there is the risk of an unauthorised change to a vendor bank account prior to payment processing, hence resulting in misappropriation of funds.

Executive Services Division – Work Health and Safety Legislation Compliance (report issued 9 June 2025)

Good practices observed:

- Work Health and Safety Policy demonstrates the City's commitment towards ensuring that all workers have safe workplace conditions that minimise the risk of injury or illness. Internal audit confirms the policy is:
 - current and effective in addressing emerging WHS risks.
 - materially aligned to the Work Health and Safety Act 2020 (WHS Act 2020).
- Safety Management Plan (SMP) applies to all City activities, services, and workplaces, aiming to protect the health, safety, and wellbeing of staff, volunteers, contractors, visitors, and other interested parties. Internal audit confirms the SMP is:
 - current and effective in addressing emerging WHS risks and challenges.
 - materially aligned to the WHS Act 2020.
- RAPID Global Software provide WHS team with better oversight of contractor compliance whilst also ensuring a more efficient and user-friendly online experience for contractors.

Findings:

- Internal audit noted that there was a lack of effective controls in place to ensure:
 - Low value contractors (i.e. \$50,000 or less):
 - Are registered in RAPID Contractor Management.
 - Have the required key documents.

- All contractors:
 - have completed online induction (via RAPID Induct) prior to commencing any high-risk-type work.
- From a sample of 10 on-site inspection reports on contractors engaged in high-risk work, internal audit identified two instances where the contractor had not completed online Work Health and Safety induction.

Committee Recommendation

That Council:

1. Receives the report (Confidential Attachment 12.3.1) titled Internal Audit Development Applications Engineering.
2. Receives the report (Confidential Attachment 12.3.2) titled Internal Audit Structure Plans.
3. Receives the report (Confidential Attachment 12.3.3) titled Regulation 5 Internal Audit Review.
4. Receives the report (Confidential Attachment 12.3.4) titled Regulation 17 Internal Audit Review.
5. Receives the report (Confidential Attachment 12.3.5) titled Internal Audit Construction Contract – Chiller unit replacement.
6. Receives the report (Confidential Attachment 12.3.6) titled Internal Audit Procurement and Expenditure Cycle.
7. Receives the report (Confidential Attachment 12.3.7) titled Internal Audit Work Health and Safety Legislation Compliance.
8. Notes the City of Belmont management comments in Confidential Attachments 12.3.1, 12.3.2, 12.3.3, 12.3.4, 12.3.5, 12.3.6 and 12.3.7 and actions to be undertaken in response to the internal audit recommendations.

Committee Recommendation adopted en bloc - Refer to Resolution appearing at Item 12.

Location

Not applicable.

Consultation

All draft internal audit reports were reviewed by relevant staff, Managers, Directors and the CEO before being issued for action.

Strategic Community Plan implications

In accordance with the 2024–2034 Strategic Community Plan:

Key Performance Area: Performance

Outcome: 10. Effective leadership, governance and financial management.

Policy implications

There are no policy implications associated with this report.

Statutory environment

Local Government Act 1995 (WA)

7.1A. Audit committee

- (1) A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.

Local Government (Audit) Regulations 1996 (WA)

16. Functions of audit committee

An audit committee has the following functions —

- (a) to guide and assist the local government in carrying out —
 - (i) its functions under Part 6 of the Act; and
 - (ii) its functions relating to other audits and other matters related to financial management.
- (b) to guide and assist the local government in carrying out the local government's functions in relation to audits conducted under Part 7 of the Act;
- (c) to review a report given to it by the CEO under regulation 17(3) (the CEO's report) and is to —
 - (i) report to the council the results of that review; and
 - (ii) give a copy of the CEO's report to the council.
- (d) to monitor and advise the CEO when the CEO is carrying out functions in relation to a review under —
 - (i) regulation 17(1); and
 - (ii) the *Local Government (Financial Management) Regulations 1996 (WA)* regulation 5(2)(c);

- (e) to support the auditor of the local government to conduct an audit and carry out the auditor's other duties under the Act in respect of the local government;
- (f) to oversee the implementation of any action that the local government —
 - (i) is required to take by section 7.12A(3); and
 - (ii) has stated it has taken or intends to take in a report prepared under section 7.12A(4)(a); and
 - (iii) has accepted should be taken following receipt of a report of a review conducted under regulation 17(1); and
 - (iv) has accepted should be taken following receipt of a report of a review conducted under the *Local Government (Financial Management) Regulations 1996 (WA)* regulation 5(2)(c);
- (g) to perform any other function conferred on the audit committee by these regulations or another written law.

[Regulation 16 inserted: Gazette 26 Jun 2018 p. 2386-7.]

17. CEO to review certain systems and procedures

- (1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —
 - (a) risk management; and
 - (b) internal control; and
 - (c) legislative compliance.
- (2) The review may relate to any or all of the matters referred to in sub regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.
- (3) The CEO is to report to the audit committee the results of that review.

[Regulation 17 inserted: Gazette 8 Feb 2013 p. 868; amended: Gazette 26 Jun 2018 p. 2387.]

Local Government (Financial Management) Regulations 1996 (WA)

(2) CEO's duties as to financial management

- (c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews.

Background

The internal audit function operates in accordance with Council approved Terms of reference (TOR) and Council approved annual internal audit plans.

The TOR requires the Senior Internal Auditor to be functionally accountable to the CEO and Council via the Audit, Risk and Improvement Committee

The TOR also requires final engagement audit reports to be issued to the CEO and Council via the Audit, Risk and Improvement Committee.

Report

Infrastructure Services Division – Development Applications Engineering (report issued 7 February 2025)

The audit objectives were:

- To determine if appropriate controls are in place to ensure development application assessments comply with the engineering approval process and key sections of legislation.
- To determine if appropriate supervision is undertaken for major development works.

Scope included:

- Assessment of the first and second lines of defence (i.e. internal controls in place to mitigate inherent risks as identified from the engagement risk assessment).
- Key sections of legislation.

Findings and Management Responses

- Internal audit noted inconsistencies between the 'engineering related development approval conditions' and 'advice notes' documented in the notice of determinations.

Current engineering related 'development approval conditions' and 'advice notes' do not clearly articulate the necessary requirements for submission and satisfaction of each condition. Hence increasing the risk of builders not meeting all legislative requirements.

Management has agreed to review all engineering related development approval conditions in consultation with Planning Services to ensure the use of contemporary terminology and to clearly articulate the necessary requirements for submission and compliance with each condition.

- Internal audit also noted that the engineering related development approval conditions listed in the notice of determinations sampled were not in sequential order in relation to the project key stages.

Management has agreed to make changes to the notice of determination by listing the development approval conditions sequentially.

Development and Communities Division – Structure Plans (report issued 19 March 2025)

The audit objective was:

- Determine compliance with the *Planning and Development (Local Planning Scheme) Regulation 2015 (WA)* (Regulations).
- Determine if the process for structure plan development, consultation, and approval is efficient and effective.

Scope included:

- Regulation compliance limited to *Schedule 2 – Deemed provisions for local planning scheme, Part 4 – Structure Plans, Section 15 to Section 29*.
- Review of Ascot Racecourse Precinct Structure Plan and Golden Gateway Local Structure Plan.

Findings and Management Responses

- Internal audit noted the Coordinator Planning Projects structure plan assessment is not independently approved prior to the assessment results being issued, nor registered in the City's record management system (ECM).

Management has agreed for working paper and assessment table to be independently reviewed by Manager Planning Services prior to assessment results being issued. Management has also agreed for such documents to be registered in ECM.

- Internal audit also noted that core processes are not documented as standardised procedures.

Management has agreed for processes to be documented as a high-level process map and/or detailed work instruction.

Corporate and Governance Division – Regulation 5 Internal Audit Review (report issued 31 January 2025)

Paxon were engaged to perform the Financial Management Review on the CEO's behalf. Regulation 5(2)(c) of the *Local Government (Financial Management) Regulations 1996 (WA)* states:

The CEO is to –

- Undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews.

Scope included:

- Proper collection of all moneys owing to the local government.
- Safe custody and security of all money collected or held by the local government.
- Maintenance and security of the financial records of the local government (whether maintained in written form or by electronic or other means or process).
- Ensure proper accounting for all income, expenditure, assets, liabilities of the municipal or trust funds.
- Ensure proper authorisation of the incurring of liabilities and the making of payments.
- Maintenance of payroll, stock control and costing records.
- Preparation of budgets, budget reviews, accounts and reports required by the Act of these regulations.

Findings and Management Responses

- From a sample of 10 procurement processes, the following were noted:
 - for sample 3 the first invoice date preceded the purchase order date.
 - for samples 4 and 6, the proposer with the marginally lowest evaluation score was appointed, but there was no clear explanation as to why this is the case and the benefits of the preferred respondent over the others.

Management has agreed to recommunicate the importance of raising purchase orders in advance of services being delivered. The evaluation scorecard currently documents the reasoning for the selection of the preferred respondent. Therefore, the procurement team will continue to encourage a sufficient explanation is provided.

- From a sample of 9 credit card acquittals tested, 1 sample was noted as being performed more than 15 days after the period end, which is the timeframe required by Policy Item 3(d). It was also noted that the date of review was not documented in 1 instance.
- There is currently no formal system in place for the acquittal of credit cards in CiA. The approval process for the acquittal of credit cards is being performed manually within an excel spreadsheet, which is inefficient and may lead to errors.
- Management has agreed to communicate the importance of timely acquittals to credit card holders.

As a point of clarification, while there is a process in place to approve credit cards, there is no system with in-built approval workflows as credit card acquittals are entered in CiA. While the suggestion of implementing a system for the acquittal of credit cards is noted, the City does not believe

that cost of implementation is worthwhile given the City has only 6 corporate cards with no plans to increase. The City is also of the opinion that current processes provide an effective control of the use of credit cards.

Corporate and Governance Division – Regulation 17 Internal Audit Review (report issued 31 March 2025)

The audit objective of Paxon's Regulation 17 review was to provide a report to assist the CEO in reporting to the Audit, Risk and Improvement Committee on the appropriateness and effectiveness of the City's systems and procedures in relation to risk management, internal control and legislative compliance.

Regulation 17 of the *Local Government (Audit) Regulation 1996 (WA)* states:

- The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to –
 - risk management; and
 - internal control; and
 - legislative compliance.
- The review may relate to any or all of the matters referred to in sub-regulation(1)(a), (b) and (c), but each of these matters is to be the subject of a review not less than once in every 3 financial years.
- The CEO is to report to the audit committee the results of that review.

Scope included:

- risk management.
- internal control.
- legislative compliance.

Findings and Management Responses

- CP38 – Risk Management Policy and Risk Management Plan documents are in place and were last reviewed August 2023 (Risk Management Policy) and January 2022 (Risk Management Plan) as consistent with the Council policy review cycle (2 yearly) and the corporate document review cycle (3 yearly), respectively.
- Risk Management Plan refers to two future actions – being Risk Management Training and Risk Management Software review - to be performed and which will be captured in the next operational document review due in 2025.
- The date that a risk was last reviewed is documented within the risk register. These were analysed and the typographical errors which indicated that one last review date was September 2023 and another which did not contain a last reviewed date, when they are current, have been corrected in the master risk register.

Management noted corporate documents are reviewed every three years.

- The following documents are currently being reviewed and updated:
 - Fraud Control Plan.
 - Employee Code of Conduct.
 - Asset Management Strategy 2021-2025.

Management noted that review of the Fraud and Control Plan and Employee Code of Conduct are in progress.

Review of the Asset Management Strategy is being undertaken including an Asset Management Maturity Audit and is due to be completed this financial year.

Infrastructure Services Division – Construction Contract – Chiller unit replacement (report issued 24 April 2025)

The audit objective was to determine if tender and contract management processes:

- are efficient, effective and compliant.
- cover material contract requirements including scope of work, quality control and agreed timeframes.
- cover non-specific contract requirements including contractor financial viability, environmental impact and Work Health and Safety (WHS) compliance.

Scope was limited to the chiller unit replacement contract (Tender 04/2023).

Assessment of tender and contract management compliance was limited to:

- Purchasing Policy – CP29, dated 17/12/24.
- Contract Management System Procedure – SP23, dated 29/01/25.
- Management of Contract Variations System Procedure – SP24, dated 17/01/25.
- Delegation Register 2024-25.

Findings and Management Responses

- Risk register identified a financial viability risk. Internal audit noted that no financial assessment was undertaken prior to the contract being awarded.

Management has agreed to update the following documents:

- Work Instruction – Tenders.
- Contract Management – SP23.

Corporate and Governance Division – Procurement and Expenditure Cycle (report issued 4 June 2025)

The audit objective was to:

- determine if appropriate controls are in place for procurement and expenditure.
- determine compliance with policy and procedures.

Scope covered procurement and expenditure from 1 July 2024 to 31 January 2025 and included:

- Policy and procedures.
- Controls around the release of purchase orders.
- Controls around variations.
- Delegation of Authority.
- Control of user permissions within Technology One.
- Segregation of duties.
- Exception Reporting (creditor turnover report, late purchase order report).

Findings and Management Responses

- Internal audit noted a number of Technology One permission settings that require updating. The most significant being: System Administrators, Finance Officer Revenue, and Financial Accountant being able to modify vendor bank account details.

Management has agreed to amend such permission settings.

- Procurement maintains a late purchase order report to identify any purchase orders raised after the invoice date. Hence, there is the risk of officers not following correct procurement process. Of the 3799 purchase orders raised between July 2024 and January 2025, internal audit identified 271 instances (7.13%) that require review and investigation. However, it should be noted that some of these exceptions may relate to 'emergency type' or 'exemption type' purchases and therefore will not relate to non-compliances.

Management has developed a 'Late Orders' report in CiA. Management has agreed to provide this report to managers monthly to raise with their teams. For all instances to January 2025, this listing will be provided to internal audit for review once included in the 2025-26 internal audit plan.

- Internal audit noted that the Systems Accountant performs the following functions:

- System Admin – hence can modify vendor bank accounts.
- In the absence of the Financial Accountant, can review, cross-check and approve all first-time vendor payments and changes to vendor bank accounts.
- Is one of the authorised officers involved in the two-officer approval requirement for electronic fund transfers (EFTs).

Without appropriate segregation of duties, there is the risk of an unauthorised change to a vendor bank account prior to payment processing, hence resulting in misappropriation of funds.

In the absence of the Financial Accountant, management has agreed for approval of first time vendor payments and changes to vendor bank accounts to be performed by the Manager Finance.

Executive Services Division – Work Health and Safety Legislation Compliance (report issued 9 June 2025)

The audit objective was to:

- determine if the City's Work Health and Safety Framework (WHS Framework) is aligned to the WHS Act 2020.
- determine if appropriate procedures are in place to ensure compliance with the Framework.
- determine if appropriate controls are in place to protect contractors involved in high-risk on-site work.
- determine if the WHS software is functioning efficiently and effectively.
- determine compliance with ISO 45001 OH&S.

Scope covered:

- Key areas of the WHS Framework.
- Contractors involved in high-risk on-site work.
- WHS procedures.
- WHS software functionality.

Note – LGIS Mutual Services performed an independent audit to determine compliance with ISO 45001 OH&S in April 2025. Therefore, compliance with ISO 45001 OH&S Management Systems was excluded from scope.

Findings and Management Responses

- Internal audit noted that there was a lack of effective controls in place to ensure:
 - Low value contractors (i.e. \$50,000 or less):
 - are registered in RAPID Contractor Management.
 - have the required key documents.
 - All contractors:
 - have completed online induction (via RAPID Induct) prior to commencing any high-risk-type work.

Management has agreed to:

- Obtain access to a report to:
 - Periodically reconcile all contractor records with RAPID Contractor registration.
 - Conduct risk-based sample checks of key documents within RAPID Contractor to determine compliance.
 - Review and improve the effectiveness of the current process for identifying contractors engaged in high-risk work, regardless of the contract value.
- From a sample of 10 on-site inspection reports on contractors engaged in high-risk work, internal audit identified two instances where the contractor had not completed online Work Health and Safety induction.

Management has agreed:

- WHS team to ensure 2nd line defence inspection schedule is completed and Contract Administrators to complete 1st line defence inspections for all contractors currently undertaking high-risk work at the earliest opportunity.
- WHS to publish news on BelNet to increase staff awareness of the requirement for contractors performing high-risk type work to complete online WHS induction.
- WHS to continue risk-based sampling checks on contractors performing high-risk type work.

Financial implications

There are no financial implications evident at this time.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Attachment details

Attachment No and title	
1.	CONFIDENTIAL - 1. Internal Audit 2024 - Audit Report (Development Applications - Engineering) (Confidential matter in accordance with Local Government Act 1995 (WA) section 5.23(2)(h)) [12.3.1 - 8 pages]
2.	CONFIDENTIAL - 2. Internal Audit 2025 - Audit Report (Structure Plans) - (Confidential matter in accordance with Local Government Act 1995 (WA) section 5.23(2)(h)) [12.3.2 - 8 pages]
3.	CONFIDENTIAL - 3. Internal Audit 2025 - Audit Report (Regulation 5) (Confidential matter in accordance with Local Government Act 1995 (WA) section 5.23(2)(h)) [12.3.3 - 9 pages]
4.	CONFIDENTIAL - 4. Internal Audit 2025 - Audit Report (Regulation 17) (Confidential matter in accordance with Local Government Act 1995 (WA) section 5.23(2)(h)) [12.3.4 - 9 pages]
5.	CONFIDENTIAL - 5. Internal Audit 2025 - Audit Report (Chiller Unit Replacement) (Confidential matter in accordance with Local Government Act 1995 (WA) section 5.23(2)(h)) [12.3.5 - 10 pages]
6.	CONFIDENTIAL - 6. Internal Audit 2025 - Audit Report (Procurement and Expenditure Cycle) (Confidential matter in accordance with Local Government Act 1995 (WA) section 5.23(2)(h)) [12.3.6 - 8 pages]
7.	CONFIDENTIAL - 7. Internal Audit 2025 - Audit Report (WHS Legislation Compliance) (Confidential matter in accordance with Local Government Act 1995 (WA) section 5.23(2)(h)) [12.3.7 - 9 pages]

12.4 2025-26 Consolidated Assurance Map

Voting Requirement	:	Simple Majority
Subject Index	:	19/003 Audit, Risk and Improvement Committee
Location/Property Index	:	N/A
Application Index	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	Item 12.2 OCM 10 December 2024
Applicant	:	N/A
Owner	:	N/A
Responsible Division	:	Executive Services

Council role

Overseeing Overseeing the allocation of the City's finances and resources e.g. setting the annual budget, accepting tenders, determining what services and facilities the City is to provide, annual reports, selecting the CEO and reviewing the CEO's performance.

Purpose of report

To submit the 2025–26 Consolidated Assurance Map to Council. Refer Attachment 12.4.1.

Summary and key issues

The Audit, Risk and Improvement Committee recommended the 2025-26 Consolidated Assurance Map to Council at their meeting on 28 July 2025.

The Institute of Internal Auditors defined an assurance map as “a high level document that identifies the holistic risk coverage across the organisation by a range of assurance providers. It helps to identify gaps and duplication of assurance coverage.”

Committee Recommendation

That Council endorses the City of Belmont's 2025–26 Consolidated Assurance Map at Attachment 12.4.1.

Committee Recommendation adopted en bloc - Refer to Resolution appearing at Item 12.

Location

Not applicable.

Consultation

Assurance providers have advised timing of assurance activities.

Strategic Community Plan implications

In accordance with the 2024–2034 Strategic Community Plan:

Key Performance Area: Performance

Outcome: 10. Effective leadership, governance and financial management.

Policy implications

There are no policy implications associated with this report.

Statutory environment

Section 7.2 of the *Local Government Act 1995 (WA)* requires annual financial audits.

Regulation 14 of the *Local Government (Audit) Regulations 1996 (WA)* requires that a compliance audit for the period 1 January to 31 December is completed each year in a form approved by the Minister.

Regulation 17 of the *Local Government (Audit) Regulations 1996 (WA)* states the following:

17. CEO to review certain systems and procedures.
 - (1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to:
 - (a) risk management; and
 - (b) internal control; and
 - (c) legislative compliance.
 - (2) The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of these matters is to be the subject of a review not less than once in every 3 financial years.
 - (3) The CEO is to report to the audit committee the results of that review.

Regulation 5(2) of the *Local Government (Financial Management) Regulations 1996 (WA)* states the following:

(2) The CEO is to:

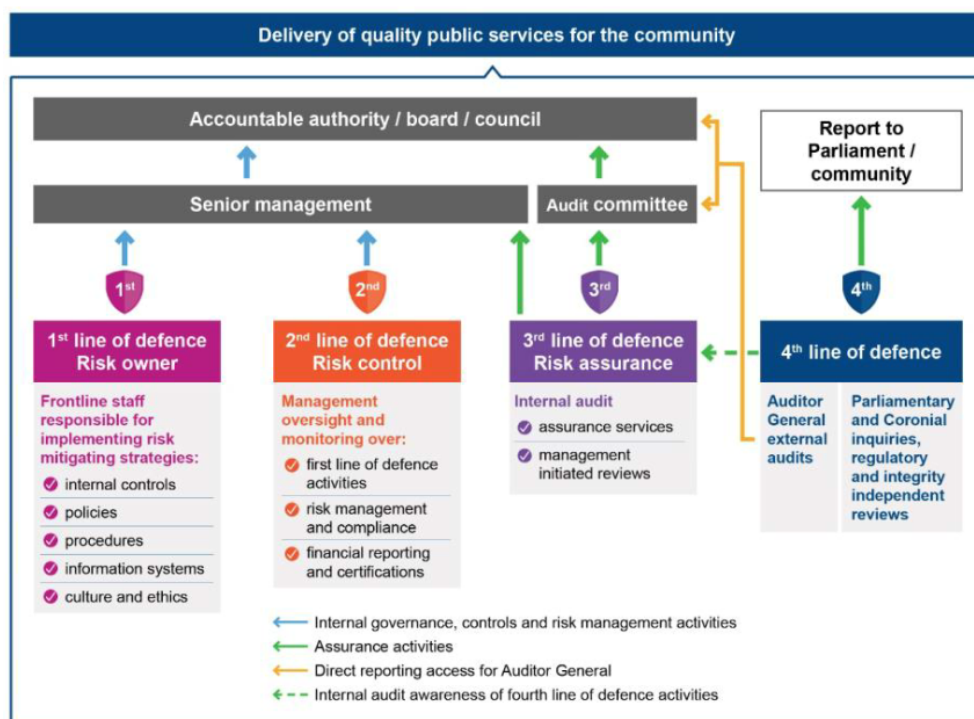
- (a) ensure that the resources of the local government are effectively and efficiently managed; and
- (b) assist the council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and
- (c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews.

In addition, under the International Standard ISO 9001:2015, Quality Management Systems, the City is required to conduct an annual program of internal and external audits to maintain certification of ISO Standards.

Background

The 2025–26 Consolidated Assurance Map (refer Attachment 12.4.1) provides an overview of the audits and reviews planned for financial year 2025-26 and was reviewed by the Audit, Risk and Improvement Committee at their meeting on 28 July 2025.

Referencing in the Consolidated Assurance Map reflects the WA Public Sector Audit Committees – Better Practice Guide, issued by the Office of the Auditor General (25 June 2020) “Lines of Defence Model” as shown in Figure 1 below.



Source: OAG

Report

The 2025–26 Consolidated Assurance Map gives Council oversight of the scope and focus of assurance activities for financial year 2025–26.

Assurance drivers are requirements for:

- Internal control and legislative compliance.
- Statutory external audit requirements.
- External certifications of Quality, Environmental and Occupational Health & Safety management systems.
- The need to support the City’s chosen governance approach.
- The requirement to provide a comprehensive solution that can be undertaken with existing resources.

There are a number of focus audits that any area of the City could be subject to each year. These could be conducted as internal audits or reviews, operational comparison reports, or by external third parties, the Department of Local Government, Sport and Culture Industries, the Corruption and Crime Commission, Public Sector Commission or the Western Australian Office of the Auditor General. As these audits are carried out as required, they are not identified on the Consolidated Assurance Map.

Financial implications

There are no financial implications evident at this time.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Attachment details

Attachment No and title	
1.	2025 - 2026 Consolidated Assurance Map [12.4.1 - 1 page]

City of Belmont
2025- 2026 - Consolidated Assurance Map

	2025 - 2026 FINANCIAL YEAR											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Organisational Reviews												
Line Staff and Management	MGT											
BMS Review	BMS											
System Procedures	SP											
Corporate & Governance							CAR	CAR			ISO	
Public Relations and Stakeholder Engagement			IA (MAC)				CAR	CAR			ISO	
Finance				OAG	OAG		IA (POR)	CAR		OAG	ISO	
Governance, Strategy and Risk					IA (GAC)	IA (BCR)	CAR	CAR			ISO	
Information Technology	IA (PID)	OAG					CAR	CAR		IA (AGC)	ISO	
Development & Communities							CAR	CAR			ISO	
Economic and Community Development		IA (EDP)					CAR	CAR	IA (CCP)		ISO	
Library, Culture and Place							CAR	CAR			ISO	
Planning Services							CAR	CAR			ISO	
Safer Communities				IA (SRA)			CAR	CAR			ISO	
Executive Services							CAR	CAR			ISO	
People and Culture							CAR	IA (PSR)			ISO	
Work Health and Safety							CAR	CAR			ISO	
Infrastructure Services							CAR	CAR			ISO	
City Facilities and Property							CAR	CAR			ISO	
City Projects	IA (CCAO)						CAR	CAR	IA (CCAW)		ISO	
Design, Assets and Development					IA (AMDR)		CAR	CAR			ISO	
Parks, Leisure and Environment		IA (PAM)					CAR	CAR			ISO	IA (WHS)
Works						IA (MFP)	CAR	CAR			ISO	

Legend	
1st line of defence - Risk and Control Owner	
MGT	Line Staff and Management
2nd line of defence	
CAR	Statutory Compliance Audit Return
BMS	Business Management System Review
SP	System Procedures
3rd line of defence	
IA	Internal Audit
4th line of defence	
OAG	Office of the Auditor General (OAG) - Financial Audit
ISO	ISO Quality, OH&S & Environmental Standards Audit

IA Reference	Audit Name
PID	Performance Indicators Development
CCAO	Construction Contract Audit-Ornamental Lakes
EDP	Economic Development Programs
PAM	Parks - Asset Management & Maintenance
MAC	Marketing & Communications
SRA	Surveillance & Ranger Activities
GAC	Governance & Compliance
AMDR	Asset Management - Drains & Roads
BCR	Business Continuity & Risk
MFP	Management of Fleet & Plant
POR	POs Raised After Invoice Date
PSR	Payroll System Reliability
CCP	Community & Culture Programs
CCAW	Construction Contract Audit-Wilson Park
AGC	Application & General Controls
WHS	Parks - Work Health & Safety

Note 1. OAG Operational Comparison audits are not identified on the Assurance Map as they are carried out by OAG as determined.
Note 2. OAG Interim Audit in April 2026 is to be confirmed .

12.5 Accounts for Payment July 2025

Voting Requirement	:	Simple Majority
Subject Index	:	54/007 - Creditors - Payment Authorisations
Location/Property Index	:	N/A
Application Index	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	N/A
Applicant	:	N/A
Owner	:	N/A
Responsible Division	:	Corporate and Governance

Council role

Overseeing Overseeing the allocation of the City's finances and resources e.g. setting the annual budget, accepting tenders, determining what services and facilities the City is to provide, annual reports, selecting the CEO and reviewing the CEO's performance.

Purpose of report

To present to Council the list of expenditure paid for the period 01 July 2025 to 31 July 2025 under delegated authority.

Summary and key issues

A list of payments is presented to the Council each month for confirmation and endorsement in accordance with the *Local Government (Financial Management) Regulations 1996 (WA)*.

Officer Recommendation

That the Authorised Payment Listing for July 2025 as provided under Attachment 12.5.1 be received.

Officer Recommendation adopted en bloc - Refer to Resolution appearing at Item 12.

Location

Not applicable.

Consultation

There has been no specific consultation undertaken in respect to this matter.

Strategic Community Plan implications

In accordance with the 2024–2034 Strategic Community Plan:

Key Performance Area: Performance

Outcome: 10. Effective leadership, governance and financial management.

Outcome: 11. A happy, well informed and engaged community.

Policy implications

There are no policy implications associated with this report.

Statutory environment

Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996 (WA)* states:

“If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared:

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.”

(3) A list prepared under sub regulation (1) is to be presented to Council at the next ordinary meeting of Council after the list is prepared; and recorded in the minutes of that meeting.

Regulation 13A of the *Local Government (Financial Management) Regulations 1996 (WA)* effective from 1 September 2023 states:

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be

prepared each month showing the following for each payment made since the last such list was prepared —

- (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment;
 - (d) sufficient information to identify the payment.
- (2) A list prepared under subregulation (1) must be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Background

Council has delegated to the Chief Executive Officer under Delegation 1.1.18 to make payment from the Municipal and Trust Fund account. In accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996 (WA)*, where this power has been delegated, a list of payments each month is to be compiled and presented to Council.

Report

The following summary of payments are recommended for confirmation and endorsement.

Payment type	Payment reference	\$
Municipal Fund Cheques	788899	41,192.75
Municipal Fund EFTs	EF096991 – EF097530	7,179,703.14
Municipal Fund Payroll	July 2025	3,114,374.41
Trust Fund EFT	EF097069- EF097070	16,537.62
Total Payments for July 2025		10,351,807.92

A copy of the Authorised Payment Listing is included as Attachment 12.5.1.

Financial implications

All expenditure included in the Payment Listing is in accordance with Council's Annual budget.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Attachment details

Attachment No and title	
1.	July 2025 Payments [12.5.1 - 8 pages]

Attachment 12.5.1 July 2025 Payments

	City of Belmont				
	Accounts for Payment - 01/07/2025 to 31/07/2025				Compiled : 05/08/25 09:36
Pmnt_Ref	Date	CR_Code	Supplier	Pmnt_Amnt	Description
Contractors					
EF096993	04/07/25	00391	Chemistry Centre (WA) t/as ChemCentre	1,590.21	Professional Fees - Testing
EF096994	04/07/25	00412	Dowsing Group Pty Ltd	54,699.57	Concrete Contractor - Profiling and Concrete Various Locations
EF096996	04/07/25	00501	Infor Global Solutions (ANZ) Pty Ltd	1,457.50	Computer Software Maintenance
EF096998	04/07/25	01002	RAC Businesswise Vehicle Breakdowns	108.00	Plant Parts & Repairs
EF096999	04/07/25	01255	Wattleup Tractors	568.50	Plant Parts & Repairs
EF097003	04/07/25	01712	Donegan Enterprises Pty Ltd	2,636.70	Various Parks Repairs and Maintenance
EF097004	04/07/25	01713	M P Rogers and Associates	2,131.47	Professional Fees - Garvey Park Foreshore
EF097005	04/07/25	02015	Kanyana Wildlife Rehabilitation Centre (Inc)	410.00	Library - Wildlife Story
EF097009	04/07/25	02672	Ruah Community Services	18,523.31	Provision of Domestic Violence Services - June 2025
EF097010	04/07/25	02711	CPG Research and Advisory Pty Ltd	1,558.33	Professional Fees - Advisory Fee
EF097011	04/07/25	02958	Yoshino Sushi	210.32	Catering/Catering Supplies - Events
EF097012	04/07/25	03419	Gott Health	1,320.00	Community Exercise Classes
EF097016	04/07/25	04302	Southern Cross Housing Ltd	37,800.35	Independent Living Units - Management Fess
EF097019	04/07/25	04580	Brenda Greenfield	600.00	Music/Entertainment Expenses - Pioneer Lunch
EF097021	04/07/25	05016	Cyclus Pty Ltd	1,850.75	Labour/Personnel Hire
EF097024	04/07/25	05181	Aloft Hotel Perth	3,229.20	Accommodation - After Dark Entertainers
EF097025	04/07/25	05190	Mark Foote	4,597.12	Building Maintenance - COB
EF097026	04/07/25	05427	Horizon West Landscape & Irrigation Pty Ltd	33,242.00	Gardening Maintenance - Various Locations
EF097028	04/07/25	05493	Daph	1,952.50	Computer Software Maintenance - Website Support
EF097029	04/07/25	05618	Stephen Doran	4,000.00	Library - AI Workshop
EF097030	04/07/25	05692	Newground Water Services Pty Ltd	18,679.65	Reticulation Maintenance
EF097031	04/07/25	05778	Stephen Carrick Architects Pty Ltd	600.00	Professional Fees - Planning
EF097033	04/07/25	05944	Delron Cleaning Pty Ltd - Ventia	95,604.82	Cleaning Services - Various Locations
EF097034	04/07/25	06116	Perth Harmony Chapter	400.00	Library - Belmont Interest Group
EF097035	04/07/25	06130	Amalgam Recruitment	6,435.66	Labour/Personnel Hire
EF097036	04/07/25	06293	Freo Fire Maintenance Services Pty Ltd	5,481.61	Fire Equipment/Service
EF097037	04/07/25	06304	Prestige Property Maintenance	264.00	Building Maintenance
EF097038	04/07/25	06414	Complete Glass & Glazing Services	7,430.00	Road Building Contractor
EF097040	04/07/25	06425	Vanessa Bray	4,800.00	Professional Fees - Textile Conservation of Adachi
EF097041	04/07/25	06608	Robert Walters Pty Ltd	1,590.19	Labour/Personnel Hire
EF097044	04/07/25	06743	East African Coffee	350.00	Catering/Catering Supplies - Men's Health Week
EF097046	04/07/25	06815	Deborah Anne Eldridge	800.00	Music/Entertainment Expenses - Workshop
EF097048	04/07/25	06875	Jimbu4J	2,139.50	Catering/Catering Supplies
EF097049	04/07/25	06883	Norma Morrison	200.00	Music/Entertainment Expenses - Belmont City College Activities
EF097050	04/07/25	06898	CHG - Meridian Australia	12,669.50	Plant/Equipment Hire - Oasis
EF097051	04/07/25	06956	Beach Break Van	500.00	Catering/Catering Supplies
EF097053	04/07/25	06960	Phase 3 Landscape Construction	318,687.30	Professional Fees - Landscaping Wilson Park Zone 2
EF097055	04/07/25	07006	Moorditj Mida Moort	750.00	Welcome to Country - Pioneers Lunch
EF097059	04/07/25	07065	TSG Belmont Pty Ltd	410.00	Catering - Corporate Planting Day
EF097060	04/07/25	07090	Mamachi Pty Ltd	5,521.73	Stage 2 Community Energy Upgrade Fund
EF097061	04/07/25	07094	Emerge Environmental Services Pty Ltd	13,029.51	Brearlly Avenue Soil Sampling
EF097062	04/07/25	07104	Aboriginal Land Care (Ngala - Boodja) Pty Ltd	5,208.95	Gardening Maintenance - Garvey Park SCRUF Reveg
EF097072	11/07/25	00118	Australia Post	11,074.85	Postage
EF097079	11/07/25	00917	Positive Auto Electrics	62.72	Plant Parts & Repairs
EF097081	11/07/25	01097	Dept of the Premier & Cabinet	207.87	Advertising
EF097084	11/07/25	01318	Flexi Staff Group Pty Ltd	8,280.80	Labour/Personnel Hire
EF097086	11/07/25	01713	M P Rogers and Associates	2,187.47	Professional Fees - Garvey Park Foreshore
EF097090	11/07/25	02711	CPG Research and Advisory Pty Ltd	1,558.33	Professional Fees - Advisory Fee
EF097091	11/07/25	02779	Natural Area Holdings Pty Ltd	101,977.70	Gardening Maintenance
EF097092	11/07/25	03504	Classic Tree Services	181.50	Tree Pruning Within CoB
EF097093	11/07/25	03543	Labyrinth Constructions	11,220.00	Building Construction - Concrete Bridge
EF097094	11/07/25	03599	Donald Cant Watts Corke (WA) Pty Ltd	23,613.32	Professional Fees - Superintendent Svc The Esplanade
EF097095	11/07/25	04026	HK Calibration Technologies Pty Ltd	170.50	Plant Parts & Repairs
EF097096	11/07/25	04120	Randstad Pty Ltd	3,278.68	Labour/Personnel Hire
EF097098	11/07/25	04529	Southern Cross Care (WA) Inc	17,107.50	Independent Living Units - Management Fess
EF097100	11/07/25	04779	One 20 Productions	1,586.20	Plant/Equipment Hire - Pioneer Lunch
EF097101	11/07/25	05684	Hungry Sky Pty Ltd	15,397.80	Belmonsters Interactive Projection
EF097103	11/07/25	05855	Rock n Boptots - Candice Watson	400.00	Library - Workshop
EF097104	11/07/25	05875	Nature Play WA	605.00	Playground Inspections/Repairs
EF097105	11/07/25	05963	Mr Potplants	2,178.00	Plant/Equipment Hire - After Dark Event
EF097106	11/07/25	06160	SEEK Limited	1,767.04	Advertising
EF097107	11/07/25	06334	Foodbank WA	4,999.50	Community Nutrition Classes
EF097110	11/07/25	06492	CM Building Certification	8,360.00	Professional Fees - Building Survey
EF097112	11/07/25	06528	Diplomatik Pty Ltd	20,464.18	Professional Fees - Recruitment Services
EF097115	11/07/25	06751	HFM Asset Management	2,233.00	Building Maintenance - Licence Fee
EF097116	11/07/25	06761	Artistic Disorder	430.00	Library - Crafternoon
EF097117	11/07/25	06798	Aspire Performance Training	385.00	Professional Fees - Recruitment Services
EF097118	11/07/25	06813	Love Street Pizza	166.10	Catering/Catering Supplies - AI Workshop
EF097119	11/07/25	06833	First Choice Gates (WA)	73,721.12	Fencing - Belmont Oasis & Balbuk Reserve
EF097120	11/07/25	06976	Go Gabz DJs	261.25	Music/Entertainment Expenses - End of Year Event
EF097122	11/07/25	06996	Newground Facilities Management Pty Ltd	1,716.00	Turf Maintenance - COB
EF097123	11/07/25	07021	Gobotech Pty Ltd	1,314.50	Library - LED Projector
EF097124	11/07/25	07043	Kinglarp Pty Ltd T/A The Pressure King	1,584.00	Graffiti Removal - Various Locations
EF097126	11/07/25	07093	Kenneth John Hayward	400.00	Library - People Culture & Spirituality
EF097127	11/07/25	07112	Converged Communication Network Application Pty Ltd	4,400.00	Computer Hardware Maintenance
EF097128	11/07/25	07113	Jarni Creative	4,675.00	Public Art Project Consultancy
EF097129	11/07/25	07121	Joshua David Haines	1,000.00	Library - After Dark
EF097130	11/07/25	07125	Olivia Jones	1,300.00	Art Awards/Exhibition - Civic Art Collection
EF097137	18/07/25	00187	Statewide Bearings	32.32	Plant Parts & Repairs
EF097138	18/07/25	00221	John Hughes Group	49,649.15	Plant Purchase
EF097141	18/07/25	00350	Veolia Environmental Services	87,663.08	Rubbish Removals
EF097142	18/07/25	00390	Landgate	4,800.29	Title Searches - GRV's Metro & DFES
EF097143	18/07/25	00815	New Town Toyota	5,530.36	Plant Parts & Repairs
EF097145	18/07/25	01122	Department of Biodiversity, Conservation and Attractions	55,000.00	Contribution - Lower Swan Locality Plan
EF097148	18/07/25	01243	WARP Pty Ltd	4,490.77	Traffic Control - Various Locations

Attachment 12.5.1 July 2025 Payments

Pmnt_Ref	Date	CR_Code	Supplier	Pmnt_Amnt	Description
EF097153	18/07/25	01318	Flexi Staff Group Pty Ltd	7,810.88	Labour/Personnel Hire
EF097157	18/07/25	01712	Donegan Enterprises Pty Ltd	6,462.98	Various Parks Repairs and Maintenance
EF097158	18/07/25	01713	M P Rogers and Associates	2,306.91	Professional Fees - Bilya Kard Boodja Lookout
EF097160	18/07/25	02400	Westral Home Improvements	1,378.00	Window Treatments
EF097162	18/07/25	02958	Yoshino Sushi	320.32	Catering/Catering Supplies - Events
EF097164	18/07/25	03392	Investigative Solutions WA Pty Ltd	465.00	Professional Fees - Debt Collection
EF097166	18/07/25	03941	Metro Bee Services	165.00	Bee Removal
EF097167	18/07/25	04137	Greive Panelbeaters	1,000.00	Plant Parts & Repairs
EF097168	18/07/25	04146	JB Hi - FI Group Commercial Account, Osborne Park	259.02	Electrical Goods
EF097169	18/07/25	04301	Michael Page - Page Personnel	7,070.05	Labour/Personnel Hire
EF097170	18/07/25	04580	Brenda Greenfield	1,050.00	Music/Entertainment Expenses - Naidoc
EF097171	18/07/25	04917	Environmental Industries Pty Ltd	6,636.44	Landscape Maintenance - Ascot Waters
EF097173	18/07/25	05190	Mark Foote	3,289.00	Building Maintenance - COB
EF097174	18/07/25	05283	IRP Pty Ltd	2,322.38	Labour/Personnel Hire
EF097175	18/07/25	05502	United in Diversity WA Inc	2,250.00	Library - Community Engagement Dinner
EF097176	18/07/25	05642	Steve's Sand Sifting for Playground Services	5,211.24	Sand Sifting - Various Parks
EF097177	18/07/25	05915	Eco Action Pty Ltd	1,968.83	Library - Workshop
EF097178	18/07/25	06094	Boyan Electrical Services	1,100.00	Electrical Contractor - COB
EF097179	18/07/25	06130	Amalgam Recruitment	3,040.45	Labour/Personnel Hire
EF097180	18/07/25	06293	Freo Fire Maintenance Services Pty Ltd	663.08	Fire Equipment/Service
EF097182	18/07/25	06414	Complete Glass & Glazing Services	300.00	Road Building Contractor
EF097184	18/07/25	06492	CM Building Certification	8,140.00	Professional Fees - Building Survey
EF097185	18/07/25	06528	Diplomatik Pty Ltd	2,005.01	Professional Fees - Recruitment Services
EF097187	18/07/25	06592	Grosvenor Engineering Group	5,565.41	Electrical Contractor - COB
EF097188	18/07/25	06608	Robert Walters Pty Ltd	5,689.34	Labour/Personnel Hire
EF097189	18/07/25	06754	Doon Raj P/L - T/as Belmont (WA) Carpet Court	5,350.00	Building Maintenance - Hub Roller Blinds
EF097190	18/07/25	06773	Evolve Talent	6,042.68	Labour/Personnel Hire
EF097191	18/07/25	06798	Aspire Performance Training	385.00	Professional Fees - Recruitment Services
EF097192	18/07/25	06815	Deborah Anne Eldridge	500.00	Music/Entertainment Expenses - Naidoc Week
EF097193	18/07/25	07019	NRMjobs Pty Ltd	165.00	Advertising
EF097194	18/07/25	07043	Kinglarp Pty Ltd T/A The Pressure King	593.95	Graffiti Removal - Various Locations
EF097195	18/07/25	07045	Burgess Enterprises Australia T/A Kalamunda Electrics	468,581.74	Electrical Contractor - Centenary Park Sports Lighting & new RFT
EF097196	18/07/25	07084	Niche Diving Services	9,488.80	Oasis Expenses - Diving Services
EF097197	18/07/25	07088	Distinctly Travel Management Pty Ltd	8,250.00	Aboriginal Arts Precinct Feasibility
EF097198	18/07/25	07114	Michael Griffiths	309.14	Library - After Dark
EF097210	22/07/25	07103	Rhonda Burchmore Productions Pty Ltd	618.28	Library - After Dark
EF097211	22/07/25	07111	Mama Alto	309.14	Music/Entertainment Expenses - After Dark
EF097218	25/07/25	00211	Botanic Gardens & Parks Authority - Kings Park	520.00	Professional Fees - Japnese Student Delegation
EF097219	25/07/25	00294	City of Canning	31,458.00	Rubbish Removals
EF097220	25/07/25	00295	Capital Recycling	2,850.41	Rubbish Removals
EF097222	25/07/25	00346	Action Couriers	67.52	Courier Service
EF097223	25/07/25	00350	Veolia Environmental Services	127,757.81	Rubbish Removals
EF097224	25/07/25	00557	City Subaru	637.00	Plant Parts & Repairs
EF097229	25/07/25	00699	Marketforce Pty Ltd	676.61	Advertising & Printing
EF097230	25/07/25	00717	Main Roads Western Australia	1,655.08	Road Building Contractor
EF097231	25/07/25	00760	Alison M Barrett, Art Consultant	8,800.00	Public Art Project Consultancy - Wilson Park
EF097234	25/07/25	00815	New Town Toyota	90,369.21	Plant Purchase
EF097235	25/07/25	00910	The Poster Girls - Flyer Distribution Co	616.00	Labour/Personnel Hire - After Dark
EF097236	25/07/25	00983	R M Surveys	7,480.00	Survey Expenses - Topographic Survey - COB
EF097238	25/07/25	01243	WARP Pty Ltd	10,867.70	Traffic Control - Various Locations
EF097239	25/07/25	01318	Flexi Staff Group Pty Ltd	4,574.69	Labour/Personnel Hire
EF097240	25/07/25	01816	Ascot Kayak Club Inc	2,916.00	Plumbing Maintenance/Supplies
EF097242	25/07/25	02023	YMCA of Perth Youth and Community Services Inc	83,660.01	Provision of Youth Services - June 2025
EF097244	25/07/25	03197	West Coast Turf	38,999.40	Turf Maintenance - COB
EF097245	25/07/25	03498	Talis Consultants Pty Ltd	5,500.00	Provision of Consultancy Service
EF097246	25/07/25	03504	Classic Tree Services	9,186.36	Tree Pruning Within CoB
EF097247	25/07/25	03543	Labyrinth Constructions	819.50	Building Maintenance
EF097250	25/07/25	04246	Bibliotheca Australia Pty Ltd	10,510.43	Computer Software Maintenance - RFID
EF097251	25/07/25	04301	Michael Page - Page Personnel	6,401.71	Labour/Personnel Hire
EF097254	25/07/25	05127	Champion Music	605.00	Music/Entertainment Expenses - Pioneer Lunch
EF097255	25/07/25	05190	Mark Foote	621.50	Building Maintenance - COB
EF097256	25/07/25	05209	Portland Broome Pty Ltd	2,172.50	Professional Fees - Recruitment Services
EF097257	25/07/25	05336	West - Sure Group Pty Ltd	521.46	Security Services
EF097258	25/07/25	05726	Pool Robotics Perth	3,305.35	Plant Parts & Repairs - Oasis Pool Repair
EF097259	25/07/25	05778	Stephen Carrick Architects Pty Ltd	580.00	Professional Fees - Planning
EF097260	25/07/25	05782	Jane Wetherall	1,925.00	Professional Fees - Planning
EF097261	25/07/25	05819	Ritz Drycleaners	616.05	Cleaning Services
EF097262	25/07/25	06094	Boyan Electrical Services	4,661.80	Electrical Contractor - COB
EF097263	25/07/25	06130	Amalgam Recruitment	2,035.61	Labour/Personnel Hire
EF097264	25/07/25	06276	Efficient Site Services (WA)	7,920.00	Gardening Maintenance - COB
EF097266	25/07/25	06468	Perth Bouncy Castle Hire	3,001.98	Plant/Equipment Hire - Events
EF097267	25/07/25	06528	Diplomatik Pty Ltd	4,919.15	Professional Fees - Recruitment Services
EF097268	25/07/25	06612	My Media Intelligence Pty Ltd	106.48	Professional Fees - Marketing
EF097270	25/07/25	06773	Evolve Talent	3,296.01	Labour/Personnel Hire
EF097271	25/07/25	06798	Aspire Performance Training	385.00	Professional Fees - Recruitment Services
EF097272	25/07/25	06835	Bureau Veritas Australia	14,338.50	ISO Surveillance Audit 2025
EF097273	25/07/25	06888	Veolia Water Operations Pty Ltd T/A Allpipe Technologies	2,097.15	Building Maintenance
EF097274	25/07/25	06889	PTG Consulting Pty Ltd	8,278.60	Belmont Sustainable Transport Plan STP
EF097275	25/07/25	07004	I Know	1,600.00	Creative Cultural Conversation Programme
EF097276	25/07/25	07006	Moorditj Mida Moort	1,500.00	Welcome to Country Citizenship Ceremony
EF097277	25/07/25	07043	Kinglarp Pty Ltd T/A The Pressure King	26,488.97	Graffiti Removal - Various Locations
EF097278	25/07/25	07077	Buyanbaatar Bayasgalanbaatar	600.00	Library - Little Street Library
EF097280	25/07/25	07154	The Owners of Roberts RD Rivervale Strata Plan 17966	6,985.00	Building Maintenance - Fencing
EF097288	30/07/25	00195	Bin Bath Australia Pty Ltd	2,193.41	Cleaning Services
EF097289	30/07/25	00230	Jackson McDonald	4,991.80	Legal Expenses
EF097292	30/07/25	00247	CAI Fences	7,452.50	Fencing - COB Various Location
EF097296	30/07/25	00295	Capital Recycling	13,977.62	Rubbish Removals
EF097297	30/07/25	00305	CJD Equipment Pty Ltd	61.07	Mower Parts & Repairs
EF097298	30/07/25	00313	Coates Hire Operations Pty Ltd	761.74	Plant/Equipment Hire
EF097301	30/07/25	00350	Veolia Environmental Services	64,856.26	Rubbish Removals

Attachment 12.5.1 July 2025 Payments

Pmnt_Ref	Date	CR_Code	Supplier	Pmnt_Amnt	Description
EF097303	30/07/25	00391	Chemistry Centre (WA) t/as ChemCentre	2,561.00	Professional Fees - Testing
EF097304	30/07/25	00394	Child & Adolescent Health Service - Dept of Health WA	797.50	Immunisation Expenses
EF097306	30/07/25	00412	Dowsing Group Pty Ltd	39,286.19	Concrete Contractor - Profiling and Concrete Various Locations
EF097308	30/07/25	00557	City Subaru	4,382.90	Plant Parts & Repairs
EF097309	30/07/25	00585	Hydroquip Pumps	2,992.00	Pump Maintenance - Various Parks
EF097311	30/07/25	00613	Qualcon Laboratories Pty Ltd	869.00	Bore Drilling/ Maintenance
EF097313	30/07/25	00699	Marketforce Pty Ltd	15,612.85	Advertising & Printing
EF097315	30/07/25	00726	T - Quip	615.95	Plant Parts & Repairs
EF097316	30/07/25	00734	McIntosh and Son WA	2,284.44	Plant Parts & Repairs
EF097317	30/07/25	00748	Midland Brick Pty Ltd	2,376.08	Bricks/Bricklaying - COB
EF097318	30/07/25	00784	Bucher Municipal	635.53	Plant Parts & Repairs
EF097319	30/07/25	00815	New Town Toyota	624.64	Plant Parts & Repairs
EF097320	30/07/25	00830	Canon Production Printing Australia Pty Ltd	445.66	Photocopy Expenses
EF097322	30/07/25	00859	Cannington Mazda(Prev Parkland Mazda)	619.00	Plant Parts & Repairs
EF097323	30/07/25	00884	Perth Expo Hire & Furniture Group	2,516.03	Plant/Equipment Hire - Belmont art Awards
EF097324	30/07/25	00931	Sonic HealthPlus Pty Ltd	1,179.20	Pre Employment Medicals
EF097325	30/07/25	00972	Repco Auto Parts	392.64	Plant Parts & Repairs
EF097326	30/07/25	00984	Risk Management Technologies - Chem Alert	7,719.80	Subscription 2025 - 2026
EF097327	30/07/25	00988	Reece Australia Pty Ltd	2,315.26	Plumbing Maintenance/Supplies
EF097329	30/07/25	01074	Shred - X Pty Ltd	24.29	Rubbish Removals
EF097331	30/07/25	01090	St John Ambulance Australia Inc	1,427.35	First Aid Service - Event
EF097333	30/07/25	01138	E & M J Rosher Pty Ltd	4,030.27	Plant Parts & Repairs
EF097335	30/07/25	01180	Aptella Pty Ltd	324.50	Survey Expenses
EF097336	30/07/25	01186	Zircodata Pty Ltd	1,885.25	Records Storage
EF097338	30/07/25	01237	Wren Oil	1,793.00	Rubbish Removals
EF097339	30/07/25	01243	WARP Pty Ltd	88,791.10	Traffic Control - Various Locations
EF097341	30/07/25	01255	Wattleup Tractors	528.00	Plant Parts & Repairs
EF097344	30/07/25	01289	Wayne's Windscreens Pty Ltd	1,141.80	Plant Parts & Repairs
EF097345	30/07/25	01317	WA Hino Sales & Service	429.00	Plant Parts & Repairs
EF097347	30/07/25	01353	Aurion Corporation Pty Ltd	17,270.48	Computer Software Maintenance - Subscription
EF097348	30/07/25	01358	Kevrek Australia Pty Ltd	1,848.00	Plant Parts & Repairs
EF097352	30/07/25	01533	WC Convenience Management	5,462.61	Building Maintenance
EF097354	30/07/25	01580	Workpower Inc	60,720.00	Urban Greening Grant - Brearley Ave
EF097355	30/07/25	01625	Unitest Instruments	264.00	Professional Fees - Testing
EF097356	30/07/25	01712	Donegan Enterprises Pty Ltd	23,726.38	Various Parks Repairs and Maintenance
EF097357	30/07/25	01713	M P Rogers and Associates	13,457.00	Professional Fees - Bilya Kard Boodja Lookout
EF097358	30/07/25	01721	Fulton Hogan Industries	32,709.79	Road Building Contractor - Asphalt
EF097359	30/07/25	01731	Charter Plumbing and Gas	29,520.57	Plumbing Maintenance/Supplies
EF097360	30/07/25	01772	Data3 Limited	11,776.60	Computer Software Maintenance - Subscription 2025 - 2026
EF097361	30/07/25	01789	Allcom Communications	107.25	Two Way Radio Expenses
EF097362	30/07/25	01797	Green Skills (Ecojobs)	2,281.93	Labour/Personnel Hire
EF097363	30/07/25	01831	Mow Master Turf Equipment	291.05	Plant Parts & Repairs
EF097364	30/07/25	02050	Austraffic WA	2,302.30	Traffic Count - ATC Survey COB
EF097365	30/07/25	02059	Western Resource Recovery Pty Ltd	286.00	Rubbish Removals
EF097367	30/07/25	02161	Supercrane Service Parts & Training Pty Ltd	1,263.90	Plant Parts & Repairs
EF097370	30/07/25	02207	Wilson Security	140,174.68	Security Services
EF097371	30/07/25	02234	Blackwell and Associates Pty Ltd	600.00	Professional Fees - Planning
EF097373	30/07/25	02290	Belmont Potters Group Inc	1,500.00	Library - Christmas Markets
EF097374	30/07/25	02298	Pelican Linemarking	660.00	Line Marking
EF097375	30/07/25	02302	PVA (WA) - T/as Egan National Valuers (WA)	2,200.00	Valuation Expense - COB
EF097376	30/07/25	02303	Ultimo Catering and Events	30,865.90	Catering/Catering Supplies - Council Dinner
EF097380	30/07/25	02387	Triton Electrical Contractors Pty Ltd	33,401.50	Electrical Contractor - COB
EF097381	30/07/25	02410	System Maintenance T/A Systems By Ballantyne	4,130.20	Plumbing Maintenance/Supplies
EF097383	30/07/25	02425	Prestige Alarms	6,058.80	Security Services
EF097388	30/07/25	02589	Zenien	125,693.14	Security Services
EF097391	30/07/25	02779	Natural Area Holdings Pty Ltd	13,101.55	Gardening Maintenance
EF097392	30/07/25	02837	GLG Greenlife Group	68,142.64	Gardening Maintenance
EF097395	30/07/25	02913	Syrinx Environmental Pty Ltd	1,782.00	Professional Fees - Esplanade Foreshore
EF097397	30/07/25	03031	Retch Rubber	17,688.00	Belmont Hub - Outdoor Softfall Rubber
EF097399	30/07/25	03142	Redfish Technologies Pty Ltd	12,179.42	Electrical Contractor - Annual Support
EF097401	30/07/25	03366	Daimler Trucks Perth	1,792.60	Plant Parts & Repairs
EF097402	30/07/25	03419	Gott Health	4,565.00	Community Exercise Classes
EF097405	30/07/25	03464	Bridgestone Australia Ltd	3,192.66	Plant Parts & Repairs
EF097406	30/07/25	03504	Classic Tree Services	89,499.78	Tree Pruning Within CoB
EF097407	30/07/25	03583	DFES Direct Brigade Alarm Monitoring	3,762.00	Fire Equipment/Service
EF097409	30/07/25	03599	Donald Cant Watts Corke (WA) Pty Ltd	22,806.66	Wilson Zone 2 Superintendent Svc & The Esplanade Renewal Work
EF097410	30/07/25	03707	Access Unlimited International Pty Ltd	9,927.37	Plant Parts & Repairs - Civic Centre Rooftop
EF097411	30/07/25	03824	Konica Minolta	2,823.34	Photocopy Expenses
EF097413	30/07/25	03897	Genesis Accounting Pty Ltd	3,685.00	Professional Fees - Licence Fee
EF097414	30/07/25	04046	Beacon Equipment	1,661.50	Plant Parts & Repairs
EF097416	30/07/25	04131	Total Green Recycling Pty Ltd	181.76	Rubbish Removals
EF097418	30/07/25	04211	Triodia Scanning Services	3,390.20	Survey Expenses - COB
EF097419	30/07/25	04320	ABM Landscaping	3,676.20	Bricks/Bricklaying - COB
EF097420	30/07/25	04354	Art Services Perth - Parallax Productions Pty Ltd	9,083.80	Art Awards/Exhibition - Display Cases
EF097421	30/07/25	04391	Lifeskills Australia	2,090.00	Professional Fees - Analysis
EF097422	30/07/25	04467	Rent a Fence Pty Ltd	55.24	Fencing
EF097423	30/07/25	04496	Azure Painting Pty Ltd	3,575.00	Painting Contractor - Various Parks
EF097424	30/07/25	04594	Website Weed and Pest W A Pty Ltd	21,214.56	Weed Control - City Wide Spraying of Kerbs & Paths
EF097426	30/07/25	04677	3 Monkeys Audiovisual	895.40	Plant/Equipment Hire
EF097427	30/07/25	04690	Paraquad Industries	8,376.79	Inter Library Loan Service 2025 - 2026
EF097428	30/07/25	04693	Allwest Plant Hire Australia Pty Ltd	8,250.00	Plant/Equipment Hire - June 2025
EF097430	30/07/25	04794	Stiles Electrical Services Pty Ltd	101,114.28	Electrical Contractor - Middleton Park Lighting Towers
EF097432	30/07/25	04917	Environmental Industries Pty Ltd	18,945.85	Landscape Maintenance - Ascot Waters
EF097433	30/07/25	04967	Cockburn Party Hire	3,556.00	Plant/Equipment Hire - Community Markets
EF097436	30/07/25	05091	Shaun Chandran - Coco Bros	800.00	Music/Entertainment Expenses - Citizenship Ceremony
EF097437	30/07/25	05190	Mark Foote	187.00	Building Maintenance - COB
EF097438	30/07/25	05252	AAAC Towing Pty Ltd	7,602.10	Towing Vehicles
EF097439	30/07/25	05308	Modern Motor Trimmers	173.97	Plant Parts & Repairs
EF097440	30/07/25	05339	Elliotts Filtration Pty Ltd	1,435.50	Reticulation Parts & Repairs
EF097441	30/07/25	05377	Encyclopaedia Britannica Australia Ltd	3,378.10	Computer Software Maintenance - Subscription

Attachment 12.5.1 July 2025 Payments

Pmnt_Ref	Date	CR_Code	Supplier	Pmnt_Amnt	Description
EF097442	30/07/25	05427	Horizon West Landscape & Irrigation Pty Ltd	77,869.94	Gardening Maintenance - Various Locations
EF097444	30/07/25	05493	Daph	1,952.50	Computer Software Maintenance - Website Support
EF097445	30/07/25	05523	Go Doors Pty Ltd	2,591.23	Building Maintenance - Various Locations
EF097446	30/07/25	05558	BlueFit Pty Ltd	77,898.24	Oasis Management Subsidy - June 2025
EF097447	30/07/25	05568	Allstate Kerbing and Concrete	1,723.59	Kerbing Contractor - Various Locations
EF097448	30/07/25	05576	NPB Security Australia	340.21	Security Services
EF097449	30/07/25	05623	Tree Planting and Watering - Baroness Holdings	209,457.22	Street Tree Watering Services for CoB
EF097450	30/07/25	05692	Newground Water Services Pty Ltd	76,785.50	Reticulation Maintenance
EF097453	30/07/25	05771	Alsco Pty Ltd	192.30	Cleaning Services
EF097455	30/07/25	05804	Canford Hospitality Consultants Pty Ltd	1,324.50	Professional Fees - Planning
EF097456	30/07/25	05809	Specialized Cleaning Group t/as Clean Sweep	17,654.87	Plant/Equipment Hire - Belmont Carpark
EF097457	30/07/25	05840	Commercial Aquatics Australia Pty Ltd	116,292.00	Oasis Expenses - Monthly Maintenance
EF097458	30/07/25	05920	Boults Black and White Light	2,291.52	Electrical Contractor - Wilson Park Lighting Tower
EF097459	30/07/25	05944	Delron Cleaning Pty Ltd - Ventia	103,200.62	Cleaning Services - Various Locations
EF097463	30/07/25	06056	Artisan Alley Pty Ltd T/as Gather Foods	1,826.00	Catering/Catering Supplies - NAIDOC
EF097464	30/07/25	06067	TK Elevator Australia Pty Ltd	1,037.65	Building Maintenance
EF097465	30/07/25	06094	Boyan Electrical Services	72,187.26	Electrical Contractor - COB
EF097466	30/07/25	06104	Flick Anticimex Pty Ltd	4,706.14	Pest Control
EF097469	30/07/25	06269	Hidrive Group Pty Ltd	2,710.76	Plant Parts & Repairs
EF097470	30/07/25	06276	Efficient Site Services (WA)	56,595.00	Gardening Maintenance - COB
EF097471	30/07/25	06293	Freo Fire Maintenance Services Pty Ltd	9,025.65	Fire Equipment/Service
EF097472	30/07/25	06304	Prestige Property Maintenance	93,041.80	Gardening Maintenance - Landscaping
EF097473	30/07/25	06326	Total Tools Kewdale	621.00	Tools/Tool Repairs
EF097474	30/07/25	06345	SoCo Studios - Travis Hayto Photography	4,372.50	Photography/Framing Expenses
EF097475	30/07/25	06377	Choiceone Pty Ltd	21,021.70	Labour/Personnel Hire
EF097476	30/07/25	06389	Netstar Australia Pty Ltd	275.00	Security Services
EF097478	30/07/25	06472	Overall Perth Gutter Cleaning	6,063.20	Cleaning Services - Various Location
EF097480	30/07/25	06552	Iconic Security Services Pty Ltd	2,916.21	Security Services
EF097481	30/07/25	06554	Made To Be Messy	762.12	Community Art Classes - Wiggles n Giggles
EF097482	30/07/25	06561	Pinyo Fordham	710.00	Professional Fees - Afterdark
EF097483	30/07/25	06580	Ornicon Media Group	10,634.74	Advertising
EF097485	30/07/25	06591	Blue Tang (WA) T/A The Reef Unit Trust	8,580.00	Professional Fees - Faulkner Park Civic Centre
EF097486	30/07/25	06592	Grosvenor Engineering Group	14,382.69	Electrical Contractor - COB
EF097490	30/07/25	06709	Western Irrigation	22,792.00	Professional Fees - Design - COB
EF097491	30/07/25	06718	Empire Roofing Services	7,500.00	Building Maintenance - COB
EF097492	30/07/25	06773	Evolve Talent	3,549.55	Labour/Personnel Hire
EF097493	30/07/25	06782	Museo Curatorial	800.00	Library - Workshop
EF097494	30/07/25	06790	Site Architecture Studio Pty Ltd	2,640.00	Professional Fees - Hub Carpark
EF097495	30/07/25	06795	AMPAC Debt Recovery(WA) Pty Ltd	1,925.57	Professional Fees - Debt Collection
EF097497	30/07/25	06840	Landscape Elements	136,521.48	Gardening Contractor - Belmont Ave Verge Landscaping
EF097499	30/07/25	06847	Trayd Australia Pty Ltd	11,068.75	Building Maintenance - COB
EF097500	30/07/25	06857	Arion Service	2,475.00	Building Maintenance - COB
EF097501	30/07/25	06861	Mode Design Corp	44,781.00	Professional Fees - Building
EF097502	30/07/25	06874	Bug Busters	297.00	Pest Control
EF097504	30/07/25	06883	Norma Morrison	200.00	Music/Entertainment Expenses - Naidoc Week
EF097505	30/07/25	06884	McLeods Lawyers	3,486.12	Legal Expenses
EF097506	30/07/25	06888	Veolia Water Operations Pty Ltd T/A Allpipe Technologies	22,464.20	Building Maintenance - COB
EF097507	30/07/25	06900	AMS Installation & Maintenance Solutions	15,368.20	Airconditioning/Refrigeration Maintenance - COB
EF097508	30/07/25	06929	Brett David Investments T/A Successful Projects	3,666.85	Engineering - Ornamental Lake Renewal
EF097509	30/07/25	06934	Positively Green Pty Ltd	9,899.66	BSRC Bowling Green Maintenance
EF097511	30/07/25	06959	Elite Compliance Pty Ltd	37,768.50	Professional Fees - Pool Barrier Inspection
EF097512	30/07/25	06960	Phase 3 Landscape Construction	354,147.90	Professional Fees - Landscaping Wilson Park Zone 2
EF097513	30/07/25	06975	Greenway Solutions	16,500.00	Gardening Maintenance
EF097514	30/07/25	06995	Jerra Nominees & Neil Norrish T/A State Wide Turf Services	21,625.37	Gardening Maintenance - Mulch COB
EF097515	30/07/25	06996	Newground Facilities Management Pty Ltd	6,111.05	Turf Maintenance - COB
EF097516	30/07/25	07004	I Know	2,763.00	Community Exercise Classes - Food Safari
EF097517	30/07/25	07005	Verdex Equipment	781.35	Library - Stationery Cabinet
EF097519	30/07/25	07056	Irma Woods	240.00	Library - Consulting
EF097520	30/07/25	07061	Zenith Search	11,415.78	Labour/Personnel Hire
EF097521	30/07/25	07076	Artbank	900.00	Art Awards/Exhibition
EF097522	30/07/25	07091	The Trustee of The ED Trust T/A Elevator Direction	6,006.00	Building Maintenance - Faulkner Park Retirement Village
EF097523	30/07/25	07109	UHG Trading Pty Ltd t/a Unicare Health	3,459.00	Oasis Expenses
EF097524	30/07/25	07119	Maxey Plumbing Pty Ltd	450.11	Plumbing Maintenance/Supplies
EF097525	30/07/25	07120	REALMSTUDIOS Pty Ltd	24,381.50	Professional Fees - Landscape Scoping & Masterplan Design
EF097526	30/07/25	07123	Kings of Neon Pty Ltd	3,309.62	Library - After Dark
EF097527	30/07/25	07130	Australian Centre for Concrete Art Inc	5,000.00	Library - Australian Centre of Concrete Art
Contractors Total				5,404,812.97	
Councillor Payments					
EF097001	04/07/25	01369	Philip Marks	3,148.17	Councillor Sitting Fee
EF097006	04/07/25	02145	Robert Rossi	12,668.92	Councillor Sitting Fee
EF097014	04/07/25	03916	Bernard Ryan	3,148.17	Councillor Sitting Fee
EF097022	04/07/25	05084	Jenny Davis	3,148.17	Councillor Sitting Fee
EF097023	04/07/25	05085	George Sekulla	3,148.17	Councillor Sitting Fee
EF097032	04/07/25	05828	Deborah Sessions	5,171.40	Councillor Sitting Fee
EF097043	04/07/25	06704	Christopher John Kulczycki	3,148.17	Councillor Sitting Fee
EF097054	04/07/25	06968	Jarrod Harris	3,148.17	Councillor Sitting Fee
EF097102	11/07/25	05828	Deborah Sessions	21.03	Reimbursement - Travel Expense
Councillor Payments Total				36,750.37	
Credit Card 4739					
EF097214	25/07/25	06409	Asic	20.00	Company Searches
EF097214	25/07/25	06409	Chat GPT	31.62	Subscription
EF097214	25/07/25	06409	Chat GPT	31.62	Subscription
EF097214	25/07/25	06409	News Pty	28.00	Subscription
EF097214	25/07/25	06409	Google G Suite	11.09	Subscription
Credit Card 4739 Total				122.33	
Credit Card 7563					
EF097215	25/07/25	06834	CPP State Library	19.18	Parking
EF097215	25/07/25	06834	PIA	734.00	Membership Fee
EF097215	25/07/25	06834	Dept of Justice	189.00	eCourt Application
EF097215	25/07/25	06834	Dept of Justice	189.00	eCourt Application

Attachment 12.5.1 July 2025 Payments

Pmnt_Ref	Date	CR_Code	Supplier	Pmnt_Amnt	Description
EF097215	25/07/25	06834	JCS Online	1,045.23	Subscription
Credit Card 7563 Total				2,176.41	
Credit Card 7996					
EF097212	25/07/25	05121	Town of Victoria Park	2.16	Parking
Credit Card 7996 Total				2.16	
Credit Card 8380					
EF097213	25/07/25	06342	Facebook	1,250.00	Advertising
EF097213	25/07/25	06342	Google	1,000.00	Subscription
EF097213	25/07/25	06342	WA News	96.00	Subscription
EF097213	25/07/25	06342	Asic	20.00	Company Searches
EF097213	25/07/25	06342	Facebook	5.49	Advertising
EF097213	25/07/25	06342	Asic	20.00	Company Searches
EF097213	25/07/25	06342	Campaign Monitor	1,999.80	Subscription
EF097213	25/07/25	06342	Facebook	70.00	Advertising
EF097213	25/07/25	06342	Australian Financial	15.00	Company Searches
EF097213	25/07/25	06342	Australian Financial	15.00	Company Searches
EF097213	25/07/25	06342	Microsoft	2,155.16	Subscription
EF097213	25/07/25	06342	Australian Financial	15.00	Company Searches
EF097213	25/07/25	06342	Adobe System	43.99	Subscription
EF097213	25/07/25	06342	Twilio	31.72	Subscription
EF097213	25/07/25	06342	Campaign Monitor	319.00	Subscription
EF097213	25/07/25	06342	Facebook	70.00	Advertising
EF097213	25/07/25	06342	Facebook	77.00	Advertising
EF097213	25/07/25	06342	Facebook	1,148.58	Advertising
EF097213	25/07/25	06342	Google	328.46	Subscription
EF097213	25/07/25	06342	Asic	20.00	Company Searches
EF097213	25/07/25	06342	Australian Financial	15.00	Company Searches
EF097213	25/07/25	06342	Australian Financial	15.00	Company Searches
EF097213	25/07/25	06342	Australian Financial	15.00	Company Searches
EF097213	25/07/25	06342	Google	1,000.00	Subscription
Credit Card 8380 Total				9,745.20	
Credit Card 8670					
EF097216	25/07/25	06849	IvVy Events Ticketing	3,082.89	Registration Fee
EF097216	25/07/25	06849	Mozarts Patisseri	466.54	Fire Extinguisher Replacement
EF097216	25/07/25	06849	Western Power	9.50	Application Fee
EF097216	25/07/25	06849	ASN Conference	3,376.69	Conference Registration
EF097216	25/07/25	06849	Qantas Airways	16.38	Airfare
EF097216	25/07/25	06849	Qantas Airways	823.50	Airfare
EF097216	25/07/25	06849	Institute of Public Works Engineering Sydney	625.00	Membership Fee
EF097216	25/07/25	06849	Coles Supermarkets Aust Pty Ltd	102.17	World Bike Day
EF097216	25/07/25	06849	Main Roads WA	385.00	Audit Fee
Credit Card 8670 Total				8,887.67	
Fuels and Utilities					
EF097000	04/07/25	01274	Synergy	3,034.05	Light, Power, Gas
EF097039	04/07/25	06424	Telstra Limited	6,944.16	Phone/Internet expenses
EF097075	11/07/25	00323	John Christie	500.25	Phone/Internet expenses
EF097082	11/07/25	01252	Water Corporation	21,440.16	Water, Annual & Excess
EF097083	11/07/25	01274	Synergy	94,723.47	Light, Power, Gas
EF097150	18/07/25	01252	Water Corporation	361.95	Water, Annual & Excess
EF097151	18/07/25	01274	Synergy	81,077.87	Light, Power, Gas
EF097161	18/07/25	02631	Ampol - Caltex	16,631.86	Fuel, Oil, Additives
EF097165	18/07/25	03592	Steven Harling	165.95	Fuel, Oil, Additives
EF097183	18/07/25	06424	Telstra Limited	23,106.86	Phone/Internet expenses
788899	22/07/25	00392	Department of Transport - Fleet Licensing	41,192.75	Vehicle Licences - 2025 - 2026
EF097217	25/07/25	00042	Alinta Energy	3,264.95	Light, Power, Gas
EF097243	25/07/25	02471	Western Power	7,065.00	Light, Power, Gas
EF097269	25/07/25	06707	Motorpass - 9969 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 9603 - Vibe Ascot	187.37	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 9357 - BP ExpressCarlisle	141.32	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 9357 - BP Crystal Brook	196.87	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 9327 - BP Welshpool	283.63	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 9265 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 9157 - BP Connect Ascot	374.57	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 9084 - Reddy Express Cloverdale	79.97	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 8896 - Caltex Bayswater	190.81	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 8830 - Coles Express Cloverdale	88.11	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 7657 - BP Express Carlisle	469.42	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 7569 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 7149 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 7033 - Ampol Belmont	402.57	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 6978 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 6973 - Ampol Murdoch	169.13	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 6934 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 6455 - BP Baldivis	464.76	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 6390 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 6284 - BP Express Carlisle	219.93	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 6153 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 5997 - BP Cannington	204.96	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 5911 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 5818 - BP Greenwood	214.75	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 5625 - Coles Express Cloverdale	79.68	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 5578 - Puma Burswood	410.05	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 5561 - BP Carlisle	134.02	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 5523 - Ampol Cannington	371.45	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 5447 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 5317 - Reddy Express Cloverdale	191.13	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 5189 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 5103 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 4886 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 4878 - WEX Card Fee	4.95	Fuel, Oil, Additives

Attachment 12.5.1 July 2025 Payments

Pmnt_Ref	Date	CR_Code	Supplier	Pmnt_Amnt	Description
EF097269	25/07/25	06707	Motorpass - 4565 - Ampol Willetton	210.10	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 4361 - Liberty Gosnells	349.83	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 4358 - BP Express Carlisle	219.66	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 4232 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 4201 - Ampol Ascot	284.58	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 4083 - Reddy Express Duncraig	482.47	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 4060 - BP Connect North Perth	78.88	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 3847 - BP Mindarie	311.51	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 3839 - Ampol Belmont	228.50	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 3748 - BP Carlisle	543.29	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 3741 - Coles Express Cloverdale	374.57	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 3567 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 3517 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 3289 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 3239 - Caltex Gwelup	93.93	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 3142 - Coles Express Banksia Grove	292.54	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 2681 - Coles Express Cloverdale	256.30	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 2562 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 2516 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 2474 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 2466 - BP Bibra Lake	170.25	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 1917 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 1893 - Ampol Midvale	795.57	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 1754 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 1661 - Coles Express Cloverdale	438.69	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 1617 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 1615 - Coles Express Bull creek	396.27	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 1411 - Reddy Express Kewdale	88.98	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 1187 - Puma Burswood	89.74	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 0591 - BP Express	208.31	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 0387 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 0327 - Ampol Rivervale	59.25	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 0177 - WEX Card Fee	4.95	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 0091 - Ampol Applecross	179.98	Fuel, Oil, Additives
EF097269	25/07/25	06707	Motorpass - 0085 - Coles Express Perth	104.40	Fuel, Oil, Additives
EF097340	30/07/25	01252	Water Corporation	6,919.02	Water, Annual & Excess
EF097343	30/07/25	01274	Synergy	4,176.94	Light, Power, Gas
EF097386	30/07/25	02471	Western Power	1,320.00	Light, Power, Gas
EF097408	30/07/25	03592	Steven Harling	158.34	Fuel, Oil, Additives
EF097477	30/07/25	06424	Telstra Limited	7,236.39	Phone/Internet expenses
EF097488	30/07/25	06614	Oracle Customer Management Solutions	7,495.55	Phone/Internet expenses
Fuels and Utilities Total				338,076.32	
Materials					
EF096992	04/07/25	00317	Coles Supermarkets Aust Pty Ltd	394.91	Groceries
EF097008	04/07/25	02498	City of South Perth	245.00	Books/CDs/DVDs
EF097017	04/07/25	04394	JB Hi - Fi Belmont Forum - Library purchases	1,260.08	Books/CDs/DVDs
EF097018	04/07/25	04491	Woolworths Group - Functions/Catering only	117.76	Groceries
EF097020	04/07/25	04878	ColleaguesNagels Pty Ltd	2,644.85	Stationery & Printing
EF097027	04/07/25	05432	Bloomin Boxes	2,189.00	Flowers
EF097052	04/07/25	06957	Booktopia Direct	48.83	Books/CDs/DVDs
EF097056	04/07/25	07015	Supagas Pty Ltd	70.07	Welding Equipment/Supplies
EF097073	11/07/25	00203	BOC Gases Australia Ltd	270.94	Welding Equipment/Supplies
EF097074	11/07/25	00317	Coles Supermarkets Aust Pty Ltd	416.26	Groceries
EF097076	11/07/25	00414	Dulux Australia	3,491.29	Paint & Accessories - Graffiti Removal
EF097077	11/07/25	00778	Modern Teaching Aids Pty Ltd	32.95	Sensory Product
EF097078	11/07/25	00832	Officeworks	427.05	Stationery & Printing
EF097087	11/07/25	01906	Frazzcon Enterprises	2,322.39	Street & Parking Sign Maintenance
EF097088	11/07/25	02201	Neverfail Springwater Limited	79.00	Beverages
EF097089	11/07/25	02320	Ambius Indoor Plants	4,706.13	Gardening - Interior Plantscape
EF097097	11/07/25	04491	Woolworths Group - Functions/Catering only	154.77	Groceries
EF097099	11/07/25	04670	BCF Australia Pty Ltd	89.99	Hardware
EF097108	11/07/25	06385	Belmont Liquor Store (Cellarbrations at Belmont)	292.00	Beverages
EF097111	11/07/25	06521	Lucindas Everlastings	650.00	Gardening - Plants/Supplies
EF097125	11/07/25	07063	Rosslind Clare Ellis	4,200.00	Computer Software - PMO Framework Review
EF097136	18/07/25	00065	Apac Aid (Inc)	3,221.79	Gardening - Winter Revegetation
EF097140	18/07/25	00317	Coles Supermarkets Aust Pty Ltd	786.49	Groceries
EF097144	18/07/25	01115	All Foods Belmont IGA Belvidere Street	47.47	Groceries
EF097159	18/07/25	01955	Image Extra - Starmix Holdings Pty Ltd	4,906.00	Building Material - COB Speed Cushions
EF097172	18/07/25	05082	Accidental Health and Safety Perth	2,398.00	Medical/First Aid Supplies
EF097181	18/07/25	06385	Belmont Liquor Store (Cellarbrations at Belmont)	565.00	Beverages
EF097186	18/07/25	06535	ActiveXchange Pty Ltd	9,652.50	Computer Software - Licence Fee
EF097221	25/07/25	00317	Coles Supermarkets Aust Pty Ltd	1,036.21	Groceries
EF097228	25/07/25	00664	Kmart Australia Limited	16.00	Stationery & Printing
EF097248	25/07/25	03660	Safe T Card Australia Pty Ltd	53.90	Safety Clothing/Equipment
EF097249	25/07/25	03856	SEM Distribution - newspaper delivery	175.45	SEM Distribution - newspaper delivery
EF097252	25/07/25	04491	Woolworths Group - Functions/Catering only	115.96	Groceries
EF097253	25/07/25	04864	iSubscribe Pty Ltd	2,210.94	Books/CDs/DVDs - Subscription
EF097265	25/07/25	06294	Combat Clothing Australia Pty Ltd	2,975.00	Safety Clothing/Equipment
EF097285	30/07/25	00099	Ausrecord Pty Ltd	204.38	Stationery & Printing
EF097286	30/07/25	00132	Bolinda Publishing Pty Ltd	198.98	Books/CDs/DVDs
EF097287	30/07/25	00185	Benara Nurseries	22,034.51	Gardening - Streetscape Strategy & Plants
EF097290	30/07/25	00231	Bunnings Group Ltd	3,786.16	Hardware
EF097291	30/07/25	00233	Bunzl Limited	4,405.64	Cleaning Products
EF097293	30/07/25	00278	Chefmaster Australia	2,193.71	Cleaning Products
EF097294	30/07/25	00285	City of Armadale	4,327.21	Stationery & Printing
EF097299	30/07/25	00317	Coles Supermarkets Aust Pty Ltd	884.72	Groceries
EF097305	30/07/25	00406	Domus Nursery	43,238.40	Gardening - Streetscape Strategy & Plants
EF097307	30/07/25	00435	Ellenby Pty Ltd	14,245.79	Gardening - Supply & Install Plants
EF097312	30/07/25	00627	Jason Signmakers	6,518.45	Signs
EF097321	30/07/25	00850	Pacific Safety Wear Malaga	596.42	Safety Clothing/Equipment

Attachment 12.5.1 July 2025 Payments

Pmnt_Ref	Date	CR_Code	Supplier	Pmnt_Amnt	Description
EF097328	30/07/25	01066	Snap Belmont - Belsnap Pty Ltd	1,012.00	Stationery & Printing
EF097330	30/07/25	01083	SERCUL South East Regional Centre for Urban Landcare	2,356.60	Gardening - Stormwater Sampling
EF097332	30/07/25	01093	SAI Global Limited	9.92	Publications/Newspapers
EF097334	30/07/25	01173	Global Spill Control	182.93	Cleaning Products
EF097337	30/07/25	01206	Access Icon Pty Ltd t/a Cascada	15,227.30	Concrete Products - COB
EF097342	30/07/25	01265	Westbooks	801.20	Books/CDs/DVDs
EF097346	30/07/25	01325	Poolegrave Signs and Engraving	132.00	Signs
EF097349	30/07/25	01398	Winc Australia Pty Ltd	2,717.94	Stationery & Printing
EF097351	30/07/25	01426	Sprayline Spraying Equipment	79.20	Gardening - Plants/Supplies
EF097353	30/07/25	01570	Blackwoods	845.59	Hardware
EF097366	30/07/25	02088	Lock Stock & Farrell Locksmith	3,594.50	Hardware
EF097368	30/07/25	02168	Ergolink	451.00	Stationery & Printing
EF097369	30/07/25	02201	Neverfail Springwater Limited	94.20	Beverages
EF097378	30/07/25	02320	Ambius Indoor Plants	1,568.71	Gardening - Interior Plantscape
EF097384	30/07/25	02431	ASB Branded Merchandise - ASB Marketing Pty Ltd	12,309.61	Promotional Items
EF097387	30/07/25	02498	City of South Perth	15,957.63	Impound Cats & Dogs - May & June 2025
EF097389	30/07/25	02596	Safety Barriers WA	1,716.00	Metal Goods
EF097393	30/07/25	02862	James Bennett Pty Ltd	15,433.89	Books/CDs/DVDs & Audit Plan 2025 - 2026
EF097394	30/07/25	02912	Sanity Music Stores Pty Ltd	793.44	Books/CDs/DVDs
EF097396	30/07/25	02922	United Fasteners	274.32	Hardware
EF097398	30/07/25	03117	Six Axis Nominees T/A OCP Sales	538.44	Safety Clothing/Equipment
EF097400	30/07/25	03144	COS Complete Office Supplies Pty Ltd	1,695.55	Stationery & Printing
EF097403	30/07/25	03430	Fire Rescue Safety Australia	2,126.96	Safety Clothing/Equipment
EF097412	30/07/25	03856	SEM Distribution - newspaper delivery	78.00	SEM Distribution - newspaper delivery
EF097415	30/07/25	04053	Totally Workwear TWW	3,082.08	Safety Clothing/Equipment
EF097417	30/07/25	04145	T J Depiazzi and Sons	5,269.55	Gardening Maintenance
EF097425	30/07/25	04607	Ink Station	50.90	Stationery & Printing
EF097429	30/07/25	04759	StrataGreen	7,983.99	Gardening Maintenance
EF097434	30/07/25	05055	Statewide Cleaning Supplies	1,251.23	Cleaning Products
EF097435	30/07/25	05082	Accidental Health and Safety Perth	1,607.00	Medical/First Aid Supplies
EF097443	30/07/25	05465	QBD Books	845.31	Books/CDs/DVDs
EF097451	30/07/25	05701	Bing Technologies Pty Ltd	4,111.76	Stationery & Printing - Mails
EF097454	30/07/25	05786	Bolinda Digital Pty Ltd	5,390.00	Books/CDs/DVDs
EF097460	30/07/25	05966	Light Application Pty Ltd	866.25	Lights & Light Fittings
EF097461	30/07/25	05992	Corsign WA	9,867.00	Signs
EF097462	30/07/25	06005	MDM Entertainment Pty Ltd	436.74	Books/CDs/DVDs
EF097467	30/07/25	06201	C - Wise	1,856.80	Gardening - Plants/Supplies
EF097468	30/07/25	06234	Brandworx Australia	825.76	Uniforms
EF097484	30/07/25	06589	OverDrive Australia Pty Ltd	250.50	Books/CDs/DVDs
EF097489	30/07/25	06681	Prefet Pty Ltd T/A Minuteman Press Perth	23,762.77	Stationery & Printing - Magnets & Signs
EF097496	30/07/25	06800	The Aivish Family Trust T/as Fruit Break	2,918.28	Groceries
EF097498	30/07/25	06844	Print and Sign Co	1,930.39	Stationery & Printing
EF097510	30/07/25	06957	Booktopia Direct	756.23	Books/CDs/DVDs
EF097518	30/07/25	07027	Future Village Placemaking Pty Ltd	20,876.11	Gardening - Plants/Supplies - Hanging Baskets
Materials Total				328,833.93	
Other					
EF096995	04/07/25	00441	Records & Information Management Practitioners Alliance	360.00	Subscription
EF096997	04/07/25	00795	LGISWA	18,697.80	Insurance Premiums
EF097002	04/07/25	01531	Australia Day Council of Western Australia	3,960.00	Workshop - Aboriginal Cultural Awareness
EF097007	04/07/25	02202	Australian Institute of Company Directors	10,333.00	Membership Fee - 2025 - 2026
EF097013	04/07/25	03760	Wilmot Loh	345.20	Staff Reimbursement - Office Expense
EF097015	04/07/25	04079	Belmont Men's Shed Inc	13,750.00	2024/2025 Memorandum of Understanding
EF097042	04/07/25	06685	Chantelle Gilbert	300.00	Staff Reimbursement - Membership
EF097045	04/07/25	06745	Alex Bott	734.00	Staff Reimbursement - Membership
EF097047	04/07/25	06845	Roger Steiner	30.00	Staff Reimbursement - Registration
EF097058	04/07/25	07040	Belmont City Football Club	1,400.00	Reimbursement - Turf Line Marking
EF097066	04/07/25	99998	Anh Bui	61.65	Application Fee
EF097067	04/07/25	99998	Leanne Mahoney	850.00	Sports Donation
EF097068	04/07/25	99998	I Settlements Trust A/C	798.25	Rebate Refund
EF097085	11/07/25	01683	Sally De La Cruz	119.99	Staff Reimbursement - Office Expense
EF097109	11/07/25	06477	Bruce Mentz	194.30	Staff Reimbursement - Legal Fee
EF097113	11/07/25	06615	Stuart Downing	267.17	Materials for Council
EF097114	11/07/25	06616	Megan Corfield	7.07	Staff Reimbursement - Parking
EF097121	11/07/25	06986	GrantGuru Pty Ltd ATF The Spencer Family Trust	5,390.00	Subscription 2025 - 2026
EF097131	11/07/25	99998	Birkdale Enterprises	110.00	Application Fee
EF097132	11/07/25	99998	Deasy Sutedja	850.00	Sports Donation
EF097133	11/07/25	99998	Qader Holdings	3,589.50	Sale of Vehicle
EF097134	18/07/25	01236	Department of Fire and Emergency Services	43,892.17	Emergency Services Levy - June 2025
EF097146	18/07/25	01129	Millennium Kids Inc	1,345.00	Workshop - Wild at Art
EF097149	18/07/25	01244	Western Australian Treasury Corporation	38,847.10	Govt Guarantee Fee June 2025
EF097152	18/07/25	01280	Perth Airport Pty Ltd	588.81	Belmont Stormwater Drain - Rent Ground Site Infrastructure
EF097163	18/07/25	03071	Department of Transport - Vehicle Owner Searches	418.60	Vehicle Ownership Searches
EF097202	18/07/25	99998	Leelamani P K Panicker	620.79	Crossover Subsidy
EF097203	18/07/25	99998	James & Herlene Green	333.56	Crossover Subsidy
EF097204	18/07/25	99998	MC Commercial	1,926.70	Rates Refund
EF097205	18/07/25	99998	Jennifer Pringle	242.50	Your Neighbour Grant
EF097206	18/07/25	99998	Mia Global	295.00	Application Fee
EF097207	18/07/25	99998	Kane Nitschke	450.00	Sports Donation
EF097208	18/07/25	99998	R & Y Clayton	450.00	Sports Donation
EF097209	22/07/25	06474	Vend Ltd	1,922.78	After Dark Event
EF097225	25/07/25	00571	Melissa Stretch	60.00	Fuel, Oil, Additives
EF097226	25/07/25	00601	Institute of Public Works Engineering Sydney	2,288.00	Subscription 2025 - 2026
EF097227	25/07/25	00610	ID Consulting Pty Ltd	15,290.00	Subscription 2025 - 2026
EF097232	25/07/25	00793	LGIS Insurance Broking - JLT	5,412.53	Insurance Premiums - Marine insurance
EF097233	25/07/25	00795	LGISWA	621,740.16	Insurance Premiums - LGISS
EF097279	25/07/25	07144	Penelope Wallis - Penny Wallis	63.80	Staff Reimbursement - Nation Police Clearance
EF097281	25/07/25	99998	Barrier Reef Pool WA	48.32	Application Fee
EF097282	25/07/25	99998	G M Mahafuzur Rahaman	295.00	Application Fee
EF097283	25/07/25	99998	Alex and Rose Hadarin	512.00	Application Fee
EF097295	30/07/25	00292	City of Belmont State Emergency Service Inc	5,891.15	State Emergency Services Expense

Attachment 12.5.1 July 2025 Payments

Pmnt_Ref	Date	CR_Code	Supplier	Pmnt_Amnt	Description
EF097300	30/07/25	00337	Constable Care Child Safety Foundation Inc	50,050.00	Constable Care Foundation SVC - MOU 2025 - 2026
EF097314	30/07/25	00703	Commonwealth Bank of Australia	4,620.00	Subscription2025 - 2026
EF097350	30/07/25	01413	Parks & Leisure Australia	2,750.00	Conference Expenses - Subscription
EF097379	30/07/25	02366	Jacaranda Community Centre Inc	10,000.00	Sponsorship - Jacaranda Community
EF097382	30/07/25	02421	Illion Australia Pty Ltd	286.04	Subscription
EF097404	30/07/25	03453	Clare Bridges	517.28	Reimbursements - Job Expo & Registration
EF097479	30/07/25	06517	Clarity Communications	1,320.00	Media Review - June 2025
EF097487	30/07/25	06613	Host Tel	145.00	State Emergency Services Expense
EF097503	30/07/25	06881	Lift Church Perth	2,100.00	Community Contribution Fund - Auspice Aboriginal Women's
EF097528	30/07/25	99998	Reagan Tan	850.00	Sports Donation
EF097529	30/07/25	99998	Kuldeep Singh Toor	347.45	Crossover Subsidy
EF097530	30/07/25	99998	Suslexit3 Pty Ltd	277.97	Crossover Subsidy
EF097284	31/07/25	167264	Hanssen Pty Limited	150,000.00	Bond Payment/Refund
Other Total				1,028,345.64	
Property, Plant & Equipment					
EF097154	18/07/25	01428	Innova Group Pty Ltd - Mity Lite Tables	3,950.10	Office Furniture
EF097302	30/07/25	00377	Dell Australia Pty Ltd	5,544.00	Computer Hardware
EF097372	30/07/25	02254	PLE Computers	214.00	Computer Hardware
EF097377	30/07/25	02310	Exteria Pty Ltd - Landmark Engineering	25,007.40	Street Furniture - Picnic Shelters
EF097390	30/07/25	02747	Business Base - (was McLernons)	200.00	Office Furniture
EF097431	30/07/25	04906	E P Draffin Manufacturing Pty Ltd	3,260.62	Street Furniture - Recycle Bins
EF097452	30/07/25	05728	Access Office Industries	2,060.30	Office Furniture - Shelving
Property, Plant & Equipment Total				40,236.42	
Salaries/Wages					
EF096991	03/07/25	99971	SuperChoice	163,196.54	Superannuation Contribution
SL020725	03/07/25	COB	City of Belmont Payroll	787,561.15	Salaries/Wages
EF097063	04/07/25	99952	Child Support Agency	779.66	Salaries/Wages
EF097064	04/07/25	99954	City of Belmont Social Club	445.00	Salaries/Wages
EF097065	04/07/25	99962	LGRCEU - WA Shire Councils Union	132.00	Salaries/Wages
WG090725	10/07/25	COB	City of Belmont Payroll	158,037.28	Salaries/Wages
SL110725	11/07/25	COB	City of Belmont Payroll	28,148.32	Salaries/Wages
SL160725	17/07/25	COB	City of Belmont Payroll	780,129.70	Salaries/Wages
WG170725	17/07/25	COB	City of Belmont Payroll	12,028.40	Salaries/Wages
EF097135	18/07/25	99971	SuperChoice	163,807.09	Superannuation Contribution
EF097139	18/07/25	00286	City of Bayswater	12,533.81	Reimbursement - Long Service Leave
EF097199	18/07/25	99952	Child Support Agency	779.66	Salaries/Wages
EF097200	18/07/25	99954	City of Belmont Social Club	450.00	Salaries/Wages
EF097201	18/07/25	99962	LGRCEU - WA Shire Councils Union	126.77	Salaries/Wages
SL300725	18/07/25	COB	City of Belmont Payroll	48,449.63	Salaries/Wages
WG230725	24/07/25	COB	City of Belmont Payroll	157,370.51	Salaries/Wages
SL310725	31/07/25	COB	City of Belmont Payroll	800,398.89	Salaries/Wages
Salaries/Wages Total				3,114,374.41	
Training and Conferences					
EF097057	04/07/25	07039	Tri - Jarrah Pty Ltd T/A Western Training	600.00	Training
EF097071	11/07/25	00107	Environmental Health Australia (WA)	2,695.00	Membership Fee
EF097080	11/07/25	00953	Planning Institute of Australia Limited	20.00	Training
EF097147	18/07/25	01240	WA Local Government Association	155.00	Training
EF097155	18/07/25	01609	First 5 Minutes Pty Ltd	2,181.47	Training - Fire and Emergency Response
EF097156	18/07/25	01660	Local Government Planners Association	560.00	Training - STRA - tegic Planning - Short Term Rental
EF097237	25/07/25	01240	WA Local Government Association	55.00	Training
EF097241	25/07/25	01919	Infor Public Sector User Forum Inc	2,310.00	Conference Expenses
EF097310	30/07/25	00602	Local Government Professionals Australia WA	5,080.00	Conference Expenses - Membership
EF097385	30/07/25	02439	Down to Earth Training & Assessing	9,250.00	Training
Training and Conferences Total				22,906.47	
MUNI Total				10,335,270.30	
Trust Funds					
EF097069	11/07/25	150748	Building and Construction Industry Training Fund	281.75	Building and Construction Industry Training Fund
EF097070	11/07/25	154102	Building and Energy - Building Services Levy	16,255.87	Building and Energy - Building Services Levy
Trust Funds Total				16,537.62	
TRUST Total				16,537.62	
Grand Total				10,351,807.92	
				10,351,807.92	
				Breakdown - Cheques :	41,192.75
				EFT :	10,310,615.17

12.6 Monthly Financial Report for July 2025

Voting Requirement	:	Simple Majority
Subject Index	:	32/009 Financial Operating Statements
Location/Property Index	:	N/A
Application Index	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	N/A
Applicant	:	N/A
Owner	:	N/A
Responsible Division	:	Corporate and Governance

Council role

Overseeing Overseeing the allocation of the City's finances and resources e.g. setting the annual budget, accepting tenders, determining what services and facilities the City is to provide, annual reports, selecting the CEO and reviewing the CEO's performance.

Purpose of report

To provide Council with relevant monthly financial information for the 2025-26 Financial year.

Summary and key issues

The following report includes a concise list of material variances for the month ending 31 July 2025.

Officer Recommendation

That the Monthly Financial Reports as at 31 July 2025 as included in Attachment 12.6.1 be received.

Officer Recommendation adopted en bloc - Refer to Resolution appearing at Item 12.

Location

Not applicable.

Consultation

There has been no specific consultation undertaken in respect to this matter.

Strategic Community Plan implications

In accordance with the 2024–2034 Strategic Community Plan:

Key Performance Area: Performance

Outcome: 10. Effective leadership, governance and financial management.

Policy implications

There are no policy implications associated with this report.

Statutory environment

Section 6.4 of the *Local Government Act 1995 (WA)* (the Act) in conjunction with Regulations 34 (1) of the *Local Government (Financial Management) Regulations 1996 (WA)* (the Regulations) requires monthly financial reports to be presented to Council.

Regulation 34(1) requires a monthly Statement of Financial Activity reporting on revenue and expenditure.

Regulation 34(5) determines the mechanism required to ascertain the definition of material variances which are required to be reported to Council as a part of the monthly report.

Background

The Regulations prescribe that a Local Government is to prepare each month a Statement of Financial Activity.

Regulation 34(2) requires the Statement of Financial Activity to be accompanied by documents containing:

1. Explanation for each material variance identified between year-to-date budgets and actuals
2. Any other supporting information considered relevant by the Local Government.

Regulation 34 (5) states that "Each financial year, a Local Government is to adopt a percentage or value, calculated in accordance with the Australian Accounting Standards, to be used in statements of financial activity for reporting material variances".

This regulation requires Council to annually set a materiality threshold for the purpose of disclosing budget variances within monthly financial reporting.

The materiality threshold has been set by Council at \$100,000 for the 2025-26 financial year.

Report

At the June 2025 Ordinary Council Meeting, Council adopted the materiality threshold for the 2025-26 financial year as \$100,000. The table below provides a summary of significant variances based on this materiality threshold. The detailed financial activity report is included at Attachment 12.6.1.

It should be noted that the figures contained within this report remain subject to finalization of end of financial year processing and financial audit.

Report Section	Budget YTD	Actual YTD	Report Comments
OPERATING ACTIVITIES			
Revenue from operating activities			
Fees and charges			
Safer Communities	75,439	181,342	Income from Pool and Health inspections higher than anticipated.
Interest earnings			
Finance	499,101	941,094	Interest accrual entry yet to be processed for the new financial year.
Expenditure from operating activities			
Employee costs			
Finance	(217,010)	(347,396)	Allocation of timecard employees to projects to be processed for full month.
Safer Communities	(301,340)	(405,276)	Budget distributed evenly over year - 3 pay cycles in July.
Library, Culture & Place	(265,268)	(439,503)	

Report Section	Budget YTD	Actual YTD	Report Comments
Materials and contracts			
Works	(778,205)	(59,671)	Timing variance due to Waste Services invoice for July yet to be received.
Parks, Leisure & Environment	(752,463)	(95,599)	Awaiting contractor's invoices and completion of seasonal programs.
Safer Communities	(137,604)	(395,717)	The CCTV Milestone licence was paid in advance of scheduled price increases.
Economic & Community Development	(278,715)	(54,669)	Timing variance of some invoices, including youth services contract and Adachi student delegation visit.
Library, Culture & Place	(255,837)	(152,988)	Projects in progress with some timing variances.
Insurance Expenses			
Governance, Strategy & Risk	(76,788)	159,642	Workers compensation insurance to be paid over two instalments
INVESTING ACTIVITIES			
Outflows from investing activities			
Payments for construction of infrastructure			
City Projects	(1,214,167)	(44,441)	Awaiting Wilson Park invoice for July - project remains on track

Financial implications

The presentation of these reports to Council ensures compliance with the Local Government Act and associated regulations and also ensures that Council is regularly informed as to the status of its financial position.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Attachment details

Attachment No and title
1. Monthly Financial Report - June 2025 [12.6.1 - 12 pages]

CITY OF BELMONT
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 July 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Note 3 Explanation of variances	6

Attachment 12.6.1 Monthly Financial Report - June 2025

CITY OF BELMONT STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JULY 2025

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
Note	(a) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	62,356,757	64,171,147	0	(64,171,147)	(100.00%)	▼
Grants, subsidies and contributions	2,408,129	34,629	18,240	(16,389)	(47.33%)	
Fees and charges	11,436,293	8,045,172	6,132	(8,039,040)	(99.92%)	▼
Interest revenue	7,434,213	499,105	162,900	(336,205)	(67.36%)	▼
Other revenue	700,669	52,243	340	(51,903)	(99.35%)	
Profit on asset disposals	34,012	0	0	0	0.00%	
	84,370,073	72,802,296	187,612	(72,614,684)	(99.74%)	
Expenditure from operating activities						
Employee costs	(32,027,346)	(2,785,985)	0	2,785,985	100.00%	▲
Materials and contracts	(38,310,590)	(3,260,014)	(96,387)	3,163,627	97.04%	▲
Utility charges	(2,558,409)	(81,867)	(28,574)	53,293	65.10%	
Depreciation	(12,617,329)	(1,051,445)	0	1,051,445	100.00%	▲
Finance costs	(488,408)	0	0	0	0.00%	
Insurance	(969,157)	(510,366)	0	510,366	100.00%	▲
Other expenditure	(1,580,553)	(132,416)	(1,570)	130,846	98.81%	▲
	(88,551,792)	(7,822,093)	(126,531)	7,695,562	98.38%	
Non cash amounts excluded from operating activities	2(c) 18,328,286	1,051,445	45,617	(1,005,828)	(95.66%)	▼
Amount attributable to operating activities	14,146,567	66,031,648	106,698	(65,924,950)	(99.84%)	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	7,041,351	4,167	0	(4,167)	(100.00%)	
Proceeds from disposal of assets	661,489	0	0	0	0.00%	
	7,702,840	4,167	0	(4,167)	(100.00%)	
Outflows from investing activities						
Acquisition of property, plant and equipment	(4,889,179)	(39,167)	0	39,167	100.00%	
Acquisition of infrastructure	(18,948,413)	(1,253,393)	(334,458)	918,935	73.32%	▲
	(23,837,592)	(1,292,560)	(334,458)	958,102	74.12%	
Amount attributable to investing activities	(16,134,752)	(1,288,393)	(334,458)	953,935	74.04%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	28,065,103	0	0	0	0.00%	
	28,065,103	0	0	0	0.00%	
Outflows from financing activities						
Payments for principal portion of lease liabilities	(39,341)	0	0	0	0.00%	
Repayment of borrowings	(666,575)	0	0	0	0.00%	
Transfer to reserves	(25,371,002)	0	0	0	0.00%	
	(26,076,918)	0	0	0	0.00%	
Amount attributable to financing activities	1,988,185	0	0	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 350,000	350,000	25,589,927	25,239,927	7211.41%	▲
Amount attributable to operating activities	14,146,567	66,031,648	106,698	(65,924,950)	(99.84%)	▼
Amount attributable to investing activities	(16,134,752)	(1,288,393)	(334,458)	953,935	74.04%	▲
Amount attributable to financing activities	1,988,185	0	0	0	0.00%	
Surplus or deficit after imposition of general rates	350,000	65,093,255	25,362,167	(39,731,088)	(61.04%)	▼

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

CITY OF BELMONT
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2025

	Actual 30 June 2025	Actual as at 31 July 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	6,350,641	9,412,380
Trade and other receivables	9,309,732	9,361,901
Other financial assets	85,950,035	82,950,035
Inventories	239,454	239,454
Other assets	4,661,199	4,661,199
TOTAL CURRENT ASSETS	106,511,061	106,624,969
NON-CURRENT ASSETS		
Trade and other receivables	463,087	417,575
Property, plant and equipment	339,085,246	339,085,246
Infrastructure	302,291,174	302,547,697
Right-of-use assets	158,975	158,975
Intangible assets	145,061	145,061
TOTAL NON-CURRENT ASSETS	642,143,543	642,354,554
TOTAL ASSETS	748,654,604	748,979,523
CURRENT LIABILITIES		
Trade and other payables	6,148,214	6,489,882
Contract liabilities	430,251	430,251
Other liabilities	833,111	833,111
Lease liabilities	105,428	105,428
Borrowings	5,943	5,943
Employee related provisions	4,932,028	4,932,028
TOTAL CURRENT LIABILITIES	12,454,975	12,796,643
NON-CURRENT LIABILITIES		
Other liabilities	151,558	151,558
Lease liabilities	57,042	57,042
Borrowings	10,976,367	10,976,367
Employee related provisions	541,263	541,263
TOTAL NON-CURRENT LIABILITIES	11,726,230	11,726,230
TOTAL LIABILITIES	24,181,205	24,522,873
NET ASSETS	724,473,399	724,456,650
EQUITY		
Retained surplus	203,383,570	203,366,821
Reserve accounts	69,265,334	69,265,334
Revaluation surplus	451,824,495	451,824,495
TOTAL EQUITY	724,473,399	724,456,650

This statement is to be read in conjunction with the accompanying notes.

CITY OF BELMONT
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the City to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 July 2025

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

CITY OF BELMONT
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Adopted Budget Opening 1 July 2025	Actual as at 30 June 2025	Actual as at 31 July 2025
Note	\$	\$	\$
Current assets			
Cash and cash equivalents	14,829,264	6,350,641	9,412,380
Trade and other receivables	3,722,485	9,309,732	9,361,901
Other financial assets	52,496,278	85,950,035	82,950,035
Inventories	234,387	239,454	239,454
Contract assets	50,000	0	0
Other assets	3,574,704	4,661,199	4,661,199
	<u>74,907,118</u>	<u>106,511,061</u>	<u>106,624,969</u>
Less: current liabilities			
Trade and other payables	(1,919,484)	(6,148,214)	(6,489,882)
Other liabilities	(1,345,261)	(833,111)	(833,111)
Lease liabilities	(9,948)	(105,428)	(105,428)
Borrowings	(692,211)	(5,943)	(5,943)
Employee related provisions	(4,791,653)	(4,932,028)	(4,932,028)
Other provisions	(744,717)	0	0
	<u>(9,503,274)</u>	<u>(12,024,724)</u>	<u>(12,366,392)</u>
Net current assets	65,403,844	94,486,337	94,258,577
Less: Total adjustments to net current assets	2(b) (67,959,257)	(68,896,410)	(68,896,410)
Closing funding surplus / (deficit)	(2,555,413)	25,589,927	25,362,167

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets			
Less: Reserve accounts	(69,265,334)	(69,265,334)	(69,265,334)
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of lease liabilities	9,948	105,428	105,428
- Current portion of borrowings	692,211	5,943	5,943
- Current portion of employee benefit provisions held in reserve	603,918	257,553	257,553
Total adjustments to net current assets	(67,959,257)	(68,896,410)	(68,896,410)

(c) Non-cash amounts excluded from operating activities

	Adopted Budget Estimates 30 June 2026	YTD Budget Estimates 31 July 2025	YTD Actual 31 July 2025
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	(34,012)	0	0
Add: Depreciation	12,617,329	1,051,445	0
Non-cash movements in non-current assets and liabilities:			
- Pensioner deferred rates			45,512
- Employee provisions	5,744,969		105
Total non-cash amounts excluded from operating activities	18,328,286	1,051,445	45,617

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

CITY OF BELMONT
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$100,000 and 0.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Fees and charges			
Safer Communities - Income from Pool and Health inspections higher than anticipated - \$105,904	(136,484)	1.70%	▼
		Timing	
Interest revenue	(336,205)	(67.36%)	▼
Finance - Interest accrual entry yet to be processed for the new financial year - \$441,993		Timing	
Expenditure from operating activities			
Employee costs	704,918	100.00%	▲
Finance - Allocation of timecard employees to projects to be processed for full month - (\$130,386)		Timing	
Safer Communities - Budget distributed evenly over year - 3 pay cycles in July - (\$103,936)		Timing	
Library, Culture & Place - Budget distributed evenly across year - 3 pay cycles in July - (\$174,235)		Timing	
Materials and contracts	1,687,389	97.04%	▲
Works - Timing variance due to Waste Services invoice for July yet to be received. - \$718,534		Timing	
Parks, Leisure & Environment - Awaiting contractors invoices and completion of seasonal programs - \$656,864		Timing	
Safer Communities - The CCTV Milestone licence was paid in advance to avoid scheduled price increases - (\$258,113)		Timing	
Economic & Community Development - Underspend due to timing of some invoices, including youth services contract and Adachi delegation tour, not yet presented.- \$224,046		Timing	
Library, Culture & Place - Projects in progress with some timing variances - \$102,849		Timing	
Insurance	510,366	100.00%	▲
Governance, Strategy & Risk - Workers compensation insurance to be paid over two instalments - \$236,430		Timing	
Outflows from investing activities			
Acquisition of infrastructure	918,935	73.32%	▲
City Projects - Awaiting Wilson Park invoice for July - project remains on track - \$1,169,725		Timing	

CITY OF BELMONT
SUPPLEMENTARY INFORMATION
TABLE OF CONTENTS

1	Cash and Financial Assets	2
2	Reserve accounts	3
3	Capital acquisitions	4
4	Budget amendments	6

BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

Attachment 12.6.1 Monthly Financial Report - June 2025

CITY OF BELMONT SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 JULY 2025

1 CASH AND FINANCIAL ASSETS

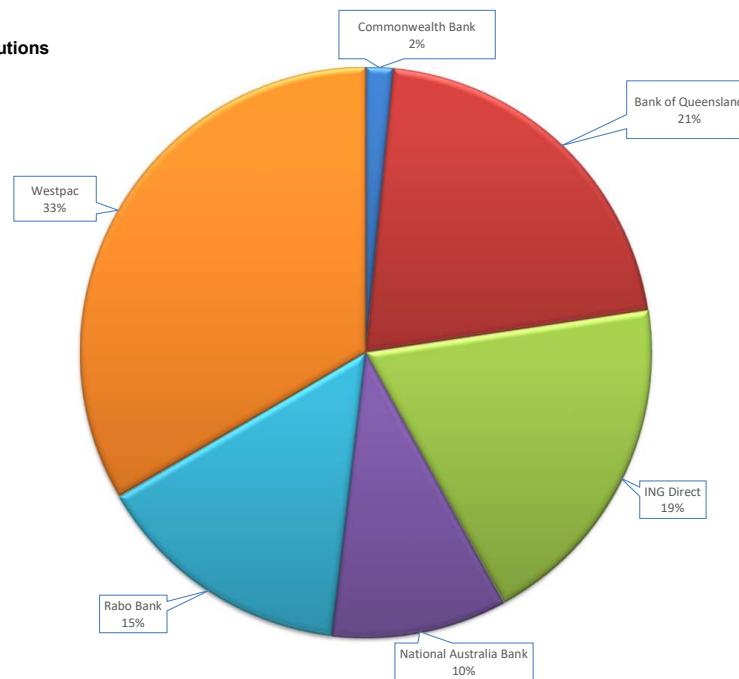
BY INVESTMENT HOLDINGS

	Municipal \$	Reserve \$	Trust-Reserve \$	Total \$	Total %
Municipal Account	270,461	-	-	270,461	0%
On-Call Account	1,043,673	-	-	1,043,673	1%
Term Deposits	15,218,456	67,970,722	(0)	83,189,178	98%
	16,532,590	67,970,722	(0)	84,503,312	100.00%

BY INSTITUTION

	Rating	Municipal \$	Reserve \$	Trust-Reserve \$	Total \$	Total %	Policy Max %
Commonwealth Bank		1,314,134	-	-	1,314,134	2%	40%
Bank of Queensland		8,218,456	9,587,704	-	17,806,160	21%	30%
ING Direct		-	16,347,366	-	16,347,366	19%	30%
National Australia Bank		-	8,385,513	-	8,385,513	10%	40%
Rabo Bank		-	12,413,664	-	12,413,664	15%	30%
Westpac		7,000,000	21,236,475	-	28,236,475	33%	40%
		16,532,590	67,970,722	-	84,503,312	100.00%	

Investment Institutions



BY CREDIT RATINGS

	Rating	Municipal \$	Reserve \$	Trust Reserve \$	Total \$	Total %	Policy Max %
	AAA	-	-	-	-	0%	100%
	AA	8,314,134	29,621,988	-	37,936,122	45%	100%
	A	8,218,456	38,348,734	-	46,567,190	55%	80%
	BBB / NR	-	-	-	-	0%	60%
		16,532,590	67,970,722	-	84,503,312	100.00%	

Attachment 12.6.1 Monthly Financial Report - June 2025

CITY OF BELMONT SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 JULY 2025

2 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by Council								
Administration building Reserve	257,553	17,187	(287,123)	(12,383)	257,553	0	0	257,553
Aged Accommodation - Homeswest Reserve	1,010,521	67,435	0	1,077,956	1,010,521	0	0	1,010,521
Aged Community Care Reserve	238,905	15,943	0	254,848	238,905	0	0	238,905
Aged persons housing Reserve	244,913	16,344	0	261,257	244,913	0	0	244,913
Aged Services Reserve	1,162,167	77,555	0	1,239,722	1,162,167	0	0	1,162,167
Ascot Waters Marina Maintenance & Restoration	1,106,061	73,811	(50,000)	1,129,872	1,106,061	0	0	1,106,061
Belmont District Band Reserve	51,256	3,420	(57,140)	(2,464)	51,256	0	0	51,256
Belmont Oasis Refurbishment Reserve	4,517,364	301,458	(283,163)	4,535,659	4,517,364	0	0	4,517,364
Belmont Trust Reserve	1,681,259	112,196	(202,324)	1,591,131	1,681,259	0	0	1,681,259
Building Reserve	4,739,102	316,255	(525,000)	4,530,357	4,739,102	0	0	4,739,102
Capital Projects Reserve	5,827,421	0	(815,500)	5,011,921	5,827,421	0	0	5,827,421
Car Parking Reserve	67,592	4,511	0	72,103	67,592	0	0	67,592
Carry Forward Projects Reserve	1,744,079	0	(1,760,000)	(15,921)	1,744,079	0	0	1,744,079
District valuation Reserve	23,680	1,580	(214,790)	(189,530)	23,680	0	0	23,680
Election expenses Reserve	8,497	567	(152,439)	(143,375)	8,497	0	0	8,497
Environment Reserve	927,841	61,918	(808,095)	181,664	927,841	0	0	927,841
Faulkner Park Retirement Village Buy Back Reserve	2,568,147	171,380	0	2,739,527	2,568,147	0	0	2,568,147
Faulkner Park Retirement Village Owners Maintenance Reserve	525,106	35,042	(200,000)	360,148	525,106	0	0	525,106
History Reserve	181,468	12,110	(202,303)	(8,725)	181,468	0	0	181,468
Information Technology Reserve	1,506,984	100,566	0	1,607,550	1,506,984	0	0	1,506,984
Land Acquisition Reserve	11,039,182	736,679	(12,306,629)	(530,768)	11,039,182	0	0	11,039,182
Long Service Leave Reserve - Salaries	2,103,512	140,374	(1,831,327)	412,559	2,103,512	0	0	2,103,512
Long Service Leave Reserve - Wages	360,665	24,068	(345,133)	39,600	360,665	0	0	360,665
Miscellaneous Entitlements Reserve	791,398	52,812	(845,826)	(1,616)	791,398	0	0	791,398
Parks Development Reserve	0	0	0	0	0	0	0	0
Plant replacement Reserve	1,650,203	110,123	(415,605)	1,344,721	1,650,203	0	0	1,650,203
Property development Reserve	17,573,013	22,426,682	(6,284,341)	33,715,354	17,573,013	0	0	17,573,013
Public Art Reserve	417,466	27,859	(24,000)	421,325	417,466	0	0	417,466
Ruth Faulkner library Reserve	50,113	3,344	(55,866)	(2,409)	50,113	0	0	50,113
Streetscapes Reserve	536,898	35,829	(61,643)	511,084	536,898	0	0	536,898
Urban Forest Strategy Management Reserve	126,788	8,461	(141,345)	(6,096)	126,788	0	0	126,788
Waste Management Reserve	4,808,297	320,873	(195,511)	4,933,659	4,808,297	0	0	4,808,297
Insurance Reserve	1,417,883	94,620	0	1,512,503	1,417,883	0	0	1,417,883
Infrastructure Reserve	0	0	0	0	0	0	0	0
Underground Power Reserve	0	0	0	0	0	0	0	0
Employee Entitlement Reserve	0	0	0	0	0	0	0	0
	69,265,334	25,371,002	(28,065,103)	66,571,233	69,265,334	0	0	69,265,334

Attachment 12.6.1 Monthly Financial Report - June 2025

CITY OF BELMONT SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 31 JULY 2025

INVESTING ACTIVITIES

3 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	2,490,703	10,000	0	(10,000)
Furniture and equipment	980,000	25,000	0	(25,000)
Plant and equipment	1,368,476	0	0	0
Other property, plant and equipment	50,000	4,167	0	(4,167)
Acquisition of property, plant and equipment	4,889,179	39,167	0	(39,167)
Infrastructure - roads	4,447,827	32,496	24,816	(7,680)
Infrastructure - Reserve Improvements	13,725,911	1,212,147	309,642	(902,505)
Infrastructure - Footpath Network	435,101	0	0	0
Infrastructure - Drainage Network	339,574	8,750	0	(8,750)
Acquisition of infrastructure	18,948,413	1,253,393	334,458	(918,935)
Total capital acquisitions	23,837,592	1,292,560	334,458	(958,102)
Capital Acquisitions Funded By:				
Capital grants and contributions	7,041,351	4,167	0	(4,167)
Other (disposals & C/Fwd)	661,489	0	0	0
Reserve accounts				
Administration building Reserve	287,123		0	0
Ascot Waters Marina Maintenance & Restoration	50,000		0	0
Belmont District Band Reserve	57,140		0	0
Belmont Oasis Refurbishment Reserve	283,163		0	0
Belmont Trust Reserve	202,324		0	0
Building Reserve	525,000		0	0
Capital Projects Reserve	815,500		0	0
Carry Forward Projects Reserve	1,760,000		0	0
District valuation Reserve	214,790		0	0
Election expenses Reserve	152,439		0	0
Environment Reserve	808,095		0	0
Faulkner Park Retirement Village Owners Maintenance R	200,000		0	0
History Reserve	202,303		0	0
Land Acquisition Reserve	12,306,629		0	0
Long Service Leave Reserve - Salaries	1,831,327		0	0
Long Service Leave Reserve - Wages	345,133		0	0
Miscellaneous Entitlements Reserve	845,826		0	0
Parks Development Reserve	0		0	0
Plant replacement Reserve	415,605		0	0
Property development Reserve	6,284,341		0	0
Public Art Reserve	24,000		0	0
Ruth Faulkner library Reserve	55,866		0	0
Streetscapes Reserve	61,643		0	0
Urban Forest Strategy Management Reserve	141,345		0	0
Waste Management Reserve	195,511		0	0
Insurance Reserve	0		0	0
Infrastructure Reserve	0		0	0
Underground Power Reserve	0		0	0
Employee Entitlement Reserve	0		0	0
Contribution - operations	15,847,629	1,288,393	334,458	(953,935)
Capital funding total	51,615,572	1,292,560	334,458	(958,102)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the City includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the City's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

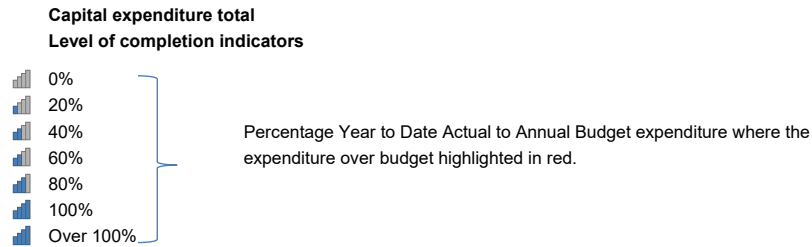
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

**CITY OF BELMONT
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025**

INVESTING ACTIVITIES

3 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED



	Account Description	Adopted		YTD Actual	Variance (Under)/Over
		Budget	YTD Budget		
	City Projects	8,538,847	1,214,166	289,716	924,450
	Parks and Environment	5,290,227	7,981	19,926	(11,945)
	Buildings and facilities	2,387,540	0	0	0
	Infrastructure Capital Works	5,222,502	41,246	24,816	16,430
	Furniture and equipment	980,000	25,000	0	25,000
	Plant and equipment	1,368,476	0	0	0
	Other	50,000	4,167	0	4,167

CITY OF BELMONT
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

4 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget adoption						350,000
						350,000
						350,000
						350,000
						350,000
						350,000
						350,000
						350,000
						350,000
						350,000
						350,000
				0	0	350,000

13 Reports by the Chief Executive Officer

13.1 Request for leave of absence

Nil.

13.2 Notice of motion

Nil.

14 Matters for which the meeting may be closed

Note:

The Presiding Member advised that in accordance with Section 5.23(2)(c) of the *Local Government Act 1995 (WA)* in order to discuss Confidential Item 14.1, Council will need to go behind closed doors.

7:53pm Harris moved, Sessions seconded that in accordance with Section 5.23(2) of the *Local Government Act 1995 (WA)*, the meeting proceed behind closed doors to discuss Confidential Item 14.1 - Tender 05/2025 - Provision of Road Reserve Mowing Services (including blocks and sumps).

Carried unanimously 8 votes to 0

For: Davis, Harris, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

7:54pm Members of the public gallery departed the meeting.

7:54pm The IT Support Officer departed the meeting.

14.1 Tender 05/2025 - Provision of Road Reserve Mowing Services (including blocks and sumps)

Officer Recommendation

Sessions moved, Davis seconded

That Council accepts the Officer Recommendation in relation to this item.

Carried by Absolute Majority 8 votes to 0

For: Davis, Harris, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

7:55pm Harris moved, Sessions seconded, that the meeting again be open to the public.

Carried unanimously 8 votes to 0

For: Davis, Harris, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

7:55pm The meeting came out from behind closed doors. No members of the public returned to the meeting.

7:55pm The IT Support Officer joined the meeting.

15 Closure

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 7:56pm.