



Ordinary Council Meeting

Minutes

26 March 2024



City of
Belmont

CITY OF BELMONT

Ordinary Council Meeting

Minutes

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Alternative Formats

This document is available on the City of Belmont website and can be requested in alternative formats including electronic format by email, in hardcopy both in large and standard print and in other formats as requested. For further information please contact the Community Development team on (08) 9477 7219. For language assistance please contact TIS (Translating and Interpreting Service) on 131 450.

Councillors are reminded to retain any confidential papers for discussion with the minutes.

Minutes of the Ordinary Council Meeting held in the Council Chamber of the City of Belmont Civic Centre, 215 Wright Street, Cloverdale on Tuesday 27 February 2024 commencing at 6.30pm.

Minutes

Present

Mayor R Rossi, JP (Presiding Member)	Mayor
Cr D Sessions (Deputy Mayor)	West Ward
Cr G Sekulla, JP	Central Ward
Cr B Ryan (dep. 8.05pm)	East Ward
Cr P Marks	East Ward
Cr J Davis	South Ward
Cr C Kulczycki	West Ward

In attendance

Mr J Christie	Chief Executive Officer
Mr S Downing	Director Corporate and Governance
Mr W Loh	Director Development and Communities
Mr M Murphy	Director Infrastructure Services
Ms D Dabala	Manager Governance and Legal
Ms S Jessop (dep. 8.16pm)	Manager Finance
Ms C Bridges (arr. 8.12pm)	Manager People and Culture
Ms L Chaplyn (dep. 8.13pm)	Coordinator Media and Communications
Mrs J Cherry-Murphy	Senior Governance Officer
Ms M Phillips	Governance Officer

Members of the gallery

There were 13 members of the public in the gallery and one press representative.

1 Official Opening

6.30pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read aloud the Acknowledgement of Country.

Acknowledgement of Country

Before I begin, I would like to acknowledge the Whadjuk Noongar people as the Traditional Owners of this land and pay my respects to Elders past, present and emerging.

I further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.

The Presiding Member invited Cr Marks to read aloud the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers. Cr Marks read aloud the affirmation.

Affirmation of Civic Duty and Responsibility

I make this affirmation in good faith and declare that I will duly, faithfully, honestly, and with integrity fulfil the duties of my office for all the people in the City of Belmont according to the best of my judgement and ability.

I will observe the City's Code of Conduct and Standing Orders to ensure efficient, effective and orderly decision making within this forum.

2 Apologies and leave of absence

Cr Vijay (apology)

Central Ward

3 Declarations of interest that might cause a conflict

3.1 Financial Interests

Nil.

3.2 Disclosure of interest that may affect impartiality

Name	Item No and Title	Nature of Interest (and extent, where appropriate)
Cr C Kulczycki	12.2 - Community Home at 362 Abernethy Road, Cloverdale	The sole respondent to public advertising contacted me via telephone on two occasions to raise their objections as to the proposed development.
Cr D Sessions	12.2 - Community Home at 362 Abernethy Road, Cloverdale	Received SMS regarding this item from a resident opposing it.
Mayor R Rossi	12.5 - 2023-24 March Budget Review	Belmont RSL social member and member of past Sister City delegation.
Cr J Davis	12.5 - 2023-24 March Budget Review	Belmont Oasis Member
Cr G Sekulla	12.5 - 2023-24 March Budget Review	Affiliate member of RSL and Member of Japanese Belmont Delegation.
Cr C Kulczycki	12.5 - 2023-24 March Budget Review	A member of Ruth Faulkner Library
Cr J Davis	12.6 - Terms of Reference -	Committee Member

	Standing Committee (Audit & Risk)	
Cr C Kulczycki	12.6 - Terms of Reference - Standing Committee (Audit & Risk)	I am the Presiding Member of the Standing Committee (Audit & Risk)
Cr G Sekulla	12.6 - Terms of Reference - Standing Committee (Audit & Risk)	Deputy Presiding Member
Cr D Sessions	12.7 - Terms of Reference - Executive Committee	I am the Deputy Presiding Member of that Committee.
Cr C Kulczycki	12.7 - Terms of Reference - Executive Committee	Committee Member
Cr J Davis	12.7 - Terms of Reference - Executive Committee	Committee Member
Cr G Sekulla	12.7 - Terms of Reference - Executive Committee	Member
Cr D Sessions	14.2 - Staff Matter – Chief Executive Officer Interim Review 2023-24	I’m a member of the Executive Committee.
Cr C Kulczycki	14.2 - Staff Matter – Chief Executive Officer Interim Review 2023-24	I’m a member of the Executive Committee.

Mr J Christie	14.2 - Staff Matter - Chief Executive Officer Interim Review 2023-24	The item relates directly to the performance of the Chief Executive Officer.
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4 Announcements by the Presiding Member (without discussion) and declarations by Members

4.1 Announcements

On the first of March, Natalie Carter resigned as a City of Belmont Councillor for personal reasons.

She first joined our Council in October 2021, and over the past two and a half years, she has represented her south ward community in a positive and collaborative way.

On behalf of the City, I thank Natalie Carter for her years of service to south ward residents and the wider community and wish her all the best with her future endeavours.

Ms Carter's term would have ended on 18 October 2025.

An extraordinary election for the South Ward will be held to fill the vacancy in accordance with the Local Government Act 1995. We will provide more information to the community on that extraordinary election as it becomes available.

4.2 Disclaimer

6.35pm The Presiding Member drew the public gallery's attention to the Disclaimer.

The Presiding Member advised the following:

'I wish to draw attention to the Disclaimer Notice contained within the Agenda document and advise members of the public that any decisions made at the meeting tonight can be revoked, pursuant to the Local Government Act 1995.

Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received.'

4.3 Declarations by Members who have not given due consideration to all matters contained in the business papers presently before the meeting

Nil.

5 Public question time

5.1 Responses to questions taken on notice

5.1.1 Ms L Hollands, Redcliffe

The following question was taken on notice at the 27 February 2024 Ordinary Council Meeting. Ms Hollands was provided with a response on 13 March 2024. The response from the City is recorded accordingly:

3. On 20 September 2023, I made a complaint to the Chief Executive Officer regarding the threat I received from a senior staff member at the Special Meeting on the 19 September 2023. I believe two other residents submitted complaints about the same staff member's conduct. None of the other complainants had any correspondence. What standard does the City have in respect to staff behaviour, what process does the City adopt when investigating such complaints and why isn't the staff in charge of the complaints complying with the customer service charter requirements?

Response

Responses have been now provided to the three complainants informing them of the outcome of the complaint investigation. The delay in responding was related to the CEO being on leave and the CEO has apologised for this oversight. All staff are required to comply with the City's Code of Conduct. The Code of Conduct provides employees

with clear guidelines for the standards of professional conduct expected of them in carrying out their functions and responsibilities.

5.1.2 Mr J Harris, Cloverdale

The following question was taken on notice at the 27 February 2024 Ordinary Council Meeting. Mr Harris was provided with a response on 13 March 2024. The response from the City is recorded accordingly:

2. In conversation with City officers, I have been told the usual approach of the City is to do multiple jobs at the same site, at the same time to make it more efficient and get more things done, is that not the case when it comes to cycling and other road works?

Response

Pedestrian and cycling upgrades, where feasible, are considered in conjunction with the planning and delivery of road projects.

5.1.3 Ms L Hollands on behalf of Belmont Resident and Ratepayer Action Group (BRRAG)

The following questions were taken on notice at the 27 February 2024 Ordinary Council Meeting. Ms Hollands was provided with a response on 13 March 2024. The response from the City is recorded accordingly:

1. On the 26 November 2023, BRRAG wrote to the Chief Executive Officer with respect to a Councillor loan for legal expenses. We asked in accordance with the legal representation policy, if there had been any written responses regarding the payment of the money. Has the money been repaid as yet and if not has the letter been written to the Councillor requesting the repayment of all monies owed? If not why not, given the matter was wrapped up on the 23 January 2024?

Response

The City has complied with the Legal Representation Policy.

2. As of last night, the minor breach register is not up to date. Why is the minor breach register not up to date and is it correct that it is the Governance department that is responsible for its update?

Response

The Minor Breach Register was updated after the action required by the Standards Panel was effected.

3. Mayor Rossi and Cr Sekulla recently went on the Sister City trip to Japan, can you confirm the cost of the trip to the ratepayer, how much did each child receive from the City and how much did each parent have to pay to cover airfares and accommodation?

Response

The total costs of the Adachi Student Delegation trip in January 2024 was \$58,018. The City subsidised 50% of each of the 16 student's airfare, which is \$1,593. There was no costs for accommodation as students stayed with local host families in Japan.

4. When will the Councillor's report be made publicly available?

Response

Elected Members are not required to submit a report on the Adachi Sister City Student Exchange Delegation. The City's officers provide a report to Elected Members detailing outcomes from the program. This report is not made public.

5.1.4 Mr A Bell, Redcliffe

The following questions were taken on notice at the 27 February 2024 Ordinary Council Meeting. Mr Bell was provided with a response on 13 March 2024. The response from the City is recorded accordingly:

1. At the November Council Meeting, the City advised that the crash ranking for the intersection of Lyall and Stanton was 2,123 and went further to classify it as "very low" by comparison to other intersections. At the December Council Meeting, the City provided the crash ranking for Moreing and Victoria as 1,917 at the time of the 2021 Moreing calming approval. Can the City classify this ranking for comparison purposes? i.e. is it also very low or low?

Response

The crash ranking assessment reference statement is subjective with "very low" relative to other intersections across the broader Perth Metropolitan area. The ranking for Moreing Street and Victoria Street would be similar to that of Lyall Street and Stanton Road.

2. From the December Council Minutes, the City confirms 25 crashes at roughly 12,000 vehicles on Stanton. During the same period there were 19 crashes on Lyall at less than 3,000 vehicles. The Main Roads funding program is based on road safety. Statistically, Lyall Street is a significantly less safe road than Stanton. To save ratepayer money, why can't the City apply for a grant for Lyall Street as it would easily qualify?

Response

The severity of the crash incidents on Stanton Road with one hospital and four medical is higher than Lyall Street with no hospital and one medical. Lyall Street and other streets in the Redcliffe area will be considered for traffic calming measures with the upcoming traffic modelling exercise.

3. The City has confirmed that the Warrant System was not utilised for the \$218,000 Moreing traffic calming project in 2021. When there is significant ratepayer money being expended, why is the application of the Warrant System discretionary and who makes the decision to use or not use the system?

Response

The application of the City's Warrant System is not the sole consideration or justification for traffic calming works proceeding. Broader considerations are required such as the influence of major projects under construction, Tonkin Gap Alliance, land use changes and the potential impact on other roads.

4. The traffic counting speed strips cause significant distress to some residents and a loss of amenity to most residents near the strips. How many traffic counts were commissioned by the City in the suburb of Redcliffe during the calendar years 2021, 2022 and 2023 respectively and what has been the collective cost during this three year period?

Response

The City recognises that there are some impacts with the installation of traffic counting loops, however they are only operating for a one week period maximum, while the traffic data collected is important for objective, robust and informed decision making on potential projects, along with performance evaluation of completed projects. Traffic counts commissioned in the Redcliffe area as follows: 27 site locations in 2021, 27 site locations in December 2022 with three locations repeated in May 2023 on Lyall Street. 26 site locations in November 2023 with mid-year counts repeated at three locations on Lyall Street and four locations on Stanton Road. The associated cost was \$16k or approximately \$300 per site.

5.1.5 Mr L Rosolin, Belmont

The following questions were taken on notice at the 27 February 2024 Ordinary Council Meeting. Mr Rosolin was provided with a response on 13 March 2024. The response from the City is recorded accordingly:

1. Under section 5.99A of the *Local Government Act 1995 (WA)*, an absolute majority is required for the local government to pay all eligible Council members an allowance instead of reimbursing Council members. Has this been done or not?

Response

The payment of an annual sitting fee for Elected Members as provided by section 5.99 of the *Local Government Act 1995 (WA)* was adopted by absolute majority at the June 2023 Ordinary Council Meeting.

2. What actions will be undertaken to rectify the Hub building structure problems at the front and maintenance problems?

Response

Investigations into the slab and cladding issues are ongoing in conjunction with the builder.

5.1.6 Mr M Cardozo, Redcliffe

The following questions were taken on notice at the 27 February 2024 Ordinary Council Meeting. Mr Cardozo was provided with a response on 13 March 2024. The response from the City is recorded accordingly:

1. The City's website indicates that an Information Forum should have no direct relationship to an Agenda Briefing Forum or an Ordinary Council Meeting. From a technical perspective can a resident traffic calming petition that is part of an Ordinary Council Meeting and is then subsequently the subject of an Alternate Motion at the same Ordinary Council Meeting technically be referred to an Information Forum? And if there is a compliance issue how does this impact the alternate motion?

Response

The Report to the Ordinary Council Meeting (OCM) was in response to the petition and included an Officer Recommendation. A councillor attempted to move an alternative recommendation but was replaced by a procedural motion. The latter motion referred the report back to a future Information Forum (IF) as per section 11.11 of the City's Standing Orders Local Law 2017 which allows items to be referred back to an IF for additional information to be provided by the CEO.

The Alternative Motion falls away as if it did not exist.

The comment in the Work Flow diagram "IF has no direct relationship to ABF or OCM" refers to the fact the IF is not an ABF or OCM. It is not a public meeting and information only is provided to Elected Members.

There is no compliance issue.

2. It is recognised as part of the pros and cons of speed humps that noise can be an issue. The City has confirmed that one third of residents didn't want speed humps on Moreing Street. Since the 2021 installation, can the City provide a summary of the formal complaints received?

Response

Only one item of related communication has been received by the City in respect of the speed humps on Moreing Street since their installation.

4. The Stanton Road traffic calming program represents an unprecedented deployment of speed humps and traffic calming devices that has been progressed without any apparent analysis or modelling, without consultation with the community that will be impacted, and without direction from the Council. Stanton Road residents will be burdened with thousands of noise disturbances on a 24-hour basis representing a significant loss of amenity and potential diminution of property value. Has the City taken into consideration that DA6 and wider Redcliffe residents who suffer from medical conditions such as arthritis, back and neck injuries, and the frail and elderly will have to endure a painful 2km journey?

Response

The proposed Stanton Road traffic calming measures have been reviewed and approved by Main Roads WA and the Public Transport Agency (PTA). The measures have already been implemented across the broader Perth Metropolitan area with lessons learnt over time. The profile of the speed cushions and the intersection raised plateau treatments are not severe in comparison with the older abrupt "speed humps" with low ramp grades to minimise driver and passenger discomfort. City staff have met with PTA representatives on the Stanton Road project site with a Transperth bus to review plans and travel the route to ensure the measures proposed will be acceptable to their customers. It should also be noted that the Stanton Road, Second Street route will become a 40 km/h road upon completion of the traffic calming works.

5.1.7 Ms J Gee, Cloverdale

The following question was taken on notice at the 27 February 2024 Ordinary Council Meeting. Ms Gee was provided with a response on 13 March 2024. The response from the City is recorded accordingly:

3. How much does the Belmont Bulletin cost the ratepayers for staff to put it together, have it printed and delivered to residents, who is responsible for proofreading it and what will Council do to ensure dates are correct next time?

Response

The City's Marketing and Communication Team manage the Belmont Bulletin and are responsible for proofing. While regrettable, sometimes errors do slip through.

As the Belmont Bulletin goes to every residential letterbox it gives all residents the opportunity to find important information from the City.

The cost to produce the Belmont Bulletin is approximately \$19,500 per edition. Around half this cost is for delivery.

Delivery costs have increased over the past 18 months, but actual costs have decreased through other savings including reducing the number of editions from seven to six annually.

5.2 Questions from members of the public

6.36pm The Presiding Member drew the public gallery's attention to the rules of Public Question Time as written in the Public Question Time Form.

The Mayor advised that he would allow a maximum of four questions per person.

In accordance with rule (I), the Mayor advised that he had registered nine members of the public who had given prior notice to ask questions.

The Mayor invited members of the public who had yet to register their interest to ask a question to do so. Three further registrations were forthcoming.

5.2.1 Mr J Harris, Cloverdale

1. The City has repeatedly cited the February 2023 Ordinary Council Meeting as the meeting when Council committed the City to completing the Stanton Road Traffic calming project, and uses this as the reason to not discuss the matter with residents. The relevant motion instructs the City to “Implement temporary calming devices to be installed in 2023 between Lyall Street and Epsom Avenue” instead, the City plans to install permanent devices in 2024, and along a length of road more than triple the instructed distance. Does the City consider the Stanton Road calming project to be a faithful implementation of Council’s motion?

Response

The Chief Executive Officer stated that the City considers the Stanton Road/Second Street Low Cost Urban Road Safety project to be a faithful implementation of the resolutions made at the 28 February 2023 Ordinary Meeting of Council. The resolution referenced in the question was the last of five resolutions that were made pertaining to the Notice of Motion for Stanton Road and Second Street Traffic. The resolutions also requested that further traffic counts be undertaken and that once the Tonkin gap project was complete to investigate a permanent traffic solution.

The investigations into the low-cost traffic calming measures were presented to Elected Members at an Information Forum on 30 May 2023. The presentation outlined details of the Main Roads Low Cost Urban Road Safety programme and the potential for grant funding. The Main Roads WA grant funding is for permanent traffic calming which is consistent with the third resolution from the February 2023 Ordinary Council Meeting and supported by Main Roads WA.

With regards to the fourth resolution from the February 2023 Ordinary Council Meeting to investigate the temporary closure of Central Avenue, the City proposes to review this option in the upcoming Redcliffe traffic modelling exercise. The City will be holding discussions with the Perth Transport Authority and Perth Airport in preparation of the traffic model as their future plans need to be incorporated in the model. This will be the opportunity to commence discussions regarding possible closure or modifications of the Central Avenue and Second Street intersection.

2. In the current budget review, eight separate pedestrian projects have been deferred for the year with no explanation, making up about half of the budgeted projects for any non-car transport. Three of those projects on Matheson Road were previously budgeted and delayed last financial year, and they will presumably be budgeted for a third time in a few months. Is

there any reason to expect these projects to be prioritised higher next year to avoid them being kicked even further down the road?

Response

The Chief Executive Officer stated that a number of footpath projects have been deferred to next year due to design requirements. The footpath project for Matheson Road for example, has been delayed due to consultation required with Perth Racing regarding their fencing requirements. These designs are nearing completion and the works will be programmed according to availability of labour and materials, most likely early in the new financial year. A number of other footpath projects are currently in design for inclusion in the 2024-25 capital works programme.

3. Many in this room have voiced support for closing Central Avenue as the long-term solution to many of the Redcliffe area's traffic issues. Focus on this has been sidelined during the Stanton traffic calming debate. What is the status of the City's investigation into closing Central Avenue – whether as trial or permanent – and can any report on that please be made public?

Response

The Chief Executive Officer stated that as stated in response to Question 1, the City will engage with Perth Airport and the Perth Transport Authority during the development of the Redcliffe traffic modelling. The potential for temporary or permanent closure of Central Avenue is one scenario that can be modelled.

5.2.2 Mr M Russell, Cloverdale

1. I would like to request a review of the Standing Orders, specifically to remove the requirement of providing an address as part of public question time, in line with the advice from the Department of Local Government which suggests "that an address not be required unless the person is to be written to or otherwise contacted". I believe this change could enhance the accessibility of the public question process. Could you please consider revising section 6.2(1)(a) of the Standing Orders accordingly?

Response

The Chief Executive Officer stated the current Standing Orders requires a person asking a question at Public Question Time to state their name and address, however it has been common practice by the Presiding Member to provide a name and suburb. The current local government reform process which has recently issued a draft set of standardised standing orders for consultation will still however

require a person asking a question at Public Question Time to provide their name and suburb/locality.

2. How does the City of Belmont monitor compliance with the 'response within 10 normal working days' section of the Customer Service Charter, and have there been any breaches of this section in the past year?

Response

The Chief Executive Officer stated that the City attempts to answer all requests for information, service, or questions within 10 working days, so as to ensure ratepayers and residents receive optimal levels of service. The Customer Service Charter is a guideline and is monitored to ensure that staff meet the 10 day response timeframe. All managers are regularly reminded to respond within the timeframe established by the Charter.

3. Have there been any updates to the Belmont Trust land since the deliberative panel 21 months ago, and what are the next steps planned for the lands?

Response

The Chief Executive Officer stated that the funds have been listed in the 2024-25 Annual Budget for Council consideration to undertake master planning and community consultation on the future use of the Belmont Trust Land.

5.2.3 Ms L Hollands, Redcliffe

1. What section of the Act or Regulations states if you do not consent to the livestream you have to leave now and if you have remained you have given consent?

Response

The Director Corporate and Governance stated that the City is required by the *Local Government Act 1995 (WA)* to livestream Council meetings. Public question time is a legislative component of a Council meeting. The livestreaming of public question time forms part of the City's livestreaming obligation under the *Local Government Act 1995 (WA)* and associated regulations. The City's livestreaming policy is consistent with the *Local Government Act 1995 (WA)*.

2. In what section of the Act or Regulations does it state that if you do not give consent you have to leave the meeting?

Response

The Director Corporate and Governance stated that the question would be taken on notice.

3. What section of the Act states that a resident asking questions is to be the star of the show and councillors unidentifiable.

Response

The Director Corporate and Governance stated that he can view all Councillors, all the people on the top table and the person asking a question on the livestream. The Livestreaming policy and the City's action mirror what the local government regulations require.

4. Why are residents more on show than the councillors?

Response

The Director Corporate and Governance stated that the residents are not on show contrary to Ms Holland's comments. The person participating in the meeting, e.g. the questioner, is the only person shown on the livestream. The Director believes the questioner is the same dimensions as the people sitting at the top table, they are no more prominent than anyone else included in the livestream.

5. On the City's website in respect to attending the quiz, it states there will be residents attending and there will be cameras and video and to notify the City if you do not want to be photographed. Why is that option available for a quiz night but not for a Council Meeting?

Response

The Director Corporate and Governance stated that the question would be taken on notice.

5.2.4 Ms L Hollands on behalf of Belmont Resident and Ratepayer Action Group

1. With reference to item 12.2, what is the normal practice for notifying surrounding residents when there is a development application for a five-storey building or anything that affects them, is this attitude of 100m the norm?

Response

The Director Development and Communities stated that the question would be taken on notice.

2. How many calming devices are going to be installed on Stanton Road and if the City were to knock it back and change their mind, what, if any, affect would that have on the City's relationship with Main Roads?

Response

The Director Infrastructure Services stated that in relation to traffic treatments, there are planned to be two raised safety platforms at the intersection of Moreing Street and Lyall Street, four new mid-block safety platforms (same as the existing), 11 safety speed cushions which are not speed humps. They just require drivers to position themselves properly and slow down. There are no speed humps in any of the plans for Stanton Road and Second Street.

3. Is it not likely to cause injury?

Response

The Director Infrastructure Services stated that the City have engaged with the Public Transport Authority, and these treatments themselves have been designed specifically to not be abrupt speed hump types. This question was asked last month and there is a detailed response in those minutes.

4. What is the normal process for approving Councillor training, who approved Cr Sekulla's training and why was it approved when according to the training register, the course was from February to November when Cr Sekulla was on his leave of absence until May 2023?

Response

The Chief Executive Officer stated that the approval process for Elected Member professional development is that a form is filled in, the Elected Member needs to demonstrate the benefit of attending that professional development and that is signed off by the Mayor and the Chief Executive Officer. With regard to Cr Sekulla's leave of absence, that only applies to Council Meetings only.

5. The honorary freeman item was a confidential item, was the person who was nominated the honorary freeman advised that it was confidential?

Response

The Chief Executive Officer stated that matter is confidential.

6. Did the Council find out who nominated the Honorary Freeman?

Response

The Chief Executive Officer stated that matter is confidential.

5.2.5 Ms B Scharfenstein, Redcliffe

1. Could the City explain the rationale of viewing one area in Belmont in isolation from another, thereby only informing a small number of residents about the Low Cost Urban Road Safety Program decision while excluding the majority of residents who use this road daily and will be negatively impacted by the installation of an excess number of traffic calming devices?

Response

The Director Infrastructure Services stated that the question would be taken on notice.

The Chief Executive Officer stated that the decision to install traffic calming on Stanton Road was made as part of a motion at the Council Meeting back in November(sic) 2023. That was on the back of significant complaints that the City received about the volume of traffic and rat running on Epsom Avenue and Stanton Road leading to the airport. The traffic counts at that time had indicated although Main Roads hierarchy has a desirable volume of 6,000 vehicles per day, there was at that time 12,000 vehicles per day on Stanton Road. That was the reason why Council considered the resolution and made an amendment to that motion back in February 2023. The recent traffic counts around Christmas had the volume at 16,000 an increase of 4,000. With the Tonkin gap opening, the numbers are decreasing. The last traffic count had around 12,000 vehicles on Stanton Road and a reduction of 500 vehicles on Lyall Street. That was the rationale behind the Council decision and the Council were supportive of that as a result of the increase in volumes and rat running that was happening on Stanton Road and in that area.

Note: The decision to install traffic calming on Stanton Road was made as part of a motion at the Council Meeting back in February 2023.

2. If there are such policies that govern the consultation processes to segregate pockets of the community, can you advise what they are specifically?

Response

The Director Infrastructure Services stated that he is not aware of any policies in regard to segregation.

The Chief Executive Officer stated that the City has a Stakeholder Engagement Strategy, and the City does not exclude anyone that would be impacted by decisions or actions that would be undertaken by the City. As previously mentioned, Council resolved at the February 2023 meeting, to amend the officer recommendation and include the installation of traffic calming on Stanton Road. When Council resolved

that at the meeting, it is the Chief Executive Officers obligation to implement that decision. That decision was not to engage in community consultation to determine whether they were needed, the decision of Council was quite clear. It was to install traffic calming in an attempt to reduce rat running on Epsom Avenue and Stanton Road.

3. What other decisions were considered by Main Roads and the City of Belmont? If none, why not and if none how does the City of Belmont and Main Roads WA know that this LCURS is the best decision?

Response

The Chief Executive Officer stated that there was a lot of consultation with Main Roads with regards to the decision made under that LCURS program. The Chief Executive Officer stated that the question would be taken on notice.

4. Is 40km/h a safe and comfortable speed to drive over these LCURS, will vehicles, especially buses, have to slow down to below 40km/h and what is that speed going to be?

Response

The Chief Executive Officer stated that there was consultation with the Public Transport Authority on site. Main Roads WA were the ones who approved this, if Main Roads felt there was going to be any issues with how smooth it was to transition over the traffic calming that is to be installed, it would not have been approved.

5. Is 40km/h going to be the constant speed vehicles will be able to travel over these speed devices?

Response

The Chief Executive Officer stated that 40km/h will be posted and drivers will need to bear that in mind when approaching any of the traffic calming on the road.

5.2.6 Mr P Van Der Kooij, Redcliffe

1. My house backs onto Stanton Road, why wasn't I or any other residents around the area notified? Are the Council going to take any responsibility or liability when I have a traffic accident due to a lack of sleep or anyone who stays at my house and structure damage to my property?

Response

The Director Infrastructure Services stated that the question would be taken on notice.

2. Why haven't I or other ratepayers been informed about what is going on?

Response

The Chief Executive Officer stated that Council resolved to install the traffic calming and amended a resolution back in February 2023. It is the Chief Executive Officer's understanding that all residents that have a property adjoining Stanton Road were notified of the decision to install traffic calming, all those properties who have crossovers or properties on Stanton Road would have been notified.

3. Are Council going to take any responsibility for double glazing?

Response

The Chief Executive Officer stated that would not be the case.

7.10pm Sessions moved, Marks seconded, that Public Question Time be extended.

Carried 7 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

5.2.7 Mr A Bell, Redcliffe

1. Recently the City of Stirling Council approved raised pedestrian crossings on a section of West Coast Highway. I regularly walk along Stanton Road and often find it difficult to cross the road. Why didn't the City take the opportunity to install raised pedestrian crossings near our schools and bus stops as part of the significant traffic calming being implemented on Stanton Road?

Response

The Chief Executive Officer stated that the question would be taken on notice.

2. The latest February traffic data confirms that Moreing Street traffic volume has dropped to just 350 vehicles per day and the average speed is now just 35km/h. Lyall Street and Moreing Street are the only two streets with direct connectivity to Great Eastern Highway. It appears no one wants to use Moreing Street now because of the five speed humps. Do you think the traffic calming was over done at Moreing Street?

Response

The Chief Executive Officer stated that based on traffic data the City had at the time, no he does not.

3. Why didn't the residents of Moreing Street get any say on what type of speed calming device and how many would be installed on their street?

Response

The Chief Executive Officer stated that the question would be taken on notice.

4. Why doesn't the City have a public traffic calming policy?

Response

The Chief Executive Officer stated that the question would be taken on notice.

5.2.8 Mr M Cardozo, Redcliffe

1. Connect Belmont shows 21 coloured dots, four of them are coloured blue, they are called asphalt speed humps with shark teeth marking.

Response

The Director Infrastructure Services stated the drawings show speed cushions not speed humps. The Director Infrastructure Services stated that the question would be taken on notice.

2. Why was there no community engagement prior to the approval of the Stanton Road calming?

Response

The Chief Executive Officer stated that the question would be taken on notice.

3. The Stanton calming is a permanent installation of an unprecedented and extensive number of traffic calming speed humps, cushions and plateaus on a short 1.5km stretch of road. Has the City conducted any noise study to confirm the anticipated noise impact for the residents of Stanton Road, Second Street, adjacent homes and the two primary schools?

Response

The Director Infrastructure Services stated that the City have not carried out any specific noise studies, these traffic treatments are used all over Perth Metropolitan area.

4. In March 2023 the City entered into discussions with Main Roads WA and the project went from temporary to permanent and went from a 300m section of road to the entire 1.5km. Why didn't the City come to Council formally to advise of the two significant changes to the formal Council direction, and why didn't the City follow their own recommendation to wait for the Tonkin Gap Alliance project to be finalised?

Response

The Chief Executive Officer stated that the question in relation to the Tonkin Gap Project being finalised was contained within that resolution in February. It was Council that moved an amendment to instruct the City to install the traffic calming. The Chief Executive Officer stated that the question would be taken on notice.

5. Ms Cassie Rowe, MLA Member for Belmont forwarded me an email from the City last week advising that the traffic calming proposed on Stanton could not be revoked and I'll quote "that Council, would not be in a position to revoke the original decision without first obtaining legal and financial advice as detailed in local orders 15.2." Council gave a clear direction at the February 2023 Ordinary Council Meeting as an alternate motion for installation of temporary calming on a small section of Stanton Road. From a technical or governance perspective, when the outcome is so substantially different from the original direction, how can Council ever be in a position to revoke a direction that it never made?

Response

The Chief Executive Officer stated that he believes that what the City has progressed was consistent with the resolution made in February 2023.

5.2.9 Ms D Ransome, Ascot

1. The City of Belmont Annual Report 2022-23, Urban Forest Strategy states that during the winter months 2,629 trees were planted, can the Council provide an average cost per tree?

Response

The Director Infrastructure Services stated that the question would be taken on notice.

2. Of the 2,629 trees planted, do Council keep a record of how many of those trees survived?

Response

The Director Infrastructure Services stated that the City has a register of every tree planted in the City.

3. Does the register contain whether the trees survived or not?

Response

The Director Infrastructure Services stated that the register notes the condition of all the trees in the City.

4. How do we get a copy of that?

Response

The Director Infrastructure Services stated that the question would be taken on notice.

5.2.10 Ms J Gee, Cloverdale

1. In relation to item 12.2, when did the letter to the residents actually change?

Response

The Director Development and Communities stated that over time as the City's planners have engaged or advertised development applications, the City have received varying responses. For item 12.2, the advertising was carried out in two parts. The first part of the advertising was a letter to neighbours immediately adjoining the subject property, informing them of the development and variations to the R-Codes standards that was applied when assessing the development application. That letter included an invitation to make a submission on how the proposed development impacted on their property. The wider radius of 100m included Ms Gee's property, and that letter informed those residents in the wider area of the development proposal and gave them the option to view the plans and speak to a planner if there were any questions. The reason it is done in two parts, is because the local government, when making a planning decision, needs to have regard for how a development directly impacts adjoining properties in order of weight to be placed on that submission. The neighbours that are immediately adjoining would be directly impacted, the other residents in the wider area (over 100m) would not be directly impacted but have the opportunity to put in a submission if they wish.

2. If it is five storeys, it doesn't just affect the property next door. Maybe Council should be looking at how they are advertising it so they can get responses in and make a better judgement of what people are thinking about?

Response

The Director Development and Communities stated that the impact of any variations to height would most immediately impact the adjoining properties.

3. How are you going to address the issue of multiple bins being placed on Abernethy Road for pick up and how are you going to address the extra traffic considering the data which is on page 70 is not relevant?

Response

The Director Development and Communities stated that assessment of waste management is contained within the report and is a satisfactory arrangement. The arrangement has been considered by the City's waste services team, and the development is capable of the adequate bin services arrangement. The NSW RTA Guide is the standard that is accepted by the industry, there is no specific standard for WA and that is why NSW RTA was used when considering trip generations.

4. How are you going to address privacy including on the balconies?

Response

The Director Development and Communities stated that standards for privacy and overlooking, including the 1.6m standard are outlined in the State Planning Policy, the R-Codes.

5. Are you going to judge this development application on today and not on the future?

Response

The Mayor stated that will be up to each Councillor.

5.2.11 Mr V Barker, Rivervale

1. Will Cr Davis' apology be advertised in the newspapers as no one could hear her apology at the last Council meeting?

Response

The Director Corporate and Governance stated that the apology by Cr Davis at the February 2024 Ordinary Council Meeting was delivered as required and consistent with the terms of the Order of the Standards Panel. The Department of Local Government, Sport and Cultural Industries viewed Cr Davis' apology online and the Department has not advised that they have any problems with the apology.

2. As a duty of care, does the City of Belmont have a drug and alcohol policy for senior members of Council and councillors?

Response

The Chief Executive Officer stated that the question would be taken on notice.

5.2.12 Mr P Hitt, Belmont

1. Will Cr Davis resign?

Response

The Chief Executive Officer stated that he listened to the broadcast this morning. The City and Cr Davis has complied with the requirements of the Standards Panel and as far as the City is concerned this matter is closed.

2. If Cr Davis pursues any person through the courts in relation to the recent findings concerning her, will the City of Belmont be liable for any legal cost which Cr Davis might incur?

Response

The Chief Executive Officer stated that the City has a policy on legal costs and the City will ensure that policy is complied with.

3. The City of Belmont is currently reviewing its view on external advertising, is that correct?

Response

The Chief Executive Officer stated that the question would be taken on notice.

4. Is it appropriate for a City councillor to have their face or advertising on rubbish bin holders?

Response

The Chief Executive Officer stated that the question would be taken on notice.

5. Has the City met or greatly exceeded its urban density requirements?

Response

The Director Development and Communities stated that the question would be taken on notice.

5.2.13 Mr J Harris, Cloverdale

4. The what, when and where of the Stanton Road motion is clearly different to what the City is doing. Can the City provide guidance on the implementation of Council motions, is this the only circumstance where a council motion can be so loosely interpreted or do all motions of Council have this much leeway?

Response

The Chief Executive Officer stated that the question would be taken on notice.

5.2.14 Mr L Rosolin, Belmont

1. Do councillors receive a bonus on top of Councillors sitting fees?

Response

The Director Corporate and Governance stated that all Elected Members are entitled to sitting fees and allowances as provided under the *Local Government Act 1995 (WA)* and they are determined by the Salaries and Allowances Tribunal. The budget which is adopted in June of each year contains an amount for this. The Mayor and Councillors receive payment on a regular basis. There is no such thing as a bonus for Elected Members. They receive sitting fees and an ICT allowance. The Mayor and Deputy Mayor receive a Mayoral and Deputy Mayoral allowance. In no circumstance do Elected Members receive a bonus payment.

2. What is proposed to be done to fix the issues at the hub?

Response

The Director Infrastructure Services stated that there have been considerable discussions with the builder and a number of investigations are ongoing. It is a contractual matter therefore the details remain confidential for now.

7.38pm Sessions moved, Marks seconded, that Public Question Time be extended.

Carried 7 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

3. The public gallery could not hear Cr Davis' apology, we have a right to hear and understand.

Response

The Chief Executive Officer stated that the apology was given in accordance with the directions from the Standards Panel and the City considers this matter to be concluded. Should you wish to listen to that apology, you can view it on the City's YouTube Channel.

7.41pm As there were no further questions, the Presiding Member declared Public Question Time closed.

6 Confirmation of Minutes/receipt of Matrix

6.1 Ordinary Council Meeting held 27 February 2024

Officer Recommendation

Davis moved, Sekulla seconded

That the Minutes of the Ordinary Council Meeting held on 27 February 2024, as printed and circulated to all Councillors, be confirmed as a true and accurate record.

Carried Unanimously 7 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

6.2 Matrix for the Agenda Briefing Forum held 19 March 2024

Officer Recommendation

Sessions moved, Davis seconded

That the Matrix of the Agenda Briefing Forum held on 19 March 2024, as printed and circulated to all Councillors, be received and noted.

Carried Unanimously 7 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

7 Questions by Members on which due notice has been given (without discussion)

Nil.

8 Questions by members without notice

8.1 Responses to questions taken on notice

Nil.

8.2 Questions by members without notice

8.2.1 Cr Ryan

1. When will the esplanade and jetty works in Ascot commence?

Response

The Director Infrastructure Services stated that the question would be taken on notice.

The Chief Executive Officer stated that from memory there were some issues with the Department of Biodiversity, Conservation and Attractions in regard to the design and foreshore restoration of that area.

9 New business of an urgent nature approved by the person presiding or by decision

Nil.

10 Business adjourned from a previous meeting

Nil.

11 Reports of committees

11.1 Standing Committee (Audit and Risk) held 19 February 2024 (circulated under separate cover)

Officer Recommendation

Kulczycki moved, Sekulla seconded

That the Minutes of the Standing Committee (Audit and Risk) held on 19 February 2024 Councillors, be received and noted.

Carried Unanimously 7 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

11.2 Executive Committee held 26 February 2024 (circulated under separate cover)

Officer Recommendation

Sessions moved, Davis seconded

That the Minutes of the Executive Committee held on 26 February 2024 Councillors, be received and noted.

Carried Unanimously 7 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

12 Reports of administration

Officer Recommendation

Davis moved, Sessions seconded

The Officer or Committee Recommendations for Items 12.1, 12.3, 12.4, 12.5, 12.6, 12.7 12.8, 12.10, 12.11 and 12.12 be adopted en bloc by an Absolute Majority decision.

Carried by Absolute Majority 7 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Ryan, Sekulla and Sessions

Against: Nil

12.1 Amendment - Local Planning Policy No. 12 – Advertisement Signs

Voting Requirement	:	Simple Majority
Subject Index	:	LPP15/012 – LPP12 – Advertisement Signs
Location/Property Index	:	N/A
Application Index	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	N/A
Applicant	:	N/A
Owner	:	N/A
Responsible Division	:	Development and Communities

Council role

Legislative	Includes adopting local laws, local planning schemes and policies.
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Purpose of report

For Council to consider adopting a revised Local Planning Policy No. 12 – Advertisement Signs (LPP 12) (refer Attachment 12.1.1) for the purpose of public advertising.

Summary and key issues

- Local Planning Policy No. 12 serves as a framework for all advertisement signs visible from the public realm within the City of Belmont.
- The Policy aims to ensure that signage does not adversely impact on the amenity of the locality, whilst providing an appropriate level of exposure for businesses to advertise their activities, products and/or services.
- Third party signage is a distinct form of advertising in that it advertises services and products unrelated to a site. There are several issues that are associated with third party signage, including amenity, economic and safety issues.
- Local Planning Policy No 12 contains a provision which prohibits third party signage. This policy position has been consistently upheld by the City,

Development Assessment Panel (DAP), and State Administrative Tribunal (SAT).

- Despite this prohibition, small-scale third party signage exists on bins, bus shelters, and street signs within the road reserve. These signs are part of longstanding agreements that allow income from advertising to offset the costs associated with provision of illuminated street sign, bin and bus shelter public infrastructure by private companies.
- This inconsistency has prompted some applicants to cite the signs as justification for proposing large billboards that display third-party advertising on private land. While SAT has not upheld these arguments, clarifying the distinction within LPP 12 is necessary.
- Accordingly, it is proposed that LPP 12 be amended to clearly articulate
- the City's position on small-scale third party advertising on public infrastructure within the road reserve.
- It is recommended that Council adopt the revised LPP 12 for public advertising.

Officer Recommendation

That Council adopt and advertise the draft revised Local Planning Policy No. 12 – 'Advertisement Signs' as detailed in Attachment 12.1.1, in accordance with the provisions of Schedule 2, Part 2, Clause 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* by way of:

- Publishing a notice in the Perth Now newspaper.
- Displaying a notice and information on the City's website and at the City's Civic Centre.

Officer Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

Location

Local Planning Policy No. 12 applies to all advertisement signs visible from the public realm within the City of Belmont Local Government Area.

Consultation

Consultation is a statutory process required under Clause 4 of the Deemed Provisions of the Local Planning Scheme Regulations for making or amending a local planning policy.

Clause 4(1)(a) of the Deemed Provisions requires the Policy and a notice to be published on the City's website. If the local government considers it appropriate, a notice shall also be published in a local newspaper circulating within the Scheme area and the Policy made available for viewing at a location in the district. The notice shall advise the public as to the location of where the local planning policy may be inspected, the subject and nature of the local planning policy and in what form and during what period (being not less than 21 days) submissions may be made.

After the conclusion of the advertising period, Council is required to review the Policy considering any submissions received and may either adopt the Policy with or without modifications.

Strategic Community Plan implications

In accordance with the 2020–2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.5 Engage and consult the community in decision-making

Policy implications

Local Planning Policy No. 12 (LPP 12) provides guidance for the assessment of advertisement signs within the City of Belmont. The Policy outlines the acceptable criteria for different signage types and the objectives and standards against which the City assesses applications for advertisement signs.

Should Council ultimately adopt the revised LPP 12, it will supersede the existing LPP 12.

Statutory environment

Planning and Development (Local Planning Schemes) Regulations 2015 (WA)

The procedure for making and amending a local planning policy is outlined under Schedule 2, Part 2, Clauses 4 and 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015 (WA)*.

Background

Local Planning Policy No. 12 serves as a framework for evaluating all advertisement signs visible from the public realm within the City of Belmont. The Policy aims to protect amenity whilst facilitating an appropriate level of exposure for businesses.

Local Planning Policy No. 12 currently contains a provision which prohibits third-party advertising. This Policy provision has been consistently applied on private property. However, since the late 1980s to early 1990s, the City has had an arrangement with several companies that provide and maintain bus shelters and seats, bin enclosures and illuminated street signs. These amenities are provided to the public at no charge, in exchange for displaying small scale advertising on the infrastructure.

There is a distinct difference between the display of third party advertising on bus shelters, bins and illuminated street signs within the road reserve, compared with development applications for third party advertising on private property that the City has previously received. This difference largely relates to the size of the signage, which on bins, bus shelters and street signs ranges from 0.6m² to 2.8m² and its integration with the associated infrastructure.

The purpose and ultimate public benefit outcomes of such infrastructure are also distinctly different from third-party signage on private land, which serves the interests solely of the sign owner and the third parties utilising the sign for advertising.

This practice is not unique to the City of Belmont and has been employed by other local governments. Whilst this is the case, this arrangement is not currently consistent with the LPP 12 provision which prohibits all third-party advertising signage visible from the public realm.

Report

A recent SAT case (Major Holdings Pty Ltd and Presiding Member of the Metro Inner-South Joint Development Assessment Panel [2023] WASAT 97) identified the inconsistencies of the policies application. In making their findings, the Tribunal stated:

“I am not satisfied that LPP 12 has been consistently applied by the City in respect of third party advertising because it is permitted on community infrastructure in the locality and Scheme Area. However, as already stated, I am satisfied that it has been consistently applied by the City in respect of applications for the display of large format third party advertising signs.”

Considering this, it is necessary to amend LPP 12 to clarify the City’s position regarding third party advertising on community infrastructure within road reserves. It is proposed that Clause 6.1.1 of LPP 12 be amended to read as follows:

“Advertisement signs shall only advertise services and products available on the premises to which it relates. Third party advertising is not permitted, except in a road reserve when it is of a small scale and integrated with approved bus shelters, bin enclosures, public seating and illuminated street signs.”

It is recommended that Council adopt the revised LPP 12, as contained as Attachment 12.1.1 for the purpose of advertising.

Financial implications

There are no financial implications associated with this report.

Environmental implications

There are no environmental implications associated with this report.

Social implications

Permitting third party advertising within road reserves in exchange for the supply, installation, and maintenance of public infrastructure directly benefits the community and enhances the public realm.

Attachment details

Attachment No and title

1. Amendment Local Planning Policy No 12 Advertisement Signs [**12.1.1** - 19 pages]

City of Belmont Advertisement Signs

Date of Publication 17/06/21

Local Planning Policy No. 12

Pursuant to Schedule 2, Part 2, Clause 4 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015

1. Policy Basis

This Local Planning Policy provides guidance on the assessment of advertisement signs within the City of Belmont. This Policy outlines when advertisement signs require development approval, and the objectives and standards against which the City will assess applications for advertisement signs.

2. Policy Application

- 2.1 This Policy applies to all advertisement signs visible from the public realm within the City of Belmont Local Government Area.
- 2.2 This Policy exempts advertisement signs from requiring development approval where the advertisement sign complies with the criteria listed in Column A of Table 1 and the Development Requirements listed in Part 6 of this Policy.¹
- 2.3 Advertisement signs that fully comply with the criteria listed in Column B of Table 1 and the Development Requirements listed in Part 6 of this Policy are deemed acceptable and cannot be refused on that basis.
- 2.4 Advertisement signs that do not comply with the criteria listed in Column B of Table 1 and the Development Requirements listed in Part 6 of this Policy, will be assessed against the objectives outlined in Part 3 of this Policy. Advertisement signs that do not comply with the objectives are deemed unacceptable and will not be supported unless exceptional circumstances exist.
- 2.5 The exemption afforded by Clause 2.2 of this Policy does not apply in any of the following situations where the advertisement sign:
 - (a) is located on land reserved under the Metropolitan Region Scheme or on a lot abutting land reserved under the Metropolitan Region Scheme;
 - (b) does not comply with the Development Requirements listed in Part 6 of this Policy;
 - (c) is illuminated or contains an electronic display screen and/or panel components;
 - (d) is inconsistent with any relevant Design Guidelines or other Local Planning Policy;

¹ The exemptions afforded by Clause 2.2 of this Policy are to be read in conjunction with Schedule 5 of the City of Belmont Local Planning Scheme No. 15.

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- (e) is located in a place that is included on a Heritage List or on land located within a Heritage Area designated under the Scheme.

2.6 If a particular advertisement sign is not listed or defined, it shall be assessed on its individual merits in accordance with the objectives outlined in Part 3 of this Policy and the City of Belmont Local Planning Scheme No. 15.

3. **Policy Objectives**

The objectives of this Policy are to:

- 3.1 Ensure that advertisement signs are appropriate for their location, relate to the land and/or buildings for which they are placed, and do not adversely impact on the amenity of the surrounding area.
- 3.2 Ensure advertising signage is of a scale appropriate to buildings, lot size and lot frontage/s of the site relevant to the application.
- 3.3 Ensure that advertisement signs only advertise services offered and/or products produced, sold, and/or manufactured on the land or building/s related to the approved use/s taking place.
- 3.4 To ensure advertisement signs do not pose an unnecessary risk to the safety of people and vehicles by virtue of their location, design, use and function.
- 3.5 To ensure that advertising signs are simple, clear, easy to read and maintained to a high standard.
- 3.6 Protect the cultural heritage significance of particular places and/or areas.
- 3.7 To provide for the rationalisation of signage on properties with multiple advertising requirements.

4. **Policy Definitions**

The definitions of various advertisement signs are contained within Table 1.

The meaning of specific words and expressions used in this Policy are given below:

Advertisement Sign: Has the same meaning as an 'Advertisement' as defined in the *Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 – Deemed Provisions*.

Electronic Display Screen/Panel: Means an advertisement sign or a portion of an advertisement sign that displays an electronic image or video, which may or may not include text.

Façade: Has the same meaning as 'Façade' as defined in the City of Belmont Local Planning Scheme No. 15.

Heritage Area: Has the same meaning as 'Heritage Area' as defined in the *Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 – Deemed Provisions*.

Heritage Place: Has the same meaning as 'Heritage Place' as defined in section 3(1) of the *Heritage of Western Australia Act 1990*.

Third Party Signage: Means any advertisement sign advertising services and products unrelated to the subject site.

5. Accompanying Information

An application for development approval for an advertisement sign must be accompanied by the required information listed by Clauses 62(1), 63(1) and 63(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 – Deemed Provisions*.

Applications for development approval which are not accompanied by the necessary accompanying information will not be accepted for assessment and processing.

All applications for Electronic Display Screen/Panel Signs are required to be accompanied with an electronic display screen/panel lighting impact report from a qualified lighting engineer that specifies the maximum daytime, dawn/dusk, and night time brightness relative to the surrounding development and land uses and the dwell/transition time.

All applications for advertisement signs within a Heritage Area/Place are required to be accompanied with a heritage assessment prepared by a qualified practitioner that specifies the impact of the sign on the heritage of the area.

6. Development Requirements

6.1 General Requirements

- 6.1.1 Advertisement signs shall only advertise services and products available on the premises to which it relates. Third party advertising is not permitted, except in a road reserve when it is of a small scale and integrated with approved bus shelters, bin enclosures, public seating and illuminated street signs.
- 6.1.2 Advertisement signs must be contained wholly within the property boundaries of a lot and shall not overhang or encroach into any reserve (including road reserve).
- 6.1.3 Advertisement signs that will or are likely to, cause interference with or be hazardous to vehicular traffic and pedestrians, are prohibited.
- 6.1.4 Street numbering is to be incorporated into advertisement signage, which is clearly visible from the street.
- 6.1.5 Except where required by Clause 2.5 of this Policy, development approval is not required in the event that the content of an approved advertisement sign is proposed to be changed, subject to the dimensions, location and structure remaining unchanged.
- 6.1.6 Development within the Mixed Business Zone (Belmont Business Park) is encouraged to incorporate the 'Belmont Business Park' branding.
- 6.1.7 Advertisement signs shall not be located in a manner that unreasonably obstructs view of existing public artwork or murals.

6.2 Illuminated and Electronic Display Screen/Panel Signs

6.2.1 All Electronic Display Screen/Panel signs shall:

- (a) be restricted to static images that are:
 - (i) externally illuminated during hours of darkness; or
 - (ii) displayed electronically, i.e. in a digital format.
- (b) have a minimum dwell time duration of 10 seconds;
- (c) not contain a transition time from one display to another that exceeds 0.1 seconds; and
- (d) No display transitional effects such as fly-in, fade-out and scrolling.

6.2.2 Illuminated advertising signs, including electronic display screens/panels, abutting any road must:

- (a) use a low level of illumination, not exceeding 300cd/m², not flash, pulsate, or chase, and not cause a nuisance, by way of light spillage, to light received to the abutting sites to a maximum of 50 lux;
- (b) not contain fluorescent, reflective or retro reflective colours or materials;
- (c) not interfere with or be likely to be confused with traffic control signals;
- (d) screen any electrical cables from the public realm and be maintained in a tidy manner; and
- (e) not be located in Residential areas.

6.3 Signage Strategy

6.3.1 A Signage Strategy outlining the type, size, and location of all existing and proposed advertisement signs will be required for developments with multiple tenancies on a site.

6.3.2 A Signage Strategy (example illustrated in Appendix 1) required by Clause 6.3.1 of this Policy shall include the following information:

- (a) a scaled site plan, illustrating the location of any existing and proposed signage;
- (b) elevation details illustrating the location and dimensions of any existing and proposed/future signage;
- (c) details of any illumination if signage is proposed to be illuminated;
- (d) evidence that all tenancies have equitable access to signage locations and

- (e) other plans and information that the City may reasonably require to enable the signage strategy to be assessed and determined.²

6.3.3 All advertisement signs shall comply with the approved Signage Strategy, unless otherwise approved by the City under a separate development approval.

6.3.4 Further development approval is not required where an advertisement sign complies with an approved signage strategy.

6.4 Heritage Places

6.4.1 Any original and early signage (including remnants) that contribute to the cultural heritage significance of a heritage place shall be preserved.

6.4.2 The size, scale, location, materials and colours of any proposed advertisement sign on a heritage place must respect the heritage value of the site.

6.4.3 Advertisement signs shall not impact on the heritage value/significance of an area.

6.5 Advertisement Signs required by City of Belmont and Public Authorities

6.5.1 Advertisement signs required by the City of Belmont and/or a public authority are exempt from requiring development approval.

² All Signage Strategies shall reflect the information outlined in Appendix 1.

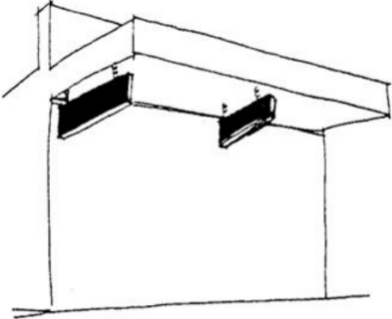
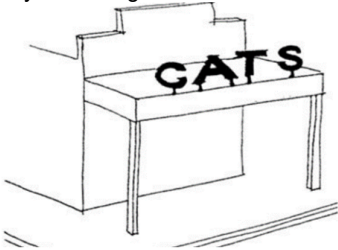
GOVERNANCE REFERENCES

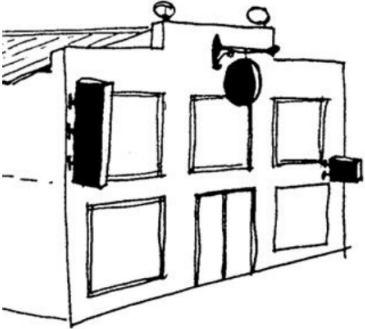

Statutory Compliance	<i>Planning and Development Act 2005</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> Local Planning Scheme No. 15
Industry Compliance	
Organisational Compliance	
Process Links	


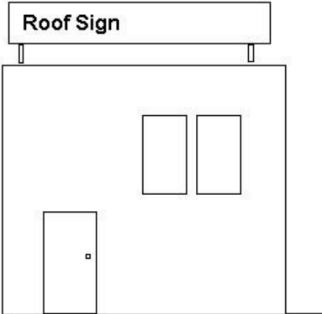
LOCAL PLANNING POLICY ADMINISTRATION

Directorate	Officer Title		Contact
Development & Communities	Manager Planning Services		9477 7222
Version Date	13/10/2020	Review Cycle	Triennial
		Next Due	13/10/2023
Version	Decision to Advertise	Decision to Adopt	Synopsis
1	25/02/2002 OCM 18/02/2002 PDC (Item 8.3.1)	27/05/2002 OCM 20/05/2002 PDC (Item 8.3.3)	Provision of more specific guidelines for signage.
2	15/12/2003 OCM 08/12/2003 PDC (Item 10.3.6)	23/03/2004 OCM 15/03/2004 PDC (Item 10.4.3)	Minor changes to wording to clarify provisions: a) Update relevant clauses that signs should be located a minimum of 15 metres from the intersecting point of corner truncations. b) Clause 3.5.3 (d) has been modified to allow projecting signs to face the street provided that there are adequate and safe distances to the front boundary. c) Clause 13.16 modified to clarify Council can consider sign applications advertising activities regularly held at that reserve. New Clause added to reflect that signs relating to the functions of government, a public authority or Council are exempt from planning approval (ie signs with reserve names). d) Clause 3.17 on property transaction signs has been added.
3	09/10/2007 OCM (Item 12.1.6)	19/02/2008 OCM (Item 12.1.9)	Provision of guidelines on the display of election posters or signs for Federal, State and Local Government elections. Definition of what an election sign is and provision of basic controls regarding the timing of placement, location, size and number of election signs permitted.
4	25/11/2008 Special Council Meeting (Item 6.1)	14/02/2011 Special Council Meeting (Item 10.1)	Adoption of policy under LPS15.
5	26/02/2019 OCM (Item 12.5)	27/08/2019 OCM (Item 12.4)	Substantial review of policy.

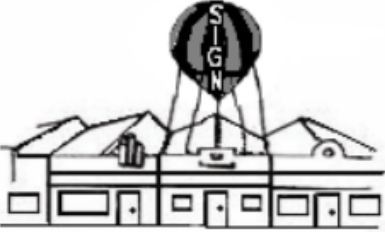
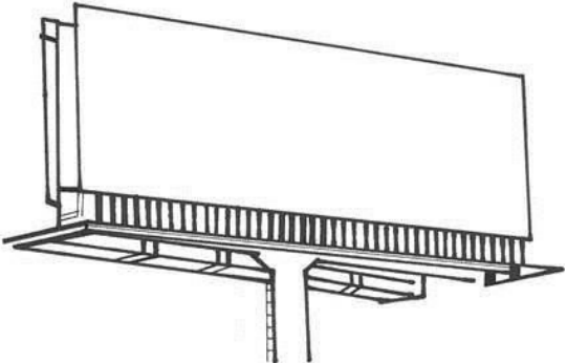
TABLE 1 – ADVERTISEMENT SIGN REQUIREMENTS


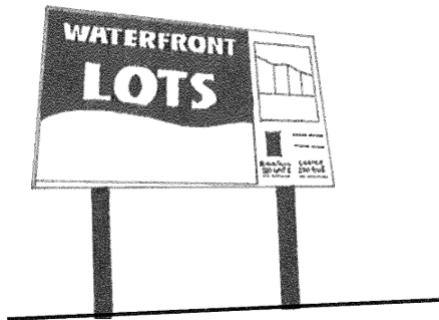
SIGN TYPE	COLUMN A – EXEMPTED ADVERTISEMENTS	COLUMN B – DEEMED TO COMPLY
Signs on Buildings		
<p>i. Awning Signs (below)</p> <p>An advertisement sign fixed to or suspended from the underside of a verandah, balcony or awning.</p> 	<p>N/A – All Awning Signs require development approval.</p>	<p>Awning Signs (below) shall:</p> <ul style="list-style-type: none"> a) achieve a minimum height clearance of 2.7m from the natural ground level; b) not exceed a depth of 500mm; c) not exceed an area of 4m²; d) not be within 3m of another such sign attached to the underside of the same verandah; e) not project or overhang beyond the boundaries of the lot; f) consist of one sign per tenancy; and g) only be located near the entrance to a tenancy.
<p>ii. Awning Signs (above)</p> <p>An advertisement sign located above the outer fascia of a verandah, balcony or awning.</p> 	<p>N/A – All Awning Signs require development approval.</p>	<p>Awning Signs (above) shall:</p> <ul style="list-style-type: none"> a) not exceed 400mm in height; b) not exceed 500mm in depth; c) not project beyond the outer metal frame or the surround of the fascia of the building to which it is attached; d) not project or overhang beyond the boundaries of the lot; e) consist of one sign per tenancy; and

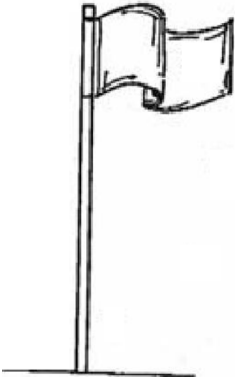
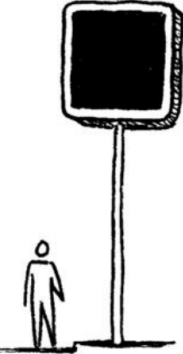
SIGN TYPE	COLUMN A – EXEMPTED ADVERTISEMENTS	COLUMN B – DEEMED TO COMPLY
<p>iii. Projecting Signs</p> <p>An advertisement sign which projects more than 300mm out from a wall of a building, below the eaves or ceiling height.</p> 	<p>N/A – All Projecting Signs require development approval.</p>	<p>f) only be located near the entrance to a tenancy.</p> <p>All Projecting Signs shall:</p> <ul style="list-style-type: none"> a) be limited to a maximum of one sign per tenancy; b) have a minimum clearance of 2.7m from the natural ground level; c) not project out more than 1m from the wall; d) not exceed 4m² in area; e) not be placed within 2m of either end of the wall to which they are attached; and f) not project above the top of the wall to which they are attached.
<p>iv. Wall Signs</p> <p>An advertisement sign which is affixed to the external part of a wall of a building, a gable end, or a building façade and no part of which is above the roofline of the building.</p> 	<p>N/A – All Wall Signs require development approval.</p>	<p>Wall Signs shall:</p> <ul style="list-style-type: none"> a) not extend laterally beyond either end of the wall or protrude above the top of the wall; and b) not cover more than 10% of the façade for each tenancy within a building and/or development site visible from the public realm; or c) where there is an approved signage strategy, not cover more than 25% of a façade within a building and/or development site visible from the public realm.

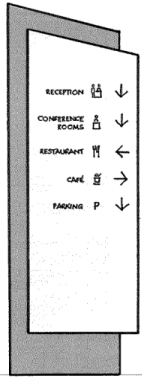
SIGN TYPE	COLUMN A – EXEMPTED ADVERTISEMENTS	COLUMN B – DEEMED TO COMPLY
<p>v. Window Signs</p> <p>An advertisement sign which is painted or affixed to either the interior or exterior surface of the glazed area of the window.</p> <p><i>*Note: This includes all areas of non-advertising window coverings which block views into or out of the window of the building to which they are affixed.</i></p> 	<p>Window Signs that:</p> <ul style="list-style-type: none"> a) do not cover more than 15% of the total window area per tenancy; b) not obstruct views onto the public realm; and c) not detract from the streetscape. 	<p>Window Signs shall:</p> <ul style="list-style-type: none"> a) not cover more than 50% of the total window area per tenancy; b) not obstruct views onto the public realm; and c) not detract from the streetscape.
<p>vi. Roof Signs</p> <p>An advertisement sign erected on the roof of a building.</p> 	<p>Roof Signs are not permitted.</p>	<p>Roof Signs are not permitted.</p>





SIGN TYPE	COLUMN A – EXEMPTED ADVERTISEMENTS	COLUMN B – DEEMED TO COMPLY
<p>vii. Balloon Sign</p> <p>An inflatable advertisement sign.</p> 	<p>N/A – All Balloon Signs require development approval.</p>	<p>Balloon Signs shall:</p> <ul style="list-style-type: none"> a) not exceed 7m in diameter; b) not exceed 9m in height; c) not be displayed for more than 14 days in aggregate for any one calendar year; and d) be securely attached.
Freestanding Signs		
<p>viii. Billboards</p> <p>An advertisement sign fixed to a free-standing structure or building which may include LED components, however is not classified as a pylon or wall sign.</p> 	<p>Billboard Signs are not permitted.</p>	<p>Billboard Signs are not permitted.</p>

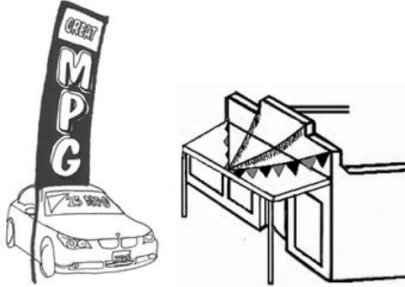
SIGN TYPE	COLUMN A – EXEMPTED ADVERTISEMENTS	COLUMN B – DEEMED TO COMPLY
<p>ix. Property Transaction, Display Home, and Building Construction Signs</p> <p>An advertisement sign advertising the display, sale, construction or lease of buildings, land and/or development.</p>  	<p>Property Transaction, Display Home, and Building Construction Signs pertaining to Single Houses, Grouped and Multiple Dwellings that:</p> <ul style="list-style-type: none"> a) do not exceed an area of 2m²; b) are limited to a maximum of one sign per street frontage for each property or tenancy; and c) do not exceed a maximum height of 1.5m, inclusive of supporting posts/structures. <p>Property Transaction and Building Construction Signs for shopping centres and commercial developments that:</p> <ul style="list-style-type: none"> a) do not exceed an area of 5m²; b) are limited to a maximum of one sign per street frontage for each property or tenancy; and c) do not exceed a maximum height of 3m, inclusive of supporting posts/structures. 	<p>Property Transaction, Display Home, and Building Construction Signs shall:</p> <ul style="list-style-type: none"> a) be a maximum 1m² in area per 3m of frontage, up to a maximum area of 4m²; b) not exceed a maximum height of 2m, inclusive of supporting posts/structures; and c) only be approved for a period not exceeding twelve months at any one time. d) be limited to one sign per street frontage for each property or tenancy.

SIGN TYPE	COLUMN A – EXEMPTED ADVERTISEMENTS	COLUMN B – DEEMED TO COMPLY
<p>x. Flag Pole</p> <p>An advertisement sign consisting of a banner that is made from a piece of material which is attached to a pole.</p> 	<p>Flag Poles that:</p> <ul style="list-style-type: none"> a) are limited to a maximum of one per property; b) do not exceed a maximum height of 6m; and c) the area of the flag does not exceed 2m². 	<p>Flag Poles shall:</p> <ul style="list-style-type: none"> a) be limited to a maximum of three per property, with the exception of residential properties which are limited to a maximum of one per property; b) do not exceed a maximum height of 6m; and c) not exceed 4m² in area per flag.
<p>xi. Pylon Signs</p> <p>An advertisement sign which is affixed to the ground having one or more supports where the overall height (inclusive of any supports) is greater than the sign's horizontal dimension.</p> 	<p>N/A – All Pylon Signs require development approval.</p>	<p>Pylon Signs shall:</p> <ul style="list-style-type: none"> a) have a minimum clearance of 2.7m from the natural ground level; b) be restricted to a maximum of either one pylon or monolith sign per street frontage, or where a lot has numerous tenancies/units, multiple pylon or monolith signs may be approved where separated by a minimum distance of 50m; c) not exceed 2.5m measured horizontally across the face of the sign; d) Where practical, make provision for infill panels to accommodate the needs of a property containing multiple tenancies/units;

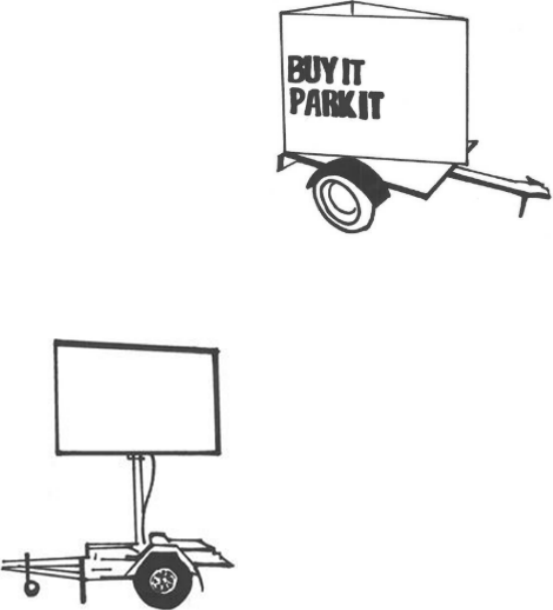
SIGN TYPE	COLUMN A – EXEMPTED ADVERTISEMENTS	COLUMN B – DEEMED TO COMPLY
		<p>e) not be more than 6m above natural ground level (including supporting structures), except where:</p> <ul style="list-style-type: none"> i. multiple tenancies/units are located on a lot, then the height can be increased to 7m above natural ground level (including supporting structures). ii. properties are immediately abutting Great Eastern Highway, then the height can be increased to 8m above natural ground level (including supporting structures).
<p>xii. Monolith Signs</p> <p>An advertisement sign comprising of a solid, ground mounted structure, where the vertical dimension exceeds the horizontal dimension, but does not include a Pylon Sign or a Directional Sign.</p> 	<p>N/A – All Monolith Signs require development approval.</p>	<p>Monolith Signs shall:</p> <ul style="list-style-type: none"> a) not be more than 6m above natural ground level (including supporting structures), except where: <ul style="list-style-type: none"> i. multiple tenancies/units are located on a lot, then the height can be increased to 7m above natural ground level. ii. properties are immediately abutting Great Eastern Highway, then the height can be increased to 8m above natural ground level. b) have a maximum area of 15m² for a 6m high sign, 18m² for a 7m high sign and/or 20m² for a 8m high sign; c) be restricted to a maximum of either one pylon or monolith sign per street

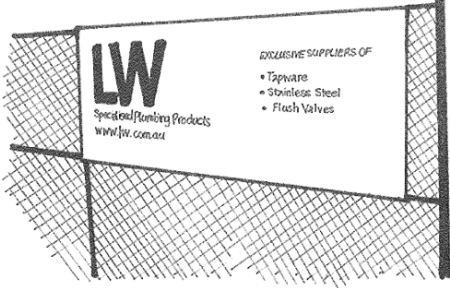
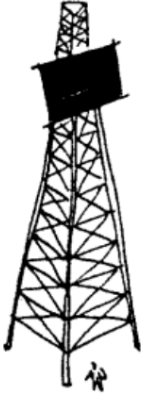
SIGN TYPE	COLUMN A – EXEMPTED ADVERTISEMENTS	COLUMN B – DEEMED TO COMPLY
		<p>frontage, or where a lot has numerous tenancies/units, multiple monolith or pylon signs may be approved where separated by a minimum distance of 50m.</p> <p>d) Where practical, make provision for infill panels to accommodate the needs of a property containing multiple tenancies/units.</p>
Portable / Temporary Signage		
<p>xiii. Ground Based Signs</p> <p>An advertisement sign not permanently attached to the ground including, but not limited to a sandwich board sign which consists of two sign boards attached to each other at the top or elsewhere by hinges or other means, which is no higher than 1.2m above natural ground level.</p>  	<p>Ground Based Signs that:</p> <ul style="list-style-type: none"> a) contain a maximum area of 0.5m² each side; b) are only displayed during the operating hours of the business to which the sign relates; c) provide a clearance of a minimum of 1.8m to a footpath or pedestrian walkway; d) are limited to a maximum of one sign per tenancy on a lot; e) are not located more than 5m from the building to which the sign relates; f) do not exceed a maximum height of 0.75m measured from natural ground level (including supporting structures). 	<p>Ground Based Signs shall:</p> <ul style="list-style-type: none"> a) provide a clearance of a minimum of 1.8m to a footpath or pedestrian walkway; b) be secured to the satisfaction of the City to ensure they do not move/blow over; c) be placed a maximum distance of 10m from the building to which the sign relates; d) only be displayed during the operating hours of the business to which the sign relates; e) be limited to a maximum of one sign per tenancy on a lot; f) be a maximum of 1m² in area per side; and g) do not exceed a maximum height of 1.2m measured from natural ground level (including supporting structures).
<p>xiv. Bunting/Tethered/Flag Signs</p>	<p>Bunting/Tethered/Flag Signs are not permitted.</p>	<p>Bunting/Tethered/Flag Signs are not permitted.</p>



SIGN TYPE	COLUMN A – EXEMPTED ADVERTISEMENTS	COLUMN B – DEEMED TO COMPLY
<p>A single or group of flags or material that may be free standing or attached to a rope or line stretched between two or more points. The term includes inflatables (excluding balloons), bunting, banners and kites.</p> 		
<p>xv. Trailer Mounted Signs</p>	<p>Trailer Mounted Signs are not permitted, except where used by public authorities.</p>	<p>Trailer Mounted Signs are not permitted, except where used by public authorities.</p>

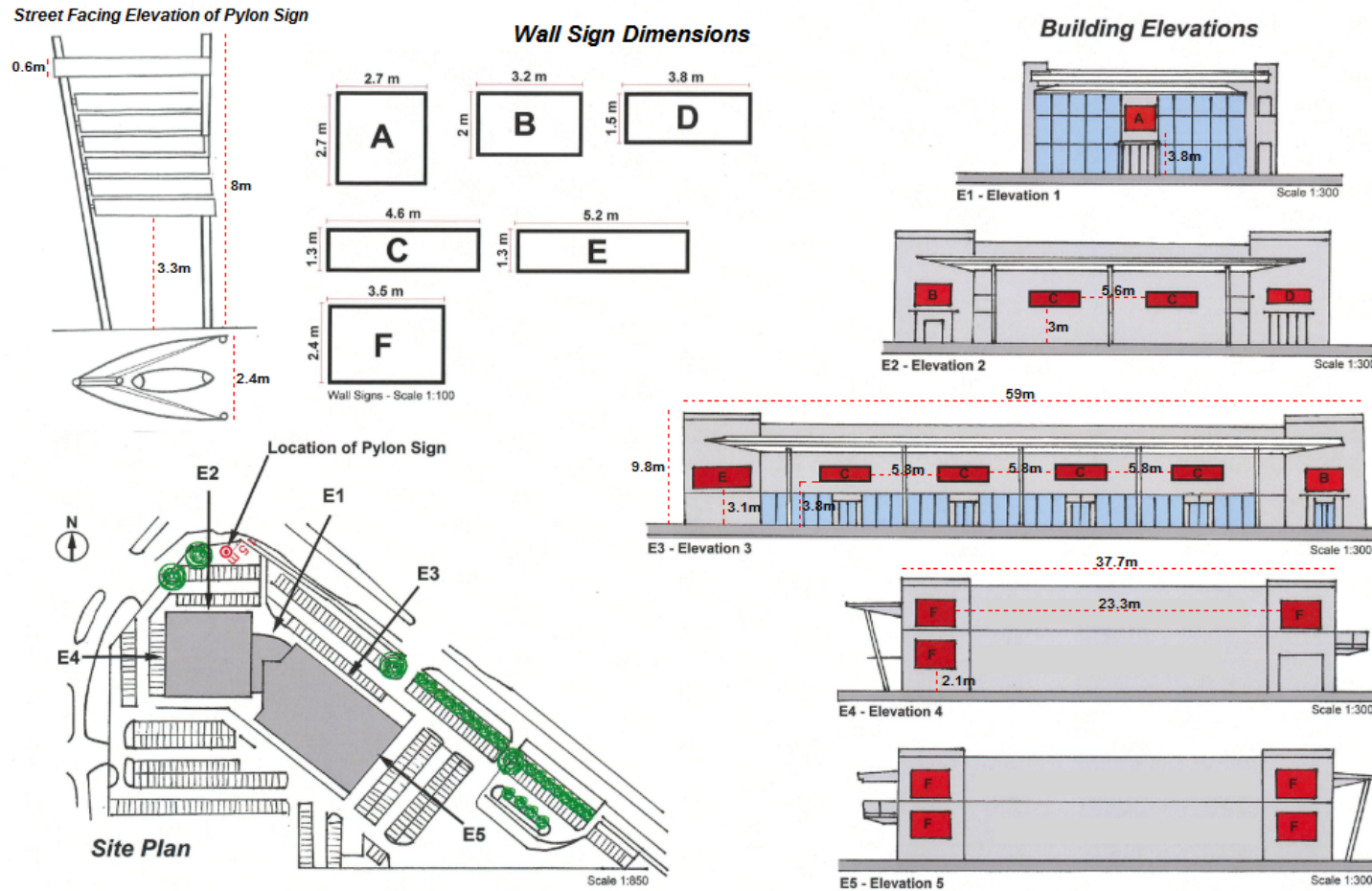


SIGN TYPE	COLUMN A – EXEMPTED ADVERTISEMENTS	COLUMN B – DEEMED TO COMPLY
<p>An object which is displayed for the purposes of advertisement (including a variable message sign); or an advertisement sign which is attached to or placed on a vehicle (car, truck, boat, trailer, caravan, machinery, whether moveable or not).</p> <div style="text-align: center;">  </div>		

SIGN TYPE	COLUMN A – EXEMPTED ADVERTISEMENTS	COLUMN B – DEEMED TO COMPLY
<p>xvi. Fence Sign</p> <p>An advertisement sign attached to a fence.</p> 	<p>All Fence Signs require development approval, except where the signs are advising of a potential safety hazard or are required by legislation.</p>	<p>Fence Signs shall:</p> <ul style="list-style-type: none"> a) be limited to a maximum of one sign per street frontage on any one lot; b) be securely attached; c) sit flush on the fence to which it is attached; d) not contain any sharp or pointed edges below a height of 2.7m; d) not cover more than 30% of the total area of the fence; and e) not impact on views to the street and/or building.
<p>xvii. Tower Sign</p> <p>A sign affixed to, or placed on an open structural mast or tower.</p> 	<p>Tower Signs are not permitted.</p>	<p>Tower Signs are not permitted.</p>



Appendix 1 – Signage Strategy Example



Cr Kulczycki and Cr Sessions disclosed at Item 3 of the Agenda "Disclosure of Interest" an Impartiality Interest in the following item in accordance with Regulation 22 of the *Local Government (Model Code of Conduct) Regulations 2021*.

12.2 Community Home at 362 Abernethy Road, Cloverdale

Voting Requirement	:	Simple Majority
Subject Index	:	115/001 - Development/ Subdivision/ Strata - Applications and Application Correspondence
Location/Property Index	:	Lot 12 (362) Abernethy Road, Cloverdale
Application Index	:	409/2023
Disclosure of any Interest	:	Nil
Previous Items	:	N/A
Applicant	:	Hemsley Planning Pty Ltd
Owner	:	Platinum Capital Holdings Pty Ltd
Responsible Division	:	Development and Communities

Council role

When Council determines an application/matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include local planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

Quasi-Judicial

Purpose of report

For Council to consider an application for Community Home at Lot 12 (362) Abernethy Road in Cloverdale.

Summary and key issues

The City has received an application for a 'Community Home' comprising of one On-site Overnight Assistance (OOA) unit, nine National Disability Insurance Scheme (NDIS) units and eight car parking spaces.

The subject site is zoned Residential R20/50/100 under the Local Planning Scheme No. 15 (LPS 15). Community Home is classified as a 'D' use within the Residential zone. This means that the use is not permitted unless the City has exercised discretion by granting development approval.

The application was advertised to the surrounding property owners and occupiers for comment. During the advertisement period, one submission was received, which objected to the application. The objection raised concerns on the potential amenity impacts (visual privacy and overshadowing) resulting from the proposed building height, increased traffic on Abernethy Road and the location of bins presented along Abernethy Road.

The applicant presented the proposal to the City's Design Review Panel (DRP) on three occasions. The applicant has further developed their proposals in response to the DRP comments, which is reflected in the scoring.

- The proposed development aligns with the element objectives of the Residential Design Codes (R-Codes), the provisions of LPS 15 and the criteria of the Local Planning Policy No. 1 (LPP 1). The recommended conditions address the concerns raised about visual privacy and the DRP's feedback. It is recommended that the Council approves the application, subject to conditions.

7.56pm Cr Ryan departed the meeting.

8.04pm Cr Ryan returned to the meeting.

8.05pm Cr Ryan departed the meeting and did not return.

Officer Recommendation

That Council approve planning application 409/2023 as detailed in plans dated 27 November 2023 submitted by Hemsley Planning on behalf of the owner Platinum Capital Holdings Pty Ltd for the Community Home (10 Dwellings) at Lot 12 (No. 362) Abernethy Road subject to the following conditions:

1. Development/land use shall be in accordance with the attached approved plan(s) dated 27 November 2023 and 23 February 2024 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the City.
2. Prior to the lodgement of an application for a Building Permit, amended plans shall be submitted to address the following:

Bedroom windows provided to Units 4, 7 and 10, marked in 'RED' on the approved plans are to be provided with screening to a minimum height of 1.6 metres facing south-east;

The incorporation of roof cover to the bin store enclosure to the satisfaction of the City.

3. Prior to lodging an application for a building permit, a detailed schedule of external materials, finishes and colours to be used in the construction of the development shall be submitted for approval and implemented to the satisfaction of the City.
4. Prior to the commencement of any site works, all existing buildings and structures on the lots, including soakwells, leach drains, septic tanks, underground storage tanks, stormwater drainage systems and wastewater disposal systems, shall be removed and the land levelled to the satisfaction of the City.
5. Prior to lodging an application for a building permit, the proprietor must consent to the City lodging for registration on the Certificate of Title for the land a notification under Section 70A of the *Transfer of Land Act 1893 (WA)*. The notification is to state as follows:

"The lot is situated in the vicinity of a transport corridor and is currently affected, or may in the future be affected by transport noise."

The notification and registration are at the full cost of the applicant.

6. Prior to lodging an application for a building permit, the applicant/owner shall submit a Sustainability Report to the satisfaction of the City, on the advice of the Design Review Panel. The Sustainability Report shall detail the following:

Installation and capacity of solar photovoltaic systems on the roof;

Detail of materials that are either recycled or have low embodied energy for construction; and

Detail of foil-based insulation in external walls to improve thermal performance.

The Sustainability Report is to be endorsed by a qualified sustainability/environmental consultant and thereafter implemented and maintained for the life of the development.

7. Prior to lodging an application for a building permit, a detailed landscaping plan for the subject site and/or the road verge(s) shall be submitted for

approval and implemented to the satisfaction of the City. The plan must include the following detail:

- (a) landscaping to all areas of the property visible from the street and communal open spaces;
- (b) irrigation details and methods;
- (c) detail of planting on structures; and
- (d) the street verge in compliance with the *Consolidated Local Law 2020*.

8. Prior to occupation or use of the development, landscaping, plants, verge treatment and irrigation are to be installed and thereafter maintained in accordance with the approved landscaping and irrigation plan to the satisfaction of the City. Any species which fail to establish within the first two planting seasons following implementation must be replaced in consultation with and to the satisfaction of the City.
9. No services, such as air conditioners, fire boosters, meter service boards or water heaters shall be visible from the street.
10. Prior to occupation or use of the development, the external face of the boundary walls built on the boundary shall be finished in either:
 - (a) face brick;
 - (b) painted render; or
 - (c) painted brick work.to the satisfaction of the City.
11. Prior to the occupancy of the development, a lighting plan shall be submitted for approval and implemented to the satisfaction of the City. The plan must show lighting for the common property areas associating with the ground floor, first to third floors, landscaped areas, driveway and pedestrian access to the development.
12. All clothes drying devices and clothes drying areas shall be located and positioned to not be visible from the street or a public place.
13. Prior to occupation or use of the development, major openings and unenclosed outdoor active habitable spaces, which have a floor level of more than 0.5 metres above natural ground level and overlook any part of any other residential property behind its street setback line shall be provided with permanent screening to restrict views within the cone of vision from those major opening and/or unenclosed active habitable spaces, in accordance with Element 3.5 of the Residential Design Codes Volume 2, to the satisfaction of the City.

14. Prior to lodgement of a Building Permit, the applicant shall submit drawings and specifications detailing noise mitigation measures, in accordance with the submitted Residential Noise Assessment (Acoustics and Audio Production 17 August 2023) and the Western Australian Planning Commission's State Planning Policy 5.4 - Road and Rail Noise and the associated Guidelines. These drawings and specifications are to be endorsed as acceptable by an independent, qualified acoustic engineer and thereafter implemented to the satisfaction of the City.
15. Prior to occupation or use of the development, vehicle parking, manoeuvring and circulation areas shall be designed, constructed, sealed, drained, line marked and kerbed in accordance with:
 - (a) The approved plan;
 - (b) Australian Standard AS/NZS 2890 and AS/NZS 1428;
 - (c) Schedule 7 of City of Belmont Local Planning Scheme No. 15; and
 - (d) The City's engineering requirements and design guidelines.

The areas must be sealed in concrete or brick paving in accordance with the City's specifications and thereafter maintained for the life of the development, to the satisfaction of the City.
16. Prior to the commencement of site works the applicant shall submit a Construction Management Plan to the City that outlines the following measures:
 - i. Public safety and amenity;
 - ii. Site plan and security;
 - iii. Contact details of essential site personnel, construction period and operating hours;
 - iv. Community information, consultation and complaints management procedures;
 - v. Noise, vibration, air and dust management;
 - vi. Dilapidation reports of nearby properties;
 - vii. Traffic, access and parking management that accords with the requirements of AS1742 Pt3;
 - viii. Waste management and materials re-use;
 - ix. Earthworks, excavation, land retention/piling methods and associated matters;

- x. Street tree management and protection; and/or
- xi. Any other matter deemed relevant by the City.

The plan shall thereafter be implemented to the satisfaction of the City.

17. To facilitate and coordinate the orderly movement of vehicular traffic associated with future development abutting Abernethy Road, an easement in gross is to be granted free of cost to the City of Belmont as a public access easement in the location/s marked in 'RED' on the approved plans.

The deed of easement for Lot 12 Abernethy Road shall also specify:

- i. Upon notification from the City, the owner shall pave, kerb and drain the Vehicle Access Easement area, in accordance with the City's engineering requirements and design guidelines to the satisfaction of the City.
- ii. Once the Vehicle Access Easement and suitable crossover is established, any obstructions within the Vehicle Access Easement shall be removed, including but not limited to the temporary crossover and landscaping.

The easement documentation is to be prepared by the City's solicitors at the applicant/owner's full expense and registered on the certificate of title for the land prior to lodgement of an application for a building permit, unless otherwise agreed in writing by the City.

18. Prior to the occupation of the development, the accessway(s) shall be constructed and drained in accordance with the City's engineering requirements and design guidelines and thereafter maintained to the satisfaction of the City.
19. Prior to occupation or use of the development, the owner / applicant shall, after having obtained written approval from the City (Infrastructure Services Clearance Application/Crossover Upgrade Application), construct a vehicle crossover in accordance with the approved plans and the City's engineering specifications to the satisfaction of the City.
20. Prior to occupation or use of the development, the redundant crossover/s to Lot 12, as shown on the approved plans, shall be removed and the verge and kerb reinstated in accordance with the City's Technical Specifications, to the satisfaction of the City.

21. All stormwater from roofed and paved areas shall be collected and disposed of on-site in accordance with the City of Belmont's engineering requirements and design guidelines.
22. Existing turf, irrigation, verge treatment or street trees located within the verge are City of Belmont assets and as such must not be damaged, removed or interfered with during the course of the development.
23. Bin storage areas shall be paved with an impervious material and must not drain to a stormwater drainage system or to the environment.
24. Bin storage areas be connected to sewer to the satisfaction of the City.

Note:

Cr Sessions put forward the following Alternative Motion.

Alternative Councillor Motion

Sessions moved, Kulczycki seconded

That Council approve planning application 409/2023 as detailed in plans dated 27 November 2023 submitted by Hemsley Planning on behalf of the owner Platinum Capital Holdings Pty Ltd for the Community Home (10 Dwellings) at Lot 12 (No. 362) Abernethy Road subject to the following conditions:

1. Development/land use shall be in accordance with the attached approved plan(s) dated 27 November 2023 and 23 February 2024 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the City.
2. The use of the land for 'Community Home' is limited to the provision of Specialist Disability Accommodation.
3. Prior to the lodgement of an application for a Building Permit, amended plans shall be submitted to address the following:
 - Bedroom windows provided to Units 4, 7 and 10, marked in 'RED' on the approved plans are to be provided with screening to a minimum height of 1.6 metres facing south-east;
 - The incorporation of roof cover to the bin store enclosure to the satisfaction of the City.
4. Prior to lodging an application for a building permit, a detailed schedule of external materials, finishes and colours to be used in the construction of

the development shall be submitted for approval and implemented to the satisfaction of the City.

5. Prior to the commencement of any site works, all existing buildings and structures on the lots, including soakwells, leach drains, septic tanks, underground storage tanks, stormwater drainage systems and wastewater disposal systems, shall be removed and the land levelled to the satisfaction of the City.
6. Prior to lodging an application for a building permit, the proprietor must consent to the City lodging for registration on the Certificate of Title for the land a notification under Section 70A of the *Transfer of Land Act 1893*. The notification is to state as follows:

"The lot is situated in the vicinity of a transport corridor and is currently affected, or may in the future be affected by transport noise."

The notification and registration are at the full cost of the applicant.

7. Prior to lodging an application for a building permit, the applicant/owner shall submit a Sustainability Report to the satisfaction of the City, on the advice of the Design Review Panel. The Sustainability Report shall detail the following:

Installation and capacity of solar photovoltaic systems on the roof;

Detail of materials that are either recycled or have low embodied energy for construction; and

Detail of foil-based insulation in external walls to improve thermal performance.

The Sustainability Report is to be endorsed by a qualified sustainability/environmental consultant and thereafter implemented and maintained for the life of the development.

8. Prior to lodging an application for a building permit, a detailed landscaping plan for the subject site and/or the road verge(s) shall be submitted for approval and implemented to the satisfaction of the City. The plan must include the following detail:
 - (a) landscaping to all areas of the property visible from the street and communal open spaces;
 - (b) irrigation details and methods;
 - (c) detail of planting on structures; and
 - (d) the street verge in compliance with the *Consolidated Local Law 2020*.

9. Prior to occupation or use of the development, landscaping, plants, verge treatment and irrigation are to be installed and thereafter maintained in accordance with the approved landscaping and irrigation plan to the satisfaction of the City. Any species which fail to establish within the first two planting seasons following implementation must be replaced in consultation with and to the satisfaction of the City.
10. No services, such as air conditioners, fire boosters, meter service boards or water heaters shall be visible from the street.
11. Prior to occupation or use of the development, the external face of the boundary walls built on the boundary shall be finished in either:
 - (a) face brick;
 - (b) painted render; or
 - (c) painted brick work.to the satisfaction of the City.
12. Prior to the occupancy of the development, a lighting plan shall be submitted for approval and implemented to the satisfaction of the City. The plan must show lighting for the common property areas associating with the ground floor, first to third floors, landscaped areas, driveway and pedestrian access to the development.
13. All clothes drying devices and clothes drying areas shall be located and positioned to not be visible from the street or a public place.
14. Prior to occupation or use of the development, major openings and unenclosed outdoor active habitable spaces, which have a floor level of more than 0.5 metres above natural ground level and overlook any part of any other residential property behind its street setback line shall be provided with permanent screening to restrict views within the cone of vision from those major opening and/or unenclosed active habitable spaces, in accordance with Element 3.5 of the Residential Design Codes Volume 2, to the satisfaction of the City.
15. Prior to lodgement of a Building Permit, the applicant shall submit drawings and specifications detailing noise mitigation measures, in accordance with the submitted Residential Noise Assessment (Acoustics and Audio Production 17 August 2023) and the Western Australian Planning Commission's State Planning Policy 5.4 - Road and Rail Noise and the associated Guidelines. These drawings and specifications are to be endorsed as acceptable by an independent, qualified acoustic engineer and thereafter implemented to the satisfaction of the City.

16. Prior to occupation or use of the development, vehicle parking, manoeuvring and circulation areas shall be designed, constructed, sealed, drained, line marked and kerbed in accordance with:

- (a) The approved plan;
- (b) Australian Standard AS/NZS 2890 and AS/NZS 1428;
- (c) Schedule 7 of City of Belmont Local Planning Scheme No. 15; and
- (d) The City's engineering requirements and design guidelines.

The areas must be sealed in concrete or brick paving in accordance with the City's specifications and thereafter maintained for the life of the development, to the satisfaction of the City.

17. Prior to the commencement of site works the applicant shall submit a Construction Management Plan to the City that outlines the following measures:

- i. Public safety and amenity;
- ii. Site plan and security;
- iii. Contact details of essential site personnel, construction period and operating hours;
- iv. Community information, consultation and complaints management procedures;
- v. Noise, vibration, air and dust management;
- vi. Dilapidation reports of nearby properties;
- vii. Traffic, access and parking management that accords with the requirements of AS1742 Pt3;
- viii. Waste management and materials re-use;
- ix. Earthworks, excavation, land retention/piling methods and associated matters;
- x. Street tree management and protection; and/or
- xi. Any other matter deemed relevant by the City.

The plan shall thereafter be implemented to the satisfaction of the City.

18. To facilitate and coordinate the orderly movement of vehicular traffic associated with future development abutting Abernethy Road, an easement in gross is to be granted free of cost to the City of Belmont as a

public access easement in the location/s marked in 'RED' on the approved plans.

The deed of easement for Lot 12 Abernethy Road shall also specify:

- i. Upon notification from the City, the owner shall pave, kerb and drain the Vehicle Access Easement area, in accordance with the City's engineering requirements and design guidelines to the satisfaction of the City.
- ii. Once the Vehicle Access Easement and suitable crossover is established, any obstructions within the Vehicle Access Easement shall be removed, including but not limited to the temporary crossover and landscaping.

The easement documentation is to be prepared by the City's solicitors at the applicant/owner's full expense and registered on the certificate of title for the land prior to lodgement of an application for a building permit, unless otherwise agreed in writing by the City.

19. Prior to the occupation of the development, the accessway(s) shall be constructed and drained in accordance with the City's engineering requirements and design guidelines and thereafter maintained to the satisfaction of the City.
20. Prior to occupation or use of the development, the owner / applicant shall, after having obtained written approval from the City (Infrastructure Services Clearance Application/Crossover Upgrade Application), construct a vehicle crossover in accordance with the approved plans and the City's engineering specifications to the satisfaction of the City.
21. Prior to occupation or use of the development, the redundant crossover/s to Lot 12, as shown on the approved plans, shall be removed and the verge and kerb reinstated in accordance with the City's Technical Specifications, to the satisfaction of the City.
22. All stormwater from roofed and paved areas shall be collected and disposed of on-site in accordance with the City of Belmont's engineering requirements and design guidelines.
23. Existing turf, irrigation, verge treatment or street trees located within the verge are City of Belmont assets and as such must not be damaged, removed or interfered with during the course of the development.
24. Bin storage areas shall be paved with an impervious material and must not drain to a stormwater drainage system or to the environment.

25. Bin storage areas be connected to sewer to the satisfaction of the City.

Carried Unanimously 4 votes to 2

For: Davis, Kulczycki, Marks and Sessions

Against: Rossi and Sekulla

Reason

The purpose of this is to clarify the specific proposal within the broader 'Community Home' land use that has been applied for. It is noted that the applicant has proposed Specialist Disability Accommodation. This ensures that the proposal remains within this category of use, thereby avoiding situations where it might evolve into another type of 'Community Home'. Such a change could present different impacts and require specific conditions.

Location

The subject site is located along the southern side of Abernethy Road and is approximately 250 metres east of the Belmont Forum (refer to Figure 1 below).

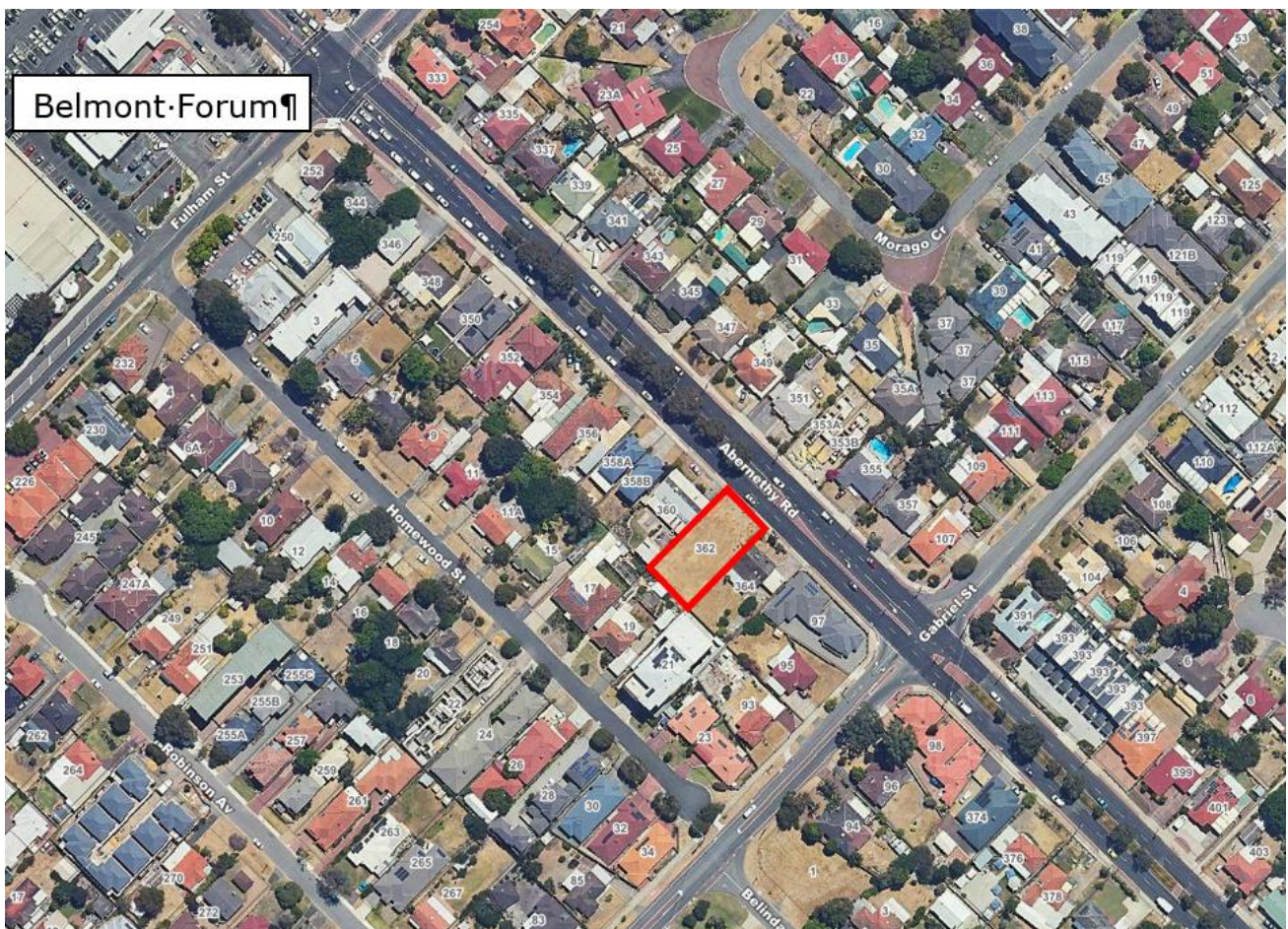


Figure 1 – Aerial view of the subject site (outlined in red) relative to Belmont Forum

Consultation

The application was advertised for a period of 16 days from 15 to 31 January 2024. At the conclusion of advertising, one submission was received from the owner of 97 Gabriel Street. The issues raised in the submission are set out below:

The fifth storey roof top terrace will affect the surrounding homes and their privacy.

The overshadowing from five storeys development will affect the solar panels of adjoining properties.

The proposal will increase traffic on Abernethy Road.

Concerns that bin collection day will impact traffic along Abernethy Road.

How will the City ensure that these units are occupied by people with disability?

Department of Planning, Lands and Heritage

The application was referred to the Department of Planning, Lands and Heritage (DPLH) as the site abuts Abernethy Road, which is reserved as Other Regional Road in the Metropolitan Region Scheme (MRS).

The DPLH provided a response on 4 December 2023, which states that they have no objection to the proposal. However, DPLH recommended that due regard be given to Western Australian Planning Commission (WAPC) Policy State Planning Policy 5.4 Road and Rail Transport Noise and applicable noise attenuation measures be applied as necessary.

Strategic Community Plan implications

In accordance with the 2020-2040 Strategic Community Plan:

Goal 2: Connected Belmont

Strategy: 2.1 Design our City so that it is accessible by people of all ages and abilities

Strategy: 2.3 Facilitate a safe, efficient and reliable transport network

Goal 3: Natural Belmont

Strategy: 3.6 Encourage sustainable development to guide built form

Goal 5: Responsible Belmont

Strategy: 5.1 Support collaboration and partnerships to deliver key outcomes for our City

Strategy: 5.3 Invest in services and facilities for our growing community

Strategy: 5.4 Advocate and provide for affordable and diverse housing choices

Strategy: 5.5 Engage and consult the community in decision-making

Strategy: 5.6 Deliver effective, fair and transparent leadership and decision-making, reflective of community needs and aspirations

Policy implications

State Planning Policy 5.4 - Road and Rail Noise

State Planning Policy 5.4 (SPP 5.4) seeks to minimise the adverse impact of road and rail noise on noise-sensitive land-uses. The SPP 5.4 provides criteria for new developments affected by road and rail noise to ensure an acceptable level of acoustic amenity if achieved.

State Planning Policy 7.0 - Design of the Built Environment

State Planning Policy 7.0 - Design of the Built Environment (SPP 7) seeks to address design quality and built form outcomes in Western Australia (WA). In doing so, it provides a broad framework for design assessment to all levels of the planning framework. In accordance with the recommendations of SPP 7, the City of Belmont DRP has reviewed and provided comments on the subject proposal.

State Planning Policy 7.3 - Residential Design Codes Volume 2 – Apartments

While the land use aspect of the proposal is guided by the Scheme requirements, due to the built form being reflective of a multi-dwelling development, the R-Codes Volume 2 has been used to assess the built form.

The R-Codes provide a comprehensive basis for the control of residential development throughout WA. Volume 2 of the R-Codes specifically relates to multiple dwellings in areas coded R40 and above, within mixed use development and activity centres. The R-Codes include Acceptable Outcomes criteria and Element Objectives.

Applications for development approval need to demonstrate that the design achieves the Element Objectives within each design element.

The proposal has been assessed against all elements of the R-Codes Volume 2 with the exception of car parking, which has been assessed against Clause 4.16 of LPS 15.

Local Planning Policy No. 1 – Performance Criteria – Town Centre Density Bonus Requirements

This policy outlines the criteria (in addition to the provisions of the R-Codes and Local Planning Scheme) against which all residential applications will be assessed within the Town Centre Precinct, where the density proposed exceeds a R50 density.

The provisions of this policy complement the R-Codes to achieve the highest standard of streetscape and quality living environments within the Town Centre Precinct.

The development has been proposed at an R100 density; therefore this policy applies.

Statutory environment

Local Planning Scheme No. 15

Local Planning Scheme No. 15 states that the objective of the 'Residential' Zone is:

"The purpose and intent of the Residential Zone is to increase the population base of the City of Belmont by permitting a mix of single housing and other housing types to reflect household composition and thereby increase the resident population."

The 'Community Home' land use definition under the Scheme:

"means a building used primarily for living purposes by a group of physically or intellectually handicapped or socially disadvantaged persons living together with or without paid supervision or care and by a constituted community based organisation, a recognised voluntary, charitable or religious organisation, a government department or an agency or instrumentality of the State or a local government body"

The 'Community Home' land use is a 'D' use in the Residential zone, in accordance with Table 1 of LPS 15. Under Clause 3.3.2 of LPS 15, 'D' use means that the use is not permitted unless the City has exercised discretion by granting development approval.

Clause 4.7.3 of LPS 15 sets out development standards, which are to be applied when contemplating the development of land within any of the flexible coded areas above the base coding of R20. These provisions relate to design and built form requirements, such as dwelling orientation, incorporation of solar design principles and vehicle access.

Clause 4.7.6 of LPS 15 requires in addition to compliance with the requirements of 4.7.3, the development must have a high degree of compliance with the criteria contained within the relevant Local Planning Policies.

Planning and Development (Local Planning Schemes) Regulations 2015 (WA)

Schedule 2 Part 9 Clause 67(2) of the Planning Regulations states the matters to be considered by local government in determining a development application. In summary, the following matters are of particular relevance to this application:

- "(a) The aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;
- (b) The requirements of orderly and proper planning;
- (c) Any approved State planning policy;
- (g) Any local planning policy for the Scheme area;
- (m) The compatibility of the development with its setting including -
 - i. the compatibility of the development with the desired future character of its setting; and
 - ii. the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;
- (n) The amenity of the locality including the following -
 - i. environmental impacts;
 - ii. the character of the locality;
 - iii. any social impacts of the development.
- (s) The adequacy of -
 - i. The proposed means of access to and egress from the site; and
 - ii. Arrangements for the loading, unloading, manoeuvring and parking of vehicles.

- (t) The amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;
- (x) The impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;
- (y) Any submissions received on the application."

Deemed Refusal

Under Clause 75 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015 (WA)*, an application is 'deemed to be refused' if it is not determined within a 90-day period. Once this period elapses, the applicant gains the right to appeal the decision. Importantly, if the applicant decides not to exercise their right to appeal, the City still maintains the ability to issue a determination following the outcome of the March 2024 Ordinary Council Meeting.

The deemed refusal date for this application passed on 26 February 2024 and the applicant already has deemed refusal rights. The applicant has corresponded with the City regarding the Council meeting dates, and has elected not to exercise their appeal rights, and instead allow the City to determine the matter.

Right of Review

Is there a right of review? Yes No

The applicant/owner may make application for review of a planning approval/planning refusal to the State Administrative Tribunal (SAT) subject to Part 14 of the *Planning and Development Act 2005*. Applications for review must be lodged with SAT within 28 days. Further information can be obtained from the SAT website—www.sat.justice.wa.gov.au.

Background

Lodgement Date:	28/11/2023	Use Class:	Community Home 'D'
Lot Area:	809m ²	TPS Zoning:	Residential R20/50/100

Estimated Cost of Development:	\$4,090,000	MRS:	Urban
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Site Description

The subject site is vacant and fronts Abernethy Road. The site is subject to an approved vehicle access plan (VAP); however this has not been implemented via an easement on the site to date. The site adjoins three single houses to the northwest, east and southwest.

Development Proposal

The key elements of the proposed 'Community Home' are as follows:

- The construction of the 'Community Home' building consisting of 10 units that include:
 - Nine Specialist Disability Accommodation (SDA) units;

One On-site Overnight Assistance unit at ground floor;

- Eight car parking spaces;
 - Roof top communal open space;
 - Bin store area and dedicated store rooms at ground floor;
 - A dedicated pedestrian entry separate from the vehicle access; and
 - Landscaping around the building within the front setback, side boundaries, and on structure planting around the roof top communal areas.
- Access to the site and car parking areas is to be provided via a 6-metre wide crossover and driveway from Abernethy Road.

A copy of the development plans is provided under Attachment 12.2.1.

Design Review Panel

The proposal was referred to the City of Belmont's DRP on three occasions to review and provide comment in accordance with the 10 principles of design as set out by SPP 7.

As reflected in the Table 1 below, the DRP adopts a red, orange, and green 'traffic light' system to indicate which elements of the design are acceptable (green), requires attention (orange), or requires rework (red):

Design Quality Evaluation Principle:	Design Review Panel Score – 11 August 2023	Design Review Panel Score – 5 October 2023	Design Review Panel Score – 11 January 2024
Principle 1 – Context & character	Red	Yellow	Green
Principle 2 – Landscape quality	Red	Yellow	Yellow
Principle 3 – Built form & scale	Red	Yellow	Yellow
Principle 4 – Functionality and build quality	Red	Yellow	Green
Principle 5 – Sustainability	Yellow	Yellow	Yellow
Principle 6 – Amenity	Red	Yellow	Green
Principle 7 – Legibility	Red	Green	Green
Principle 8 – Safety	Red	Green	Green
Principle 9 – Community	Red	Green	Green
Principle 10 – Aesthetics	Red	Yellow	Green

Table 1 – Design Review Panel Scoring for the proposed development

A copy of the DRP comments is available in Attachment 12.2.2. It is noted that the overall scoring of the application improved throughout the three meetings.

In response to the third meeting, the applicant continued to refine their proposal and has provided the following response to DRP’s comments on ‘Landscape’, ‘Built Form and Scale’ and ‘Sustainability’:

Landscape

The DRP requested refinements to improve the landscaping across the frontage of the site and the roof top area of the building.

The applicant provided a landscape plan which outlines the proposed planting across the development on the ground floor and roof top communal area. The extent of landscaping provided at the ground floor achieves the minimum deep soil requirements and accounts for the establishment of the VAP.

A condition is recommended to require the landscape plan be updated to provide details regarding irrigation methods, verge treatments and planting on structures in accordance with the specifications under Table 4.12 of the R-Codes.

A separate condition is also recommended to require the installation of the plants and irrigation prior to occupation of the development. With the above conditions being imposed the landscape principle has been adequately addressed.

Built Form and Scale

The DRP requested further information to demonstrate the siting of the building relative to the establishment of the VAP area and the new driveway.

The applicant provided a site plan that demonstrates the extent of landscaping once the VAP is established. This is illustrated in Figure 2 below.

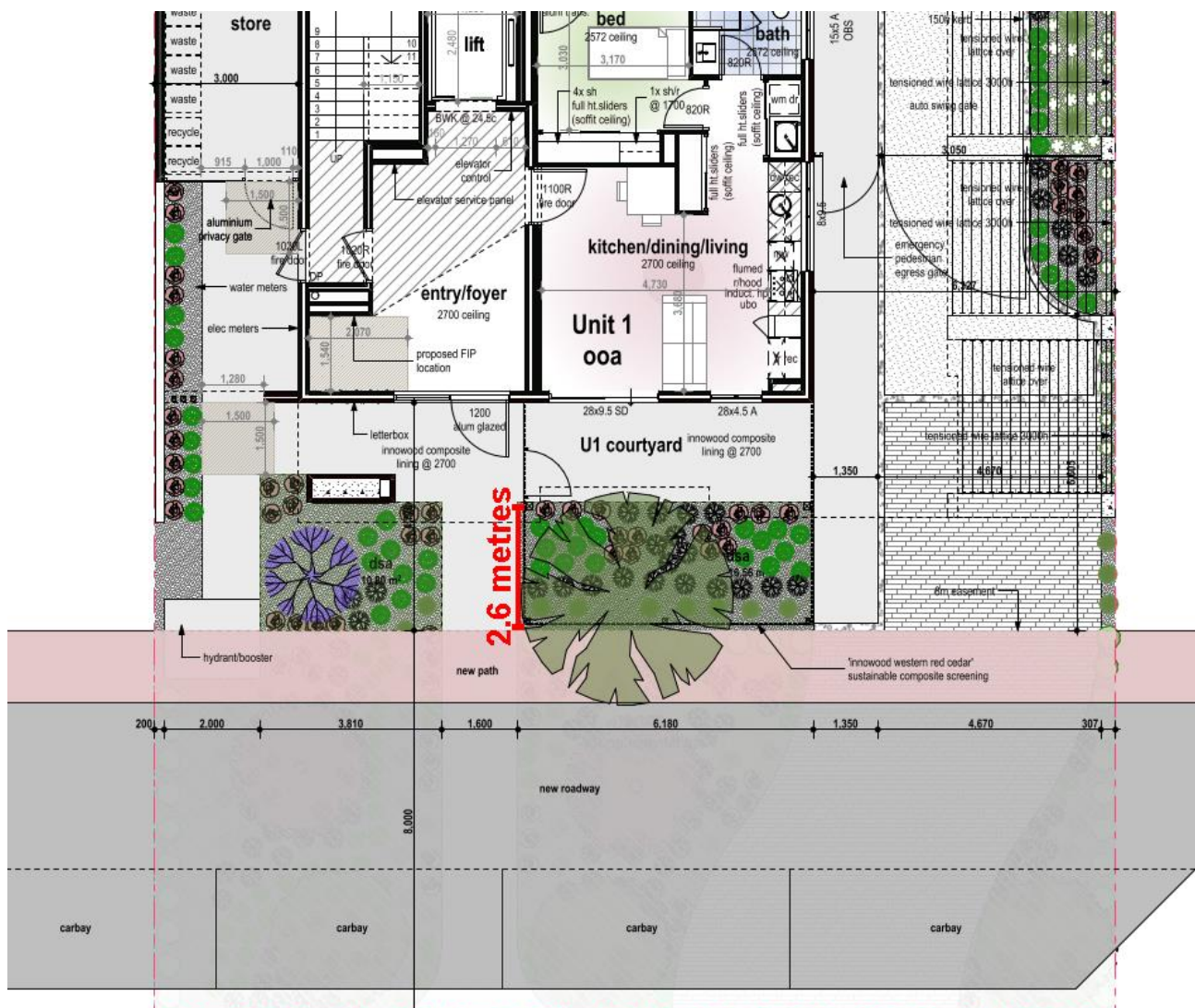


Figure 2 – Extract of site plan with Vehicle Access Plan established

As illustrated in Figure 2 above, the remaining deep soil area within the front setback area will have a minimum dimension of 2.6 metres, which meets the 2 metres minimum dimension to support the planting of small tree, as specified in Table 3.3b of the R-Codes.

It is noted that the remaining deep soil area falls short of the acceptable outcomes by 33m², which is addressed by planting on the roof top area and the provision of structures along the landscaping strip adjacent to the driveway and car parking areas. In particular, the lattice and columns along the landscaping strips accommodates the growth of trailing plants to increase vertical landscaping surface at the car parking and driveway area.

It should be noted that the DRP's comments on the 'Context and Character' and 'Aesthetics' principle suggests that the DRP has no concerns with the overall built form and presentation of the building to Abernethy Road, subject to detailed information on the landscaping and services locations.

Sustainability

The DRP was supportive of the measures indicated in the Sustainability Report, which sought to incorporate the following measures:

- Install of solar photovoltaic systems on the roof;
- Utilise materials that are either recycled or have low embodied energy for construction; and
- Utilise foil-based insulation in external walls to improve thermal performance.

A condition is recommended to require an updated Sustainability Design Report that details the implementation of sustainability measures. Subject to the above condition, the City is satisfied that the sustainability principle has been adequately addressed.

Report

The key planning considerations relating to the application are discussed below.

R-Codes Volume 2 – Apartments: It is necessary to consider that the R-Codes is a performance-based document that provides multiple pathways for developments to meet its 'Element Objectives'.

In most instances, the default way of meeting the Element Objectives is by the development meeting the Acceptable Outcomes. Alternatively, the R-Codes acknowledges that there are circumstances where the site conditions,

streetscape and design approach mean that the Acceptable Outcome is not an appropriate measure, and alternative design solutions can be applied to meet the Element Objectives.

Building Height

The Acceptable Outcomes specify a height of four storeys, which has an indicative height of 15 metres.

The proposed development has a total height of 17.1 metres in five storeys, which is inclusive of the lift core and foyer on the roof top. It is noted that the substantive building section is 15 metres. This is shown in Figure 3 below.

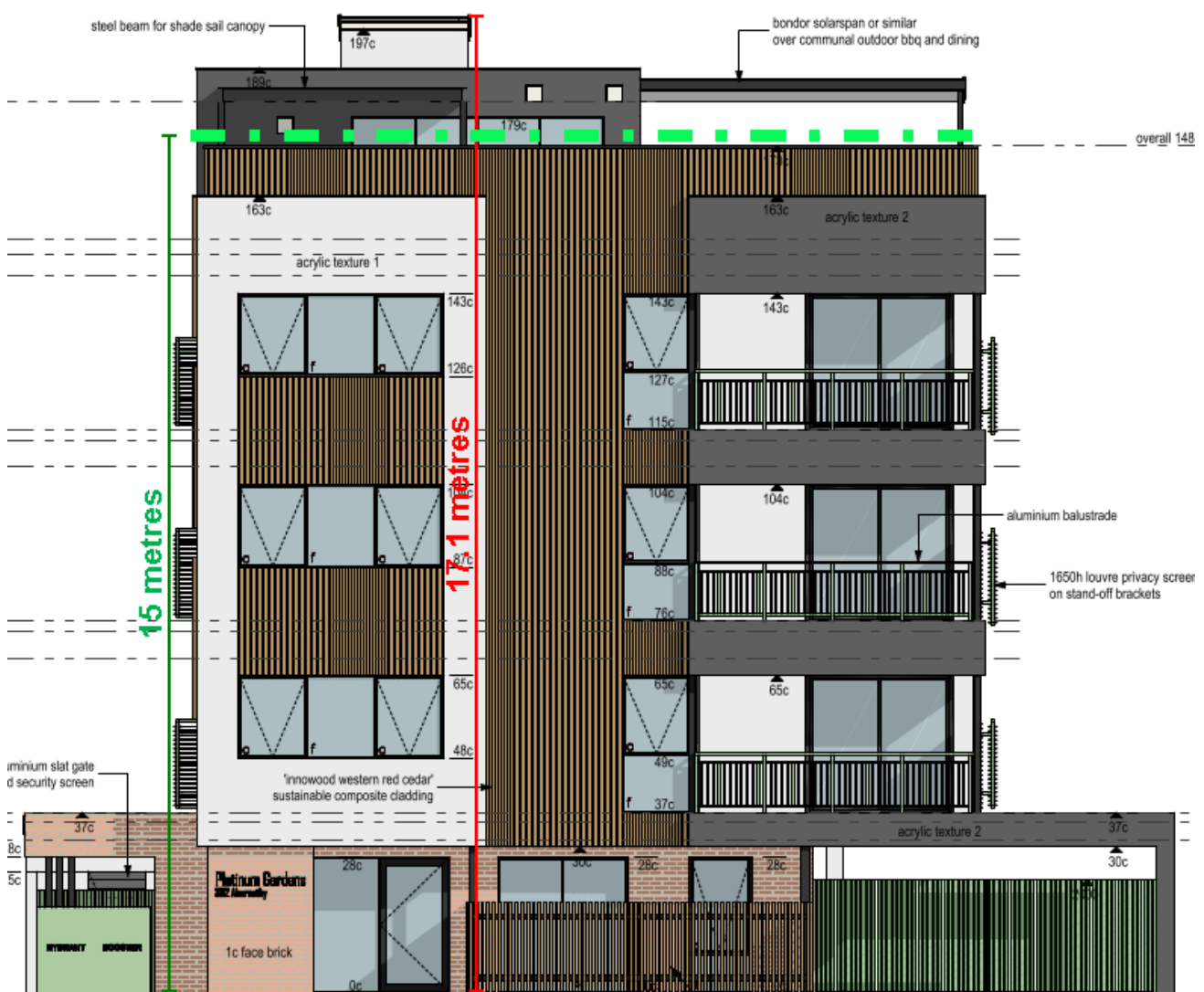


Figure 3: Extract of the street elevation showing the overall building height relative to the 15 metres height limit (dashed green line)

The submission received from the neighbouring property (97 Gabriel Street) expressed concerns with overlooking from the roof top area and overshadowing

impacts on the adjoining solar panels. In considering the overlooking and overshadowing concerns, these are addressed in the following subsections.

With regards to the proposed departure from the Acceptable Outcomes against the Element Objectives, the following points are relevant (Table 2):

Element Objective	Assessment Comments
<p>O2.2.1 – The height of development responds to the desired future scale and character of the street and local area, including existing buildings that are unlikely to change.</p>	<p>In terms of the building height, the pergola and foyer area that comprises the staircase, lift core and storerooms are located above 15 metres. Otherwise, the main building presents a maximum height of 15 metres, as illustrated in Figure 3 above.</p> <p>As the site is located within the Town Centre Precinct area, the site and residential blocks along Abernethy Road and surrounding Belmont Forum have R20/50/100 zoning. It is noted that this flexible zoning arrangement provides the expectation that the streetscape will accommodate a mix of both medium density and high density residential development in the future.</p> <p>Therefore, the proposed building height is consistent with the desired character of the area as envisaged through the local planning framework.</p>
<p>O2.2.2 – The height of buildings within a development responds to changes in topography.</p>	<p>As the site is relatively flat and as such, the building height has minimal variance. While this is the case, the proposed roof top structures are placed towards the front of the property, which minimises visual impact on the adjoining properties.</p>
<p>O2.2.3 – Development incorporates articulated roof design and/or roof top communal open space where appropriate.</p>	<p>In terms of articulation, the proposal includes roof top communal open space which provides opportunity to incorporate various material palettes and landscaping.</p>
<p>O2.2.4 – The height of development recognises the need for daylight and solar access to adjoining and nearby residential development, communal open space and in</p>	<p>It is relevant to consider that the proposal presents a four-storey building to the adjoining properties, with the exception of the south-eastern adjoining property (364 Abernethy Road).</p> <p>In terms of the overshadowing, it is relevant to consider that LPP 1, Criteria 3 requires the shadow of a development not exceed 50% of an adjoining properties at midday on 21 June. As indicated in Figure 4 below, the resulting shadow casts onto the adjoining properties do not exceed 50% of the respective properties. A detailed analysis of compliance with overshadowing standards is outlined later in this report.</p>

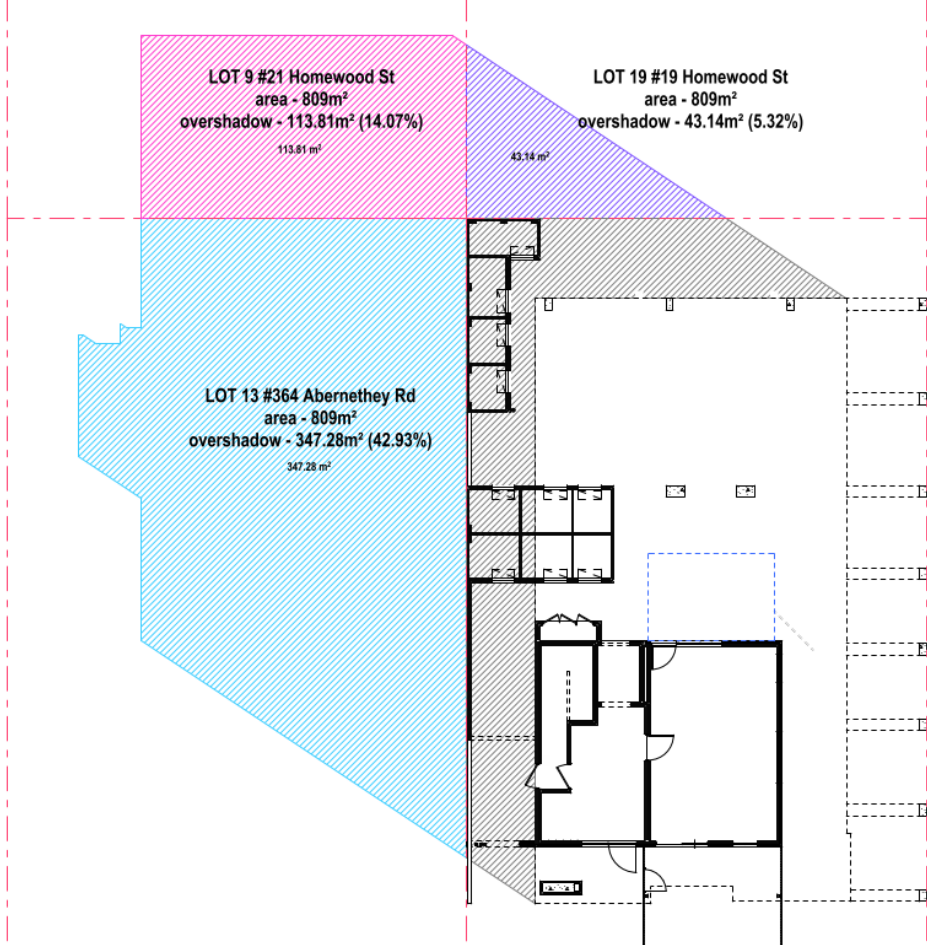
Element Objective	Assessment Comments
some cases, public spaces.	 <p data-bbox="459 1261 1378 1290"><i>Figure 4: Extract of overshadow plan showing the extent of overshadowing</i></p> <p data-bbox="403 1317 1428 1485">In terms the building height, it is relevant to consider that Table 2.1 of the R-Codes specifies a minimum side setback 3 metres for five-storey buildings. As the roof top structures are set back 3 metres from the south-eastern boundary, it is considered to be consistent with the intent of the R-Codes and meet the element objective.</p>

Table 2 – Building Height Element Objectives and Assessment

Rear Setback

As the proposed development is assessed at the R100 density, the Acceptable Outcome for rear setback is 6 metres. The proposed development is setback 3.5 metres to the rear boundary.

The following table (Table 3) provides an assessment against the relevant Element Objectives:

Element Objective	Assessment Comments
-------------------	---------------------

O2.4.1 – Building boundary setbacks provide for adequate separation between neighbouring properties.

In assessing whether there is adequate separation, it is relevant to consider the amenities of the adjoining properties such as visual bulk, privacy and overshadowing.

In terms of visual bulk, it is relevant to consider the existing multiple dwellings building at 21 Homewood Street and its rear interface. For context, the rear interface features three-storey height and is set back 3.5 metres from its respective rear boundary. It is also worth noting that this building is approximately 15 metres wide, as illustrated in Figure 5 below.

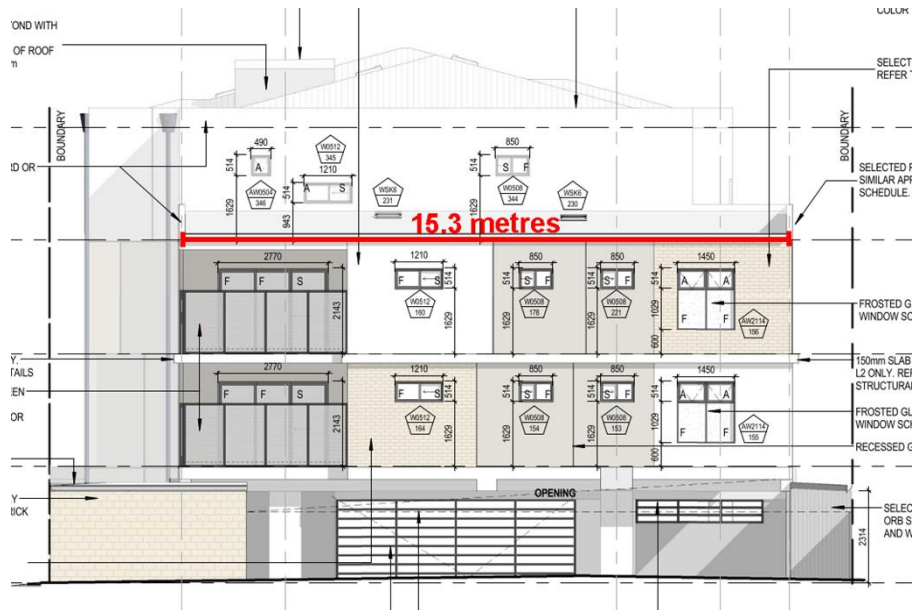


Figure 5: Extract of Building Plan illustrating the rear elevation of 21 Homewood Street

In comparison, the rear interface of the proposed building features four-storeys height and is setback 3 metres from the boundary, however, the rear interface is articulated by way of window openings along with various materials and colours, which minimises potential visual bulk.

With regards to visual privacy, the proposed rear interface comprises of balconies which will be screened to minimise overlooking. However, the bedroom windows are regarded as major openings, which will require modifications or screening to minimise direct overlooking by way of a recommended condition.

In terms of overshadowing, the proposed building shadow accounts for approximately 5.3% of the site area for 19 Homewood Street, which is well below the 50% maximum as specified in the LPP 1. More importantly the shadow casts onto the landscaping and outbuilding.

As the existing single house is set back approximately 16 metres from the common boundary, it is considered that the proposed

Element Objective	Assessment Comments
	<p>development does not impact on the solar access to the dwelling of the adjoining property.</p> <p>Given the above, it is considered that the element objective is met.</p>
<p>02.4.2 – Building boundary setbacks are consistent with the existing streetscape pattern or the desired streetscape character.</p>	<p>The existing Abernethy Road streetscape is currently in transition with a mix of older single houses and emerging multiple dwelling developments. It is noted that the neighbouring property at 21 Homewood Street comprises a multiple dwelling development, is set back 3.5 metres to its rear boundary.</p> <p>As the site is in the Town Centre Precinct area, the site and residential blocks surrounding the Belmont Forum are provided with R20/50/100 zoning.</p> <p>Given this flexible zoning arrangement the streetscape is expected to accommodate a mix of medium and high density residential development. Therefore, it is considered the proposed building setback is consistent with the desired character of the area as envisaged through the local planning framework.</p>
<p>02.4.3 – The setback of development from side and rear boundaries enables retention of existing trees and provision of deep soil areas that reinforce the landscape character of the area, support tree canopy and assist with stormwater management.</p>	<p>The subject site is currently vacant without existing trees on site. As there is no existing tree to be retained, the proposal seeks to locate car parking to the rear. This enables sufficient deep soil area and dimension to accommodate the planting of small trees. In addition, the development provides landscaping on the roof top level and deep soil area on the ground floor. This ensures that the development has sufficient landscaping to satisfy the acceptable outcomes of the R-Codes after the establishment of the Vehicle Access Plan.</p> <p>Furthermore, a condition is recommended to be included to require the provision of detailed landscaping plan.</p>

Element Objective	Assessment Comments
O2.4.4 –The setback of development from side and rear boundaries provides a transition between sites with different land uses or intensity of development.	<p>Although the rear boundary currently comprises of a single storey house, the adjoining site is zoned Residential R20/50/100. Given this, the proposed setback is considered to be appropriate as the adjoining site is capable of redevelopment at a density that is similar to the proposal.</p> <p>The development is consistent with the diverse density mix present in the surrounding area.</p>

Table 3 – Rear Setback Element Objectives and Assessment

Visual Privacy

The Acceptable Outcomes recommends minimum privacy setbacks from habitable rooms to the side and rear boundaries. Specifically, the recommended setback for bedrooms is 4.5 metres, whereas other habitable rooms have a minimum setback of 6 metres.

Notwithstanding the above, the R-Codes does reduce these to 3 metres (bedrooms) and 4.5 metres (other habitable rooms) setbacks if the adjoining sites are zoned above R50 or above. The adjoining sites are subject to a flexible density of R20/50/100.

In such cases, the City has previously used the density of the existing development on the adjoining site to determine which setback applies. In this case the developments on the adjoining properties are less than R50. Accordingly, the 4.5 metres and 6 metres setbacks are applicable.

The visual privacy setback of the proposed development is outlined in Table 4 below:

Boundary	Recommended Setback	Proposed Setback
Northwest	4.5 metres (Bedroom) 6 metres (Kitchen)	3.5 metres
Southeast	4.5 metres (Bedroom)	3 metres
Southwest	4.5 metres (Bedroom)	3.5 metres

Table 4 – Rear Setback Element Objectives and Assessment

As indicated the table above, the proposed development does not meet the recommended privacy setback and as such, it requires consideration against the Element Objectives.

In considering the proposed departure from the Acceptable Outcomes against the Element Objectives, the following points are relevant (Table 3):

Element Objective	Assessment Comments
-------------------	---------------------

03.5.1 – The orientation and design of buildings, windows and balconies minimises direct overlooking of habitable rooms and private outdoor living areas within the site and of neighbouring properties, while maintaining daylight and solar access, ventilation and the external outlook of habitable rooms.

Due to the various features and characteristics of the adjoining properties, it is necessary to consider the visual privacy impact based on the cone of vision encroachment in the context of the affected property.

Northwest (360 Abernethy Road):

The cone of vision extending from the bedrooms and kitchen windows of Units 3, 6 and 9 encroaches into the window openings of the adjoining garage and the connecting driveway area between the garage and the rear outbuilding. This is indicated in Figure 5 below.

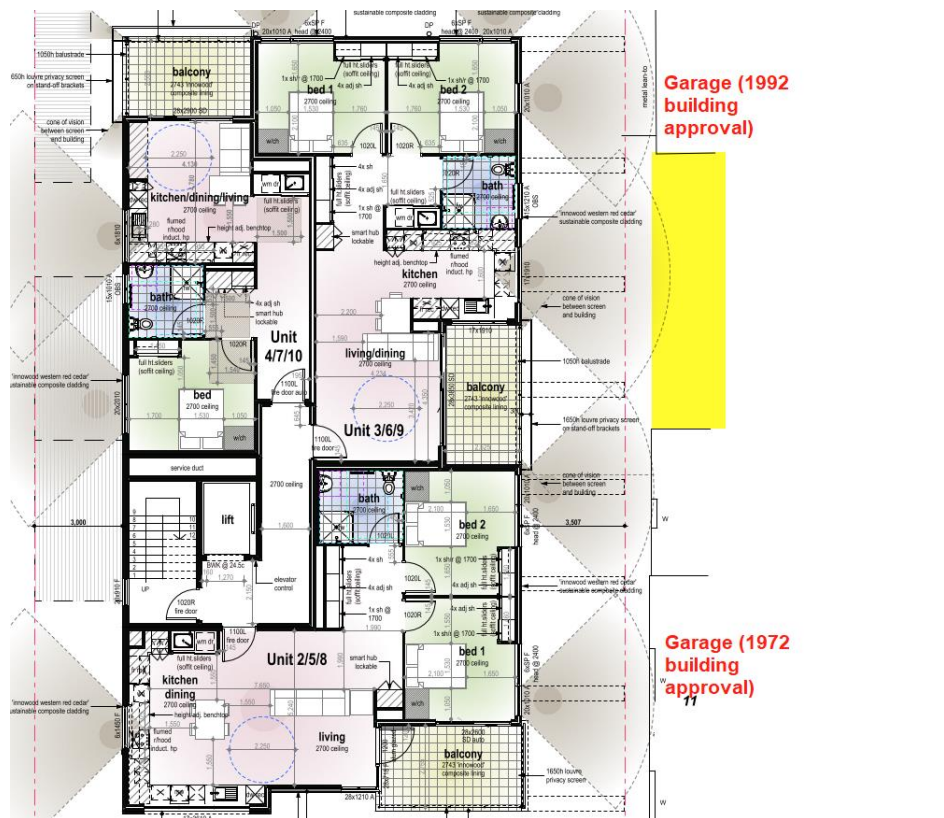


Figure 5: Extract of floor plan indicating cone of vision relative to existing structure on 360 Abernethy Road – driveway highlight in yellow

As the adjoining areas are neither regarded as outdoor living areas or habitable rooms, it is considered that the privacy of the adjoining site is maintained.

Southeast (364 Abernethy Road):

The cone of visions from Units 4, 7 and 10 bedroom windows encroach into the open space area of 364 Abernethy Road, as depicted in Figure 6 below.

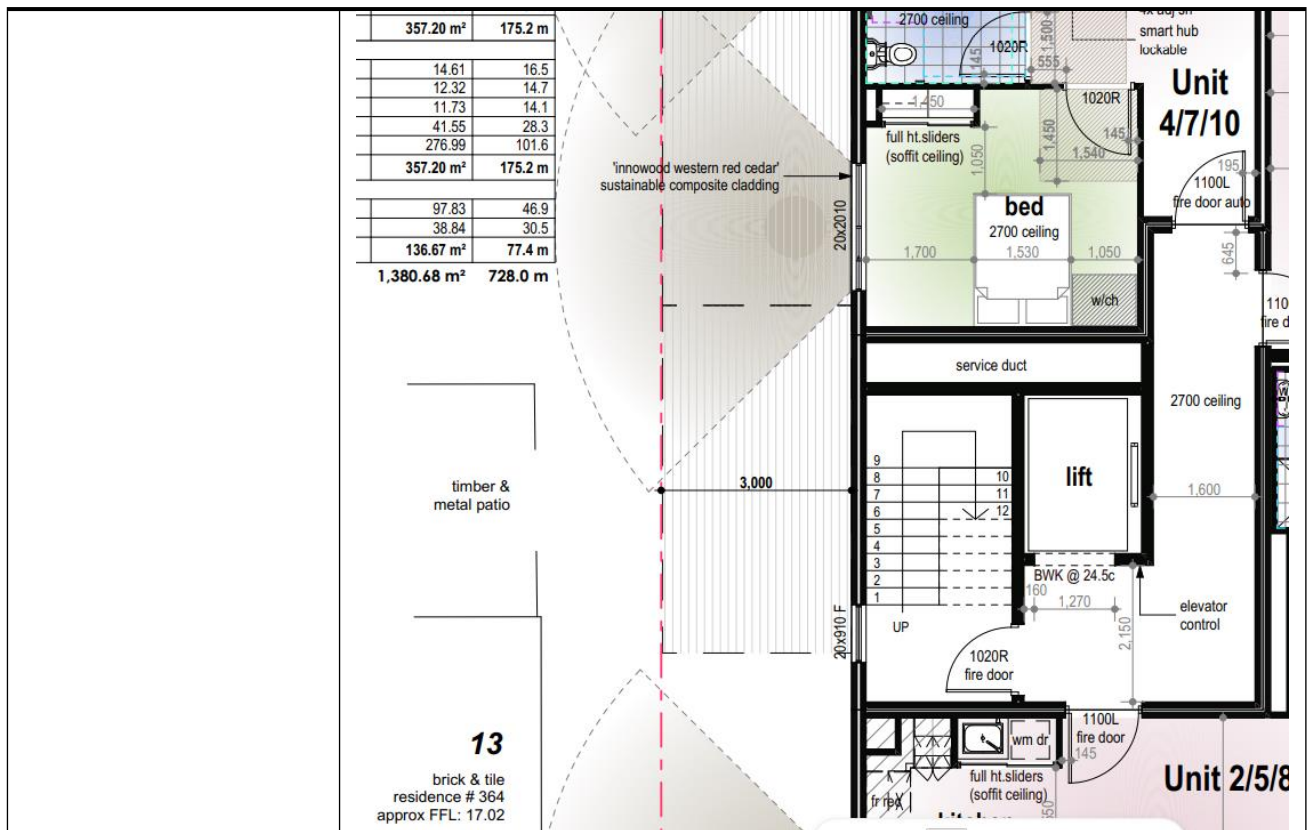


Figure 6: Extract of Floor Plan indicating the cone of vision encroachment

It is noted that the area within the cone of vision is in proximity to the roofed area of the adjoining property. Given this is located to the rear of the dwelling, this area is likely to be the primary outdoor living area.

In order to minimise overlooking of this area, a condition is recommended to require modifications to the southeast facing bedroom windows across Levels 1 – 3 to minimise direct overlooking onto the adjoining property, whilst maintaining daylight and outlook from the bedroom.

Southwest (19 Homewood Street):

The cone of vision from the rear facing bedrooms encroaches partially into the open space area of 19 Homewood Street. This is demonstrated in Figure 7 below.



Figure 7: Aerial imagery indicating extent of visual privacy encroachment onto 19 Homewood Street (highlight in red)

Based on the aerial imagery, the adjoining open space area is characterised by an outbuilding and planting. Given above, it is considered that the cone of vision neither encroaches onto the habitable room windows nor private outdoor living area of the adjoining property. Therefore, screening is not required for these windows and these windows will benefit from access to daylight and external outlook.

The submission received from the neighbouring property at 97 Gabriel Street also expressed concerns with overlooking from the roof top communal area onto surrounding properties.

It is noted that the roof top communal area will be surrounded by a mix of solid wall and composite screening. As the proposed screening is 1.6 metres high, which will limit direct overlooking onto neighbouring properties.

In the absence of specific detail on the spacing of the composite screening, it is recommended that a condition be included to require detail of the screening to ensure it is not visually permeable.

Overshadowing

It is relevant to consider that LPP 1, Criteria 3 requires the shadow of a development not exceed 50% of an adjoining properties at midday on 21 June. As indicated in Figure 8 below, the resulting shadow casts onto the adjoining properties do not exceed 50% of the respective properties. Therefore, the proposed development and resulting overshadow is consistent with the requirements of the Local Planning Framework.

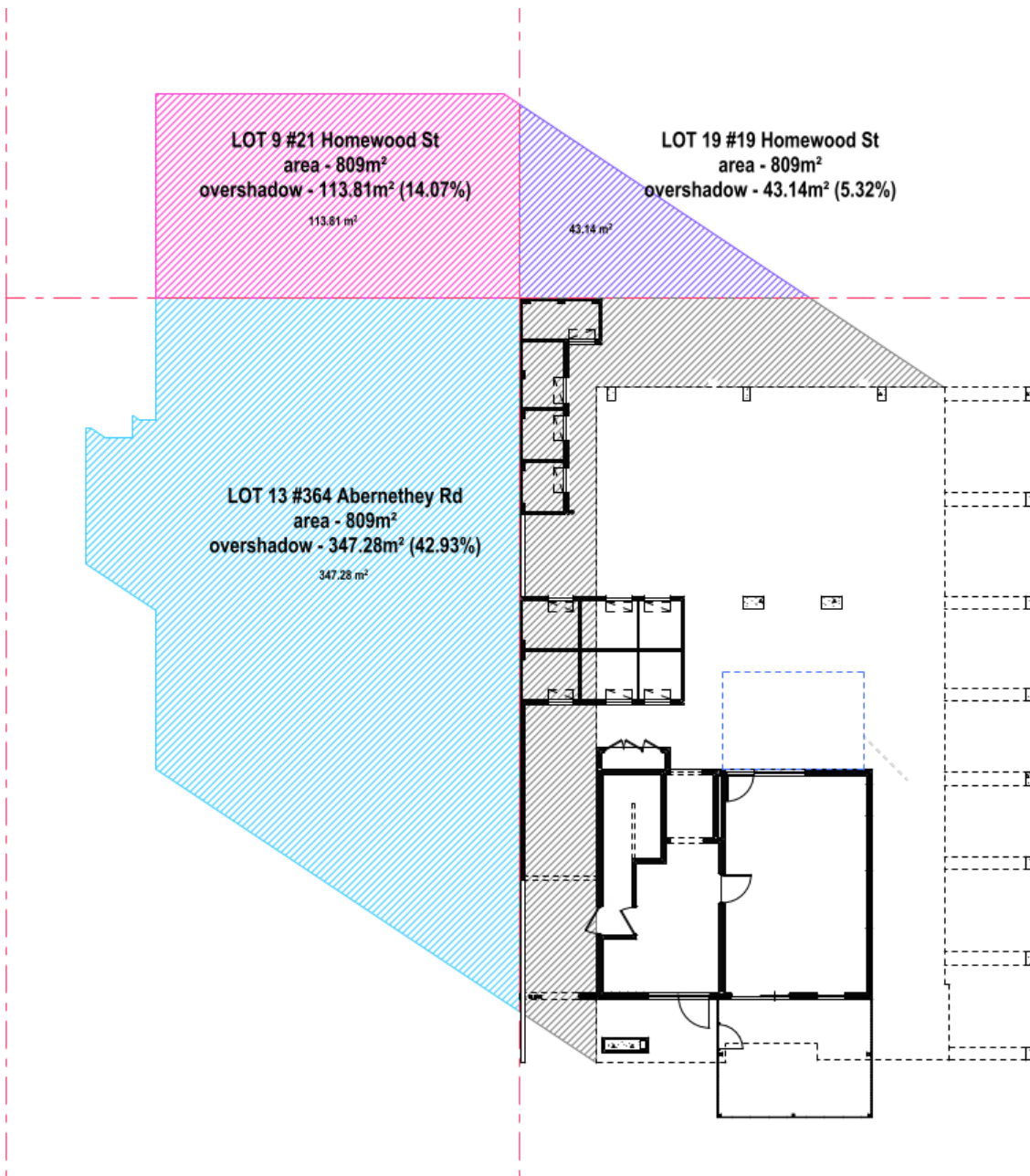


Figure 8 – Percentage of Shadow Cast Relative to Adjoining Site Areas

A submission received during the advertising period raised concerns about the overshadowing and its impact on limiting the capability of solar panels on adjoining properties.

With regards to this concern, it is relevant to note that the shadow casts on 21 June falls partially onto the roof of existing dwellings at 364 Abernethy Road and 21 Homewood Street. This is depicted in Figure 9 below.

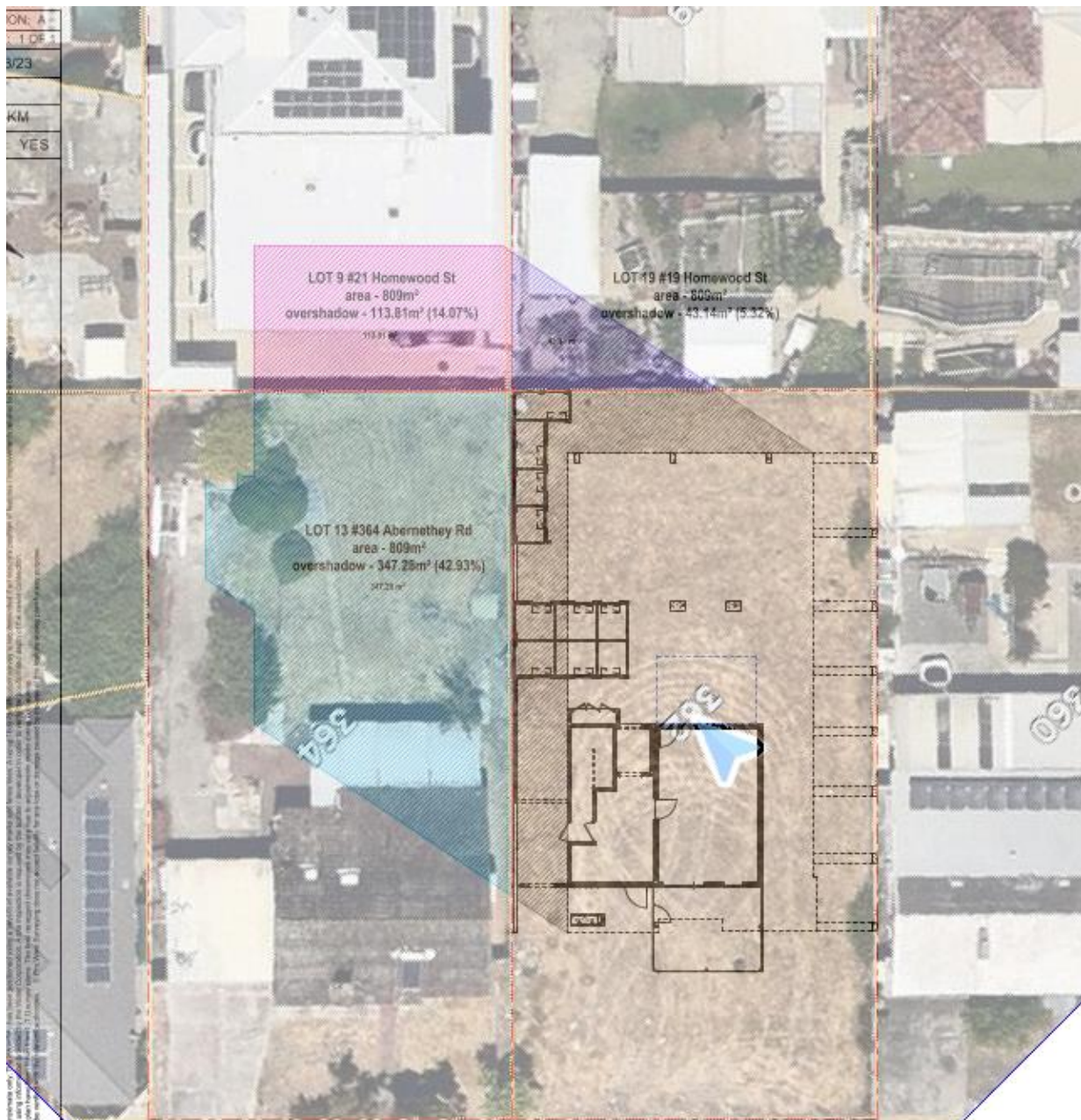


Figure 9 – Shadow Cast Relative to Existing Buildings on Neighbouring Properties

Acceptable Outcomes A3.2.4 of the R-Codes specify that buildings are to be oriented to maintain at least 4 hours of solar access for existing solar collectors on neighbouring sites.

It is noted that only 21 Homewood Street has existing solar panels and as indicated in Figure 12 above, the panels are located beyond the shadow casts of the proposed development.

Other Matters

There are several other matters that are not subject to the R-Codes but are relevant planning considerations. These are detailed below:

Increased Traffic

The submission raised concerns which suggest that the proposed development will increase the amount of traffic along Abernethy Road.

It is relevant to consider Traffic Impact Statements for similar development, which adopted the trip generation rates for 'Housing for Aged and Disabled Persons'. The resulting trip generations are outlined in Table 5 below.

Land Use	Number of Units	Daily Rate	Evening Peak Hour Rate
Community Home	10	1 - 2 per dwelling - 20 vehicle trips per day	0.1 - 0.2 per dwelling - 1 vehicle per hour

Table 5 – Trip generation rate based on NSW RTA Guide to Traffic Generating Developments 2013

Abernethy Road is classified as an 'Other Regional Road' and based on Main Roads WA traffic counts, carries at least 20,114 vehicles per day. The anticipated 20 trips represent 0.1% of the existing vehicle count for this section of Gabriel Street.

As outlined within the WAPC Transport Impact Assessment Guidelines, an increase in traffic that equates to less than 10% is unlikely to have an undesirable impact on a given section of road.

Furthermore, the area has a flexible density code that allows for the development of up to R100. Given this, and as the area continues to develop within the R20/50/100 coding, it is reasonable to expect associated increases in traffic volumes.

With regards to vehicle access, the following aspects of the development minimises potential impact on the vehicle movements along Abernethy Road:

- Access to the site is limited to single crossover.
- The connecting driveway incorporates a passing bay area for vehicles to pass in opposite directions.
- The internal driveway provides sufficient area for vehicle manoeuvring, which enables vehicle to exit the site in forward gear.
- The proposed development maintains the ability to set aside an 8-metre wide easement area which will accommodate the 6-metre wide crossover to enable the formalisation of the access and function of the future slip road as consistent with the adopted Vehicle Access Plan for properties along Abernethy Road. A condition is recommended to create an easement in gross over the future Vehicle Access Plan area to facilitate the future access arrangement. A copy of the adopted Vehicle Access Plan is available in Attachment 12.2.3.

Based on the above, it is considered that the traffic impacts on the road network from the proposed development is acceptable.

Transport Noise

The site is adjacent to Abernethy Road which is classified as Other Significant Freight/Traffic Route under SPP 5.4. The applicant has provided a Residential Noise Assessment Report prepared by AAP Acoustics and Audio Production (Attachment 12.2.4).

The report provides an assessment of the proposal against the requirements of SPP 5.4, and outlines recommendations and measures to be incorporated to the proposed development to satisfy acoustic performance requirements.

The recommended acoustic performance requirements and constructions include measures such as construction standards and materials for walls, glazing and doors.

It is recommended that a condition be applied to require the applicant submit specifications detailing noise mitigation measures, in accordance with the Residential Noise Assessment Report. These specifications are to be endorsed by the applicant's acoustic consultant.

Bin location

The submission received during the advertising period raised queries about the location of bins during collection days and its impact on traffic along Abernethy Road.

The applicant submitted a Waste Management Plan prepared by MRA Consulting Group (Attachment 12.2.5). The Waste Management Plan provides details on the ability for storage of 11 bins under the current two bin system.

The City has recently introduced the three bins system with the introduction of the Food Organics Garden Organics (FOGO) bin, which will be rolled out through 2024. The City's waste management arrangements require:

- 6 x 240L Waste bins collected weekly.
- 2 x 240L FOGO bins collected weekly.
- 5 x 360L Recycling bins collected fortnightly.

The bin store proposed provides adequate space for the storage of bins under a three bin system. The bin store will require drainage to sewer for bin cleaning.

Council kerb side collection will be used to empty the bins. As the street frontage is 20 metres wide, this will provide adequate space for the bin presentation.

It is noted that the roof plan does not indicate whether the bin store will have roof cover. As such, it is recommended that a condition be imposed to require amended plans indicating a roof to be incorporated to the bin store to prevent stormwater from entering the sewer.

Conclusion

Considering the development’s design, the zoning of the subject site and surrounding area under LPS 15, alignment with the R-Codes element objectives and the LPP 1 criteria, it is deemed appropriate to grant approval for the Community Home subject to conditions.

Financial implications

There are no financial implications evident at this time.

Environmental implications

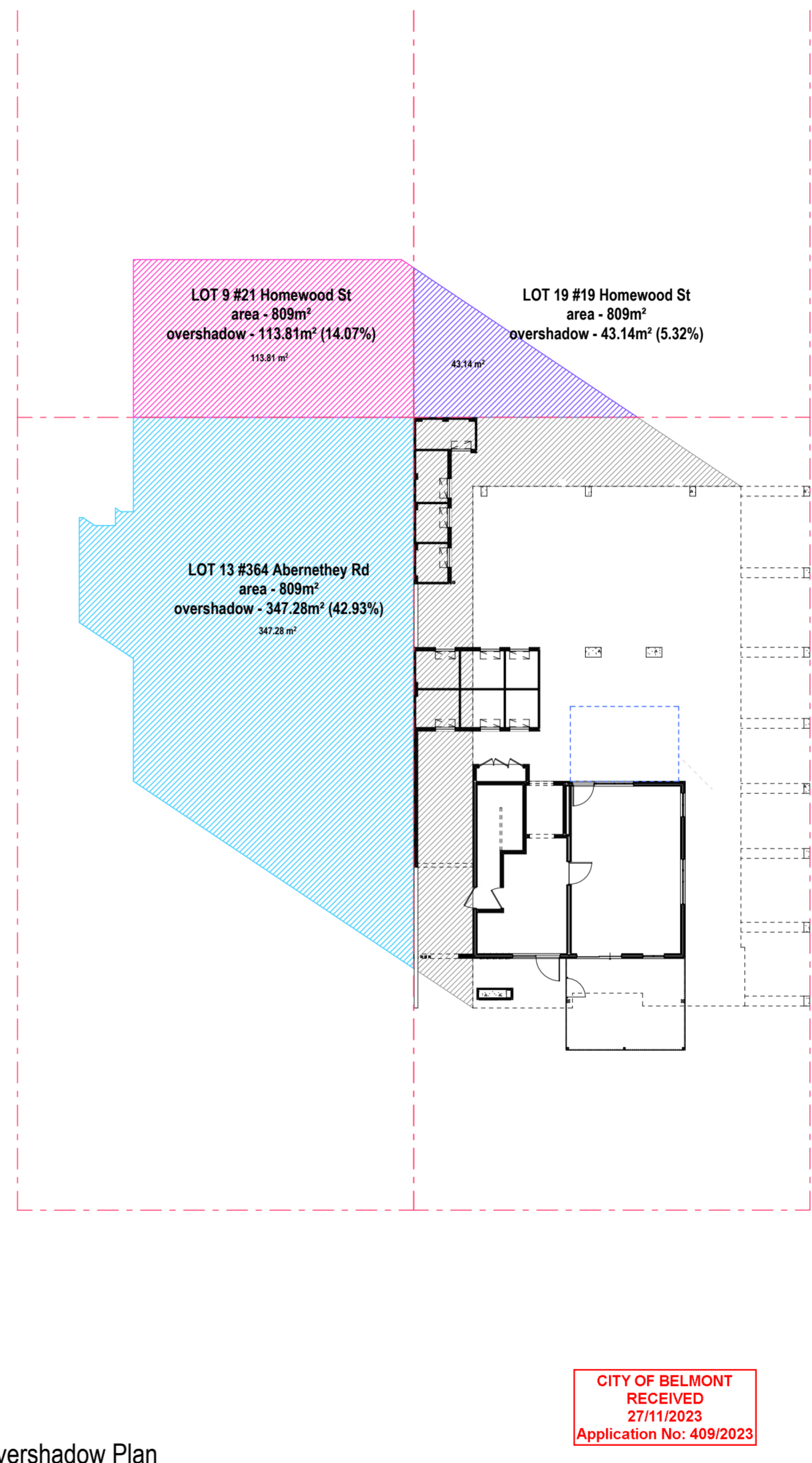
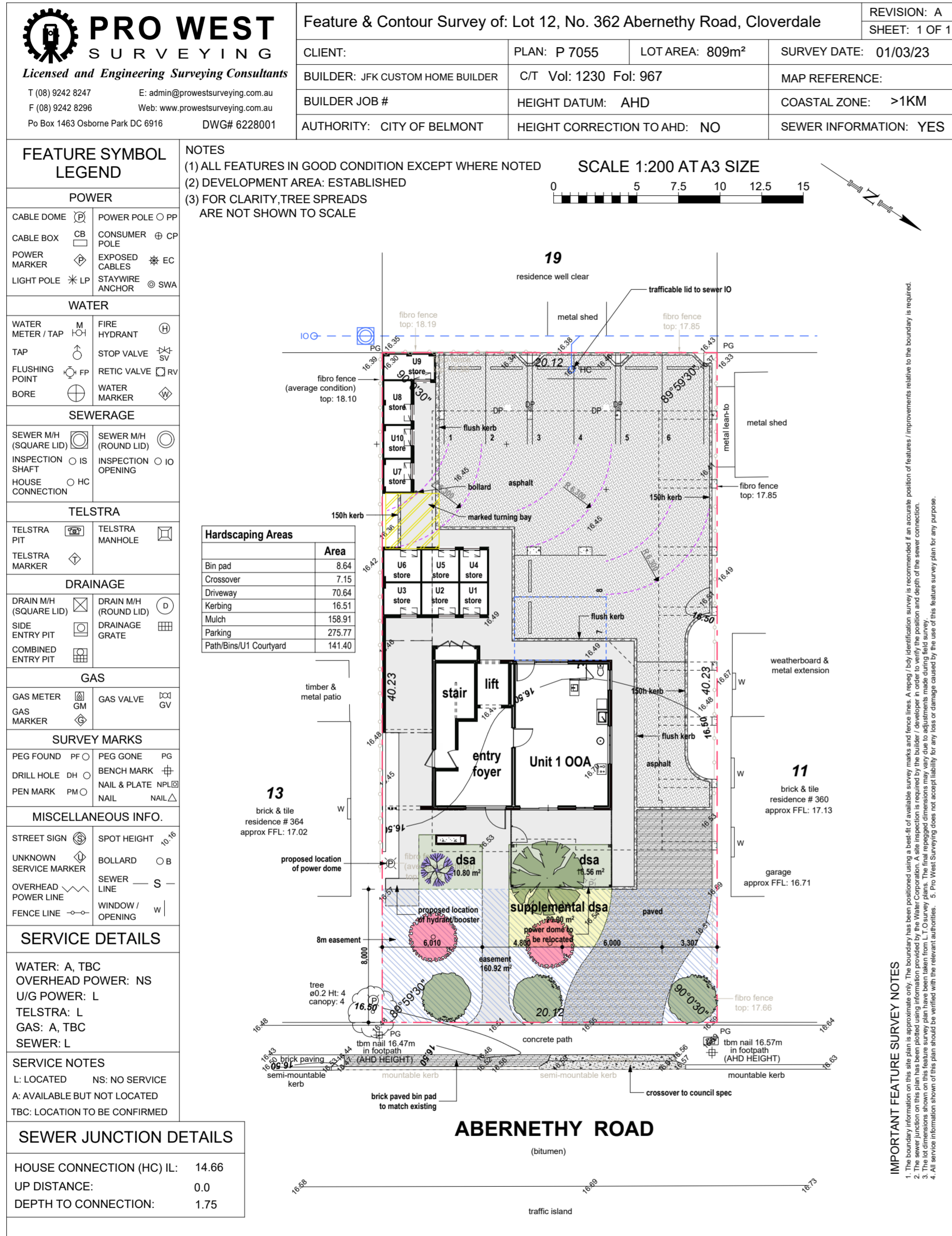
There are no environmental implications associated with this report.

Social implications

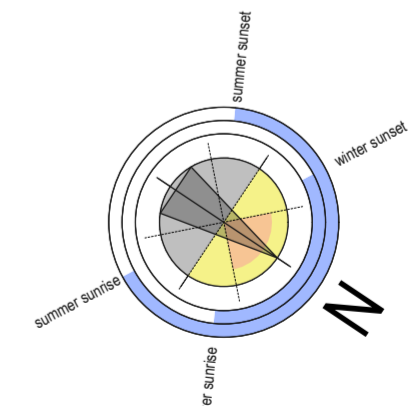
Based on the projection of the City’s population, residents living with disability represent approximately 7% of the City’s population. The proposal ensures that people with disability have access to adequate services and facilities, which complements the City’s Access and Inclusion Plan 2022-2026.

Attachment details

Attachment No and title	
1.	Development Plans [12.2.1 - 16 pages]
2.	Design Review Panel Comments [12.2.2 - 4 pages]
3.	Approved Vehicle Access Plan [12.2.3 - 1 page]
4.	Residential Noise Assessment Report [12.2.4 - 31 pages]
5.	Waste Management Plan [12.2.5 - 18 pages]



Overshadow Plan
 1:200



Platinum Gardens

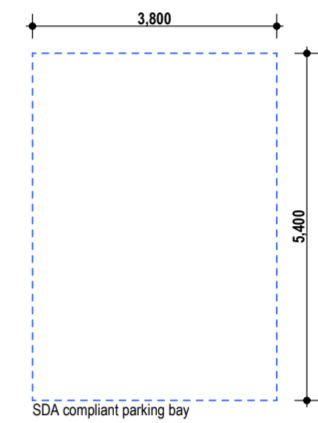
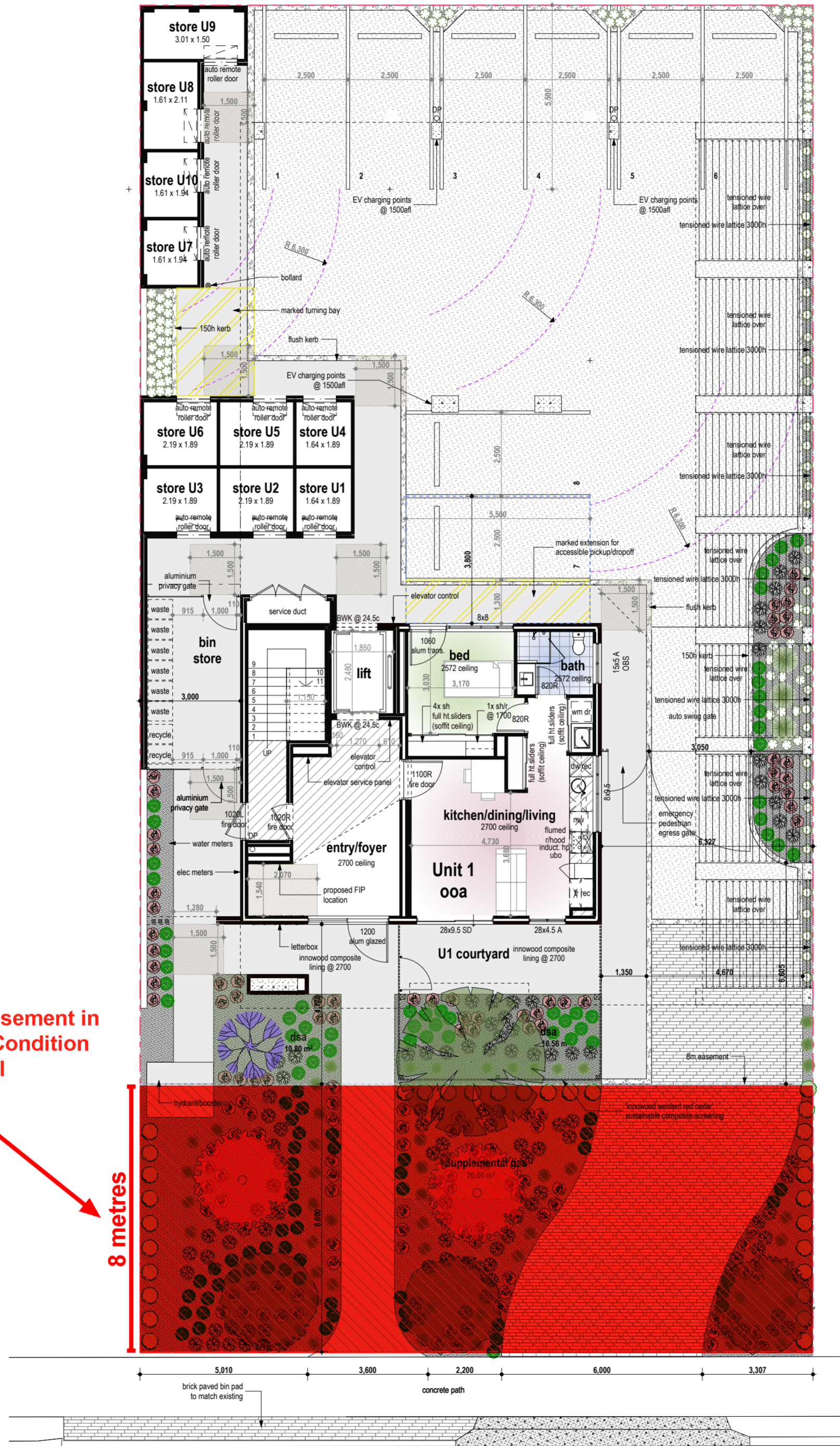
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Client: Platinum Capital Holdings Pty Ltd	Title: Site/Overshadowing Plan
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Hardscaping Areas	
Area	Area
Bin pad	8.64
Crossover	7.15
Driveway	70.64
Kerbing	16.51
Mulch	158.91
Parking	275.77
Path/Bins/U1 Courtyard	141.40

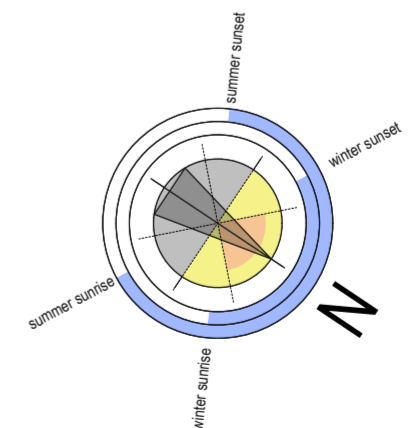
Ground Floor Areas (Internal)		
Floor	Location	Area
Ground Floor	U1 OOA	47.01
	U1 store	3.10
	U2 store	4.14
	U3 store	4.14
	U4 store	3.10
	U5 store	4.14
	U6 store	4.14
	U7 store	3.12
	U8 store	4.19
	U9 store	4.52
	U10 store	3.12
		84.72 m²

Entry/Stair/Lift/Service duct/Passage Area Floors (Internal)		
Floor	Location	Area
First Floor	Stair/Lift/Service duct/Passage	37.48
		37.48 m²
Second Floor	Stair/Lift/Service duct/Passage	37.88
		37.88 m²
Third Floor	Stair/Lift/Service duct/Passage	37.88
		37.88 m²
Roof Deck	Stair/Lift/Roof Deck Foyer	32.34
		32.34 m²
		145.58 m²

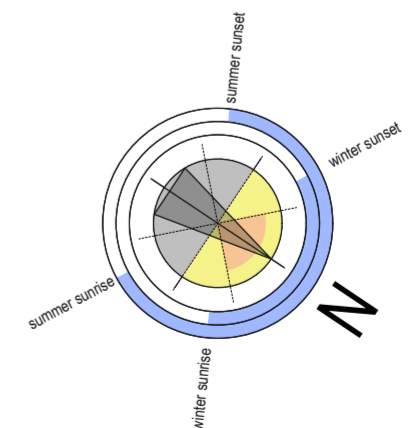
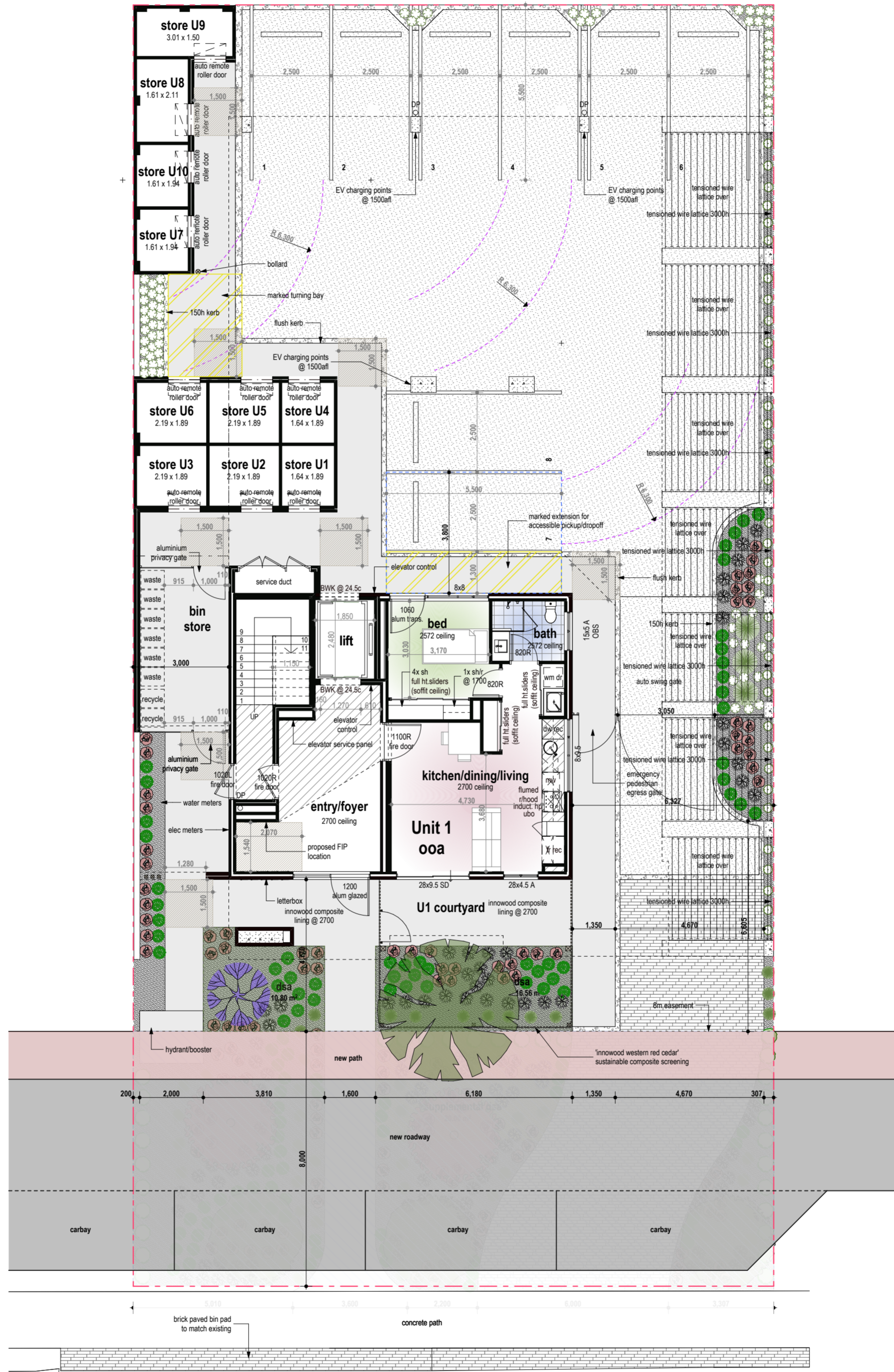
FLOOR AREAS (external)			
Floor	Location	Area	Perimeter
Ground Floor	Foyer/Lift/Stair/Service duct	46.38	29.5
	U1-6 Storerooms	28.48	21.1
	U1 courtyard	28.21	21.4
	U1 OOA	53.09	29.8
	U7-10 storerooms	18.25	23.2
		172.41 m²	125.0 m
First Floor	Balcony U2/5/8	14.61	16.5
	Balcony U3/6/9	12.32	14.7
	Balcony U4/7/10	11.73	14.1
	Lift/Stair/Service Duct/Passage	41.55	28.3
	Living	276.99	101.6
		357.20 m²	175.2 m
Second Floor	Balcony 5	14.61	16.5
	Balcony 6	12.32	14.7
	Balcony 7	11.73	14.1
	Lift/Stair/Service Duct/Passage	41.55	28.3
	Living	276.99	101.6
		357.20 m²	175.2 m
Third Floor	Balcony 8	14.61	16.5
	Balcony 9	12.32	14.7
	Balcony 10	11.73	14.1
	Lift/Stair/Service Duct/Passage	41.55	28.3
	Living	276.99	101.6
		357.20 m²	175.2 m
Roof Deck	Communal Outdoor	97.83	46.9
	Lift/Stair/Deck Foyer	38.84	30.5
		136.67 m²	77.4 m
		1,380.68 m²	728.0 m

Area subject to easement in accordance with Condition 17 of this approval

8 metres



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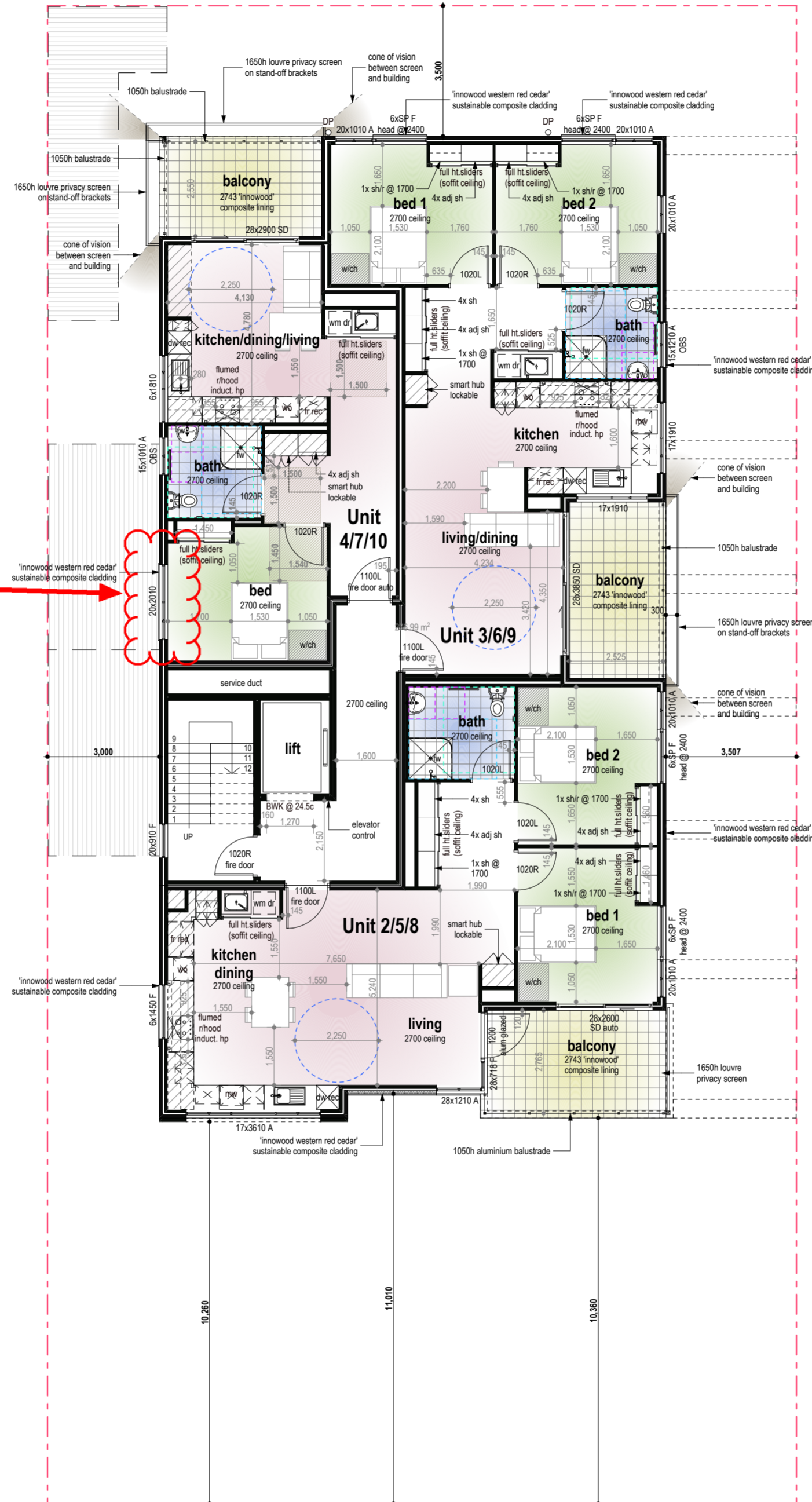
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Windows to be screened in accordance with Condition 2 of this approval



U2/5/8 Area Floors (internal)		
Floor	Location	Area
First Floor	U2/5/8	97.79
	U2/5/8 Balcony	12.96
		110.75 m ²

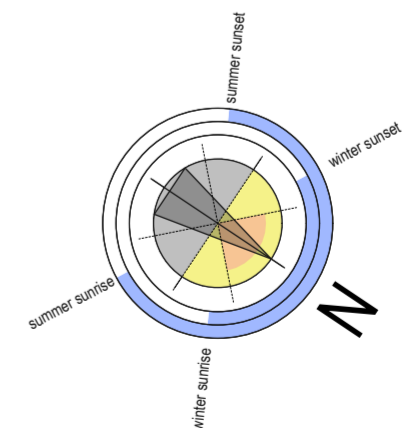
U3/6/9 Area Floors (internal)		
Floor	Location	Area
First Floor	U3/6/9	91.16
	U3/6/9 Balcony	11.97
		103.13 m ²

U4/7/10 Area Floors (internal)		
Floor	Location	Area
First Floor	U4/7/10	62.63
	U4/7/10 Balcony	10.76
		73.39 m ²

Entry/Stair/Lift/Service duct/Passage Area Floors (internal)		
Floor	Location	Area
First Floor	Stair/Lift/Service duct/Passage	37.48
		37.48 m ²
Second Floor	Stair/Lift/Service duct/Passage	37.88
		37.88 m ²
Third Floor	Stair/Lift/Service duct/Passage	37.88
		37.88 m ²
Roof Deck	Stair/Lift/Roof Deck Foyer	32.34
		32.34 m ²
		145.58 m ²

FLOOR AREAS (external)			
Floor	Location	Area	Perimeter
Ground Floor	Foyer/Lift/Stair/Service duct	46.38	29.5
	U1-4 Storerooms	28.48	21.1
	U1 courtyard	28.21	21.4
	U1 OOA	53.09	29.8
	U7-10 storerooms	18.25	23.2
		172.41 m²	125.0 m
First Floor	Balcony U2/5/8	14.61	16.5
	Balcony U3/6/9	12.32	14.7
	Balcony U4/7/10	11.73	14.1
	Lift/Stair/Service Duct/Passage	41.55	28.3
	Living	276.99	101.6
	357.20 m²	175.2 m	
Second Floor	Balcony 5	14.61	16.5
	Balcony 6	12.32	14.7
	Balcony 7	11.73	14.1
	Lift/Stair/Service Duct/Passage	41.55	28.3
	Living	276.99	101.6
	357.20 m²	175.2 m	
Third Floor	Balcony 8	14.61	16.5
	Balcony 9	12.32	14.7
	Balcony 10	11.73	14.1
	Lift/Stair/Service Duct/Passage	41.55	28.3
	Living	276.99	101.6
	357.20 m²	175.2 m	
Roof Deck	Communal Outdoor	97.83	46.9
	Lift/Stair/Deck Foyer	38.84	30.5
	136.67 m²	77.4 m	
	1,380.68 m²	728.0 m	

Apartments
2x 2 bed high physical support
1x 1 bed high physical support
5 total participants



Platinum Gardens
Lot 12 (#362) Abernethy Road Cloverdale

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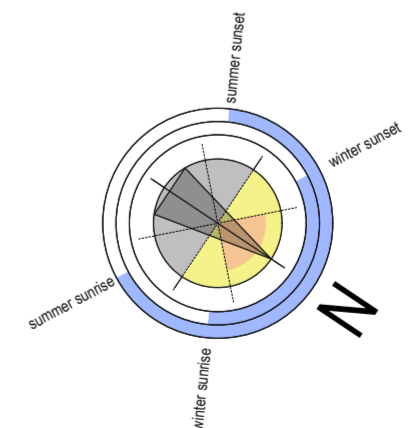
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Roof Area	
Floor	Surface Area
Roof Deck	82.08
	82.15 m ²
Third Floor	186.34
	186.37 m ²
Ground Floor	51.21
	51.27 m ²
	319.63 m ²
	319.79 m ²

FLOOR AREAS (external)			
Floor	Location	Area	Perimeter
Ground Floor	Foyer/Lift/Stair/Service duct	46.38	29.5
	U1-6 Storerooms	28.48	21.1
	U1 courtyard	28.21	21.4
	U1 OOA	53.09	29.8
	U7-10 storerooms	18.25	23.2
		172.41 m ²	125.0 m
First Floor	Balcony U2/5/8	14.61	16.5
	Balcony U3/6/9	12.32	14.7
	Balcony U4/7/10	11.73	14.1
	Lift/Stair/Service Duct/Passage	41.55	28.3
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	Balcony 7	11.73	14.1
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	Living	276.99	101.6
		357.20 m ²	175.2 m
Third Floor	Balcony 8	14.61	16.5
	Balcony 9	12.32	14.7
	Balcony 10	11.73	14.1
	Lift/Stair/Service Duct/Passage	41.55	28.3
	Living	276.99	101.6
		357.20 m ²	175.2 m
Roof Deck	Communal Outdoor	97.83	46.9
	Lift/Stair/Deck Foyer	38.84	30.5
		136.67 m ²	77.4 m
		1,380.68 m ²	728.0 m



2/1

Platinum Gardens
Lot 12 (#362) Abernethy Road Cloverdale

Client: Platinum Capital Holdings Pty Ltd		Title: Roof Plan	
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Stage: Development approval		Rev: 1	

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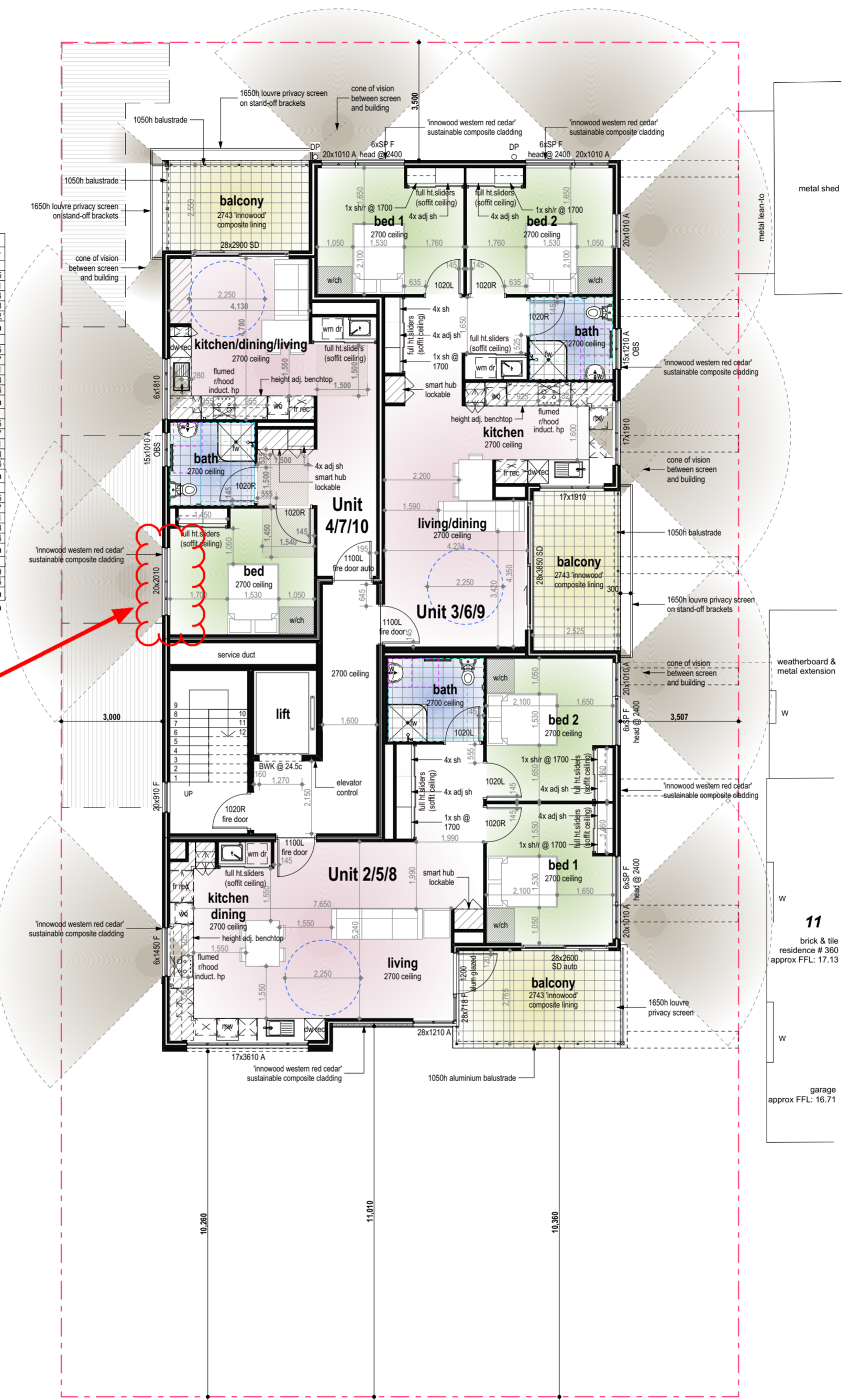
U2/5/8 Area Floors (internal)		
Floor	Location	Area
First Floor	U2/5/8	97.79
	U2/5/8 Balcony	12.96
		110.75 m²

U3/6/9 Area Floors (internal)		
Floor	Location	Area
First Floor	U3/6/9	91.16
	U3/6/9 Balcony	11.97
		103.13 m²

U4/7/10 Area Floors (internal)		
Floor	Location	Area
First Floor	U4/7/10	62.63
	U4/7/10 Balcony	10.76
		73.39 m²

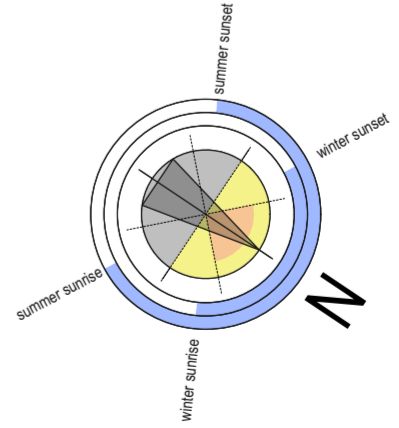
Entry/Stair/Lift/Service duct/Passage Area Floors (internal)		
Floor	Location	Area
First Floor	Stair/Lift/Service duct/Passage	37.48
		37.48 m²
Second Floor	Stair/Lift/Service duct/Passage	37.88
		37.88 m²
Third Floor	Stair/Lift/Service duct/Passage	37.88
		37.88 m²
Roof Deck	Stair/Lift/Roof Deck Foyer	32.34
		32.34 m²
		145.58 m²

FLOOR AREAS (external)			
Floor	Location	Area	Perimeter
Ground Floor			
	Foyer/Lift/Stair/Service duct	46.38	29.5
	U1-6 Storerooms	28.46	21.1
	U1 courtyard	28.21	21.4
	U1 OOA	53.09	29.8
	U7-10 storerooms	18.25	23.2
		172.41 m²	125.0 m
First Floor			
	Balcony U2/5/8	14.61	16.5
	Balcony U3/6/9	12.32	14.7
	Balcony U4/7/10	11.73	14.1
	Lift/Stair/Service Duct/Passage	41.55	28.3
	Living	276.99	101.6
		357.20 m²	175.2 m
Second Floor			
	Balcony 5	14.61	16.5
	Balcony 6	12.32	14.7
	Balcony 7	11.73	14.1
	Lift/Stair/Service Duct/Passage	41.55	28.3
	Living	276.99	101.6
		357.20 m²	175.2 m
Third Floor			
	Balcony 8	14.61	16.5
	Balcony 9	12.32	14.7
	Balcony 10	11.73	14.1
	Lift/Stair/Service Duct/Passage	41.55	28.3
	Living	276.99	101.6
		357.20 m²	175.2 m
Roof Deck			
	Communal Outdoor	97.83	46.9
	Lift/Stair/Deck Foyer	38.84	30.5
		136.67 m²	77.4 m
		1,380.68 m²	728.0 m



**Windows to be screened
in accordance with
Condition 2 of this
approval**

Apartments
2x 2 bed high physical support
1x 1 bed high physical support
5 total participants



Platinum Gardens
Lot 12 (#362) Abernethy Road Cloverdale

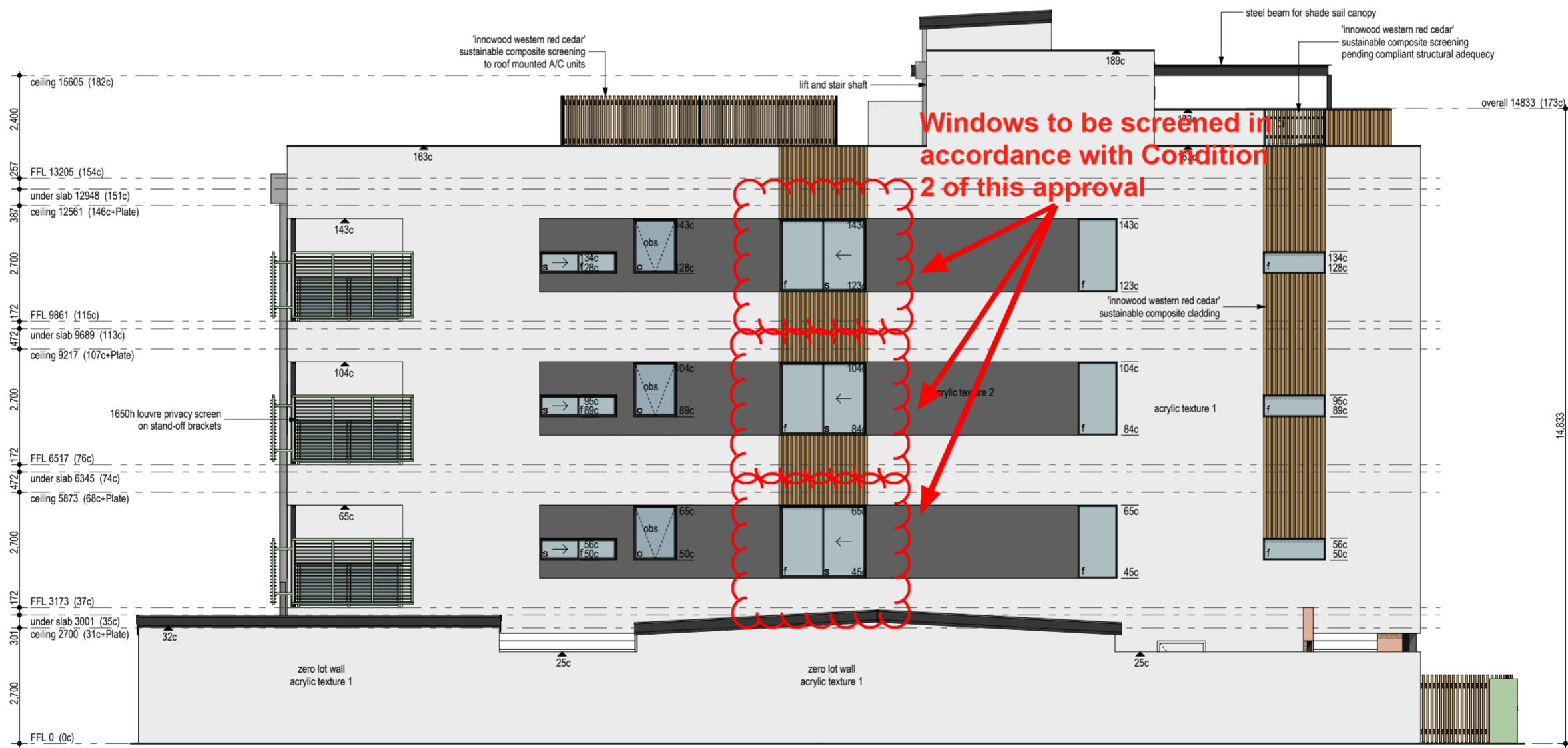
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Scale: 1:100	Size: A2
Stage: Development approval	Rev: 1

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ELEVATION 1
1:100



ELEVATION 2
1:100

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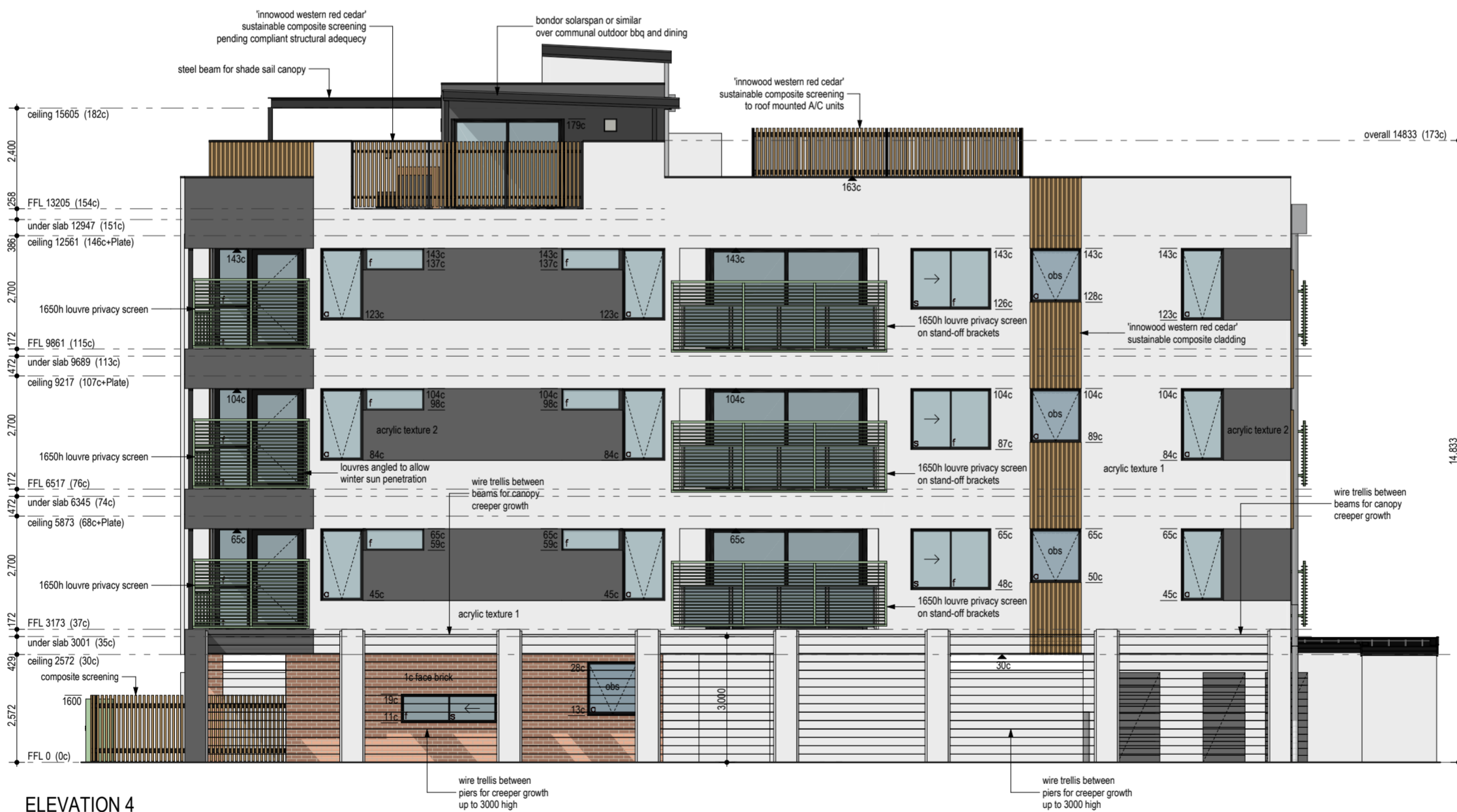
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Page: 8 of 17	Date: 2/11/2023	Scale: 1:100	Size: A2
Stage: Development approval		Rev: 1	

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ELEVATION 3
1:100



ELEVATION 4
1:100

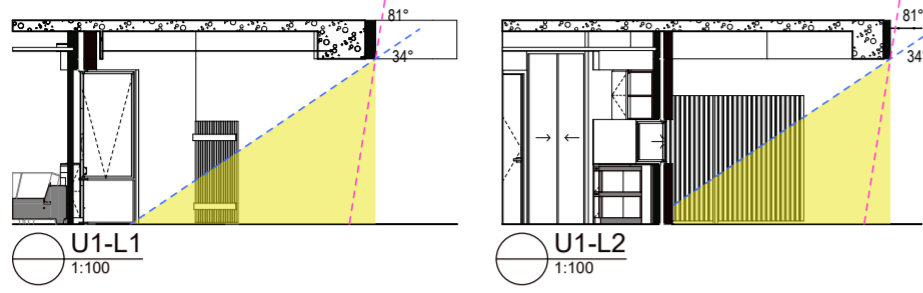
Platinum Gardens

Lot 12 (#362) Abernethy Road Cloverdale

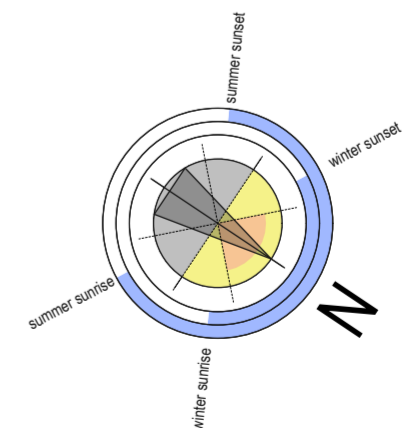
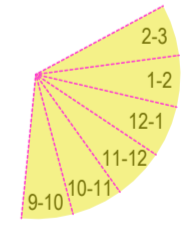
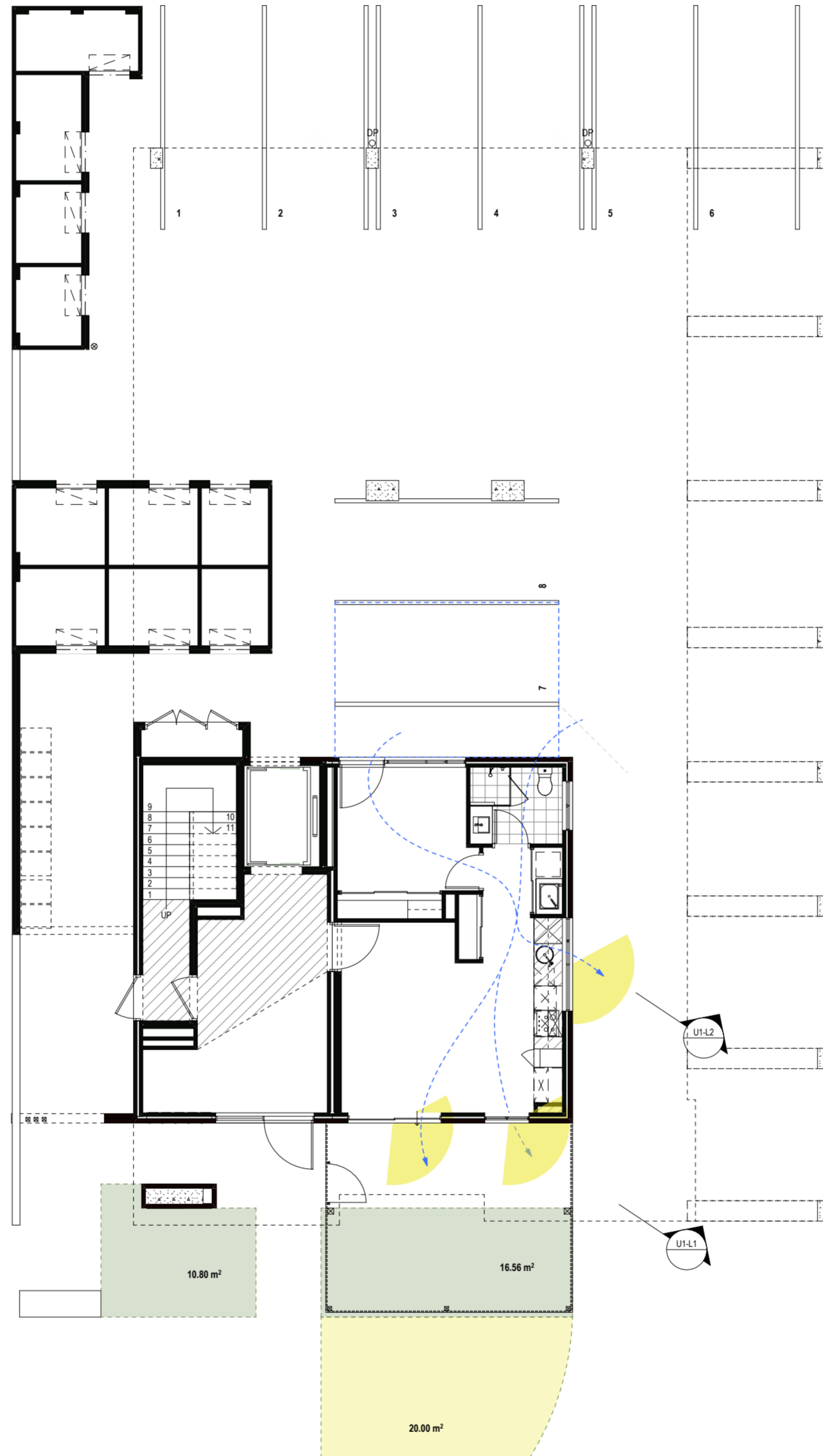
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Version: 7, Version Date: 16/01/2024

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Page: 9 of 17	Date: 1/11/2023	Scale: 1:100	Size: A2
Stage: Development approval		Rev: 1	





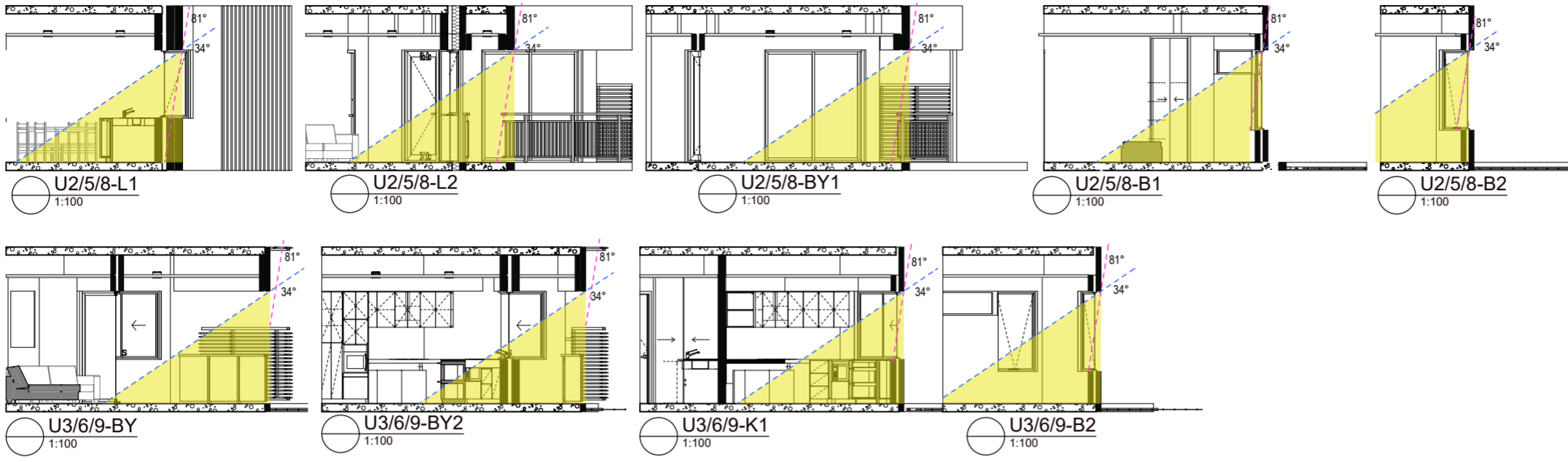
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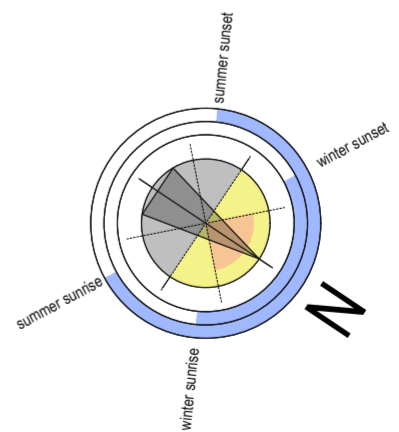
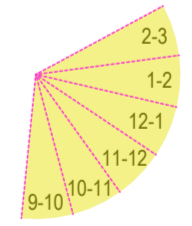
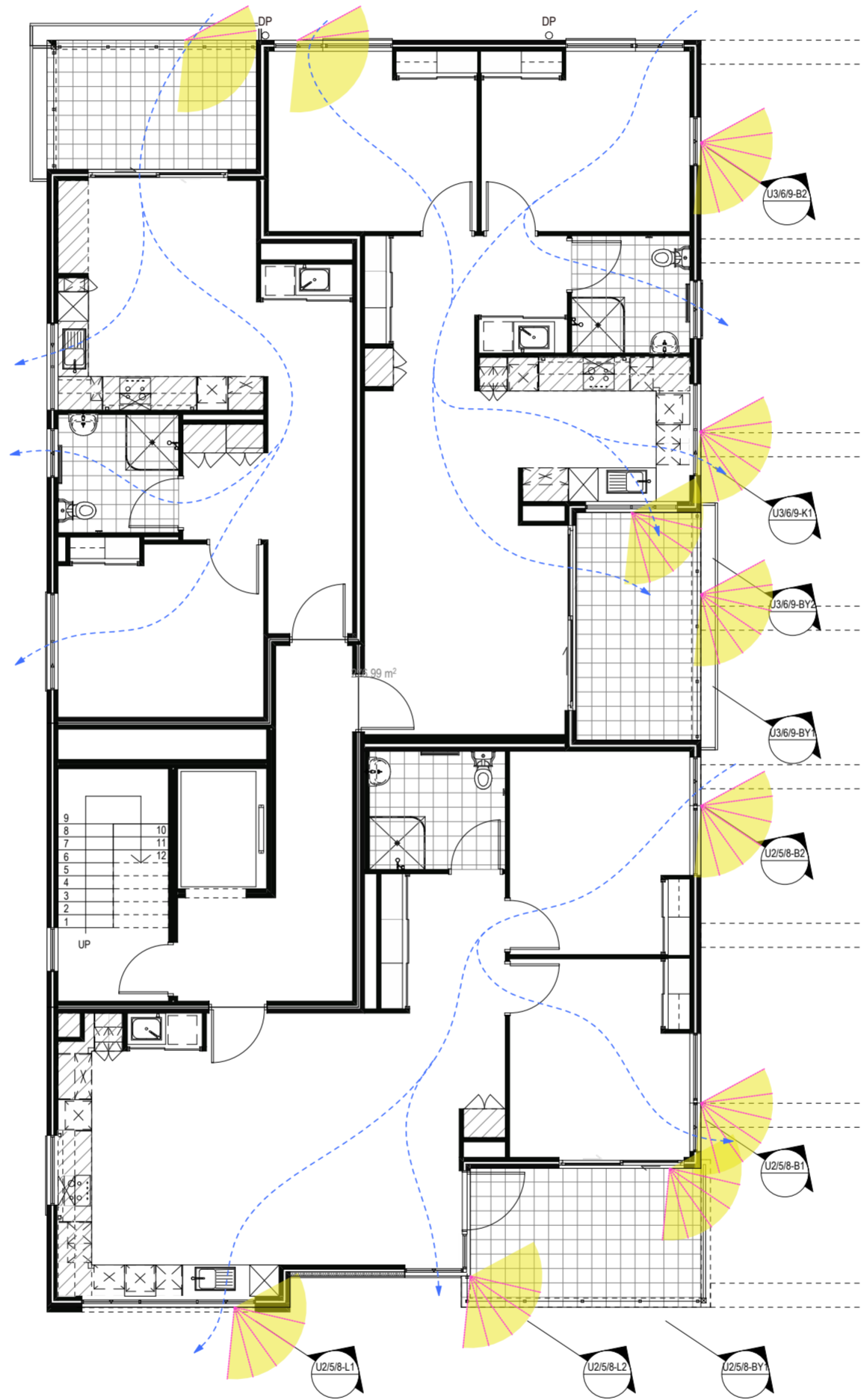
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	Page: 10 of 17	Date: 1/11/2023	Scale: 1:100	Size: A2	Rev: 1
stage: Development approval					



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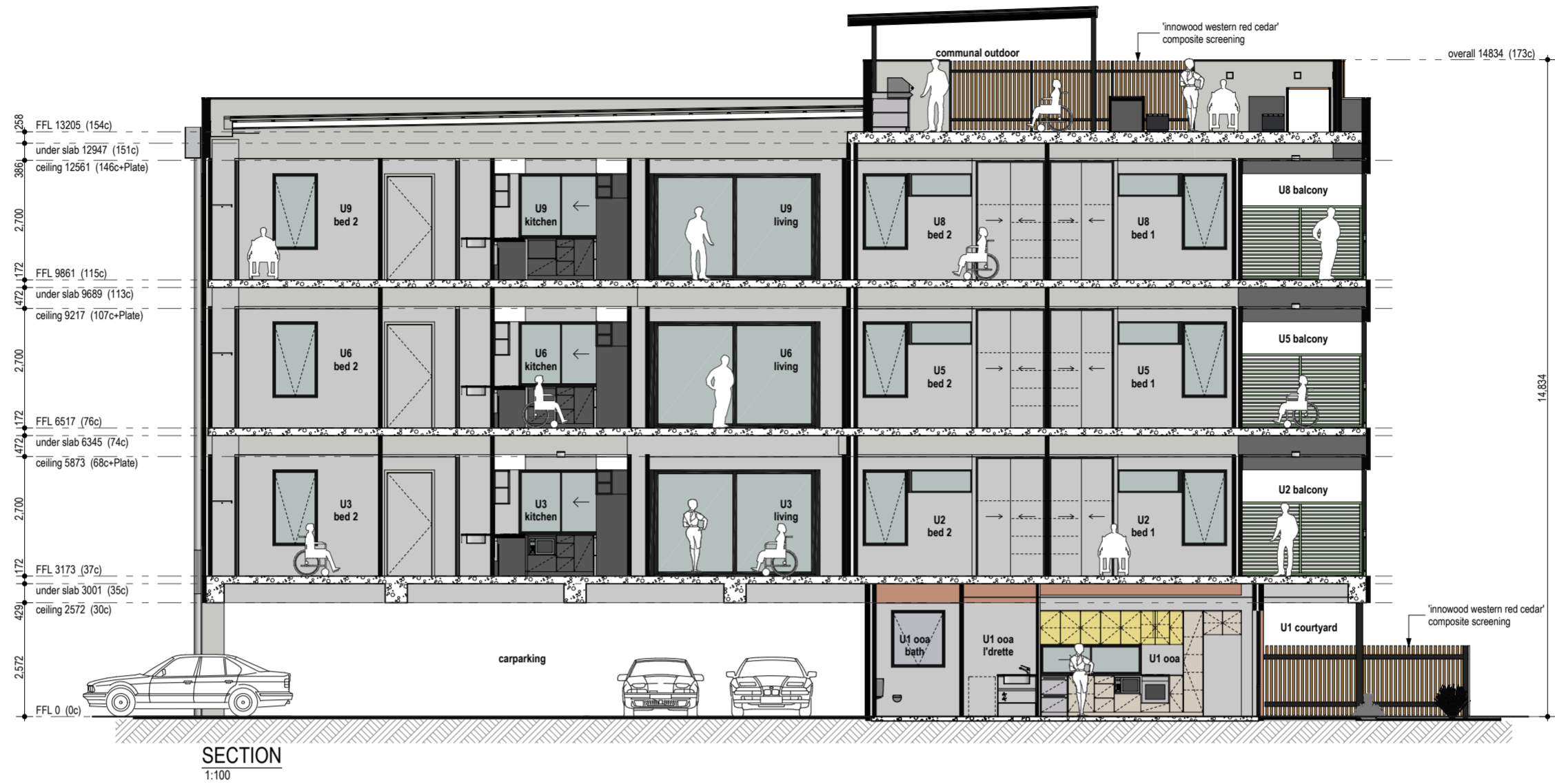


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	Page:	11 of 17	Date:	1/11/2023
	Scale:	1:100	Size:	A2
	stage:	Development approval	Rev:	1



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northeast elevation

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north elevation - june midday



east elevation - june midday

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	Page:	13 of 17	Date:	2/11/2023	Scale:	1:100
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parking



Unit 1 OOA living - june midday

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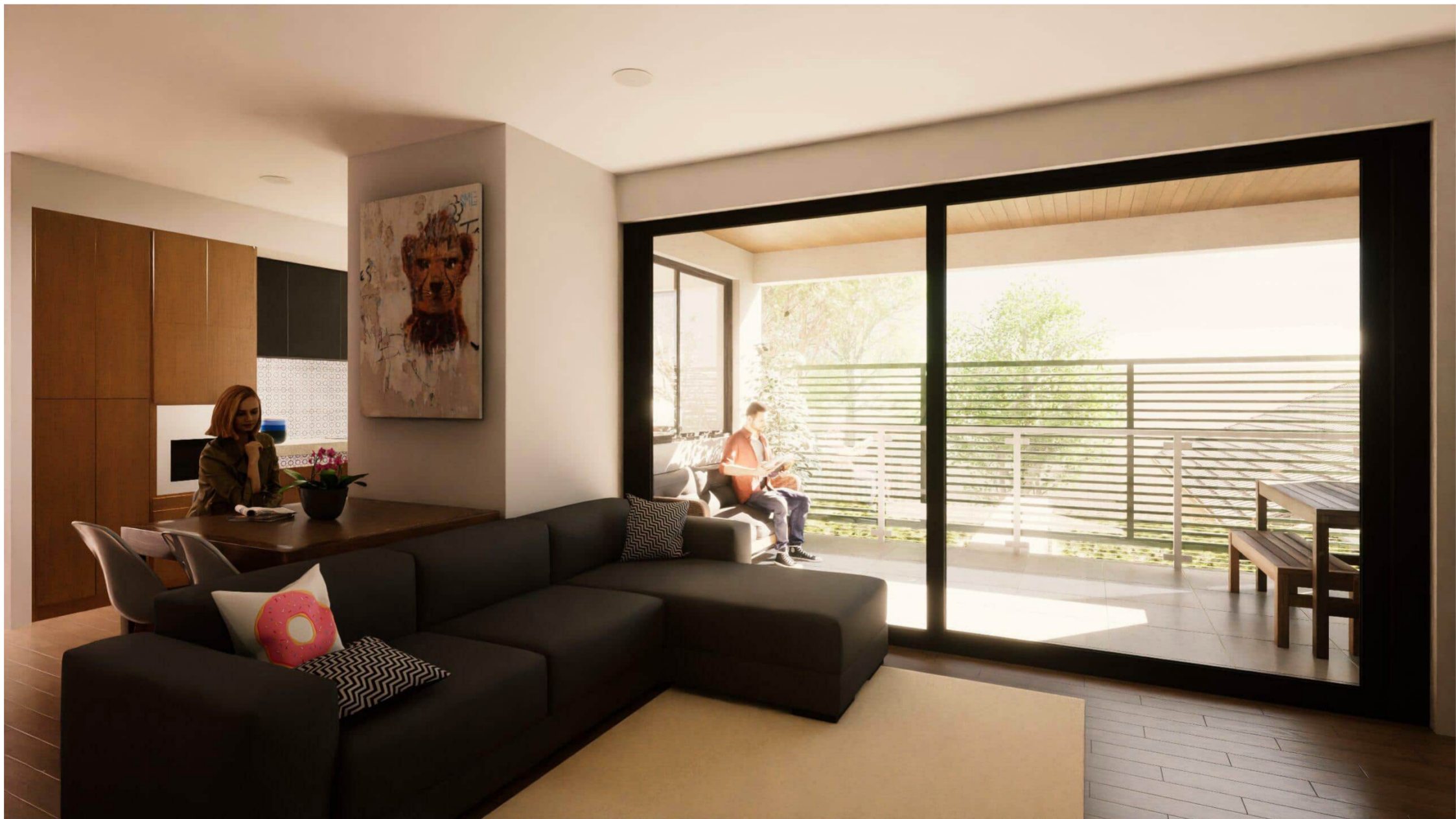
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Units 2/5/8 living - june midday



Units 3/6/9 living - june midday

Platinum Gardens
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Units 4/7/10 living - june mid afternoon



Communal roof top outdoor living

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Client: Platinum Capital Holdings Pty Ltd		Title: Renders	
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Communal roof top outdoor living



Communal roof top outdoor living


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	DR3 – Design review report and recommendations (Part 1)
Local government	City of Belmont
Item no.	362 Abernethy Road CLOVERDALE 6105 - Community Home - 1/2024/DRP
Date and Time	1st Meeting – 11 August 2023 at 11:00am 2nd Meeting – 5 October 2023 at 9:00am 3rd Meeting – 11 January 2024 at 9:30am
Location	Teams Meeting
Panel members	1st Meeting Emma Williamson (Chair) Malcolm Mackay Peter Damen Tony Blackwell 2nd Meeting Emma Williamson (Chair) Malcolm Mackay Peter Damen Tony Blackwell 3rd Meeting Emma Williamson (Chair) Jane Wetherall Peter Damen Tony Blackwell
Local government officers	Acting Coordinator Planning, Brandon Pang
Proponent/s	Alex Hemsley – Hemsley Planning
Observer/s	Christine Caruso – Planning Administration Officer
Briefings	
Development assessment overview	Acting Coordinator Planning, Brandon Pang
Technical issues	
Design review	
Proposed development	Community Home
Property address	362 Abernethy Road CLOVERDALE 6105 (Lot 12 PL 7055)
Background	The application was previously considered by the Panel at its 11/08/23 and 5/10/2023 meetings.
Proposal	Community House
Applicant/representative address to the design review panel	Alex Hemsley – Hemsley Planning
Key issues/recommendations	The panel is supportive of the design and how it has evolved in a positive manner. The Panel is supportive of the roof terrace however raised concerns about the current lack of landscaping and privacy of the units. The Panel suggested the designing for a positive future outcome.
Chair signature	

Attachment 12.2.2 Design Review Panel Comments

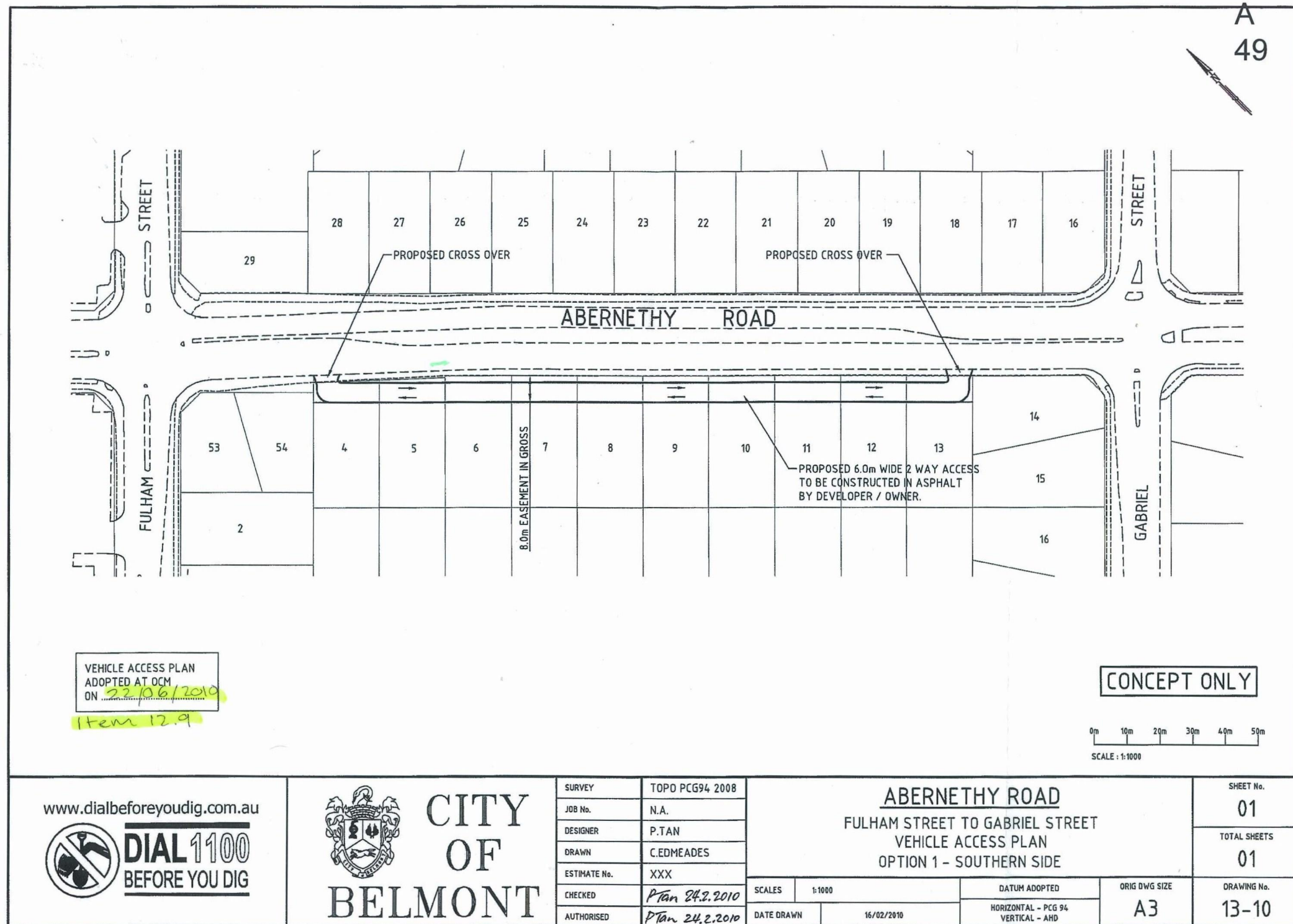
DR3 – Design review report and recommendations (Part 2)	
Design quality evaluation	
	<i>Supported</i>
	<i>Pending further attention</i>
	<i>Not supported</i>
Principle 1 - Context and character	<i>Good design responds to and enhances the distinctive characteristics of a local area, contributing to a sense of place.</i>
	1a. The Panel requested for the future context (realization of the vehicle access plan - VAP) of the site be indicated. 1b. The Panel suggested the importance to consider the Privacy and landscaping in the design.
Principle 2 - Landscape quality	<i>Good design recognises that together landscape and buildings operate as an integrated and sustainable system, within a broader ecological context.</i>
	2a. The Panel recommended extending the landscape, the retention of trees and more landscaping down the side of the building providing privacy to the bottom unit and to increase the canopy areas. 2b. The Panel suggested the use of trees as shade on the roof top rather than using a canopy. 2c. The Panel noted the Deep soil areas would be reduced after VAP. The Panel noted the deep soil covered 27.4 square metres which amounts to about 3.4 percent of the site. 2d. The Panel recommended to engage a landscape designer or landscape architect for the project to ensure the correct and applicable species of trees are planted and for more information on the species and to ensure the roof deck is utilized to its highest capacity.
Principle 3 - Built form and scale	<i>Good design ensures that the massing and height of development is appropriate to its setting and successfully negotiates between existing built form and the intended future character of the local area.</i>
	3a. The Panel requested further information on the plan up to the front of the site with the VAP area and the new driveway.
Principle 4 - Functionality and build quality	<i>Good design meets the needs of users efficiently and effectively, balancing functional requirements to perform well and deliver optimum benefit over the full life-cycle.</i>
	4a. The Panel supported the bin room being enclosed with a roof and the improved store rooms layout of the units. 4b. The Panel noted the door to the bottom unit opened out to the car park and recommended reconsidering where the door could be repositioned as more suitable.
Principle 5 - Sustainability	<i>Good design optimises the sustainability of the built environment, delivering positive environmental, social and economic outcomes.</i>
	5a. The Panel were supportive of the Sustainability report. 5b. The Panel encouraged further detail to show commitment to the design such as the size of the PV array on the roof, to help with approvals. 5c. The Panel encouraged the use of heat pumps as the favorable option to gas.
Principle 6 - Amenity	<i>Good design optimises internal and external amenity for occupants, visitors and neighbours, providing environments that are comfortable, productive and healthy.</i>
	6a. The Panel encouraged the importance of a lift being central to the design and to consider increasing it's size. 6b. The Panel requested further information on waste management and whether the FOGO has been accounted for as not shown in the design.
Principle 7 - Legibility	<i>Good design results in buildings and places that are legible, with clear connections and easily identifiable elements to help people find their way around.</i>

Attachment 12.2.2 Design Review Panel Comments

	<p>7a. The Panel was not supportive of the two pathways coming out to the front. The Panel noted the main one into the lobby was suitable but the other one terminates at the future boundary of the VAP which could be confusing for pedestrians.</p> <p>7b. The Panel doesn't support the ground floor apartment door opening into the car park and suggested considering having the door opening to the side.</p> <p>7c. The Panel advised units two, five and eight, the NCC which refers to a S1428 might need to be re-considered regarding the horizontal elements and balustrading which is a potential climbing issue.</p>
Principle 8 - Safety	<i>Good design optimises safety and security, minimising the risk of personal harm and supporting safe behaviour and use.</i>
	<p>8a. The Panel raised safety concerns regarding the pedestrian pathway and to extend the landscaping or another way make it clear that it's not the main entry and people shouldn't be using the driveway as a pedestrian pathway.</p>
Principle 9 - Community	<i>Good design responds to local community needs as well as the wider social context, providing environments that support a diverse range of people and facilitate social interaction.</i>
	<p>9a. The Panel supports the Roof top terrace.</p>
Principle 10 Aesthetics	<i>Good design is the product of a skilled, judicious design process that results in attractive and inviting buildings and places that engage the senses.</i>
	<p>10a. The Panel suggested the booster cabinet to be relocated to another location away from the boundary line and consider rotating to a 90 degree position once the VAP is in place.</p> <p>10b. The Panel doesn't support the fully enclosed balcony and suggested the use of vertical balustrade and a horizontal shelf that prevents from looking down.</p> <p>10c. The Panel suggested to straighten the rain water pipes on the rear elevation to keep them in a straight line.</p> <p>10d. The Panel requested further courtyard design.</p> <p>10e. The Panel supports the brick work at the base of the building.</p> <p>10f. The Panel suggested keeping the entry driveway material the same rather than the mismatch of paving materials which shows a lack of continuity.</p>

DR3 – Design review report and Recommendations (Part 3)			
Design review progress			
	Supported		
	Pending further action		
	Not Supported		
	<i>DR1 – 11 August 2023</i>	<i>DR2 – 5 October 2023</i>	<i>DR3 – 11 January 2024</i>
Principle 1- Context and character			
Principle 2 - Landscape Quality			
Principle 3 - Built form and scale			
Principle 4 - Functionality and build quality			
Principle 5 - Sustainability			
Principle 6 - Amenity			
Principle 7 – Legibility			
Principle 8 – Safety			
Principle 9 – Community			
Principle 10- Aesthetics			

DR3 – Design review report and recommendations (Part 4)			
Recommendations summary			
DR1 Recommendations	DR 2 Response	DR2 Recommendations	DR3 Response
1.	[SUPPORTED / PENDING FURTHER ATTENTION / NOT SUPPORTED] [explanatory text]		[SUPPORTED / PENDING FURTHER ATTENTION / NOT SUPPORTED] [explanatory text]
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			



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CITY OF BELMONT

SURVEY	TOPO PCG94 2008
JOB No.	N.A.
DESIGNER	P.TAN
DRAWN	C.EDMEADES
ESTIMATE No.	XXX
CHECKED	P.Tan 24.2.2010
AUTHORISED	P.Tan 24.2.2010

ABERNETHY ROAD
 FULHAM STREET TO GABRIEL STREET
 VEHICLE ACCESS PLAN
 OPTION 1 - SOUTHERN SIDE

SHEET No.

01

TOTAL SHEETS

01

DRAWING No.

13-10

SCALES	1:1000
DATE DRAWN	16/02/2010

DATUM ADOPTED	HORIZONTAL - PCG 94 VERTICAL - AHD
---------------	---------------------------------------

ORIG DWG SIZE

A3



Acoustics & Audio Production
ABN: 42 797 265 577
Phone: 0466 660 629
acoustics.ap@gmail.com
www.acoustics-ap.com.au

Ref: JFKC001.2023
11th July 2023

RESIDENTIAL NOISE ASSESSMENT

LOT 12, (#362) ABERNETHY ROAD, CLOVERDALE WA 6105
PROPOSED RESIDENTIAL APARTMENT DEVELOPMENT

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Lot 12 (#362) Abernethy Road, CLOVERDALE WA 6105
Residential Acoustic Report
11th July 2023

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Document Set ID: 5770580
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Attachment 12.2.4 Residential Noise Assessment Report

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<i>Summary</i>	<i>Page 4</i>
<ul style="list-style-type: none">• <i>State Planning Policy 5.1</i>• <i>State Planning Policy 5.4</i>	
<i>Site Location</i>	<i>Page 6</i>
AIRCRAFT NOISE	Page 7
<i>Acoustic Criteria – State Planning Policy 5.1</i>	
<ul style="list-style-type: none">• <i>Building Site Acceptability</i>• <i>Indoor Design Sound Levels – Aircraft Noise Reduction</i>• <i>Notification About Aircraft Noise to be Placed on Title</i>	
<i>AS/NZS 2107:2016 ‘Acoustics – Recommended Design Sound Levels and Reverberation Times for Building Interiors’</i>	<i>Page 10</i>
ROAD TRAFFIC NOISE	Page 11
<i>Acoustic Criteria – State Planning Policy 5.4</i>	
<ul style="list-style-type: none">• <i>WAPC Planning Policy</i>• <i>SPP5.4 Assessment Criterion</i>	
<i>Existing Acoustical Environment</i>	<i>Page 13</i>
<ul style="list-style-type: none">• <i>Noise Monitoring</i>	
<i>Measured Noise Levels</i>	<i>Page 14</i>
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<i>Assessment</i>	<i>Page 15</i>
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APPENDIX A – Acoustic Performance Requirements and Construction Examples	
APPENDIX B – Proposed Site Plans	

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Attachment 12.2.4 Residential Noise Assessment Report

INTRODUCTION

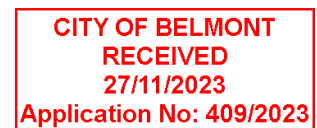
Acoustics & Audio Production has been engaged to undertake a noise assessment for the proposed residential three grouped dwelling development, located at Lot 12 (#362) Abernethy Road, CLOVERDALE WA 6105.

The purpose of this assessment was to assess both the existing ambient noise environment from the current traffic noise experienced from Abernethy Road and to calculate future traffic noise expected to be experienced at the site. The assessment also addresses noise intrusion from airplanes arriving and departing from Perth Airport and assess the results against the State Planning Policy 5.1. This has been conducted in order to determine if exceedances within the stated criteria are found, and also to establish the required attenuation measures for the site in order to control future noise intrusion to acceptable levels.

This has been conducted in order to determine if exceedances within the stated criteria are found, and also to establish the required attenuation measures in order to control future noise intrusion to acceptable levels. The traffic noise assessment has been carried out in accordance with the WAPC State Planning Policy 5.4 *“Road and Rail Transportation Noise and Freight Consideration in Land Use Planning”*.

As part of the assessment, the following was carried out:

- Assess the current and future acoustical environment against the State Planning Policy 5.4.
- For future traffic flows, determine noise levels that would be received at each dwelling within the proposed residential three grouped development from vehicles traveling along Abernethy Road.
- Assess the predicted noise levels for compliance with the appropriate criteria based on both the existing acoustical environment and future traffic noise calculated.
- Assess the current and projected future acoustical environment against the State Planning Policy 5.1.
- Determine the ANEF of the site and provide the minimum acoustical performance requirements in order to comply with the State Planning Policy 5.1.
- If exceedances are predicted, comment on possible noise mitigation options for compliance with the appropriate criteria.
- Ensure that the units are acoustically separated in order to adhere to Part F of the Building Code of Australia.



Lot 12 (#362) Abernethy Road, CLOVERDALE WA 6105
Residential Acoustic Report
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SUMMARY

STATE PLANNING POLICY 5.1

Under the Western Australian Planning Commission (WAPC) State Planning Policy 5.1, the appropriate indoor noise criteria for this assessment are listed below for 'Noise Targets'.

Table 1: Indoor Noise Criteria – State Planning Policy 5.1

Habitable Area	Indoor design sound level*, dB(A)
Sleeping areas, dedicated lounges	50
Other habitable spaces	55
Bathroom, toilets, laundries	60

The existing ambient noise environment at the site was found to be received at the residence associated with aircraft traffic flyovers has been found to be L_{Aeq} 64.8dB(A) and L_{Amax} 80.2dB(A) at this location. The site has also been identified as being located within the ANEF 20 to 25 contour, therefore in accordance with the State Planning Policy 5.1 this site is deemed conditionally acceptable.

However, with the implementation of the recommendations put forth within this report, the proposed residential development is expected to achieve the State Planning Policy 5.1, acoustic performance requirements.

STATE PLANNING POLICY 5.4

Under the Western Australian Planning Commission (WAPC) 'Road and Rail Transportation Noise and Freight Consideration in Land Use Planning' (SPP5.4), I believe that the appropriate criteria for this assessment are listed below for 'Noise Targets'.

EXTERNAL

$L_{Aeq(Day)}$ of 55dB(A); and
 $L_{Aeq(Night)}$ of 50dB(A).

INTERNAL

$L_{Aeq(Day)}$ of 40dB(A) in living and work areas; and
 $L_{Aeq(Night)}$ of 35dB(A) in bedrooms.

Noise received at an outdoor area should also be reduced as far as practicable, with the aim of achieving a L_{Aeq} of 50dB during the night period and a L_{Aeq} of 55dB during the day period.

Without any mitigation, noise received at the site has been calculated to exceed the day 'Noise Target' by up to 9dB(A). As noise received at the proposed site has been calculated to exceed the State Planning Policy 5.4 'Noise Target', therefore notifications on the title of each proposed unit is required. With the implementation of the recommendations put forth in this report (see Appendix A), the proposed development is expected to achieve all of the State Planning Policy 5.4 acoustic performance requirements.

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Lot 12 (#362) Abernethy Road, CLOVERDALE WA 6105
 Residential Acoustic Report
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SITE LOCATION

Figure 2 below, shows the both site location of the proposed development and the location where noise logging was conducted.



Figure 1: Proposed Site (ground floor plan) and Measurement Location

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AIRCRAFT NOISE

ACOUSTIC CRITERIA – STATE PLANNING POLICY 5.1

BUILDING SITE ACCEPTABILITY

The State Planning Policy 5.1 guidelines for building site acceptability based on ANEF Zones is shown in Table 2 below.

Table 2: Building Site Acceptability
(Adapted from AS2021, Table 2.1: Building Site Acceptability Based on ANEF Zones)

Building Type	Forecast Noise Exposure Level			
	Less than 20 ANEF	20 to 25 ANEF	25 to 30 ANEF	30 to 35 ANEF
House, home, flat, unit, caravan park	Acceptable	Conditionally Acceptable	Unacceptable (Note 4) (Note 5)	Unacceptable (Note 4) (Note 5)
School, University	Acceptable	Conditionally Acceptable	Unacceptable (Note 4) (Note 5)	Unacceptable (Note 4) (Note 5)
Hospital, nursing home	Acceptable	Conditionally Acceptable	Unacceptable (Note 4) (Note 5)	Unacceptable (Note 4) (Note 5)
Hotel, motel, hostel	Acceptable	Acceptable	Conditionally Acceptable	Unacceptable (Note 4) (Note 5)
Public building	Acceptable	Conditionally Acceptable	Conditionally Acceptable	Unacceptable (Note 4) (Note 5)
Commercial building	Acceptable	Acceptable	Conditionally Acceptable	Conditionally Acceptable
Light industrial	Acceptable	Acceptable	Acceptable	Conditionally Acceptable
Other residential	Acceptable	Acceptable	Acceptable	Acceptable

Relevant notes from Table 2.1 of AS2021:

1. The actual location of the 20 ANEF contour is difficult to define accurately, mainly because of variations in flight paths. Therefore, the procedure of Clause 2.3.2 of AS2021 may be followed for building sites outside but near 20 ANEF contour.
2. Within 20 ANEF to 25 ANEF, some people may find that the land is not compatible with residential or educational uses. Land use authorities may consider that the incorporation of noise control features in the construction of residences or schools is appropriate.
3. There will be cases where a building of a particular type will contain spaces used for activities that would generally be found in a different type of building (e.g. an office in an industrial building). In these cases, Table 2.1 should be used to determine site acceptability, but internal design noise levels within the specific spaces should be determined by Table 3.3 (Table 3 below).
4. This Standard does not recommend development in unacceptable areas. However, where there is relevant planning authority determines that any development may be necessary within existing built up areas designated as unacceptable. It is recommended that such development should achieve the required ANR determined according to Clause 3.2 of AS2021. For residences, schools, etc., the effect of aircraft noise on outdoor areas associated with the buildings should be considered.
5. In no case should new development take place in greenfield sites deemed unacceptable because such development may impact airport operations.

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INDOOR DESIGN SOUND LEVELS – AIRCRAFT NOISE REDUCTION

**Table 3: Indoor Design Sound Levels* for the Determination of Aircraft Noise Reduction
 (Excerpt from AS2021: Table 3.3)**

Building type and activity	Indoor design sound level*, dB(A)
Houses, home units, flats, caravan parks	
Sleeping areas, dedicated lounges	50
Other habitable spaces	55
Bathroom, toilets, laundries	60
Hotels, motels, hostels	
Relaxing, sleeping	55
Social activities	70
Services activities	75

Notes from Table 3.3 of AS2021:

* These indoor design sound levels are not intended to be used for measurement adequacy of construction. For measurement of the adequacy of construction against the intrusion (see Appendix D of AS2021).

1. The indoor design sound levels in column 2 are hypothesised values based on Australian experience. A design sound level is the maximum level (dB(A)) from the aircraft flyover which, when heard inside a building by the average listener, will be judged as not intrusive or annoying by the listener while carrying out the specified activity. Owing to the variability of subjective responses to aircraft noise, these figures will not provide sufficiently low interior noise levels or occupants who have a particular sensitivity to aircraft noise.
2. Some of these levels, because of the short duration of individual aircraft flyovers, exceed some other criteria published by the Standards Australia for indoor background noise levels (see AS2107).
3. The indoor design sound levels are intended for the sole purpose of designing adequate construction against aircraft noise intrusion and are not intended to be used for assessing the effects of noise. Land use planning authorities may have their own internal noise level requirements which may be used in place of the levels.
4. The provisions of this standard relating to different internal design sound levels for different indoor spaces could result in the use of different construction materials in contiguous spaces and require the construction of substantial barriers between habitable spaces, e.g. heavy self-closing internal doors, detracting from the amenity of the building. Therefore, consideration should be given to a uniform perimeter insulation approach.

NOTIFICATION ABOUT AIRCRAFT NOISE TO BE PLACED ON PROPERTY TITLE

NOTIFICATION: *This property is in the vicinity of Perth Airport and is currently affected or may be in the future affected by aircraft noise. Noise exposure levels are likely to increase in the future as a result of an increase in aircraft using that airport, changes in aircraft type or other operational changes. Further information about aircraft noise is available from the Perth Airport website. Information regarding development restrictions and noise insulation requirements for noise-affected property is available upon request from the relevant local government offices.*

The site in question is situated within flight path for planes arriving and departing Perth Airport. Data compiled from the Perth Airport indicates that over 20 flyover events are expected to occur per day over the Cloverfield area and based on the current N65 contour (shown below in Figure 2 below). The site has also been identified as being located in an area with an ANEF 20 to 25, therefore in accordance with the State Planning Policy 5.1 this site is deemed conditionally acceptable.

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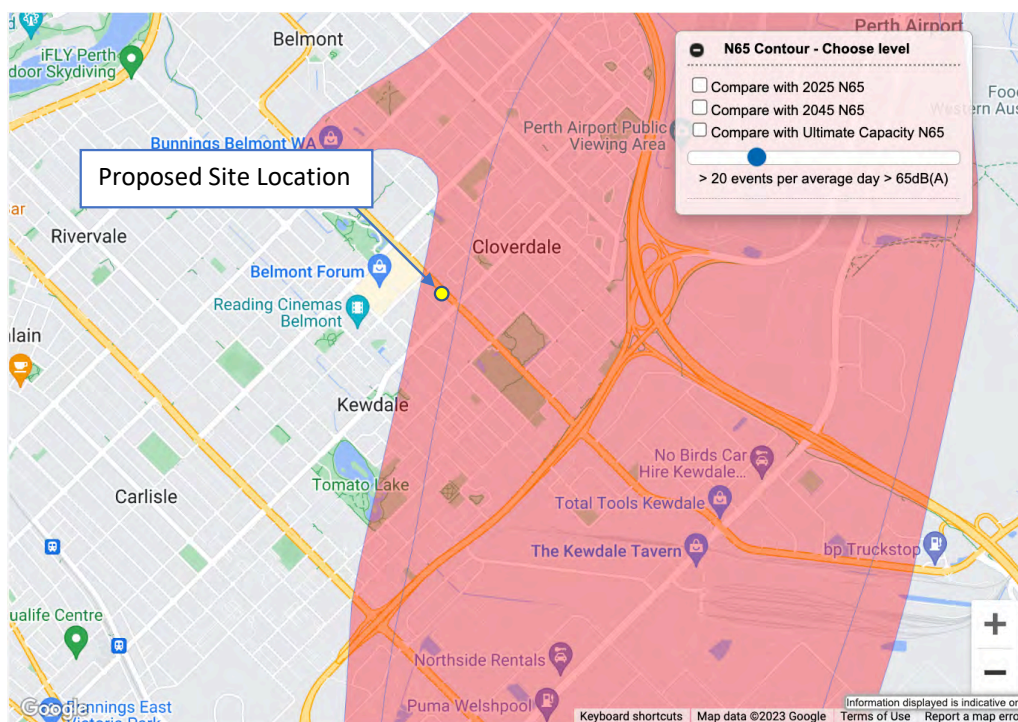


Figure 3: N65 Aircraft Noise Contour
(Source: Perth Airport Portal - <https://aircraftnoise.perthairport.com.au/>)

ASSESSMENT – STATE PLANNING 5.1 CRITERION

In accordance with the WAPC State Planning Policy 5.1, an assessment of both current and future noise expected to be received within the site from planes departing and arriving at Perth Airport have been undertaken.

In accordance with the policy, the following would be the acoustic criteria applicable to the project:

Table 4: State Planning 5.1 Acoustical Criteria

Habitable Area	Indoor design sound level*, dB(A)
Sleeping areas, dedicated lounges	50
Other habitable spaces	55
Bathroom, toilets, laundries	60

With the implementation of the recommendations put forth within this report, internal noise target levels stipulated within the State Planning Policy 5.1 are expected to be achieved. Information regarding the acoustic performance requirements for this project is provided within **Appendix A** of this report.

According the Perth Airports’ *Aircraft Noise Management Summary* the proposed site located in the ANEF 20 to 25 zone with an Ultimate N65 Contour of 20 to 50 fly-overs expected within the vicinity, therefore consideration for the associated noise intrusion of aircraft noise is incorporated in the recommendations provided.

As the site is in close proximity to a transport corridor and falls within the ANEF 20 to 25 for aircraft flyovers, notifications on the title is required. An example of the Notification on Title is provided on page 16 of this report.

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Table 5 below identifies the noise levels experienced at the site from airplane flyovers. We expect the received noise levels to continue in the future.

Table 5: Onsite Aircraft Flyover Noise Measurement Results

Aircraft Flyover Event	Measured Sound Pressure Level	
	Average SPL dB(A); L _{Aeq} dB(A)	Maximum Peak SPL dB(A); L _{Amax} dB(A)
1	64.3	78.9
2	64.9	79.2
3	65.2	80.4
4	64.8	79.4
Average, dB(A)	64.8	79.5

AS/NZS 2107:2016 'ACOUSTICS - RECOMMENDED DESIGN SOUND LEVELS AND REVERBERATION TIMES FOR BUILDING INTERIORS

Recommended ambient noise levels and reverberation times for internal spaces are given in a number of publications including Table 1 of Australian / New Zealand Standard 2107:2016 "Acoustics - Recommended design sound levels and reverberation times for building interiors". Unlike the previous version of this Standard, this latest edition recommends a range with lower and upper levels (rather than "satisfactory" and "maximum" internal noise levels) for building interiors based on room designation and location of the development relative to external noise sources.

This change has occurred due to the fact that sound levels below 'satisfactory' could be interpreted as desirable, but the opposite may in fact be the case. Levels below those which were listed as 'satisfactory' can lead to inadequate acoustic masking resulting in loss of acoustic isolation and speech privacy. Internal noise levels due to the combined contributions of external noise intrusion and mechanical ventilation plant should not exceed the maximum levels recommended in this Standard. The levels for areas relevant to this development are given in Table 6 below.

Table 6 – Recommended design sound levels for apartments near major roads

Type of occupancy / activity	Design Sound Level Range
Apartment Common Area	45 to 50
Living Areas	35 to 45
Sleeping Areas (night time)	35 to 40
Work Areas	35 to 45

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ROAD TRAFFIC NOISE

ACOUSTIC CRITERIA – STATE PLANNING POLICY 5.4

WAPC PLANNING POLICY

The Western Australian Planning Commission (WAPC) released on 22 September 2009 State Planning Policy 5.4 “Road and Rail Transportation Noise and Freight Consideration in Land Use Planning”. Section 5.3 – Noise Criteria, which outlines the acoustic criteria, states:

“5.3 – NOISE CRITERIA

Table 1 sets out the outdoor noise criteria that apply to proposals for new noise-sensitive development or new major roads and railways assessed under this policy.

These criteria do not apply to –

- Proposals for redevelopment of existing major roads or railways, which are dealt by a separate approach as described in section 5.4.1; and
- Proposals for new freight handling facilities, for which a separate approach is described in section 5.4.2.

The outdoor noise criteria set out in Table 4.1 below apply to the emissions of road and rail transport noise as received at a noise-sensitive land use. These noise levels apply at the following locations –

- For new road and rail infrastructure proposals, at 1m from the most exposed, habitable façade of the building receiving the noise, at ground level only; and
- For new noise-sensitive proposals, at 1m from the most exposed, habitable façade of the proposed building, at each floor level, and within at least one outdoor living area on each residential lot.

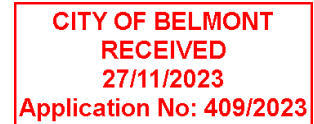
*Further information is provided in the guidelines.

Table 7.1: State Planning Policy 5.4 Noise Criteria

Proposals	New/upgrade	Noise criteria			Where outdoor criteria must be met
		Outdoor		Indoor	
		Day (L _{Aeq} (Day) dB) (6am – 10pm)	Night (L _{Aeq} (Night) dB) (10pm – 6am)	(L _{Aeq} (Day) OR L _{Aeq} (Night) dB)	
Noise sensitive land use and/or development	New noise sensitive land use and/or development within the trigger distance of an existing/proposed transport corridor	55	50	40 (living and work areas) 35 (bedrooms)	Outdoor all floors

The 5 dB differences between the outdoor noise target and the outdoor noise limit, as prescribed in Table 1, represents an acceptable margin for compliance. In most situations in which either the noise-sensitive land use or the major road or railway exists, it should be practicable to achieve outdoor levels within the acceptable margin.

Because the range of noise amelioration measures available for implementation is dependent upon the type of proposal being considered, the application of the noise criteria will vary slightly for each different type. Policy interpretation of the criteria for each type of proposal is outlined in sections 5.3.1 and 5.3.2.



The noise criteria were developed after consideration of road and rail transport noise criteria in Australia and overseas, and after a series of case studies to assess whether the levels were practicable.

The noise criterion takes into account the considerable body of research into the effects of noise on humans, particularly community annoyance, sleep disturbance, long-term effects on cardiovascular health, effects on children's learning performance, and impacts on vulnerable groups such as children and the elderly.

5.3.1 interpretation and application for noise-sensitive development proposals

In the application of these outdoor noise criteria to new noise-sensitive developments, the objective of this policy is to achieve –

- *Acceptable indoor noise levels in noise-sensitive areas (for example, bedrooms and living rooms of houses, and school classrooms); and*
- *A reasonable degree of acoustic amenity in at least one outdoor living area on each residential lot¹.*

¹ For non-residential noise-sensitive developments, (e.g. schools and child care centres) consideration should be given to providing a suitable outdoor area that achieves the noise target, where this is appropriate to the type of use.

If a noise-sensitive development takes place in an area where outdoor noise levels will meet the noise target, no further measures are required under this policy.

In areas where the noise target is likely to be exceeded, but noise levels are likely to be within the 5 dB margin, mitigation measures should be implemented by the developer with a view of achieving the target levels in at least one outdoor living area on each residential lot¹. Where indoor spaces are planned to be facing any outdoor area in the margin, noise mitigation measures should be implemented to achieve acceptable indoor noise levels in those spaces. In this case, compliance with this policy can be achieved for residential buildings through implementation of the deemed-to-comply measures detailed in the guidelines.

In areas where the outdoor noise limit is likely to be exceeded (i.e. above $L_{Aeq(Day)}$ of 55 dB(A) or $L_{Aeq(Night)}$ of 50 dB(A)), a detailed noise assessment in accordance with the guidelines should be undertaken by the developer. Customized noise mitigation measures should be implemented with a view of achieving the noise target in at least one outdoor living or recreation area on each noise-sensitive lot or, if this is not practicable, within the margin. Where indoor spaces will face outdoor areas that are above the noise limit, mitigation measures should be implemented to achieve acceptable indoor noise levels in those spaces, as specified in the following paragraphs.

For residential buildings, acceptable indoor noise levels are $L_{Aeq(Day)}$ of 40 dB(A) in living and work areas and $L_{Aeq(Night)}$ of 35 dB (A) in all bedrooms². For all other noise sensitive buildings, acceptable indoor noise under this policy comprise of noise levels that meet the recommended design sound levels in Table 1 of Australian Standard AS 2107:2016 Acoustics – Recommended design sound levels and reverberation times for building interiors.

These requirements also apply in the case of new noise-sensitive developments in the vicinity of a major transport corridor where there is no existing railway or major road (bearing in mind the policy's 15 to 20-year planning horizon).

In these instances, the developer should engage in dialogue with the relevant infrastructure provider to develop a noise management plan to ascertain individual responsibilities, cost sharing arrangements and construction time frame.

If the policy objectives for noise sensitive developments are not achievable, best practicable measures should be implemented, having regard to section 5.8 and the guidelines."

The Policy, under Section 5.7, also provides information regarding "Notifications on Titles".

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² For residential buildings, indoor noise levels are not set for utility spaces such as bathrooms. This policy encourages effective “quiet house” design, which positions these non-sensitive spaces to shield the more sensitive spaces from transport noise (see guidelines for further information).

**TABLE 7.2: State Planning Policy 5.4
Policy Requirements for noise sensitive land use and/or development**

Forecast Excess Noise Level	Exposure Category	Policy requirements for noise sensitive land-use and/or development
0 or less	-	No further measures
1 to 3	A	Noise-sensitive land-use and/or development is acceptable, subject to: Mitigation measures in accordance with an approved noise management plan; Or quiet house package as specified
-	*A+	
4 to 7	B	
-	*B+	
8 to 11	C	
-	*C+	Noise-sensitive land-use and/or development is not recommended. There is no default quiet house option due to excessive forecast noise: professional design input is required in order to achieve compliance with relevant criteria. If noise-sensitive land-use is unavoidable, an approved noise management plan is required to demonstrate with the noise target (see Table 1.1)
12 to 15	D	
16+	E	

* Assists to mitigate short term noise events from freight rail.

SPP5.4 ASSESSMENT CRITERION

Based on the above, the following criteria are proposed for this development:

EXTERNAL

Day Maximum of 55 dB(A) L_{Aeq}
Night Maximum of 50 dB(A) L_{Aeq}

INTERNAL

Sleeping Areas 35 dB(A) $L_{Aeq(night)}$
Living Areas 40 dB(A) $L_{Aeq(day)}$

*This is a suggested noise level; noise is to be reduced as far as practicable possible.

EXISTING ACOUSTICAL ENVIRONMENT

NOISE MONITORING

A Cirrus CR171 Type 1 Sound Level Meter was used at the proposed property boundary of Lot 12 (#362) Abernethy Road, CLOVERDALE WA 6105 (see image 2 below). closest to the transport noise corridor of Abernethy Road. The purpose of this was to measure the existing traffic noise levels currently experienced at the from Abernethy Road.

The monitor was located in a free field position, with the microphone approximately 1.4m above the ground surface level. Noise monitoring was conducted generally in accordance with both the Australian Standard AS2702-1984 ‘Acoustics - Methods for measuring road traffic noise’ and the Australian Standard AS2021:2015 ‘Acoustics – Aircraft noise intrusion – Building siting and construction’. Calibration of the sound level meter was conducted before and after noise measurements were taken. No significant drift was determined.

All sound levels, both measured and calculated, have been assessed in accordance with both the SPP5.1 and SPP5.4.

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Image 1: Noise Logging / Measurement Location

MEASURED NOISE LEVELS

Table 8 below, shows measured existing combined transport noise corridor and aircraft fly-over noise levels from the attended noise survey conducted at the proposed site.

Table 8: Noise Measurement Results at Logger dB(A).

Parameter	Measured Level, dB(A)*	Difference between L _{A10(18hour)} and L _{Aeq(parameter)}
L _{A10} (18 hour)	64.7	N/A
L _{Aeq, day} (6am to 10pm)	61.8	= 2.9
L _{Aeq, night} (10pm to 6am)	54.2	= 10.5

*It is normal practice to quote decibels to the nearest whole number, however they are maintained here to minimise and cumulative rounding error

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MODELLING – ROAD TRAFFIC NOISE INTRUSION

Modelling of future noise received at the proposed residential development from Abernethy Road was carried out using SoundPlan, which uses the Calculation of Road Traffic Noise (CoRTN) algorithms. The input data for the model included:

- Increased traffic volume, assuming 2% growth over 20 years.
- A +2.5dB adjustment to allow for façade reflection.

Table 9 below shows the future traffic count by calculations are based off current traffic data provided by Main Roads WA.

Table 9 – Summary of Future Traffic Data 2043

Parameter	Abernethy Road (West of Leach Highway)
Current Traffic Flow (vpd)	32,577
Future Traffic Flow (vpd)	48,100*
Percentage Heavy Vehicles (%)	9.0%
Speed (km/h)	60km

*Rounded to the nearest 100vpd

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For this assessment, we note that the difference between the $L_{Aeq,8hr(night)}$ and the $L_{Aeq,16hr(day)}$ for the noise associated with Abernethy Road has been determined to be 8dB(A). It is expected that the difference between the $L_{Aeq,8hr}$ and the $L_{Aeq,16hr}$ will continue for each proposed dwelling in the future and as such, achieving compliance to the day period criteria will also achieve compliance to the night period criteria.

The summary of the future traffic noise modelling results for the proposed grouped residential development are shown in Table 10 below, with topography, distance and has been considered in our assessment.

Table 10 – Summary of Future Calculated Traffic Noise 2043

LOCATION	Calculated Level, SPL L_{Aeq} , (dB)	
Lot 12 (#362) Abernethy Road, CLOVERDALE WA 6105	Day	64
	Night	56

ASSESSMENT – STATE PLANNING 5.4 CRITERION

In accordance with the WAPC State Planning Policy 5.4, an assessment of the noise expected to be received within the proposed residential development from both current and future vehicles travelling along Abernethy Road has been undertaken.

In accordance with the policy, the following would be the acoustic criterions applicable to the project:

EXTERNAL

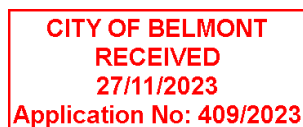
Day	Maximum of 55 dB(A) L_{Aeq}
Night	Maximum of 50 dB(A) L_{Aeq}

INTERNAL

Sleeping Areas	35 dB(A) $L_{Aeq(night)}$
Living Areas	40 dB(A) $L_{Aeq(day)}$

We note that the difference between the $L_{Aeq,8hr(night)}$ and the $L_{Aeq,16hr(day)}$ noise from Abernethy Road, is calculated to be 8dB(A), therefore achieving compliance within the day-time criteria will also result in achieving compliance with the night-time criteria.

Without any noise amelioration, future traffic noise expected to be received by the proposed dwellings exceeds both the day-time and night time external 'Noise Targets' of $L_{Aeq(daytime)}$ 55 dB(A) and $L_{Aeq(night-time)}$ 50 dB(A). As traffic noise levels (both current and future) has been found to exceed the external noise targets outlined within the State Planning Policy 5.4, notification on the titles are to be provided with the specific acoustic performances requirements for the proposed development outlined in Appendix A of this report.



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NOTIFICATION ON TITLE

In accordance with both State Planning Policies 5.1 and 5.4, the proposed site requires a notification on titles. An example of a suitable Notification on Title is provided below.

'This lot is situated in the vicinity of Abernethy Road and is currently affected, and / or may in the future be affected by transport noise.'

'This lot is also in the vicinity of Perth Airport and is currently affected or may be in the future affected by aircraft noise. Noise exposure levels are likely to increase in the future as a result of an increase in aircraft using that airport, changes in aircraft type or other operational changes. Further information about aircraft noise is available from the Perth Airport website. Information regarding development restrictions and noise insulation requirements for noise-affected property is available upon request from the relevant local government offices.'

CONCLUSION

With the implementation of the acoustic recommendations provided within this report compliance to both the State Planning Policy 5.1, 5.4 and the National Construction Code (Section F) is expected to be achieved at all units within the proposed development.

Note: Alternative constructions to those listed in Appendix A are acceptable, provided they are assessed and a report submitted by a suitable qualified acoustical consultant.

I trust the above meets your requirements on the matter. Should you have any queries do not hesitate to contact our office.

Regards,



Ian Burman
(A.A.A.S)

ACOUSTICS & AUDIO PRODUCTION

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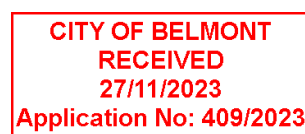
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APPENDIX A

ACOUSTICAL PERFORMANCE REQUIREMENTS & CONSTRUCTION EXAMPLES

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ACOUSTIC PERFORMANCE REQUIREMENTS

The following outlines the acoustic performance requirements of the proposed residential apartment development.

1. External walls

The minimum acoustic requirements for perimeter walls, windows and doors for the proposed site are outlined in Table 11 below.

Table 11 – Minimum Acoustic Performance Requirements

Situation	Acoustical Requirement
Walls	Rw + Ctr 50
Walls separating a wet area of a unit from a habitable room of another unit	Rw + Ctr 50 + Discontinuous construction
Walls to public corridors, lobbies, stairs, or parts of a different classification	Rw 50
Walls between ducts and habitable rooms	Rw + Ctr 40
Walls between ducts and wet areas	Rw + Ctr 25
All external windows	Rw + Ctr 33
All external doors	Rw + Ctr 32

2. Walls separating units

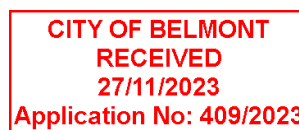
As per Part F5.5(a)(i), the walls between the units must achieve a minimum sound reduction of Rw + Ctr 50.

Options include:

- 125mm concrete panel with a row of 64mm steel studs at 600mm centres, spaced 20mm from the concrete panel + 70mm polyester insulation with a density of 9kg/m³, positioned between the studs + 1 layer of 13mm plasterboard fixed to the outside face of the studs
- Minimum 150 mm concrete panel wall (eg AFS 162);
- Dual stud wall consisting of 2 layers of 13 mm fire-rated plasterboard + minimum 64 mm studs with 75 mm glasswool insulation + 20 mm gap + minimum 64 mm studs + 2 layers of 13 mm firerated plasterboard (this is a deemed to satisfy construction);
- Dual stud wall consisting of 2 layers of 13 mm fire-rated plasterboard + minimum 64 mm studs with 75 mm glasswool insulation + 20 mm gap + minimum 64 mm studs with 75 mm glasswool insulation + 1 layer of 13 mm fire-rated plasterboard;
- 2 layers of 13 mm fire-rated plasterboard + 92 mm Rondo Quietstuds + 90 mm glasswool insulation + 2 layers of 13 mm fire-rated plasterboard; and,
- Any agreed performance solution.

These walls must go full-height to effectively seal to the underside of the concrete slab or roof sheeting above.

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3. Discontinuous wall construction separating a wet area of one unit from a habitable room of an adjacent unit

A discontinuous wall construction is required where a wet area of one unit adjoins a habitable room of an adjacent unit. Part F5.3(c) defines discontinuity as being a minimum 20 mm cavity/gap between two separate leaves. Examples include:

- Dual stud wall consisting of 2 layers of 13 mm fire-rated plasterboard + minimum 64 mm studs with 75 mm glass-wool insulation + 20 mm gap + minimum 64 mm studs + 2 layers of 13 mm fire-rated plasterboard (this is a deemed to satisfy construction);
- Dual stud wall consisting of 2 layers of 13 mm fire-rated plasterboard + minimum 64 mm studs with 75 mm glass-wool insulation + 20 mm gap + minimum 64 mm studs with 75 mm glass-wool insulation + 1 layer of 13 mm fire-rated plasterboard (this is a deemed to satisfy construction);
- Concrete panel wall + 20 mm gap + minimum 64 mm studs with 75 mm glass-wool insulation + 1 layer of 13 mm fire-rated plasterboard. It is critical that the 20 mm gap is not bridged in anyway; and,
- Any agreed performance solution.

These walls must go full-height to effectively to the underside of the concrete slab or roof sheeting above.

4. Walls onto the public corridors, lobbies or stairs

As per Part F5.5(a)(ii), the walls of units onto the public corridors, lobbies, stairs, and parts of a different classification shall achieve a sound reduction of Rw 50.

Options include:

- 2 layers of 13 mm plasterboard + 76 mm stud frame with 75 mm glass-wool insulation + 2 layers of 13 mm plasterboard; and,
- 2 layers of 13 mm fire-rated plasterboard + 92 mm studs with 75 mm glass-wool insulation + 1 layer of 13 mm fire-rated plasterboard; and,
- Any agreed performance solution.

5. General detailing of walls around proposed units

Specification F5.2(2) of the BCA establishes the following detailing requirements:

- Services must not be chased into concrete or masonry elements. Note – This statement does not apply to fully grouted electrical conduits.
- Electrical outlets – Within masonry/concrete walls electrical outlets must be offset by more than 100 mm. In stud framed walls electrical outlets must be offset by at least 300 mm, or a vertical stud must be positioned between the electrical outlets of adjacent rooms.
- Sheeting of stud walls – If one layer of plasterboard is required on each side of the studs, then it must be fastened to the studs with joints staggered on opposite sides. Where two layers of plasterboard are required on one side of a stud then the second layer must be fastened over the first layers so the joints do not coincide with those of the first layer. Joints between sheets and between sheets and adjoining construction must be taped and sealed.
- Steel framed construction – Perimeter framing members must be securely fixed to the adjoining structure, and bedded in resilient compound, or the joints must be caulked so that there are no voids between the framing members and the adjoining structure.
- The glasswool insulation shall have a minimum density of 14 kg/m³ (eg Bradford Acoustigard). If polyester insulation is to be used then it must achieve a minimum Noise Reduction Coefficient (NRC) of 0.9 at 75 mm thickness.

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6. External Windows

All external windows are to achieve a minimum $R_w + C_{tr}$ 33dB and are to be comprised of minimum 6.38mm thick laminated or greater with acoustic or resilient flap weather seals to frames. Using sealed awning or casement frames is recommended.

All external glass windows must have a silicon based weatherproof seal to restrict air infiltration, fitted to each edge of an operable window

7. External Doors of Units

As per Clause F5.5(b) of the BCA, the entry doors to each unit shall achieve a minimum sound reduction of R_w 32. This can be achieved by specifying 40 mm solid core doors with full-perimeter heavy duty acoustic seals (eg Raven Rp 24 and Rp38 seals). Door grilles are not permitted in these doors.

Glazed external doors are to achieve a minimum R_w 32. This can be achieved via 6.38mm toughened safety glass unit including frames, ensuring all external doors must have compressible silicon-based rubber seals to the full perimeter and a drop-down seal to provide an airtight seal when closed.

All external doors must have the following:

1. Within doors or fixed framing, glazing must be set and sealed using an airtight arrangement of non-hardening sealant, soft rubber (elastomer) gasket and/or glazing tape, or be verified by manufacturer or otherwise approved person that the construction system as to be installed complies with the relevant $R_w + C_{tr}$ value; and
2. All external doors must have compressible silicon-based rubber seals to the full perimeter and a drop-down seal to provide an airtight seal when closed.

8. Plumbing ducts and hydraulic services above ceilings

Part F5.6 of the BCA establishes acoustic requirements where building services serve or pass through more than one unit. This includes ducts, waste pipes, water supply pipes, and rain water pipes.

The acoustic requirements are detailed below:

9. Duct walls onto habitable rooms of the units ($R_w + C_{tr}$ 40 construction)

Where a common duct (ie plumbing duct) adjoins a habitable room of a unit, the duct wall must achieve a minimum sound reduction of $R_w + C_{tr}$ 40. Options include:

- Pipe lagged with Pyrotek Soundlag 4525) + duct wall consisting of minimum 64 mm studs (with 75 mm glass-wool partition batts) + 13 mm plasterboard lining. Please note that the BCA requires a minimum 10 mm clearance between lagged pipes and the studs/plasterboard lining; or,
- Rehau Raupiano Plus piping + duct wall consisting of minimum 64 mm studs (with 75 mm glass-wool partition batts) + 13 mm plasterboard lining.

NOTE – If the plumbing riser is continuous down the building (ie the concrete slab does not close off the riser at each level), then the plasterboard lining of the riser will need to be upgraded to 13 mm fire rated plasterboard in order to maintain $R_w + C_{tr}$ 50 separation.

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Attachment 12.2.4 Residential Noise Assessment Report

As per Specification F5.2(2)(e)(iii), a water supply pipe must –

- Only be installed within a cavity of a discontinuous construction; and,
- In the case of a pipe that serves only one unit, not be fixed to the wall leaf on the side adjoining any other sole-occupancy unit and have a clearance not less than 10 mm to the other wall leaf.

Note – the above requirements also apply to the enclosed storm-water pipes.

10. Duct walls onto wet-areas of units (Rw + Ctr 25 construction)

Where a common duct (ie plumbing duct) adjoins a wet-area of another unit, the duct wall must achieve a minimum sound reduction of Rw + Ctr 25. This can be achieved by the same constructions outlined in Section 3.2.1, but without insulation between the studs.

NOTE – If the plumbing riser is continuous down the building (ie the concrete slab does not close of the riser at each level), then the riser wall will need to consist of stud with 75 mm glass-wool insulation lined with 13 mm fire-rated plasterboard, in order to maintain Rw + Ctr 50 separation between the vertically stacked apartments.

As per Specification F5.2(2)(e)(iii), a water supply pipe must –

- Only be installed within a cavity of a discontinuous construction; and,
- In the case of a pipe that serves only one unit, not be fixed to the wall leaf on the side adjoining any other unit and have a clearance not less than 10 mm to the other wall leaf.

Note – the above requirements also apply to the enclosed storm-water pipes.

11. Services located above ceilings of habitable areas

Where soil and waste pipes of one unit are located above the ceilings of a habitable area of another unit, the Rw + Ctr 40 requirements must be met. This can be achieved by the following options:

- Wrap the pipe with Pyrotek Soundlag 4525 + install 75 mm glasswool insulation blanket above the ceiling within a minimum 1500 mm zone each side of the pipe; or,
- Use Rehau Raupiano Plus piping + install 75 mm glasswool insulation above the ceiling within a minimum 1500 mm zone each side of the pipe.

12. Services located above ceilings of wet-areas

Where soil and waste pipes of one unit are located above the ceilings of a wet-area of another unit, the Rw + Ctr 25 requirements must be met. Options include:

- Lag the PVC pipes with Bradford Acoustilag 45 or Pyrotek Soundlag 4525; or,
- Use Rehau Raupiano Plus piping; or,
- Unlagged PVC pipe + 13 mm plasterboard ceiling with 75 mm glass-wool insulation over (ceiling insulation within a 1500 mm zone either side of the pipe)

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13. Floor construction

The BCA Part F5.4(a) sets out the acoustic requirement for the floors in terms of both air-borne and structure-borne (impact) noise transmission. The requirements are:

- Airborne sound insulation rating $R_w + C_{tr} 50$; and,
- Impact sound insulation rating $L'_{nT,w}$ not greater than 62 dB(A).

The BCA establishes the following deemed-to-satisfy floor constructions for achieving the above requirements:

- 200 mm solid concrete slab with carpet on underlay; and,
- Minimum 150 mm concrete slab + 28 mm furring channels on resilient mounts + 65 mm fibrous insulation (density > 8 kg/m³) + 13 mm plasterboard ceiling.

Specification F5.2 of the BCA does not allow services to be chased into concrete or masonry elements. As such, soil and waste pipes must not be embedded or encased in the concrete slab.

14. Lift Core Treatments

Recommendations to minimize lift core noise is as follows:

1. Maximize stiffness of lift cores to minimum vibration levels. Minimum 150mm thick in-situ concrete or 190mm thick core filled wall.
2. Locate lift rail mounts on stiffest part of lift core structure: i.e. where shaft wall and floor slabs meet fixings to be located on the centre line of the floor slab.
3. Discontinuous floor, wall and ceiling construction.

Typical Construction types are detailed in Table 8 below:

Table 12: Proposed construction of apartments adjacent to/above lifts cores.

Item	Typical Construction
Wall	Two layers of 13mm fire rated plasterboard on 76mm steel studs with 40mm gap to shaft wall. 75mm insulation in cavity.
Floor	200mm thick concrete slab (floating floor construction) with tiles on resilient layer to minimize transmission of noise from operation of lift and car park lift roller shutters.
Ceiling	Isolation mounted with insulated (75mm acoustic insulation) and suspended plasterboard. Down lights to be acoustically sealed and treated.

15. Bathroom exhausts

From an acoustics point of view, the best approach is to have individual in-line exhaust fans for each unit, ducted to an external louvre/grille. Where an exhaust fan will serve several separate units, it is critical that the shared ductwork does not compromise the sound reduction requirement of $R_w + C_{tr} 50$ between the units.

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16. Mechanical Ventilation Requirements

Mechanical ventilation requirements will need to comply with AS 1668.2 – *The use of mechanical ventilation and air conditioning within buildings*. Fresh intake and relief paths will need to be fully ducted to allow windows to be closed and be located in positions furthest from the traffic noise source where practicable.

If a ventilation system is provided in addition to operable windows, on all sides facing or side on to the transport noise corridor it must either provide:

- Evaporative systems require attenuated ceiling air vents to allow closed windows;
- Refrigerant based systems need to be designed to achieve fresh air ventilation requirements;
- Acoustically rated ductwork to achieve a minimum sound reduction performance of R_w 40dB into sensitive spaces;
- Openings such as eaves, vents and air inlets must be acoustically treated, closed or relocated to building sides facing away from the transport noise corridor;

17. Sound insulation of pumps

A flexible coupling must be used at the point of connection between the service pipes in a building and any circulating or other pump.

18. Construction

Works are to be carried out in accordance with Australian Standard AS 2436-2010 *Guide to noise and vibration control on construction; maintenance and demolition sites*.

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APPENDIX B

PROPOSED SITE PLANS

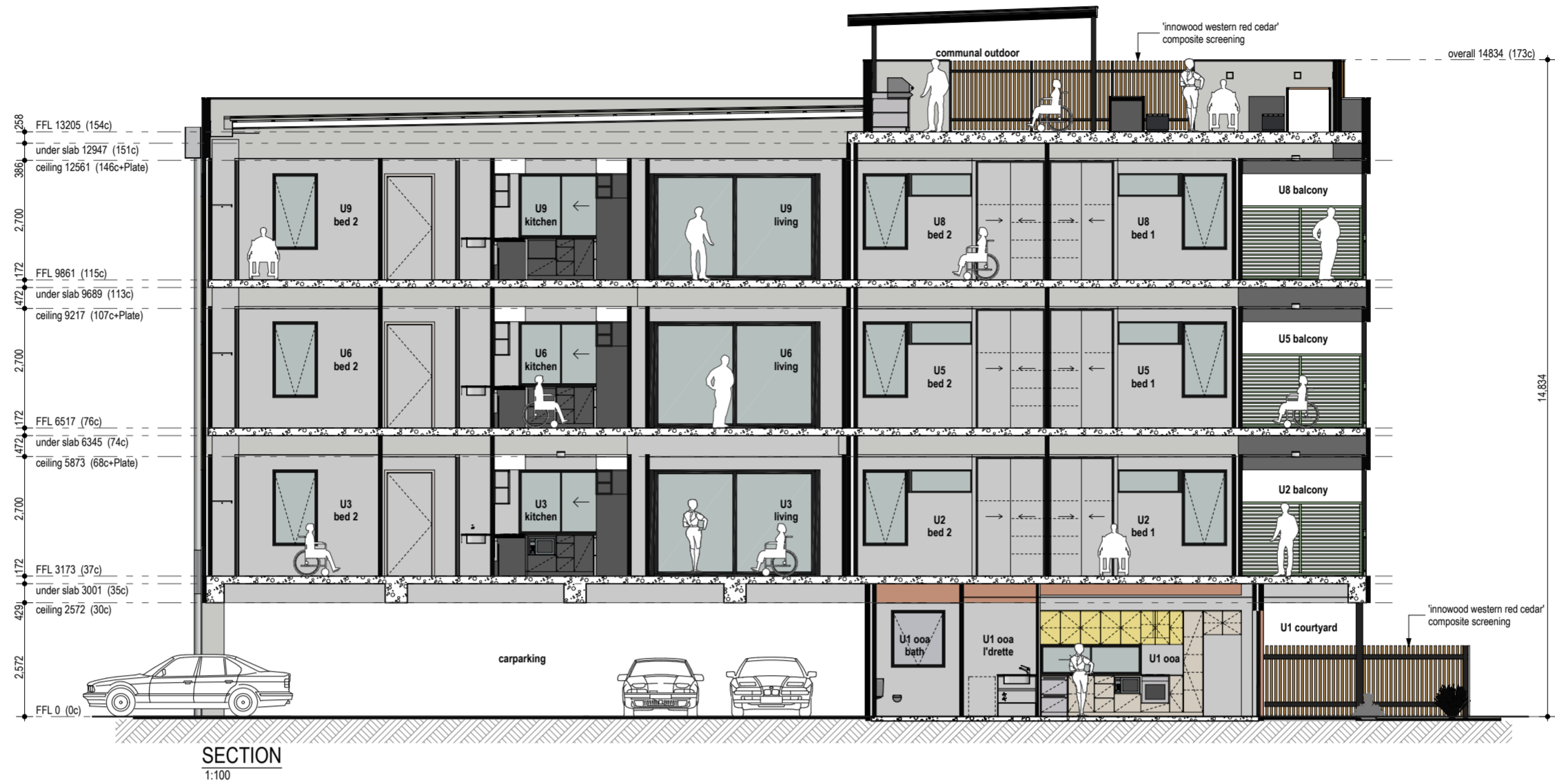
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northeast elevation - june midday

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north elevation - june midday



east elevation - june midday

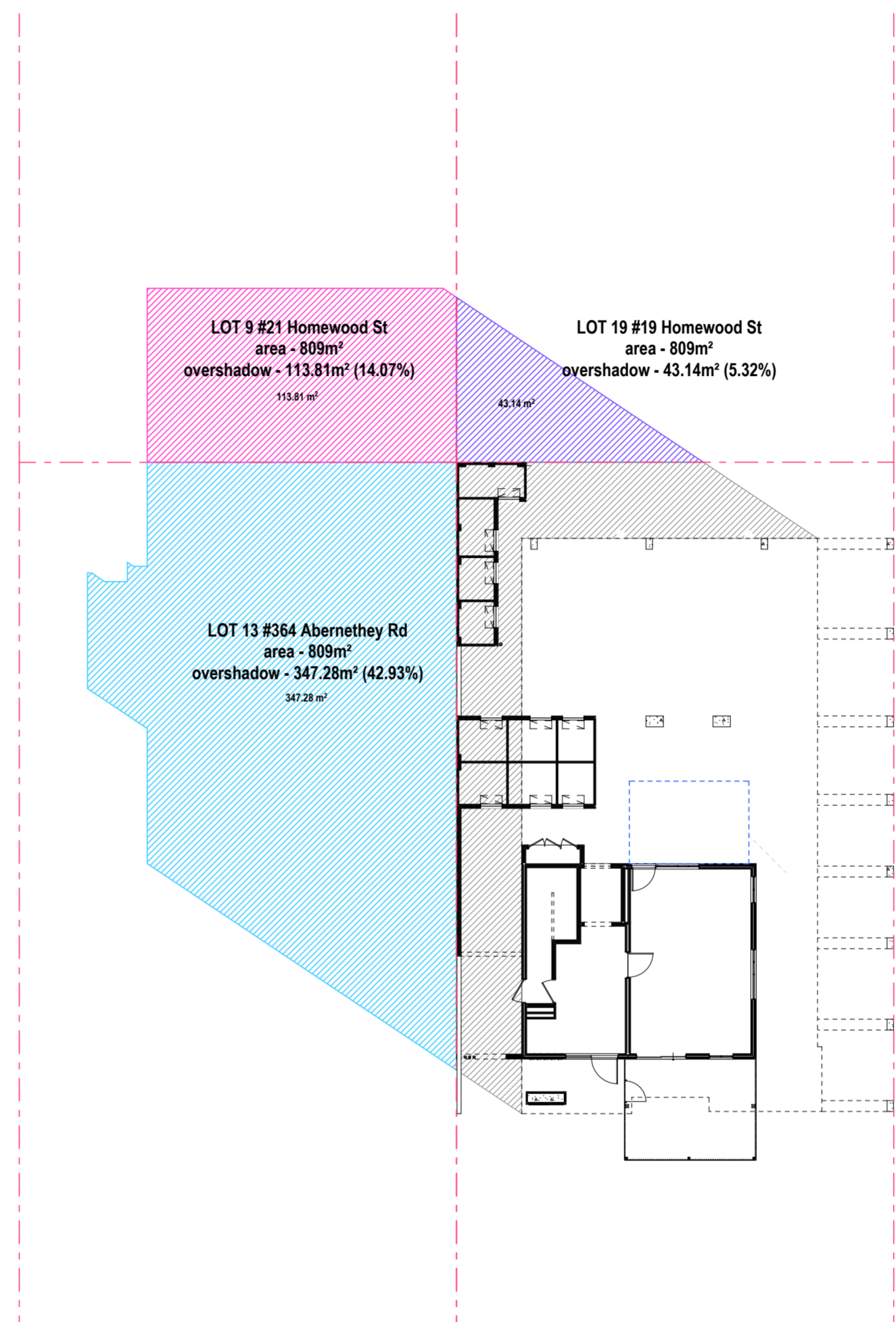
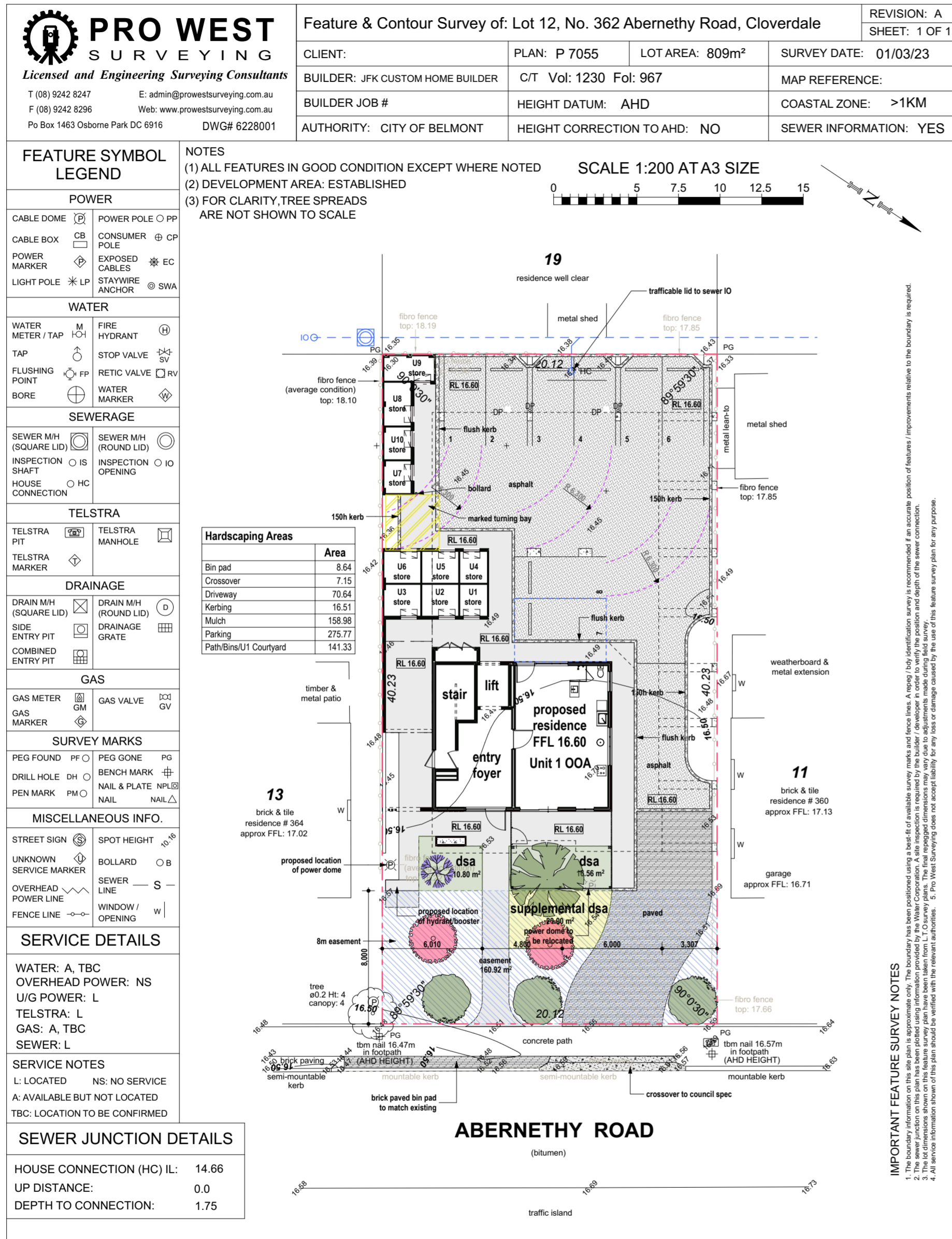
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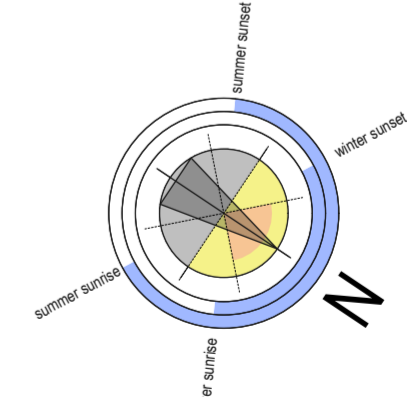
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Overshadow Plan
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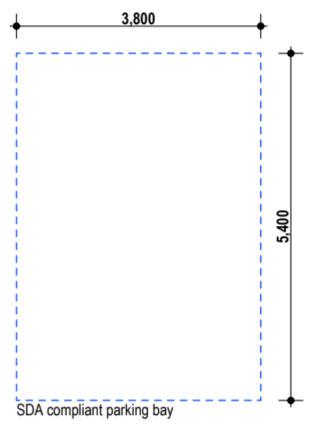
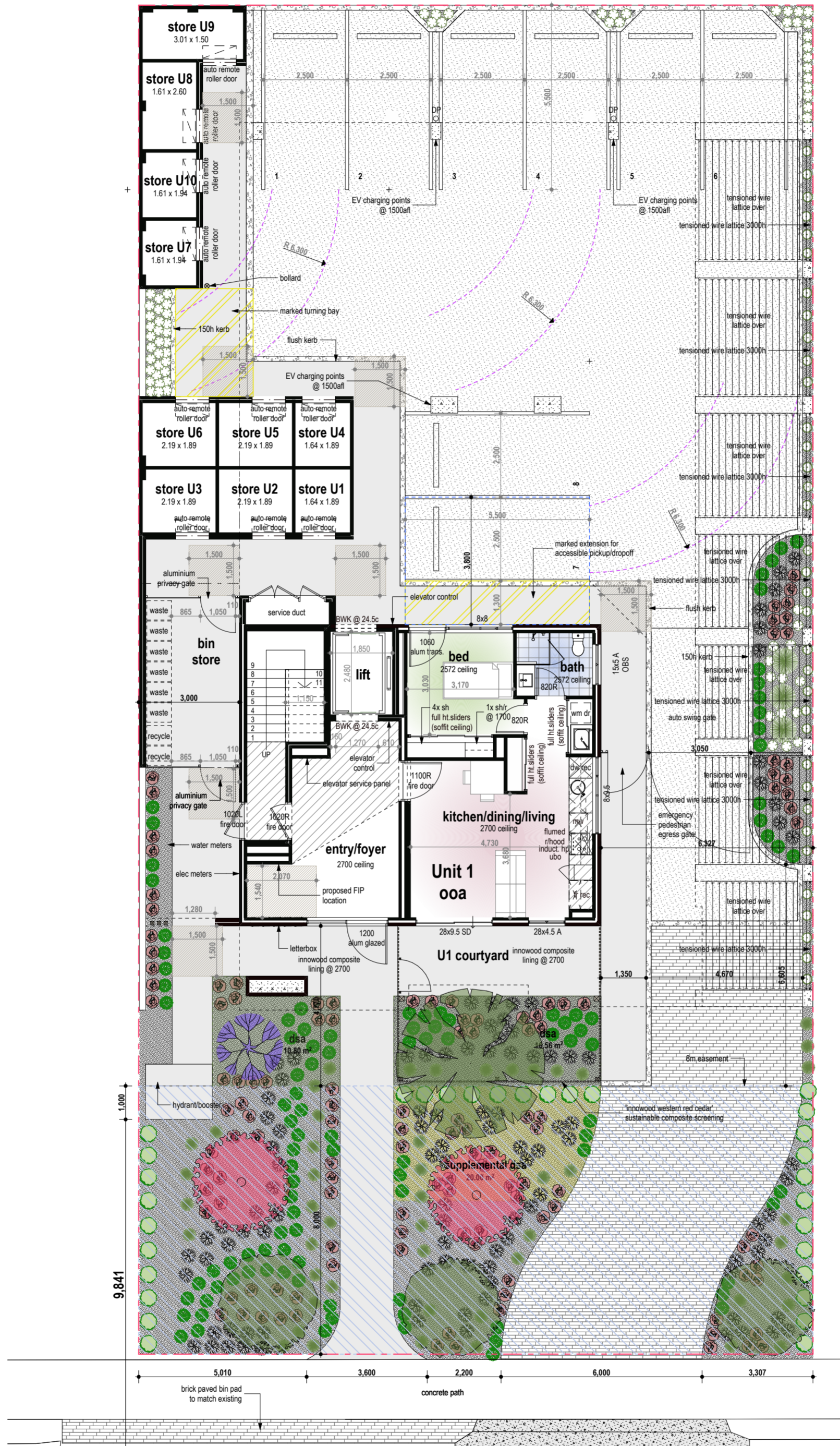


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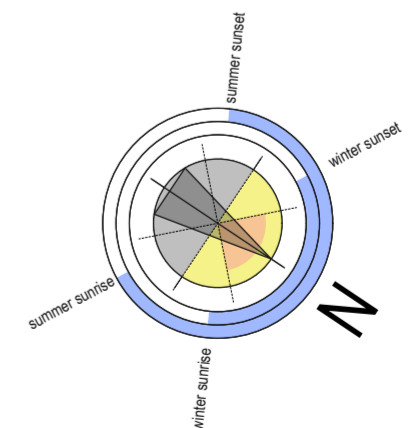


Hardscaping Areas	
Area	Area
Bin pad	8.64
Crossover	7.15
Driveway	70.64
Kerbing	16.51
Mulch	158.98
Parking	275.77
Path/Bins/U1 Courtyard	141.33

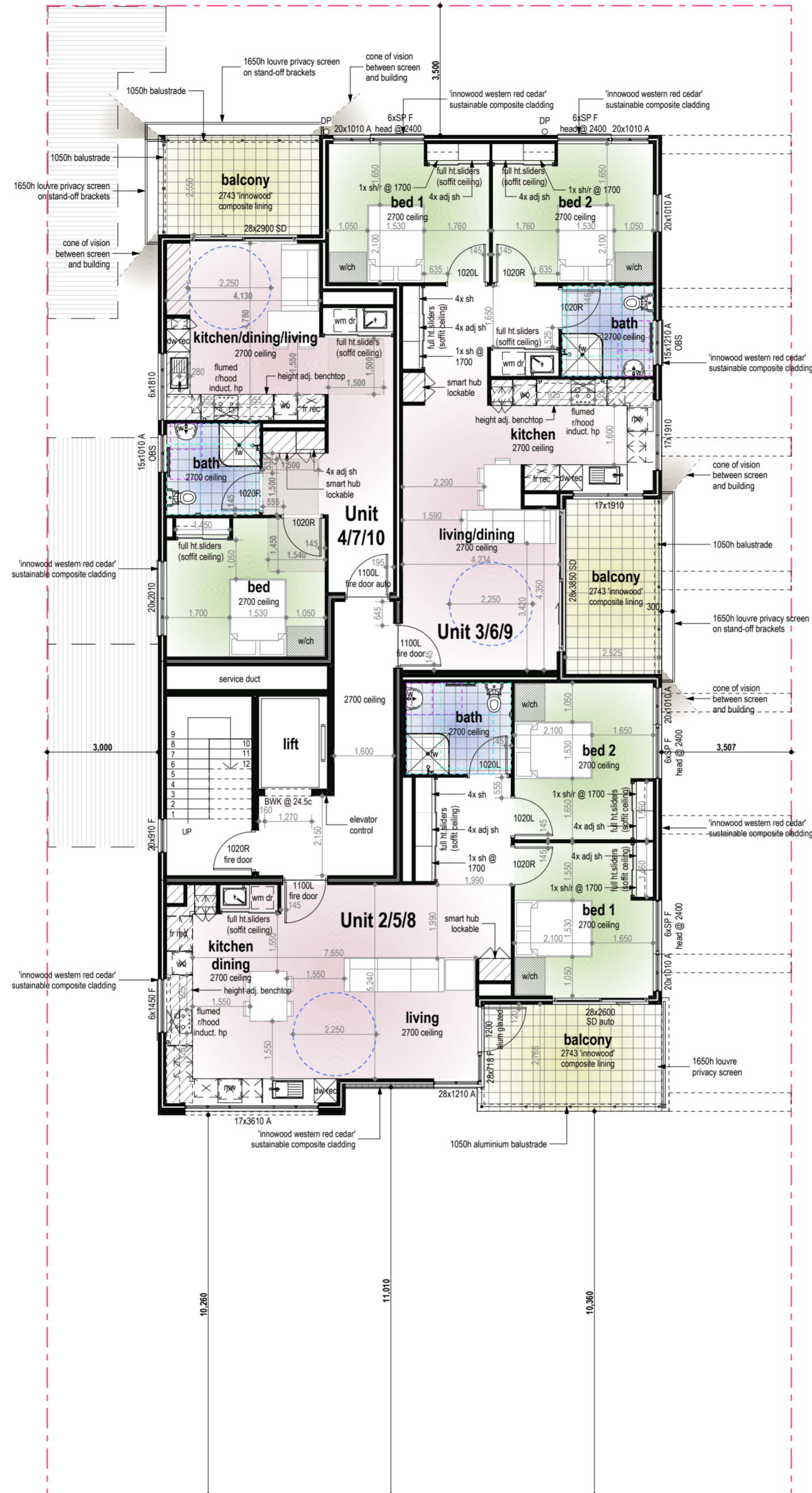
Ground Floor Areas (Internal)		
Floor	Location	Area
Ground Floor	U1 OOA	47.01
	U1 store	3.10
	U2 store	4.14
	U3 store	4.14
	U4 store	3.10
	U5 store	4.14
	U6 store	4.14
	U7 store	3.12
	U8 store	4.19
	U9 store	4.52
	U10 store	3.12
		84.72 m²

Entry/Stair/Lift/Service duct/Passage Area Floors (Internal)		
Floor	Location	Area
First Floor	Stair/Lift/Service duct/Passage	37.48
		37.48 m²
Second Floor	Stair/Lift/Service duct/Passage	37.88
		37.88 m²
Third Floor	Stair/Lift/Service duct/Passage	37.88
		37.88 m²
Roof Deck	Stair/Lift/Roof Deck Foyer	32.34
		32.34 m²
		145.58 m²

FLOOR AREAS (external)			
Floor	Location	Area	Perimeter
Ground Floor	Foyer/Lift/Stair/Service duct	46.38	29.5
	U1-5 Storerooms	26.46	21.1
	U1 courtyard	28.21	21.4
	U1 OOA	53.09	29.8
	U7-10 storerooms	18.25	23.2
		172.41 m²	125.0 m
First Floor	Balcony U2/5/8	14.61	16.5
	Balcony U3/6/9	12.32	14.7
	Balcony U4/7/10	11.73	14.1
	Lift/Stair/Service Duct/Passage	41.55	28.3
	Living	276.99	101.6
		357.20 m²	175.2 m
Second Floor	Balcony 5	14.61	16.5
	Balcony 6	12.32	14.7
	Balcony 7	11.73	14.1
	Lift/Stair/Service Duct/Passage	41.55	28.3
	Living	276.99	101.6
		357.20 m²	175.2 m
Third Floor	Balcony 8	14.61	16.5
	Balcony 9	12.32	14.7
	Balcony 10	11.73	14.1
	Lift/Stair/Service Duct/Passage	41.55	28.3
	Living	276.99	101.6
		357.20 m²	175.2 m
Roof Deck	Communal Outdoor	97.83	46.9
	Lift/Stair/Deck Foyer	38.84	30.5
		136.67 m²	77.4 m
		1,380.68 m²	728.0 m



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U2/5/8 Area Floors (internal)		
Floor	Location	Area
First Floor	U2/5/8	97.79
	U2/5/8 Balcony	12.96
		110.75 m²

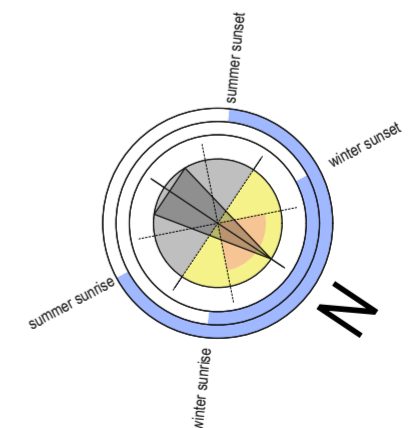
U3/6/9 Area Floors (internal)		
Floor	Location	Area
First Floor	U3/6/9	91.16
	U3/6/9 Balcony	11.97
		103.13 m²

U4/7/10 Area Floors (internal)		
Floor	Location	Area
First Floor	U4/7/10	62.63
	U4/7/10 Balcony	10.76
		73.39 m²

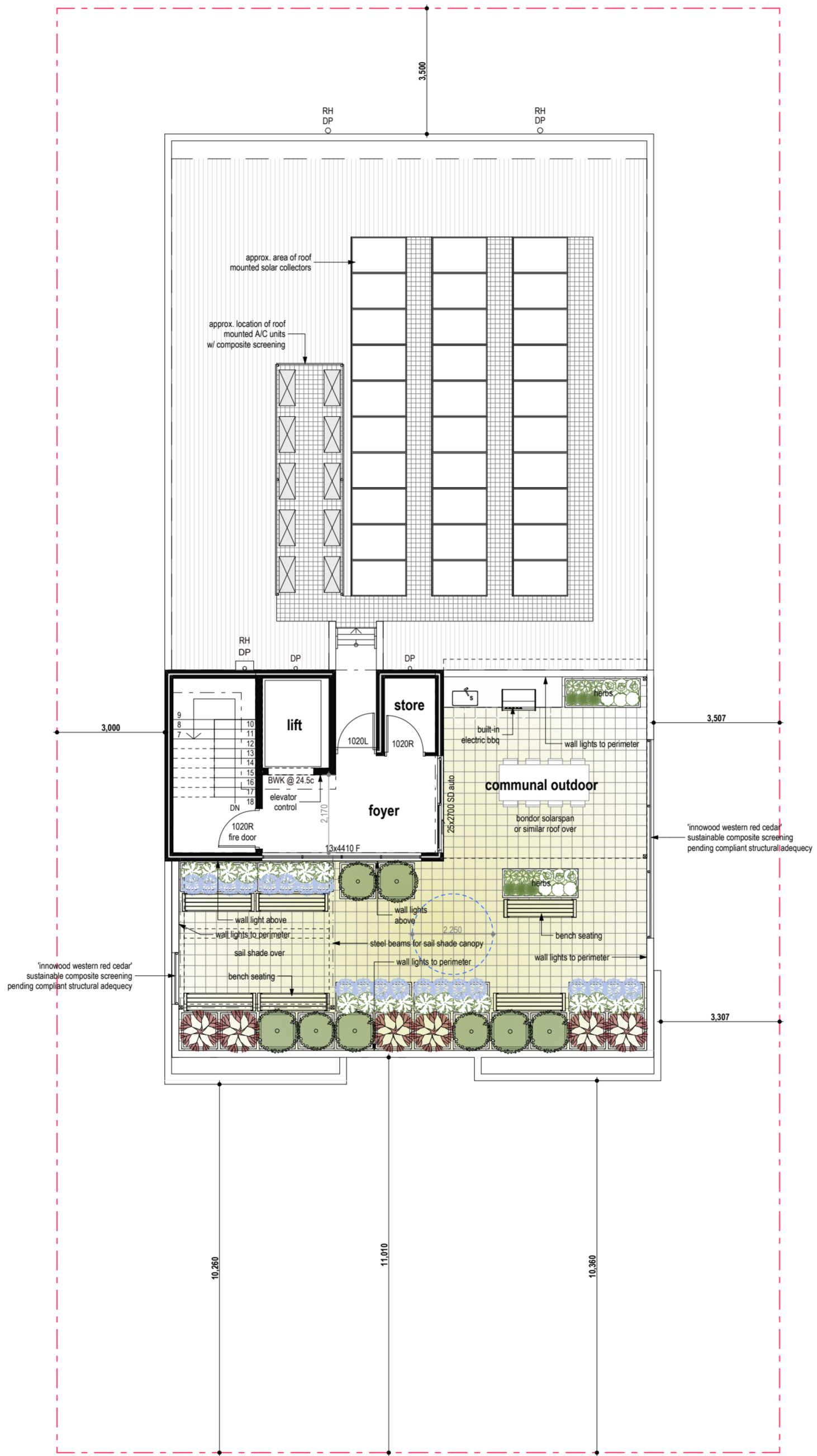
Entry/Stair/Lift/Service duct/Passage Area Floors (internal)		
Floor	Location	Area
First Floor	Stair/Lift/Service duct/Passage	37.48
		37.48 m²
Second Floor	Stair/Lift/Service duct/Passage	37.88
		37.88 m²
Third Floor	Stair/Lift/Service duct/Passage	37.88
		37.88 m²
Roof Deck	Stair/Lift/Roof Deck Foyer	32.34
		32.34 m²
		145.58 m²

FLOOR AREAS (external)			
Floor	Location	Area	Perimeter
Ground Floor	Foyer/Lift/Stair/Service duct	46.38	29.5
	U1-4 Storerooms	28.48	21.1
	U1 courtyard	28.21	21.4
	U1 OOA	53.09	29.8
	U7-10 storerooms	18.25	23.2
		172.41 m²	125.0 m
First Floor	Balcony U2/5/8	14.61	16.5
	Balcony U3/6/9	12.32	14.7
	Balcony U4/7/10	11.73	14.1
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	Lift/Stair/Service Duct/Passage	41.55	28.3
	Living	276.99	101.6
		357.20 m²	175.2 m
Roof Deck	Communal Outdoor	97.83	46.9
	Lift/Stair/Deck Foyer	38.84	30.5
		136.67 m²	77.4 m
		1,380.68 m²	728.0 m

Apartments
2x 2 bed high physical support
1x 1 bed high physical support
5 total participants

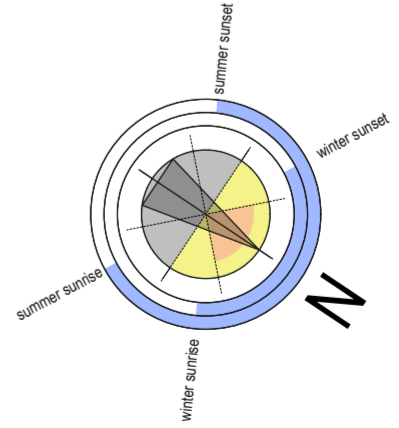


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Roof Area		
Floor	Flat Area	Surface Area
Roof Deck	82.08	82.15
	82.08 m²	82.15 m²
Third Floor	186.34	186.37
	186.34 m²	186.37 m²
Ground Floor	51.21	51.27
	51.21 m²	51.27 m²
	319.63 m²	319.79 m²

FLOOR AREAS (external)			
Floor	Location	Area	Perimeter
Ground Floor	Foyer/Lift/Stair/Service duct	46.38	29.5
	U1-4 Storerooms	26.48	21.1
	U1 courtyard	28.21	21.4
	U1 OOA	53.09	29.8
	U7-10 storerooms	18.25	23.2
		172.41 m²	125.0 m
First Floor	Balcony U2/5/8	14.61	16.5
	Balcony U3/6/9	12.32	14.7
	Balcony U4/7/10	11.73	14.1
	Lift/Stair/Service Duct/Passage	41.55	28.3
	Living	276.99	101.6
	357.20 m²	175.2 m	
Second Floor	Balcony 5	14.61	16.5
	Balcony 6	12.32	14.7
	Balcony 7	11.73	14.1
	Lift/Stair/Service Duct/Passage	41.55	28.3
	Living	276.99	101.6
	357.20 m²	175.2 m	
Third Floor	Balcony 8	14.61	16.5
	Balcony 9	12.32	14.7
	Balcony 10	11.73	14.1
	Lift/Stair/Service Duct/Passage	41.55	28.3
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Roof Deck	Communal Outdoor	97.83	46.9
	Lift/Stair/Deck Foyer	38.84	30.5
		136.67 m²	77.4 m
	1,380.68 m²	728.0 m	



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ELEVATION 1
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ELEVATION 2
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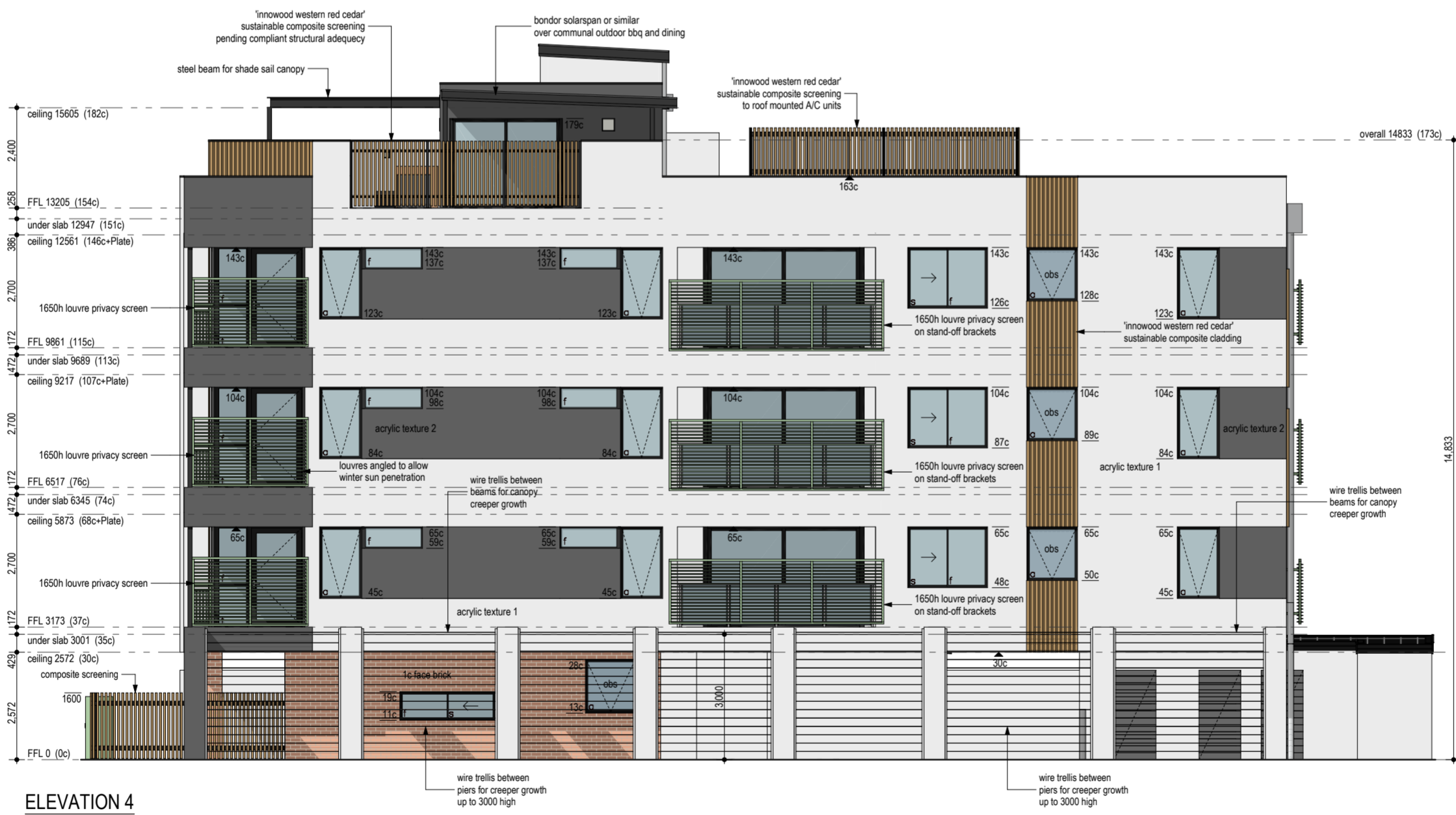
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ELEVATION 4
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362 Abernethy Rd, Cloverdale – Waste Management Plan

A Submission to JFK Custom Homes

14 November 2023



Document Set ID: 5770580
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Attachment 12.2.5 Waste Management Plan


Prepared by

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Version History

Ver	Date	Status	Author	Approver	Signature
0.1	14/11/2023	Draft	Marissa Delaveris	James Cosgrove	-
0.2	15/11/2023	Review	James Cosgrove	-	-
1	16/11/2023	Final	Marissa Delaveris	-	

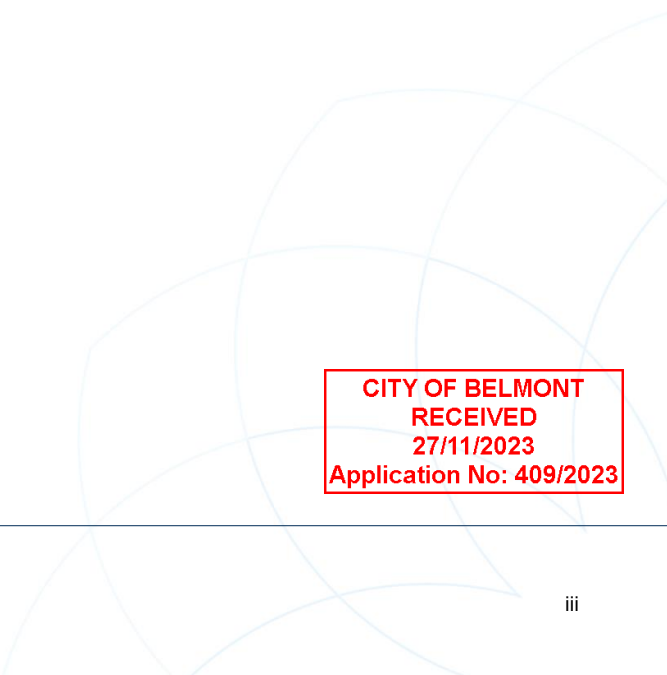
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In the spirit of reconciliation MRA Consulting Group acknowledges the Traditional Custodians of country throughout Australia and their connection to land, sea and community. We pay our respects to Aboriginal and Torres Strait Islander peoples and to Elders past, present and emerging.



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Glossary

Terminology	Definition
AS	Australian Standard
DA	Development Application
CoB	City of Belmont
ENM	Excavated Natural Material
EPA	Environment Protection Authority
FOGO	Food Organics & Garden Organics
LGA	Local Government Area
MGB	Mobile Garbage Bin
MSW	Municipal Solid Waste
OWMP	Operational Waste Management Plan
VENM	Virgin Excavated Natural Material
WSP	Waste Service Provider
WSRA	Waste Storage and Recycling Area

1 Introduction

MRA Consulting Group (MRA) was engaged by JFK Custom Homes Architects to prepare an Operational Waste Management Plan (OWMP) related to the proposed multi-dwelling NDIS development at 362 Abernethy Rd, Cloverdale in Western Australia. The site is located within the City of Belmont Local Government Area (LGA).

This OWMP addresses the requirements of the Consent Authority (Council) and conforms to the following environmental planning instruments and reference documents:

- *City of Belmont Local Government Waste Plan*
- *WALGA Multiple Dwelling Waste Management Plan Guidelines*

The above guidance documents set out clear objectives for consideration for new development as it relates to waste management and how controls are applied, including:

1. Identify type & scale of development (population, occupancy, unit size etc.)
2. Calculate likely waste generation rates for your development.
3. Design the waste management system to cope with generated waste volumes.
4. Select the type of equipment and waste management facilities required for the system, and rethink equipment use or redesign facilities if necessary.
5. Determine how the system is going to be managed and delegate responsibilities.

This WMP has been prepared to inform the development design and assist in the delivery of better practice waste management, promoting sustainable outcomes at the operational phase of the development.

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2 Background

2.1 Description of the Proposed Development

The proposed development includes the construction of a four-storey multi-unit dwelling, featuring:

- Construction of:
 - 15 x occupants and 1 x carer accommodation;
 - 6 x 2-bedroom apartments;
 - 4 x 1-bedroom apartments;
 - Ground floor carparking and landscaping; and
 - Communal outdoor space at roof level.

2.2 Location

The proposed development site is 362 Abernethy Rd located in the City of Belmont (CoB) Local Government Area (LGA), having the following legal designation as Lot 12.

The site has its primary frontage to Abernethy Road and is in a primarily residential area. It is in close proximity to Belmont Forum and many local recreational parks. Figure 1 depicts the location of the site in relation to the surrounding land uses and roadways.

Figure 1: Site and surrounding area



Source: WA Department of Planning, Lands and Heritage, 2023

2.3 Zoning and Land Use

The site is zoned as an Urban Zone (Metropolitan Region Scheme) within the R-Code requirements of R20/R50/R100.

Urban Zone (Metropolitan Region Scheme) refers to 'areas in which a range of activities are undertaken, including residential, commercial recreational and light industry.'

2.4 Assumptions

This report is an OWMP, forming part of the development documentation and assumes:

- Drawings and information used in the waste management planning for this OWMP are the final design set for the development plan from the project architect, JFK Custom Homes, and contained within the Appendix of this report;
- Waste generation volumes are based on waste generation rates provided from the *WALGA Multiple Dwelling Waste Management Plan Guidelines* where required; and
- This OWMP is a living document and therefore, waste management equipment and systems described in this report are subject to change based on future operations and available technology.

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3 Operational Waste Management

3.1 Overview

Ongoing waste management requirements for the site will result from the daily operation the multi dwelling NDIS development. Waste management strategies related to the subject site have been established according to the Council’s waste management guidelines. Ongoing waste management practices onsite will aim to contribute towards the WA Waste Avoidance and Resource Recovery (WARR) Strategy’s target material recovery rate of 75% by 2030.

Waste management strategies related to site operations have been established according to the *WALGA Multiple Dwelling Waste Management Plan Guidelines*.

The following space calculations are based off the mobile garbage bin (MGB) and bulk bin dimensions sourced from *WALGA Multiple Dwelling Waste Management Plan Guidelines* (Table 1).

Table 1: Mobile Garbage Bin (MGB) and Bulk Bin capacity and footprint

Bin Capacity	Height (mm)	Depth (mm)	Width (mm)	Footprint (Approx. m ²)
240L	1,080	735	580	0.43
360L	1,100	885	600	0.53

Source: *WALGA Multiple Dwelling Waste Management Plan Guidelines*

3.2 Residential Waste Management

3.2.1 Waste Generation

Operational waste management addressed in the following section relates to waste generation associated with the residential use within the proposed development. The site features 10 residential units with the capacity to house a maximum of 16 persons, over four storeys.

The *WALGA Multiple Dwelling Waste Management Plan Guidelines* provides waste generation guidelines for multi-dwelling housing (Table 2). The guide advises the following rates for general waste and recycling:

Table 2: Residential waste generation

Use Type	Waste Stream	Generation Rate (L)	Total Generation (L)
1-bedroom (4 units)	General Waste (per week)	80	320
	Recycling (per fortnight)	40	160
2-bedroom (6 units)	General Waste (per week)	160	960
	Recycling (per fortnight)	80	480
Totals		General Waste	1,280L
		Recycling	640L



3.2.2 Waste Storage Requirements

Waste storage has been calculated considering estimations of bin type, as described in the table below (Table 3). The following bin number requirements are based on Council’s weekly general waste collection, and fortnightly recycling collection.

Table 3: Residential waste storage and bin type

Waste Stream	Weekly Generation (L)	Collection Rate	Bin Allocation	Minimum Space Required (m ²)*
General Waste	1,280	Weekly	6 x 240L bins	3
Recycling	620	Fortnightly	2 x 360L bins	1
Total Space Requirement				8m²

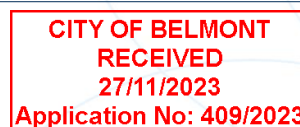
**includes handling and manoeuvring space of bin footprint (m²) x 2.*

Based on the above waste generation estimates and storage requirements, a minimum bin storage area of approximately 10m² will be required to manage residential waste at the site, utilising smaller MGBs. The area will be sufficiently sized to accommodate proposed bins.

FOGO waste has not been included in these calculations in accordance with the City of Belmont Council. This will be implemented after consultation with a Waste Education Officer when required.

Bulky Waste

Bulky waste items include those that cannot be disposed of in general waste and recycling bins, including but not limited to broken/damaged/old whitegoods, furniture, appliances, mattresses, etc. It is the responsibility of the residents to transfer stored bulky waste to the kerbside collection point for council’s pre-booked clean-up service.



4 Waste Management Systems

4.1 Waste Management System Summary

The following specific management methods are proposed for the various collection waste streams expected to be generated at the site, including alternative waste streams outside of general waste, recycling and organics:

- **General Waste:** General waste shall be placed within a tied plastic bag prior to transferring into collection bins. For collection purposes, general waste shall be stored within a mobile garbage bin (MBG).
- **Commingled Recycling:** All recyclables will be stored in commingled bins (mixed plastic, paper, cardboard, glass, aluminium, steel). All recyclables should be decanted loose (not bagged) with containers un-capped, drained and rinsed prior to disposal into the recycling bin. Paper should be flattened and placed in paper and cardboard bin if applicable.
- **Paper and Cardboard:** Should large quantities of paper and cardboard waste be generated from proposed site uses a separate service may be suitable for application at the site. The contracted waste service provider may be able to provide separate paper and cardboard bins for the source separation and collection of paper and cardboard waste.
- **Food Waste:** Residential food organics waste generation can be collected separately from general and recycling waste, and composted or transferred to a FOGO facility in accommodation of upcoming mandates. Residents may implement a separate FOGO bin or compost bins on their property in an appropriate area. Organics treatment can be used to produce conditioners, compost or vermiculture castings for application on or off-site. Equipment options include different size and capacity composters, dehydrators, worm farms and macerators. For organics treated to acceptable standards, discharge of effluent or any output to sewer as commercial trade wastewater may be permitted. Site gardeners or residents may use this compost for their own garden spaces to encourage resource recycling. Such implementations may be arranged in the form of a communal composting and worm farm area with consideration of:
 - Accessibility to the designated composting area;
 - Maintenance of the composting area to mitigate odour and vermin;
 - Location and positioning of dwellings; and
 - Ensuring any runoff is kept from drainage points.
- **Other (Problem) Waste:** The disposal of hard, bulky, electronic, liquid or potentially hazardous wastes shall be organised between the operator and site users as necessary. Residents are entitled to a number of bulky waste pick ups periodically performed by Council, utilising a booking system.

4.2 Waste Management and Recycling Method

The flow of **residential waste and recycling** goes from generation to collection through several steps:

1. Waste is temporarily stored within the dwelling at its point of generation in an appropriately sized receptacle, clearly marked for type of waste (for example, in the kitchen);
2. Residents are to transfer waste to the residential waste storage room for appropriate disposal into the respective bin via lift.
3. Building management are responsible for the maintenance of bins and the waste storage rooms, ensuring bins are clean and operational. Building management are also responsible for switching out full bins and monitoring bin fullness; and
4. Building management is to ensure contracts with Council who also ensure appropriate collection scheduling and access is organised to minimise noise, odour, vermin, and visual amenity impacts to residents, visitors and the public.

4.3 Management System and Responsibilities

The building manager will be responsible for the management of waste at the site. Should there be any issues that impact on the operational efficiency, safety and suitability of waste management, management will be responsible for making any necessary changes, responsibilities include:

- Using this WMP to inform waste management operations, design and infrastructure;
- Providing educational materials and information on sorting methods for recycled waste, awareness of waste management procedures for waste minimisation and resource recovery;
- Maintaining a valid and current contract with a licensed waste service provider for waste and recycling collection and disposal;
- Making information available to residents and visitors about waste management procedures;
- Organising, maintaining and cleaning bins as part of a regular maintenance schedule;
- Manoeuvring bins to specified onsite collection point prior to and following scheduled collection of waste bins;
- Organising bulky waste collections as required;
- Ensuring bin allocation and waste/recycling collection frequency is adequate. Requesting additional infrastructure or services where necessary; and
- Monitoring any vermin and pest issues and arranging appropriate controls (traps or fumigating) and maintenance of doors or other points of potential entry.

4.4 Collection Method and Loading Areas

Collection points for the waste service provider (WSP) and areas for handling and loading are as follows:

- Residential bins will be serviced by Council’s standard kerbside service, from Abernethy Road. Bins will be wheeled out prior to collection by building management and promptly returned to the residential bin storage area following servicing.
- Clear, safe, accessible and convenient space for handling of MGBs and equipment and loading of collection vehicles; and
- Identifiable areas where visitors and workers can recognise and avoid any risk associated with moving vehicles, and bin moving and handling.

Table 4: Collection points and loading areas requirements and specification

Component	Requirement	Specification
Collection point	Allow safe waste collection and loading operations	<ul style="list-style-type: none"> - Adequate clearance and manoeuvring space; - Sufficient clearance for the safe handling of materials and equipment; and - Sectioned loading bay does not impede upon traffic and pedestrian safety.
Vehicle manoeuvring and loading space	Truck space for adequate lift clearance, manoeuvring and operation for a contractor collection vehicle	<ul style="list-style-type: none"> - Collection from each site use loading area by a rear lift collection vehicle; - Adequate loading bay dimensions to not impede lift clearance; - Operational clearance for truck manoeuvring in a forward direction; and - The provision of space clear of vehicle parking spaces (level and free of obstructions).



Component	Requirement	Specification
Operating times	Appropriate collection times to limit noise and traffic disturbance	- Collection times will be arranged during off-peak times to ensure minimal disturbance to pedestrians and visitors.

4.5 Waste and Recycling Storage Areas

The waste areas will provide centralised storage that has adequate capacity to receive and store the maximum likely generation of waste and recycling between collection times. In accordance with the *WALGA Multiple Dwelling Waste Management Plan Guidelines*, it is recommended the bin storage areas be designed with the following considerations:

- Have adequate storage space for required bins (based on the building size and the applicable waste and recycled material generation rates).
- Be designed with some flexibility in relation to size to ensure future uses for the development are not limited.
- Permit easy, direct and convenient access for residents, caretakers and other the users of the facility, whilst restricting access to unauthorised persons.
- Permit easy transfer of bins to the presentation point if required, with doors and access wide and high enough to allow easy manoeuvring of any stored bin.
- Permit easy, direct and convenient access for collection service providers.
- Are integrated into the design of the overall development and do not affect visual amenity.
- Bulky waste storage and collection has been considered.

4.6 Signage

Signage that promotes resource recovery, waste minimisation, safety and amenity follows the Australian Standard for safety signs for the occupational environment (Standards Australia, 1994).

Signage will be designed to consider language and non-English speaking backgrounds, vision impairment and accessibility. Illustrative graphics must form a minimum 50% of the area of the signage. Signage is to be prominently posted in the waste room indicating:

- Details regarding acceptable recyclables;
- Recyclables are to be decanted loose (not bagged);
- *No standing* and *danger* warnings apply to the area surrounding the waste storage area;
- Contact details for arranging the disposal of bulky items; and
- The area is to be kept tidy.

Standard signage requirements and guidance for application apply (see Appendix A).

4.7 Prevention of Pollution and Litter Reduction

To minimise dispersion of litter and prevent pollution (to water and land via contamination of runoff, dust and hazardous materials), building management and the site cleaning staff will also be responsible for:

- Maintenance of open and common site areas;
- Ensuring waste areas are well maintained and kept clean;
- Securing the waste storage area from vandalism and the escape of litter;
- Identification and appropriate disposal of goods with hazardous material content (paints, e-waste, fluorescent tubes);



Attachment 12.2.5 Waste Management Plan

- Taking action to prevent dumping and unauthorised use of waste areas; and
- Requiring contractors to clean up any spillage that may occur during waste servicing or other work.

362 Abernethy Rd, Cloverdale – Waste Management Plan

Document Set ID: 5770580
Version: 7, Version Date: 16/01/2024

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14

5 References

Department of Water and Environmental Regulation. (2012). *Waste Authority WA*. Retrieved from Waste Avoidance and Resource Recovery Strategy 2030.

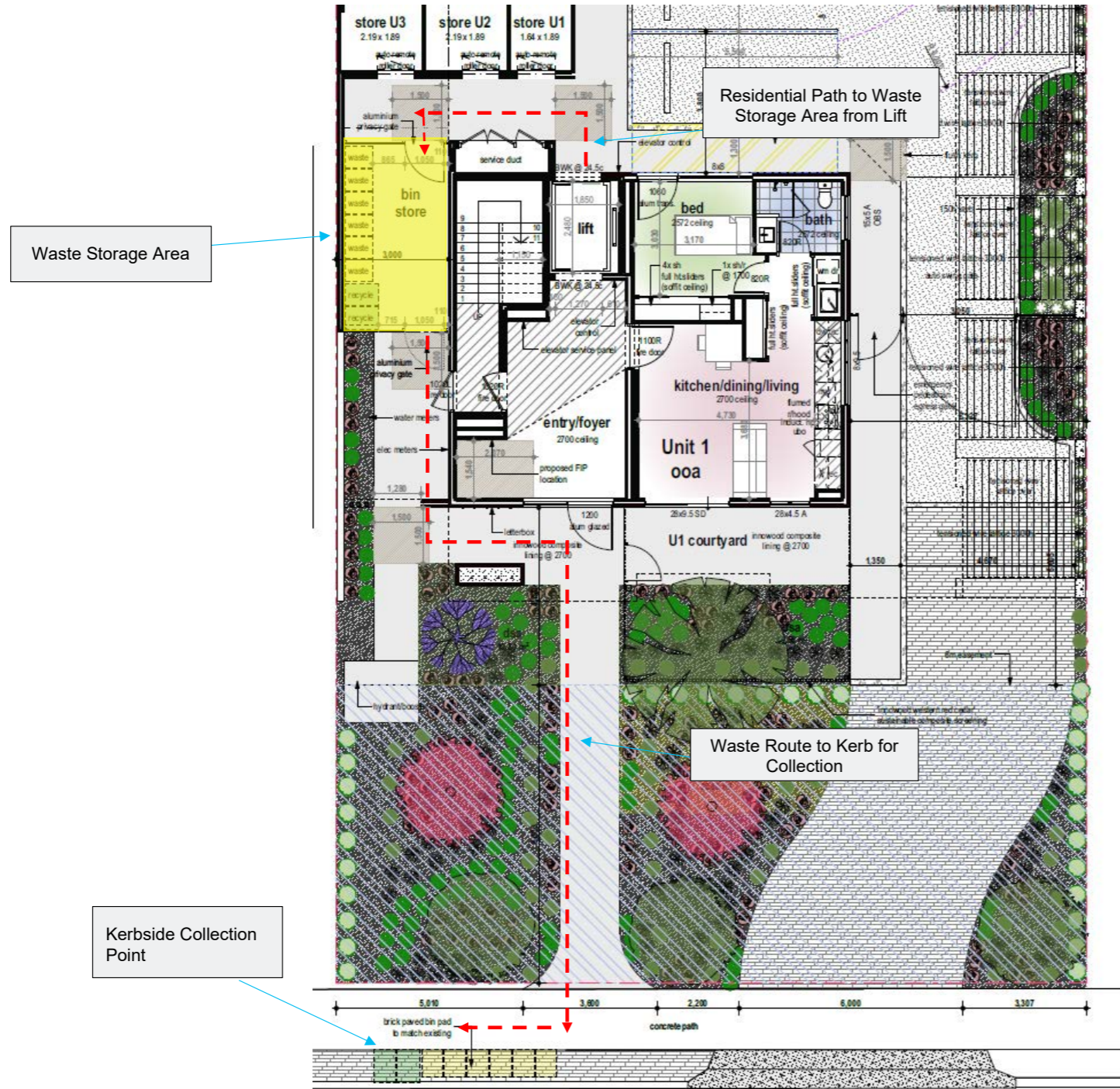
Standards Australia. (1994). *AS 1319: Safety signs for the occupational environment, Homebush, NSW: Standards Australia*.

Standards Australia. (2008). *AS 4123: Mobile waste containers*.

WALGA Multiple Dwelling Waste Management Plan Guidelines

Appendix A Site Plans

Figure 2: Ground Floor Plan



Source: JFK Custom Homes, 2023.

Appendix B Standard Signage

Waste Signage

Signs for garbage, recycling and organics bins should comply with the standard signs promoted by the WA EPA.

Standard symbols for use in signage, bin facade and educational materials are promoted through the WA Environment Protection Authority. The Australian Standard series AS 4123 (Part 7) details colours for mobile waste containers (Standards Australia 2008).

Figure 3: Examples of standard signage for bin uses



Safety Signs

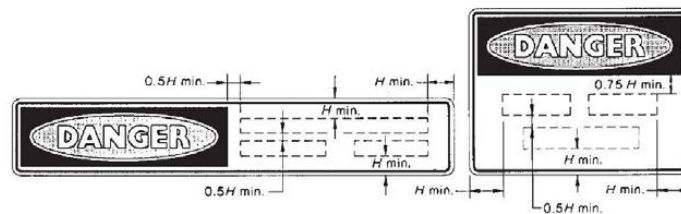
The design and use of safety signs for waste and recycling rooms and enclosures should comply with AS 1319 (Standards Australia 1994). Safety signs should be used to regulate, and control safety related to behaviour, warn of hazards and provide emergency information, including fire protection information. Below are some examples. Clear and easy to read 'NO STANDING' and 'DANGER' warning signs must be fixed to the external face of each waste and recycling room where appropriate.

Figure 4: Example and layout of safety signage



(d) Horizontal

FIGURE D5 TYPICAL ARRANGEMENTS OF DANGER SIGNS



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Document Set ID: 5770580
Version: 7, Version Date: 16/01/2024

12.3 Community Sporting and Facilities Fund Grant Application - Forster Park Changerooms

Voting Requirement	:	Absolute Majority
Subject Index	:	57/003
Location/Property Index	:	130 Keane Street, Cloverdale
Application Index	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	Nil
Applicant	:	City of Belmont
Owner	:	City of Belmont
Responsible Division	:	Infrastructure Services

Council role

Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Purpose of report

To seek endorsement for the submission of an application to the Department of Local Government, Sport and Cultural Industries' (DLGSC) Community Sport and Recreation Facilities Fund (CSRFF) Small Grant 2024-25 round.

Summary and key issues

The CSRFF is administered by the DLGSC and provides financial assistance to community groups and local governments to develop infrastructure for sport and recreation. CSRFF Small Grants are capped at 50% (to a maximum of \$200,000) of the total project cost (excluding GST).

Local governments are required to review, rank, prioritise and submit CSRFF grant applications to the DLGSC, upon approval by Council.

No applications have been received from local sport and recreation clubs for this CSRFF Small Grants round, however the City intends to submit an application to fund changeroom upgrades at Forster Park.

Officer Recommendation

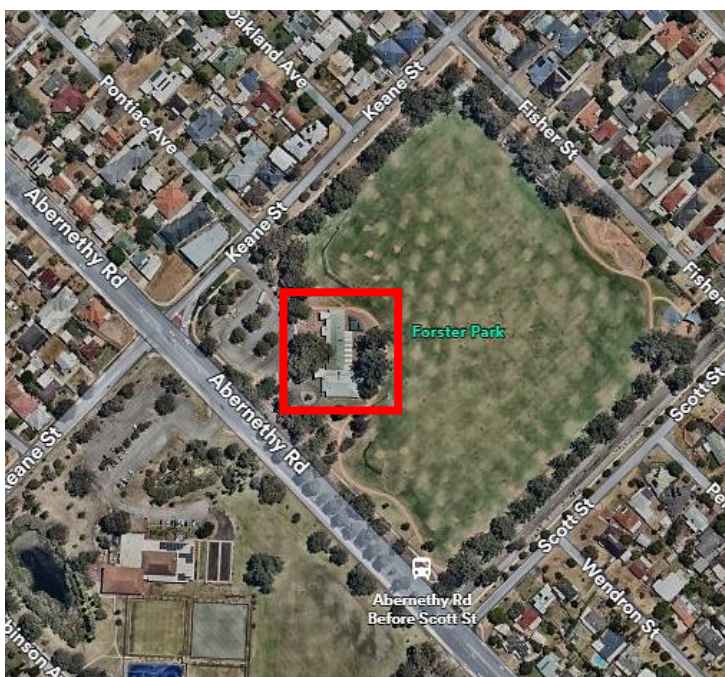
That Council:

1. Approve the Community Sport and Recreation Facilities Fund grant application be submitted to the Department of Local Government, Sport and Cultural Industries for the 2024/25 small grants funding round, for the Forster Park Changeroom upgrades.
2. Authorise the Chief Executive Officer to accept funding through the Community Sport and Recreation Facilities Fund, should the grant application be successful.
3. Approve the allocation of \$88,000 as a contribution towards the Foster Park Changeroom upgrade in the 2024/25 Council budget.
4. Approve funding up to the total project cost of \$176,000 in the 2024/25 Council budget process should the Community Sport and Recreation Facilities Fund grant application prove unsuccessful.

Officer Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

Location

130 Keane Street, Cloverdale



Consultation

Officers have liaised with:

- The Belmont Districts Football Club and the Victoria Park Belmont Baseball Club.
- The West Australian Football Commission (WAFC) who have identified Forster Park as a facility that requires changeroom upgrades to support inclusive, female friendly participation as a priority.

Strategic Community Plan implications

In accordance with the 2020–2040 Strategic Community Plan:

Goal 1: Liveable Belmont

Strategy: 1.5 Encourage and educate the community to embrace sustainable and healthy lifestyles

Goal 2: Connected Belmont

Strategy: 2.1 Design our City so that it is accessible by people of all ages and abilities

Goal 5: Responsible Belmont

Strategy: 5.2 Manage the City's assets and financial resources in a responsible manner and provide the best possible services for the community

Strategy: 5.3 Invest in services and facilities for our growing community

Policy implications

The report is in accordance with Council Policy: Donations and Applications for Financial Assistance.

Statutory environment

There are no specific statutory requirements in respect to this matter.

Background

The DLGSC CSRFF Small Grants 2024-25 are available for projects where the total project cost does not exceed \$500,000. Grants awarded in this category must be claimed in the financial year following the date of approval. There are two rounds per year and coincide with the summer and winter sporting seasons.

The maximum grant offered for small grant applications is 50% of the project cost, capped at \$200,000.

The DLGSC have also notionally allocated \$1,000,000 in each funding round for projects that improve the usability of facilities for female participants.

The DLGSC requires all grant applications to be assessed and prioritised by local governments prior to submission. Local governments are to base assessments on the need for a planned approach, which takes into account justified needs, existing facilities and the social and financial impact of investing in new facilities.

Each submission is to be assessed against the following criteria:

RATE	DESCRIPTION
A	Well planned and needed by the municipality
B	Well planned and needed by the applicant
C	Needed by the municipality, more planning required
D	Needed by the applicant, more planning required
E	Idea has merit, more preliminary work needed
F	Not recommended

Grant applications will be considered by the DLGSC Small Grants Committee and recommendations to be announced in May/June 2024.

The City has prepared one (1) grant application for assessment: City of Belmont Forster Park Changeroom Upgrades

Report

The City of Belmont plays a pivotal role in ensuring that community spaces are designed to facilitate equitable access and are conducive to inclusive community participation. The City's diverse community (41% born overseas) demonstrate the need to ensure all City owned community facilities are inclusive to not only all genders but also consider differing abilities and cultural needs, allowing and promoting use for all.

In 2022, the City undertook the development of Sporting Facility Needs Analysis which identified the need to upgrade various changeroom facilities across the City to ensure they are inclusive and support the growing demand and expectations for female friendly facilities.

To demonstrate the City's commitment in upgrading identified changeroom facilities to ensure they are inclusive, the City is progressing through a number of changeroom upgrades over the next three years to ensure they continue to meet community needs and expectations.

Forster Park is identified as a facility that requires such upgrades and is the first changeroom upgrade project to be rolled out.

The changerooms at Forster Park are outdated and cater primarily to male sporting needs. They do not have the capacity to accommodate future growth in participation. Upgrades are required to create appropriate facilities that include gender neutral spaces suitable for all players, including women and girls of all ages in the community.

Specific feedback (below) from primary sporting clubs highlights the need for the upgrade:

- The Belmont Districts Football Club wishes to establish a women's team.
- The Victoria Park Belmont Baseball Club seeks to re-establish their women's team next season. In addition, the club has three female juniors playing junior baseball which will likely grow moving forward.
- The WA Football Commission and Perth Football League identifies Forster Park as a facility that requires immediate retrofit works to bring the facility up to an inclusive standard.

Financial implications

The CSRFF application for the Forster Park changeroom upgrade has a total estimated project cost of \$176,000 (ex GST). This cost estimate is based off two quotes received, which includes approximately \$10,000 of contingency and cost escalations.

A 50% funding contribution towards the project cost is requested from DLGSC in the CSRFF grant application (\$88,000).

Should the City's CSRFF application be successful, the City will be required to fund the remaining estimated project cost of \$88,000. It is proposed that these funds are considered as part of the 2024-25 capital works budget.

The funding breakdown is summarised in the table below:

Contribution Towards Project	Cost (ex GST)
City of Belmont	\$88,000
CSRFF	\$88,000
Total project cost	\$176,000

Should the funding received from the DLGSC be unsuccessful or less than the funding requested, it is proposed that the City of Belmont will fund the outstanding costs to complete the projects.

Notwithstanding, the City will also consider this project for appropriate funding opportunities that may arise through the State or Federal Government.

Environmental implications

There are no environmental implications associated with this report.

Social implications

The proposed upgrade for Forster Park Changerooms will:

- Ensure that the community has access to the services and facilities it needs.
- Support local sporting groups to increase participation by meeting the needs of the community.
- Provide an inclusive environment for not only all genders, but also considers cultural needs where privacy is required.
- Enhance a sense of community and the image of Belmont.

Attachment details

Attachment No and title
Nil

12.4 Request for Rate Exemption - Autism Association WA

Voting Requirement	:	Simple Majority
Subject Index	:	98/008
Location/Property Index	:	7 Comino Street, Cloverdale 6105
Application Index	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	Nil
Applicant	:	Autism Association WA
Owner	:	Department of Communities
Responsible Division	:	Corporate and Governance

Council role

When Council determines an application/matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include local planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

Quasi-Judicial

Purpose of report

To consider a request for rate exemption from Autism Association WA for the property at 7 Comino Street, Cloverdale.

Summary and key issues

The Autism Association WA (AAWA) has made an objection against the rate book in accordance with sections 6.26 (2)(g) and 6.53 of the *Local Government Act 1995 (WA)*.

Documents have been provided by AAWA to support their request for a rate exemption on the basis that the property is used exclusively for charitable purposes.

Officer Recommendation

That Council endorse the rate exemption for the property known as 7 Comino Street, Cloverdale under sections 6.26 (2)(g) and 6.53 of the *Local Government Act 1995 (WA)* effective from 1 July 2023.

Officer Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

Location

Lot 868 on Plan 7022 known as 7 Comino Street, Cloverdale.



Consultation

Internal consultation has been undertaken with the City's Planning team.

Strategic Community Plan implications

In accordance with the 2020 – 2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.2 Manage the City's assets and financial resources in a responsible manner and provide the best possible services for the community.

Policy implications

There are no policy implications associated with this report.

Statutory environment

The relevant sections of the *Local Government Act 1995 (WA)* that apply are:

'6.26. Rateable land

(1) Except as provided in this section all land within a district is rateable land.

(2) The following land is not rateable land — ..

(g) land used exclusively for charitable purposes;"

and..'

'6.53. Land becoming or ceasing to be rateable land

Where during a financial year —

(a) land that was not rateable becomes rateable land; or

(b) rateable land becomes land that is not liable to rates,

the owner of that land —

(c) is liable for rates proportionate to the portion of the year during which the land is rateable land; or

(d) is entitled to a refund of an amount proportionate to the portion of the year during which the land is not rateable land,

as the case requires.'

'6.76. Grounds of objection

(1) A person may, in accordance with this section, object to the rate record of a local government on the ground —

(a) that there is an error in the rate record —

- (i) with respect to the identity of the owner or occupier of any land; or
 - (ii) on the basis that the land or part of the land is not rateable land; or
- (b) if the local government imposes a differential general rate, that the characteristics of the land recorded in the rate record as the basis for imposing that rate should be deleted and other characteristics substituted.
- (2) An objection under subsection (1) is to —
- (a) be made to the local government in writing within 42 days of the service of a rate notice under section 6.41; and
 - (b) identify the relevant land; and
 - (c) set out fully and in detail the grounds of objection.
- (3) An objection under subsection (1) may be made by the person named in the rate record as the owner of land or by the agent or attorney of that person.'

Background

The property in question is used by AAWA exclusively for charitable purposes under 6.26(2)(g) of the *Local Government Act 1995 (WA)*.

AAWA support people with Autism, their families, and carers to live their best life possible.

They are a not-for-profit incorporated association dedicated to the mission to advance personal development, equality of opportunity and community participation of people with Autism. One of the many services provided is shared accommodation and support for people with Autism.

Some of their objectives are –

- To promote awareness in the community of the needs of people with an Autism Spectrum Disorder and their families;
- Provide services to meet the needs and interests of individuals with an Autism Spectrum Disorder and related developmental disabilities;
- Be a specialist resource centre to promote and encourage best practice in the support and management of people with an Autism Spectrum Disorder
- Encourage and promote research into Autism Spectrum Disorder.

The property in question is a residential property which allows for shared accommodation for full time, permanent residents with Autism and also includes a 24/7 support care worker.

Report

AAWA has provided documentation requesting rate exemption under section 6.26(2)(g) of the *Local Government Act 1995 (WA)*. The following supporting documentation has been supplied:

- AAWA has completed the Rates and Charitable Land Use Exemptions Application. This document was created jointly by the WA Rates Officers Association and the Western Australian Local Government Association to ensure consistency with exemption requests.
- Copy of the latest lease and a letter from Department of Communities advising that the lease dated 19 December 2016 is expected to continue for many years and the renewal is expected in 2025.
- Statutory Declaration confirming the use of the property.
- AAWA Constitution.
- Notice of Endorsement for Charity Tax Concessions with the Australian Taxation Office.
- Copy of the Certificate of registration under the Australian Charities and Not-for-profits Commission (ACNC).

To assess the property's eligibility for exemption, the supporting documentation was assessed against the relevant sections of legislation.

Financial implications

The property is currently rated as Residential with a Gross Rental Valuation (GRV) of \$23,920. The loss of income for 2023-24 rating year from 1 July 2023 will be \$1,461.34.

The Emergency Services Levy is still applicable to the property and is required to be paid in full and the payment forwarded to the Department of Fire and Emergency Services as per the current legislative requirements.

Environmental implications

There are no environmental implications associated with this report.

Social implications

Continued provision of shared accommodation ensures that the community has access to the services and facilities it needs.

Attachment details

Attachment No and title
Nil

Mayor Rossi, Cr Davis, Cr Kulczycki and Cr Sekulla disclosed at Item 3 of the Programme “Disclosure of Interest” an Impartiality Interest in the following item in accordance with Regulation 22 of the *Local Government (Model Code of Conduct) Regulations 2021*.

12.5 2024/25 March Budget Review

Voting Requirement	:	Absolute Majority
Subject Index	:	54/004 Budget Documentation Council
Location/Property Index	:	N/A
Application Index	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	N/A
Applicant	:	N/A
Owner	:	N/A
Responsible Division	:	Corporate and Governance

Council role

Executive The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Purpose of report

The purpose of this report is to present the March 2024 Budget Review and to seek Council’s authorisation of the proposed budget amendments arising from the review.

Summary and key issues

In keeping with sound financial management practices, a further review of the 2023/24 budget has been conducted. A review of the budget provides the City an opportunity to measure its financial performance against the current budget and also to review projections to the end of the financial year. Initial assumptions and estimations are reviewed, and current economic and environmental conditions taken into consideration.

The budget remains in balance and a list of adjustments has been included at Attachment 12.5.2.

Officer Recommendation

That Council, in accordance with *Local Government (Financial Management) Regulations 1996* Regulation 33A, adopt the amendments contained in the 2023-24 Budget Review (Attachment 12.5.1) including amendments to the capital expenditure budget including the Fleet Replacement Program.

Officer Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

Location

Not applicable.

Consultation

There has been no specific consultation undertaken in respect to this matter other than internal staff.

Strategic Community Plan implications

In accordance with the 2020 – 2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.2 Manage the City's assets and financial resources in a responsible manner and provide the best possible services for the community.

Policy implications

There are no policy implications associated with this report.

Statutory environment

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires a local government to carry out a review of its budget between 1 January and the last day of February each year, report it to Council on or before 31 March, and then report the outcome of the review to the Department of Local Government Sport and Cultural Industries within 14 days.

Background

In keeping with Council's ongoing budget control and financial management, a number of adjustments are required to ensure Council's Budget continues to reflect an accurate position.

The March Budget Review process is predominantly aimed at addressing the following issues:

- Ensuring the City's financial position remains on track in the lead up to the end of the financial year
- Decisions of Council requiring funding
- New items arising following the October Budget Review

Report

Opening Balance

As has been the case in previous Budget Reviews, one of the issues to be addressed relates to the estimated opening balance. The opening balance is predicted early in the budget process to enable budget preparation and rate modelling to proceed and is a best estimate at that point in time. This surplus position is finalised when the City's audit has been completed.

At the time of the October Budget Review, the opening surplus for the 2023/24 year remained subject to the finalisation of audit. With the finalisation of the audit in November 2023, the opening surplus has now been confirmed.

The following summarises the movement in the opening surplus position for this review:

Adopted budgeted opening surplus	\$7,559,492
Increase in opening surplus	\$4,554,448
Estimated opening surplus position - October Budget Review	\$12,113,940
Decrease in opening surplus	(\$161,298)
Confirmed opening surplus	\$11,952,642

The reduced surplus of \$161K is attributable to final audit adjustments.

Budget Amendments

The detail of the proposed budget review is included in the following documents:

- Statement of Financial Activity (Attachment 12.5.1);
- Budget Review Comparison (Attachment 12.5.2); and
- Budgeted Reserve Balances for the year ending 30 June 2024 (Attachment 12.5.3).

It should be noted that the Budget Review Comparison report (Attachment 12.5.2) includes only those line items that have changed during the review process.

The updated Statement of Financial Activity at Attachment 12.5.1 compares the proposed March budget review to the current budget. A summary of the movements is as follows, with material adjustments included below.

	Movement
Budgeted closing surplus	\$489,999
Reduced opening surplus	(\$161,298)
Additional revenue	\$3,211,424
Additional expenditure	\$254,103
Reduced capital grants	(\$176,173)
Reduced capital expenditure	\$1,588,379
Additional reserve transfers	(\$4,706,434)
Closing surplus	\$500,000

Revenue from operating activities has increased by \$3,211,424, including the following amendments:

- Higher interest earnings as a result of higher rates on investments and increased balances \$2M
- Higher revenue from Insurance reimbursements based on claims to date \$384K
- Increased rates revenue of \$150K as a result of interim rates received to date
- Higher than anticipated number and value of planning applications \$145K
- Higher revenue from Financial Assistance Grant of \$140K based on the prior year
- Higher than anticipated revenue from parking fines \$112K

Expenditure from operating activities (including non cash items) has increased by \$1,201,513 including the following amendments:

- Increase to depreciation of as a result of the asset revaluation undertaken in 2022/23 \$1.4M
- Reduction in overall employee costs of \$547K.
- Increase in costs following final bin numbers for phase 1 of FOGO \$169K

Amounts attributable to investing activities have decreased by \$1,412,206, including the following amendments:

- Reduction in funding for Middleton Park sports lighting to be received in 2024/25 in line with project milestones \$200K
- Reduction in line with projects to be carried forward to 2024/25 \$3.4M
- Increase in road projects for which funds were quarantined in Capital Projects Reserve ready to progress \$1.4M
- Increase attributable to new projects \$416K
- Reduction as a result of actual savings anticipated \$395K
- Increase as a result of projects brought forward from 2024/25 \$260K
- Increase relating to projects carried forward from 2022/23 not previously identified \$100K

Amounts attributable to financing activities have increased by \$4,706,434, including the following amendments:

- Increased transfer to reserve relating to projects to be carried forward \$3.4M
- Increased transfer to reserve relating to increased municipal interest earnings \$1.9M
- Reduced transfer to reserve relating to road projects for which funds were quarantined in Capital Projects Reserve ready to progress \$1.4M

Financial implications

The presentation of these reports to Council ensures compliance with the *Local Government Act 1995 (WA)* and associated Regulations, and also ensures that Council is regularly informed as to the status of its financial position.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Attachment details

Attachment No and title

1. Statement of Financial Activity [**12.5.1** - 2 pages]
2. Budget Review Comparison [**12.5.2** - 62 pages]
3. Budgeted Reserve Balances for the Year Ending 30 June 2024 [**12.5.3** - 1 page]

City of Belmont

Statement of Financial Activity for March Budget Review 2023/24

	Budget vs Actual				
	Adopted Budget	Current Authorised Budget	Year to Date Actual	March Review	Movement
<small>Budget: 24CLRBD1, Actual: 24CLACT</small>					
OPERATING ACTIVITIES					
Revenue from operating activities					
Rates	56,523,628	56,495,635	56,435,811	56,645,769	150,134
Grants, subsidies and contributions	1,352,213	2,572,530	453,552	2,682,554	110,024
Fees and charges	9,431,466	9,644,953	8,655,879	10,113,579	468,626
Interest revenue	3,212,602	4,789,952	3,364,764	6,864,925	2,074,973
Other revenue	652,442	673,313	529,699	1,080,981	407,668
Profit on asset disposals	145,298	76,289	11,293	76,289	0
	71,317,649	74,252,672	69,450,997	77,464,096	3,211,424
Expenditure from operating activities					
Employee costs	(27,827,054)	(27,290,268)	(12,769,794)	(26,479,781)	(810,487)
Materials and contracts	(31,435,086)	(33,296,445)	(13,732,425)	(33,824,072)	527,627
Utility charges	(1,734,423)	(1,746,344)	(736,402)	(1,745,786)	(558)
Depreciation	(11,400,000)	(11,400,000)	(6,921,101)	(12,855,616)	1,455,616
Finance Costs	(544,195)	(544,195)	(233,103)	(544,195)	0
Insurance	(853,263)	(855,284)	(744,588)	(855,454)	170
Other expenditure	(1,387,515)	(1,721,618)	(940,070)	(1,750,763)	29,145
Loss on asset disposals	0	0	0	0	0
	(75,181,536)	(76,854,154)	(36,077,482)	(78,055,667)	1,201,513
Non-cash amounts excluded from operating activities	11,319,524	11,388,533	5,295,227	12,844,149	(1,455,616)
Amount attributable to operating activities	7,455,637	8,787,051	38,668,743	12,252,578	(3,465,527)
INVESTING ACTIVITIES					
Inflows from investing activities					
Capital grants, subsidies and contributions	2,152,794	3,391,835	1,494,418	3,254,438	137,397
Proceeds from disposal of assets	1,083,340	1,240,738	250,090	1,201,962	38,776
Outflows from investing activities					
Purchase of property, plant and equipment	(4,214,640)	(4,754,864)	(916,655)	(3,870,203)	(884,661)
Payments for construction of infrastructure	(9,539,017)	(12,446,336)	(3,512,170)	(11,742,618)	(703,718)
Amount attributable to investing activities	(10,517,523)	(12,568,627)	(2,684,317)	(11,156,421)	(1,412,206)
FINANCING ACTIVITIES					
Inflows from financing activities					
Transfers from reserve accounts	3,644,575	5,012,809	0	5,012,906	(97)
Outflows from financing activities					
Repayment of borrowings	(618,110)	(618,110)	(306,139)	(618,110)	0
Payments for principal portion of lease facilities	(67,308)	(67,308)	0	(67,308)	0
Transfers to reserve accounts	(6,956,761)	(12,169,756)	0	(16,876,287)	4,706,531
Amount attributable to financing activities	(3,997,604)	(7,842,365)	(306,139)	(12,548,799)	4,706,434

Attachment 12.5.1 Statement of Financial Activity

	Adopted Budget	Current Authorised Budget	Year to Date Actual	March Review	Movement
MOVEMENT IN SURPLUS OR DEFICIT					
Surplus or deficit at the start of the financial year	7,559,492	12,113,940	0	11,952,642	161,298
Amount attributable to operating activities	7,455,637	8,787,051	38,668,743	12,252,578	(3,465,527)
Amount attributable to investing activities	(10,517,523)	(12,568,627)	(2,684,317)	(11,156,421)	(1,412,206)
Amount attributable to financing activities	(3,997,604)	(7,842,365)	(306,139)	(12,548,799)	4,706,434
Surplus or deficit at the end of the financial year	500,002	489,999	35,678,286	500,000	(10,001)

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
05 - Chief Executive Officer						
010 - Chief Executive Officer						
920100 - Chief Executive Officer						
1 - Expenditure						
40 - Fleet/Plant Operating						
1216 - Agency Staff	240	240	0	200	-40	Minor repairs by mechanic.
1223 - Parts	0	0	138	138	138	March: Budget to include specific part.
1224 - Fuel	8,780	8,780	2,507	5,947	-2,833	March: Budget reduced to match actual fuel use.
1314 - Ins. Prem - Motor Vehicle	381	381	1,399	1,399	1,018	Annual insurance premium. March: Budget increased to match actual costs.
TOTAL 40 - Fleet/Plant Operating	9,401	9,401	4,044	7,684	-1,717	
TOTAL 1 - Expenditure	9,401	9,401	4,044	7,684	-1,717	
TOTAL Chief Executive Officer	9,401	9,401	4,044	7,684	-1,717	
TOTAL 010 - Chief Executive Officer	9,401	9,401	4,044	7,684	-1,717	
020 - People & Culture/Payroll						
921000 - Human Resources						
1 - Expenditure						
40 - Fleet/Plant Operating						
1119 - Licenses	436	436	1,338	1,338	902	Annual license fee. March: Budget to include reallocated vehicles.
1201 - Wages	480	480	268	470	-10	Wages for general maintenance.
1225 - External Repairs	500	500	1,969	1,969	1,469	External repairs plus insurance excess fee. March: Budget increased for vehicles repairs.
TOTAL 40 - Fleet/Plant Operating	1,416	1,416	3,575	3,777	2,361	
TOTAL 1 - Expenditure	1,416	1,416	3,575	3,777	2,361	
TOTAL Human Resources	1,416	1,416	3,575	3,777	2,361	
TOTAL 020 - People & Culture/Payroll	1,416	1,416	3,575	3,777	2,361	
022 - Work Health and Safety						
921200 - Workplace Health & Safety						
1 - Expenditure						
00 - Operating						
1234 - Uniforms/Protective Clothing	0	0	4,953	7,000	7,000	March: Due to long sleeve and long pants policy effective 01/12/23 disposal of non-compliant uniforms from stores stock for outdoor workforce, plus provision of long sleeves for staff undertaking events etc. where this requirement was not budgeted.
1240 - Safety Equipment	3,000	3,000	483	4,200	1,200	Purchase 2 x breathalyser units and consumables to achieve D&A Control Program scheduled for late 2023 March: Provision of 2 x Safe T Cards (4G), being for a Mobile Library worker due to 3G network phase out, and for the Faulkner Park Precinct Officer (security) as an identified safety improvement.
1399 - Miscellaneous	1,000	1,000	1,556	3,000	2,000	Additional WHS staff and additional planned WHS/H&W activity, resources for HSRs. March: Increase in WHS activity such as staff BBQs at Operations Centre e.g.RUOK and coming WHS Toolbox Meetings.
TOTAL 00 - Operating	4,000	4,000	6,992	14,200	10,200	
TOTAL 1 - Expenditure	4,000	4,000	6,992	14,200	10,200	
TOTAL Workplace Health & Safety	4,000	4,000	6,992	14,200	10,200	
TOTAL 022 - Work Health and Safety	4,000	4,000	6,992	14,200	10,200	
TOTAL 05 - Chief Executive Officer	14,817	14,817	14,612	25,661	10,844	
10 - Corporate & Governance						
040 - Executive Services						
920000 - Governance						
1 - Expenditure						
00 - Operating						
1216 - Agency Staff	10,000	10,000	23,369	86,000	76,000	Extended leave by one employee booked March: Increased to cover Legal Advisor, plus legal coverage, offset by salaries (2 missing FTE for 6 months)
1371 - Travel - Conferences	0	0	156	156	156	March: YTD actual training offset

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1372 - Accommodation - Conferences	0	0	788	788	788	March: YTD actual training offset
1373 - Registration - Train/Conf	46,500	46,500	6,995	25,500	-21,000	Inhouse org wide training 4 x\$10k, Employees 7 x\$500, Moore annual accounts 1 x\$1500
1399 - Miscellaneous	2,000	5,500	2,096	10,000	4,500	March: Remove 2 x \$10k in house training programme as not achievable with resourcing, \$1K offset for travel for training YTD October: \$3500 added for standing desks being requested by staff March: Funds to fix corner desk advised approx \$6k
TOTAL 00 - Operating	58,500	62,000	33,404	122,444	60,444	
40 - Fleet/Plant Operating						
1314 - Ins. Prem - Motor Vehicle	313	313	0	0	-313	March: Budget not required.
TOTAL 40 - Fleet/Plant Operating	313	313	0	0	-313	
TOTAL 1 - Expenditure	58,813	62,313	33,404	122,444	60,131	
TOTAL Governance	58,813	62,313	33,404	122,444	60,131	
920001 - Compliance						
1 - Expenditure						
00 - Operating						
1200 - Salaries	230,250	230,250	26,668	26,667	-203,583	March: 2 roles duplicated in another cost centre
1209 - Superannuation	0	0	1,191	1,191	1,191	March: increased in line with actual
1322 - Telephone	587	587	29	29	-558	March: cost centre no longer in use
TOTAL 00 - Operating	230,837	230,837	27,888	27,887	-202,950	
40 - Fleet/Plant Operating						
1119 - Licenses	436	436	0	0	-436	Annual license fee. March: Minor reduction to operational costs.
1314 - Ins. Prem - Motor Vehicle	266	266	510	510	244	Annual insurance premium.
TOTAL 40 - Fleet/Plant Operating	702	702	510	510	-192	
TOTAL 1 - Expenditure	231,539	231,539	28,398	28,397	-203,142	
TOTAL Compliance	231,539	231,539	28,398	28,397	-203,142	
920002 - Business Improvement						
1 - Expenditure						
00 - Operating						
1279 - Services - Other	40,000	47,000	0	105,000	58,000	SCP consultant \$40k, SGS audit major 3 year cycle \$15k October: extra \$7k for SCP based on quote March: SCP/CBP consultant due to staff resignation \$70k, \$25k ISO recertification plus \$10k buffer
TOTAL 00 - Operating	40,000	47,000	0	105,000	58,000	
TOTAL 1 - Expenditure	40,000	47,000	0	105,000	58,000	
TOTAL Business Improvement	40,000	47,000	0	105,000	58,000	
920003 - Legal						
1 - Expenditure						
00 - Operating						
1202 - Allowances	50	50	0	0	-50	
1208 - Workers Compensation	1	1	0	0	-1	
1209 - Superannuation	6	6	0	0	-6	
TOTAL 00 - Operating	57	57	0	0	-57	
TOTAL 1 - Expenditure	57	57	0	0	-57	
TOTAL Legal	57	57	0	0	-57	
TOTAL 040 - Executive Services	330,409	340,909	61,802	255,841	-85,068	
060 - Records Management						
920500 - Records Management						
1 - Expenditure						
00 - Operating						
1216 - Agency Staff	12,000	12,000	0	0	-12,000	Extended leave backfill March: removed backfill coverage due to Project Officer in place to 30 June
TOTAL 00 - Operating	12,000	12,000	0	0	-12,000	
TOTAL 1 - Expenditure	12,000	12,000	0	0	-12,000	
4 - Income						
00 - Operating						
4115 - Freedom of Information	0	0	-1,405	-1,125	-1,125	YTD: actual

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
TOTAL 00 - Operating	0	0	-1,405	-1,125	-1,125	
TOTAL 4 - Income	0	0	-1,405	-1,125	-1,125	
TOTAL Records Management	12,000	12,000	-1,405	-1,125	-13,125	
TOTAL 060 - Records Management	12,000	12,000	-1,405	-1,125	-13,125	
070 - Governance						
921500 - Elected Members/Council						
1 - Expenditure						
00 - Operating						
1128 - Photocopying	11,000	11,000	1,159	10,000	-1,000	Minutes - depends on size March: not being used
1200 - Salaries	8,704	8,704	9,478	9,478	774	March: reflect actual election salaries
1209 - Superannuation	0	0	118	118	118	March: reflect actual election salaries
1252 - Equipment	5,000	5,000	490	2,000	-3,000	Election new members, signage, name plates etc March: reflect minimal usage
1263 - Services - Advertising	3,500	3,500	1,071	2,000	-1,500	March: reflect low YTD usage
1330 - Subscriptions	60,000	60,000	55,927	56,000	-4,000	WALGA + inflation March: reflect annual cost paid
1378 - Councillors Expense Allowance	34,680	34,680	15,226	32,000	-2,680	FY23 plus 5%, childcare March: reflect SAT determination
1379 - Deputy Mayoral Allowance	24,152	24,152	11,609	23,501	-651	FY23 plus 5% March: reflect SAT determination
1380 - Mayoral - Allowance	96,600	96,600	46,436	93,500	-3,100	FY23 plus 5% March: reflect SAT determination
1381 - Members - Sitting Fee	323,900	323,900	146,034	305,000	-18,900	FY23 plus 5% March: reflect SAT determination
TOTAL 00 - Operating	567,536	567,536	287,548	533,597	-33,939	
TOTAL 1 - Expenditure	567,536	567,536	287,548	533,597	-33,939	
TOTAL Elected Members/Council	567,536	567,536	287,548	533,597	-33,939	
TOTAL 070 - Governance	567,536	567,536	287,548	533,597	-33,939	
090 - Finance						
911000 - Finance Department						
1 - Expenditure						
00 - Operating						
1204 - Long Service Leave	0	0	5,770	3,848	3,848	March: Increased in line with LSL taken
1227 - Printing	1,500	1,500	104	500	-1,000	
1231 - Software - Other	28,550	34,600	6,475	22,025	-12,575	Procurement of LG Solutions Fees & Charges software and annual licence of LG Solutions YE October: LG Solutions Fees & Charges software \$19K, LG Solutions YE \$12K, OneSource FBT \$2,500 March: LG Solutions Fees & Charges software \$6.5K, LG Solutions YE \$12K, OneSource FBT \$2,500
1269 - Services - Audit	80,000	80,000	77,950	77,950	-2,050	Annual audit (including anticipated increase) and certifications for Pensioner Deferment, R2R, LRCIP March: Reduced in line with savings associated with LRCIP and R2R and actual 2023 Financial Audit
1271 - Services - Other Consultants	55,000	168,000	121,000	122,200	-45,800	Allowance for asset revaluation pending index assessment (\$40K), Grant workshops (2 x \$1500) and Moore LTFF model (\$10K) October: Carry forward \$115K valuation expenses delivered September March: Reduced in line with indexation assessment not required (\$40K), actual savings for LTFF model (\$6K), bank benchmarking \$2K and second Grant workshop to occur later in the year \$1.5K
1280 - Services - Training	10,000	10,000	35	7,500	-2,500	Allowance for training of new staff March: reduced in line with actual YTD
TOTAL 00 - Operating	175,050	294,100	211,334	234,023	-60,077	
40 - Fleet/Plant Operating						
1119 - Licenses	872	872	1,308	1,308	436	Annual license fee. March: Budget increased for vehicle reallocation.
1201 - Wages	1,442	1,442	57	458	-984	Wages for general maintenance. March: Budget reduced to match expected costs.
1216 - Agency Staff	480	480	0	520	40	Minor repairs by mechanic.
TOTAL 40 - Fleet/Plant Operating	2,794	2,794	1,365	2,286	-508	
TOTAL 1 - Expenditure	177,844	296,894	212,699	236,309	-60,585	
4 - Income						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
00 - Operating						
4204 - Long Service Leave	0	0	0	-3,850	-3,850	March: Increased reserve funding in line with LSL taken
TOTAL 00 - Operating	0	0	0	-3,850	-3,850	
TOTAL 4 - Income	0	0	0	-3,850	-3,850	
TOTAL Finance Department	177,844	296,894	212,699	232,459	-64,435	
TOTAL 090 - Finance	177,844	296,894	212,699	232,459	-64,435	
100 - Financing Activities						
913500 - Financing Activities						
4 - Income						
00 - Operating						
4164 - Interest - Bank	-543,096	-1,699,125	-1,386,568	-3,664,148	-1,965,023	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4820 - Information Technology Reserve	-55,116	-65,919	-4,626	-68,033	-2,114	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4821 - Administration Building Reserve	-9,792	-11,266	-791	-11,627	-361	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4822 - Aged persons housing reserve	-32,088	-32,478	-2,279	-33,670	-1,192	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4823 - Streetscapes reserve	-20,424	-23,485	-1,648	-24,238	-753	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4825 - Aged Community Care Reserve	-9,084	-10,450	-733	-10,786	-336	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4826 - Belmont District Band reserve	-1,944	-2,242	-157	-2,314	-72	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4829 - District valuation reserve	-14,232	-757	-53	-1,083	-326	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4830 - Election expenses reserve	-5,604	-6,477	-455	-6,618	-141	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4831 - Faulkner Park Ret. Vill. owner	-27,300	-31,730	-2,227	-32,633	-903	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4833 - Land acquisition reserve	-381,168	-468,638	-32,891	-482,989	-14,351	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4835 - LSL Reserve - Salaries	-82,308	-86,810	-6,093	-89,655	-2,845	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4836 - LSL Reserve - Wages	-15,996	-11,096	-779	-11,496	-400	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4837 - Environment reserve	-42,660	-69,992	-4,912	-71,515	-1,523	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4838 - Plant replacement reserve	-23,760	-75,578	-5,304	-77,795	-2,217	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4839 - Property development reserve	-616,236	-706,865	-49,610	-725,920	-19,055	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4840 - Ruth Faulkner library reserve	-1,908	-2,192	-154	-2,262	-70	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4841 - Waste Management Reserve	-248,400	-331,133	-23,240	-340,542	-9,409	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4843 - History Reserve	-5,952	-7,938	-557	-8,193	-255	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4844 - Workers Comp/Insurance Reserve	-61,368	-60,684	-4,259	-62,753	-2,069	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4845 - Building maintenance reserve	-212,820	-233,866	-16,414	-241,068	-7,202	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4846 - HomesWest Reserve	-38,124	-42,529	-2,985	-43,871	-1,342	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4847 - Misc Entitlements Reserve	-59,436	-36,293	-2,547	-37,101	-808	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4848 - Ascot Waters Marina Mtc & Rest	-40,104	-48,407	-3,397	-49,959	-1,552	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4849 - Retirement Village Buy Back Res	-100,692	-112,337	-7,884	-115,940	-3,603	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
4850 - Public Art Reserve	-16,416	-18,873	-1,325	-19,479	-606	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4851 - Aged Services Reserve	-44,208	-50,836	-3,568	-52,467	-1,631	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4853 - Car Parking Reserve	-2,568	-2,957	-208	-3,051	-94	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4854 - Belmont Trust Reserve	-61,896	-74,602	-5,236	-77,026	-2,424	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4855 - Urban Forest Strategic Management Reserve	-4,824	-5,546	-389	-5,724	-178	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
4856 - Belmont Oasis Refurbishment Reserve	-171,828	-197,601	-13,868	-203,938	-6,337	October: Increased in line with FY23 closing balance and revised interest rate March: Increased in line with FY23 closing balance and revised interest rate
TOTAL 00 - Operating	-2,951,352	-4,528,702	-1,585,158	-6,577,894	-2,049,192	
TOTAL 4 - Income	-2,951,352	-4,528,702	-1,585,158	-6,577,894	-2,049,192	
TOTAL Financing Activities	-2,951,352	-4,528,702	-1,585,158	-6,577,894	-2,049,192	
914001 - Emergency Response Reimbursements						
1 - Expenditure						
00 - Operating						
1201 - Wages	13,518	13,518	0	6,759	-6,759	Relates to work performed by the City as part of an emergency response (e.g. fire, COVID etc) March: Reduced based on YTD actual
1216 - Agency Staff	10,000	10,000	0	5,000	-5,000	Relates to work performed by the City as part of an emergency response (e.g. fire, COVID etc) March: Reduced based on YTD actual
1219 - Overheads	2,000	2,000	0	1,000	-1,000	March: Reduced based on YTD actual
1222 - Materials	2,000	2,000	0	1,000	-1,000	March: Reduced based on YTD actual
1226 - Stationery	500	500	0	250	-250	March: Reduced based on YTD actual
1234 - Uniforms/Protective Clothing	10,000	10,000	0	5,000	-5,000	March: Reduced based on YTD actual
TOTAL 00 - Operating	38,018	38,018	0	19,009	-19,009	
TOTAL 1 - Expenditure	38,018	38,018	0	19,009	-19,009	
TOTAL Emergency Response Reimbursements	38,018	38,018	0	19,009	-19,009	
TOTAL 100 - Financing Activities	-2,913,334	-4,490,685	-1,585,158	-6,558,885	-2,068,201	
110 - Risk & Insurance						
914500 - Insurance						
4 - Income						
00 - Operating						
4072 - Reimb - Insurance Claims	0	0	-97,654	-337,304	-337,304	March: YTD claims plus Hub Fire Insurance claim allowance excluding possible non deductible amount
TOTAL 00 - Operating	0	0	-97,654	-337,304	-337,304	
TOTAL 4 - Income	0	0	-97,654	-337,304	-337,304	
6 - Capital Income						
00 - Operating						
6844 - Workers Comp/Insurance Reserve	0	-219,105	0	-90,000	129,105	October: Interim reserve funding of Hub insurance claim March: Reduction to allow only for non claimable portion of Hub fire claim
TOTAL 00 - Operating	0	-219,105	0	-90,000	129,105	
TOTAL 6 - Capital Income	0	-219,105	0	-90,000	129,105	
TOTAL Insurance	0	-219,105	-97,654	-427,304	-208,199	
TOTAL 110 - Risk & Insurance	0	-219,105	-97,654	-427,304	-208,199	
120 - Reserve Transfers						
915000 - Transfer To Reserve						
3 - Capital Expenditure						
00 - Operating						
3820 - Information Technology Reserve	55,116	65,919	0	68,033	2,114	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3821 - Administration building reserv	9,792	11,266	0	11,627	361	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
3822 - Aged persons housing reserve	39,003	39,393	0	40,585	1,192	Interest on reserves plus \$6,915 transfer per Ascot, Gabriel etc October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3823 - Streetscapes reserve	20,424	23,485	0	24,238	753	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3825 - Aged Community Care Reserve	9,084	10,450	0	10,786	336	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3826 - Belmont District Band reserve	1,944	2,242	0	2,314	72	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3829 - District valuation reserve	99,232	85,757	0	86,083	326	Interest on reserves plus \$85K annual funding of triennial rates revaluation expenses \$85K October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3830 - Election expenses reserve	40,604	41,477	0	41,618	141	Interest on reserves plus \$35K annual funding of Council election expenses \$35K October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3831 - Faulkner Park Ret. Vill. owner	27,300	31,730	0	32,633	903	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3833 - Land acquisition reserve	381,168	468,638	0	822,989	354,351	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate. Transfer of \$340K for sale of Lot 8873 Noble Street
3835 - LSL Reserve - Salaries	82,308	86,810	0	89,655	2,845	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3836 - LSL Reserve - Wages	15,996	11,096	0	11,496	400	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3837 - Environment reserve	42,660	69,992	0	71,515	1,523	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3838 - Plant replacement reserve	23,760	75,578	0	77,795	2,217	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3839 - Property development reserve	616,236	4,520,738	0	6,387,927	1,867,189	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate. Additional transfer of \$3,813,873 for Budget Review Surplus position March: Increased in line with FY23 Closing balance and revised interest rate. Additional transfer of \$1,848,134 for Budget Review Surplus position (primarily municipal interest)
3840 - Ruth Faulkner library reserve	1,908	2,192	0	2,262	70	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3841 - Waste Management Reserve	248,400	331,133	0	340,542	9,409	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3843 - History Reserve	5,952	7,938	0	8,193	255	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3844 - Workers Comp/Insurance Reserve	61,368	60,684	0	62,753	2,069	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3845 - Building maintenance reserve	212,820	233,866	0	241,068	7,202	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3846 - HomesWest Reserve	45,593	49,998	0	51,340	1,342	Interest on reserves plus \$7,469 transfer per Ascot, Gabriel etc October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3847 - Misc Entitlements Reserve	613,039	589,896	0	590,704	808	Interest on reserves plus \$553,603 increase per gratuity October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
3848 - Ascot Waters Marina Mto & Rest	40,104	48,407	0	49,959	1,552	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3849 - Retirement Village Buy Back Res	100,692	112,337	0	115,940	3,603	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3850 - Public Art Reserve	16,416	18,873	0	19,479	606	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3851 - Aged Services Reserve	44,208	50,836	0	52,467	1,631	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3853 - Car Parking Reserve	2,568	2,957	0	3,051	94	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3854 - Belmont Trust Reserve	61,896	74,602	0	77,026	2,424	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3855 - Urban Forest Strategic Management Reserve	4,824	5,546	0	5,724	178	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
3856 - Belmont Oasis Refurbishment Reserve	171,828	197,601	0	203,938	6,337	Interest on reserves October: Increased in line with FY23 Closing balance and revised interest rate March: Increased in line with FY23 Closing balance and revised interest rate
TOTAL 00 - Operating	3,096,243	7,331,437	0	9,603,740	2,272,303	
TOTAL 3 - Capital Expenditure	3,096,243	7,331,437	0	9,603,740	2,272,303	
TOTAL Transfer To Reserve	3,096,243	7,331,437	0	9,603,740	2,272,303	
TOTAL 120 - Reserve Transfers	3,096,243	7,331,437	0	9,603,740	2,272,303	

130 - Rates

910000 - Rates

1 - Expenditure

00 - Operating

1270 - Services - Legal

7,500 7,500 2,030 110,000 102,500

1271 - Services - Other Consultants 0 0 5,597 13,091 13,091

1333 - Discount Allowed 1,870,000 1,956,433 1,957,301 1,957,029 596

596 5% Early payment discount (incl. Perth Airport Ex gratia rates discount)

October: Increased per actual discount provided for early payment

TOTAL 00 - Operating 1,877,500 1,963,933 1,964,928 2,080,120 116,187

TOTAL 1 - Expenditure 1,877,500 1,963,933 1,964,928 2,080,120 116,187

4 - Income

00 - Operating

4000 - General Rates - Residential -23,489,782 -23,526,169 -23,649,333 -23,649,333 -123,164

Based on 5% increase in rate in dollar
October: Revised per billing amount per final valuation schedule
March: Revised per interim rating received to date

4001 - General Rates - Commercial -10,750,742 -10,758,404 -10,893,151 -10,893,151 -134,747

Based on 5% increase in rate in dollar
October: Revised per billing amount per final valuation schedule
March: Revised per interim rating received to date

4002 - General Rates - Industrial -9,529,679 -9,529,679 -9,616,498 -9,616,498 -86,819

Based on 5% increase in rate in dollar
October: Revised per billing amount per final valuation schedule
March: Revised per interim rating received to date

4007 - Interim Rates -288,697 -288,697 0 -94,697 194,000

Interim rates calculated at 1% for residential and 0.5% commercial
March: Revised per interim rating received to date and allocated to rating categories

4109 - Deferred Rates Interest -3,500 -3,500 -10,730 -10,730 -7,230

Interest paid by OSR for deferred rates

4111 - Penalty Interest -120,000 -120,000 -100,114 -135,000 -15,000

Penalty interest on overdue rates. Based on prior year which includes an allowance to waiver interest due to financial hardship.
March: Increased penalty interest in line with YTD trends

4114 - Sale of Rolls -1,000 -1,000 -250 -500 500

4160 - Instalment Interest - Rates -140,250 -140,250 -150,765 -151,031 -10,781

Instalment fee based on prior year with an allowance for waiving interest due to financial hardship.
March: Increased instalment interest in line with YTD trends

4270 - Services - Legal -5,000 -5,000 -76,629 -107,500 -102,500

Allowance for reimbursement of legal costs
March: Debt collection to commence in late Feb

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Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
TOTAL 00 - Operating	-44,328,650	-44,372,699	-44,497,469	-44,658,440	-285,741	
TOTAL 4 - Income	-44,328,650	-44,372,699	-44,497,469	-44,658,440	-285,741	
TOTAL Rates	-42,451,150	-42,408,766	-42,532,542	-42,578,320	-169,554	
TOTAL 130 - Rates	-42,451,150	-42,408,766	-42,532,542	-42,578,320	-169,554	
140 - General Purpose Income						
910500 - General Purpose Income						
4 - Income						
00 - Operating						
4020 - Financial Assistance Grant	-310,000	-1,046,604	-34,953	-1,186,604	-140,000	FAGS (pending advice of advance payment amount to be received in 22/23). Reminder will be paid quarterly per notification from DLGSCI October: Amended per FAG quarterly schedule and 24/25 advance payment in line with 23/24 amount paid March: Increased advance payment allowance in line with that of 22/23
TOTAL 00 - Operating	-310,000	-1,046,604	-34,953	-1,186,604	-140,000	
TOTAL 4 - Income	-310,000	-1,046,604	-34,953	-1,186,604	-140,000	
TOTAL General Purpose Income	-310,000	-1,046,604	-34,953	-1,186,604	-140,000	
TOTAL 140 - General Purpose Income	-310,000	-1,046,604	-34,953	-1,186,604	-140,000	
170 - Information Technology						
911500 - Computing						
1 - Expenditure						
00 - Operating						
1237 - Business Applications	1,567,557	1,697,557	1,422,566	1,741,557	44,000	Higher in 23/24 FY due to requirement to purchase TechOne Enterprise licensing (Cost of \$140,000) to support the SaaS transition project This cost was reduced to \$114,292 by removing other budget items no longer required. October: Transferred \$130k from IT reserve to cover \$60k Ezescan Records Scanning Solution (the current software solution that Records team are using – Objective – has reached end of life earlier than anticipated and requires replacing asap) \$60k Mimecast antispam and archiving (the City's current email compliance archiving and anti-spam solutions do not appear to meet the OAG's requirements and requires uplift for compliance) \$10k MS licensing uplift (Microsoft have changed their PowerBI licensing requirements, and now require the City to pay \$15 per user, per month, for staff to view PowerBI reports) March: Adjusted spread of expenditure to more accurately match actuals. Adding \$10,000 for electronic voting system in councilchambers. Adding \$13,000 for RAPID contractor fees as per MWHs and DCG request. Adding \$21,000 to cover general/misc IT software costs (subject to further approval)
1252 - Equipment	40,000	40,000	57,713	102,500	62,500	Higher due to general increasing cost of IT hardware due to chip shortages and demand March: Adjusted spread of expenditure to more accurately match actual. Adding \$20k for AV fitout of Rivervale and Redcliffe room as requested by CEO. Adding \$13.5k for replacement of 4x displays in Council Chambers due to faulty equipment as per DCG request. Adding \$29k for general IT hardware costs (subject to further approval)
TOTAL 00 - Operating	1,607,557	1,737,557	1,480,279	1,844,057	106,500	
TOTAL 1 - Expenditure	1,607,557	1,737,557	1,480,279	1,844,057	106,500	
3 - Capital Expenditure						
32 - New Asset Acquisition						
3252 - Equipment	0	302,199	241,434	382,199	80,000	\$400K Capital funds quarantined in Capital Projects Reserve (from January) October: Transferring \$102,199 from reserve 911500-00-3858-000 now for the replacement of the photocopier fleet (already occurred). Transferring \$50k from reserve for expansion of on-prem storage (\$20k), and new tape backup library (\$30k) in September. Will transfer \$247,801 from reserve for Network Infrastructure refresh March: Adding \$80,000 for asset replacement in Hub. 5x high-end projectors in museum have reached end of life earlier than expected due to extended (24x7) usage during initial 2 years of operation. These are critical museum displays and hardware must be supported by warranty.
TOTAL 32 - New Asset Acquisition	0	302,199	241,434	382,199	80,000	
TOTAL 3 - Capital Expenditure	0	302,199	241,434	382,199	80,000	
TOTAL Computing	1,607,557	2,039,756	1,721,713	2,226,256	186,500	
TOTAL 170 - Information Technology	1,607,557	2,039,756	1,721,713	2,226,256	186,500	
180 - Marketing & Communications						
911700 - Marketing & Communications						
1 - Expenditure						
00 - Operating						
1200 - Salaries	563,715	563,715	401,913	575,715	12,000	October: Additional hours offset by reduced salaries in function area March: Additional hours offset by reduced salaries in function area

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1216 - Agency Staff	40,500	63,000	10,073	46,000	-17,000	Engagement project and brand assistance October: increased and offset by consultancy savings. March: Vacancy delayed and reduced (carry forward remainder \$7K)
1226 - Stationery	3,500	3,500	425	450	-3,050	Team stationery, label paper, engagement activities October: phasing adjustments March: Reduced and phasing adjustments
1227 - Printing	250	250	0	0	-250	Ad-hoc printing March: Not required
1235 - Signs	21,000	21,000	0	10,000	-11,000	Refreshed signage March: Project delay reduced and phasing adjustments
1252 - Equipment	5,700	5,700	1,100	4,200	-1,500	Content creation equipment October: Phasing adjustment March: Reduced and phasing adjustment
1262 - Services - Marketing	63,000	106,000	52,357	95,000	-11,000	Videography, photography, copywriting, design and reprint October: Increased digital communication investment offset by savings in corporate documents - printing. March: Project delay reduced and phasing adjustment
1263 - Services - Advertising	86,000	86,000	24,891	84,000	-2,000	Print, social and digital advertising October: Phasing adjustments March: Project delay reduced and phasing adjustments
1271 - Services - Other Consultants	47,000	23,000	19,140	46,000	23,000	Consultants to support strategy implementation October: Reduced due to increased agency staff support March: Agency vacancy resulted in increased consultant support for strategy implementation
1279 - Services - Other	63,759	64,000	55,001	70,500	6,500	Media monitoring \$32K, \$18k news, \$4k imagery, \$10k socials October: Minor increase offset by savings in other areas and phasing review March: Minor increase offset by savings in other areas and phasing review
1375 - Customer Service	58,000	58,000	41,834	52,000	-6,000	Community Perception Scorecards October: Phasing adjustments March: Reduced and phasing adjustments
TOTAL 00 - Operating	952,424	994,165	606,734	983,865	-10,300	
40 - Fleet/Plant Operating						
1225 - External Repairs	500	500	2,410	2,410	1,910	External repairs plus insurance excess fee. March: Budget for vehicle servicing.
TOTAL 40 - Fleet/Plant Operating	500	500	2,410	2,410	1,910	
TOTAL 1 - Expenditure	952,924	994,665	609,144	986,275	-8,390	
TOTAL Marketing & Communications	952,924	994,665	609,144	986,275	-8,390	
911701 - Corporate Documents						
1 - Expenditure						
00 - Operating						
1227 - Printing	185,000	155,000	58,768	145,000	-10,000	\$120K Belmont Bulletin, \$20K strategies, \$35K engagement strategy October: Potential savings noted and transferred to Services - Marketing to reflect increased digital spend. March: Reduced and phasing adjustments
1262 - Services - Marketing	38,000	28,000	15,204	36,000	8,000	Outsource design, template production October: Reduced due to increased inhouse support March: Agency vacancy resulted in increased spend for strategy implementation
TOTAL 00 - Operating	223,000	183,000	73,971	181,000	-2,000	
TOTAL 1 - Expenditure	223,000	183,000	73,971	181,000	-2,000	
TOTAL Corporate Documents	223,000	183,000	73,971	181,000	-2,000	
921503 - Functions & Catering						
1 - Expenditure						
00 - Operating						
1200 - Salaries	216,444	216,444	97,483	176,444	-40,000	October: Reduced hours in functions area and leave without pay March: Reduced hours in functions area and leave without pay
1216 - Agency Staff	18,000	11,200	757	9,200	-2,000	Ad hoc function and catering support October: Reduced based on updated estimates March: Reduced and adjusted phasing
1383 - Ceremonies	12,500	14,000	9,287	20,500	6,500	October: Minor increase for 2024 calendar year ceremonies March: Increase due to higher conference numbers and new gift stock
1387 - Food - Other	54,000	54,000	32,951	59,500	5,500	Catering ceremonies, kitchen supplies and stakeholder meetings March: Increased catering for 125 year celebrations and increased costs
TOTAL 00 - Operating	300,944	295,644	140,478	265,644	-30,000	

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
TOTAL 1 - Expenditure	300,944	295,644	140,478	265,644	-30,000	
TOTAL Functions & Catering	300,944	295,644	140,478	265,644	-30,000	
TOTAL 180 - Marketing & Communications	1,476,868	1,473,309	823,593	1,432,919	-40,390	
TOTAL 10 - Corporate & Governance	-38,406,028	-36,103,319	-41,144,357	-36,467,426	-364,107	
15 - Infrastructure Services						
210 - Facilities and Property Management						
911900 - City Facilities & Property						
1 - Expenditure						
00 - Operating						
1059 - Cont - Other	35,000	35,000	32,646	32,646	-2,354	Rates contribution for Ascot Kayak Club, BSRC and BTPC. March: Adjusted to reflect actual cost
1200 - Salaries	552,827	552,827	280,777	480,150	-72,677	March: Budget reduced due to vacancies for positions which have now been filled.
1209 - Superannuation	69,443	69,443	33,219	55,283	-14,160	March: Budget reduced due to vacancies for positions which have now been filled.
1216 - Agency Staff	50,000	50,000	46,701	100,000	50,000	Agency cover March: Agency cover for staff seconded to work on FM software implementation project
1373 - Registration - Train/Conf	1,000	1,000	60	5,000	4,000	March: Staff training identified in SDR's
TOTAL 00 - Operating	708,270	708,270	393,404	673,079	-35,191	
40 - Fleet/Plant Operating						
1119 - Licenses	436	436	892	892	456	Annual license fee. March: Budget increased to match actual costs.
1223 - Parts	0	0	174	174	174	March: Budget increased for spare parts.
TOTAL 40 - Fleet/Plant Operating	436	436	1,066	1,066	630	
TOTAL 1 - Expenditure	708,706	708,706	394,470	674,145	-34,561	
3 - Capital Expenditure						
32 - New Asset Acquisition						
3254 - Land	100,000	100,000	0	0	-100,000	Land processes and related capital expenditure, estimate of any costs associated with implementation of LAMP. March: LAMP review deferred until 24/25 as a result of resourcing
TOTAL 32 - New Asset Acquisition	100,000	100,000	0	0	-100,000	
TOTAL 3 - Capital Expenditure	100,000	100,000	0	0	-100,000	
4 - Income						
00 - Operating						
4077 - Reimb - Miscellaneous	-1,500	-1,500	-11,334	-11,334	-9,834	October: Return of lease deposit from AKJC (8 Yolks Cafe)
4204 - Long Service Leave	0	0	-6,398	-6,398	-6,398	March: Contribution received towards long service leave paid to departing member of staff from the City of Armadale
TOTAL 00 - Operating	-1,500	-1,500	-17,732	-17,732	-16,232	
TOTAL 4 - Income	-1,500	-1,500	-17,732	-17,732	-16,232	
6 - Capital Income						
00 - Operating						
6254 - Land	0	0	-340,000	-340,000	-340,000	March: Sale of lot 8873 Noble Street, funds to be transferred to Land Acquisition reserve
6833 - Land acquisition reserve	-100,000	-100,000	0	0	100,000	Land Acquisition- March: No forecast land acquisitions for the remainder of 23/24
TOTAL 00 - Operating	-100,000	-100,000	-340,000	-340,000	-240,000	
TOTAL 6 - Capital Income	-100,000	-100,000	-340,000	-340,000	-240,000	
TOTAL City Facilities & Property	707,206	707,206	36,738	316,413	-390,793	
911905 - 34 Oats: land tomato lake kiosk						
1 - Expenditure						
10 - Maintenance						
1279 - Services - Other	0	7,194	8,927	9,000	1,806	October: Replacement of power pole servicing Kiosk and auto toilets
TOTAL 10 - Maintenance	0	7,194	8,927	9,000	1,806	
TOTAL 1 - Expenditure	0	7,194	8,927	9,000	1,806	
TOTAL 34 Oats: land tomato lake kiosk	0	7,194	8,927	9,000	1,806	
911928 - 117 Epsom Ave						
1 - Expenditure						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
10 - Maintenance						
1271 - Services - Other Consultants	8,000	8,000	12,079	12,000	4,000	Maintenance budget for residential property. March: Pool fence and paving repairs to ensure safety compliance
TOTAL 10 - Maintenance	8,000	8,000	12,079	12,000	4,000	
TOTAL 1 - Expenditure	8,000	8,000	12,079	12,000	4,000	
TOTAL 117 Epsom Ave	8,000	8,000	12,079	12,000	4,000	
911952 - Cafe Tenancy Income						
4 - Income						
00 - Operating						
4122 - Rent/Lease	-50,000	-50,000	-66,200	-100,000	-50,000	March: Higher than anticipated rental income derived from increased turnover
TOTAL 00 - Operating	-50,000	-50,000	-66,200	-100,000	-50,000	
TOTAL 4 - Income	-50,000	-50,000	-66,200	-100,000	-50,000	
TOTAL Cafe Tenancy Income	-50,000	-50,000	-66,200	-100,000	-50,000	
911954 - 6A Homewood Street, Cloverdale						
1 - Expenditure						
10 - Maintenance						
1271 - Services - Other Consultants	7,000	7,000	15,026	14,000	7,000	Maintenance budget for residential property. March: Replacement of carpets throughout and new air con units installed.
TOTAL 10 - Maintenance	7,000	7,000	15,026	14,000	7,000	
TOTAL 1 - Expenditure	7,000	7,000	15,026	14,000	7,000	
TOTAL 6A Homewood Street, Cloverdale	7,000	7,000	15,026	14,000	7,000	
911957 - HUB - NFP Tenancy 2 Income						
4 - Income						
00 - Operating						
4073 - Reimb - Utilities	-3,901	-3,901	-2,257	-3,251	650	March: Tenancy vacant for 2 months
4122 - Rent/Lease	0	0	-550	1,650	1,650	March: New Tenant has taken over lease and now paying 100% rent
TOTAL 00 - Operating	-3,901	-3,901	-2,807	-1,601	2,300	
TOTAL 4 - Income	-3,901	-3,901	-2,807	-1,601	2,300	
TOTAL HUB - NFP Tenancy 2 Income	-3,901	-3,901	-2,807	-1,601	2,300	
911963 - HUB - NFP Tenancy 8 Income						
4 - Income						
00 - Operating						
4122 - Rent/Lease	0	-15,721	-7,860	-10,000	5,721	October: Lease for tenancy commenced 01May 23- March: Vacancy as tenant relocated to smaller tenancy in Belmont Hub to reduce expenditure
TOTAL 00 - Operating	0	-15,721	-7,860	-10,000	5,721	
TOTAL 4 - Income	0	-15,721	-7,860	-10,000	5,721	
TOTAL HUB - NFP Tenancy 8 Income	0	-15,721	-7,860	-10,000	5,721	
B20099 - Belmont HUB - General						
1 - Expenditure						
00 - Operating						
1072 - Reimb - Insurance Claims	0	219,105	298,294	329,650	110,545	October: Costs associated with server room fire March: Increase to cost of fireper advice from IT
TOTAL 00 - Operating	0	219,105	298,294	329,650	110,545	
10 - Maintenance						
1279 - Services - Other	85,000	85,000	139,258	125,000	40,000	March: refurbishment of doors at Plaza entry, New wall unit for Seniors entrance hallway including television. 2 x billi hot/cold taps installed in staff kitchen and seniors Pool room
1296 - Services - Lighting	0	0	2,791	2,675	2,675	March: Software issue to light controls
TOTAL 10 - Maintenance	85,000	85,000	142,049	127,675	42,675	
TOTAL 1 - Expenditure	85,000	304,105	440,343	457,325	153,220	
TOTAL Belmont HUB - General	85,000	304,105	440,343	457,325	153,220	
B81899 - Belmont Rsl Leake St Bld Mnt						
1 - Expenditure						
10 - Maintenance						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1279 - Services - Other	2,500	2,500	3,949	5,500	3,000	
TOTAL 10 - Maintenance	2,500	2,500	3,949	5,500	3,000	March: New Kitchen units installed
TOTAL 1 - Expenditure	2,500	2,500	3,949	5,500	3,000	
TOTAL Belmont Rsl Leake St Bld Mnt	2,500	2,500	3,949	5,500	3,000	
B82799 - Blmnt Cmnty Nursng Hme Bld Mnt						
1 - Expenditure						
10 - Maintenance						
1279 - Services - Other	15,500	15,500	0	0	-15,500	Roof repairs and replacement of gutters. March: Deferred till 24/25
TOTAL 10 - Maintenance	15,500	15,500	0	0	-15,500	
TOTAL 1 - Expenditure	15,500	15,500	0	0	-15,500	
TOTAL Blmnt Cmnty Nursng Hme Bld Mnt	15,500	15,500	0	0	-15,500	
B83399 - Youth and Family Services Cent						
1 - Expenditure						
00 - Operating						
1266 - Services - Cleaning	45,328	45,328	49,909	90,328	45,000	Cleaning contract price increased after tender process as of 01st Dec 22. March: incorrect amount put in original budget, now in line with contracted costs
TOTAL 00 - Operating	45,328	45,328	49,909	90,328	45,000	
TOTAL 1 - Expenditure	45,328	45,328	49,909	90,328	45,000	
TOTAL Youth and Family Services Cent	45,328	45,328	49,909	90,328	45,000	
TOTAL 210 - Facilities and Property Management	816,633	1,027,211	490,103	792,965	-234,246	
215 - Public Facilities						
930004 - Wilson Park Income						
1 - Expenditure						
00 - Operating						
1279 - Services - Other	863	863	1,148	1,500	637	Fees associated with online booking system including CPI rise. March: increased usage of facility
TOTAL 00 - Operating	863	863	1,148	1,500	637	
TOTAL 1 - Expenditure	863	863	1,148	1,500	637	
4 - Income						
00 - Operating						
4127 - Hire (Property & Equipment)	-4,855	-4,855	-6,324	-7,500	-2,645	CPI rise in hire charges March: Increased use of facility
TOTAL 00 - Operating	-4,855	-4,855	-6,324	-7,500	-2,645	
TOTAL 4 - Income	-4,855	-4,855	-6,324	-7,500	-2,645	
TOTAL Wilson Park Income	-3,992	-3,992	-5,175	-6,000	-2,008	
930006 - Miles Park Income						
1 - Expenditure						
00 - Operating						
1279 - Services - Other	1,991	1,991	2,907	3,000	1,009	Fees associated with online booking system including CPI rise. March: increased usage of facility
TOTAL 00 - Operating	1,991	1,991	2,907	3,000	1,009	
TOTAL 1 - Expenditure	1,991	1,991	2,907	3,000	1,009	
4 - Income						
00 - Operating						
4127 - Hire (Property & Equipment)	-13,277	-13,277	-15,675	-18,277	-5,000	CPI rise in hire charges. March: Increased use of facility
TOTAL 00 - Operating	-13,277	-13,277	-15,675	-18,277	-5,000	
TOTAL 4 - Income	-13,277	-13,277	-15,675	-18,277	-5,000	
TOTAL Miles Park Income	-11,286	-11,286	-12,768	-15,277	-3,991	
930007 - Redcliffe Park - Income						
1 - Expenditure						
00 - Operating						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1279 - Services - Other	5,003	5,003	6,433	6,500	1,497	Fees associated with online booking system including CPI rise. March: increased usage of facility
TOTAL 00 - Operating	5,003	5,003	6,433	6,500	1,497	
TOTAL 1 - Expenditure	5,003	5,003	6,433	6,500	1,497	
4 - Income						
00 - Operating						
4127 - Hire (Property & Equipment)	-33,610	-33,610	-34,794	-39,610	-6,000	CPI rise in hire charges. March: Increased use of facility
TOTAL 00 - Operating	-33,610	-33,610	-34,794	-39,610	-6,000	
TOTAL 4 - Income	-33,610	-33,610	-34,794	-39,610	-6,000	
TOTAL Redcliffe Park - Income	-28,607	-28,607	-28,362	-33,110	-4,503	
930009 - Rivervale Comm Cntr-Income						
1 - Expenditure						
00 - Operating						
1279 - Services - Other	5,519	5,519	8,967	8,500	2,981	Fees associated with online booking system including CPI rise. March: increased usage of facility
TOTAL 00 - Operating	5,519	5,519	8,967	8,500	2,981	
TOTAL 1 - Expenditure	5,519	5,519	8,967	8,500	2,981	
4 - Income						
00 - Operating						
4127 - Hire (Property & Equipment)	-36,794	-36,794	-45,431	-46,794	-10,000	CPI rise in hire charges. March: Increased use of facility
TOTAL 00 - Operating	-36,794	-36,794	-45,431	-46,794	-10,000	
TOTAL 4 - Income	-36,794	-36,794	-45,431	-46,794	-10,000	
TOTAL Rivervale Comm Cntr-Income	-31,275	-31,275	-36,464	-38,294	-7,019	
930012 - Athletic Track						
1 - Expenditure						
00 - Operating						
1279 - Services - Other	728	728	1,219	1,500	772	Fees associated with online booking system including CPI rise
TOTAL 00 - Operating	728	728	1,219	1,500	772	
TOTAL 1 - Expenditure	728	728	1,219	1,500	772	
4 - Income						
00 - Operating						
4127 - Hire (Property & Equipment)	-4,855	-4,855	-6,768	-8,855	-4,000	CPI rise in hire charges. March: Increased use of facility
TOTAL 00 - Operating	-4,855	-4,855	-6,768	-8,855	-4,000	
TOTAL 4 - Income	-4,855	-4,855	-6,768	-8,855	-4,000	
TOTAL Athletic Track	-4,127	-4,127	-5,549	-7,355	-3,228	
TOTAL 215 - Public Facilities	-79,287	-79,287	-88,318	-100,036	-20,749	
220 - Technical Services						
994000 - Technical Services						
1 - Expenditure						
00 - Operating						
1028 - Street Lighting	100,000	100,000	4,357	20,000	-80,000	Detailed design and development for LED upgrade at Ascot Waters, Western Power Approvals. Note estimated constant costs, variations to be advised at November and March reviews. March: Lighting scope reduced to swapping out existing sodium/ mercury to LED's, hence budget reduction of design costs with implementation costs included as 2024/ 2025 Budget item.
1056 - Cont to - Parks & Gardens	20,000	20,000	0	0	-20,000	Contingency amount for enhancement of landscaping associated with the Interpretation Node under TGA project to be completed in 2022/2023. March: Budget no longer required, discussed and agreed with Manager PLE, improvements at this location to be considered under broader Garvey Park Master Plan.
1200 - Salaries	1,150,147	1,000,000	598,070	960,000	-40,000	As per salaries worksheet October: salary reduction of \$150k with staff vacancies. March: Budget adjustment now that Design team is recruited.

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1216 - Agency Staff	50,000	22,500	37,249	130,000	107,500	Budget allowance for backlog of administration tasks across the DAD area. October: Contingency budget reduced to \$30k with recent staff vacancies filled.
1234 - Uniforms/Protective Clothing	1,000	1,000	1,473	5,000	4,000	March: Forecast increased budget with appointment of Agency Civil Designer to complete 2024 - 2025 Road Design projects by 1 July 2024. Personal safety equipment hats, boots, vests, jackets, glasses, sunscreen or asrequired.
1263 - Services - Advertising	10,000	10,000	1,586	7,000	-3,000	March: Increased budget for new staff appointments. Tenders, road closures, employment notices/vacancies (Civic Centre DAD ServicesStaff only).
1270 - Services - Legal	15,000	15,000	4,272	12,000	-3,000	March: Reduced forecast budget based on likely demand. Easements, Deed of Access Agreements and general legal assistance DIS and MDAD.
1271 - Services - Other Consultants	0	0	23,019	24,000	24,000	March: Reduced budget based on likely demand. March: Budget to cover expenditure for P & C engagement of Hudson for services associated with recruitment of new Director Infrastructure Services.
TOTAL 00 - Operating	1,346,147	1,168,500	670,025	1,158,000	-10,500	
40 - Fleet/Plant Operating						
1225 - External Repairs	3,820	3,820	7,159	5,321	1,501	External repairs plus insurance excess fee. March: Budget for scheduled servicing.
TOTAL 40 - Fleet/Plant Operating	3,820	3,820	7,159	5,321	1,501	
TOTAL 1 - Expenditure	1,349,967	1,172,320	677,184	1,163,321	-8,999	
TOTAL Technical Services	1,349,967	1,172,320	677,184	1,163,321	-8,999	
994001 - Asset Management						
1 - Expenditure						
00 - Operating						
1259 - Chargeable Plant	0	0	1,465	2,000	2,000	March: Budget to match forecast spend.
1271 - Services - Other Consultants	50,000	37,500	0	25,000	-12,500	Forecast spend on consultants for Asset Management IPWEA NAMS+ Maturity Audit, Systems Review, Asset Condition Inspections and Surveys, Community Levels of Service Survey. October: Budget allocation reduced to meet forecast expenditure. March: Budget allocation reduced against planned activities and forecast spend.
TOTAL 00 - Operating	50,000	37,500	1,465	27,000	-10,500	
TOTAL 1 - Expenditure	50,000	37,500	1,465	27,000	-10,500	
3 - Capital Expenditure						
00 - Operating						
3857 - Carry Forward Projects Reserve	0	0	0	559,393	559,393	March: DDC, DCG, Replacement Mayoral vehicle added, ME&CD, MP&C, MDA&D, MIT, 6 X Coordinators, 1 x Operational transferred from New Asset Acquisition.
TOTAL 00 - Operating	0	0	0	559,393	559,393	
32 - New Asset Acquisition						
3253 - Fleet / Plant	1,062,360	1,281,230	351,532	811,129	-470,101	Replacement of FL59, 24, 32, 31, 64, 38, 68, 20, 33, 39, 08, 79, 17, 13, 12, 11, 15, 09, 60, 72, 37, 49, 61, 19, 61, 35, 80, 42, 43, 74, 07, 78. October: Fleet04, 84, 85, 86, 87 delivered from 22/23. FL60, 31, 32, 38, 64, 43, 74 deferred. March: DDC, DCG, Replacement Mayoral vehicle added, ME&CD, MP&C, MDA&D, MIT, 6X Coordinators, 1 x Operational transferred to Carry Forward Reserve.
TOTAL 32 - New Asset Acquisition	1,062,360	1,281,230	351,532	811,129	-470,101	
TOTAL 3 - Capital Expenditure	1,062,360	1,281,230	351,532	1,370,522	89,292	
6 - Capital Income						
00 - Operating						
6253 - Fleet / Plant	-833,640	-912,038	0	-533,262	378,776	Income from sale of FL59, 24, 32, 31, 64, 38, 68, 20, 33, 39, 08, 79, 17, 13, 12, 11, 15, 09, 60, 72, 37, 49, 61, 19, 61, 35, 80, 42, 43, 74, 07, 78. October: Income added from FL04, 84, 85, 86, 87 and 60. March: Income reduced for vehicles carried forward.
TOTAL 00 - Operating	-833,640	-912,038	0	-533,262	378,776	
TOTAL 6 - Capital Income	-833,640	-912,038	0	-533,262	378,776	
TOTAL Asset Management	278,720	406,692	352,997	864,260	457,568	
994003 - Traffic/Road Investigation						
1 - Expenditure						
00 - Operating						
1216 - Agency Staff	40,000	40,000	0	0	-40,000	Allowance for Agency staff assistance for specialist tasks. March: No budget requirement now with appointment of Traffic Engineering Advisor.

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1271 - Services - Other Consultants	170,000	133,380	104,107	200,000	66,620	Civil Consultancy to develop 2025-2026 MRRG Submission, material testing and traffic management plan, Road Safety Audits as required by Main Roads WA for any State or National Black Spot submission, Abernethy Rd, Great Eastern Highway to Kewdale Rd Route Transportation Study by consultant. October: Budget allocation reduced to meet forecast expenditure March: Forecast additional budget allocation for the Abernethy Rd Traffic Study (\$45k) and Redcliffe Area Traffic Modelling (\$60k).
1279 - Services - Other	114,000	85,789	578	10,000	-75,789	24/25 MRRG Project borehole testing of materials, service locating and detail surveys \$6,500/mth (\$78,000). Traffic counter services for the year \$3,000 per month (\$36,000). October: Budget allocation reduced to meet forecast expenditure March: Reduced against planned activities.
TOTAL 00 - Operating	324,000	259,169	104,685	210,000	-49,169	
TOTAL 1 - Expenditure	324,000	259,169	104,685	210,000	-49,169	
TOTAL Traffic/Road Investigation	324,000	259,169	104,685	210,000	-49,169	
994004 - Travel Smart						
1 - Expenditure						
00 - Operating						
1271 - Services - Other Consultants	4,000	4,000	0	25,000	21,000	Update Travel Smart related website information and brochures. March: Budget increase for consultant engagement to support Sustainable Transport Plan Review.
TOTAL 00 - Operating	4,000	4,000	0	25,000	21,000	
TOTAL 1 - Expenditure	4,000	4,000	0	25,000	21,000	
TOTAL Travel Smart	4,000	4,000	0	25,000	21,000	
TOTAL 220 - Technical Services	1,956,687	1,842,181	1,134,866	2,262,581	420,400	
235 - City Projects						
994007 - City Projects						
1 - Expenditure						
00 - Operating						
1270 - Services - Legal	0	0	550	1,000	1,000	
1271 - Services - Other Consultants	50,000	50,000	-49	0	-50,000	Project Management Office review and implementation action plan. March: PMO review to be completed internally.
TOTAL 00 - Operating	50,000	50,000	500	1,000	-49,000	
40 - Fleet/Plant Operating						
1225 - External Repairs	500	500	0	0	-500	External repairs plus insurance excess fee.
TOTAL 40 - Fleet/Plant Operating	500	500	0	0	-500	
TOTAL 1 - Expenditure	50,500	50,500	500	1,000	-49,500	
TOTAL City Projects	50,500	50,500	500	1,000	-49,500	
CP2201 - Wilson Park Netball Courts & Sports Lighting						
1 - Expenditure						
31 - New Asset Construction						
1271 - Services - Other Consultants	0	3,580	8,529	14,737	11,157	
1279 - Services - Other	20,000	81,000	1,466	33,100	-47,900	Contingency for unexpected items during Defects Liability Period October: FY23 Carry forward of \$61,000 + additional funds for unexpected DLP items. Final payments to be made at end of DLP in Feb 2024. March: Final payments for MG Group and PCE in March 2024 following DLP.
TOTAL 31 - New Asset Construction	20,000	84,580	9,995	47,837	-36,743	
TOTAL 1 - Expenditure	20,000	84,580	9,995	47,837	-36,743	
TOTAL Wilson Park Netball Courts & Sports Lighting	20,000	84,580	9,995	47,837	-36,743	
CP2202 - Belvidere Street Precinct Revitalisation						
1 - Expenditure						
31 - New Asset Construction						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1271 - Services - Other Consultants	70,000	470,000	42,397	172,397	-297,603	Carry forward from 22/23 approx. \$75,000 Design development and documentation for Stage 1. Subject to approval of Business Case. (\$200K Capital funds quarantined in Capital Projects Reserve) October: FY23 Carry forward of \$102,000. Transfer from Capital Projects Reserve \$200,000. Additional funds required for WesternPower UGP Application and Design Development and Documentation based on revisedOPC estimates. March: Design contract award in Feb 24 for 268,220. Remaining funds transferred to Capital Projects Reserve for future project costs.
1279 - Services - Other	0	0	8,506	28,506	28,506	March: Funds moved from CP2202-31-1271 for UGP application costs.
TOTAL 31 - New Asset Construction	70,000	470,000	50,902	200,903	-269,097	
TOTAL 1 - Expenditure	70,000	470,000	50,902	200,903	-269,097	
3 - Capital Expenditure						
00 - Operating						
3858 - Capital Projects Reserve	200,000	0	0	269,097	269,097	Capital funds quarantined in Capital Projects Reserve October: Funds transferred to project account. March: Funds transferred from project account for use in2024/2025.
TOTAL 00 - Operating	200,000	0	0	269,097	269,097	
TOTAL 3 - Capital Expenditure	200,000	0	0	269,097	269,097	
TOTAL Belvidere Street Precinct Revitalisation	270,000	470,000	50,902	470,000	0	
CP2401 - Wilson Park Precinct Redevelopment Zone 2						
1 - Expenditure						
31 - New Asset Construction						
1271 - Services - Other Consultants	400,000	420,000	164,474	240,000	-180,000	Carry forward from 22/23 \$350,000 Detailed design and documentation for Wilson Park Zone 2 - Heart + Playground. October: FY23 Carry forward of \$350,000 from 993007-01-1271 (total Carry forward\$619,000). Additional funds required for Western Power Upgrades.
TOTAL 31 - New Asset Construction	400,000	420,000	164,474	240,000	-180,000	
TOTAL 1 - Expenditure	400,000	420,000	164,474	240,000	-180,000	
3 - Capital Expenditure						
00 - Operating						
3857 - Carry Forward Projects Reserve	0	0	0	180,000	180,000	March: funds transferred from project account
TOTAL 00 - Operating	0	0	0	180,000	180,000	
TOTAL 3 - Capital Expenditure	0	0	0	180,000	180,000	
TOTAL Wilson Park Precinct Redevelopment Zone 2	400,000	420,000	164,474	420,000	0	
CP2402 - Faulkner Civic Precinct Redevelopment						
1 - Expenditure						
30 - Asset Renewal						
1271 - Services - Other Consultants	300,000	300,000	48,500	214,170	-85,830	Carry forward from 22/23 \$200,000. Design Development and Documentation for FCPOrnamental Lakes October: FY23 Carry forward of \$200,000 from 993007-01-1271 (total Carry forward \$619,000) March: Updated cash-flow to align with project milestones. Remaining funds transferred to Capital Projects Reserve for use in 2024/2025.
TOTAL 30 - Asset Renewal	300,000	300,000	48,500	214,170	-85,830	
TOTAL 1 - Expenditure	300,000	300,000	48,500	214,170	-85,830	
3 - Capital Expenditure						
00 - Operating						
3857 - Carry Forward Projects Reserve	0	0	0	85,830	85,830	March: funds transferred from project account
TOTAL 00 - Operating	0	0	0	85,830	85,830	
TOTAL 3 - Capital Expenditure	0	0	0	85,830	85,830	
TOTAL Faulkner Civic Precinct Redevelopment	300,000	300,000	48,500	300,000	0	
CP2403 - Abernethy Sporting Precinct Zone 1						
1 - Expenditure						
31 - New Asset Construction						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1271 - Services - Other Consultants	100,000	200,000	61,302	140,085	-59,915	Carry forward from 22/23 \$50,000. Feasibility Business Case scheduled for July/Aug 2023. Concept Development to occur in 2023/2024 subject to Council endorsement of Business Case (\$150K Capital funds quarantined in Capital Projects Reserve)
						October: FY23 Carry forward of \$69,000 from 993007-01-1271 (total Carry forward\$619,000). \$100,000 transferred from Capital Projects Reserve. Concept development and business case to commence in late 2023.
						March: Updated cash-flow to align with project milestones. Remaining funds transferred to Capital Projects Reserve for use in 2024/2025.
TOTAL 31 - New Asset Construction	100,000	200,000	61,302	140,085	-59,915	
TOTAL 1 - Expenditure	100,000	200,000	61,302	140,085	-59,915	
3 - Capital Expenditure						
00 - Operating						
3858 - Capital Projects Reserve	100,000	0	0	59,915	59,915	Capital funds quarantined in Capital Projects Reserve
						October: Funds moved to project account.
						March: Funds moved from project account.
TOTAL 00 - Operating	100,000	0	0	59,915	59,915	
TOTAL 3 - Capital Expenditure	100,000	0	0	59,915	59,915	
TOTAL Abernethy Sporting Precinct Zone 1	200,000	200,000	61,302	200,000	0	
CP2404 - Abernethy Sporting Precinct Zone 2						
1 - Expenditure						
31 - New Asset Construction						
1271 - Services - Other Consultants	0	100,000	20,000	79,300	-20,700	October: Funds transferred from Capital Projects Reserve. Feasibility Study to commence in September 2023
						March: Updated cash-flow to align with project milestones. Remaining funds transferred to Capital Projects Reserve for use in 2024/2025.
TOTAL 31 - New Asset Construction	0	100,000	20,000	79,300	-20,700	
TOTAL 1 - Expenditure	0	100,000	20,000	79,300	-20,700	
3 - Capital Expenditure						
00 - Operating						
3858 - Capital Projects Reserve	100,000	0	0	20,700	20,700	Capital funds quarantined in Capital Projects Reserve
						October: Funds transferred to project account.
						March: Funds transferred from project account
TOTAL 00 - Operating	100,000	0	0	20,700	20,700	
TOTAL 3 - Capital Expenditure	100,000	0	0	20,700	20,700	
TOTAL Abernethy Sporting Precinct Zone 2	100,000	100,000	20,000	100,000	0	
CP2405 - Wilson Park Precinct Redevelopment Zone 2B						
1 - Expenditure						
31 - New Asset Construction						
1271 - Services - Other Consultants	50,000	50,000	0	25,000	-25,000	Masterplan review and concept development
						October: Concept options development to commence in early 2024.
						March: Updated cash-flow to align with project milestones. Remaining funds transferred to Capital Projects Reserve for use in 2024/2025.
TOTAL 31 - New Asset Construction	50,000	50,000	0	25,000	-25,000	
TOTAL 1 - Expenditure	50,000	50,000	0	25,000	-25,000	
3 - Capital Expenditure						
00 - Operating						
3857 - Carry Forward Projects Reserve	0	0	0	25,000	25,000	March: funds transferred from project account
TOTAL 00 - Operating	0	0	0	25,000	25,000	
TOTAL 3 - Capital Expenditure	0	0	0	25,000	25,000	
TOTAL Wilson Park Precinct Redevelopment Zone 2B	50,000	50,000	0	50,000	0	
CP2406 - Peet Park Revitalisation						
1 - Expenditure						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
30 - Asset Renewal						
1271 - Services - Other Consultants	0	120,000	0	25,000	-95,000	Design development and documentation to commence January (\$120K Capital funds quarantined in Capital Projects Reserve) October: Transfer funds from Capital Projects Reserve. Design options to commence in late 2023. March: Updated cash-flow to align with project milestones. Remaining funds transferred to Capital Projects Reserve for use in 2024/2025.
TOTAL 30 - Asset Renewal	0	120,000	0	25,000	-95,000	
TOTAL 1 - Expenditure	0	120,000	0	25,000	-95,000	
3 - Capital Expenditure						
00 - Operating						
3858 - Capital Projects Reserve	120,000	0	0	95,000	95,000	Capital funds quarantined in Capital Projects Reserve October: Funds moved to project account. March: Funds moved to capital reserve due to procurement delays
TOTAL 00 - Operating	120,000	0	0	95,000	95,000	
TOTAL 3 - Capital Expenditure	120,000	0	0	95,000	95,000	
TOTAL Peet Park Revitalisation	120,000	120,000	0	120,000	0	
CP2407 - Old Museum Redevelopment						
1 - Expenditure						
31 - New Asset Construction						
1271 - Services - Other Consultants	0	0	0	45,000	45,000	March: Additional funds required to undertake feasibility to identify redevelopment options for Old Museum Site
TOTAL 31 - New Asset Construction	0	0	0	45,000	45,000	
TOTAL 1 - Expenditure	0	0	0	45,000	45,000	
TOTAL Old Museum Redevelopment	0	0	0	45,000	45,000	
CP2408 - Civic Building Refurbishment						
1 - Expenditure						
30 - Asset Renewal						
1271 - Services - Other Consultants	0	0	0	45,000	45,000	March: Additional funds required to undertake feasibility to identify design options for Civic Building Refurbishment
TOTAL 30 - Asset Renewal	0	0	0	45,000	45,000	
TOTAL 1 - Expenditure	0	0	0	45,000	45,000	
TOTAL Civic Building Refurbishment	0	0	0	45,000	45,000	
PE2201 - Esplanade Foreshore Stabilisation and Landscaping						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	0	63,000	0	75,000	12,000	October: Additional funds required for Superintendent Services. March: Additional funds for Superintendent Services
TOTAL 30 - Asset Renewal	0	63,000	0	75,000	12,000	
31 - New Asset Construction						
1271 - Services - Other Consultants	656,965	1,465,000	7,190	665,000	-800,000	October: Additional funds required due to escalation in construction prices November OCM: Increase to address shortfall per Tender 07/2023 March: funds moved to carry forward reserve due to delays in approvals and permits.
TOTAL 31 - New Asset Construction	656,965	1,465,000	7,190	665,000	-800,000	
TOTAL 1 - Expenditure	656,965	1,528,000	7,190	740,000	-788,000	
3 - Capital Expenditure						
00 - Operating						
3857 - Carry Forward Projects Reserve	0	0	0	948,109	948,109	March: Unspent funds from 22/23 CFWD (\$160,109) in Env Reserve in addition to CFWD funds (\$788,000) identified in March
TOTAL 00 - Operating	0	0	0	948,109	948,109	
TOTAL 3 - Capital Expenditure	0	0	0	948,109	948,109	
6 - Capital Income						
00 - Operating						
6035 - Grant - Capital Improvements	0	0	-243,144	-243,144	-243,144	March: Funding for Esplanade Foreshore Stabilisation from DBCA received in FY2023

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
6837 - Environment reserve	-656,965	-911,965	0	-656,965	255,000	Funds transferred to reserve as part of March budget review Carry forward November OCM: Increase to address shortfall per Tender 07/2023 March: Reserve transfer amended to amount CFWD 22/23
TOTAL 00 - Operating	-656,965	-911,965	-243,144	-900,109	11,856	
TOTAL 6 - Capital Income	-656,965	-911,965	-243,144	-900,109	11,856	
TOTAL Esplanade Foreshore Stabilisation and Landscaping	0	616,035	-235,954	788,000	171,965	
PS2401 - Bilya Kard Boodja Lookout Foreshore Stabilisation						
1 - Expenditure						
30 - Asset Renewal						
1271 - Services - Other Consultants	0	0	0	50,000	50,000	March: Funds transferred from Capital Projects Reserved to facilitate redesign and approvals with DBCA and DPLH
TOTAL 30 - Asset Renewal	0	0	0	50,000	50,000	
TOTAL 1 - Expenditure	0	0	0	50,000	50,000	
3 - Capital Expenditure						
00 - Operating						
3858 - Capital Projects Reserve	1,000,000	2,650,000	0	2,600,000	-50,000	Capital funds quarantined in Capital Projects Reserve October: Funds moved from project account to reserve due to delays in DBCA approval. March: Funds moved to project account for redesign variation
TOTAL 00 - Operating	1,000,000	2,650,000	0	2,600,000	-50,000	
TOTAL 3 - Capital Expenditure	1,000,000	2,650,000	0	2,600,000	-50,000	
TOTAL Bilya Kard Boodja Lookout Foreshore Stabilisation	1,000,000	2,650,000	0	2,650,000	0	
TOTAL 235 - City Projects	2,510,500	5,061,115	119,720	5,236,837	175,722	
240 - Road Construction						
990000 - Roadworks						
6 - Capital Income						
00 - Operating						
6025 - Direct Local	-156,571	-156,571	-168,274	-168,274	-11,703	Untied Grant from MRWA. March: Actual grant more than forecast.
TOTAL 00 - Operating	-156,571	-156,571	-168,274	-168,274	-11,703	
TOTAL 6 - Capital Income	-156,571	-156,571	-168,274	-168,274	-11,703	
TOTAL Roadworks	-156,571	-156,571	-168,274	-168,274	-11,703	
WR2232 - Hardey Rd - Durban St / Frederick St intersection						
1 - Expenditure						
30 - Asset Renewal						
1201 - Wages	2,788	2,788	0	0	-2,788	
1213 - Salaries - Supervisors	1,858	1,858	0	0	-1,858	
1216 - Agency Staff	1,500	1,500	0	0	-1,500	
1219 - Overheads	14,259	14,259	0	0	-14,259	
1222 - Materials	750	750	0	0	-750	
1253 - Fleet / Plant	1,500	1,500	0	0	-1,500	
1271 - Services - Other Consultants	0	0	1,503	1,503	1,503	
1279 - Services - Other	49,654	49,654	7,090	7,090	-42,564	
1296 - Services - Lighting	0	0	0	13,716	13,716	
TOTAL 30 - Asset Renewal	72,309	72,309	8,593	22,309	-50,000	
TOTAL 1 - Expenditure	72,309	72,309	8,593	22,309	-50,000	
3 - Capital Expenditure						
00 - Operating						
3857 - Carry Forward Projects Reserve	0	0	0	50,000	50,000	March: Funds transferred from Capital Project.
TOTAL 00 - Operating	0	0	0	50,000	50,000	
TOTAL 3 - Capital Expenditure	0	0	0	50,000	50,000	
TOTAL Hardey Rd - Durban St / Frederick St intersection	72,309	72,309	8,593	72,309	0	
WR2303 - Belvidere Street - Keymer Street to Hardey Road - Profile an						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	2,488	2,488	217	217	-2,271	Profile and overlay with SMA bottom and DGA top (50mm). RTR funds. March: Funds transferred from Capital Projects Reserve.
1201 - Wages	0	0	0	3,732	3,732	March: \$3732 Capital funds quarantined in Capital Projects Reserve
1213 - Salaries - Supervisors	0	0	196	2,488	2,488	March: \$2488 Capital funds quarantined in Capital Projects Reserve
1216 - Agency Staff	0	0	0	2,488	2,488	March: \$2488 Capital funds quarantined in Capital Projects Reserve
1219 - Overheads	0	0	0	25,603	25,603	March: \$25603 Capital funds quarantined in Capital Projects Reserve
1222 - Materials	0	0	0	1,270	1,270	March: \$1270 Capital funds quarantined in Capital Projects Reserve
1253 - Fleet / Plant	0	0	0	2,488	2,488	March: \$2488 Capital funds quarantined in Capital Projects Reserve
1279 - Services - Other	0	0	0	93,397	93,397	March: \$83852 Capital funds quarantined in Capital Projects Reserve
TOTAL 30 - Asset Renewal	2,488	2,488	412	131,683	129,195	
TOTAL 1 - Expenditure	2,488	2,488	412	131,683	129,195	
3 - Capital Expenditure						
00 - Operating						
3858 - Capital Projects Reserve	121,921	121,921	0	0	-121,921	Capital funds quarantined in Capital Projects Reserve. March: Funds transferred to Capital Project.
TOTAL 00 - Operating	121,921	121,921	0	0	-121,921	
TOTAL 3 - Capital Expenditure	121,921	121,921	0	0	-121,921	
TOTAL Belvidere Street - Keymer Street to Hardey Road - Profile an	124,409	124,409	412	131,683	7,274	
WR2304 - Belgravia Street - Sydenham St to Wright St - Profile and ov						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	1,865	1,865	576	576	-1,289	Profile and overlay with SMA bottom and DGA top (50mm). RTR funds. October: Adjusted to match funding allocation.
1201 - Wages	3,465	3,465	840	840	-2,625	
1213 - Salaries - Supervisors	2,311	2,311	1,045	1,045	-1,266	
1216 - Agency Staff	1,865	1,865	773	773	-1,092	
1219 - Overheads	17,727	17,727	7,127	7,127	-10,600	
1222 - Materials	932	932	162	162	-770	
1253 - Fleet / Plant	1,884	1,884	208	208	-1,676	
1279 - Services - Other	61,730	61,730	71,333	82,509	20,779	
TOTAL 30 - Asset Renewal	91,779	91,779	82,065	93,240	1,461	
TOTAL 1 - Expenditure	91,779	91,779	82,065	93,240	1,461	
TOTAL Belgravia Street - Sydenham St to Wright St - Profile and ov	91,779	91,779	82,065	93,240	1,461	
WR2305 - Belgravia Street - Wright St to Fulham St - Profile and over						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	2,586	2,586	672	672	-1,914	Profile and overlay with SMA bottom and DGA top (50mm). RTR funds. October: Adjusted to match funding allocation.
1201 - Wages	4,806	4,806	184	184	-4,622	
1213 - Salaries - Supervisors	3,204	3,204	1,351	1,351	-1,853	
1216 - Agency Staff	2,586	2,586	2,898	2,898	312	
1219 - Overheads	24,582	24,582	10,454	10,454	-14,128	
1222 - Materials	1,317	1,317	22	22	-1,295	
1253 - Fleet / Plant	2,586	2,586	156	156	-2,430	
1279 - Services - Other	85,593	85,593	97,465	113,548	27,955	
TOTAL 30 - Asset Renewal	127,260	127,260	113,202	129,285	2,025	
TOTAL 1 - Expenditure	127,260	127,260	113,202	129,285	2,025	
TOTAL Belgravia Street - Wright St to Fulham St - Profile and over	127,260	127,260	113,202	129,285	2,025	
WR2312 - Fulham Street - Fisher Street New Roundabout and Lighting						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	0	1,301	1,685	1,685	384	October: MRWA Blackspot project carried forward from 22/23.
1219 - Overheads	0	42,618	3,553	46,171	3,553	
1279 - Services - Other	0	139,614	2,480	136,677	-3,937	

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
TOTAL 30 - Asset Renewal	0	183,533	7,717	183,533	0	
TOTAL 1 - Expenditure	0	183,533	7,717	183,533	0	
TOTAL Fulham Street - Fisher Street New Roundabout and Lighting	0	183,533	7,717	183,533	0	
WR2313 - Wright Street - Kooyong Rd, pre-deflection at Roundabout, up						
1 - Expenditure						
30 - Asset Renewal						
1201 - Wages	0	4,521	4,751	4,751	230	
1213 - Salaries - Supervisors	0	3,014	3,970	3,970	956	
1216 - Agency Staff	0	0	12,354	12,354	12,354	
1219 - Overheads	0	3,014	50,968	50,968	47,954	
1222 - Materials	0	31,014	3,765	3,765	-27,249	
1224 - Fuel	0	1,507	82	82	-1,425	
1253 - Fleet / Plant	0	0	1,820	1,820	1,820	
1271 - Services - Other Consultants	0	4,521	0	0	-4,521	
1279 - Services - Other	0	102,328	85,801	85,801	-16,527	
TOTAL 30 - Asset Renewal	0	149,919	163,512	163,511	13,592	
TOTAL 1 - Expenditure	0	149,919	163,512	163,511	13,592	
TOTAL Wright Street - Kooyong Rd, pre-deflection at Roundabout, u	0	149,919	163,512	163,511	13,592	
WR2326 - Belgravia Street - Wright St to Alexander Rd, 4 x speed plat						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	387	387	0	2,500	2,113	Speed plateau x four, lighting not included.
1201 - Wages	719	719	0	0	-719	
1213 - Salaries - Supervisors	479	479	0	0	-479	
1216 - Agency Staff	387	387	0	0	-387	
1219 - Overheads	3,677	3,677	0	0	-3,677	
1222 - Materials	194	194	0	0	-194	
1253 - Fleet / Plant	387	387	0	0	-387	
1279 - Services - Other	12,797	12,342	0	0	-12,342	
1296 - Services - Lighting	0	0	0	16,073	16,073	
TOTAL 30 - Asset Renewal	19,027	18,573	0	18,573	0	
TOTAL 1 - Expenditure	19,027	18,573	0	18,573	0	
TOTAL Belgravia Street - Wright St to Alexander Rd, 4 x speed plat	19,027	18,573	0	18,573	0	
WR2329 - Wright Street - Hardey Rd to Belgravia St, design & tree rem						
1 - Expenditure						
30 - Asset Renewal						
1201 - Wages	1,041	1,041	0	2,000	959	Arborist safety report, consultation and design. March: Budget for design and investigation, construction in 24/25.
1213 - Salaries - Supervisors	1,564	1,564	0	0	-1,564	
1216 - Agency Staff	840	840	0	4,000	3,160	
1219 - Overheads	7,991	7,990	0	0	-7,990	
1222 - Materials	8,648	8,648	0	0	-8,648	
1253 - Fleet / Plant	429	429	0	0	-429	
1271 - Services - Other Consultants	840	840	0	14,000	13,160	
1279 - Services - Other	27,818	27,818	0	0	-27,818	
TOTAL 30 - Asset Renewal	49,170	49,170	0	20,000	-29,170	
TOTAL 1 - Expenditure	49,170	49,170	0	20,000	-29,170	
TOTAL Wright Street - Hardey Rd to Belgravia St, design & tree rem	49,170	49,170	0	20,000	-29,170	
WR2401 - General Isolated Treatments						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	1,000	1,000	0	0	-1,000	Various minor LATM's as required. March: Budget increased to match actual workcompleted.
1201 - Wages	1,858	1,858	2,616	2,616	758	
1213 - Salaries - Supervisors	1,239	1,239	82	82	-1,157	
1216 - Agency Staff	1,000	1,000	6,165	6,165	5,165	

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1219 - Overheads	9,506	9,506	24,261	24,261	14,755	
1222 - Materials	1,000	1,000	340	340	-660	
1224 - Fuel	0	0	66	66	66	
1253 - Fleet / Plant	1,000	1,000	208	312	-688	
1279 - Services - Other	32,613	32,613	20,306	20,202	-12,411	
TOTAL 30 - Asset Renewal	49,216	49,216	54,044	54,044	4,828	
TOTAL 1 - Expenditure	49,216	49,216	54,044	54,044	4,828	
TOTAL General Isolated Treatments	49,216	49,216	54,044	54,044	4,828	
WR2402 - Various Resurfacing						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	1,000	1,000	0	0	-1,000	Minor resurfacing projects arising.
1213 - Salaries - Supervisors	1,239	1,238	198	1,338	100	
1279 - Services - Other	32,613	32,612	9,557	33,513	901	
TOTAL 30 - Asset Renewal	34,852	34,851	9,754	34,851	0	
TOTAL 1 - Expenditure	34,852	34,851	9,754	34,851	0	
TOTAL Various Resurfacing	34,852	34,851	9,754	34,851	0	
WR2403 - Abernethy Road - McDowell St to Kewdale Rd						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	0	0	1,927	1,215	1,215	1,215 Foamed Bitumen Rehabilitation, MRRG grant. Nov - \$13399 Capital funds quarantined in Capital Projects Reserve. March: Funds transferred from Capital Projects Reserve.
1201 - Wages	0	0	8,900	40,196	40,196	March: \$40196 Capital funds quarantined in Capital Projects Reserve
1213 - Salaries - Supervisors	0	0	7,120	26,798	26,798	March: \$26798 Capital funds quarantined in Capital Projects Reserve
1216 - Agency Staff	0	0	1,878	26,798	26,798	March: \$26798 Capital funds quarantined in Capital Projects Reserve
1219 - Overheads	0	0	17,549	275,748	275,748	March: \$275748 Capital funds quarantined in Capital Projects Reserve
1222 - Materials	0	0	10,487	13,399	13,399	March: \$13399 Capital funds quarantined in Capital Projects Reserve
1253 - Fleet / Plant	0	0	2,060	26,798	26,798	March: \$26798 Capital funds quarantined in Capital Projects Reserve
1271 - Services - Other Consultants	0	0	0	6,699	6,699	March: \$6699 Capital funds quarantined in Capital Projects Reserve
1279 - Services - Other	892,355	892,355	28,114	962,349	69,994	March: \$17692 Capital funds quarantined in Capital Projects Reserve
TOTAL 30 - Asset Renewal	892,355	892,355	78,036	1,380,000	487,645	
TOTAL 1 - Expenditure	892,355	892,355	78,036	1,380,000	487,645	
3 - Capital Expenditure						
00 - Operating						
3858 - Capital Projects Reserve	447,527	447,527	0	0	-447,527	Capital funds quarantined in Capital Projects Reserve. March: Funds transferred to Capital Projects.
TOTAL 00 - Operating	447,527	447,527	0	0	-447,527	
TOTAL 3 - Capital Expenditure	447,527	447,527	0	0	-447,527	
6 - Capital Income						
00 - Operating						
6023 - Grant - Metro Roads	-892,355	-892,355	-714,604	-893,255	-900	MRRG grant funding. March: Budget amended to match actual approved grant.
TOTAL 00 - Operating	-892,355	-892,355	-714,604	-893,255	-900	
TOTAL 6 - Capital Income	-892,355	-892,355	-714,604	-893,255	-900	
TOTAL Abernethy Road - McDowell St to Kewdale Rd	447,527	447,527	-636,568	486,745	39,218	
WR2404 - Kooyong Road - Francisco St Roundabout						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	3,000	3,000	0	0	-3,000	Pre-deflection at roundabout, north eastbound only, SBS funded. March: Budget increased to match expected cost, street lighting pending, \$3,000 Capital funds transferred to Carry Forward Project Reserve.
1201 - Wages	5,575	5,575	2,005	248	-5,327	March: \$5,372 Capital funds transferred to Carry Forward Project Reserve.
1213 - Salaries - Supervisors	3,717	3,717	0	0	-3,717	March: \$3,717 Capital funds transferred to Carry Forward Project Reserve.
1216 - Agency Staff	3,000	3,000	0	0	-3,000	March: \$3,000 Capital funds transferred to Carry Forward Project Reserve.
1219 - Overheads	28,518	28,518	3,309	730	-27,788	March: \$27,788 Capital funds transferred to Carry Forward Project Reserve.
1222 - Materials	1,500	1,500	0	0	-1,500	March: \$1,500 Capital funds transferred to Carry Forward Project Reserve.

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1253 - Fleet / Plant	3,000	3,000	312	208	-2,792	
1279 - Services - Other	91,338	91,338	2,400	62,400	-28,938	March: \$2,792 Capital funds transferred to Carry Forward Project Reserve.
TOTAL 30 - Asset Renewal	139,648	139,648	8,026	63,586	-76,062	
TOTAL 1 - Expenditure	139,648	139,648	8,026	63,586	-76,062	March: \$28,938 Capital funds transferred to Carry Forward Project Reserve.
3 - Capital Expenditure						
00 - Operating						
3857 - Carry Forward Projects Reserve	0	0	0	76,062	76,062	March: Funds transferred from Capital Project.
TOTAL 00 - Operating	0	0	0	76,062	76,062	
TOTAL 3 - Capital Expenditure	0	0	0	76,062	76,062	
6 - Capital Income						
00 - Operating						
6024 - Grant - Other Roads	-100,000	-100,000	-120,000	-150,000	-50,000	State blackspot funding. March: Grant Federally funded, grant now \$150K.
TOTAL 00 - Operating	-100,000	-100,000	-120,000	-150,000	-50,000	
TOTAL 6 - Capital Income	-100,000	-100,000	-120,000	-150,000	-50,000	
TOTAL Kooyong Road - Francisco St Roundabout	39,648	39,648	-111,974	-10,352	-50,000	
WR2405 - Miles Road Stage 2 - Bell St to Kewdale Rd						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	8,040	8,040	998	998	-7,042	Profile and overlay 100mm & 50mm. RTR funded. March: Budget increased to reflect completed project costs.
1201 - Wages	14,942	14,942	4,812	4,812	-10,130	
1213 - Salaries - Supervisors	9,961	9,961	4,695	4,695	-5,266	
1216 - Agency Staff	8,040	8,040	7,142	7,142	-898	
1219 - Overheads	76,427	76,427	42,592	42,952	-33,475	
1222 - Materials	4,020	4,020	11,841	11,841	7,821	
1253 - Fleet / Plant	8,040	8,040	2,834	2,824	-5,216	
1279 - Services - Other	266,237	266,237	436,369	406,880	140,643	
TOTAL 30 - Asset Renewal	395,707	395,707	511,283	482,144	86,437	
TOTAL 1 - Expenditure	395,707	395,707	511,283	482,144	86,437	
TOTAL Miles Road Stage 2 - Bell St to Kewdale Rd	395,707	395,707	511,283	482,144	86,437	
WR2406 - Victoria Street - Epsom Ave to Moreing St						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	1,512	1,512	1,791	1,249	-263	Profile and overlay with SMA bottom and DGA top (50mm). March: Budget increased to match construction estimate.
1201 - Wages	2,810	2,810	0	3,450	640	
1213 - Salaries - Supervisors	1,873	1,873	0	2,300	427	
1216 - Agency Staff	1,512	1,512	0	2,300	788	
1219 - Overheads	14,373	14,373	0	23,667	9,294	
1222 - Materials	770	770	0	1,319	549	
1253 - Fleet / Plant	1,512	1,512	0	2,300	788	
1279 - Services - Other	50,045	50,045	0	78,415	28,370	
TOTAL 30 - Asset Renewal	74,407	74,407	1,791	115,000	40,593	
TOTAL 1 - Expenditure	74,407	74,407	1,791	115,000	40,593	
TOTAL Victoria Street - Epsom Ave to Moreing St	74,407	74,407	1,791	115,000	40,593	
WR2407 - Towie Street - Whiteside St to McClarty St						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	1,412	1,412	677	0	-1,412	Reconstruction with profile and overlay with SMA bottom and DGA top (50mm). March: Scope change to pavement treatment following investigation and final design.
1201 - Wages	2,624	2,624	0	3,870	1,246	
1213 - Salaries - Supervisors	1,749	1,749	282	2,580	831	
1216 - Agency Staff	1,412	1,412	491	2,580	1,168	
1219 - Overheads	13,422	13,422	1,836	26,548	13,126	

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1222 - Materials	706	706	0	1,319	613	
1253 - Fleet / Plant	1,412	1,412	0	1,168	-244	
1279 - Services - Other	46,756	46,755	7,054	90,935	44,180	
TOTAL 30 - Asset Renewal	69,493	69,493	10,340	129,000	59,507	
TOTAL 1 - Expenditure	69,493	69,493	10,340	129,000	59,507	
TOTAL Towie Street - Whiteside St to McClarty St	69,493	69,493	10,340	129,000	59,507	
WR2409 - Eyre Street - Knutsford Ave to Belmont Ave						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	0	0	781	781	781	Profile and overlay, 30mm DGA. March: Budget amended to match completed project cost.
1201 - Wages	1,784	1,784	1,226	1,226	-558	
1213 - Salaries - Supervisors	1,189	1,189	80	80	-1,109	
1216 - Agency Staff	960	960	0	0	-960	
1219 - Overheads	9,126	9,126	3,839	3,839	-5,287	
1222 - Materials	480	480	6	6	-474	
1253 - Fleet / Plant	960	960	598	598	-362	
1279 - Services - Other	32,749	32,749	45,049	45,049	12,300	
TOTAL 30 - Asset Renewal	47,248	47,248	51,579	51,579	4,331	
TOTAL 1 - Expenditure	47,248	47,248	51,579	51,579	4,331	
TOTAL Eyre Street - Knutsford Ave to Belmont Ave	47,248	47,248	51,579	51,579	4,331	
WR2410 - Elizabeth Street - Belmont Ave to End						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	828	828	0	0	-828	Profile and overlay, 30mm DGA. March: Budget increased to match completed project cost.
1201 - Wages	1,539	1,539	104	104	-1,435	
1213 - Salaries - Supervisors	1,026	1,026	1,276	1,276	250	
1216 - Agency Staff	828	828	2,495	2,495	1,667	
1219 - Overheads	7,871	7,871	9,172	9,172	1,301	
1222 - Materials	422	422	320	320	-102	
1253 - Fleet / Plant	828	828	286	286	-542	
1279 - Services - Other	27,409	27,409	51,046	51,046	23,637	
TOTAL 30 - Asset Renewal	40,751	40,751	64,700	64,699	23,948	
TOTAL 1 - Expenditure	40,751	40,751	64,700	64,699	23,948	
TOTAL Elizabeth Street - Belmont Ave to End	40,751	40,751	64,700	64,699	23,948	
WR2411 - O'Leary Place - Lintonmarc Dve to End						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	476	476	0	670	194	Profile and overlay, 30mm DGA. March: Budget increased to match construction estimate.
1201 - Wages	883	883	0	1,005	122	
1213 - Salaries - Supervisors	590	590	0	670	80	
1216 - Agency Staff	476	476	0	670	194	
1219 - Overheads	4,522	4,522	0	6,891	2,369	
1222 - Materials	241	241	0	1,319	1,078	
1253 - Fleet / Plant	476	476	0	670	194	
1271 - Services - Other Consultants	0	0	170	170	170	
1279 - Services - Other	15,744	15,744	0	22,420	6,676	
TOTAL 30 - Asset Renewal	23,408	23,408	170	34,485	11,077	
TOTAL 1 - Expenditure	23,408	23,408	170	34,485	11,077	
TOTAL O'Leary Place - Lintonmarc Dve to End	23,408	23,408	170	34,485	11,077	
WR2412 - Parkview Parade - Morrison St to McKeown St						
1 - Expenditure						
30 - Asset Renewal						
1201 - Wages	0	0	0	3,844	3,844	March: \$3844 Capital funds quarantined in Capital Projects Reserve

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1213 - Salaries - Supervisors	0	0	0	2,563	2,563	March: \$2563 Capital funds quarantined in Capital Projects Reserve
1216 - Agency Staff	0	0	0	2,563	2,563	March: \$2563 Capital funds quarantined in Capital Projects Reserve
1219 - Overheads	0	0	0	26,371	26,371	March: \$26371 Capital funds quarantined in Capital Projects Reserve
1222 - Materials	0	0	0	1,306	1,306	March: \$1306 Capital funds quarantined in Capital Projects Reserve
1253 - Fleet / Plant	0	0	0	2,563	2,563	March: \$2563 Capital funds quarantined in Capital Projects Reserve
1279 - Services - Other	0	0	391	86,364	86,364	March: \$86364 Capital funds quarantined in Capital Projects Reserve
TOTAL 30 - Asset Renewal	0	0	391	125,574	125,574	
TOTAL 1 - Expenditure	0	0	391	125,574	125,574	
3 - Capital Expenditure						
00 - Operating						
3858 - Capital Projects Reserve	125,574	125,574	0	0	-125,574	Capital funds quarantined in Capital Projects Reserve. March: Funds transferred to Capital Project.
TOTAL 00 - Operating	125,574	125,574	0	0	-125,574	
TOTAL 3 - Capital Expenditure	125,574	125,574	0	0	-125,574	
TOTAL Parkview Parade - Morrison St to McKeown St	125,574	125,574	391	125,574	0	
WR2413 - Kew Street - Abernethy Rd to Pearl Rd						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	2,419	2,419	651	651	-1,768	Profile and overlay, 30mm DGA. March: Funds transferred from Capital Projects Reserve.
1201 - Wages	0	0	0	3,628	3,628	March: \$3628 Capital funds quarantined in Capital Projects Reserve
1213 - Salaries - Supervisors	0	0	0	2,419	2,419	March: \$2419 Capital funds quarantined in Capital Projects Reserve
1216 - Agency Staff	0	0	0	2,419	2,419	March: \$2419 Capital funds quarantined in Capital Projects Reserve
1219 - Overheads	0	0	0	24,888	24,888	March: \$24888 Capital funds quarantined in Capital Projects Reserve
1222 - Materials	0	0	0	1,231	1,231	March: \$1231 Capital funds quarantined in Capital Projects Reserve
1253 - Fleet / Plant	0	0	0	2,420	2,420	March: \$2420 Capital funds quarantined in Capital Projects Reserve
1279 - Services - Other	0	0	10,696	83,276	83,276	March: \$81508 Capital funds quarantined in Capital Projects Reserve
TOTAL 30 - Asset Renewal	2,419	2,419	11,347	120,932	118,513	
TOTAL 1 - Expenditure	2,419	2,419	11,347	120,932	118,513	
3 - Capital Expenditure						
00 - Operating						
3858 - Capital Projects Reserve	118,513	118,513	0	0	-118,513	Capital funds quarantined in Capital Projects Reserve. March: Funds transferred to Capital Project.
TOTAL 00 - Operating	118,513	118,513	0	0	-118,513	
TOTAL 3 - Capital Expenditure	118,513	118,513	0	0	-118,513	
TOTAL Kew Street - Abernethy Rd to Pearl Rd	120,932	120,932	11,347	120,932	0	
WR2416 - Belgravia Street - Kew St to Scott St						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	2,621	2,621	0	0	-2,621	Profile and overlay with SMA bottom and DGA top (50mm). March: Funds transferred from Capital Projects Reserve.
1201 - Wages	0	0	0	3,931	3,931	March: \$3931 Capital funds quarantined in Capital Projects Reserve
1213 - Salaries - Supervisors	0	0	94	2,620	2,620	March: \$2620 Capital funds quarantined in Capital Projects Reserve
1216 - Agency Staff	0	0	170	2,620	2,620	March: \$2620 Capital funds quarantined in Capital Projects Reserve
1219 - Overheads	0	0	625	26,966	26,966	March: \$26966 Capital funds quarantined in Capital Projects Reserve
1222 - Materials	0	0	0	1,334	1,334	March: \$1334 Capital funds quarantined in Capital Projects Reserve
1253 - Fleet / Plant	0	0	0	2,624	2,624	March: \$2624 Capital funds quarantined in Capital Projects Reserve
1271 - Services - Other Consultants	0	0	400	400	400	
1279 - Services - Other	0	0	729	90,537	90,537	March: \$88316 Capital funds quarantined in Capital Projects Reserve
TOTAL 30 - Asset Renewal	2,621	2,621	2,018	131,032	128,411	
TOTAL 1 - Expenditure	2,621	2,621	2,018	131,032	128,411	
3 - Capital Expenditure						
00 - Operating						
3858 - Capital Projects Reserve	128,411	128,411	0	0	-128,411	Capital funds quarantined in Capital Projects Reserve. Funds transferred to Capital Project.
TOTAL 00 - Operating	128,411	128,411	0	0	-128,411	
TOTAL 3 - Capital Expenditure	128,411	128,411	0	0	-128,411	
TOTAL Belgravia Street - Kew St to Scott St	131,032	131,032	2,018	131,032	0	

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
WR2420 - Stanton Road – Central Ave to Epsom Ave (LCURS)						
1 - Expenditure						
30 - Asset Renewal						
1201 - Wages	0	16,925	0	0	-16,925	March: \$16,925 Capital funds transferred to Carry Forward Project Reserve.
1213 - Salaries - Supervisors	0	3,563	0	0	-3,563	March: \$3,563 Capital funds transferred to Carry Forward Project Reserve.
1216 - Agency Staff	0	5,290	0	0	-5,290	March: \$5,290 Capital funds transferred to Carry Forward Project Reserve.
1219 - Overheads	0	34,026	0	0	-34,026	March: \$34,026 Capital funds transferred to Carry Forward Project Reserve.
1222 - Materials	0	2,898	0	0	-2,898	March: \$2,898 Capital funds transferred to Carry Forward Project Reserve.
1253 - Fleet / Plant	0	17,248	0	0	-17,248	March: \$17,248 Capital funds transferred to Carry Forward Project Reserve.
1271 - Services - Other Consultants	0	61,687	5,861	14,661	-47,026	March: \$47,026 Capital funds transferred to Carry Forward Project Reserve.
1279 - Services - Other	0	176,999	0	141,762	-35,237	March: \$35,237 Capital funds transferred to Carry Forward Project Reserve.
1296 - Services - Lighting	0	26,270	0	0	-26,270	March: \$26,270 Capital funds transferred to Carry Forward Project Reserve.
TOTAL 30 - Asset Renewal	0	344,906	5,861	156,423	-188,483	
TOTAL 1 - Expenditure	0	344,906	5,861	156,423	-188,483	
3 - Capital Expenditure						
00 - Operating						
3857 - Carry Forward Projects Reserve	0	0	0	188,483	188,483	March: Funds transferred from Capital Project.
TOTAL 00 - Operating	0	0	0	188,483	188,483	
TOTAL 3 - Capital Expenditure	0	0	0	188,483	188,483	
TOTAL Stanton Road – Central Ave to Epsom Ave (LCURS)	0	344,906	5,861	344,906	0	
TOTAL 240 - Road Construction	1,927,177	2,605,078	181,963	2,808,499	203,421	
250 - Road Maintenance						
W59900 - Streets-Gen Mntc						
1 - Expenditure						
10 - Maintenance						
1279 - Services - Other	198,790	198,790	105,313	141,216	-57,574	
TOTAL 10 - Maintenance	198,790	198,790	105,313	141,216	-57,574	
TOTAL 1 - Expenditure	198,790	198,790	105,313	141,216	-57,574	
TOTAL Streets-Gen Mntc	198,790	198,790	105,313	141,216	-57,574	
W59909 - Streets-Gen-Bins						
1 - Expenditure						
10 - Maintenance						
1201 - Wages	446	446	2,666	2,619	2,173	Public litter bin repairs and upgrades. March: Budget increased to repair damaged bin locations.
1219 - Overheads	2,560	2,560	7,053	7,280	4,720	
1222 - Materials	960	960	838	1,798	838	
1253 - Fleet / Plant	300	300	1,248	1,236	936	
1279 - Services - Other	6,815	3,280	2,193	3,636	356	
TOTAL 10 - Maintenance	11,080	7,546	13,997	16,569	9,023	
TOTAL 1 - Expenditure	11,080	7,546	13,997	16,569	9,023	
TOTAL Streets-Gen-Bins	11,080	7,546	13,997	16,569	9,023	
W59942 - Streets-Gen-Bus Seat/Shit						
1 - Expenditure						
10 - Maintenance						
1201 - Wages	0	260	1,529	1,095	835	
1219 - Overheads	0	1,295	3,749	3,749	2,454	
1222 - Materials	0	0	102	102	102	
1253 - Fleet / Plant	0	156	572	572	416	
1279 - Services - Other	78,810	76,840	74,141	73,033	-3,807	Bus shelter maintenance, seats and minor repairs.
TOTAL 10 - Maintenance	78,810	78,551	80,093	78,551	0	
TOTAL 1 - Expenditure	78,810	78,551	80,093	78,551	0	
TOTAL Streets-Gen-Bus Seat/Shit	78,810	78,551	80,093	78,551	0	
W59945 - Streets General Street Lightin						
1 - Expenditure						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
10 - Maintenance						
1028 - Street Lighting	21,874	21,874	20,559	45,694	23,820	
1222 - Materials	18,820	18,820	0	0	-18,820	
1279 - Services - Other	5,000	5,000	0	0	-5,000	
TOTAL 10 - Maintenance	45,694	45,694	20,559	45,694	0	
TOTAL 1 - Expenditure	45,694	45,694	20,559	45,694	0	
TOTAL Streets General Street Lightin	45,694	45,694	20,559	45,694	0	
W59962 - Streets Gen - Safety Devices						
1 - Expenditure						
10 - Maintenance						
1201 - Wages	6,782	7,193	9,172	8,470	1,277	Safety device repair/replacement including bollards.
1219 - Overheads	19,507	19,290	20,504	25,503	6,213	
1222 - Materials	238	322	1,013	1,685	1,363	
1239 - Consumables	0	0	89	178	178	
1253 - Fleet / Plant	1,666	2,367	3,094	4,654	2,287	
1279 - Services - Other	33,182	32,406	12,836	21,088	-11,318	
TOTAL 10 - Maintenance	61,375	61,578	46,709	61,578	0	
TOTAL 1 - Expenditure	61,375	61,578	46,709	61,578	0	
TOTAL Streets Gen - Safety Devices	61,375	61,578	46,709	61,578	0	
W82900 - Shopping Cnt C/P-Gen Mntc						
1 - Expenditure						
10 - Maintenance						
1201 - Wages	4,725	4,725	5,987	10,092	5,367	Pressure cleaning paving at Shopping Centres.
1219 - Overheads	10,963	10,963	16,832	25,735	14,772	
1253 - Fleet / Plant	5,278	5,278	9,516	13,194	7,916	
1279 - Services - Other	28,055	28,055	0	0	-28,055	
TOTAL 10 - Maintenance	49,021	49,021	32,234	49,021	0	
TOTAL 1 - Expenditure	49,021	49,021	32,234	49,021	0	
TOTAL Shopping Cnt C/P-Gen Mntc	49,021	49,021	32,234	49,021	0	
TOTAL 250 - Road Maintenance	444,770	441,180	298,905	392,629	-48,551	
260 - Footpath Construction						
WF2108 - Matheson Rd						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	0	7,500	0	6,702	-798	October: Carry forward project from 22/23. March: Funds transferred to Carry Forward Projects Reserve.
1201 - Wages	0	502	0	0	-502	
1213 - Salaries - Supervisors	0	1,003	0	0	-1,003	
1216 - Agency Staff	0	502	0	0	-502	
1219 - Overheads	0	4,194	0	0	-4,194	
1222 - Materials	0	1,003	0	0	-1,003	
1253 - Fleet / Plant	0	502	0	0	-502	
1279 - Services - Other	0	41,496	0	0	-41,496	
TOTAL 30 - Asset Renewal	0	56,702	0	6,702	-50,000	
TOTAL 1 - Expenditure	0	56,702	0	6,702	-50,000	
3 - Capital Expenditure						
00 - Operating						
3857 - Carry Forward Projects Reserve	0	0	0	50,000	50,000	March: Transferred from Capital Project.
TOTAL 00 - Operating	0	0	0	50,000	50,000	
TOTAL 3 - Capital Expenditure	0	0	0	50,000	50,000	
TOTAL Matheson Rd	0	56,702	0	56,702	0	
WF2211 - Mathieson Rd - Mathieson Rd - Part 2 - Dirt Road to Arum St						
1 - Expenditure						
30 - Asset Renewal						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1200 - Salaries	0	0	0	6,490	6,490	
1201 - Wages	0	474	0	0	-474	October: Carry forward project from 22/23.
1213 - Salaries - Supervisors	0	948	0	0	-948	March: Funds transferred to Carry Forward Projects Reserve.
1216 - Agency Staff	0	474	0	0	-474	
1219 - Overheads	0	3,963	0	0	-3,963	
1222 - Materials	0	948	0	0	-948	
1253 - Fleet / Plant	0	474	0	0	-474	
1279 - Services - Other	0	39,209	0	0	-39,209	
TOTAL 30 - Asset Renewal	0	46,490	0	6,490	-40,000	
TOTAL 1 - Expenditure	0	46,490	0	6,490	-40,000	
3 - Capital Expenditure						
00 - Operating						
3857 - Carry Forward Projects Reserve	0	0	0	40,000	40,000	March: Transferred from Capital Project.
TOTAL 00 - Operating	0	0	0	40,000	40,000	
TOTAL 3 - Capital Expenditure	0	0	0	40,000	40,000	
TOTAL Mathieson Rd - Mathieson Rd - Part 2 - Dirt Road to Arum St	0	46,490	0	46,490	0	
WF2304 - Wright Street Wright Street – Pedestrian Crossing Investigat						
1 - Expenditure						
30 - Asset Renewal						
1271 - Services - Other Consultants	0	30,000	0	5,000	-25,000	
TOTAL 30 - Asset Renewal	0	30,000	0	5,000	-25,000	
TOTAL 1 - Expenditure	0	30,000	0	5,000	-25,000	
3 - Capital Expenditure						
00 - Operating						
3857 - Carry Forward Projects Reserve	0	0	0	25,000	25,000	March: \$25,000 Capital funds transferred to Carry Forward Project Reserve.
TOTAL 00 - Operating	0	0	0	25,000	25,000	
TOTAL 3 - Capital Expenditure	0	0	0	25,000	25,000	
TOTAL Wright Street Wright Street – Pedestrian Crossing Investiga	0	30,000	0	30,000	0	
WF2305 - Fulham Street – Pedestrian Crossing Investigations						
1 - Expenditure						
30 - Asset Renewal						
1271 - Services - Other Consultants	0	30,000	0	5,000	-25,000	
TOTAL 30 - Asset Renewal	0	30,000	0	5,000	-25,000	
TOTAL 1 - Expenditure	0	30,000	0	5,000	-25,000	
3 - Capital Expenditure						
00 - Operating						
3857 - Carry Forward Projects Reserve	0	0	0	25,000	25,000	March: \$25,000 Capital funds transferred to Carry Forward Project Reserve.
TOTAL 00 - Operating	0	0	0	25,000	25,000	
TOTAL 3 - Capital Expenditure	0	0	0	25,000	25,000	
TOTAL Fulham Street – Pedestrian Crossing Investigations	0	30,000	0	30,000	0	
WF2306 - Matheson Rd - Aarum St to Keymer St 122m						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	0	0	0	7,658	7,658	
1201 - Wages	0	486	0	0	-486	October: Carry forward project from 22/23.
1213 - Salaries - Supervisors	0	972	0	0	-972	March: Funds transferred to Carry Forward Projects Reserve.
1216 - Agency Staff	0	486	0	0	-486	
1219 - Overheads	0	4,062	0	0	-4,062	
1222 - Materials	0	972	0	0	-972	
1253 - Fleet / Plant	0	486	0	0	-486	
1279 - Services - Other	0	40,194	71	0	-40,194	
TOTAL 30 - Asset Renewal	0	47,658	71	7,658	-40,000	
TOTAL 1 - Expenditure	0	47,658	71	7,658	-40,000	

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
3 - Capital Expenditure						
00 - Operating						
3857 - Carry Forward Projects Reserve	0	0	0	40,000	40,000	March: Transferred from Capital Project.
TOTAL 00 - Operating	0	0	0	40,000	40,000	
TOTAL 3 - Capital Expenditure	0	0	0	40,000	40,000	
TOTAL Matheson Rd - Aurum St to Keymer St 122m	0	47,658	71	47,658	0	
WF2310 - Wicca Street						
1 - Expenditure						
31 - New Asset Construction						
1200 - Salaries	0	1,298	0	2,250	952	October: Project carried forward from 22/23. March: Budget increased to match construction estimate.
1201 - Wages	0	260	0	450	190	
1213 - Salaries - Supervisors	0	519	0	900	381	
1216 - Agency Staff	0	260	593	450	190	
1219 - Overheads	0	2,668	1,216	4,626	1,958	
1222 - Materials	0	519	0	900	381	
1253 - Fleet / Plant	0	260	0	450	190	
1279 - Services - Other	0	20,166	0	34,974	14,808	
TOTAL 31 - New Asset Construction	0	25,950	1,809	45,000	19,050	
TOTAL 1 - Expenditure	0	25,950	1,809	45,000	19,050	
TOTAL Wicca Street	0	25,950	1,809	45,000	19,050	
WF2313 - Belmont Ave & Fulham Rd Roundabout						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	0	3,500	0	1,750	-1,750	October: Carry forward project from 22/23, design and investigation. March: Design to progress towards options.
1271 - Services - Other Consultants	0	14,000	0	0	-14,000	
TOTAL 30 - Asset Renewal	0	17,500	0	1,750	-15,750	
TOTAL 1 - Expenditure	0	17,500	0	1,750	-15,750	
TOTAL Belmont Ave & Fulham Rd Roundabout	0	17,500	0	1,750	-15,750	
WF2401 - Connectivity						
1 - Expenditure						
30 - Asset Renewal						
1201 - Wages	619	619	0	310	-309	March: \$310 Capital funds transferred to Carry Forward Project Reserve.
1213 - Salaries - Supervisors	1,239	1,239	0	619	-620	March: \$619 Capital funds transferred to Carry Forward Project Reserve.
1216 - Agency Staff	500	500	0	250	-250	March: \$250 Capital funds transferred to Carry Forward Project Reserve.
1219 - Overheads	5,472	5,472	0	2,736	-2,736	March: \$2736 Capital funds transferred to Carry Forward Project Reserve.
1222 - Materials	1,000	1,000	0	500	-500	March: \$500 Capital funds transferred to Carry Forward Project Reserve.
1253 - Fleet / Plant	500	500	0	250	-250	March: \$250 Capital funds transferred to Carry Forward Project Reserve.
1279 - Services - Other	41,002	41,002	1,798	20,501	-20,501	March: \$20501 Capital funds transferred to Carry Forward Project Reserve.
TOTAL 30 - Asset Renewal	50,332	50,332	1,798	25,166	-25,166	
TOTAL 1 - Expenditure	50,332	50,332	1,798	25,166	-25,166	
3 - Capital Expenditure						
00 - Operating						
3857 - Carry Forward Projects Reserve	0	0	0	25,166	25,166	March: Funds transferred from Capital Project.
TOTAL 00 - Operating	0	0	0	25,166	25,166	
TOTAL 3 - Capital Expenditure	0	0	0	25,166	25,166	
TOTAL Connectivity	50,332	50,332	1,798	50,332	0	
WF2404 - Pontiac Ave - PAW from cul-de-sac to Gabriel St						
1 - Expenditure						
30 - Asset Renewal						
1201 - Wages	78	78	0	0	-78	
1213 - Salaries - Supervisors	157	157	266	266	109	
1216 - Agency Staff	63	63	295	295	232	
1219 - Overheads	692	692	1,386	1,386	694	

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1222 - Materials	127	127	990	990	863	
1253 - Fleet / Plant	64	64	0	0	-64	
1279 - Services - Other	5,196	5,196	13,774	13,774	8,578	
TOTAL 30 - Asset Renewal	6,377	6,377	16,711	16,711	10,334	
TOTAL 1 - Expenditure	6,377	6,377	16,711	16,711	10,334	
TOTAL Pontiac Ave - PAW from cul-de-sac to Gabriel St	6,377	6,377	16,711	16,711	10,334	
WF2406 - Waterway Cr - Tidewater Cres to Riverbend Park						
1 - Expenditure						
30 - Asset Renewal						
1201 - Wages	136	136	0	0	-136	
1213 - Salaries - Supervisors	273	273	282	282	9	
1216 - Agency Staff	110	110	442	442	332	
1219 - Overheads	1,204	1,204	1,735	1,735	531	
1222 - Materials	220	220	0	0	-220	
1253 - Fleet / Plant	110	110	0	0	-110	
1279 - Services - Other	9,009	9,009	17,215	17,215	8,206	
TOTAL 30 - Asset Renewal	11,062	11,062	19,674	19,674	8,612	
TOTAL 1 - Expenditure	11,062	11,062	19,674	19,674	8,612	
TOTAL Waterway Cr - Tidewater Cres to Riverbend Park	11,062	11,062	19,674	19,674	8,612	
WF2408 - Riversdale Rd - Graham Farmer Freeway to Rowe Ave						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	0	0	0	3,878	3,878	Temporary asphalt footpath pending future developments. March: Funds transferred to Carry Forward Projects Reserve..
1201 - Wages	193	193	0	0	-193	
1213 - Salaries - Supervisors	387	387	0	0	-387	
1216 - Agency Staff	156	156	593	593	437	
1219 - Overheads	1,707	1,707	1,216	1,216	-491	
1222 - Materials	311	311	0	0	-311	
1253 - Fleet / Plant	156	156	0	0	-156	
1279 - Services - Other	12,777	12,777	0	0	-12,777	
TOTAL 30 - Asset Renewal	15,687	15,687	1,809	5,687	-10,000	
TOTAL 1 - Expenditure	15,687	15,687	1,809	5,687	-10,000	
3 - Capital Expenditure						
00 - Operating						
3857 - Carry Forward Projects Reserve	0	0	0	10,000	10,000	March: Transferred from Capital Project.
TOTAL 00 - Operating	0	0	0	10,000	10,000	
TOTAL 3 - Capital Expenditure	0	0	0	10,000	10,000	
TOTAL Riversdale Rd - Graham Farmer Freeway to Rowe Ave	15,687	15,687	1,809	15,687	0	
WF2409 - Epsom Ave - Darglish Rd to Terelink Cres						
1 - Expenditure						
30 - Asset Renewal						
1216 - Agency Staff	162	162	593	593	431	
1279 - Services - Other	13,313	13,313	0	12,881	-432	
TOTAL 30 - Asset Renewal	13,475	13,475	593	13,474	-1	
TOTAL 1 - Expenditure	13,475	13,475	593	13,474	-1	
TOTAL Epsom Ave - Darglish Rd to Terelink Cres	13,475	13,475	593	13,474	-1	
WF2411 - Beverley Rd - Abernethy Rd to Fisher St						
1 - Expenditure						
30 - Asset Renewal						
1216 - Agency Staff	294	294	445	445	151	
1219 - Overheads	3,220	3,220	912	912	-2,308	
1279 - Services - Other	24,143	24,143	0	3,666	-20,477	
TOTAL 30 - Asset Renewal	27,657	27,657	1,357	5,023	-22,634	
TOTAL 1 - Expenditure	27,657	27,657	1,357	5,023	-22,634	

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
TOTAL Beverley Rd - Abernethy Rd to Fisher St	27,657	27,657	1,357	5,023	-22,634	
WF2412 - Fenton St - Kewdale Rd to Pacific National boundary						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	4,855	4,855	0	9,705	4,850	
TOTAL 30 - Asset Renewal	4,855	4,855	0	9,705	4,850	
TOTAL 1 - Expenditure	4,855	4,855	0	9,705	4,850	
TOTAL Fenton St - Kewdale Rd to Pacific National boundary	4,855	4,855	0	9,705	4,850	
WF2413 - Freshwater Lakes - Waterway Cres to The Riverwalk						
1 - Expenditure						
30 - Asset Renewal						
1201 - Wages	62	62	0	0	-62	
1213 - Salaries - Supervisors	124	124	188	188	64	
1216 - Agency Staff	50	50	338	338	288	
1219 - Overheads	547	547	1,245	1,245	698	
1222 - Materials	100	100	0	0	-100	
1253 - Fleet / Plant	50	50	0	0	-50	
1279 - Services - Other	4,100	4,100	0	0	-4,100	
TOTAL 30 - Asset Renewal	5,033	5,033	1,771	1,771	-3,262	
TOTAL 1 - Expenditure	5,033	5,033	1,771	1,771	-3,262	
TOTAL Freshwater Lakes - Waterway Cres to The Riverwalk	5,033	5,033	1,771	1,771	-3,262	
WF2414 - Lot 400 Abernethy Rd - Leach Hwy to SES						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	0	0	0	4,046	4,046	New footpath as required. March: Funds transferred to Carry Forward Projects Reserve.
1201 - Wages	422	422	0	0	-422	
1213 - Salaries - Supervisors	845	845	0	0	-845	
1216 - Agency Staff	341	341	0	0	-341	
1219 - Overheads	3,732	3,732	0	0	-3,732	
1222 - Materials	682	682	0	0	-682	
1253 - Fleet / Plant	342	342	0	0	-342	
1279 - Services - Other	27,961	27,961	0	5,954	-22,007	
TOTAL 30 - Asset Renewal	34,325	34,325	0	10,000	-24,325	
TOTAL 1 - Expenditure	34,325	34,325	0	10,000	-24,325	
3 - Capital Expenditure						
00 - Operating						
3857 - Carry Forward Projects Reserve	0	0	0	24,325	24,325	March: Transferred from Capital Project.
TOTAL 00 - Operating	0	0	0	24,325	24,325	
TOTAL 3 - Capital Expenditure	0	0	0	24,325	24,325	
TOTAL Lot 400 Abernethy Rd - Leach Hwy to SES	34,325	34,325	0	34,325	0	
WF2415 - Matheson Road - Epsom Ave to Racecourse						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	96,285	96,285	0	0	-96,285	Install new fence adjacent to the bridle path (350m approx.). March: Funds transferred to Carry Forward Projects Reserve.
TOTAL 30 - Asset Renewal	96,285	96,285	0	0	-96,285	
TOTAL 1 - Expenditure	96,285	96,285	0	0	-96,285	
3 - Capital Expenditure						
00 - Operating						
3857 - Carry Forward Projects Reserve	0	0	0	96,285	96,285	March: Transferred from Capital Project.
TOTAL 00 - Operating	0	0	0	96,285	96,285	
TOTAL 3 - Capital Expenditure	0	0	0	96,285	96,285	
TOTAL Matheson Road - Epsom Ave to Racecourse	96,285	96,285	0	96,285	0	
WF2416 - New Footpath TBA						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1 - Expenditure						
30 - Asset Renewal						
1201 - Wages	422	422	0	0	-422	
1213 - Salaries - Supervisors	845	845	0	0	-845	
1216 - Agency Staff	341	341	0	0	-341	
1219 - Overheads	3,732	3,732	0	0	-3,732	
1222 - Materials	682	682	0	0	-682	
1253 - Fleet / Plant	341	341	0	0	-341	
1279 - Services - Other	27,961	27,961	0	0	-27,961	
TOTAL 30 - Asset Renewal	34,324	34,324	0	0	-34,324	
TOTAL 1 - Expenditure	34,324	34,324	0	0	-34,324	
3 - Capital Expenditure						
00 - Operating						
3857 - Carry Forward Projects Reserve	0	0	0	34,324	34,324	March: Transferred from Capital Project.
TOTAL 00 - Operating	0	0	0	34,324	34,324	
TOTAL 3 - Capital Expenditure	0	0	0	34,324	34,324	
TOTAL New Footpath TBA	34,324	34,324	0	34,324	0	
WF2417 - Sustainable Transport Plan						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	6,000	6,000	0	0	-6,000	Planning, design, consultation and implementation of various initiatives. March: Funds transferred to Carry Forward Projects Reserve.
1271 - Services - Other Consultants	24,000	24,000	0	0	-24,000	
TOTAL 30 - Asset Renewal	30,000	30,000	0	0	-30,000	
TOTAL 1 - Expenditure	30,000	30,000	0	0	-30,000	
3 - Capital Expenditure						
00 - Operating						
3857 - Carry Forward Projects Reserve	0	0	0	30,000	30,000	March: Transferred from Capital Project.
TOTAL 00 - Operating	0	0	0	30,000	30,000	
TOTAL 3 - Capital Expenditure	0	0	0	30,000	30,000	
TOTAL Sustainable Transport Plan	30,000	30,000	0	30,000	0	
TOTAL 260 - Footpath Construction	329,410	583,711	45,593	584,911	1,200	
270 - Footpath Maintenance						
W59500 - Foot Paths-Gen Mntc						
1 - Expenditure						
10 - Maintenance						
1201 - Wages	2,973	7,578	9,013	12,902	5,324	Footpath repairs as required. March: Budget increased to meet anticipated expenditure.
1219 - Overheads	21,873	28,013	31,289	57,496	29,483	
1253 - Fleet / Plant	3,578	3,579	4,332	5,679	2,100	
1279 - Services - Other	117,299	106,553	145,055	202,069	95,516	
TOTAL 10 - Maintenance	145,724	145,723	189,688	278,146	132,423	
TOTAL 1 - Expenditure	145,724	145,723	189,688	278,146	132,423	
TOTAL Foot Paths-Gen Mntc	145,724	145,723	189,688	278,146	132,423	
TOTAL 270 - Footpath Maintenance	145,724	145,723	189,688	278,146	132,423	
280 - Drainage Construction						
WD2401 - Side Entry Pit Upgrades						
1 - Expenditure						
30 - Asset Renewal						
1201 - Wages	10,842	15,328	12,646	19,686	4,358	Ongoing program to upgrade restrictive opening to improve inflow. March: Fundstransferred from Capital Projects Reserve.
1213 - Salaries - Supervisors	4,338	4,580	1,688	2,610	-1,970	
1216 - Agency Staff	3,501	21,586	34,744	54,060	32,474	
1219 - Overheads	43,339	87,899	120,340	187,302	99,403	

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1222 - Materials	26,250	24,396	10,739	14,340	-10,056	
1253 - Fleet / Plant	15,750	13,658	4,276	6,648	-7,010	
1279 - Services - Other	73,845	92,086	95,838	149,867	57,781	
TOTAL 30 - Asset Renewal	177,865	259,533	280,272	434,513	174,980	
TOTAL 1 - Expenditure	177,865	259,533	280,272	434,513	174,980	
3 - Capital Expenditure						
00 - Operating						
3858 - Capital Projects Reserve	174,980	174,980	0	0	-174,980	Capital funds quarantined in Capital Projects Reserve. March: Funds transferred to Capital Project.
TOTAL 00 - Operating	174,980	174,980	0	0	-174,980	
TOTAL 3 - Capital Expenditure	174,980	174,980	0	0	-174,980	
TOTAL Side Entry Pit Upgrades	352,845	434,513	280,272	434,513	0	
WD2402 - Pollution Control Improvement						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	500	500	0	250	-250	System upgrades to improve water quality at point of discharge. March: Budget reduced to match forecast expenditure.
1201 - Wages	1,549	1,549	0	774	-774	
1213 - Salaries - Supervisors	619	619	0	310	-310	
1216 - Agency Staff	500	500	0	250	-250	
1219 - Overheads	6,190	6,190	0	3,095	-3,095	
1222 - Materials	3,750	3,750	0	1,875	-1,875	
1253 - Fleet / Plant	2,250	2,250	0	1,125	-1,125	
1279 - Services - Other	10,050	10,050	0	5,021	-5,029	
TOTAL 30 - Asset Renewal	25,408	25,408	0	12,700	-12,708	
TOTAL 1 - Expenditure	25,408	25,408	0	12,700	-12,708	
TOTAL Pollution Control Improvement	25,408	25,408	0	12,700	-12,708	
WD2403 - Pipe Condition Investigation						
1 - Expenditure						
30 - Asset Renewal						
1201 - Wages	3,096	3,096	286	770	-2,326	Program to collect condition data and identify forward works. March: Budget reduced to match forecast expenditure.
1213 - Salaries - Supervisors	1,238	1,238	0	308	-930	
1216 - Agency Staff	999	999	0	308	-691	
1219 - Overheads	12,372	12,372	0	3,563	-8,809	
1222 - Materials	7,500	7,500	97	2,310	-5,190	
1253 - Fleet / Plant	4,500	4,500	0	1,386	-3,114	
1279 - Services - Other	21,102	21,102	0	6,758	-14,344	
TOTAL 30 - Asset Renewal	50,807	50,807	383	15,403	-35,404	
TOTAL 1 - Expenditure	50,807	50,807	383	15,403	-35,404	
TOTAL Pipe Condition Investigation	50,807	50,807	383	15,403	-35,404	
WD2404 - General Drainage Improvements						
1 - Expenditure						
30 - Asset Renewal						
1200 - Salaries	1,000	1,000	0	0	-1,000	As identified from the condition investigation program.
1201 - Wages	3,097	3,097	6,702	6,100	3,003	
1213 - Salaries - Supervisors	1,239	1,239	990	1,016	-223	
1216 - Agency Staff	1,000	1,000	1,105	1,524	524	
1219 - Overheads	12,380	12,380	20,035	22,366	9,986	
1222 - Materials	7,500	7,500	5,834	6,099	-1,401	
1253 - Fleet / Plant	4,500	4,500	3,060	2,542	-1,958	
1279 - Services - Other	20,114	20,114	23,571	11,183	-8,931	
TOTAL 30 - Asset Renewal	50,830	50,830	61,296	50,830	0	
TOTAL 1 - Expenditure	50,830	50,830	61,296	50,830	0	
3 - Capital Expenditure						
00 - Operating						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
3858 - Capital Projects Reserve	100,035	100,035	0	0	-100,035	Capital funds quarantined in Capital Projects Reserve. March: Funds transferred to Capital Project.
TOTAL 00 - Operating	100,035	100,035	0	0	-100,035	
TOTAL 3 - Capital Expenditure	100,035	100,035	0	0	-100,035	
TOTAL General Drainage Improvements	150,865	150,865	61,296	50,830	-100,035	
WD2405 - 287 - 293 Fisher Street - Forster Park						
1 - Expenditure						
30 - Asset Renewal						
1201 - Wages	0	0	0	12,004	12,004	March: Funds transferred from Capital Projects Reserve.
1213 - Salaries - Supervisors	0	0	0	2,000	2,000	
1216 - Agency Staff	0	0	0	3,001	3,001	
1219 - Overheads	0	0	0	44,016	44,016	
1222 - Materials	0	0	0	12,004	12,004	
1253 - Fleet / Plant	0	0	0	5,002	5,002	
1279 - Services - Other	0	0	0	22,008	22,008	
TOTAL 30 - Asset Renewal	0	0	0	100,035	100,035	
TOTAL 1 - Expenditure	0	0	0	100,035	100,035	
TOTAL 287 - 293 Fisher Street - Forster Park	0	0	0	100,035	100,035	
WD2406 - 205A Acton Ave - Relining						
1 - Expenditure						
30 - Asset Renewal						
1201 - Wages	0	0	0	500	500	March: Funds transferred from Capital Projects Reserve.
1216 - Agency Staff	0	0	0	500	500	
1219 - Overheads	0	0	0	2,495	2,495	
1222 - Materials	0	0	0	1,000	1,000	
1253 - Fleet / Plant	0	0	0	505	505	
1279 - Services - Other	0	0	0	15,000	15,000	
TOTAL 30 - Asset Renewal	0	0	0	20,000	20,000	
TOTAL 1 - Expenditure	0	0	0	20,000	20,000	
TOTAL 205A Acton Ave - Relining	0	0	0	20,000	20,000	
TOTAL 280 - Drainage Construction	579,925	661,593	341,951	633,481	-28,112	
290 - Drainage Maintenance						
W59948 - Streets-Gen-Drainage						
1 - Expenditure						
10 - Maintenance						
1201 - Wages	30,995	30,996	5,651	20,302	-10,694	General City wide drainage repairs. March: Budget reduced to reflect initial work completed.
1213 - Salaries - Supervisors	23,637	23,637	14,466	23,115	-522	
1216 - Agency Staff	26,842	26,842	19,505	28,544	1,702	
1219 - Overheads	189,018	189,018	100,305	170,965	-18,053	
1222 - Materials	26,117	26,115	3,913	15,601	-10,514	
1253 - Fleet / Plant	16,000	16,000	988	9,600	-6,400	
TOTAL 10 - Maintenance	312,608	312,608	144,828	268,127	-44,481	
TOTAL 1 - Expenditure	312,608	312,608	144,828	268,127	-44,481	
TOTAL Streets-Gen-Drainage	312,608	312,608	144,828	268,127	-44,481	
TOTAL 290 - Drainage Maintenance	312,608	312,608	144,828	268,127	-44,481	
300 - Works Overheads						
993000 - Public Works Overheads						
1 - Expenditure						
00 - Operating						
1200 - Salaries	143,949	143,949	132,619	181,322	37,373	As per salaries spread sheet. March: Budget amended to reflect actual costs.
1201 - Wages	141,025	141,025	72,334	103,652	-37,373	As per salaries spread sheet. March: Budget amended to reflect actual costs.

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1213 - Salaries - Supervisors	383,068	383,068	208,103	363,037	-20,031	As per salaries spread sheet.
1216 - Agency Staff	38,640	38,640	48,589	58,671	20,031	March: Budget amended to reflect actual costs. As per salaries spread sheet.
TOTAL 00 - Operating	706,682	706,682	461,645	706,682	0	March: Budget amended to reflect actual costs.
40 - Fleet/Plant Operating						
1225 - External Repairs	2,292	2,292	7,565	5,853	3,561	External repairs plus insurance excess fee. : March: Budget increased for repairs and servicing.
TOTAL 40 - Fleet/Plant Operating	2,292	2,292	7,565	5,853	3,561	
TOTAL 1 - Expenditure	708,974	708,974	469,210	712,535	3,561	
TOTAL Public Works Overheads	708,974	708,974	469,210	712,535	3,561	
TOTAL 300 - Works Overheads	708,974	708,974	469,210	712,535	3,561	
310 - Streetscapes						
P11700 - Redcliffe Train Station-Parks Mntc						
1 - Expenditure						
10 - Maintenance						
1279 - Services - Other	0	0	0	20,833	20,833	March: Contracted maintenance of Redcliffe Train Station \$20,833
TOTAL 10 - Maintenance	0	0	0	20,833	20,833	
TOTAL 1 - Expenditure	0	0	0	20,833	20,833	
4 - Income						
00 - Operating						
4056 - Cont to - Parks & Gardens	0	0	0	-20,833	-20,833	
TOTAL 00 - Operating	0	0	0	-20,833	-20,833	
TOTAL 4 - Income	0	0	0	-20,833	-20,833	
TOTAL Redcliffe Train Station-Parks Mntc	0	0	0	0	0	
P59918 - Street Trees - Gen Planting						
1 - Expenditure						
10 - Maintenance						
1222 - Materials	225,000	170,660	13,379	220,660	50,000	Contract grow 3000 trees @ \$85 per tree = \$225,000. October: Budget adjusted to reflect actual expenditure. March: Increased by \$50K as part of Urban Greening Grant
TOTAL 10 - Maintenance	225,000	170,660	13,379	220,660	50,000	
TOTAL 1 - Expenditure	225,000	170,660	13,379	220,660	50,000	
TOTAL Street Trees - Gen Planting	225,000	170,660	13,379	220,660	50,000	
PS2002 - Streetscape - Landscaping renewal programme						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	45,000	180,000	25,359	520,000	340,000	October: pre ordering plants for Winter 2024 streetscape landscaping March: increased by \$340k for site preparation prior to planting
TOTAL 30 - Asset Renewal	45,000	180,000	25,359	520,000	340,000	
TOTAL 1 - Expenditure	45,000	180,000	25,359	520,000	340,000	
TOTAL Streetscape - Landscaping renewal programme	45,000	180,000	25,359	520,000	340,000	
PS2402 - 85A Fauntleroy Ave						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	150,000	150,000	0	0	-150,000	March: Project removed due to DBCA approvals(\$150K)
TOTAL 30 - Asset Renewal	150,000	150,000	0	0	-150,000	
TOTAL 1 - Expenditure	150,000	150,000	0	0	-150,000	
TOTAL 85A Fauntleroy Ave	150,000	150,000	0	0	-150,000	
TOTAL 310 - Streetscapes	420,000	500,660	38,738	740,660	240,000	
320 - Other Works						
994500 - Other Public Works						
4 - Income						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
00 - Operating						
4263 - Services - Advertising	0	-3,766	-37,702	-41,055	-37,289	March: Income added for Illuminated Street Signage contract.
TOTAL 00 - Operating	0	-3,766	-37,702	-41,055	-37,289	
TOTAL 4 - Income	0	-3,766	-37,702	-41,055	-37,289	
TOTAL Other Public Works	0	-3,766	-37,702	-41,055	-37,289	
B11030 - Cracknell Park-Boat Ramp/Jetty						
1 - Expenditure						
10 - Maintenance						
1279 - Services - Other	2,500	2,500	13,820	15,500	13,000	March: Underwater inspections of boat jetty
TOTAL 10 - Maintenance	2,500	2,500	13,820	15,500	13,000	
TOTAL 1 - Expenditure	2,500	2,500	13,820	15,500	13,000	
TOTAL Cracknell Park-Boat Ramp/Jetty	2,500	2,500	13,820	15,500	13,000	
B15530 - The Esplanade-Boat Ramp/Jetty						
1 - Expenditure						
10 - Maintenance						
1279 - Services - Other	1,500	1,500	13,820	14,500	13,000	March: Underwater inspection of jetty structure
TOTAL 10 - Maintenance	1,500	1,500	13,820	14,500	13,000	
TOTAL 1 - Expenditure	1,500	1,500	13,820	14,500	13,000	
TOTAL The Esplanade-Boat Ramp/Jetty	1,500	1,500	13,820	14,500	13,000	
PR2401 - Landscaping for Rivervale Primary School						
1 - Expenditure						
00 - Operating						
1279 - Services - Other	0	0	4,400	4,400	4,400	March: Increase for community educational program
TOTAL 00 - Operating	0	0	4,400	4,400	4,400	
TOTAL 1 - Expenditure	0	0	4,400	4,400	4,400	
TOTAL Landscaping for Rivervale Primary School	0	0	4,400	4,400	4,400	
TOTAL 320 - Other Works	4,000	234	-5,662	-6,655	-6,889	
330 - Operations Centre						
995000 - Operations Centre						
1 - Expenditure						
00 - Operating						
1200 - Salaries	163,656	163,656	95,403	131,225	-32,431	As per salaries spread sheet.
1201 - Wages	75,370	75,370	39,960	61,628	-13,742	As per salaries spread sheet.
1216 - Agency Staff	21,600	21,600	15,859	24,555	2,955	Backfill for vacancies as required.
1223 - Parts	0	0	1,125	1,125	1,125	March: Budget amount for spare parts.
1252 - Equipment	5,000	5,000	6,715	8,440	3,440	Tools, telephones, various. March: Budget increased to replace damaged tools.
1265 - Services - Equipment Maint.	2,500	2,500	8,163	8,163	5,663	General equipment costs. March: ACMA Communications & Leica Survey Fees & Subscriptions.
1318 - Insurance - Self Insurance	0	0	955	955	955	March: Insurance excess payment for TK19 Sweeper.
1373 - Registration - Train/Conf	1,500	1,500	0	500	-1,000	Mandatory training to maintain accreditation as required.
TOTAL 00 - Operating	269,626	269,626	168,180	236,591	-33,035	
40 - Fleet/Plant Operating						
1224 - Fuel	0	0	803	552	552	March: Budget for fuel Skoda Kodiaq.
1225 - External Repairs	0	0	413	413	413	March: Budget for vehicle servicing, Skoda Kodiaq.
TOTAL 40 - Fleet/Plant Operating	0	0	1,216	965	965	
TOTAL 1 - Expenditure	269,626	269,626	169,396	237,556	-32,070	
TOTAL Operations Centre	269,626	269,626	169,396	237,556	-32,070	
B80699 - Operations Centre - Blg Mntc						
1 - Expenditure						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
10 - Maintenance						
1279 - Services - Other	34,500	34,500	45,129	52,500	18,000	Internal painting of operations centre \$12,000. March: \$18K Remove and replacespoon drain
TOTAL 10 - Maintenance	34,500	34,500	45,129	52,500	18,000	
TOTAL 1 - Expenditure	34,500	34,500	45,129	52,500	18,000	
TOTAL Operations Centre - Blg Mntc	34,500	34,500	45,129	52,500	18,000	
TOTAL 330 - Operations Centre	304,126	304,126	214,525	290,056	-14,070	
340 - Plant Operating						
993500 - Plant Operating Overheads						
1 - Expenditure						
00 - Operating						
1200 - Salaries	112,888	89,911	40,856	53,685	-36,226	Salaries budget Admin Officer and Trades Assistant. October: Salaries budget reduced to reflect actual expenditure. March: Budget reduced to reflect actual costs.
1265 - Services - Equipment Maint.	500	500	6,116	6,116	5,616	General maintenance. March: Budget increased to include chain, sling and cranetesting.
TOTAL 00 - Operating	113,388	90,411	46,972	59,801	-30,610	
TOTAL 1 - Expenditure	113,388	90,411	46,972	59,801	-30,610	
TOTAL Plant Operating Overheads	113,388	90,411	46,972	59,801	-30,610	
TOTAL 340 - Plant Operating	113,388	90,411	46,972	59,801	-30,610	
350 - Parks Construction						
PG2308 - Irrigation Renewal - Tomato Lake (Oats St near to Kiosk)						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	0	190,000	203,921	204,019	14,019	March: Carry forward for irrigation system renewal incl additional contracted costs for pedestrian management, temporary fencing around playground and directional drill shot under stormwater culvert.
TOTAL 30 - Asset Renewal	0	190,000	203,921	204,019	14,019	
TOTAL 1 - Expenditure	0	190,000	203,921	204,019	14,019	
TOTAL Irrigation Renewal - Tomato Lake (Oats St near to Kiosk)	0	190,000	203,921	204,019	14,019	
PG2312 - Irrigation Renewal - Parkview Chase						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	0	130,771	137,626	137,656	6,885	October: Carry forward for irrigation renewal March Increased to reflect turfing costs
TOTAL 30 - Asset Renewal	0	130,771	137,626	137,656	6,885	
TOTAL 1 - Expenditure	0	130,771	137,626	137,656	6,885	
TOTAL Irrigation Renewal - Parkview Chase	0	130,771	137,626	137,656	6,885	
PG2315 - Irrigation Renewal - Ascot Waters Freshwater Lake						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	0	141,546	236,955	241,000	99,454	October: Carry forward for irrigation renewal March Irrigation & turf reinstatement to reflect works undertaken
TOTAL 30 - Asset Renewal	0	141,546	236,955	241,000	99,454	
TOTAL 1 - Expenditure	0	141,546	236,955	241,000	99,454	
TOTAL Irrigation Renewal - Ascot Waters Freshwater Lake	0	141,546	236,955	241,000	99,454	
PG2330 - Esplanade Foreshore						
6 - Capital Income						
00 - Operating						
6035 - Grant - Capital Improvements	0	-243,144	0	0	243,144	October: Esplanade foreshore stabilisation funding received in advance in FY23March: Funding for Esplanade Foreshore Stabilisation from DBCA received in FY2023 and allocated to City Projects
TOTAL 00 - Operating	0	-243,144	0	0	243,144	
TOTAL 6 - Capital Income	0	-243,144	0	0	243,144	
TOTAL Esplanade Foreshore	0	-243,144	0	0	243,144	
PG2401 - Mozart Mews playground renewal						
1 - Expenditure						
30 - Asset Renewal						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1277 - Services - Playground Maintenance	15,000	15,000	5,589	5,589	-9,411	March Works completed. Underspend of \$9,411 to be reallocated
TOTAL 30 - Asset Renewal	15,000	15,000	5,589	5,589	-9,411	
TOTAL 1 - Expenditure	15,000	15,000	5,589	5,589	-9,411	
TOTAL Mozart Mews playground renewal	15,000	15,000	5,589	5,589	-9,411	
PG2402 - Paulette Park playground renewal						
1 - Expenditure						
30 - Asset Renewal						
1277 - Services - Playground Maintenance	15,000	15,000	5,589	5,589	-9,411	March Works completed. Underspend of \$9,411 to be reallocated
TOTAL 30 - Asset Renewal	15,000	15,000	5,589	5,589	-9,411	
TOTAL 1 - Expenditure	15,000	15,000	5,589	5,589	-9,411	
TOTAL Paulette Park playground renewal	15,000	15,000	5,589	5,589	-9,411	
PG2403 - The Crescent Playground renewal						
1 - Expenditure						
30 - Asset Renewal						
1277 - Services - Playground Maintenance	90,000	90,000	69,966	76,749	-13,251	March Works completed. Underspend of \$13,251 to be reallocated
TOTAL 30 - Asset Renewal	90,000	90,000	69,966	76,749	-13,251	
TOTAL 1 - Expenditure	90,000	90,000	69,966	76,749	-13,251	
TOTAL The Crescent Playground renewal	90,000	90,000	69,966	76,749	-13,251	
PG2404 - Morgan Park Playground renewal						
1 - Expenditure						
30 - Asset Renewal						
1277 - Services - Playground Maintenance	85,000	85,000	69,415	94,149	9,149	March Works completed. Overspend due to earthworks
TOTAL 30 - Asset Renewal	85,000	85,000	69,415	94,149	9,149	
TOTAL 1 - Expenditure	85,000	85,000	69,415	94,149	9,149	
TOTAL Morgan Park Playground renewal	85,000	85,000	69,415	94,149	9,149	
PG2406 - Brearley Ave South Playground renewal						
1 - Expenditure						
30 - Asset Renewal						
1277 - Services - Playground Maintenance	30,000	30,000	24,795	32,550	2,550	Works completed. Overspent due to need for additional sand
TOTAL 30 - Asset Renewal	30,000	30,000	24,795	32,550	2,550	
TOTAL 1 - Expenditure	30,000	30,000	24,795	32,550	2,550	
TOTAL Brearley Ave South Playground renewal	30,000	30,000	24,795	32,550	2,550	
PG2407 - Arlunya Park Playground renewal						
1 - Expenditure						
30 - Asset Renewal						
1277 - Services - Playground Maintenance	90,000	90,000	90,634	95,000	5,000	Works completed. Overspent due to minor redesign to suit TPZ
TOTAL 30 - Asset Renewal	90,000	90,000	90,634	95,000	5,000	
TOTAL 1 - Expenditure	90,000	90,000	90,634	95,000	5,000	
TOTAL Arlunya Park Playground renewal	90,000	90,000	90,634	95,000	5,000	
PG2408 - Volcano Park Water feature renewal						
1 - Expenditure						
30 - Asset Renewal						
1277 - Services - Playground Maintenance	150,000	150,000	0	99,500	-50,500	March: Revised budget reduced, carry forward to 2024/25
TOTAL 30 - Asset Renewal	150,000	150,000	0	99,500	-50,500	
TOTAL 1 - Expenditure	150,000	150,000	0	99,500	-50,500	
TOTAL Volcano Park Water feature renewal	150,000	150,000	0	99,500	-50,500	
PG2409 - Irrigation System Install - Andell Park						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	25,000	25,000	2,410	35,000	10,000	March: Increase to reflect costs supplied \$10k
TOTAL 30 - Asset Renewal	25,000	25,000	2,410	35,000	10,000	
TOTAL 1 - Expenditure	25,000	25,000	2,410	35,000	10,000	

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
TOTAL Irrigation System Install - Andell Park	25,000	25,000	2,410	35,000	10,000	
PG2410 - Irrigation System Install - Belmont Oval						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	550,000	550,000	5,466	350,000	-200,000	March: Cost adjusted by \$200k to reflect pricing supplied during tender stage
TOTAL 30 - Asset Renewal	550,000	550,000	5,466	350,000	-200,000	
TOTAL 1 - Expenditure	550,000	550,000	5,466	350,000	-200,000	
TOTAL Irrigation System Install - Belmont Oval	550,000	550,000	5,466	350,000	-200,000	
PG2411 - Irrigation System Install - Epsom Park						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	60,000	60,000	2,410	75,000	15,000	March: Increase to reflect costs supplied \$11k
TOTAL 30 - Asset Renewal	60,000	60,000	2,410	75,000	15,000	
TOTAL 1 - Expenditure	60,000	60,000	2,410	75,000	15,000	
TOTAL Irrigation System Install - Epsom Park	60,000	60,000	2,410	75,000	15,000	
PG2413 - Irrigation System Install - Kennerley Reserve						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	14,000	14,000	0	25,000	11,000	March: Increase to reflect costs supplied \$11k
TOTAL 30 - Asset Renewal	14,000	14,000	0	25,000	11,000	
TOTAL 1 - Expenditure	14,000	14,000	0	25,000	11,000	
TOTAL Irrigation System Install - Kennerley Reserve	14,000	14,000	0	25,000	11,000	
PG2414 - Irrigation System Install - Mozart Mews						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	12,000	12,000	2,410	25,000	13,000	March: Increase to reflect costs supplied \$13k
TOTAL 30 - Asset Renewal	12,000	12,000	2,410	25,000	13,000	
TOTAL 1 - Expenditure	12,000	12,000	2,410	25,000	13,000	
TOTAL Irrigation System Install - Mozart Mews	12,000	12,000	2,410	25,000	13,000	
PG2415 - Irrigation System Install - Cracknell Park						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	40,000	40,000	2,410	85,000	45,000	March: Increase to reflect costs supplied \$45k
TOTAL 30 - Asset Renewal	40,000	40,000	2,410	85,000	45,000	
TOTAL 1 - Expenditure	40,000	40,000	2,410	85,000	45,000	
TOTAL Irrigation System Install - Cracknell Park	40,000	40,000	2,410	85,000	45,000	
PG2416 - Irrigation System Install - Hardey Park Bridge to Stoneham S						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	250,000	250,000	0	350,000	100,000	March: Increase to reflect costs supplied \$100k
TOTAL 30 - Asset Renewal	250,000	250,000	0	350,000	100,000	
TOTAL 1 - Expenditure	250,000	250,000	0	350,000	100,000	
TOTAL Irrigation System Install - Hardey Park Bridge to Stoneham S	250,000	250,000	0	350,000	100,000	
TOTAL 350 - Parks Construction	1,426,000	1,645,173	859,595	1,936,801	291,628	
360 - Parks Maintenance						
P29500 - Signal Hill Bushland						
1 - Expenditure						
10 - Maintenance						
1201 - Wages	6,026	6,026	6,898	6,611	585	March: Increased by \$585 to address additional labour required
1283 - Services - Environmental	0	0	25,623	25,623	25,623	March: Increased by \$25,623 to address additional herbicide treatment required.
TOTAL 10 - Maintenance	6,026	6,026	32,521	32,234	26,208	
TOTAL 1 - Expenditure	6,026	6,026	32,521	32,234	26,208	

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
TOTAL Signal Hill Bushland	6,026	6,026	32,521	32,234	26,208	
TOTAL 360 - Parks Maintenance	6,026	6,026	32,521	32,234	26,208	
380 - Parks & Environment Overheads						
996500 - Parks & Environment Overheads						
1 - Expenditure						
00 - Operating						
1217 - Apprenticeships	17,373	17,373	0	0	-17,373	March: Delete Budget amount of \$17,373
1371 - Travel - Conferences	0	0	2,076	2,076	2,076	March: Increase by \$2076 to reflect attendance at the Energy Conference
1372 - Accommodation - Conferences	0	0	1,061	1,061	1,061	March: Increase by \$1061 to reflect attendance at the Energy Conference
1373 - Registration - Train/Conf	51,000	51,000	15,664	57,000	6,000	Skill based training(Program to be attached) October Increase by \$500 to reflected increased training aids March: increased by \$6k for Irrigation IQ4 Central Control Training
1387 - Food - Other	500	500	891	1,250	750	March: Increase by \$750 to reflected increased training
TOTAL 00 - Operating	68,873	68,873	19,692	61,387	-7,486	
40 - Fleet/Plant Operating						
1119 - Licenses	4,360	4,360	1,693	1,693	-2,667	Annual license fee. March: Budget reduced, incorrect allocation.
1201 - Wages	2,640	2,640	498	720	-1,920	Wages for general maintenance. March: Budget reduced to match forecast expenditure.
1221 - Tyres	0	0	2,675	1,881	1,881	March: Budget for replacement tyres.
TOTAL 40 - Fleet/Plant Operating	7,000	7,000	4,866	4,294	-2,706	
TOTAL 1 - Expenditure	75,873	75,873	24,558	65,681	-10,192	
TOTAL Parks & Environment Overheads	75,873	75,873	24,558	65,681	-10,192	
TOTAL 380 - Parks & Environment Overheads	75,873	75,873	24,558	65,681	-10,192	
385 - Parks Administration						
996000 - Parks Administration						
1 - Expenditure						
00 - Operating						
1216 - Agency Staff	0	0	33,410	33,410	33,410	March Increased to reflect the uses of Agency staff to backfill vacant roles \$33,410
TOTAL 00 - Operating	0	0	33,410	33,410	33,410	
TOTAL 1 - Expenditure	0	0	33,410	33,410	33,410	
TOTAL Parks Administration	0	0	33,410	33,410	33,410	
TOTAL 385 - Parks Administration	0	0	33,410	33,410	33,410	
390 - Leisure & Recreation						
963000 - Community Wellbeing						
1 - Expenditure						
00 - Operating						
1226 - Stationery	400	400	361	500	100	March: Increase by \$100 (savings from Services- Advertising)
1263 - Services - Advertising	2,000	2,000	15	1,400	-600	Advertising costs (print/paid social media) for Leisure programs and services for the year. March: Reduced by \$600 and transferred saving to Stationary and Walking Projects
TOTAL 00 - Operating	2,400	2,400	376	1,900	-500	
40 - Fleet/Plant Operating						
1221 - Tyres	1,000	1,000	0	0	-1,000	Replacement set if required. March: Tyres not required.
TOTAL 40 - Fleet/Plant Operating	1,000	1,000	0	0	-1,000	
TOTAL 1 - Expenditure	3,400	3,400	376	1,900	-1,500	
TOTAL Community Wellbeing	3,400	3,400	376	1,900	-1,500	
963006 - Walking projects						
1 - Expenditure						
00 - Operating						
1284 - Services - Project Mgmt	5,500	5,500	4,657	6,000	500	Walking group incentive program \$1400; Garvey Park parkrun birthday celebration \$500 ; New Walking Group Shirts Full replacement (\$2800) Annual Walkers Breakfast \$800 March: Increased by \$500 due to the need for more walking group shirts.Funded from saving made in 'Services Advertising'.
TOTAL 00 - Operating	5,500	5,500	4,657	6,000	500	
TOTAL 1 - Expenditure	5,500	5,500	4,657	6,000	500	

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
TOTAL Walking projects	5,500	5,500	4,657	6,000	500	
963019 - Official Openings						
1 - Expenditure						
00 - Operating						
1284 - Services - Project Mgmt	0	2,385	5,564	5,564	3,179	October: Launch of Tomato Lake playground. March: Increased by \$3179 to reflect actuals.
TOTAL 00 - Operating	0	2,385	5,564	5,564	3,179	
TOTAL 1 - Expenditure	0	2,385	5,564	5,564	3,179	
TOTAL Official Openings	0	2,385	5,564	5,564	3,179	
963026 - KidSport						
4 - Income						
00 - Operating						
4399 - Miscellaneous	0	0	-1,364	-4,091	-4,091	March: Contribution from the DLGSC for KidSport administration
TOTAL 00 - Operating	0	0	-1,364	-4,091	-4,091	
TOTAL 4 - Income	0	0	-1,364	-4,091	-4,091	
TOTAL KidSport	0	0	-1,364	-4,091	-4,091	
TOTAL 390 - Leisure & Recreation	8,900	11,285	9,233	9,373	-1,912	
410 - Belmont Oasis						
937000 - Belmont Oasis						
1 - Expenditure						
00 - Operating						
1122 - Rent/Lease	70,879	70,879	53,159	-67,308	-138,187	Lease of cardio equipment
1274 - Services - Property Management	12,072	12,072	0	0	-12,072	Monthly management subsidy in accordance with management contract. March: No management fee required for 23/24 as per contract
TOTAL 00 - Operating	82,951	82,951	53,159	-67,308	-150,259	
TOTAL 1 - Expenditure	82,951	82,951	53,159	-67,308	-150,259	
TOTAL Belmont Oasis	82,951	82,951	53,159	-67,308	-150,259	
B80229 - Belmont Oasis Lighting						
1 - Expenditure						
10 - Maintenance						
1296 - Services - Lighting	3,250	3,250	21,723	30,000	26,750	March: Old lights replaced with new LED fittings throughout the building
TOTAL 10 - Maintenance	3,250	3,250	21,723	30,000	26,750	
TOTAL 1 - Expenditure	3,250	3,250	21,723	30,000	26,750	
TOTAL Belmont Oasis Lighting	3,250	3,250	21,723	30,000	26,750	
B80299 - Belmont Oasis Bld Mnt						
1 - Expenditure						
10 - Maintenance						
1296 - Services - Lighting	0	0	4,066	3,732	3,732	
TOTAL 10 - Maintenance	0	0	4,066	3,732	3,732	
TOTAL 1 - Expenditure	0	0	4,066	3,732	3,732	
TOTAL Belmont Oasis Bld Mnt	0	0	4,066	3,732	3,732	
TOTAL 410 - Belmont Oasis	86,201	86,201	78,948	-33,576	-119,777	
420 - Environment						
996002 - Environmental Services						
1 - Expenditure						
40 - Fleet/Plant Operating						
1224 - Fuel	4,750	4,677	1,752	2,560	-2,117	March: Budget amended to match forecast fuel use.
TOTAL 40 - Fleet/Plant Operating	4,750	4,677	1,752	2,560	-2,117	
TOTAL 1 - Expenditure	4,750	4,677	1,752	2,560	-2,117	
TOTAL Environmental Services	4,750	4,677	1,752	2,560	-2,117	
PE2003 - Bilya Kard Boodja Lookout Foreshore Stabilisation						
1 - Expenditure						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
31 - New Asset Construction						
1271 - Services - Other Consultants	0	0	1,067	10,670	10,670	March: Increased to reflect minor redesign costs of \$1067
TOTAL 31 - New Asset Construction	0	0	1,067	10,670	10,670	
TOTAL 1 - Expenditure	0	0	1,067	10,670	10,670	
TOTAL Bilya Kard Boodja Lookout Foreshore Stabilisation	0	0	1,067	10,670	10,670	
PE2401 - SCRUF Project						
1 - Expenditure						
31 - New Asset Construction						
1279 - Services - Other	0	440,016	0	166,000	-274,016	October: To fund Department Biodiversity Conservation and Attractions (DBCAs) Swan Canning River Park Urban Forest (SCRUF) Project at Garvey Park to coincide with grant funding from DBCA of \$116,700. Should grant be unsuccessful, project will not proceed. March: Due to time of grant approval \$274,016 has been removed from this budget cycle once full funding is received these monies will be included in the 24-25 budget cycle.
TOTAL 31 - New Asset Construction	0	440,016	0	166,000	-274,016	
TOTAL 1 - Expenditure	0	440,016	0	166,000	-274,016	
TOTAL SCRUF Project	0	440,016	0	166,000	-274,016	
TOTAL 420 - Environment	4,750	444,693	2,819	179,230	-265,463	
460 - Building Construction						
981500 - Building Operations						
1 - Expenditure						
00 - Operating						
1200 - Salaries	383,733	312,124	212,507	281,124	-31,000	October: Salaries adjusted to reflect actual expenditure. March: Salaries reduced due to vacancy, backfill from agency required.
1216 - Agency Staff	40,000	40,000	20,572	70,000	30,000	March: Agency cover required for vacancy, salaries budget reduced by the same amount
1373 - Registration - Train/Conf	9,000	9,000	859	10,000	1,000	
TOTAL 00 - Operating	432,733	361,124	233,938	361,124	0	
40 - Fleet/Plant Operating						
1119 - Licenses	872	872	446	446	-426	Annual license fee. March: Budget reduced following reallocation of vehicle.
TOTAL 40 - Fleet/Plant Operating	872	872	446	446	-426	
TOTAL 1 - Expenditure	433,605	361,996	234,384	361,570	-426	
TOTAL Building Operations	433,605	361,996	234,384	361,570	-426	
BB1801 - Belmont Hub Construction						
1 - Expenditure						
10 - Maintenance						
1279 - Services - Other	0	0	1,825	1,825	1,825	March: Investigation of movement of control joint
TOTAL 10 - Maintenance	0	0	1,825	1,825	1,825	
TOTAL 1 - Expenditure	0	0	1,825	1,825	1,825	
TOTAL Belmont Hub Construction	0	0	1,825	1,825	1,825	
BB2301 - Oasis Leisure Centre – Repairs to roof & replace solar						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	0	24,950	22,385	22,385	-2,565	October: Invoice received late from works carried out in 22/23 March: reduced to reflect actual spend
TOTAL 30 - Asset Renewal	0	24,950	22,385	22,385	-2,565	
TOTAL 1 - Expenditure	0	24,950	22,385	22,385	-2,565	
TOTAL Oasis Leisure Centre – Repairs to roof & replace solar	0	24,950	22,385	22,385	-2,565	
BB2302 - Oasis Leisure Centre – Replace existing basketball backboard						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	0	0	91,705	100,000	100,000	March: Installation of backboards to basketball courts, carried over from 22/23
TOTAL 30 - Asset Renewal	0	0	91,705	100,000	100,000	
TOTAL 1 - Expenditure	0	0	91,705	100,000	100,000	
TOTAL Oasis Leisure Centre – Replace existing basketball backboa	0	0	91,705	100,000	100,000	

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
BB2303 - Civic/Administration Centre – Chiller Replacement						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	271,450	345,750	50,000	366,255	20,505	October: Carried over from 22/23 due to delay on sourcing plant and equipment. (Oct/Nov \$188,250 Capital funds quarantined in Capital Projects Reserve - remainder of project to be funded by BM reserve) July OCM: Budget increased by \$74,300 per accepted tender T04/2023, March: Total increased in line with contract
TOTAL 30 - Asset Renewal	271,450	345,750	50,000	366,255	20,505	
TOTAL 1 - Expenditure	271,450	345,750	50,000	366,255	20,505	
TOTAL Civic/Administration Centre – Chiller Replacement	271,450	345,750	50,000	366,255	20,505	
BB2304 - Middleton Park New Sports Lighting						
1 - Expenditure						
31 - New Asset Construction						
1296 - Services - Lighting	250,000	250,000	2,200	2,500	-247,500	Additional funds required to upgrade the sports lighting pending full design and quote. (\$150K Capital funds quarantined in Capital Projects Reserve)15. March: Works delayed due to Western Power approvals
TOTAL 31 - New Asset Construction	250,000	250,000	2,200	2,500	-247,500	
TOTAL 1 - Expenditure	250,000	250,000	2,200	2,500	-247,500	
3 - Capital Expenditure						
00 - Operating						
3858 - Capital Projects Reserve	150,000	150,000	0	397,500	247,500	Capital funds quarantined in Capital Projects Reserve March: Works delayed due to Western Power approvals
TOTAL 00 - Operating	150,000	150,000	0	397,500	247,500	
TOTAL 3 - Capital Expenditure	150,000	150,000	0	397,500	247,500	
6 - Capital Income						
00 - Operating						
6035 - Grant - Capital Improvements	-250,000	-250,000	0	-50,000	200,000	Federal Grant Funding. March: Remainder of grant income expected in 24/25 in line with project milestones
TOTAL 00 - Operating	-250,000	-250,000	0	-50,000	200,000	
TOTAL 6 - Capital Income	-250,000	-250,000	0	-50,000	200,000	
TOTAL Middleton Park New Sports Lighting	150,000	150,000	2,200	350,000	200,000	
BB2305 - Old library work room Refurbishment						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	350,000	350,000	258,667	275,000	-75,000	Refurb old workroom to new security office, based on quotes received in 22/23. March: project under budget
TOTAL 30 - Asset Renewal	350,000	350,000	258,667	275,000	-75,000	
TOTAL 1 - Expenditure	350,000	350,000	258,667	275,000	-75,000	
TOTAL Old library work room Refurbishment	350,000	350,000	258,667	275,000	-75,000	
BB2401 - Belmont Oasis - Replacement of HVAC system						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	500,000	500,000	4,000	4,000	-496,000	Replacement of HVAC system to wet areas. March: Project delayed till 24/25 due to availability of new plant.
TOTAL 30 - Asset Renewal	500,000	500,000	4,000	4,000	-496,000	
TOTAL 1 - Expenditure	500,000	500,000	4,000	4,000	-496,000	
3 - Capital Expenditure						
00 - Operating						
3857 - Carry Forward Projects Reserve	0	0	0	496,000	496,000	
TOTAL 00 - Operating	0	0	0	496,000	496,000	
TOTAL 3 - Capital Expenditure	0	0	0	496,000	496,000	
TOTAL Belmont Oasis - Replacement of HVAC system	500,000	500,000	4,000	500,000	0	
BB2402 - Belmont Oasis - Renewal of the fire hydrant system						
1 - Expenditure						
30 - Asset Renewal						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1279 - Services - Other	500,000	500,000	1,563	220,000	-280,000	Renewal of fire hydrant system to Belmont Oasis. March: Budget reduced due to quotes being much lower than pre-tender estimates
TOTAL 30 - Asset Renewal	500,000	500,000	1,563	220,000	-280,000	
TOTAL 1 - Expenditure	500,000	500,000	1,563	220,000	-280,000	
TOTAL Belmont Oasis - Renewal of the fire hydrant system	500,000	500,000	1,563	220,000	-280,000	
BB2406 - Gabriel Gardens - Refurbish vacated units						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	0	85,000	80,034	105,000	20,000	August OCM: Budget increased by \$85K for refurbishment of vacated ILUs March: Renewal of unit 18 required as this has recently become vacant
TOTAL 30 - Asset Renewal	0	85,000	80,034	105,000	20,000	
TOTAL 1 - Expenditure	0	85,000	80,034	105,000	20,000	
6 - Capital Income						
00 - Operating						
6822 - Aged persons housing reserve	0	-85,000	0	-105,000	-20,000	August OCM: Budget increased by \$85K for refurbishment of vacated ILUs March: Increase to reserve funding of additional vacant unit
TOTAL 00 - Operating	0	-85,000	0	-105,000	-20,000	
TOTAL 6 - Capital Income	0	-85,000	0	-105,000	-20,000	
TOTAL Gabriel Gardens - Refurbish vacated units	0	0	80,034	0	0	
BB2407 - Orana Age Units - Refurbish vacated units						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	0	52,000	0	138,000	86,000	August OCM: Budget increased by \$52K for refurbishment of vacated ILUs. March: Refurbishment of an additional 3 ILU's that have recently become vacant.
TOTAL 30 - Asset Renewal	0	52,000	0	138,000	86,000	
TOTAL 1 - Expenditure	0	52,000	0	138,000	86,000	
6 - Capital Income						
00 - Operating						
6822 - Aged persons housing reserve	0	-52,000	0	-138,000	-86,000	August OCM: Budget increased by \$52K for refurbishment of vacated ILUs. March: Increase to reserve funding of 3 additional vacant units
TOTAL 00 - Operating	0	-52,000	0	-138,000	-86,000	
TOTAL 6 - Capital Income	0	-52,000	0	-138,000	-86,000	
TOTAL Orana Age Units - Refurbish vacated units	0	0	0	0	0	
BB2409 - Oasis Pool Filter Replacement						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	0	0	0	175,000	175,000	March: Brought forward from 24/25 capex budget due to deterioration of the filters.
TOTAL 30 - Asset Renewal	0	0	0	175,000	175,000	
TOTAL 1 - Expenditure	0	0	0	175,000	175,000	
TOTAL Oasis Pool Filter Replacement	0	0	0	175,000	175,000	
BB2410 - Faulkner Park Retirement Village - Refurbishment						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	0	0	0	180,000	180,000	March: Refurbishment of recreation room and reception area
TOTAL 30 - Asset Renewal	0	0	0	180,000	180,000	
TOTAL 1 - Expenditure	0	0	0	180,000	180,000	
6 - Capital Income						
00 - Operating						
6831 - Faulkner Park Ret. Vill. owner	0	0	0	-180,000	-180,000	Faulkner Park retirement Village maintenance reserve
TOTAL 00 - Operating	0	0	0	-180,000	-180,000	
TOTAL 6 - Capital Income	0	0	0	-180,000	-180,000	
TOTAL Faulkner Park Retirement Village - Refurbishment	0	0	0	0	0	
BB2411 - Miles Park Sports Lighting upgrade						
1 - Expenditure						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
30 - Asset Renewal						
1296 - Services - Lighting	0	0	0	85,000	85,000	March: Replacement of damaged light poles for safety reasons. Brought forward from 24/25 budget
TOTAL 30 - Asset Renewal	0	0	0	85,000	85,000	
TOTAL 1 - Expenditure	0	0	0	85,000	85,000	
TOTAL Miles Park Sports Lighting upgrade	0	0	0	85,000	85,000	
BB2412 - Belmont Oasis Façade Cladding Replacement						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	0	0	0	50,000	50,000	March: Replace damaged Cladding on eastern aspect of the Oasis
TOTAL 30 - Asset Renewal	0	0	0	50,000	50,000	
TOTAL 1 - Expenditure	0	0	0	50,000	50,000	
TOTAL Belmont Oasis Façade Cladding Replacement	0	0	0	50,000	50,000	
BB2413 - Tomato Lake Bollard Replacement						
1 - Expenditure						
30 - Asset Renewal						
1279 - Services - Other	0	0	0	30,000	30,000	March: Replacement of vandalised bollards with enclosed head alternative
TOTAL 30 - Asset Renewal	0	0	0	30,000	30,000	
TOTAL 1 - Expenditure	0	0	0	30,000	30,000	
TOTAL Tomato Lake Bollard Replacement	0	0	0	30,000	30,000	
TOTAL 460 - Building Construction	2,205,055	2,232,696	746,762	2,537,035	304,339	
470 - Building Maintenance						
B00129 - Faulkner Park Lighting						
1 - Expenditure						
10 - Maintenance						
1296 - Services - Lighting	50,000	50,000	13,686	23,686	-26,314	Upgrades to lighting and cabling pending outcome of consultants report; March remainder of re cabling to lights included in the ornamental lakes project so budget reduced
TOTAL 10 - Maintenance	50,000	50,000	13,686	23,686	-26,314	
TOTAL 1 - Expenditure	50,000	50,000	13,686	23,686	-26,314	
TOTAL Faulkner Park Lighting	50,000	50,000	13,686	23,686	-26,314	
B00130 - Lake Observation Platform						
1 - Expenditure						
00 - Operating						
1287 - Services - Pest Control	0	0	350	350	350	
TOTAL 00 - Operating	0	0	350	350	350	
10 - Maintenance						
1279 - Services - Other	2,500	2,500	0	0	-2,500	Replace damaged boards and paint structure; March: Repairs more extensive than first anticipated, deferred until 24/25
TOTAL 10 - Maintenance	2,500	2,500	0	0	-2,500	
TOTAL 1 - Expenditure	2,500	2,500	350	350	-2,150	
TOTAL Lake Observation Platform	2,500	2,500	350	350	-2,150	
B04002 - Tomato Lake-Toilets Pres. St.						
1 - Expenditure						
10 - Maintenance						
1279 - Services - Other	3,200	3,200	1,026	1,600	-1,600	Internal painting of toilet block; March: Painting was under budget
TOTAL 10 - Maintenance	3,200	3,200	1,026	1,600	-1,600	
TOTAL 1 - Expenditure	3,200	3,200	1,026	1,600	-1,600	
TOTAL Tomato Lake-Toilets Pres. St.	3,200	3,200	1,026	1,600	-1,600	
B13199 - Adachi /Hardey Parks-Building Mntc						
1 - Expenditure						
10 - Maintenance						
1279 - Services - Other	10,500	10,500	1,662	4,000	-6,500	\$6K for painting of the 'tea rooms' pergola; March: Painting complete under budget

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
TOTAL 10 - Maintenance	10,500	10,500	1,662	4,000	-6,500	
TOTAL 1 - Expenditure	10,500	10,500	1,662	4,000	-6,500	
TOTAL Adachi /Hardey Parks-Building Mntc	10,500	10,500	1,662	4,000	-6,500	
B14129 - Ascot Waters Lighting						
1 - Expenditure						
10 - Maintenance						
1296 - Services - Lighting	12,500	12,500	20,786	17,000	4,500	Replacement of 5 lighting bollards. March: Re cable Bollard lighting
TOTAL 10 - Maintenance	12,500	12,500	20,786	17,000	4,500	
TOTAL 1 - Expenditure	12,500	12,500	20,786	17,000	4,500	
TOTAL Ascot Waters Lighting	12,500	12,500	20,786	17,000	4,500	
B14130 - Ascot Waters Jetties						
1 - Expenditure						
10 - Maintenance						
1279 - Services - Other	4,250	4,250	10,372	35,000	30,750	March: Termite damage to Finn Close boardwalk
TOTAL 10 - Maintenance	4,250	4,250	10,372	35,000	30,750	
TOTAL 1 - Expenditure	4,250	4,250	10,372	35,000	30,750	
TOTAL Ascot Waters Jetties	4,250	4,250	10,372	35,000	30,750	
B14429 - Ascot Gardens Park Lighting						
1 - Expenditure						
10 - Maintenance						
1296 - Services - Lighting	1,600	1,600	3,463	5,000	3,400	March: Replacement of light fittings to LED
TOTAL 10 - Maintenance	1,600	1,600	3,463	5,000	3,400	
TOTAL 1 - Expenditure	1,600	1,600	3,463	5,000	3,400	
TOTAL Ascot Gardens Park Lighting	1,600	1,600	3,463	5,000	3,400	
B36301 - Goodwood Pde-Toilets-Main						
1 - Expenditure						
10 - Maintenance						
1279 - Services - Other	10,700	10,700	1,550	5,000	-5,700	\$2,200 external painting of the toilets.
TOTAL 10 - Maintenance	10,700	10,700	1,550	5,000	-5,700	
TOTAL 1 - Expenditure	10,700	10,700	1,550	5,000	-5,700	
TOTAL Goodwood Pde-Toilets-Main	10,700	10,700	1,550	5,000	-5,700	
B99806 - General Properties - Pergola/Gazebo						
1 - Expenditure						
10 - Maintenance						
1279 - Services - Other	7,500	7,500	9,680	10,000	2,500	March: Replace damaged balustrades at Epsom Park
TOTAL 10 - Maintenance	7,500	7,500	9,680	10,000	2,500	
TOTAL 1 - Expenditure	7,500	7,500	9,680	10,000	2,500	
TOTAL General Properties - Pergola/Gazebo	7,500	7,500	9,680	10,000	2,500	
TOTAL 470 - Building Maintenance	102,750	102,750	62,575	101,636	-1,114	
480 - Building Active Reserves						
B00501 - Forster Park-Toilets-Main						
1 - Expenditure						
10 - Maintenance						
1279 - Services - Other	1,000	1,000	1,565	5,300	4,300	
TOTAL 10 - Maintenance	1,000	1,000	1,565	5,300	4,300	
11 - Vandalism						
1279 - Services - Other	5,300	5,300	525	1,000	-4,300	\$2K for internal painting of toilets
TOTAL 11 - Vandalism	5,300	5,300	525	1,000	-4,300	
TOTAL 1 - Expenditure	6,300	6,300	2,090	6,300	0	
TOTAL Forster Park-Toilets-Main	6,300	6,300	2,090	6,300	0	
B00504 - Forster Park-Clubrooms						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1 - Expenditure						
10 - Maintenance						
1279 - Services - Other	2,500	2,500	8,347	6,500	4,000	March: Replace exhaust hood in kitchen
TOTAL 10 - Maintenance	2,500	2,500	8,347	6,500	4,000	
TOTAL 1 - Expenditure	2,500	2,500	8,347	6,500	4,000	
TOTAL Forster Park-Clubrooms	2,500	2,500	8,347	6,500	4,000	
B06003 - Miles Park- Umpires Changeroom/Storage Shed						
1 - Expenditure						
10 - Maintenance						
1279 - Services - Other	2,500	2,500	2,969	4,000	1,500	March: Replacement of roller door to storage area
TOTAL 10 - Maintenance	2,500	2,500	2,969	4,000	1,500	
TOTAL 1 - Expenditure	2,500	2,500	2,969	4,000	1,500	
TOTAL Miles Park- Umpires Changeroom/Storage Shed	2,500	2,500	2,969	4,000	1,500	
B82499 - Tennis Club-Bldg Mntc						
1 - Expenditure						
10 - Maintenance						
1279 - Services - Other	8,500	8,500	9,442	14,500	6,000	External painting of public toilets. March: replace electrical power pole.
TOTAL 10 - Maintenance	8,500	8,500	9,442	14,500	6,000	
TOTAL 1 - Expenditure	8,500	8,500	9,442	14,500	6,000	
TOTAL Tennis Club-Bldg Mntc	8,500	8,500	9,442	14,500	6,000	
B85599 - Rivervale Comm Cntr - Blg Mnt						
1 - Expenditure						
10 - Maintenance						
1279 - Services - Other	23,100	38,100	29,260	45,100	7,000	External painting of building \$10,500. October: \$15k to upgrade air con to provide heating as well as cooling March: Replace box gutter and repair ceiling after leaks
TOTAL 10 - Maintenance	23,100	38,100	29,260	45,100	7,000	
TOTAL 1 - Expenditure	23,100	38,100	29,260	45,100	7,000	
TOTAL Rivervale Comm Cntr - Blg Mnt	23,100	38,100	29,260	45,100	7,000	
TOTAL 480 - Building Active Reserves	42,900	57,899	52,108	76,399	18,500	
510 - Administration Building Costs						
B80099 - Administration Building Bld Mnt						
1 - Expenditure						
10 - Maintenance						
1279 - Services - Other	112,500	132,500	183,549	162,500	30,000	\$7000 for external painting of the building; October: \$20k for soundproofing of Chamber doors and repaint upper foyer area. March: installation of additional split system AC units to server rooms
1296 - Services - Lighting	2,250	2,250	4,642	5,250	3,000	March: Installation of lighting displays to front of Civic centre
TOTAL 10 - Maintenance	114,750	134,750	188,192	167,750	33,000	
TOTAL 1 - Expenditure	114,750	134,750	188,192	167,750	33,000	
TOTAL Administration Building Bld Mnt	114,750	134,750	188,192	167,750	33,000	
TOTAL 510 - Administration Building Costs	114,750	134,750	188,192	167,750	33,000	
570 - Sanitation Charges						
983000 - Sanitation Charges						
1 - Expenditure						
00 - Operating						
1077 - Reimb - Miscellaneous	0	0	951	820	820	March: Budget for miscellaneous reimbursements.
1201 - Wages	12,389	12,389	2,270	5,009	-7,380	Works staff resources for drop off days. March: Budget reduced to reflect actual costs.
1216 - Agency Staff	3,000	3,450	10,705	12,193	8,743	Labour resources for illegal dumping and drop off days. October: Agency Staff budget reduced to reflect actual costs. March: Budget adjusted to reflect actual costs.
1240 - Safety Equipment	200	200	525	525	325	
1253 - Fleet / Plant	6,000	6,000	688	2,038	-3,962	Allocation of fleet/plant costs from drop off days and verge clean ups. March: Budget reduced to match actual costs.

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1263 - Services - Advertising	26,000	26,000	8,138	31,833	5,833	Asbestos/white goods day, Garage Sale Trail & other advertising, incl Waste Guide. March: Budget increased to add Recycle Right Membership.
1270 - Services - Legal	30,000	30,000	42,563	77,563	47,563	Ongoing legal costs associated with Waste Supply Agreements and alternative disposal. March: Budget increased anticipating continued legal costs.
1279 - Services - Other	9,611	9,611	9,829	11,328	1,717	Asbestos disposal bin hire costs, degassing, oil, waste guide annual distribution costs, mattress recycling costs, e-waste disposal. March: Budget increased to accommodate mailing costs.
TOTAL 00 - Operating	87,200	87,650	75,668	141,309	53,659	
TOTAL 1 - Expenditure	87,200	87,650	75,668	141,309	53,659	
4 - Income						
00 - Operating						
4059 - Cont - Other	-111,600	-111,600	0	-62,119	49,481	Income from CDS and bin advertising quarterly. March: Income reduced due to lower CDS processing.
4126 - Sanitation Charges	-6,501,534	-6,501,534	-6,519,113	-6,517,901	-16,367	Sanitation charges with CPI Increase
4137 - Sanitation - 2nd or Subsequent	-237,227	-237,227	-241,946	-241,946	-4,719	Additional sanitation charges with CPI Increase
4399 - Miscellaneous	-9,000	-9,000	-15,349	-4,248	4,752	Income from scrap metal. March: Income lower than forecast.
TOTAL 00 - Operating	-6,859,361	-6,859,361	-6,776,407	-6,826,214	33,147	
TOTAL 4 - Income	-6,859,361	-6,859,361	-6,776,407	-6,826,214	33,147	
6 - Capital Income						
00 - Operating						
6841 - Waste Management Reserve	0	0	0	-61,187	-61,187	March: transfer of net Sanitation position to Waste Management Reserve
TOTAL 00 - Operating	0	0	0	-61,187	-61,187	
TOTAL 6 - Capital Income	0	0	0	-61,187	-61,187	
TOTAL Sanitation Charges	-6,772,161	-6,771,711	-6,700,739	-6,746,092	25,619	
983001 - Illegal Dumping						
1 - Expenditure						
00 - Operating						
1216 - Agency Staff	26,445	26,445	23,978	29,885	3,440	Collect and dispose of dumped items as reported.
1219 - Overheads	99,535	99,535	70,105	107,868	8,333	
1253 - Fleet / Plant	19,392	15,090	3,604	11,476	-3,614	Allocation of fleet/plant costs associated with illegal dumping.
1279 - Services - Other	18,138	18,138	23,853	25,736	7,599	Disposal fees.
TOTAL 00 - Operating	163,510	159,208	121,540	174,965	15,757	
TOTAL 1 - Expenditure	163,510	159,208	121,540	174,965	15,757	
TOTAL Illegal Dumping	163,510	159,208	121,540	174,965	15,757	
983002 - FOGO Implementation						
1 - Expenditure						
00 - Operating						
1200 - Salaries	0	0	9,448	77,258	77,258	March: Budget for FOGO officers.
1216 - Agency Staff	26,000	218,811	326	56,186	-162,625	Additional support for FOGO roll out. October: Customer service staff to assist with FOGO roll out. March: Budget adjusted for FOGO labour hire.
1219 - Overheads	0	0	667	667	667	
1239 - Consumables	2,123,744	2,123,744	1,140,626	2,292,542	168,798	Purchase of new bins, caddies, liners for general waste and food/garden organics (FOGO). March: Increase in budget following final bins numbers for phase 1.
1262 - Services - Marketing	246,436	246,436	72,633	250,431	3,995	Development of educational and promotional materials.
TOTAL 00 - Operating	2,396,180	2,588,991	1,223,701	2,677,084	88,093	
TOTAL 1 - Expenditure	2,396,180	2,588,991	1,223,701	2,677,084	88,093	
4 - Income						
00 - Operating						
4032 - Grant - Operating	-138,695	-138,695	-185,682	-185,682	-46,987	Better Bins Grant Payment. March:
TOTAL 00 - Operating	-138,695	-138,695	-185,682	-185,682	-46,987	
TOTAL 4 - Income	-138,695	-138,695	-185,682	-185,682	-46,987	
6 - Capital Income						
00 - Operating						
6841 - Waste Management Reserve	-2,257,485	-2,409,041	0	-2,491,402	-82,361	October: Transfer of surplus funds to Waste Reserve. March: Transfer of net FOGO project expenditure from Waste Reserve.
TOTAL 00 - Operating	-2,257,485	-2,409,041	0	-2,491,402	-82,361	

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
TOTAL 6 - Capital Income	-2,257,485	-2,409,041	0	-2,491,402	-82,361	
TOTAL FOGO Implementation	0	41,255	1,038,019	0	-41,255	
TOTAL 570 - Sanitation Charges	-6,608,651	-6,571,248	-5,541,181	-6,571,127	122	
TOTAL 15 - Infrastructure Services	7,959,190	12,431,617	172,621	13,489,385	1,057,768	
20 - Development and Communities						
072 - Sister City Activities						
921501 - Sister City						
1 - Expenditure						
00 - Operating						
1200 - Salaries	0	0	16,830	40,830	40,830	March: Salary reallocated here from original provision, and offset reduction at 962501.
1209 - Superannuation	0	0	2,381	5,981	5,981	March: Salary reallocated here from original provision, and offset reduction at 962501.
1222 - Materials	2,000	3,000	0	700	-2,300	October: Additional anticipated costs due to advance purchase for Jul/Aug tour hosting gifts. March: Decrease offset against increase at 921501
1249 - Artwork	0	0	2,410	2,300	2,300	March: Increase offset against reduction at 921501-00-1222-000
1371 - Travel - Conferences	21,000	53,918	48,834	48,834	-5,084	October: Quoted flight costs and travel insurance higher than estimated. Additional travel costs for 2 people to attend Sister City Conference. March: Reduced in line with actual costs incurred.
1372 - Accommodation - Conferences	10,000	9,200	5,717	5,717	-3,483	October: Lower estimated hotel costs in Japan; plus accommodation for 2 people to attend Sister Cities Conference. March: Reduced in line with actual costs incurred.
TOTAL 00 - Operating	33,000	66,118	76,172	104,362	38,244	
TOTAL 1 - Expenditure	33,000	66,118	76,172	104,362	38,244	
TOTAL Sister City	33,000	66,118	76,172	104,362	38,244	
TOTAL 072 - Sister City Activities	33,000	66,118	76,172	104,362	38,244	
200 - Donations & Grants						
912000 - Donations and Grants						
1 - Expenditure						
00 - Operating						
1263 - Services - Advertising	4,500	4,500	232	2,482	-2,018	CCF grants advertising. March: Reduced to revised advertising level
1284 - Services - Project Mgmt	4,000	4,000	0	2,000	-2,000	Grant workshops. March: Reduced due to lower number of workshops.
1385 - Catering - Functions	1,000	1,000	0	500	-500	Grant workshop catering. March: Reduced due to lower number of workshops.
TOTAL 00 - Operating	9,500	9,500	232	4,982	-4,518	
TOTAL 1 - Expenditure	9,500	9,500	232	4,982	-4,518	
TOTAL Donations and Grants	9,500	9,500	232	4,982	-4,518	
TOTAL 200 - Donations & Grants	9,500	9,500	232	4,982	-4,518	
430 - State Emergency Service						
997000 - State Emergency Service						
1 - Expenditure						
40 - Fleet/Plant Operating						
1225 - External Repairs	0	435	3,354	3,354	2,919	March: Budget for vehicle servicing offset by grant.
TOTAL 40 - Fleet/Plant Operating	0	435	3,354	3,354	2,919	
TOTAL 1 - Expenditure	0	435	3,354	3,354	2,919	
TOTAL State Emergency Service	0	435	3,354	3,354	2,919	
TOTAL 430 - State Emergency Service	0	435	3,354	3,354	2,919	
440 - Planning Services						
980000 - Town Planning						
1 - Expenditure						
00 - Operating						
1200 - Salaries	1,762,735	1,762,735	1,025,036	1,662,735	-100,000	March: Reduced salaries by \$100k due to staff vacancies.

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1204 - Long Service Leave	18,052	59,157	96,460	75,500	16,343	October: Long Service Leave paid from reserve. March: Revised to match YTD actual, paid from reserve.
1271 - Services - Other Consultants	115,000	115,000	24,797	140,000	25,000	Golden Gateway Structure Plan - progress modifications to draft structure plan and supporting documents following public advertising (\$50,000); Development Area 6 - DA6 support tasks/peer technical review to facilitate DPLH's preparation of Improvement Scheme (\$45,000); Scheme Review - supporting tasks associated with local planning scheme review project (\$10,000); Corridor Strategy - facilitate preparation of amended graphics for the document (\$10,000). October: Revised distribution of funds to progress various planning projects. Golden Gateway Structure Plan - progress modifications to draft structure plan and supporting documents following public advertising (\$50,000); Development Area 6 - DA6 support tasks/peer technical review to facilitate DPLH's preparation of Improvement Scheme (\$30,000); Scheme Review - supporting tasks associated with local planning scheme review project (\$10,000); Corridor Strategy - progress modifications to draft strategy following public advertising (\$25,000). March: Increased by \$25k. Revised distribution of funds to progress various planning projects. Golden Gateway Structure Plan - progress modifications to draft structure plan and supporting documents following public advertising (\$95,000); Development Area 6 - DA6 support tasks/peer technical review to facilitate DPLH's preparation of Improvement Scheme (\$10,000); Scheme Review - supporting tasks associated with local planning scheme review project (\$5,000); Corridor Strategy - progress modifications to draft strategy following public advertising (\$30,000).
TOTAL 00 - Operating	1,895,787	1,936,892	1,146,293	1,878,235	-58,657	
40 - Fleet/Plant Operating						
1201 - Wages	2,883	2,883	498	2,833	-50	Wages for general maintenance.
1221 - Tyres	1,000	1,000	2,678	2,678	1,678	March: Budget for replacement tyres.
1225 - External Repairs	0	0	5,091	4,875	4,875	March: Budget for servicing and minor vehicle repairs.
TOTAL 40 - Fleet/Plant Operating	3,883	3,883	8,266	10,386	6,503	
TOTAL 1 - Expenditure	1,899,670	1,940,775	1,154,558	1,888,621	-52,154	
4 - Income						
00 - Operating						
4072 - Reimb - Insurance Claims	0	0	-1,140	-1,140	-1,140	March: Reflect reimbursement for cancelled conference.
4113 - Settlement Enquiries	-55,000	-55,000	-56,356	-70,000	-15,000	March: Higher than anticipated income. Increased by \$15k.
4124 - Application Fees	-360,000	-360,000	-363,502	-465,000	-105,000	Estimate based on 2022/23 income. March: Higher than anticipated number and value of planning applications. Increased by \$105k
4145 - Fines - Planning	0	0	-18,160	-25,000	-25,000	March: Unanticipated income from prosecution. Estimated \$25k income this financial year.
TOTAL 00 - Operating	-415,000	-415,000	-439,158	-561,140	-146,140	
TOTAL 4 - Income	-415,000	-415,000	-439,158	-561,140	-146,140	
6 - Capital Income						
00 - Operating						
6835 - LSL Reserve - Salaries	-18,052	-59,157	0	-75,500	-16,343	LSL paid from Reserve. October: Long Service Leave transferred out of reserve. March: Changed to reflect actual LSL.
TOTAL 00 - Operating	-18,052	-59,157	0	-75,500	-16,343	
TOTAL 6 - Capital Income	-18,052	-59,157	0	-75,500	-16,343	
TOTAL Town Planning	1,466,618	1,466,618	715,400	1,251,981	-214,637	
TOTAL 440 - Planning Services	1,466,618	1,466,618	715,400	1,251,981	-214,637	
450 - Building Control						
980500 - Building Control						
1 - Expenditure						
00 - Operating						
1200 - Salaries	323,727	323,727	129,676	253,727	-70,000	March: Reduced by \$70K due to extended vacancy in first half of year.
1271 - Services - Other Consultants	20,000	20,000	0	15,000	-5,000	March: Reduced by \$5K. Consultant costs for peer reviews. Currently two potential assessments. Building Permit data report maintenance (\$2K)
TOTAL 00 - Operating	343,727	343,727	129,676	268,727	-75,000	
40 - Fleet/Plant Operating						
1225 - External Repairs	500	500	2,798	1,249	749	External repairs plus insurance excess fee. March: Budget increased to match actual costs.
TOTAL 40 - Fleet/Plant Operating	500	500	2,798	1,249	749	
TOTAL 1 - Expenditure	344,227	344,227	132,474	269,976	-74,251	
4 - Income						
00 - Operating						
4124 - Application Fees	-200,000	-200,000	-193,339	-270,000	-70,000	March: Increased by \$70K. Income from applications higher than anticipated. Income from Certified & Uncertified building applications and permits. Estimated 80% certified/20% Uncertified

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
TOTAL 00 - Operating	-200,000	-200,000	-193,339	-270,000	-70,000	
TOTAL 4 - Income	-200,000	-200,000	-193,339	-270,000	-70,000	
TOTAL Building Control	144,227	144,227	-60,865	-24	-144,251	
TOTAL 450 - Building Control	144,227	144,227	-60,865	-24	-144,251	
540 - Customer Services						
980600 - Customer Service						
1 - Expenditure						
00 - Operating						
1200 - Salaries	326,584	266,584	81,835	186,584	-80,000	March: Reduced by \$80K Salaries budget reallocated to Agency Staff budget. October: Reduced salaries budget due to vacancies; Salaries budget reallocated to Agency Staff budget.
1216 - Agency Staff	20,000	80,000	160,615	160,000	80,000	October: Increase in agency staff budget to cover incumbent staff vacancies. Increase offset by reduction in Salaries budget. March: Increased by \$80K Reallocated from Salaries. Current heavy reliance on Agency. Customer service provision being addressed during 2023. In new FY any agency costs will be balanced against proposed salaries budget until sectional changes have been implemented.
TOTAL 00 - Operating	346,584	346,584	242,450	346,584	0	
TOTAL 1 - Expenditure	346,584	346,584	242,450	346,584	0	
TOTAL Customer Service	346,584	346,584	242,450	346,584	0	
TOTAL 540 - Customer Services	346,584	346,584	242,450	346,584	0	
550 - Environmental Health						
982500 - Health						
1 - Expenditure						
40 - Fleet/Plant Operating						
1119 - Licenses	1,308	1,308	1,754	1,754	446	Annual license fee. March: Budget to include reallocated vehicles.
1201 - Wages	2,163	2,163	793	2,167	4	Wages for general maintenance.
1225 - External Repairs	1,500	1,500	2,535	1,547	47	External repairs plus insurance excess fee.
TOTAL 40 - Fleet/Plant Operating	4,971	4,971	5,083	5,468	497	
TOTAL 1 - Expenditure	4,971	4,971	5,083	5,468	497	
4 - Income						
00 - Operating						
4119 - Licenses	0	-100,000	-113,136	-115,000	-15,000	October: Reinstated food, stables and health related licences and registration income. March: Slightly higher income anticipated from Licensing. Increased by \$5K
4124 - Application Fees	-110,000	-110,000	-12,750	-20,000	90,000	Reinstated food, health related and stable registrations, PB event and noise applications etc March: Duplicated expected income for Licences and Application fees. Anticipated application income reduced by \$90K.
TOTAL 00 - Operating	-110,000	-210,000	-125,886	-135,000	75,000	
TOTAL 4 - Income	-110,000	-210,000	-125,886	-135,000	75,000	
TOTAL Health	-105,029	-205,029	-120,803	-129,532	75,497	
982501 - Mosquito Control						
1 - Expenditure						
00 - Operating						
1059 - Cont - Other	90,000	90,000	53,515	60,573	-29,427	Contiguous Local Authority Group (CLAG) management of WADOH mosquito control funds. Net nil impact with expenditure being offset by funding. This figure is estimated as actual grant income will be based on approved submissions by WADOH (estimated \$45,000) in mid August 2023 and estimated contributions from CLAG members (Belmont \$20670, TVP, Bassendean, Bayswater and Swan). Reconcile actual income in October:2023 March: Grant income from WADOH and CLAG members actually received \$60,573
TOTAL 00 - Operating	90,000	90,000	53,515	60,573	-29,427	
TOTAL 1 - Expenditure	90,000	90,000	53,515	60,573	-29,427	
4 - Income						
00 - Operating						
4059 - Cont - Other	-90,000	-90,000	-60,574	-60,573	29,427	Contiguous Local Authority Group (CLAG) management of WADOH mosquito control funds. Net nil impact with expenditure being offset by funding. This figure is estimated as actual grant income will be based on approved submissions by WADOH (estimated \$45,000) in mid August 2023 and contributions from CLAG members (Belmont \$20670, TVP, Bassendean, Bayswater and Swan - estimated \$25,000). Reconcile actual income in October:2023 March: Grant income from WADOH and CLAG members actually received \$60,573

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
4077 - Reimb - Miscellaneous	-15,000	-15,000	-8,282	-8,281	6,719	Income from 6IX and DPI land treatments March: Lower than anticipated income. Actual income \$8281.
TOTAL 00 - Operating	-105,000	-105,000	-68,856	-68,854	36,146	
TOTAL 4 - Income	-105,000	-105,000	-68,856	-68,854	36,146	
TOTAL Mosquito Control	-15,000	-15,000	-15,341	-8,281	6,719	
TOTAL 550 - Environmental Health	-120,029	-220,029	-136,145	-137,813	82,216	
580 - Rangers						
922500 - Rangers						
1 - Expenditure						
00 - Operating						
1118 - Poundage-Dogs	12,000	12,000	13,128	15,000	3,000	Animal Care Facility poundage fees - dogs March: Increased by \$3K due to unanticipated demand
1120 - Poundage-Cats	12,000	12,000	21,506	15,000	3,000	Animal Care Facility poundage fees - cats including annual \$5K City of SP adminfee March: Increased by \$3K due to unanticipated demand
1216 - Agency Staff	5,000	5,000	0	0	-5,000	Any agency costs would be balanced against salaries March: Reduced by \$5K as noanticipated use of agency staff
TOTAL 00 - Operating	29,000	29,000	34,634	30,000	1,000	
40 - Fleet/Plant Operating						
1119 - Licenses	3,052	3,052	2,079	2,079	-973	Annual license fee. March: Budget reduced for vehicles yet to be delivered.
1221 - Tyres	1,000	1,000	2,890	2,890	1,890	March: Budget for replacement tyres.
1225 - External Repairs	3,186	3,186	4,894	4,653	1,467	External repairs plus insurance excess fee. March: Budget increased for scheduled servicing.
TOTAL 40 - Fleet/Plant Operating	7,238	7,238	9,863	9,622	2,384	
TOTAL 1 - Expenditure	36,238	36,238	44,497	39,622	3,384	
4 - Income						
00 - Operating						
4118 - Poundage	-500	-500	-6,770	-7,000	-6,500	Dog surrender/impound fees March: Higher than expected income. Increased by \$6500
4141 - Fines - Dog Act	-10,000	-10,000	-4,578	-7,000	3,000	Dog fines & penalties March: Lower than expected income. Reduced by \$3K.
4143 - Fines - Parking	-70,000	-100,000	-112,472	-183,200	-83,200	Parking fines & penalties October: Higher income than anticipated. Increased by \$30K March: Higher income than anticipated. Increased by \$80K
4149 - Fines - Other	-30,000	-30,000	-35,392	-40,000	-10,000	Other fines & penalties - trolleys, fire, litter etc March: Higher than expected income. Increased by \$10K
4270 - Services - Legal	-55,000	-55,000	-59,628	-70,000	-15,000	FER income - cannot be waived as already registered for collection with FER March: Higher than expected income. Increased by \$15K
TOTAL 00 - Operating	-165,500	-195,500	-218,840	-307,200	-111,700	
TOTAL 4 - Income	-165,500	-195,500	-218,840	-307,200	-111,700	
TOTAL Rangers	-129,262	-159,262	-174,343	-267,578	-108,316	
TOTAL 580 - Rangers	-129,262	-159,262	-174,343	-267,578	-108,316	
590 - Belmont Community Watch						
922000 - Belmont Community Watch						
1 - Expenditure						
00 - Operating						
1276 - Services - Security	1,541,548	1,541,548	845,199	1,386,548	-155,000	Continuation of current contract until 30 August 2023 (2 months = \$11,094 FFPO + Static \$98570 = \$241,502 excl GST) + 10 months of new contract \$1,101,860 (current prices) + \$30K new FFPO weekend rosters + possible new call centre arrangement\$50K + CPI + security costs (10% total) = \$1,300,048. Overall total \$1,541,548 March: Reduced by \$155K as a result of new contract and call centre savings.
TOTAL 00 - Operating	1,541,548	1,541,548	845,199	1,386,548	-155,000	
40 - Fleet/Plant Operating						
1221 - Tyres	1,200	1,200	4,752	5,585	4,385	Replacement set of tyres. March: Budget increased to match actual costs.
TOTAL 40 - Fleet/Plant Operating	1,200	1,200	4,752	5,585	4,385	
TOTAL 1 - Expenditure	1,542,748	1,542,748	849,950	1,392,133	-150,615	
4 - Income						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
00 - Operating						
4072 - Reimb - Insurance Claims	0	0	-25,228	-25,228	-25,228	March: Insurance reimbursement from vehicle damage claim
TOTAL 00 - Operating	0	0	-25,228	-25,228	-25,228	
TOTAL 4 - Income	0	0	-25,228	-25,228	-25,228	
TOTAL Belmont Community Watch	1,542,748	1,542,748	824,722	1,366,905	-175,843	
TOTAL 590 - Belmont Community Watch	1,542,748	1,542,748	824,722	1,366,905	-175,843	
610 - Community Safety						
922600 - Crime Prevention & Comm Safety						
1 - Expenditure						
00 - Operating						
1204 - Long Service Leave	8,932	8,932	0	8,931	-1	Proposed LSL 5 weeks HA
1279 - Services - Other	163,759	163,759	127,491	185,734	21,975	CCTV maintenance /consultation (\$100K) , camera cleaning & sign installation (\$20K), Constable Care annual fee (\$44k) March: Insurance income from 4072 credited to account for repairs
TOTAL 00 - Operating	172,691	172,691	127,491	194,665	21,974	
40 - Fleet/Plant Operating						
1216 - Agency Staff	240	240	935	930	690	Minor repairs by mechanic. March: Budget increased to match actual costs.
1224 - Fuel	2,498	2,091	2,215	3,248	1,157	March: Budget increased to match expected fuel usage.
TOTAL 40 - Fleet/Plant Operating	2,738	2,331	3,150	4,178	1,847	
TOTAL 1 - Expenditure	175,429	175,022	130,641	198,843	23,821	
3 - Capital Expenditure						
32 - New Asset Acquisition						
3252 - Equipment	299,000	329,679	36,695	289,679	-40,000	CCTV Projects- Den fitout (\$28K), Operation Centre (\$63K), St Augustines (\$13K), Oasis (\$23K), Belmont Village standalone (\$34K), Belmont Ave (\$66K) Belvidere St standalone (\$72K). October: Unforeseen additional cabling costs associated with Wilson Park project as a result of inaccessible conduit (\$30,679 excl. gst) March: Reduced by \$40K for Belmont Village project - cheaper than anticipated (\$20K) and Belvidere Street project - anticipated to be \$20K cheaper
TOTAL 32 - New Asset Acquisition	299,000	329,679	36,695	289,679	-40,000	
TOTAL 3 - Capital Expenditure	299,000	329,679	36,695	289,679	-40,000	
4 - Income						
00 - Operating						
4072 - Reimb - Insurance Claims	0	0	-21,975	-21,975	-21,975	March: Insurance income from vandalism to CCTV systems (Cracknell Park) and Car impacts (Kooyong Road) incidents
TOTAL 00 - Operating	0	0	-21,975	-21,975	-21,975	
TOTAL 4 - Income	0	0	-21,975	-21,975	-21,975	
TOTAL Crime Prevention & Comm Safety	474,429	504,701	145,360	466,547	-38,154	
TOTAL 610 - Community Safety	474,429	504,701	145,360	466,547	-38,154	
620 - Cultural Engagement						
922400 - First Nations Initiatives						
1 - Expenditure						
00 - Operating						
1252 - Equipment	9,000	9,000	108	8,108	-892	Rebudgeted here from 22/23 bundled provision at 962501
1263 - Services - Advertising	5,000	5,000	0	0	-5,000	Rebudgeted here from 22/23 bundled provision at 962501. March: Reduced to consolidate advertising at 9224-00-1332-000.
1271 - Services - Other Consultants	30,000	30,000	3,554	26,167	-3,833	Rebudgeted here from 22/23 bundled provision at 962501 - Aboriginal protocol consultant / Codesign facilitation / Strategy Launch / Elders Group facilitation.March: Reduced in line with revised estimates.
1279 - Services - Other	20,000	20,000	12,964	19,261	-739	Rebudgeted here from 22/23 bundled provision at 962501 - Added provision for Advisory Group sitting fees.
1297 - Services - Entertainment	10,500	10,500	0	7,000	-3,500	Rebudgeted here from 22/23 bundled provision at 962501. March: Reduced in linewith revised estimates.
1385 - Catering - Functions	7,500	7,500	791	5,791	-1,709	Rebudgeted here from 22/23 bundled provision at 962501. March: Reduced in linewith revised estimates.
1399 - Miscellaneous	2,500	2,500	1,159	2,459	-41	Rebudgeted here from 22/23 bundled provision at 962501
TOTAL 00 - Operating	84,500	84,500	18,576	68,786	-15,714	
TOTAL 1 - Expenditure	84,500	84,500	18,576	68,786	-15,714	
TOTAL First Nations Initiatives	84,500	84,500	18,576	68,786	-15,714	

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
962501 - Cultural Engagement						
1 - Expenditure						
00 - Operating						
1200 - Salaries	464,903	440,403	214,554	310,626	-129,777	October: Reduced \$24500 due to Admin Officer moving to agency, offset by increased Agency costs. March: Reduced \$60,000 due to Admin Officer via agency, Adachi position being costed to that program, and vacancies. Partially offset by increases at Sister City salaries and Agency Staff costs.
1216 - Agency Staff	0	40,000	28,335	46,335	6,335	October: Increased \$40,000, \$24,500 due to Admin Officer moving to Agency from salaried, plus \$15,500 LSL agency cover.
1279 - Services - Other	14,759	14,759	825	7,825	-6,934	March: Increased due to ongoing agency staffing of Admin officer position. Offset by reduced salary budgets across department. CE Capacity Building MoUs. Reduced from 22/23 as budget reallocated to more specific budget locations 922400/968500/962503. March: Reduced in line with revised estimates for likely MoUs.
TOTAL 00 - Operating	479,662	495,162	243,714	364,786	-130,376	
40 - Fleet/Plant Operating						
1119 - Licenses	436	436	1,338	1,138	702	Annual license fee. March: Budget to include community buses.
1216 - Agency Staff	240	240	523	523	283	Minor repairs by mechanic. March: Minor bus repairs.
1221 - Tyres	0	0	691	691	691	March: Budget for replacement tyres.
1223 - Parts	0	0	200	200	200	March: Budget for replacement electrical parts.
1225 - External Repairs	1,000	1,000	1,689	1,688	688	March: Budget for bus servicing.
TOTAL 40 - Fleet/Plant Operating	1,676	1,676	4,441	4,240	2,564	
TOTAL 1 - Expenditure	481,338	496,838	248,155	369,026	-127,812	
4 - Income						
00 - Operating						
4399 - Miscellaneous	1,000	1,000	-1,238	-1,738	-2,738	Target for program fees. March: Increased income to reflect anticipated amounts.
TOTAL 00 - Operating	1,000	1,000	-1,238	-1,738	-2,738	
TOTAL 4 - Income	1,000	1,000	-1,238	-1,738	-2,738	
TOTAL Cultural Engagement	482,338	497,838	246,917	367,288	-130,550	
962503 - Multicultural Initiatives						
1 - Expenditure						
00 - Operating						
1252 - Equipment	12,000	12,000	3,170	11,670	-330	Rebudgeted here from 22/23 bundled provision at 962501
1263 - Services - Advertising	0	0	333	333	333	
1279 - Services - Other	11,000	11,000	5,925	10,925	-75	Rebudgeted here from 22/23 bundled provision at 962501
1332 - Advertising	6,000	6,000	1,513	5,963	-37	Rebudgeted here from 22/23 bundled provision at 962501
1385 - Catering - Functions	8,000	8,000	0	7,950	-50	Rebudgeted here from 22/23 bundled provision at 962501
1399 - Miscellaneous	9,000	9,000	394	4,679	-4,321	Rebudgeted here from 22/23 bundled provision at 962501. March: Reduced in linewith revised estimates.
TOTAL 00 - Operating	46,000	46,000	11,335	41,520	-4,480	
TOTAL 1 - Expenditure	46,000	46,000	11,335	41,520	-4,480	
TOTAL Multicultural Initiatives	46,000	46,000	11,335	41,520	-4,480	
968500 - Seniors & Disability Programs						
1 - Expenditure						
00 - Operating						
1227 - Printing	4,500	4,500	886	4,486	-14	Rebudgeted here from 22/23 bundled provision at 962501
1252 - Equipment	5,000	5,000	5,841	5,841	841	Rebudgeted here from 22/23 bundled provision at 962501. March: Increase following higher than anticipated actuals. Offset by overall portfolio budget reduction.
1279 - Services - Other	26,000	39,500	7,142	35,142	-4,358	Rebudgeted here from 22/23 bundled provision at 962501. October: Increase to deliver grant program opportunity to cost of \$13,500 grant, offset by \$13,500 grant income. March: Reduced to offset overspend elsewhere.
1385 - Catering - Functions	3,000	3,000	3,930	5,330	2,330	Rebudgeted here from 22/23 bundled provision at 962501
TOTAL 00 - Operating	38,500	52,000	17,799	50,799	-1,201	
TOTAL 1 - Expenditure	38,500	52,000	17,799	50,799	-1,201	
TOTAL Seniors & Disability Programs	38,500	52,000	17,799	50,799	-1,201	
TOTAL 620 - Cultural Engagement	651,338	680,338	294,627	528,393	-151,945	
630 - Library						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
945000 - Library and Museum						
1 - Expenditure						
00 - Operating						
1200 - Salaries	1,673,019	1,673,019	1,024,196	1,623,019	-50,000	March: Adjusted to reflect reduced salaries expenditure resulting from staff vacancies and use of agency staff budget.
1204 - Long Service Leave	7,418	18,735	62,871	56,414	37,679	October: Increased to reflect YTD actual March: Increased to reflect YTD actual
1216 - Agency Staff	0	18,000	0	0	-18,000	October: Agency staff required to cover during periods of extended leave.
1222 - Materials	13,500	13,500	3,001	11,500	-2,000	Materials required for processing of locally purchased library stock e.g., showcase items and the conservation & display of museum artefacts. Includes lockableDVD cases, RFID tags, spine labels and consumables for DVD cleaning and maintaining established kit collections as well as archival materials for packing artefacts post conservation and during transit and storage. Allowance for the purchase of historical media (images, video etc.) for use in planned Museum exhibitions. March: Reduced by \$2000 to reflect anticipated expenditure.
1226 - Stationery	5,000	5,000	4,368	7,500	2,500	General office use stationery supplies for the Library, Culture and Place Department. March: Increased by \$2500 to reflect anticipated expenditure. Funds shifted from 945000-00-1236-000 Sales.
1236 - Sales	10,000	10,000	251	7,500	-2,500	Replenishment of branded stationery items and merchandise stock in the library shop situated in Belmont Hub. Includes items such as branded pens, USBs, ear phones and bespoke library and museum souvenirs and gift ware. March: Reduced by \$2500 with funds shifted to 945000-00-1226-000
1251 - Fixtures	53,000	73,000	6,552	58,000	-15,000	Allowance for purchase of additional free standing and mobile climate-controlled exhibition cases to ensure a variety of historical artefacts are maintained appropriately according to external lending institution requirements (\$20,000). Allowance for purchase of additional fixtures to increase flexibility of merchandise display in library shop (\$3,000). Allowance for replacement of damaged library shelving due to wear and tear (\$3,000). Allowance for supply and installation of bespoke designed PC workstations to support digital access for parents accompanied by small children (\$15,000). Additional shelving for established storerooms to safely store a large range of equipment used for programs (\$6,000). Allowance for installation of under-bench water filter in demonstration kitchen to provide high volume filtered water during large events (\$1,000). Additional built features to further enhance entrance to children's space (\$5,000). October: Increase of \$20,000 associated with Carry forward of approved expenditure from the previous financial year for a climate controlled exhibition case that could not be delivered due to unanticipated delays in the manufacturing process. March: Reduced by \$15,000 due to bespoke PC workstations not progressing this financial year.
1252 - Equipment	22,000	22,000	3,057	15,000	-7,000	Replacement of damaged equipment and purchase of additional equipment items as required for the ongoing operations of the library and museum e.g. specialist equipment for museum and archival practices, demonstration kitchen, recording studio and new program initiatives. March: Reduced to reflect anticipated expenditure.
1262 - Services - Marketing	21,000	21,000	4,937	13,000	-8,000	Costs associated with professional marketing (including photography) of library and museum programs and services on social media, contribution to the Better Beginnings initiative, and prizes for various events and programs including the 2023 Local History Photographic Competition. Allowance for the production and editing of a series of short promotional videos to highlight library and museum services on a variety of platforms e.g., social media, YouTube etc. (\$7,500). March: Reduced to reflect anticipated expenditure.
1279 - Services - Other	151,747	151,747	69,345	131,747	-20,000	Continued expansion of a range of regular and facilitated adult, youth and children's programs on offer in Belmont Hub including an increased range of local history and museum themed programs to build community connection with local history, workshops to build digital literacy for community members of all ages, and a refreshed approach to reader reward programs to support early childhood literacy and lifelong learning (moved \$65,000 from 32.3251) Allowance for the removal of the 2023 temporary exhibition and the design, production and installation of the 2024 temporary exhibition in Belmont Museum including the annual re-design, creation and installation of software content to refresh the existing and highly popular interactive colouring-in projection to complement the new exhibition theme. March: Reduced due to the reader reward program not progressing in the current financial year.
1373 - Registration - Train/Conf	15,000	15,000	1,010	8,000	-7,000	Ongoing training identified in Staff Development Reviews including professional development. Includes training on customer engagement techniques and dealing with difficult customers, ongoing fire warden and first aid training, digital collection management for archives, readers advisory and other customer and museum service delivery based courses. March: Reduced to reflect anticipated expenditure for training and development.
1399 - Miscellaneous	2,500	2,500	1,373	3,000	500	General miscellaneous items as required for service delivery in the library and museum including replacement supplies for public hire meeting rooms e.g. damaged glasses/mugs. March: Increased to reflect anticipated expenditure.
TOTAL 00 - Operating	1,974,184	2,023,501	1,180,963	1,934,680	-88,821	
TOTAL 1 - Expenditure	1,974,184	2,023,501	1,180,963	1,934,680	-88,821	
4 - Income						
00 - Operating						
4127 - Hire (Property & Equipment)	-25,000	-35,000	-15,300	-30,000	5,000	Anticipated income (cost recovery) from hire of public meeting rooms and Multimedia Recording Suite. October: Adjusted to reflect more accurately. March: Adjusted to reflect anticipated income
4128 - Photocopying	-30,000	-30,000	-14,547	-20,000	10,000	Anticipated income from printing and photocopying by members of the public (cost recovery). March: Adjusted to reflect anticipated income
4149 - Fines - Other	-1,000	-1,000	-306	-500	500	Anticipated income from replacement of lost and/or damaged library cards (cost recovery). March: Adjusted to reflect anticipated income
TOTAL 00 - Operating	-56,000	-66,000	-30,153	-50,500	15,500	

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
TOTAL 4 - Income	-56,000	-66,000	-30,153	-50,500	15,500	
6 - Capital Income						
00 - Operating						
6835 - LSL Reserve - Salaries	0	-18,735	0	-56,414	-37,679	October: Reserve funding of LSL March: Adjusted to reflect YTD
TOTAL 00 - Operating	0	-18,735	0	-56,414	-37,679	
TOTAL 6 - Capital Income	0	-18,735	0	-56,414	-37,679	
TOTAL Library and Museum	1,918,184	1,938,766	1,150,810	1,827,766	-111,000	
TOTAL 630 - Library	1,918,184	1,938,766	1,150,810	1,827,766	-111,000	
633 - Arts and Place						
911702 - Avon Descent						
1 - Expenditure						
00 - Operating						
1127 - Hire (Property & Equipment)	21,000	21,000	15,728	15,728	-5,272	Infrastructure required to deliver the event on site at Garvey Park including marquees, spectator seating, stage and AV system for the race caller. Also allowance for additional infrastructure pending weather conditions to host a satellite event at Faulkner Park as per the arrangements organised for the 2022 event. March: Adjusted to reflect YTD Actual.
1239 - Consumables	10,000	10,000	3,914	3,914	-6,086	Allowance for free or discounted drink and/or healthy food option at the event. March: Adjusted to reflect actual expenditure.
1279 - Services - Other	7,000	7,000	4,484	4,484	-2,516	Costs associated with event logistics support, first aid, traffic management, photographer and security. March: Adjusted to reflect actual expenditure.
TOTAL 00 - Operating	38,000	38,000	24,126	24,126	-13,874	
TOTAL 1 - Expenditure	38,000	38,000	24,126	24,126	-13,874	
TOTAL Avon Descent	38,000	38,000	24,126	24,126	-13,874	
911705 - Movie Madness						
1 - Expenditure						
00 - Operating						
1236 - Sales	0	0	1,814	800	800	March: Expenditure associated with ticketing site booking fees.
TOTAL 00 - Operating	0	0	1,814	800	800	
TOTAL 1 - Expenditure	0	0	1,814	800	800	
TOTAL Movie Madness	0	0	1,814	800	800	
911706 - Imaginarium						
1 - Expenditure						
00 - Operating						
1127 - Hire (Property & Equipment)	97,000	97,000	130,053	130,053	33,053	Infrastructure costs to deliver The Imaginarium three day event at Faulkner Park in October 2023. Includes circus tents, generators, fencing, toilets, marquees and AV technician and equipment hire. March: Adjusted to reflect unanticipated increase in infrastructure hire costs.
1227 - Printing	1,000	1,000	3,725	3,725	2,725	Printing of promotional signage for the events. March: Adjusted to reflect YTDActual
1263 - Services - Advertising	3,000	11,000	8,303	8,303	-2,697	Advertising of the three day event on social media, radio and print media; professional videographer/photographer. October: Increased to reflect costs associated with marketing of the events. March: Adjusted to reflect actual expenditure.
1266 - Services - Cleaning	1,500	1,500	3,235	3,235	1,735	Funds required to maintain standards over the 3 day event. March: Adjusted to reflect YTD Actual costs for cleaning at the event.
1279 - Services - Other	35,000	35,000	30,809	30,687	-4,313	Includes security, first aid, photography and event logistics crew for the 3 day event to be held at Faulkner Park in October 2023. March: Adjusted to reflect actual expenditure.
TOTAL 00 - Operating	137,500	145,500	176,126	176,003	30,503	
TOTAL 1 - Expenditure	137,500	145,500	176,126	176,003	30,503	
4 - Income						
00 - Operating						
4236 - Sales	0	-30,000	-22,922	-22,922	7,078	October: Anticipated income generated through ticket sales from a select range of Imaginarium performances. March: Adjusted to reflect actual sales.
TOTAL 00 - Operating	0	-30,000	-22,922	-22,922	7,078	
TOTAL 4 - Income	0	-30,000	-22,922	-22,922	7,078	
TOTAL Imaginarium	137,500	115,500	153,204	153,081	37,581	
911710 - Lets Celebrate Belmont						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1 - Expenditure						
00 - Operating						
1127 - Hire (Property & Equipment)	115,000	115,000	30,562	85,000	-30,000	Hire of infrastructure for the Let's Celebrate Local event which will return in 2023 as a full day Belmont Fair culminating in an evening concert with a fireworks finale. Includes stage, AV technician and equipment and toilets. Funds also include infrastructure required to deliver smaller localised community events such as the Afternoon Activi-teas under the Let's Celebrate Local banner. Grant income (\$40,000) from Healthway will contribute towards the cost of the event
1279 - Services - Other	41,749	41,749	16,137	27,000	-14,749	March: Reduced cost as a result of Let's Celebrate and Carols in the Park being held concurrently Cost associated in delivering an all day and evening event including St John's first aid station, logistics crew, traffic management, electrical contractors and security. March: Adjusted to reflect reduced costs due to sharing infrastructure with Carols in the Park event.
TOTAL 00 - Operating	156,749	156,749	46,698	112,000	-44,749	
TOTAL 1 - Expenditure	156,749	156,749	46,698	112,000	-44,749	
TOTAL Lets Celebrate Belmont	156,749	156,749	46,698	112,000	-44,749	
911712 - Kidz Fest						
1 - Expenditure						
00 - Operating						
1127 - Hire (Property & Equipment)	40,000	40,000	21,339	20,000	-20,000	Anticipated costs associated with the hire of infrastructure including fencing, toilets, AV technician and equipment and crowd control barriers (CCB) for 2 x four hour sessions. March: Kidz Fest rescheduled to October to be aligned with Childrens Week. \$20,000 retained for deposits to secure infrastructure for Kidz Fest in October 2024 such as a circus tent for the new Imaginarium Land component of the event. Remainder of funds reallocated to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April.
1201 - Wages	901	901	0	0	-901	Outside workforce required to undertake park inspections and other tasks in preparation for the event. March: Kidz Fest rescheduled to October to be aligned with Childrens Week. Funds reallocated to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April.
1227 - Printing	3,000	3,000	0	0	-3,000	Printing of promotional material for the event. March: Kidz Fest rescheduled to October to be aligned with Childrens Week. Funds reallocated to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April.
1239 - Consumables	35,000	35,000	0	0	-35,000	Funds allocated to provide a free healthy food and/or drink component at the event in place of the food giveaway previously offered at the Autumn River Festival. March: Kidz Fest rescheduled to October to be aligned with Childrens Week. Funds reallocated to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April.
1263 - Services - Advertising	5,000	5,000	0	0	-5,000	Advertising of the event on social and print media. March: Kidz Fest rescheduled to October to be aligned with Childrens Week. Funds reallocated to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April.
1266 - Services - Cleaning	1,000	1,000	1,568	0	-1,000	Cleaning as required to maintain the event areas. March: Kidz Fest rescheduled to October to be aligned with Childrens Week. Funds reallocated to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April.
1279 - Services - Other	39,699	39,699	0	0	-39,699	Costs associated with event logistics support for 2 x four hour sessions, firstaid, traffic management, photographer and security. March: Kidz Fest rescheduled to October to be aligned with Childrens Week. Funds reallocated to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April.
1297 - Services - Entertainment	54,000	54,000	0	0	-54,000	Costs associated with the provision of a broad range of free entertainment, rides and activities over the day (2 x four hour sessions). Anticipated grant income (\$30,000) from Lotterywest will contribute towards the cost of the event. March: Kidz Fest rescheduled to October to be aligned with Childrens Week. Funds reallocated to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April.
1399 - Miscellaneous	500	500	0	0	-500	Miscellaneous items required during the set up and delivery of the event. March: Kidz Fest rescheduled to October to be aligned with Childrens Week. Funds reallocated to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April.
TOTAL 00 - Operating	179,100	179,100	22,906	20,000	-159,100	
TOTAL 1 - Expenditure	179,100	179,100	22,906	20,000	-159,100	
4 - Income						
00 - Operating						
4032 - Grant - Operating	-30,000	-30,000	0	0	30,000	Anticipated grant sponsorship from Lotterywest March: Anticipated funding notreceived.
TOTAL 00 - Operating	-30,000	-30,000	0	0	30,000	
TOTAL 4 - Income	-30,000	-30,000	0	0	30,000	
TOTAL Kidz Fest	149,100	149,100	22,906	20,000	-129,100	
911717 - Community Events – Other						
1 - Expenditure						
00 - Operating						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1127 - Hire (Property & Equipment)	30,000	30,000	0	70,000	40,000	Funds to support new initiatives such as collaborating with Perth Fringe Festival, Perth Festival, Perth Symphony Orchestra and other production companies to bring acts and larger events to the City of Belmont thus potentially offering residents greater variety and access to arts and cultural experiences. March: Funds reallocated from Kidz Fest 911712 to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April. Kidz Fest has been rescheduled to October 2024.
1227 - Printing	1,000	1,000	1,428	4,000	3,000	Printing required to promote the new initiatives. March: Funds reallocated from Kidz Fest 911712 to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April. Kidz Fest has been rescheduled to October 2024.
1239 - Consumables	0	0	0	15,000	15,000	March: Funds reallocated from Kidz Fest 911712 to Community Events - Other 911717 for the distribution of discounted food voucher giveaways at the 125 Anniversary Concert event to be held in April. Kidz Fest has been rescheduled to October 2024.
1263 - Services - Advertising	4,000	4,000	0	9,000	5,000	Advertising of the events on social and print media. March: Funds reallocated from Kidz Fest 911712 to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April. Kidz Fest has been rescheduled to October 2024.
1279 - Services - Other	30,000	30,000	0	70,000	40,000	Costs associated with event logistics support, first aid, traffic management, photographer and security. March: Funds reallocated from Kidz Fest 911712 to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April. Kidz Fest has been rescheduled to October 2024.
1297 - Services - Entertainment	40,000	40,000	5,850	94,000	54,000	Funds previously allocated to the Autumn River Festival to provide a broader range of events, enabling the community to have greater access to arts and culture experiences including artistic performances at the Glasshouse or other suitable locations around the City. Funds will support new event initiatives such as collaborating with Perth Fringe Festival, Perth Festival, Perth Symphony Orchestra and other production companies to bring acts to the City of Belmont thus potentially offering residents greater variety and access to arts and cultural experiences. March: Funds reallocated from Kidz Fest 911712 to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April. Kidz Fest has been rescheduled to October 2024.
1399 - Miscellaneous	500	500	0	1,000	500	Miscellaneous items required during the set up and delivery of the initiatives. March: Funds reallocated from Kidz Fest 911712 to Community Events - Other 911717 for the delivery of the 125 Anniversary Concert event to be held in April. Kidz Fest has been rescheduled to October 2024.
TOTAL 00 - Operating	105,500	105,500	7,278	263,000	157,500	
TOTAL 1 - Expenditure	105,500	105,500	7,278	263,000	157,500	
TOTAL Community Events - Other	105,500	105,500	7,278	263,000	157,500	
962700 - Arts and Place						
1 - Expenditure						
00 - Operating						
1204 - Long Service Leave	15,420	18,504	19,136	19,136	632	October: Updated to reflect YTD Actual March: Updated to reflect YTD Actual
1236 - Sales	0	0	4,695	5,000	5,000	March: Expenditure associated with ticketing site booking fees.
TOTAL 00 - Operating	15,420	18,504	23,831	24,136	5,632	
TOTAL 1 - Expenditure	15,420	18,504	23,831	24,136	5,632	
4 - Income						
00 - Operating						
4236 - Sales	0	0	0	-500	-500	March: New income line for special one off ticketed performances delivered throughout the year.
4399 - Miscellaneous	-500	-500	-8,245	-7,935	-7,435	March: Adjusted to reflect actual.
TOTAL 00 - Operating	-500	-500	-8,245	-8,435	-7,935	
TOTAL 4 - Income	-500	-500	-8,245	-8,435	-7,935	
6 - Capital Income						
00 - Operating						
6835 - LSL Reserve - Salaries	-15,420	-18,504	0	-19,136	-632	October: Updated to reflect YTD Actual March: Updated to reflect YTD Actual
TOTAL 00 - Operating	-15,420	-18,504	0	-19,136	-632	
TOTAL 6 - Capital Income	-15,420	-18,504	0	-19,136	-632	
TOTAL Arts and Place	-500	-500	15,587	-3,435	-2,935	
963001 - Belmont Art Awards						
1 - Expenditure						
00 - Operating						
1236 - Sales	0	0	0	417	417	March: Expenditure associated with ticketing site booking fees.
1266 - Services - Cleaning	2,500	2,500	1,371	1,371	-1,129	Venue cleaning over the two week period and following each of the events associated the Art Awards including the Collectors Night. March: Adjusted to reflect actual expenditure for cleaning.
1297 - Services - Entertainment	3,000	3,000	3,500	3,500	500	Entertainment during the Art Awards and Exhibition including the Art Awards Night, Collectors Night and acoustic performers at varying times during the opening hours of the Exhibition. Partial cost recovery through ticket sales for the Collectors Night. March: Adjusted to reflect actual expenditure.

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
TOTAL 00 - Operating	5,500	5,500	4,871	5,288	-212	
TOTAL 1 - Expenditure	5,500	5,500	4,871	5,288	-212	
TOTAL Belmont Art Awards	5,500	5,500	4,871	5,288	-212	
963023 - Public Art						
1 - Expenditure						
00 - Operating						
1123 - Maintenance	20,000	20,000	22,817	30,000	10,000	Maintenance required on public artworks in various locations within the City. March: Additional funds required for unanticipated restoration work on the mosaic artwork at the Belgravia Estate.
TOTAL 00 - Operating	20,000	20,000	22,817	30,000	10,000	
TOTAL 1 - Expenditure	20,000	20,000	22,817	30,000	10,000	
TOTAL Public Art	20,000	20,000	22,817	30,000	10,000	
TOTAL 633 - Arts and Place	611,849	589,849	299,302	604,860	15,011	
640 - Economic Development						
962500 - Economic Development						
1 - Expenditure						
00 - Operating						
1059 - Cont - Other	110,000	110,000	21,730	102,480	-7,520	Innovation grants / MoUs with BBEC. March: Reduced due to less Innovation Grant applications anticipated.
1128 - Photocopying	1,000	1,000	0	500	-500	
1200 - Salaries	286,955	262,455	158,078	252,500	-9,955	October: Reduced \$24500 due to Admin Officer moving to agency, offset by increased Agency costs March: Reduced \$10,000 due to Admin Officer via agency,
1226 - Stationery	2,000	2,000	1,260	2,249	249	
1227 - Printing	500	500	127	477	-23	
1240 - Safety Equipment	2,000	2,000	683	1,983	-17	
1263 - Services - Advertising	0	0	80	80	80	
1330 - Subscriptions	65,000	78,000	50,482	112,482	34,482	Remplan / ID / Spendmapp / EDA / Business News Weekly. October: Quoted increases in license fees higher than estimated. March: Increase due to purchase of additional economy.id subscription following ELT/OLT presentation support. Offset by decrease in 962502-00-1279-000 and 962502-00-1279-000.
1371 - Travel - Conferences	2,000	2,000	1,330	1,980	-20	Conf travel
1372 - Accommodation - Conferences	2,500	2,500	400	1,400	-1,100	Conf accommodation. March: Reduced in line with revised estimates.
1373 - Registration - Train/Conf	8,000	8,000	1,359	7,859	-141	Training for 4 staff / Training & conf registration for Manager
1377 - Travel - General	150	150	49	149	-1	
1399 - Miscellaneous	1,000	1,000	346	946	-54	Reduced from 22/23 as budget reallocated to more specific program budget 962502
TOTAL 00 - Operating	481,105	469,605	235,923	485,085	15,480	
40 - Fleet/Plant Operating						
1119 - Licenses	872	872	1,785	1,785	913	Annual license fee. March: Budget to accommodate increased fees for buses.
1224 - Fuel	4,546	4,546	5,926	8,758	4,212	March: Budget to allow increased usage and fuel costs.
1225 - External Repairs	1,000	1,000	1,559	1,559	559	External repairs plus insurance excess fee. March: Budget to include communitybus servicing.
1314 - Ins. Prem - Motor Vehicle	2,905	2,905	1,171	1,171	-1,734	Annual insurance premium. March: Budget for insurance of community buses.
TOTAL 40 - Fleet/Plant Operating	9,323	9,323	10,441	13,273	3,950	
TOTAL 1 - Expenditure	490,428	478,928	246,363	498,358	19,430	
TOTAL Economic Development	490,428	478,928	246,363	498,358	19,430	
962502 - Economic Development Initiatives						
1 - Expenditure						
00 - Operating						
1227 - Printing	5,000	5,000	1,554	4,454	-546	Reallocated from 962500
1252 - Equipment	2,000	2,000	0	1,000	-1,000	Reallocated from 962500
1271 - Services - Other Consultants	40,000	40,000	350	25,350	-14,650	Reallocated from 962500 - EDS Implementation Plan - Initiative budget approved by ELT following EDS
1279 - Services - Other	37,000	37,000	4,450	24,450	-12,550	Reallocated from 962500 - EDS Implementation Plan - Initiative budget approved by ELT following EDS
1332 - Advertising	30,000	30,000	718	29,718	-282	Reallocated from 962500 - EDS Implementation Plan - Initiative budget approved by ELT following EDS
1384 - Other Functions	12,500	12,500	3,416	9,316	-3,184	Reallocated from 962500 - EDS Implementation Plan - Initiative budget approved by ELT following EDS
1385 - Catering - Functions	7,500	7,500	4,464	6,864	-636	Reallocated from 962500 - EDS Implementation Plan - Initiative budget approved by ELT following EDS

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1399 - Miscellaneous	2,500	2,500	537	2,487	-13	Reallocated from 962500 - EDS Implementation Plan - Initiative budget approved by ELT following EDS
TOTAL 00 - Operating	136,500	136,500	15,489	103,639	-32,861	
TOTAL 1 - Expenditure	136,500	136,500	15,489	103,639	-32,861	
TOTAL Economic Development Initiatives	136,500	136,500	15,489	103,639	-32,861	
963500 - Regional Development						
1 - Expenditure						
00 - Operating						
1284 - Services - Project Mgmt	15,000	15,000	600	5,600	-9,400	March: Reduced in line with lower Link WA anticipated project spend.
TOTAL 00 - Operating	15,000	15,000	600	5,600	-9,400	
TOTAL 1 - Expenditure	15,000	15,000	600	5,600	-9,400	
TOTAL Regional Development	15,000	15,000	600	5,600	-9,400	
TOTAL 640 - Economic Development	641,928	630,428	262,452	607,597	-22,831	
642 - Community Development						
962504 - Wellbeing Support Initiatives						
1 - Expenditure						
00 - Operating						
1284 - Services - Project Mgmt	203,500	203,500	107,945	202,524	-976	Redistributed from 22/23 963300 - Family and Domestic Violence Contract
TOTAL 00 - Operating	203,500	203,500	107,945	202,524	-976	
TOTAL 1 - Expenditure	203,500	203,500	107,945	202,524	-976	
TOTAL Wellbeing Support Initiatives	203,500	203,500	107,945	202,524	-976	
963025 - Healthy Communities Initiative						
1 - Expenditure						
00 - Operating						
1227 - Printing	500	500	58	458	-42	Redistributed from 22/23 bundled 963300
1263 - Services - Advertising	2,000	2,000	1,030	1,967	-33	Redistributed from 22/23 bundled 963300
1279 - Services - Other	40,000	40,000	7,892	39,592	-408	Redistributed from 22/23 bundled 963300 - Mental Health initiatives (\$8k), delivery of health promotion messaging (\$10,600), programs and healthy living seminars (\$10k), Support for all of the City's community events (subsidizing healthy eating alternatives), Autumn River, Avon, KidzFest, health promotion merchandise (\$3k), Creche costs to support Countian participants (\$5k), Countian participants end of program celebration event (\$2k), Reconnection and maintenance of CountUsIn ex-participant (\$2k).
TOTAL 00 - Operating	42,500	42,500	8,981	42,017	-483	
TOTAL 1 - Expenditure	42,500	42,500	8,981	42,017	-483	
TOTAL Healthy Communities Initiative	42,500	42,500	8,981	42,017	-483	
963037 - Families and Children Initiatives						
1 - Expenditure						
00 - Operating						
1227 - Printing	1,000	1,000	32	932	-68	Redistributed from 22/23 bundled 963300 - initiatives
1252 - Equipment	1,000	1,000	3,003	4,000	3,000	Redistributed from 22/23 bundled 963300 - Children's week / youth events. March: Increased equipment expenditure offset by reduced Service - Other expenditure
1279 - Services - Other	8,000	8,000	468	4,998	-3,002	Redistributed from 22/23 bundled 963300 - Children's week and additional parenting / youth initiatives. March: Reduced anticipated expenditure, offset against increased equipment expenditure.
1297 - Services - Entertainment	5,000	5,000	1,979	4,979	-21	Redistributed from 22/23 bundled 963300 - Children's week / youth events
1332 - Advertising	2,000	2,000	25	1,985	-15	Redistributed from 22/23 bundled 963300 - Children's week / youth events
1384 - Other Functions	1,000	1,000	0	1,250	250	Redistributed from 22/23 bundled 963300 - initiatives
TOTAL 00 - Operating	18,000	18,000	5,506	18,144	144	
TOTAL 1 - Expenditure	18,000	18,000	5,506	18,144	144	
TOTAL Families and Children Initiatives	18,000	18,000	5,506	18,144	144	
963300 - Community Development						
1 - Expenditure						
00 - Operating						
1200 - Salaries	431,076	406,576	214,113	371,472	-35,104	October: Reduced \$24500 due to Admin Officer moving to agency, offset by increased Agency costs. March: Reduced due to staffing via agency for Admin officer.
1216 - Agency Staff	5,000	35,400	9,738	27,738	-7,662	October: Increased by \$30,400 due to Admin Officer moving to Agency at 33% per section. Offset by reduction in Salaries. March: Reduced \$7000 due to Sister-city budgeted agency costs no longer anticipated.
1227 - Printing	500	500	0	250	-250	
1252 - Equipment	500	500	0	250	-250	

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
1279 - Services - Other	15,000	15,000	6,763	14,763	-237	CD Capacity Building programs & partnership initiatives
1369 - Donations - Ongoing	120,000	120,000	79,500	119,950	-50	Student support programs (9 primary schools at \$2K plus Belmont City College \$40K) / Accommodation support to Belmont Men's Shed (\$55k) / Allowance for new capacity building MoUs
1399 - Miscellaneous	500	500	9	489	-11	Reduced and redistributed to 962504/963025/963037
TOTAL 00 - Operating	572,576	578,476	310,123	534,912	-43,564	
TOTAL 1 - Expenditure	572,576	578,476	310,123	534,912	-43,564	
4 - Income						
00 - Operating						
4059 - Cont - Other	10,000	10,000	0	5,000	-5,000	Target for program grants. Marched: Reduced due to lower than anticipated income.
TOTAL 00 - Operating	10,000	10,000	0	5,000	-5,000	
TOTAL 4 - Income	10,000	10,000	0	5,000	-5,000	
TOTAL Community Development	582,576	588,476	310,123	539,912	-48,564	
964500 - Volunteer Programs						
1 - Expenditure						
00 - Operating						
1200 - Salaries	51,975	51,975	34,587	54,604	2,629	March: Increase due to additional overtime paid
1385 - Catering - Functions	13,000	13,000	6,253	12,853	-147	
1399 - Miscellaneous	1,000	1,000	309	989	-11	
TOTAL 00 - Operating	65,975	65,975	41,149	68,446	2,471	
TOTAL 1 - Expenditure	65,975	65,975	41,149	68,446	2,471	
TOTAL Volunteer Programs	65,975	65,975	41,149	68,446	2,471	
966500 - Youth Services General						
1 - Expenditure						
00 - Operating						
1077 - Reimb - Miscellaneous	2,000	2,000	450	1,364	-636	
TOTAL 00 - Operating	2,000	2,000	450	1,364	-636	
TOTAL 1 - Expenditure	2,000	2,000	450	1,364	-636	
4 - Income						
00 - Operating						
4037 - Grant - DCP	-63,500	-63,500	-52,209	-69,612	-6,112	March: Dept of Communities Youth and Family Services funding increased per 2023/24 Indexation advice
4077 - Reimb - Miscellaneous	-2,000	-2,000	-682	-1,796	204	
TOTAL 00 - Operating	-65,500	-65,500	-52,891	-71,408	-5,908	
TOTAL 4 - Income	-65,500	-65,500	-52,891	-71,408	-5,908	
TOTAL Youth Services General	-63,500	-63,500	-52,441	-70,044	-6,544	
TOTAL 642 - Community Development	849,051	854,951	421,262	800,999	-53,952	
730 - Ascot Close Housing						
B84299 - Ascot Close Units-Blg Mntc						
1 - Expenditure						
10 - Maintenance						
1279 - Services - Other	25,000	25,000	29,174	36,250	11,250	Refurbishment of units as they become vacant, before they are leased to a new tenant: March: Removal of Asbestos fence panels
TOTAL 10 - Maintenance	25,000	25,000	29,174	36,250	11,250	
TOTAL 1 - Expenditure	25,000	25,000	29,174	36,250	11,250	
TOTAL Ascot Close Units-Blg Mntc	25,000	25,000	29,174	36,250	11,250	
TOTAL 730 - Ascot Close Housing	25,000	25,000	29,174	36,250	11,250	
TOTAL 20 - Development and Communities	8,465,166	8,420,973	4,093,967	7,545,166	-875,807	
90 - Opening & Closing Balances						
900 - Opening/Closing Balances						
999700 - Opening Balance						
4 - Income						
00 - Operating						

Attachment 12.5.2 Budget Review Comparison



Budget Review Comparison for &SECTION.DESCR Current Budget: 24CLRBD1, Revised Budget: 24CLRBD2

	Authorised Budget 2023-24	Oct Rev Budget 2023-24	Actual to 27-Feb-2024	Mar Rev Budget 2023-24	Movement	Movement Comment
4995 - Opening Balance - Budget Only	-7,559,492	-12,113,940	0	-11,952,642	161,298	Estimated opening balance October: Updated per draft FY23 Annual Financial Statements March: Updated per audited FY23 Annual Financial Statements
TOTAL 00 - Operating	-7,559,492	-12,113,940	0	-11,952,642	161,298	
TOTAL 4 - Income	-7,559,492	-12,113,940	0	-11,952,642	161,298	
TOTAL Opening Balance	-7,559,492	-12,113,940	0	-11,952,642	161,298	
999800 - Closing Balance						
1 - Expenditure						
00 - Operating						
1997 - Closing Balance - Budget Only	500,000	490,000	0	500,000	10,000	Closing balance allows for \$0.5m to be available July OCM: Budget decreased by \$74,300 per accepted tender T04/2023 March: Updated to \$500K
TOTAL 00 - Operating	500,000	490,000	0	500,000	10,000	
TOTAL 1 - Expenditure	500,000	490,000	0	500,000	10,000	
TOTAL Closing Balance	500,000	490,000	0	500,000	10,000	
TOTAL 900 - Opening/Closing Balances	-7,059,492	-11,623,940	0	-11,452,642	171,298	
TOTAL 90 - Opening & Closing Balances	-7,059,492	-11,623,940	0	-11,452,642	171,298	
NETT	-29,026,347	-26,859,852	-36,863,158	-26,859,855	-3	

Attachment 12.5.3 Budgeted Reserve Balances for the Year Ending 30 June 2024

CITY OF BELMONT ESTIMATED CLOSING RESERVE BALANCE FOR THE YEAR ENDED 30 JUNE 2024

RESERVE ACCOUNTS

	Opening Balance	Estimated Return	Transfer to	Transfer from	Closing Balance
	\$	\$	\$	\$	\$
Administration building Reserve	245,980	11,627	0	0	257,607
Aged Accommodation - Homeswest Reserve	908,719	43,871	7,469	0	960,059
Aged Community Care Reserve	228,170	10,786	0	0	238,956
Aged persons housing Reserve	849,246	33,670	6,915	(286,096)	603,735
Aged Services Reserve	1,109,943	52,467	0	0	1,162,410
Ascot Waters Marina Maintenance & Restoration Reserve	1,006,902	49,959	0	(50,000)	1,006,861
Belmont District Band Reserve	48,952	2,314	0	0	51,266
Belmont Oasis Refurbishment Reserve	4,314,360	203,938	0	0	4,518,298
Belmont Trust Reserve	1,471,352	77,026	0	0	1,548,378
Building maintenance Reserve	6,279,107	241,068	0	(321,450)	6,198,725
Capital Projects Reserve	0	0	4,178,263	0	4,178,263
Car Parking Reserve	64,553	3,051	0	0	67,604
Carry Forward Projects Reserve	0	0	3,008,977	0	3,008,977
District valuation Reserve	132,287	1,083	85,000	0	218,370
Election expenses Reserve	139,567	6,618	35,000	(138,000)	43,185
Environment Reserve	1,513,342	71,515	0	(656,965)	927,892
Faulkner Park Retirement Village Buy Back Reserve	2,452,738	115,940	20,000	0	2,588,678
Faulkner Park Retirement Village Owners Maintenance Reserve	586,200	32,633	61,000	(180,000)	499,833
History Reserve	173,315	8,193	0	0	181,508
Information Technology Reserve	1,309,262	68,033	0	(60,000)	1,317,295
Land acquisition Reserve	10,020,640	482,989	340,000	0	10,843,629
Long Service Leave Reserve - Salaries	1,453,419	89,655	0	(381,587)	1,161,487
Long Service Leave Reserve - Wages	229,306	11,496	0	(19,969)	220,833
Miscellaneous Entitlements Reserve	1,216,695	37,101	553,603	(20,000)	1,787,399
Parks Development Reserve	0	0	0	0	0
Plant replacement Reserve	1,284,971	77,795	0	(242,250)	1,120,516
Property development Reserve	15,888,740	725,920	5,662,007	0	22,276,667
Public Art Reserve	412,077	19,479	0	(14,000)	417,556
Ruth Faulkner library Reserve	47,859	2,262	0	0	50,121
Streetscapes Reserve	512,770	24,238	0	0	537,008
Urban Forest Strategy Management Reserve	121,087	5,724	0	0	126,811
Waste Management Reserve	6,503,125	340,542	4,307	(2,552,589)	4,295,385
Workers Compensation/Insurance Reserve	1,438,947	62,753	0	(90,000)	1,411,700
	61,963,631	2,913,746	13,962,541	(5,012,906)	73,827,012

Cr Davis, Cr Kulczycki and Cr Sekulla disclosed at Item 3 of the Agenda “Disclosure of Interest” an Impartiality Interest in the following item in accordance with Regulation 22 of the *Local Government (Model Code of Conduct) Regulations 2021*.

12.6 Terms of Reference - Standing Committee (Audit & Risk)

Voting Requirement	:	Simple Majority
Subject Index	:	154/007 - Standing Committee
Location/Property Index	:	N/A
Application Index	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	N/A
Applicant	:	N/A
Owner	:	N/A
Responsible Division	:	Corporate and Governance

Council role

Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Purpose of report

For Council to endorse the revised Terms of Reference for the Standing Committee (Audit and Risk).

Summary and key issues

At its meeting on 19 February 2024 the Standing Committee (Audit and Risk) considered revisions and updates to their Terms of Reference in light of changes to the membership following the Local Government Elections and the City’s change to four wards.

Committee Recommendation

That Council endorse the Terms of Reference for the Standing Committee (Audit and Risk) (refer Attachment 12.6.1).

Committee Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

Committee Notes

A question was asked and responded to as follows:

- The City has reviewed its *Terms of Reference Standing Committee Audit and Risk* (approved by Council 25 July 2023) ("terms of reference") against the Department's *Operational Guidelines Number 9 (Revised September 2013) Audit in Local Government – the appointment, function and responsibilities of Audit Committees* ("Department Guidelines"), and there are no variations to, or departures from, the Department Guidelines in the terms of reference for the Committee to note.

Location

Not applicable.

Consultation

There has been no specific consultation undertaken in respect to this matter.

Strategic Community Plan implications

In accordance with the 2020–2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.6 Deliver effective, fair and transparent leadership and decision-making, reflective of community needs and aspirations

Policy implications

There are no policy implications associated with this report.

Statutory environment

Part 7 of the *Local Government Act 1995 (WA)* details the audit of the financial accounts of the local government. Section 7.1A states:

7.1A. Audit committee

- (1) A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.
- (2) The members of the audit committee of a local government are to be appointed* by the local government and at least 3 of the members, and the majority of the members, are to be council members.
* Absolute majority required.
- (3) A CEO is not to be a member of an audit committee and may not nominate a person to be a member of an audit committee or have a person to represent the CEO as a member of an audit committee.
- (4) An employee is not to be a member of an audit committee.

The *Local Government (Audit) Regulations 1996 (WA)* detail the role and requirements of local government audit committees, in particular, Regulation 16 outlines the functions of the audit committee:

16. Audit committee, functions of

An audit committee —

- (a) is to provide guidance and assistance to the local government —
 - (i) as to the carrying out of its functions in relation to audits carried out under Part 7 of the Act; and
 - (ii) as to the development of a process to be used to select and appoint a person to be an auditor; and
- (b) may provide guidance and assistance to the local government as to —
 - (i) matters to be audited; and
 - (ii) the scope of audits; and
 - (iii) its functions under Part 6 of the Act; and

(iv) the carrying out of its functions relating to other audits and other matters related to financial management; and

(c) is to review a report given to it by the CEO under regulation 17(3) (the CEO's report) and is to —

(i) report to the council the results of that review; and

(ii) give a copy of the CEO's report to the council.

[Regulation 16 inserted in Gazette 31 Mar 2005 p. 1043; amended in Gazette 8 Feb 2013 p. 867.]

Background

Following the change to membership endorsed at the Ordinary Council Meeting held on 25 July 2023 and Council's resolution on 23 October 2023 to endorse "that at the first meeting of the Executive Committee and the Standing Committee (Audit and Risk) the Presiding Members and Deputy Presiding Members be elected and Terms of Reference be reviewed", the Standing Committee (Audit and Risk) considered the revised Terms of Reference (refer Attachment 12.6.1) at its meeting on 19 February 2024.

Report

The Terms of Reference for the Standing Committee (Audit and Risk) were updated to reflect the change to membership following the change to four wards in the City and endorsed by Council on 25 July 2023 to take effect from 21 October 2023.

The Standing Committee (Audit and Risk) endorsed, as per Council's resolution on 23 October 2023, the amended Terms of Reference, for recommendation to Council.

Financial implications

There are no financial implications evident at this time.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Attachment details

Attachment No and title
1. Terms of Reference Standing Committee Audit and Risk [12.6.1 - 5 pages]

TERMS OF REFERENCE
STANDING COMMITTEE (AUDIT AND RISK)

LAST UPDATED: Ordinary Council Meeting 25 July 2023 (with effect from 21 October 2023)

Purpose

To assist the Council to discharge its responsibilities with regard to the exercise of due care and diligence in relation to the reporting of financial information, the application of accounting policies, and the management of the financial affairs of the City of Belmont (City) in accordance with the provisions of the *Local Government Act 1995* and associated Regulations including an assessment of the management of risk.

The Committee is a formally appointed Committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which the Chief Executive Officer (CEO) has legislative responsibility and does not have any delegated power from Council. The Committee does not have any management functions and cannot involve itself in management processes or procedures.

The Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision making by Council in relation to the legislative functions and duties of the City that have not been delegated to the CEO.

Objective

The primary objective of the Standing Committee (Audit and Risk) is to accept responsibility for the annual external audit and liaise with the Office of the Auditor General (OAG) so that Council can be satisfied with the performance of the City in managing its financial affairs.

Reports from the Committee will assist Council in discharging its legislative responsibilities of governing the City's affairs, performing the City's functions, determining the City's policies and overseeing the allocation of the City's finances and resources. The Committee will ensure openness in the City's financial reporting and will liaise with the CEO to ensure that effective management of the City's financial accounting systems and compliance with legislation.

The Committee is to facilitate:

- The enhancement of the credibility and objectivity of internal and external financial reporting;
- Effective management of financial and other risks and the protection of Council assets;
- Compliance with laws and regulations as well as use of best practice guidelines relative to the appropriateness and effectiveness of the City's

systems and procedures for risk management, internal control and legislative compliance;

- The coordination of the internal audit function with the external audit; and
- The provision of an effective means of communication between the external auditor, internal auditor, the CEO and Council.

Duties and Responsibilities

The duties and responsibilities of the Committee members will be to –

1. Internal and External Audit Planning and Reporting

- a. Provide guidance and assistance to Council as to carrying out the functions of the City in relation to audits;
- b. Meet with the auditor once in each year and provide a report to Council on the matters discussed and outcome of those discussions;
- c. Liaise with the CEO to ensure that the City does everything in its power to-
 - i. Assist the auditor to conduct the audit and carry out his or her duties under the *Local Government Act 1995*; and
- d. Examine the reports of the auditor after receiving a report from the CEO on the matters and –
 - i. Determine if any matters raised require action to be taken by the City; and
 - ii. Ensure that appropriate action is taken in respect of those matters;
- e. Review the report prepared by the CEO on any actions taken in respect of any matters raised in the report of the auditor and presenting the report to Council for adoption prior to the end of the next financial year or 6 months after the last report prepared by the auditor is received, whichever is the latest in time;
- f. Review the scope of the audit plan and program and its' effectiveness;
- g. Review the appropriateness of special internal audit assignments undertaken by internal audit at the request of the Council or CEO;
- h. Review the level of resources allocated to internal audit and the scope of its authority;
- i. Facilitate liaison between the internal and external auditor to promote compatibility to the extent appropriate, between their audit programs.
- j. Support the auditor as required and have functions to oversee:
 - i. The implementation of audit recommendations made by the auditor, which have been accepted by Council; and
 - ii. Accepted recommendations arising from reviews of the City's systems and procedures.

2. Financial Management

- a. Review reports of internal audits and by monitoring the implementation of recommendations made by the audit and reviewing the extent to which Council and management reacts to matters raised;
- b. Review the City's draft annual financial report, focusing on –
 - i. Accounting policies and practices;
 - ii. Changes to accounting policies and practices;
 - iii. The process used in making significant accounting estimates;
 - iv. Significant adjustments to the financial report (if any) arising from the audit process;
 - v. Compliance with accounting standards and other reporting requirements; and significant variances from prior years;
- c. Consider and recommend adoption of the annual financial report to Council. Review any significant changes that may arise subsequent to any such recommendation but before the annual financial report is signed;
- d. Address issues brought to the attention of the Committee, including responding to requests from Council for advice that are within the parameters of the Committee's terms of reference.

3. Legislative Compliance

- a. Seek information or obtain expert advice through the CEO on matters of concern within the scope of the Committee's terms of reference following authorisation from Council;
- b. Review the annual Statutory Compliance Audit Return and make a recommendation on its' adoption to Council;
- c. Review and submit to Council reports prepared by the CEO on the results of the review of appropriateness and effectiveness of systems and procedures in relation to:
 - i. Risk management;
 - ii. Internal controls; and
 - iii. Legislative compliancewhich are each subject to review not less than once in every three financial years.
- d. Review and submit to Council reports prepared on the results of industry comparison reports (i.e. OAG, Department of Local Government, Sport and Cultural Industries, Public Sector Commission, Corruption and Crime Commission and other enquiries).

4. Risk Management

- a. At least once every year consider a report in relation to the management of risk within the City and satisfy itself that appropriate controls and processes are in operation and are adequate for dealing with the risks that impact on the City.
- b. To examine and consider the transfer of risk through an annual review of Council's insurances.
- c. To address any specific requests referred to it from Council in relation to issues of risk and risk management.

Membership

1. The membership of the Committee shall comprise the Mayor (Ex Officio) and an Elected Member from each of the four wards. The Elected Members being determined by nomination and if necessary, a ballot conducted at the Special Council Meeting following the City's ordinary election;
2. The membership of the Committee shall also comprise of an independent member who is to be appointed for a term of two years to expire immediately prior to the next City ordinary election. This independent member is not to be a staff member or Elected Member.
3. If a vacancy on the Committee occurs for whatever reason, then Council shall appoint a replacement in accordance with the same arrangements as for the original appointment set out in 1 and (if considered appropriate) 2 above.

Staff Attendees

The following staff will attend Committee meetings to provide technical support and advice:

- Chief Executive Officer;
- Senior Internal Auditor;
- Director Corporate and Governance;
- Manager Finance, as required;
- Manager Governance and Legal, as required;
- Coordinator Business Planning, Improvement and Risk as required; and
- Additional staff where relevant to the agenda, with Director approval.

Other Attendees

Relevant persons may be invited to attend and address or advise the Committee, within the ambit of its scope and where necessary with the approval of the Director Corporate and Governance and the Presiding Member.

Meetings

The Committee shall have flexibility in relation to when it needs to meet, but as a minimum shall meet twice a year. It is the responsibility of the Presiding Member to call the meetings of the Committee.

Cr Davis, Cr Kulczycki Cr Sekulla and Cr Sessions disclosed at Item 3 of the Agenda “Disclosure of Interest” an Impartiality Interest in the following item in accordance with Regulation 22 of the *Local Government (Model Code of Conduct) Regulations 2021*.

12.7 Terms of Reference - Executive Committee

Voting Requirement	:	Simple Majority
Subject Index	:	154/007 - Standing Committees
Location/Property Index	:	N/A
Application Index	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	N/A
Applicant	:	N/A
Owner	:	N/A
Responsible Division	:	Corporate and Governance

Council role

Executive The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Purpose of report

For Council to endorse the revised Terms of Reference for the Executive Committee.

Summary and key issues

At its first meeting on 26 February 2024, the Executive Committee considered revisions and updates to their Terms of Reference in light of changes to the membership following the Local Government Elections and the abolition of the Standing Committee (Community Vision) and Standing Committee (Environmental).

Committee Recommendation

That Council endorse the revised Terms of Reference for the Executive Committee (refer Attachment 12.7.1).

Committee Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

Location

Not applicable.

Consultation

There has been no specific consultation undertaken in respect to this matter.

Strategic Community Plan implications

In accordance with the 2020–2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.6 Deliver effective, fair and transparent leadership and decision-making, reflective of community needs and aspirations

Policy implications

There are no policy implications associated with this report.

Statutory environment

The Executive Committee assists Council to undertake its duties in relation to sections 5.38 and 5.39 of the *Local Government Act 1995 (WA)*. Appointment of Committee members is set out under section 5.10.

Local Government Act 1995 (WA) (the Act)

5.38. Annual review of employees' performance

- (1) A local government must review the performance of the CEO if the CEO is employed for a term of more than 1 year.
- (2) The CEO must ensure that the performance of each other employee who is employed for more than 1 year is reviewed.
- (3) A review under subsection (1) or (2) must be conducted at least once in relation to each year of the person's employment.

5.39. Contracts for CEO and senior employees

- (1) Subject to subsection (1a), the employment of a person who is a CEO or a senior employee is to be governed by a written contract in accordance with this section.
 - (1a) Despite subsection (1) —
 - (a) an employee may act in the position of a CEO or a senior employee for a term not exceeding one year without a written contract for the position in which he or she is acting; and
 - (b) a person may be employed by a local government as a senior employee for a term not exceeding 3 months, during any 2 year period, without a written contract.
- (2) A contract under this section —
 - (a) in the case of an acting or temporary position, cannot be for a term exceeding one year;
 - (b) in every other case, cannot be for a term exceeding 5 years.
- (3) A contract under this section is of no effect unless —
 - (a) the expiry date is specified in the contract; and
 - (b) there are specified in the contract performance criteria for the purpose of reviewing the person's performance; and
 - (c) any other matter that has been prescribed as a matter to be included in the contract has been included.
- (4) A contract under this section is to be renewable and subject to subsection (5), may be varied.
- (5) A provision in, or condition of, an agreement or arrangement has no effect if it purports to affect the application of any provision of this section.

- (6) Nothing in subsection (2) or (3)(a) prevents a contract for a period that is within the limits set out in subsection 2(a) or (b) from being terminated within that period on the happening of an event specified in the contract.
- (7) A CEO is to be paid or provided with such remuneration as is determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 section 7A.
- (8) A local government is to ensure that subsection (7) is complied with in entering into, or renewing, a contract of employment with a CEO.

5.9

- (2) A committee is to comprise –
 - (a) council members only; or
 - (b) council members and employees; or
 - (c) council members, employees and other persons; or
 - (d) council members and other persons; or
 - (e) employees and other persons; or
 - (f) other persons only.

5.10

- (2) At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1)(a) to at least one of those committees as the local government decides.

Background

Following the change to membership endorsed at the Ordinary Council Meeting held on 25 July 2023 and Council's resolution on 23 October 2023 to endorse "that at the first meeting of the Executive Committee and the Standing Committee (Audit and Risk) the Presiding Members and Deputy Presiding Members be elected and Terms of Reference be reviewed", the Executive Committee considered the revised Terms of Reference (refer Attachments 12.7.1 and 12.7.2) at the Executive Committee meeting held on 26 February 2024.

Report

The Terms of Reference for the Executive Committee have been revised due to the abolition of the Standing Committee (Environmental) and Standing Committee (Community Vision). Previously, the Presiding Members of each Standing Committee would be members of the Executive Committee.

The Executive Committee is now the only Committee comprising of elected members only (per s5.9 (2)(a) of the Act) and therefore per section 5.10 (2), each Council member is entitled to be a member of this committee.

The revised Terms of Reference reflect this change to the membership of the Committee.

The Executive Committee at the meeting held on 26 February 2024, endorsed the revised Terms of Reference for consideration by Council.

Financial implications

There are no financial implications evident at this time.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Attachment details

Attachment No and title	
1.	Terms of Reference Executive Committee 2024 (track changes) [12.7.1 - 2 pages]
2.	Terms of Reference Executive Committee 2024 [12.7.2 - 2 pages]

TERMS OF REFERENCE
EXECUTIVE COMMITTEE

LAST UPDATED: Ordinary Council Meeting 25 July 2023

Purpose

The Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the Chief Executive Officer (CEO).

The Committee is a formally appointed committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated power from Council. The Committee does not have any management functions and cannot involve itself in management processes or procedures.

Objective

The primary objective of the Executive Committee is in all circumstances, to obtain and consider sufficient information to make unbiased, objective recommendations to Council on CEO appointments, contract reviews/renewals, performance and remuneration reviews in accordance with the City of Belmont 'Standards for CEO Recruitment Performance and Termination'. The Executive Committee will also monitor sanctions ordered by the Standards Panel for minor breaches pursuant to the *Local Government Act 1995*.

Reports from the Committee will assist Council in discharging its legislative responsibilities of governing the local government's affairs.

Duties and Responsibilities

The duties and responsibilities of the Committee members will be to –

1. Make recommendations to Council on CEO performance reviews;
2. Review and recommend annual goals and targets for the CEO against key result areas to Council for consideration;
3. Make recommendations to Council on CEO remuneration reviews and assessments;
4. Make recommendation to Council on CEO appointments;
5. Make recommendations to Council on CEO contract reviews and/or renewals.
6. Ensure sanctions ordered by the Standards Panel for a minor breach are complied with.

Membership

~~The membership of the Committee shall comprise the Mayor as Presiding Member, the Deputy Mayor as Deputy Presiding Member and a Councillor from each Ward.~~

Per section 5.10(2) of the *Local Government Act 1995*, all Elected Members are entitled to be on at least one committee that is made up of elected members only (s 5.9 (2)(a)) or elected members and employees (s5.9 (2)(b)). As this is the only committee that meets the criteria, the Mayor and all eight Elected Members are entitled to be a member of this committee.

Staff Attendees

The following staff will attend Executive Committee meetings to provide technical support and advice as required:

- Chief Executive Officer, as appropriate;
- Manager People and Culture
- Manager Governance ~~and Legal, Strategy and Risk~~, as required; and
- Additional staff where relevant to the agenda (with CEO approval where appropriate).

Other Attendees

Relevant persons may be invited to attend and address or advise the committee, within the ambit of its scope and where necessary with the approval of the CEO and the Presiding Member.

Meetings

The Committee shall have flexibility in relation to when it needs to meet, but as a minimum shall meet once a year to undertake the CEO's annual Performance Review in accordance with the Employment Contract. It is the responsibility of the Presiding Member to call the meetings of the Committee.

TERMS OF REFERENCE

EXECUTIVE COMMITTEE

LAST UPDATED: Ordinary Council Meeting [insert date]

Purpose

The Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the Chief Executive Officer (CEO).

The Committee is a formally appointed committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated power from Council. The Committee does not have any management functions and cannot involve itself in management processes or procedures.

Objective

The primary objective of the Executive Committee is in all circumstances, to obtain and consider sufficient information to make unbiased, objective recommendations to Council on CEO appointments, contract reviews/renewals, performance and remuneration reviews in accordance with the City of Belmont 'Standards for CEO Recruitment Performance and Termination'. The Executive Committee will also monitor sanctions ordered by the Standards Panel for minor breaches pursuant to the *Local Government Act 1995*.

Reports from the Committee will assist Council in discharging its legislative responsibilities of governing the local government's affairs.

Duties and Responsibilities

The duties and responsibilities of the Committee members will be to –

1. Make recommendations to Council on CEO performance reviews;
2. Review and recommend annual goals and targets for the CEO against key result areas to Council for consideration;
3. Make recommendations to Council on CEO remuneration reviews and assessments;
4. Make recommendation to Council on CEO appointments;
5. Make recommendations to Council on CEO contract reviews and/or renewals.
6. Ensure sanctions ordered by the Standards Panel for a minor breach are complied with.

Membership

Per section 5.10(2) of the *Local Government Act 1995*, all Elected Members are entitled to be on at least one committee that is made up of elected members only (s 5.9 (2)(a)) or elected members and employees (s5.9 (2)(b)). As this is the only committee that meets the criteria, the Mayor and all eight Elected Members are entitled to be a member of this committee.

Staff Attendees

The following staff will attend Executive Committee meetings to provide technical support and advice as required:

- Chief Executive Officer, as appropriate
- Manager People and Culture
- Manager Governance and Legal, as required; and
- Additional staff where relevant to the agenda (with CEO approval where appropriate).

Other Attendees

Relevant persons may be invited to attend and address or advise the committee, within the ambit of its scope and where necessary with the approval of the CEO and the Presiding Member.

Meetings

The Committee shall have flexibility in relation to when it needs to meet, but as a minimum shall meet once a year to undertake the CEO's annual Performance Review in accordance with the Employment Contract. It is the responsibility of the Presiding Member to call the meetings of the Committee.

12.8 Extraordinary Election South Ward: Appointment of Western Australian Electoral Commission to conduct the Election

Voting Requirement	:	Absolute Majority
Subject Index	:	44/022
Location/Property Index	:	N/A
Application Index	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	OCM 28 March 2023 Item 12.5 & OCM 23 May 2023 Item 9.1
Applicant	:	N/A
Owner	:	N/A
Responsible Division	:	Corporate and Governance

Council role

Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Purpose of report

For Council to decide a day for the holding of the extraordinary election ensuring that the electoral requirements are complied with, and to confirm Council's intention to appoint the Western Australian Electoral Commission (WAEC) to conduct the Extraordinary Election for South Ward.

Summary and key issues

Councillor Natalie Carter resigned as South Ward Councillor for the City of Belmont effective 1 March 2024. The resignation has created an extraordinary vacancy for South Ward which must be filled through the conduct of an

extraordinary election. The date of the extraordinary election must be set to ensure that electoral requirements are met.

City of Belmont ordinary local government elections have been conducted by the WAEC since 1997, using the postal vote method. Through the City appointing the WAEC to conduct the election by postal ballot on the City’s behalf, it allows for greater community participation and an appropriate separation of the roles between the City’s administration and election process.

Officer Recommendation

That Council:

1. Acknowledges Councillor Natalie Carter’s resignation as of 1 March 2024;
2. Thanks Councillor Natalie Carter for her contribution to the City of Belmont;
3. Decide, in accordance with the provisions of section 4.9 (1)(b) of the *Local Government Act 1995 (WA)* to fix the day of **Friday 21 June 2024** for the holding of the poll for the extraordinary election for South Ward;
4. declare, in accordance with section 4.20(4) of the *Local Government Act 1995 (WA)*, the Electoral Commissioner to be responsible for the conduct of the extraordinary election;
5. decide, in accordance with section 4.61(2) of the *Local Government Act 1995 (WA)*, that the method of conducting the extraordinary election will be as a postal election;
6. Adopts the following amendment to the 2023-2024 budget relating to the cost of an extraordinary election.

Account	Account Desc.	Current Budget	Proposed Budget	Movement
921500-00-1382	Election Expenses	160,000	200,000	40,000
999800-00-1997	Closing Balance	(500,000)	(460,000)	(40,000)
TOTAL				0

Officer Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

Location

Not applicable.

Consultation

There has been no specific consultation undertaken in respect to this matter.

Strategic Community Plan implications

In accordance with the 2020 – 2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.6 Deliver effective, fair and transparent leadership and decision-making, reflective of community needs and aspirations.

Policy implications

There are no policy implications associated with this report.

Statutory environment

Section 4.8 of the *Local Government Act 1995 (WA)* states:

- (1) If the office of a councillor or of an elector mayor or president becomes vacant under section 2.32, an election to fill the office is to be held, except if the vacancy is filled under Schedule 4.1A or 4.1B.
- (2) An election is also to be held under this section if section 4.57 or 4.58 so requires.
- (3) An election under this section is called an **extraordinary election**.

Section 4.9 of the *Local Government Act 1995 (WA)* states:

- (1) Any poll needed for an extraordinary election is to be held on a day decided on and fixed —
 - (a) by the mayor or president, in writing, if a day has not already been fixed under paragraph (b); or
 - (b) by the council at a meeting held within one month after the vacancy occurs, if a day has not already been fixed under paragraph (a).

- (2) The election day fixed for an extraordinary election is to be a day that allows enough time for the electoral requirements to be complied with but, unless the Electoral Commissioner approves or section 4.10(b) applies, it cannot be later than 4 months after the vacancy occurs.
- (3) If at the end of one month after the vacancy occurs an election day has not been fixed, the CEO is to notify the Electoral Commissioner and the Electoral Commissioner is to —
 - (a) fix a day for the holding of the poll that allows enough time for the electoral requirements to be complied with; and
 - (b) advise the CEO of the day fixed.

Section 4.20 (4) of the *Local Government Act 1995 (WA)* states:

- (4) A local government may, having first obtained the written agreement of the Electoral Commissioner, declare* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.

* *Absolute majority required.*

Section 4.61 (2) of the *Local Government Act 1995 (WA)* states:

- (2) The local government may decide* to conduct the election as a postal election.

* *Absolute majority required.*

Section 4.61 (4) of the *Local Government Act 1995 (WA)* states:

- (4) A decision under subsection (2) has no effect unless it is made after a declaration is made under section 4.20(4) that the Electoral Commissioner is to be responsible for the conduct of the election or in conjunction with such a declaration.

Background

Councillor Natalie Carter resigned as South Ward Councillor for the City of Belmont, effective 1 March 2024.

The resignation has created an extraordinary vacancy in accordance with the *Local Government Act 1995 (WA)* (the Act) s2.32.

The Act contains provisions which determine the process for the vacancy to be filled through the declaration of an extraordinary election.

Council or the Mayor may determine the date of the election or the CEO may request the Electoral Commissioner to determine the date having consideration for the compliance with the requirements of the electoral process.

Council may also appoint a person other than the Chief Executive Officer to be the Returning Officer of the Local Government for the election, or may, having first obtained the written agreement of the WAEC, declare the Electoral Commissioner to be responsible for the elections and the Electoral Commissioner may then appoint a suitable person to be the Returning Officer.

Report

As a result of Councillor Natalie Carter's resignation, the South Ward now has an extraordinary vacancy. The Act provides timeframes in which a position may remain vacant in case of a resignation. These timeframes are based on the ordinary local government elections held in October every two years. Councillor Carter's resignation is outside of these timeframes and as such an extraordinary election must be held.

The City is able to call an extraordinary election and liaise with the WAEC to determine a suitable date for the election to be held (section 4.9(3)). The date needs to comply with the legislative requirements in that it must be held at least 80 days after the City appoints the WAEC, and the WAEC agrees to be responsible for the conduct of the election and for a postal ballot to be held.

The WAEC has agreed to be responsible for the conduct of the extraordinary election in accordance with section 4.20(4) of the *Local Government Act 1995 (WA)* on the proviso that the election is undertaken by a postal vote (refer Attachment 12.8.1). Prior to agreeing to conduct the election, the Electoral Commissioner provided an estimated cost to conduct the election of \$37,000 (including GST). A copy of the Electoral Commissioner's correspondence with cost estimate, assumptions and conditions for conducting the election is included at Attachment 12.8.2.

The WAEC has indicated that the preferred day for any extraordinary election is a Friday and the earliest date that the election can be held is Friday, 14 June 2024. The WAEC has provided a number of dates on which the election may be conducted and the list of dates is included at Attachment 12.8.3. The table includes major election legislative requirements and the relevant dates. Clashes with school holidays and public holidays have been highlighted together with a comment from the WAEC on the impact of those events on the electoral process. It is recommended that the extraordinary election be held on Friday

21 June 2024. This date avoids any nomination periods and electioneering/voting periods falling on or during school holiday periods.

A flow chart outlining the statutory election timeframe has been drafted and shall be provided once the date has been formally set.

Financial implications

The appointment of the WAEC to conduct the extraordinary election for South Ward on behalf of the City will result in the City being liable to pay the WAEC's costs on a full cost recovery basis.

The WAEC has provided an estimated cost for the extraordinary election if conducted as a postal election of \$37,000 including GST. This is based on the following assumptions:

- 7000 electors;
- response rate of approximately 35%;
- appointment of local Returning Officer;
- count to be conducted at City of Belmont offices using CountWA.

The City established the Election Expenses Reserve to spread the biennial cost of elections over two years, however the balance in the Reserve will be exhausted by the costs associated with the election held in October 2023. Therefore, the costs of the extraordinary election will need to be funded from municipal funds, reducing the overall budgeted surplus for the 2023-2024 budget to \$460,000.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Attachment details

Attachment No and title

1. Cost estimate City of Belmont LG X 24 [**12.8.1** - 2 pages]
2. Commissioner's Agreement - Belmont LG X 24 [**12.8.2** - 1 page]
3. Table Possible Election Dates Provided by WAEC [**12.8.3** - 1 page]



WESTERN AUSTRALIAN
Electoral Commission

Mr John Christie
Chief Executive Officer
City of Belmont
Locked Bag 379
CLOVERDALE WA 6985

Dear Mr Christie,

**Councillor vacancy – Local Government Extraordinary Election –
Cost Estimate**

I refer to an email of 1st March 2024 enquiring if the Commission can provide a Cost Estimate to undertake an extraordinary election for the City of Belmont South Ward due to the resignation of Councillor Natalie Carter.

As you are aware, if a declaration has been made under section 4.20(4) of the *Local Government Act 1995*, the local government is required to meet the expenses of the Commissioner in connection with the election to the extent required by regulations.

As such, to assist with the Council's decision under section 4.20(4) of the *Local Government Act 1995*, the Commission has estimated the cost to conduct your Council's election as a postal election at approximately \$37,000 (inc GST) which is based on the following assumptions:

- 7000 electors;
- response rate of approximately 35%;
- appointment of a local Returning Officer; and
- count to be conducted at your office using CountWA.

Costs not included in this estimate:

- non-statutory advertising (i.e. additional advertisements in community newspapers and promotional advertising);
- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission in a Court of Disputed Returns;
- local government staff members to issue replacement votes; and
- the cost of any casual staff to assist the Returning Officer on election day or night

This cost estimate is **not** to be taken as my written agreement to be responsible for the conduct of the local government extraordinary election for the City of Belmont in accordance with section 4.20(4) of the *Local Government Act 1995*.

I will provide that written agreement upon receiving written confirmation from you that:

- A. Your Council agrees to the costs estimate of approximately \$37,000 as set out above; and
- B. You agree that, upon receiving my written agreement, the following two motions will be presented to your Council (**unchanged**):
 1. declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the extraordinary election;
 2. decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the extraordinary election will be as a postal election.

For the Commission to conduct the extraordinary election as a postal election, your Council will then need to pass the above two motions (**unchanged**) by an absolute majority *after* receiving my written agreement.

If you have any queries, please contact lgelections@waec.wa.gov.au.

Yours sincerely



Robert Kennedy
ELECTORAL COMMISSIONER

1st March 2024



WESTERN AUSTRALIAN
Electoral Commission

Mr John Christie
Chief Executive Officer
City of Belmont
Locked Bag 379
CLOVERDALE WA 6985

Dear Mr Christie,

**Councillor vacancy – Local Government Extraordinary Election –
Written Agreement**

I refer to a letter dated 6th March 2024 in which you accept the Western Australian Electoral Commission's Cost Estimate for the 2024 Local Government Extraordinary Election and commit to take it to your next council meeting on the 26th March 2024.

For the purposes of section 4.20(4) of the *Local Government Act 1995*, this letter constitutes my written agreement to be responsible for the conduct of the local government extraordinary election for the City of Belmont **subject to** your Council passing the following two motions (**unchanged**):

1. declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the extraordinary election; and
2. decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the extraordinary election will be as a postal election.

For the Commission to conduct the extraordinary election as a postal election, your Council will then need to pass the above two motions (**unchanged**) by an absolute majority upon receipt of this letter.

Once the Council passes the abovementioned motions, please forward confirmation to the Commission to the email address below.

If you have further queries, please contact lgelections@waec.wa.gov.au.

Yours sincerely,

A handwritten signature in blue ink that reads "R. Kennedy".

Robert Kennedy
ELECTORAL COMMISSIONER
7th March 2024

Attachment 12.8.3 Table Possible Election Dates Provided by WAEC

Last date to declare have Electoral Commissioner conduct (80 days before)	Last day for CEO to request an electoral roll (63 days before)	Roll Close Date (57 days before)	Nomination Open Day (51 days before)	Nomination Close Day (44 days before)	Last Day for CEO to prepare an owner / occupier roll (43 days before)	Estimated lodgement of election packages with Australia Post for delivery (30 days before)	Last Day Statutory Notice 3 - Election Notice (26 Days before)	Election Date	Notes
26-Mar-24	12-Apr-24	18-Apr-24	24-Apr-24	1-May-24	2-May-24	15-May-24	19-May-24	14-Jun-24	Nomination Period over Anzac Day
2-Apr-24	19-Apr-24	25-Apr-24	1-May-24	8-May-24	9-May-24	22-May-24	26-May-24	21-Jun-24	
9-Apr-24	26-Apr-24	2-May-24	8-May-24	15-May-24	16-May-24	29-May-24	2-Jun-24	28-Jun-24	Election Day just before school holidays
16-Apr-24	3-May-24	9-May-24	15-May-24	22-May-24	23-May-24	5-Jun-24	9-Jun-24	5-Jul-24	Election Period and Election Day during school holidays
23-Apr-24	10-May-24	16-May-24	22-May-24	29-May-24	30-May-24	12-Jun-24	16-Jun-24	12-Jul-24	Election Period and Election Day during school holidays
30-Apr-24	17-May-24	23-May-24	29-May-24	5-Jun-24	6-Jun-24	19-Jun-24	23-Jun-24	19-Jul-24	Nomination period over WA Day. Election Period during school holidays
7-May-24	24-May-24	30-May-24	5-Jun-24	12-Jun-24	13-Jun-24	26-Jun-24	30-Jun-24	26-Jul-24	Election Period during school holidays
14-May-24	31-May-24	6-Jun-24	12-Jun-24	19-Jun-24	20-Jun-24	3-Jul-24	7-Jul-24	2-Aug-24	Election Period during school holidays
	= Preferred Date								

12.9 Annual Electors' Meeting Minutes - 5 February 2024

Voting Requirement	:	Simple Majority
Subject Index	:	154/006 Annual Electors' Meeting
Location/Property Index	:	N/A
Application Index	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	N/A
Applicant	:	N/A
Owner	:	N/A
Responsible Division	:	Corporate and Governance

Council role

Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Purpose of report

For Council to consider the outcomes and confirm the Minutes of the Annual Electors' Meeting held on Monday 5 February 2024 (refer Attachment 12.9.1).

Summary and key issues

In accordance with section 5.33 of the *Local Government Act 1995 (WA)*, Council is to consider decisions made at the Annual Electors' Meeting held on Monday 5 February 2024 and record the reason for any decision made at the electors' meeting in the Council Meeting minutes.

Officer Recommendation

Sessions moved, Marks seconded

That Council:

1. Note the decision to receive the City of Belmont 2022-23 Annual Report.
2. Note that consideration has been given to all motions carried during General Business at the Annual Electors' Meeting held on Monday 5 February 2024 and endorse the actions as noted in the officer comments.

Carried Unanimously 6 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Sekulla and Sessions

Against: Nil

Location

Not applicable.

Consultation

There has been no specific consultation undertaken in respect to this matter.

Strategic Community Plan implications

In accordance with the 2020–2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.5 Engage and consult the community in decision-making

Strategy: 5.6 Deliver effective, fair and transparent leadership and decision-making, reflective of community needs and aspirations.

Policy implications

There are no policy implications associated with this report.

Statutory environment

Section 5.27 of the *Local Government Act 1995 (WA)* requires that a general meeting of electors be held once every financial year. The meeting is to occur not more than 56 days after the local government accepts the Annual Report.

'5.27 Electors' general meetings

- (1) A general meeting of the electors of a district is to be held once every financial year.
- (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.
- (3) The matters to be discussed at general electors' meetings are to be those prescribed.'

The City of Belmont 2022-2023 Annual Report was formally adopted at the 12 December 2023 Ordinary Council Meeting.

Section 5.32 of the *Local Government Act 1995 (WA)* requires that the minutes of the electors' general meeting be kept and made available for public inspection before the Council Meeting at which decisions made at the electors' meeting are first considered.

Section 5.33 of the *Local Government Act 1995 (WA)* requires all decisions made at electors' meetings be considered at the next available ordinary council meeting, or, if not possible at a special council meeting called for that purpose, whichever happens first. The reasons for a decision made at a council meeting in response to a decision made at an electors' meeting are to be recorded in the minutes of the council meeting.

Regulation 15 of the *Local Government (Administration) Regulations 1996 (WA)* outlines the matters to be discussed at the electors' general meeting.

'15. Matters to be discussed at general meeting (Act s5.27(3))

For the purposes of section 5.27(3), the matters to be discussed at a general electors' meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.'

Background

The Annual Electors' Meeting was held on Monday 5 February 2024 at the City of Belmont Civic Centre, 215 Wright Street, Cloverdale.

Report

Public notice of the Annual Electors' Meeting was placed in the Perth Now newspaper on 18 January 2024, placed on the notice board in the City of Belmont Civic Centre, the e-Community Board in the Ruth Faulkner Library, the City of Belmont website and advertised through social media.

There were 12 electors and one member of the public in attendance, being:

Electors

Ms F Faqiri

Ms S Forsyth

Ms J Gee

Mrs G Godfrey

Ms H Hawke

Ms S Hoddinott

Ms S Lee

Ms D Ransome

Ms E Ransome

Mr L Rosolin

Mr E Spini

Mr T Teasdale

Members of the Public (Non-Electors)

Ms L Hollands

The following decision was made at the Annual Electors' Meeting held on Monday, 5 February 2024:

- Receipt of the City of Belmont 2022-2023 Annual Report

Questions Taken on Notice – Report of the Chief Executive Officer

The following question from Ms L Hollands was taken on notice at the 5 February 2024 Annual Electors' Meeting. Ms Hollands was provided with a response on 20 February 2024. The response from the City is recorded accordingly:

1. How many of the 43,000 people living in the City of Belmont participated in the Community Perception Scorecard?

Response

1,126 people participated in the 2023 MARKYT® Community Scorecard. Of these, 1,055 were residents.

Questions and responses in relation to the reports included in the 2022-2023 Annual Report are included in the minutes of the meeting.

Questions Taken on Notice – Receiving the Annual Report

The following question from Ms L Hollands was taken on notice at the 5 February 2024 Annual Electors' Meeting. Ms Hollands was provided with a response on 16 February 2024. The response from the City is recorded accordingly:

1. How much did it cost the City to purchase 100% green electricity at seven of the City's highest consuming sites?

Response

Other than officer time in preparing the agreement there has been no cost to the City. Since entering the WALGA Green Electricity agreement in May 2022 for the seven contestable sites the City has saved \$272,751.94 in electricity charges. These figures are calculated using the rates provided by Synergy under the Synergy Business Plan (L1) tariff.

The following question from Mrs G Godfrey was taken on notice at the 5 February 2024 Annual Electors' Meeting. Mrs Godfrey was provided with a response on 20 February 2024. The response from the City is recorded accordingly:

1. How many performances within the last 12 months has the Belmont District Band Reserve performed on behalf of the City of Belmont?

Response

The City has not engaged the Belmont District Band for performances in the past 12 months.

The following question from Ms J Gee was taken on notice at the 5 February 2024 Annual Electors' Meeting. Ms Gee was provided with a response on 20 February 2024. The response from the City is recorded accordingly:

1. What Did Cr Sekulla spend \$12,000 on for personal development while he was missing in action?

Response

Cr Sekulla attended the Signature Leadership program, which was approved following the normal City processes for Elected Member professional development expenditure requests.

Motions – General Business

Under general business, the following motions were put forward and are to be considered by Council:

Motion 1

Ms J Gee moved, Ms E Ransome seconded

That Council supports the addition of payment of the rates fortnightly or monthly by direct debit, at no extra cost for implementation in the 2024-2025 Council rates.

Carried 9 votes to 2

Officer comment

The City is preparing to introduce "Smart" rates for 2024-25 subject to Council adoption of the Municipal Budget including no administration fee or instalment interest. The City will review the fortnightly option and provide comment on the suitability of this option in the budget papers for Council to consider.

It is considered that no further action is required.

Motion 2

Ms J Gee moved, Ms S Forsyth seconded

That Council vote on all motions raised at this electors' meeting individually in order to show just respect to the people that elected them.

Carried 9 votes to 1

Officer comment

The City submits all motions from the Annual Electors Meeting to the following OCM as one motion as it has done in prior years.

It is considered that no further action is required.

Motion 3

Ms J Gee moved, Mr L Rosolin seconded

Until such time that the Federal Government changes the date of Australia Day from January 26 each year, that the City of Belmont holds a Citizenship Ceremony and promote and holds an event to celebrate the day.

Carried 8 votes to 2

Officer comment

The City of Belmont does not traditionally hold a public event to celebrate Australia Day, but for a number of years has run a private Citizenship Ceremony at the local RSL sub-branch prior to their Australia Day event.

In late 2022 the Federal Government introduced flexibility for local governments to enable them to host a citizenship ceremony in the week of Australia Day.

As the number of potential citizens and guests for the January event would have exceeded the capacity of the RSL club and the City had improved the atmosphere of citizenships by moving them to The Glasshouse in 2023, the decision was made by the City (and advised to the Council) to hold the ceremony in The Glasshouse on 25 January 2024.

The City continued to support the local RSL club's public Australia Day event in 2024.

It is considered that no further action is required.

Motion 4

Ms J Gee moved, Ms L Rosolin seconded

That the Chief Executive Officer, Complaints Officer, Manager of Governance and Councillors all undertake training on the complaint processes relating to both Code of Conduct and Regulation breaches.

Carried 11 votes to 0

Officer comment

The motion intent is noted. Training is provided to the CEO and others in relation to the Code of Conduct and the Rules of Conduct when requested. The complaint process is understood by the abovementioned.

It is considered that no further action is required.

Motion 5

Ms J Gee moved, Ms S Forsyth seconded

Council instructs the Chief Executive Officer to provide a review of the Access and Inclusion Plan specifically in respect of both our seniors and those with disability so that it complies in all aspects with the Equal Opportunity Act 1984.

With the fast moving electronic age ensure that all internal processes and policies are kept up to date to accommodate those who are unable to be included in this high technology society and where necessary provide access via more manual means and promote that the City is doing this.

Carried 12 votes to 0

Officer comment

The City's Access and Inclusion Plan 2022-2026 and Aged Friendly Strategy 2022-2027 were recently reviewed and endorsed. Both documents emphasise as key objectives the importance of community members being able to access appropriate information by physical as well as digital means.

Outcome 3 of the Access & Inclusion Plan states "People with disability receive information from the City of Belmont in a format that enables them to access the information as readily as others are able to access it".

Theme 3 of the Age Friendly Strategy states: "Ensuring City of Belmont information is provided in a range of formats and are easy to access".

It is considered that no further action is required.

Under General Business, the Mayor invited any further questions. Questions and responses are included in the minutes of the meeting.

Questions Taken on Notice – General Business

The following questions from Ms L Hollands were taken on notice at the 5 February 2024 Annual Electors' Meeting. Ms Hollands was provided with a response on 16 February 2024. The response from the City is recorded accordingly:

8. Is this information available under Freedom of Information?

Response

Every application for information made under the *Freedom of Information Act 1992 (WA)* (FOI Act) will, as required under the FOI Act, be assessed by the City on its own merits and against any exemptions that may apply. An applicant may apply to the City for information under FOI following the normal processes.

An application would need to be made under FOI and would be determined in accordance with the legislation.

9. Has any Councillor or the City approached the Perth Airport about moving Qantas to Terminal 2?

Response

Yes, Council Officers have approached Perth Airport. Perth Airport provide updates at the Perth Airport Municipalities Group Meetings and at their Community Forums.

The City does not have a formal record of notification from Perth Airport regarding the initial date for the proposed move.

However, a review of the minutes from the Perth Airport Municipalities Group (PAMG) identified that Perth Airport notified the PAMG that a memorandum of understanding was in place between Perth Airport and Qantas at its meeting in November 2019.

10. In part two of the Infrastructure Plan, the City will review current and future needs for co-location of senior services. Will these facilities be shared or standalone facilities?

Response

This review is in its early stages. As such, there are no recommendations arising yet pertaining to co-location of senior services.

11. Are shared facilities going to filter through all clubs in Belmont or just clubs that involve seniors?

Response

As noted in previous response there are no recommendations arising yet from the review of senior services.

Preparation of concepts for the co-location of sporting clubs at 400 Abernethy Road is ongoing.

12. Why is the City of Belmont changing Ascot independent living to aged care living. What other facilities are facing such changes?

Response

There is no change proposed. Ascot Close are independent living units, which are technically classified as a Retirement Village and managed in compliance with relevant Retirement Villages Legislation.

Financial implications

There are no financial implications evident at this time.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Attachment details

Attachment No and title
1. Annual Electors Meeting 5 February 2024 Minutes [12.9.1 - 11 pages]



City of
Belmont



Annual Electors' Meeting

Minutes

Monday 5 February 2024

CITY OF BELMONT

Annual Electors' Meeting

Minutes

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Monday 5 February 2024

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Alternative Formats

This document is available on the City of Belmont website and can be requested in alternative formats including electronic format by email, in hardcopy both in large and standard print and in other formats as requested. For further information please contact the Community Development team on (08) 9477 7219. For language assistance please contact TIS (Translating and Interpreting Service) on 131 450.

Minutes from the Annual Electors' Meeting held in the Function Room, City of Belmont Civic Centre, 215 Wright Street, Cloverdale on Monday 5 February 2024 commencing at 6.30pm.

Minutes

Present

Mayor R Rossi, JP (Presiding Member)	Mayor
Cr D Sessions (Deputy Mayor)	West Ward
Cr B Ryan	East Ward
Cr P Marks	East Ward
Cr C Kulczycki	West Ward

In attendance

Mr S Downing	Acting Chief Executive Officer
Mr W Loh	Director Development and Communities
Mr M Murphy	Director Infrastructure Services
Ms G Carter-Nguyen	Acting Director Corporate and Governance
Ms D Dabala	Manager Governance and Legal
Mrs J Cherry-Murphy	Senior Governance Officer
Ms M Phillips	Governance Officer

Electors

Ms F Faqiri
Ms S Forsyth
Ms J Gee
Mrs G Godfrey
Ms H Hawke
Ms S Hoddinott
Ms S Lee
Ms D Ransome
Ms E Ransome
Mr L Rosolin
Mr E Spini
Mr T Teasdale

Members of the Public (Non-Elector)

Ms L Hollands

1 Welcome

6.30pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read aloud the Acknowledgement of Country.

Acknowledgement of Country

Before I begin, I would like to acknowledge the Whadjuk Noongar people as the Traditional Owners of this land and pay my respects to Elders past, present and emerging.

I further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.

6.34pm In accordance with Section 17.2 of the City of Belmont *Standing Orders Local Law 2017*, the Presiding Member informed the meeting, that should any person in attendance wish to participate in the discussions, who is not an elector or a ratepayer, an elector can move a motion in order for this to occur.

Ms Hollands indicated that she would like the opportunity to participate in the discussion.

Ms J Gee moved, Ms S Lee seconded

That in accordance with Section 17.2 of the Standing Orders Local Law 2017 Ms Hollands, who is not an elector or ratepayer, be permitted to participate in the discussion.

Carried 9 votes to 0

2 Apologies and leave of absence

Cr G Sekulla (apology)	Central Ward
Cr Vijay (apology)	Central Ward
Cr N Carter (apology)	South Ward
Cr J Davis (apology)	South Ward
Mr J Christie (apology)	Chief Executive Officer

3 Report of the Mayor

The Report of the Mayor is contained in the 2022-2023 Annual Report. The Mayor asked if there were any questions on the report. There were no questions.

4 Report of the Chief Executive Officer

The report of the Chief Executive Officer (CEO) is contained in the 2022-2023 Annual Report. The Mayor asked if there were any questions regarding the content of the report.

Ms L Hollands asked the following question:

1. How many of the 43,000 people living in the City of Belmont participated in the Community Perception Scorecard?

Response

The Acting Chief Executive Officer stated that the question would be taken on notice.

5 Receiving the Annual Report

Ms L Hollands asked the following question:

1. How much did it cost the City to purchase 100% green electricity at seven of the City's highest consuming sites?

Response

The Acting Chief Executive Officer stated that the question would be taken on notice.

Mr L Rosolin asked the following questions:

1. Do Councillors receive a bonus for attending Council and Committee meetings?

Response

The Acting Chief Executive Officer stated that they do not.

2. What do they receive?

Response

The Acting Chief Executive Officer stated that the Salaries and Allowances Tribunal which are an independent body set all the sitting fees for Local Governments within Western Australia. This is based on the size of the Local Government. The City of Belmont is a tier one Council and the Mayor and Councillors are paid in accordance with that. They receive a flat fee per year, no matter how many meetings there are. There is no bonus for additional meetings.

3. Is it fair that all Councillors are paid equal when Cr Sekulla only attended a couple of meetings, should the City not be encouraging attendance?

Response

The Acting Chief Executive Officer stated that the City has to follow the regulations. The State Government is currently looking at remuneration for Elected Members.

Mrs G Godfrey asked the following question:

1. How many performances within the last 12 months has the Belmont District Band Reserve performed on behalf of the City of Belmont?

Response

The Acting Chief Executive Officer stated that the question would be taken on notice.

Ms J Gee asked the following question:

1. What Did Cr Sekulla spend \$12,000 on for professional development?

Response

The Acting Chief Executive Officer stated that the question would be taken on notice.

Officer Recommendation

Mrs G Godfrey moved, Ms J Gee seconded

That the City of Belmont [Annual Report 2022-2023](#) be received.

4 votes to 0

6 General business

6.1 Notice of Motion 1

Ms J Gee moved, Ms E Ransome seconded

That Council supports the addition of payment of the rates fortnightly or monthly by direct debit, at no extra cost for implementation in the 2024-2025 Council rates.

Carried 9 votes to 2

6.2 Notice of Motion 2

Ms J Gee moved, Ms S Forsyth seconded

That Council vote on all motions raised at this electors' meeting individually in order to show just respect to the people that elected them.

Carried 9 votes to 1

6.3 Notice of Motion 3

Ms J Gee moved, Mr L Rosolin seconded

Until such time that the Federal Government changes the date of Australia Day from January 26 each year, that the City of Belmont holds a Citizenship Ceremony and promote and holds an event to celebrate the day.

Carried 8 votes to 2

6.4 Notice of Motion 4

Ms J Gee moved, Mr L Rosolin seconded

That the Chief Executive Officer, Complaints Officer, Manager of Governance and Councillors all undertake training on the complaint processes relating to both Code of Conduct and Regulation breaches.

Carried 11 votes to 0

6.5 Notice of Motion 5

Ms J Gee moved, Ms S Forsyth seconded

Council instructs the Chief Executive Officer to provide a review of the Access and Inclusion Plan specifically in respect of both our seniors and those with disability so that it complies in all aspects with the Equal Opportunity Act 1984.

With the fast moving electronic age ensure that all internal processes and policies are kept up to date to accommodate those who are unable to be included in this high technology society and where necessary provide access via more manual means and promote that the City is doing this.

Carried 12 votes to 0

6.6 Mrs G Godfrey, Redcliffe

Mrs Godfrey made a statement requesting a standalone Bowling Club within the City of Belmont.

6.7 Ms J Gee, Cloverdale

Ms Gee made a statement against the proposed five storey development at 362 Abernethy Road, Cloverdale.

6.8 Ms L Hollands, Redcliffe

1. How much did the new Chambers doors cost?

Response

The Acting Chief Executive Officer stated the cost for replacement of the four doors was \$9,000.

2. Why was there never a staff member in the foyer to see what residents are doing?

Response

The Acting Chief Executive Officer stated he did not have an answer.

3. How many times were security cameras looked at?

Response

The Acting Chief Executive Officer stated that he takes that as a rhetorical question and stated that he does not have an answer.

4. Did you check the cameras?

Response

The Acting Chief Executive Officer stated that he did not personally check the cameras.

5. Rule 7 in the Complaints Policy states that any conflict of interest needs to be managed if a Councillor is in the room voting on a matter, how is this managed?

Response

The Acting Chief Executive Officer stated that under the *Local Government Act 1995*, where there is a disclosure of interest, if it is not a financial interest, the Elected Member is permitted to remain in the Chamber. If an Elected Member remains in the Chamber they are required to vote.

6. Even if they have disclosed a conflict of interest, they are entitled to stay in the chamber?

Response

The Acting Chief Executive Officer stated that they must disclose a conflict of interest and if they remain in the Chamber they must vote.

7. How many weeks of annual leave and personal leave does the Chief Executive Officer get?

Response

The Acting Chief Executive Officer stated he is not able to comment on staff matters. Leave is a financial matter and he is not aware of what the Chief Executive Officer receives.

8. Is this information available under Freedom of Information?

Response

The Acting Chief Executive Officer stated that the question would be taken on notice.

9. Has any Councillor or the City approached the Perth Airport about moving Qantas to Terminal 2?

Response

The Acting Chief Executive Officer stated that the question would be taken on notice.

10. In part two of the Infrastructure Plan, the City will review current and future needs for co-location of senior services. Will these facilities be shared or standalone facilities?

Response

The Acting Chief Executive Officer stated that the question would be taken on notice.

11. Are shared facilities going to filter through all clubs in Belmont or just clubs that involve seniors?

Response

The Acting Chief Executive Officer stated that the question would be taken on notice.

12. Why is the City of Belmont changing Ascot independent living to aged care living. What other facilities are facing such changes?

Response

The Chief Executive Officer stated that the question would be taken on notice.

7 Closure

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 7.43pm.

12.10 Accounts for Payment February 2024

Voting Requirement	:	Simple Majority
Subject Index	:	54/007-Creditors- Payment Authorisations
Location/Property Index	:	N/A
Application Index	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	N/A
Applicant	:	N/A
Owner	:	Surpreet Kaur
Responsible Division	:	Corporate and Governance

Council role

Executive The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Purpose of report

To present to Council the list of expenditure paid for the period 1 February 2024 to 29 February 2024 under delegated authority.

Summary and key issues

A list of payments is presented to the Council each month for confirmation and endorsement in accordance with the *Local Government (Financial Management) Regulations 1996*.

Officer Recommendation

That the Authorised Payment Listing for February 2024 as provided under Attachment 12.10.1 be received.

Officer Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

Location

Not applicable.

Consultation

There has been no specific consultation undertaken in respect to this matter.

Strategic Community Plan implications

In accordance with the 2020 – 2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.2 Manage the City's assets and financial resources in a responsible manner and provide the best possible services for the community

Strategy: 5.6 Deliver effective, fair and transparent leadership and decision-making, reflective of community needs and aspirations

Policy implications

There are no policy implications associated with this report.

Statutory environment

Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* states:

“If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared:

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.”

(3) A list prepared under sub regulation (1) is to be presented to Council at the next ordinary meeting of Council after the list is prepared; and recorded in the minutes of that meeting.

Regulation 13A of the *Local Government (Financial Management) Regulations 1996* effective from 1 September 2023 states:

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
 - (a) the payee’s name;
 - (b) the amount of the payment;
 - (c) the date of the payment;
 - (d) sufficient information to identify the payment.
- (2) A list prepared under subregulation (1) must be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Background

Council has delegated to the Chief Executive Officer under Delegation 1.1.18 to make payment from the Municipal and Trust Fund account. In accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments each month is to be compiled and presented to Council.

Report

The following summary of payments are recommended for confirmation and endorsement.

Payment type	Payment reference	\$
Municipal Fund Cheques	788877	362.00
Municipal Fund EFTs	EF088719-EF089161	4,563,017.30
Municipal Fund Payroll	February 2024	2,695,479.94
Trust Fund EFT	EF08754-EF088756	25,533.41

Total Payments for February 2024		7,284,392.65
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A copy of the Authorised Payment Listing is included as Attachment 12.10.1.

Financial implications

All expenditure included in the Authorised Payment Listing is in accordance with Council’s Annual budget.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Attachment details

Attachment No. and title
1. February 2024 payments [12.10.1 - 8 pages]

Attachment 12.10.1 February 2024 payments



City of Belmont					
Accounts for Payment - February 2024					Compiled : 01/03/24 18:25
Pmnt Ref	Date	CR Code	Supplier	Pmnt Amnt	Description
Contractors					
EF088719	02/02/24	00294	City of Canning	\$900.00	Rubbish Removals
EF088721	02/02/24	00412	Dowsing Group Pty Ltd	\$17,082.81	Concrete Contractor - Profiling and Concrete Various Locations
EF088725	02/02/24	01712	Donegan Enterprises Pty Ltd	\$2,893.00	Various Parks Repairs and Maintenance
EF088726	02/02/24	01734	Chemwest	\$203.50	Plant Parts & Repairs
EF088728	02/02/24	02844	Chandler Macleod Group Ltd	\$4,030.49	Labour/Personnel Hire
EF088730	02/02/24	02958	Yoshino Sushi	\$138.60	Catering - Citizenship Ceremony
EF088731	02/02/24	04391	Lifeskills Australia	\$627.00	Professional Fees - Analysis
EF088732	02/02/24	04400	The Freedom Fairies	\$495.00	Music/Entertainment Expenses
EF088733	02/02/24	04454	FM Contract Solutions Pty Ltd	\$892.62	Auditing of Client Sites - December 2023
EF088735	02/02/24	04689	Hempfield Small Motor Service	\$2,450.20	Plant Parts & Repairs
EF088736	02/02/24	04723	Future Logic	\$3,740.00	Computer Software Maintenance - Block time Agreement
EF088737	02/02/24	05002	Parties Kids Remember	\$5,370.00	Music/Entertainment Expenses - Christmas Stage Show
EF088738	02/02/24	05283	IRP Pty Ltd	\$4,343.68	Labour/Personnel Hire
EF088740	02/02/24	05493	Daphn	\$1,897.50	Computer Software Maintenance - Website Support Service
EF088741	02/02/24	05572	Pack & Send Welshpool	\$237.25	Postage
EF088742	02/02/24	05809	Specialized Cleaning Group t/as Clean Sweep	\$18,844.10	Weekly Service - Belmont Carparks
EF088743	02/02/24	05925	Sharyn Egan, Artist	\$900.00	Music/Entertainment Expenses - Art Awards
EF088744	02/02/24	06031	Williams Creative Company PL tas Proof The Band	\$2,942.50	Music/Entertainment Expenses - 125th Anniversary
EF088745	02/02/24	06094	Boyan Electrical Services	\$840.65	Electrical Contractor
EF088746	02/02/24	06295	Savana Environmental	\$242.00	Rubbish Removals
EF088747	02/02/24	06318	Mario The (Almost) Magnificent	\$900.00	Music/Entertainment Expenses
EF088749	02/02/24	06528	Diplomatik Pty Ltd	\$2,159.03	Professional Fees - Recruitment Services
EF088750	02/02/24	06548	Brett Collard	\$1,000.00	Welcome to Country - Citizenship
EF088751	02/02/24	06561	Pinyo Fordham	\$920.00	Professional Fees - Marketing
EF088762	09/02/24	00346	Action Couriers	\$47.18	Courier Service
EF088763	09/02/24	00390	Landgate	\$366.20	GRV'S Metro & Fesa
EF088764	09/02/24	00585	Hydroquip Pumps	\$6,305.20	Gardening Maintenance
EF088765	09/02/24	00707	LoGo Appointments	\$4,775.06	Labour/Personnel Hire
EF088769	09/02/24	01243	WARP Pty Ltd	\$4,159.34	Traffic Control - Various Locations
EF088772	09/02/24	01507	The Pressure King	\$34,272.31	Graffiti Removal - Various Locations
EF088774	09/02/24	01712	Donegan Enterprises Pty Ltd	\$6,809.00	Various Parks Repairs and Maintenance
EF088775	09/02/24	01731	Charter Plumbing and Gas	\$401.50	Plumbing Maintenance/Supplies
EF088776	09/02/24	02086	Pro AV Solutions (WA)	\$2,224.84	Seniors Hub Digital Sign
EF088778	09/02/24	02370	Aha! Consulting	\$1,045.00	Professional Fees - Marketing
EF088780	09/02/24	02589	Zenien	\$9,901.68	Security Services
EF088781	09/02/24	02627	Dunbar Services WA Pty Ltd	\$243.10	Cleaning Services
EF088785	09/02/24	03543	Labyrinth Constructions	\$23,595.00	Building Construction - Property Maintenance
EF088787	09/02/24	03906	EPT Elec Power Technologies Pty Ltd	\$26,752.00	Computer Hardware Maintenance
EF088789	09/02/24	04579	Mills Recruitment	\$515.63	Labour/Personnel Hire
EF088791	09/02/24	04813	Aisha Novakovich	\$500.00	Music/Entertainment Expenses-Food Safari
EF088792	09/02/24	05016	Cyclus Pty Ltd	\$413.60	Labour/Personnel Hire
EF088793	09/02/24	05205	N and H Sanders	\$2,200.00	Floor Coverings-Building Maintenance
EF088794	09/02/24	05283	IRP Pty Ltd	\$5,403.20	Labour/Personnel Hire
EF088795	09/02/24	05427	Horizon West Landscape & Irrigation Pty Ltd	\$5,522.00	Gardening Contractor - Assorted Plants
EF088796	09/02/24	05950	Commercial and Industrial Mowing - DJ and TM Luckin	\$5,131.50	Gardening Contractor - Mowing COB
EF088797	09/02/24	06094	Boyan Electrical Services	\$1,810.60	Electrical Contractor
EF088798	09/02/24	06130	Amalgam Recruitment	\$707.96	Labour/Personnel Hire
EF088799	09/02/24	06203	Ngala Boodja Aboriginal Land Care	\$18,163.64	Maintenance of Natural Areas COB
EF088800	09/02/24	06304	Prestige Property Maintenance	\$2,310.00	Landscape Maintenance - Various Locations
EF088801	09/02/24	06362	Marjan Partitions Pty Ltd t/as M & M Interiors	\$13,373.34	Building Construction - ILU Refurbishment
EF088802	09/02/24	06491	Crisdale Recruitment Group	\$1,806.73	Labour/Personnel Hire
EF088803	09/02/24	06561	Pinyo Fordham	\$120.00	Professional Fees - Marketing
EF088804	09/02/24	06608	Robert Walters Pty Ltd	\$3,829.76	Labour/Personnel Hire
EF088806	09/02/24	06691	Wood Recruitment Pty Ltd	\$4,267.93	Labour/Personnel Hire
EF088819	16/02/24	00118	Australia Post	\$15,827.20	Postage
EF088822	16/02/24	00350	Veolia Environmental Services	\$515,769.41	Rubbish Removals
EF088824	16/02/24	00707	LoGo Appointments	\$1,910.02	Labour/Personnel Hire
EF088825	16/02/24	01097	Dept of the Premier & Cabinet	\$78.00	Advertising
EF088831	16/02/24	01713	M P Rogers and Associates	\$1,217.60	Professional Fees - Garvey Park Foreshore
EF088832	16/02/24	01721	Fulton Hogan Industries	\$352.44	Asphalt
EF088833	16/02/24	01976	Ecoscape Australia Pty Ltd	\$23,411.85	Landscaping - Wilson Park Precinct
EF088836	16/02/24	02393	Zipform Pty Ltd	\$2,881.15	Postage - Rates Notices
EF088837	16/02/24	02410	System Maintenance T/A Systems By Ballantyne	\$3,602.12	Plumbing Maintenance/Supplies
EF088838	16/02/24	02425	Prestige Alarms	\$148.50	Security Services
EF088842	16/02/24	02844	Chandler Macleod Group Ltd	\$6,760.58	Labour/Personnel Hire
EF088844	16/02/24	02864	EnvisionWare Pty Ltd	\$880.00	Computer Software Maintenance
EF088847	16/02/24	03246	Window Wipers	\$9,718.50	Cleaning Services - Windows Cleaning
EF088848	16/02/24	03399	SkylineGlobe Australia Pty Ltd	\$1,842.50	Computer Software Maintenance
EF088849	16/02/24	03498	Talis Consultants Pty Ltd	\$870.38	Professional Fees - Design
EF088850	16/02/24	03543	Labyrinth Constructions	\$15,972.00	Building Construction - Property Maintenance
EF088851	16/02/24	03599	Donald Cant Watts Corke (WA) Pty Ltd	\$2,640.00	Professional Fees - Building

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Pmnt Ref	Date	CR Code	Supplier	Pmnt Amnt	Description
EF088853	16/02/24	03906	EPT Elec Power Technologies Pty Ltd	\$5,450.50	Computer Hardware Maintenance
EF088855	16/02/24	04120	Randstad Pty Ltd	\$7,066.32	Labour/Personnel Hire
EF088856	16/02/24	04137	Greive Panelbeaters	\$500.00	Plant Parts & Repairs
EF088858	16/02/24	04391	Lifeskills Australia	\$470.25	Professional Fees - Analysis
EF088862	16/02/24	04579	Mills Recruitment	\$2,065.89	Labour/Personnel Hire
EF088863	16/02/24	04580	Brenda Greenfield	\$225.00	Music/Entertainment Expenses
EF088864	16/02/24	04870	Tree Care Machinery	\$1,746.55	Plant Parts & Repairs
EF088865	16/02/24	04963	Centigrade	\$1,795.20	Airconditioning/Refrigeration Maintenance
EF088866	16/02/24	04974	Turf Care WA Pty Ltd	\$15,271.93	Turf Renovation - Various Parks
EF088869	16/02/24	05127	Champion Music	\$423.50	Music/Entertainment Expenses
EF088870	16/02/24	05205	N and H Sanders	\$2,200.00	Floor Coverings - Building Maintenance
EF088871	16/02/24	05283	IRP Pty Ltd	\$4,322.56	Labour/Personnel Hire
EF088872	16/02/24	05336	West-Sure Group Pty Ltd	\$546.32	Security Services
EF088873	16/02/24	05344	Veolia Recycling and Recovery Pty Ltd (Previously Suez)	\$1,653.56	Rubbish Removals
EF088875	16/02/24	05493	Daphn	\$9,240.00	Computer Software Maintenance - Website Compliance
EF088876	16/02/24	05776	Level 5 Design Pty Ltd	\$840.00	Professional Fees - Planning
EF088877	16/02/24	05819	Ritz Drycleaners	\$126.20	Cleaning Services
EF088878	16/02/24	05944	Delron Cleaning Pty Ltd - Ventia	\$95,049.16	Cleaning Services - Various Locations
EF088879	16/02/24	06033	Baby Sensory Perth South of the River	\$495.00	Library-Entertainment Expense
EF088881	16/02/24	06362	Marjan Partitions Pty Ltd t/as M & M Interiors	\$3,516.15	Building Construction - Arts Storeroom
EF088883	16/02/24	06397	Cassey Hutton	\$225.00	Music/Entertainment Expenses
EF088885	16/02/24	06434	Quash Soundproofing	\$10,626.00	Building Maintenance - Sound Proofing
EF088886	16/02/24	06491	Crisdale Recruitment Group	\$1,880.47	Labour/Personnel Hire
EF088887	16/02/24	06522	Kieran Togher T/as Toppo Digital	\$2,970.00	Computer Software Maintenance - GIS Consulting
EF088888	16/02/24	06528	Diplomatik Pty Ltd	\$13,570.84	Professional Fees - Recruitment Services
EF088889	16/02/24	06561	Pinyo Fordham	\$200.00	Professional Fees - Marketing
EF088891	16/02/24	06608	Robert Walters Pty Ltd	\$2,675.20	Labour/Personnel Hire
EF088892	16/02/24	06611	Women's Health Care Association	\$2,625.70	Aboriginal Women Service Elders Group
EF088894	16/02/24	06697	Common Ground Trails Pty Ltd	\$6,175.84	Professional Fees - Garvey Park Trail Development Plan
EF088895	16/02/24	06754	Doon Raj P/L - T/as Belmont (WA) Carpet Court	\$5,570.00	Building Maintenance - Blinds ILU
EF088906	23/02/24	00033	ATF Services Pty Ltd - Aust Temporary Fencing	\$1,249.88	Fence Repair
EF088911	23/02/24	00346	Action Couriers	\$35.41	Courier Service
EF088912	23/02/24	00390	Landgate	\$5,946.18	Annual Subscription
EF088913	23/02/24	00394	Child & Adolescent Health Service - Dept of Health WA	\$721.86	Immunisation Expenses
EF088915	23/02/24	00736	McLeods	\$187.00	Legal Expenses
EF088916	23/02/24	01074	Shred-X Pty Ltd	\$492.64	Rubbish Removals
EF088918	23/02/24	01122	Department of Biodiversity, Conservation and Attractions	\$412.50	Environmental Expenses
EF088919	23/02/24	01243	WARP Pty Ltd	\$604.91	Traffic Control - Various Locations
EF088925	23/02/24	02050	Austraffic WA	\$4,831.20	Traffic Control - Surveys
EF088926	23/02/24	02568	Freiberg Office Solutions Pty Ltd	\$10,793.81	Op Centre - Security Office Fit out
EF088927	23/02/24	02614	Monsterball Amusements & Hire	\$3,745.00	Plant/Equipment Hire - Harmony Fest Inflatables
EF088928	23/02/24	02779	Natural Area Holdings Pty Ltd	\$2,469.80	Gardening Contractor
EF088929	23/02/24	02844	Chandler Macleod Group Ltd	\$5,057.57	Labour/Personnel Hire
EF088931	23/02/24	03498	Talis Consultants Pty Ltd	\$4,138.75	Professional Fees - Design
EF088933	23/02/24	03593	Philip Swain	\$1,530.10	Labour/Personnel Hire
EF088937	23/02/24	04106	Effects Picture Framing	\$1,400.00	Photography/Framing Expenses
EF088940	23/02/24	04524	Moore Australia WA Pty Ltd	\$1,320.00	Budget Workshop
EF088941	23/02/24	04579	Mills Recruitment	\$8,735.28	Labour/Personnel Hire
EF088944	23/02/24	05205	N and H Sanders	\$3,900.00	Floor Coverings - Building Maintenance
EF088945	23/02/24	05252	AAAC Towing Pty Ltd	\$1,287.00	Towing Vehicles
EF088946	23/02/24	05276	Rina Wong	\$1,000.00	Library-Entertainment Expense - Science Workshop
EF088947	23/02/24	05336	West-Sure Group Pty Ltd	\$546.32	Security Services
EF088948	23/02/24	05427	Horizon West Landscape & Irrigation Pty Ltd	\$7,521.91	Gardening Contractor - Assorted Plants
EF088949	23/02/24	05455	Brajkovich Demolition & Salvage (WA) Pty Ltd	\$22,770.00	Demolition Expense - Kew Street
EF088950	23/02/24	05493	Daphn	\$6,641.25	Computer Software Maintenance - Website Integration
EF088951	23/02/24	05540	Objective Corporation Ltd	\$1,791.04	Computer Software Maintenance
EF088952	23/02/24	05916	All the Lights	\$2,200.00	Music/Entertainment Expenses
EF088953	23/02/24	06031	Williams Creative Company PL tas Proof The Band	\$2,942.50	Music/Entertainment Expenses - 125th Anniversary
EF088955	23/02/24	06125	Harbour Software	\$3,850.00	Consulting Services - New Branding
EF088956	23/02/24	06160	SEEK Limited	\$2,778.16	Advertising
EF088957	23/02/24	06337	MowScape Pty Ltd	\$5,344.16	Gardening Contractor - Turf Maintenance
EF088958	23/02/24	06345	SoCo Studios - Travis Hayto Photography	\$5,371.50	Photography/Framing Expenses
EF088959	23/02/24	06377	Choiceone Pty Ltd	\$1,002.32	Labour/Personnel Hire
EF088960	23/02/24	06608	Robert Walters Pty Ltd	\$2,081.49	Labour/Personnel Hire
EF088961	23/02/24	06687	SJC Building Group	\$2,191.62	Building Maintenance - Middleton Park
EF088962	23/02/24	06691	Wood Recruitment Pty Ltd	\$3,274.04	Labour/Personnel Hire
EF088964	23/02/24	06719	CHS Healthcare Pty Ltd	\$2,615.60	Building Maintenance - Belmont Hub
EF088965	23/02/24	06720	Karika Fencewright WA Pty Ltd	\$1,947.00	Fencing Repairs
EF088966	23/02/24	06753	Theme Group	\$1,507.00	Cleaning Services - Lets Celebrate
EF088967	23/02/24	06759	Whanglam Productions Pty Ltd	\$550.00	Music/Entertainment Expenses - 125th Anniversary
EF088968	23/02/24	06762	CMS Electracom	\$567.52	Electrical Goods
EF088973	28/02/24	00187	Statewide Bearings	\$100.21	Plant Parts & Repairs
EF088974	28/02/24	00195	Bin Bath Australia Pty Ltd	\$990.00	Cleaning Services
EF088975	28/02/24	00198	Battery World Belmont (WA)	\$83.98	Plant Parts & Repairs
EF088976	28/02/24	00221	John Hughes Group	\$1,386.65	Plant Parts & Repairs
EF088981	28/02/24	00294	City of Canning	\$1,710.00	Rubbish Removals

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Pmnt Ref	Date	CR Code	Supplier	Pmnt Amnt	Description
EF088982	28/02/24	00295	Capital Recycling	\$15,367.53	Rubbish Removals
EF088983	28/02/24	00305	CJD Equipment Pty Ltd	\$5,458.34	Mower Parts & Repairs
EF088984	28/02/24	00350	Veolia Environmental Services	\$594,603.02	Rubbish Removals
EF088985	28/02/24	00358	Hoseco (WA) Pty Ltd	\$17.43	Plant Parts & Repairs
EF088987	28/02/24	00391	Chemistry Centre (WA) t/as ChemCentre	\$1,411.12	Professional Fees - Testing
EF088990	28/02/24	00491	Fujifilm Business Innovation Australia	\$406.19	Photocopy Expenses
EF088991	28/02/24	00501	Infor Global Solutions (ANZ) Pty Ltd	\$6,267.25	Computer Software Maintenance - Pathway License & Training
EF088992	28/02/24	00557	City Subaru	\$4,367.00	Plant Parts & Repairs
EF088993	28/02/24	00585	Hydroquip Pumps	\$484.00	Gardening Maintenance
EF088995	28/02/24	00613	Qualcon Laboratories Pty Ltd	\$1,540.00	Pavement Investigation - Belmont Ave
EF088996	28/02/24	00665	Kennards Hire Pty Ltd	\$238.00	Plant/Equipment Hire
EF088998	28/02/24	00699	Marketforce Pty Ltd	\$24,372.62	Advertising & Printing
EF088999	28/02/24	00707	LoGo Appointments	\$4,040.02	Labour/Personnel Hire
EF089000	28/02/24	00726	T-Quip	\$1,616.20	Plant Parts & Repairs
EF089001	28/02/24	00734	McIntosh and Son WA	\$8,023.57	Plant Parts & Repairs
EF089002	28/02/24	00736	McLeods	\$2,640.99	Legal Expenses
EF089003	28/02/24	00815	New Town Toyota	\$1,040.00	Plant Parts & Repairs
EF089004	28/02/24	00830	Canon Production Printing Australia Pty Ltd	\$1,503.65	Photocopy Expenses
EF089006	28/02/24	00856	John Papas Trailers Pty Ltd	\$833.00	Plant Parts & Repairs
EF089007	28/02/24	00859	Cannington Mazda(Prev Parkland Mazda)	\$460.95	Plant Parts & Repairs
EF089009	28/02/24	00917	Positive Auto Electrics	\$1,270.76	Plant Parts & Repairs
EF089010	28/02/24	00927	Professional Glass & Maintenance	\$640.00	Building Maintenance
EF089011	28/02/24	00931	Sonic HealthPlus Pty Ltd	\$323.40	Pre Employment Medicals
EF089013	28/02/24	00972	Recco Auto Parts	\$149.42	Plant Parts & Repairs
EF089014	28/02/24	01002	RAC Businesswise Vehicle Breakdowns	\$224.00	Plant Parts & Repairs
EF089016	28/02/24	01090	St John Ambulance Australia Inc	\$340.00	First Aid Service Training
EF089017	28/02/24	01138	E & M J Rosher Pty Ltd	\$804.29	Plant Parts & Repairs
EF089018	28/02/24	01149	The Lifting Company Pty Ltd	\$253.00	Plant Parts & Repairs
EF089019	28/02/24	01180	Position Partners - Aptella	\$522.72	Survey Expenses
EF089020	28/02/24	01186	ZircoDATA Pty Ltd	\$1,901.76	Records Storage
EF089022	28/02/24	01233	Stihl Shop Redcliffe	\$558.60	Tools/Tool Repairs
EF089024	28/02/24	01243	WARP Pty Ltd	\$61,347.66	Traffic Control - Various Locations
EF089025	28/02/24	01255	Wattleup Tractors	\$140.94	Plant Parts & Repairs
EF089026	28/02/24	01289	Wayne's Windscreens Pty Ltd	\$405.00	Plant Parts & Repairs
EF089027	28/02/24	01317	WA Hino Sales & Service	\$1,568.00	Plant Parts & Repairs
EF089032	28/02/24	01533	WC Convenience Management	\$5,462.61	Building Maintenance
EF089034	28/02/24	01712	Donegan Enterprises Pty Ltd	\$5,984.00	Various Parks Repairs and Maintenance
EF089035	28/02/24	01714	Total Eden Pty Ltd - Nutrien Water	\$2,093.18	Reticulation Parts & Repairs
EF089036	28/02/24	01731	Charter Plumbing and Gas	\$19,098.63	Plumbing Maintenance/Supplies
EF089037	28/02/24	01772	Data3 Limited	\$33,158.03	Computer Software Maintenance - Laptops and Support
EF089038	28/02/24	02023	YMCA of Perth Youth and Community Services Inc	\$80,752.93	Provision of Youth Services - Jan 2024
EF089039	28/02/24	02059	Western Resource Recovery Pty Ltd	\$275.00	Rubbish Removals
EF089043	28/02/24	02207	Wilson Security	\$135,298.81	Security Services
EF089045	28/02/24	02298	Pelican Linemarking	\$11,242.00	Line Marking
EF089047	28/02/24	02370	Aha! Consulting	\$1,045.00	Professional Fees - Marketing
EF089049	28/02/24	02378	C R Kennedy & Co Pty Ltd	\$2,519.00	Subscription - Smartnet Pro
EF089050	28/02/24	02387	Triton Electrical Contractors Pty Ltd	\$2,037.20	Electrical Contractor
EF089051	28/02/24	02410	System Maintenance T/A Systems By Ballantyne	\$7,850.50	Plumbing Maintenance/Supplies
EF089052	28/02/24	02411	Allsports Linemarking	\$2,653.75	Line Marking - Gerry Archer
EF089053	28/02/24	02425	Prestige Alarms	\$7,488.80	Security Services
EF089056	28/02/24	02458	Technology One Ltd	\$1,773.75	Computer Software Maintenance - BPA Support
EF089058	28/02/24	02589	Zenien	\$16,247.66	Security Services
EF089059	28/02/24	02672	Ruah Community Services	\$16,962.73	Preventive Domestic Violence Services
EF089060	28/02/24	02779	Natural Area Holdings Pty Ltd	\$15,763.00	Gardening Contractor
EF089061	28/02/24	02837	GLG Greenlife Group	\$34,138.68	Verge Mowing - Various Parks
EF089062	28/02/24	02844	Chandler Macleod Group Ltd	\$1,378.52	Labour/Personnel Hire
EF089063	28/02/24	02849	Total Nissan and Kia - Total Autos (1990)	\$614.00	Plant Parts & Repairs
EF089066	28/02/24	02958	Yoshino Sushi	\$129.58	Catering/Catering Supplies
EF089068	28/02/24	03080	Ground Support Systems (Aust)	\$3,447.09	Plant/Equipment - Trench Boxes
EF089069	28/02/24	03142	Redfish Technologies Pty Ltd	\$10,943.90	Electrical Contractor - Voting Software Licences
EF089072	28/02/24	03464	Bridgestone Australia Ltd	\$6,294.57	Plant Parts & Repairs
EF089073	28/02/24	03567	Gardner Autos Pty Ltd t/as Gardner Isuzu	\$4,376.30	Plant Parts & Repairs
EF089074	28/02/24	03583	DFES Direct Brigade Alarm Monitoring	\$1,881.00	Subscription - Fire Alarm Monitoring
EF089076	28/02/24	03707	Access Unlimited International Pty Ltd	\$7,216.00	Height Safety Inspection - January 2024
EF089077	28/02/24	03794	Testel Australia Pty Ltd	\$1,368.40	Electrical Contractor
EF089078	28/02/24	03824	Konica Minolta	\$1,116.90	Photocopy Expenses
EF089079	28/02/24	04026	HK Calibration Technologies Pty Ltd	\$170.50	Plant Parts & Repairs
EF089081	28/02/24	04105	Cleanflow Environmental Solutions	\$11,750.82	Drainage Maintenance - Various Locations
EF089082	28/02/24	04302	Southern Cross Housing Ltd	\$7,297.37	Independent Living Units - Management Fess
EF089083	28/02/24	04320	ABM Landscaping	\$4,922.15	Bricks/Bricklaying - COB
EF089084	28/02/24	04454	FM Contract Solutions Pty Ltd	\$892.62	Auditing of Client Sites - January 2024
EF089085	28/02/24	04467	Rent a Fence Pty Ltd	\$767.25	Fencing
EF089086	28/02/24	04496	Azure Painting Pty Ltd	\$2,200.00	Painting Contractor
EF089087	28/02/24	04529	Southern Cross Care (WA) Inc	\$6,103.01	Independent Living Units - Management Fees
EF089088	28/02/24	04594	Website Weed and Pest W A Pty Ltd	\$23,854.56	Weed Control - COB
EF089089	28/02/24	04643	Nyoongar Outreach Services Inc	\$6,875.00	Security Services

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Pmnt Ref	Date	CR Code	Supplier	Pmnt Amnt	Description
EF089090	28/02/24	04689	Hempfield Small Motor Service	\$154.00	Plant Parts & Repairs
EF089091	28/02/24	04693	Allwest Plant Hire Australia Pty Ltd	\$10,017.85	Plant/Equipment Hire - January 2024
EF089092	28/02/24	04723	Future Logic	\$21,842.04	Computer Software Maintenance - Veeam Backup
EF089094	28/02/24	04917	Environmental Industries Pty Ltd	\$18,945.85	Landscape Maintenance - Ascot Waters
EF089095	28/02/24	04963	Centigrade	\$5,990.74	Airconditioning/Refrigeration Maintenance
EF089096	28/02/24	04974	Turf Care WA Pty Ltd	\$117,957.49	Turf Renovation - Various Parks
EF089097	28/02/24	05016	Cyclus Pty Ltd	\$134.88	Labour/Personnel Hire
EF089099	28/02/24	05252	AAAC Towing Pty Ltd	\$2,035.00	Towing Vehicles
EF089100	28/02/24	05283	JRP Pty Ltd	\$3,813.92	Labour/Personnel Hire
EF089101	28/02/24	05308	Modern Motor Trimmers	\$1,276.00	Plant Parts & Repairs
EF089102	28/02/24	05339	Elliotts Filtration Pty Ltd	\$998.80	Reticulation Parts & Repairs
EF089103	28/02/24	05427	Horizon West Landscape & Irrigation Pty Ltd	\$5,960.24	Gardening Contractor - Assorted Plants
EF089104	28/02/24	05493	Daph	\$16,816.25	Computer Software Maintenance - FOGO Integration and Support
EF089105	28/02/24	05523	Go Doors Pty Ltd	\$10,300.78	Building Maintenance - Various Locations
EF089106	28/02/24	05589	Merit Consulting Group	\$698.50	Rubbish Removals
EF089107	28/02/24	05692	Newground Water Services Pty Ltd	\$15,906.00	Reticulation Installation
EF089108	28/02/24	05738	Double G (WA) Pty Ltd t/as Think Water Perth	\$15,566.10	Irrigation Maintenance
EF089110	28/02/24	05771	Alisco Pty Ltd	\$185.70	Cleaning Services
EF089111	28/02/24	05801	Integrated Fuel Services & Solutions	\$3,231.40	Plant Parts & Repairs
EF089112	28/02/24	05809	Specialized Cleaning Group t/as Clean Sweep	\$23,559.80	Weekly Service - Belmont Carparks
EF089113	28/02/24	05840	Commercial Aquatics Australia Pty Ltd	\$9,192.32	Oasis Expenses - Monthly Maintenance
EF089115	28/02/24	05944	Delron Cleaning Pty Ltd - Ventia	\$58,707.96	Cleaning Services - Various Locations
EF089117	28/02/24	06067	TK Elevator Australia Pty Ltd	\$1,014.24	Building Maintenance
EF089119	28/02/24	06094	Boyan Electrical Services	\$53,627.32	Electrical Contractor
EF089120	28/02/24	06104	Flick Anticimex Pty Ltd	\$2,764.96	Pest Control
EF089121	28/02/24	06129	AKJC Hospitality Group - 8 Yolks Cafe	\$1,980.00	Catering/Catering Supplies - Business Breakfast
EF089122	28/02/24	06203	Ngala Boodja Aboriginal Land Care	\$4,917.00	Maintenance of Natural Areas COB
EF089123	28/02/24	06210	366 Solutions Pty Ltd	\$8,096.00	Computer Software Maintenance - Belnet & ECM Support
EF089125	28/02/24	06282	Dell Financial Services Pty Ltd	\$6,259.37	Plant/Equipment Hire - February 2024
EF089126	28/02/24	06293	Freo Fire Maintenance Services Pty Ltd	\$9,006.37	Fire Equipment/Service
EF089127	28/02/24	06304	Prestige Property Maintenance	\$9,829.78	Landscape Maintenance - Various Locations
EF089128	28/02/24	06326	Total Tools Kewdale	\$642.70	Tools/Tool Repairs
EF089129	28/02/24	06345	SoCo Studios - Travis Hayto Photography	\$1,182.50	Photography/Framing Expenses
EF089130	28/02/24	06362	Marjan Partitions Pty Ltd t/as M & M Interiors	\$2,585.00	Building Construction - Civic Centre
EF089131	28/02/24	06377	Choiceone Pty Ltd	\$18,464.99	Labour/Personnel Hire
EF089132	28/02/24	06389	Netstar Australia Pty Ltd	\$192.50	Security Services
EF089134	28/02/24	06414	Complete Glass & Glazing Services	\$1,312.30	Road Building Contractor - Repairs Various Locations
EF089135	28/02/24	06420	Pool Heating Solutions WA Pty Ltd	\$320.00	Building Maintenance - Oasis
EF089138	28/02/24	06458	ES2 Pty Ltd	\$7,363.13	Computer Software Maintenance - ES2 Project
EF089139	28/02/24	06472	Overall Perth Gutter Cleaning	\$1,800.00	Cleaning Services
EF089140	28/02/24	06561	Pinyo Fordham	\$120.00	Professional Fees - Marketing
EF089141	28/02/24	06564	Jessica Taylor	\$681.00	Library - Entertainment Expense
EF089142	28/02/24	06580	Omnicom Media Group	\$9,661.56	Advertising
EF089144	28/02/24	06592	Grosvenor Engineering Group	\$63,816.55	Electrical Contractor - Various Locations
EF089145	28/02/24	06608	Robert Walters Pty Ltd	\$2,140.16	Labour/Personnel Hire
EF089148	28/02/24	06654	Billi Australia Pty Ltd	\$1,252.71	Office Equipment Maintenance
EF089149	28/02/24	06672	Waterlink Elements	\$14,258.75	Reticulation Parts & Repairs - Filters Maintenance
EF089151	28/02/24	06696	The Collab Effect	\$6,336.00	Professional Fees - Marketing
EF089152	28/02/24	06718	Empire Roofing Services	\$9,300.00	Building Maintenance - Civic Centre
EF089154	28/02/24	06773	Evolve Talent	\$6,398.74	Labour/Personnel Hire
Contractors Total				\$3,045,252.26	
Councillor Payments					
EF088835	16/02/24	02145	Robert Rossi	\$315.44	Councillor Adachi Tour 2024 Reimbursement
EF088943	23/02/24	05084	Jenny Davis	\$73.00	Councillor Sitting Fee/Reimbursement
Councillor Payments Total				\$388.44	
Credit Card 2310					
EF088902	22/02/24	03526	Coles	\$207.00	Employee Gratuity Gift Card
EF088902	22/02/24	03526	Western Power	\$498.91	Application Fee - Upgrade to Power Supply
EF088902	22/02/24	03526	AIG Australia	\$29.00	Travel Insurance
EF088902	22/02/24	03526	Qantas Airways	\$992.24	Flights - Conference with Carbon Offset
EF088902	22/02/24	03526	Maroondah City Council	\$750.00	LG Chief Officer Group Forum
EF088902	22/02/24	03526	Google	\$9.24	Subscription
EF088902	22/02/24	03526	Institute IPWEA	\$330.00	Membership Fee
Credit Card 2310 Total				\$2,816.39	
Credit Card 4739					
EF088905	22/02/24	06409	Western Power	\$498.91	Application fee
EF088905	22/02/24	06409	News Pty Ltd	\$28.00	Subscription
EF088905	22/02/24	06409	Chat GPT	\$30.88	Subscription
EF088905	22/02/24	06409	Chat GPT	\$30.88	Subscription
EF088905	22/02/24	06409	CPA Australia	\$846.26	Membership Fee
EF088905	22/02/24	06409	Google	\$9.24	Subscription
EF088905	22/02/24	06409	News Pty Ltd	\$28.00	Subscription
Credit Card 4739 Total				\$1,472.17	
Credit Card 7996					
EF088903	22/02/24	05121	City of Perth Parking	\$10.60	Parking
Credit Card 7996 Total				\$10.60	

Attachment 12.10.1 February 2024 payments

Pmnt Ref	Date	CR Code	Supplier	Pmnt Amt	Description
Credit Card 8380					
EF088904	22/02/24	06342	Google	\$1,000.00	Subscription
EF088904	22/02/24	06342	Campaign Monitor	\$1,373.90	Subscription
EF088904	22/02/24	06342	Squarespace	\$100.80	Subscription
EF088904	22/02/24	06342	Microsoft	\$1,660.95	Subscription
EF088904	22/02/24	06342	Twilio	\$30.80	Subscription
EF088904	22/02/24	06342	Adobe	\$39.59	Subscription
EF088904	22/02/24	06342	Eventbrite	\$29.00	Subscription
EF088904	22/02/24	06342	Aldi	\$95.35	Groceries
EF088904	22/02/24	06342	Facebook	\$1,014.84	Advertising
EF088904	22/02/24	06342	Google	\$648.39	Subscription
EF088904	22/02/24	06342	Google	\$1,000.00	Subscription
Credit Card 8380 Total				\$6,993.62	
Fuels and Utilities					
EF088727	02/02/24	02471	Western Power	\$4,655.00	Light, Power, Gas
EF088748	02/02/24	06424	Telstra Limited	\$6,551.33	Phone/Internet expenses
EF088757	09/02/24	00042	Alinta Energy	\$92.85	Light, Power, Gas
EF088770	09/02/24	01252	Water Corporation	\$911.88	Water, Annual & Excess
EF088771	09/02/24	01274	Synergy	\$14,657.71	Light, Power, Gas
EF088779	09/02/24	02422	Connect Call Centre Services	\$1,309.00	Phone/Internet expenses
EF088786	09/02/24	03592	Steven Harling	\$104.73	Fuel, Oil, Additives
EF088818	16/02/24	00042	Alinta Energy	\$593.85	Light, Power, Gas
EF088826	16/02/24	01252	Water Corporation	\$6,259.15	Water, Annual & Excess
EF088828	16/02/24	01274	Synergy	\$6,829.69	Light, Power, Gas
EF088839	16/02/24	02471	Western Power	\$2,640.00	Light, Power, Gas
EF088840	16/02/24	02631	Ampol - Caltex	\$16,900.40	Fuel, Oil, Additives
EF088884	16/02/24	06424	Telstra Limited	\$17,127.58	Phone/Internet expenses
EF088907	23/02/24	00042	Alinta Energy	\$1,150.95	Light, Power, Gas
EF088920	23/02/24	01252	Water Corporation	\$16,614.40	Water, Annual & Excess
EF088923	23/02/24	01274	Synergy	\$270,299.88	Light, Power, Gas
EF088932	23/02/24	03592	Steven Harling	\$106.83	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass 1617 - Coles Express Kewdale	\$100.96	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 5911 - Caltex Glenn Forrest	\$97.50	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 0085 - Coles Express Perth	\$199.26	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 0591 - BP Express	\$443.20	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 6934 - WEX Card Fee	\$3.00	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 9327 - BP Welshpool	\$238.63	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 6978 - WEX Card Fee	\$3.00	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 2466 - BP Bibra Lake	\$189.96	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 5578 - Puma Burswood	\$403.49	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 5523 - Coles Express Cloverdale	\$607.41	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 4232 - Coles Express Cloverdale	\$78.32	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 1411 - 7 Eleven Carlisle	\$319.75	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 1611 - Coles Express Cloverdale	\$233.33	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 2823 - Ampol Morely	\$339.58	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 1178 - BP Express Carlisle	\$283.04	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 5974 - Coles Express Cloverdale	\$62.83	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 7657 - Coles Express Cloverdale	\$342.37	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 9084 - 7 Eleven Carlisle	\$86.88	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 2681 - Coles Express Cloverdale	\$352.13	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 7944 - Coles Express Cloverdale	\$227.79	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 3289 - Caltex Welshpool	\$497.84	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 5661 - BP Carlisle	\$143.12	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 5103 - WEX Card Fee	\$3.00	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 5818 - 7 Eleven Lansdale	\$193.96	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 9157 - Caltex Mount Lawley	\$117.14	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 1893 - Ampol Midvale	\$648.45	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 3239 - Ampol Karrinyup	\$104.00	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 7149 - WEX Card Fee	\$3.00	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 5173 - Coles Express Cloverdale	\$676.24	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 3748 - BP Carlisle	\$671.36	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 1754 - WEX Card Fee	\$3.00	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 5447 - WEX Card Fee	\$3.00	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 2710 - Caltex Mount Lawley	\$113.72	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 9603 - Atlas Fuel Ascot	\$223.26	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 1917 - 7 Eleven Kelmscott	\$124.27	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 6284 - Caltex Mount Lawley	\$252.91	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 1305 - WEX Card Fee	\$3.00	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 9357 - Ampol Forrestdale	\$498.34	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 1615 - Coles Express Bull creek	\$387.10	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 3839 - Ampol Belmont	\$105.50	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 3847 - BP Mindarie	\$326.69	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 2474 - WEX Card Fee	\$3.00	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 4361 - Liberty Gosnells	\$352.60	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 3567 - WEX Card Fee	\$3.00	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 6390 - Ampol Bentley	\$306.07	Fuel, Oil, Additives

Attachment 12.10.1 February 2024 payments

Pmnt Ref	Date	CR Code	Supplier	Pmnt Amnt	Description
EF088963	23/02/24	06707	Motorpass - 4083 - WEX Card Fee	\$3.00	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 5625 - Coles Express Cloverdale	\$365.90	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 4201 - Ampol Ascot	\$353.26	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 7886 - Ampol Kingsley	\$399.10	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 5490 - Ampol Bunbury	\$281.52	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 5997 - BP Cannington	\$304.61	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 4031 - Vib Bayswater	\$237.88	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 0034 - Ampol Murdoch	\$316.56	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 0091 - Ampol Applecross	\$168.18	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 4565 - Ampol Willetton	\$263.73	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 3741 - WEX Card Fee	\$102.39	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 0327 - B Express Carlisle	\$203.02	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 0177 - WEX Card Fee	\$3.00	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 1658 - WEX Card Fee	\$3.00	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 6153 - Coles Express Cloverdale	\$139.28	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 7033 - Caltex Upper Swan	\$516.57	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 7872 - WEX Card Fee	\$3.00	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 5317 - Atlas Fuel Ascot	\$126.48	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 6117 - Coles Express Cloverdale	\$367.63	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 4903 - Better Choice Stratton	\$183.03	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 2562 - WEX Card Fee	\$3.00	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 3517 - WEX Card Fee	\$3.00	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 4060 - Coles Express Bayswater	\$171.51	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 0387 - WEX Card Fee	\$3.00	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 1187 - Puma Burswood	\$276.71	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 6973 - Ampol Murdoch	\$240.21	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 3142 - Coles Express Banksia Grove	\$253.20	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 5189 - WEX Card Fee	\$3.00	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 9357 - BP Kewdale	\$284.77	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 4878 - WEX Card Fee	\$3.00	Fuel, Oil, Additives
EF088963	23/02/24	06707	Motorpass - 4886 - WEX Card Fee	\$3.00	Fuel, Oil, Additives
EF089136	28/02/24	06424	Telstra Limited	\$6,107.48	Phone/Internet expenses
Fuels and Utilities Total				\$388,874.25	
Materials					
EF088717	02/02/24	00203	BOC Gases Australia Ltd	\$142.81	Welding Equipment/Supplies
EF088718	02/02/24	00231	Bunnings Group Ltd	\$471.77	Hardware
EF088720	02/02/24	00317	Coles Supermarkets Aust Pty Ltd	\$169.77	Groceries
EF088722	02/02/24	00534	Gronbek Security	\$699.82	Hardware
EF088729	02/02/24	02862	James Bennett Pty Ltd	\$1,521.26	Books/CDs/DVDs
EF088734	02/02/24	04491	Woolworths Group - Functions/Catering only	\$112.83	Groceries
EF088739	02/02/24	05432	Bloomin Boxes	\$75.00	Flowers
EF088760	09/02/24	00311	Cloverdale Hardware and Western Supply	\$18.05	Hardware
EF088761	09/02/24	00317	Coles Supermarkets Aust Pty Ltd	\$481.35	Groceries
EF088766	09/02/24	00850	Pacific Safety Wear Malaga	\$1,941.99	Safety Clothing/Equipment
EF088768	09/02/24	01093	SAI Global Limited	\$25.47	Hardware
EF088784	09/02/24	03144	COS Complete Office Supplies Pty Ltd	\$419.54	Stationery & Printing
EF088788	09/02/24	04491	Woolworths Group - Functions/Catering only	\$85.14	Groceries
EF088790	09/02/24	04759	StrataGreen	\$1,405.03	Gardening - Plants/Supplies
EF088805	09/02/24	06681	Prefet Pty Ltd T/A Minuteman Press Perth	\$4,507.80	Stationery & Printing - FOGO Guide Booklets
EF088820	16/02/24	00231	Bunnings Group Ltd	\$122.58	Hardware
EF088821	16/02/24	00317	Coles Supermarkets Aust Pty Ltd	\$79.10	Groceries
EF088823	16/02/24	00664	Kmart Australia Limited	\$396.00	Stationery & Printing
EF088827	16/02/24	01261	Wesfarmers Kleenheat Gas Pty Ltd	\$85.24	Welding Equipment/Supplies
EF088829	16/02/24	01430	Raeco - CEI Pty Ltd	\$183.59	Stationery
EF088830	16/02/24	01509	Arboriculture Australia	\$346.50	Training
EF088843	16/02/24	02862	James Bennett Pty Ltd	\$312.05	Books/CDs/DVDs
EF088845	16/02/24	03117	Six Axis Nominees T/A OCP Sales	\$615.94	Safety Clothing/Equipment
EF088846	16/02/24	03144	COS Complete Office Supplies Pty Ltd	\$522.25	Stationery & Printing
EF088852	16/02/24	03856	SEM Distribution - newspaper delivery	\$271.47	Publications/Newspapers
EF088854	16/02/24	04036	CleverPatch Pty Ltd	\$232.50	Craft/Display Materials
EF088857	16/02/24	04177	Artcom Fabrication	\$88.00	Stationery & Printing
EF088859	16/02/24	04394	JB Hi-Fi Belmont Forum - Library purchases	\$39.95	USB
EF088860	16/02/24	04471	Booktopia	\$17.81	Books/CDs/DVDs
EF088861	16/02/24	04491	Woolworths Group - Functions/Catering only	\$110.76	Groceries
EF088867	16/02/24	05011	Bullet Produce (was WA Fresh)	\$1,317.00	Groceries
EF088868	16/02/24	05036	Smedia Pty Ltd	\$500.00	Books/CDs/DVDs
EF088874	16/02/24	05465	QBD Books	\$1,355.45	Books/CDs/DVDs - Assorted Books
EF088890	16/02/24	06577	Timplates	\$577.50	Computer Software - Outlook Templates
EF088893	16/02/24	06681	Prefet Pty Ltd T/A Minuteman Press Perth	\$49.50	Stationery & Printing - 125th Anniversary Book
EF088908	23/02/24	00148	Bladon WA Pty Ltd	\$731.50	Promotional Items
EF088909	23/02/24	00311	Cloverdale Hardware and Western Supply	\$46.53	Hardware
EF088910	23/02/24	00317	Coles Supermarkets Aust Pty Ltd	\$52.30	Groceries
EF088914	23/02/24	00435	Ellenby Tree Farm Pty Ltd	\$2,906.00	Gardening - Assorted Plants
EF088917	23/02/24	01115	All Foods Belmont IGA Belvidere Street	\$44.99	Groceries
EF088921	23/02/24	01265	Westbooks	\$714.64	Books/CDs/DVDs
EF088930	23/02/24	02912	Sanity Music Stores Pty Ltd	\$271.06	Books/CDs/DVDs

Attachment 12.10.1 February 2024 payments

Pmnt Ref	Date	CR Code	Supplier	Pmnt Amnt	Description
EF088935	23/02/24	04053	Totally Workwear TWW	\$179.95	Safety Clothing/Equipment
EF088939	23/02/24	04491	Woolworths Group - Functions/Catering only	\$445.38	Groceries
EF088969	23/02/24	06768	SignBiz WA	\$539.00	Signs
EF088972	28/02/24	00185	Benara Nurseries	\$227.70	Gardening - Assorted Tress
EF088977	28/02/24	00231	Bunnings Group Ltd	\$970.96	Hardware
EF088978	28/02/24	00233	Bunzl Limited	\$1,480.83	Cleaning Products
EF088979	28/02/24	00278	Chefmaster Australia	\$314.15	Cleaning Products
EF088988	28/02/24	00414	Dulux Australia	\$5,329.67	Paint & Accessories - Graffiti Removal
EF088989	28/02/24	00430	B & J Catalano Pty Ltd	\$875.42	Road/Drainage Material
EF088997	28/02/24	00697	Nutrien AG Solutions Ltd	\$1,182.50	Gardening - Plants/Supplies
EF089005	28/02/24	00850	Pacific Safety Wear Malaga	\$6,723.64	Safety Clothing/Equipment
EF089008	28/02/24	00883	The Perth Mint	\$1,754.50	Citizenship Coins
EF089015	28/02/24	01083	SERCUL South East Regional Centre for Urban Landcare	\$1,578.03	Gardening Maintenance
EF089021	28/02/24	01206	Access Icon Pty Ltd t/a Cascada	\$333.30	Concrete Products
EF089028	28/02/24	01325	Poolegrave Signs and Engraving	\$88.00	Signs
EF089029	28/02/24	01398	Winc Australia Pty Ltd	\$1,958.32	Stationery & Printing
EF089030	28/02/24	01426	Sprayline Spraying Equipment	\$511.80	Gardening Maintenance
EF089033	28/02/24	01570	Blackwoods	\$530.48	Hardware
EF089041	28/02/24	02088	Lock Stock & Farrell Locksmith	\$250.00	Hardware
EF089042	28/02/24	02168	Ergolink	\$5,975.27	Electric Standing Desk
EF089046	28/02/24	02320	Ambius Indoor Plants	\$563.82	Gardening - Assorted Plants
EF089054	28/02/24	02431	ASB Branded Merchandise - ASB Marketing Pty Ltd	\$17,479.00	Promotional Items - FOGO
EF089057	28/02/24	02498	City of South Perth	\$7,446.33	Impound Cats & Dogs - Dec 2023
EF089064	28/02/24	02862	James Bennett Pty Ltd	\$674.27	Books/CDs/DVDs
EF089065	28/02/24	02946	Asphalt in a Bag	\$1,787.50	Road/Drainage Material
EF089067	28/02/24	03019	Hinds Sand Supplies	\$3,636.05	Sand/Soil
EF089070	28/02/24	03144	COS Complete Office Supplies Pty Ltd	\$910.48	Stationery & Printing
EF089075	28/02/24	03660	Safe T Card Australia Pty Ltd	\$107.80	Safety Clothing/Equipment
EF089080	28/02/24	04053	Totally Workwear TWW	\$2,515.86	Safety Clothing/Equipment
EF089093	28/02/24	04759	StrataGreen	\$202.47	Gardening - Plants/Supplies
EF089098	28/02/24	05082	Accidental Health and Safety Perth	\$61.67	Medical/First Aid Supplies
EF089109	28/02/24	05770	Kwik Kopy Perth CBD	\$459.14	Stationery & Printing
EF089114	28/02/24	05890	Living Turf	\$4,752.00	Gardening - Turf Maintenance
EF089116	28/02/24	05992	Corsign WA	\$506.00	Parking Signs
EF089118	28/02/24	06084	Asphaltech Pty Ltd	\$387.79	Road/Drainage Material
EF089124	28/02/24	06234	Brandworx Australia	\$808.41	Uniforms
EF089143	28/02/24	06589	OverDrive Australia Pty Ltd	\$358.84	Books/CDs/DVDs
EF089150	28/02/24	06682	Total Project Solutions	\$79,732.65	Security Office Fit out - Progress Claim
Materials Total				\$177,706.82	
Other					
EF088752	02/02/24	99998	Angela & Neil Ferreira	\$23.53	Rates Refund
EF088758	09/02/24	00116	OneMusic - Australasian Performing Right Assoc	\$1,951.69	Subscription
EF088759	09/02/24	00242	Cabcharge Australia Pty Ltd	\$29.11	Taxi Fares
EF088767	09/02/24	00878	Perth Airports Municipalities Group Inc	\$500.00	Annual Membership Fee
EF088773	09/02/24	01606	Reward Gateway Pty Ltd	\$26,136.00	Employee Benefits Program - Annual Subscription
EF088777	09/02/24	02126	Treenet Inc	\$1,760.00	Membership Fee
EF088783	09/02/24	03071	Department of Transport - Vehicle Owner Searches	\$602.80	Vehicle Ownership Searches
EF088810	09/02/24	99998	Sam Beard	\$330.00	Public Talk Speaker
EF088811	09/02/24	99998	Matthew Wain	\$800.00	Civic Art Collection
EF088812	09/02/24	99998	Genesis Design Studio/ER	\$1,878.00	Application Fee Refund
EF088813	09/02/24	99998	Rural Building Company	\$2,169.16	Application Fee Refund
EF088814	09/02/24	99998	Ser Way Ho	\$100.00	Cloth Nappy Rebate
EF088815	09/02/24	99998	Adele McNamara	\$31.25	Cloth Nappy Rebate
EF088816	13/02/24	167001	Salsaal Integration Association	\$400.00	Bond Payment/Refund
EF088817	16/02/24	01236	Department of Fire and Emergency Services	\$785,829.83	Emergency Services Levy
EF088896	16/02/24	99998	Elizabeth Reiss & Associates	\$618.48	Rates Refund
EF088897	16/02/24	99998	Dale Hill-Power	\$61.95	Rates Refund
EF088898	16/02/24	99998	All-Out Fencing	\$5,834.13	Fence Repair
EF088899	16/02/24	99998	Rentwest Solutions	\$902.90	Rates Refund
EF088900	16/02/24	99998	M & D Garbellini	\$250.00	Your Neighbour Grant
EF088901	16/02/24	99998	Jamie Quirk	\$250.00	Your Neighbour Grant
EF088922	23/02/24	01270	Perth Racing - WA Turf Club	\$2,520.84	Line Marking Sponsorship Reimbursements
EF088936	23/02/24	04079	Beimont Men's Shed Inc	\$13,896.00	Grants General - 2023/2024 Memorandum of Understanding
EF088938	23/02/24	04431	Ascot Cricket Club Inc	\$350.00	Donation - Turf Line Marking Feb 2024
EF088942	23/02/24	05076	Beimont Saints Squash & Sports Club	\$1,976.80	Community Contribution Fund
EF088954	23/02/24	06099	ICOM Australia	\$475.00	Membership Fee
EF088970	23/02/24	99998	Erin Tan	\$800.00	International Sports Donation
EF088971	23/02/24	99998	Kate L Webb	\$500.00	Exhibition Artist Place
788877	27/02/24	00893	Petty Cash - Library	\$362.00	Petty Cash Recoup
EF088980	28/02/24	00285	City of Armadale	\$144.77	Printing Services
EF089048	28/02/24	02377	Faulkner Park Board Management	\$14,842.39	Faulkner Park Board Management Monthly Contribution
EF089146	28/02/24	06613	Host Tel	\$160.00	State Emergency Services Expense
EF089158	28/02/24	99998	MC and CL Rundle	\$400.00	National Sports Donation
EF089159	28/02/24	99998	Elizabeth Millar	\$1,300.00	Graphic Composition Workshop
EF089160	28/02/24	99998	Rebecca Leigh & PJ Hoogland	\$800.00	International Sports Donation
EF089161	28/02/24	99998	Bruno Dias	\$75.45	Rates Refund

12.11 Monthly Financial Report for February 2024

Voting Requirement	:	Simple Majority
Subject Index	:	32/009 Financial Operating Statements
Location/Property Index	:	N/A
Application Index	:	N/A
Disclosure of any Interest	:	N/A
Previous Items	:	N/A
Applicant	:	N/A
Owner	:	N/A
Responsible Division	:	Corporate and Governance

Council role

Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Purpose of report

To provide Council with relevant monthly financial information for the 2023-24 financial year.

Summary and key issues

The following report includes a concise list of material variances for the month ending February 2024.

Officer Recommendation

That the Monthly Financial Reports as at 29 February 2024 as included in Attachment 12.11.1 be received.

Officer Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

Location

Not applicable.

Consultation

There has been no specific consultation undertaken in respect to this matter.

Strategic Community Plan implications

In accordance with the 2020 – 2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.2 Manage the City's assets and financial resources in a responsible manner and provide the best possible services for the community.

Policy implications

There are no policy implications associated with this report.

Statutory environment

Section 6.4 of the *Local Government Act 1995 (WA)* in conjunction with Regulations 34 (1) of the *Local Government (Financial Management) Regulations 1996 (WA)* requires monthly financial reports to be presented to Council.

Regulation 34(1) requires a monthly Statement of Financial Activity reporting on revenue and expenditure.

Regulation 34(5) determines the mechanism required to ascertain the definition of material variances which are required to be reported to Council as a part of the monthly report.

Background

Local Government (Financial Management) Regulations 1996 prescribe that a Local Government is to prepare each month a Statement of Financial Activity.

Regulation 34(2) requires the Statement of Financial Activity to be accompanied by documents containing:

1. Explanation for each material variance identified between year to date budgets and actuals
2. Any other supporting information considered relevant by the Local Government.

Local Government (Financial Management) Regulations 1996 (WA) - Regulation 34 (5) states "Each financial year, a Local Government is to adopt a percentage or value, calculated in accordance with the Australian Accounting Standards, to be used in statements of financial activity for reporting material variances."

This regulation requires Council to annually set a materiality threshold for the purpose of disclosing budget variances within monthly financial reporting.

The materiality threshold has been set by Council at \$100,000 for the 2023-2024 financial year.

Report

At the June 2023 Ordinary Council Meeting, Council adopted the materiality threshold for the 2023-24 financial year as \$100,000. The below table provides a summary of significant variances based on this materiality threshold. The detailed financial activity report is included at Attachment 12.11.1.

Report Section	Budget YTD	Actual YTD	Report Comments
Operating Activities			
<i>Revenue from operating activities</i>			
Fees and charges			
City Facilities & Property	676,711	819,773	Increased revenue received from a commercial lease in line with lease agreement and higher usage of community facilities.

Report Section	Budget YTD	Actual YTD	Report Comments
Planning Services	277,667	449,013	Several high-value development applications have been submitted, with their fees based on these values.
Safer Communities	600,367	725,397	Higher than anticipated income from Ranger enforcement and building fees associated with larger development applications.
Economic & Community Development	243,333	356,828	Revenue from sale of Faulkner Park units.
Interest earnings			
Finance	3,262,386	4,469,190	Higher interest resulting from higher rates on investments and increased balances.
Expenditure from operating activities			
Employee costs			
Governance, Strategy & Risk	(1,612,368)	(1,318,585)	Salaries are below budget due to vacancies which are currently being recruited by the City.
Finance	(1,417,258)	(1,549,056)	
City Projects	(283,884)	(407,558)	
Parks, Leisure & Environment	(2,407,708)	(2,232,909)	
Safer Communities	(2,181,317)	(2,075,513)	
Materials and contracts			

Report Section	Budget YTD	Actual YTD	Report Comments
Governance, Strategy & Risk	(582,452)	(332,184)	Underspend in retirement village surveys and legal expenses.
Information Technology	(1,627,236)	(1,977,523)	Microsoft licensing charges incurred earlier than budgeted.
Public Relations & Stakeholder Engagement	(761,552)	(521,148)	Projects in progress with some timing variances on expenditure, including brand strategy costs delayed until February to May 2024.
Design, Assets & Development	(337,830)	(215,429)	Award of traffic related consultancy and survey contracts later than budgeted for.
City Facilities & Property	(1,908,049)	(1,611,711)	Hub fire insurance recovery income not yet received.
Planning Services	(250,070)	(120,117)	Aspects of some projects have been managed in house and consultant costs have not yet been incurred.
Safer Communities	(1,778,173)	(1,544,571)	Variance due to Community Watch invoice not yet received and ranger vehicles on backorder.
Utility charges			
City Facilities & Property	(632,526)	(506,197)	February electricity invoice not yet received.
Insurance Expenses			

Report Section	Budget YTD	Actual YTD	Report Comments
Governance, Strategy & Risk	(268,640)	(153,470)	Workers compensation insurance premium to be below budget.
Investing Activities			
Non-operating grants, subsidies and contributions			
Works	1,954,078	1,253,542	Roads to Recovery grant yet to be received.
City Projects	205,000	448,144	Funding for Esplanade Foreshore Stabilisation received from DBCA in FY2023, to be reallocated from Parks.
Parks, Leisure & Environment	443,723	100,579	Funding for Esplanade Foreshore Stabilisation received from DBCA to be reallocated to City Projects, Scott Street landscaping upgrade funds yet to be received.
City Facilities & Property	259,456	9,456	Middleton Park funding yet to be received.
Proceeds from disposal of assets			
Design, Assets & Development	688,487	154,385	Fleet to be sold at auction when new orders are delivered.
City Facilities & Property	Nil	340,000	Variance due to income from sale of land on Noble Street.
Payments for property, plant and equipment			
Design, Assets & Development	(1,005,277)	(353,226)	Fleet replacement pending selection and availability.

Report Section	Budget YTD	Actual YTD	Report Comments
City Facilities & Property	(1,447,816)	(523,199)	Delay in commencement of some projects due to lead in time for obtaining necessary plant and equipment.
Safer Communities	(197,807)	(36,695)	Underspend in CCTV projects due to hardware supply delays.
Payments for construction of infrastructure			
Works	(2,139,912)	(1,988,370)	Abernethy Road project complete and awaiting invoices (\$173k), Stanton Road awaiting lighting improvements (\$204k).
City Projects	(1,422,675)	(367,038)	Wilson Park, Peet Park, Abernethy Sporting Precinct and Faulkner Civic Precinct projects have commenced design work. Timing variances to include Esplanade Foreshore. Belvidere Street commencement has been revised to March 2024.
Parks, Leisure & Environment	(3,180,557)	(1,754,896)	Expenditure reflects delays within supply chain however works program indicates completion within this budget cycle.

Financial implications

The presentation of these reports to Council ensures compliance with the *Local Government Act 1995* and associated Regulations, and also ensures that Council is regularly informed as to the status of its financial position.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Attachment details

Attachment No and title
1. Monthly Financial Report - February [12.11.1 - 11 pages]

CITY OF BELMONT
MONTHLY FINANCIAL REPORT
For the period ended 29 February 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Attachment 12.11.1 Monthly Financial Report - February

CITY OF BELMONT STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

	Supplementary Information	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
Rates		56,495,635	56,399,454	56,470,739	71,285	0.13%	
Grants, subsidies and contributions		2,572,530	679,182	568,929	(110,253)	(16.23%)	▼
Fees and charges		9,641,453	8,818,519	9,488,096	669,577	7.59%	▲
Interest revenue		4,793,452	3,262,384	4,479,918	1,217,534	37.32%	▲
Other revenue		673,313	435,541	685,811	250,270	57.46%	▲
Profit on asset disposals		76,289	25,430	11,557	(13,873)	(54.55%)	
		74,252,672	69,620,510	71,705,050	2,084,540	2.99%	
Expenditure from operating activities							
Employee costs		(27,290,266)	(17,870,528)	(17,429,490)	441,038	2.47%	▲
Materials and contracts		(33,296,449)	(20,738,278)	(19,674,781)	1,063,497	5.13%	▲
Utility charges		(1,746,344)	(1,227,986)	(955,602)	272,384	22.18%	▲
Depreciation		(11,400,000)	(7,600,000)	(7,971,795)	(371,795)	(4.89%)	▼
Finance costs		(544,195)	(275,200)	(275,924)	(724)	(0.26%)	
Insurance		(855,284)	(855,132)	(745,588)	109,544	12.81%	▲
Other expenditure		(1,721,618)	(1,190,996)	(1,252,646)	(61,650)	(5.18%)	
Loss on asset disposals		0	0	(165)	(165)	0.00%	
		(76,854,156)	(49,758,120)	(48,305,991)	1,452,129	2.92%	
Non-cash amounts excluded from operating activities	Note 2(b)	11,388,533	7,574,570	8,694,663	1,120,093	14.79%	▲
Amount attributable to operating activities		8,787,049	27,436,960	32,093,722	4,656,762	16.97%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		3,391,835	2,893,924	1,811,721	(1,082,203)	(37.40%)	▼
Proceeds from disposal of assets		1,260,725	1,260,725	11,557	(1,249,168)	(99.08%)	▼
		4,652,560	4,154,649	1,823,278	(2,331,371)	(56.11%)	
Outflows from investing activities							
Payments for property, plant and equipment	2	(4,812,964)	(3,241,515)	(1,382,093)	1,859,422	57.36%	▲
Payments for construction of infrastructure	2	(12,388,234)	(6,238,120)	(4,098,456)	2,139,664	34.30%	▲
Amount attributable to investing activities		(12,548,638)	(5,324,986)	(3,657,271)	1,667,715	31.32%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	1	5,012,809	0	0	0	0.00%	
		5,012,809	0	0	0	0.00%	
Outflows from financing activities							
Repayment of borrowings		(618,110)	(306,139)	(306,139)	0	0.00%	
Payments for principal portion of lease liabilities		(67,308)	0	0	0	0.00%	
Transfer to reserves	1	(12,169,756)	0	0	0	0.00%	
		(12,855,174)	(306,139)	(306,139)	0	0.00%	
Amount attributable to financing activities		(7,842,365)	(306,139)	(306,139)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year							
Amount attributable to operating activities		12,113,940	12,113,940	11,952,647	(161,293)	(1.33%)	▼
Amount attributable to investing activities		8,787,049	27,436,960	32,093,722	4,656,762	16.97%	▲
Amount attributable to investing activities		(12,548,638)	(5,324,986)	(3,657,271)	1,667,715	31.32%	▲
Amount attributable to financing activities		(7,842,365)	(306,139)	(306,139)	0	0.00%	
Surplus or deficit after imposition of general rates		509,986	33,919,775	40,082,959	6,163,184	18.17%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

CITY OF BELMONT
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 29 FEBRUARY 2024

	Supplementary Information	30 June 2024	29 February 2024
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents		12,671,468	20,049,305
Trade and other receivables		24,316,211	28,009,440
Other financial assets		33,253,360	47,678,522
Inventories		246,770	275,601
Other assets		2,533,328	3,262,106
TOTAL CURRENT ASSETS		73,021,137	99,274,974
NON-CURRENT ASSETS			
Trade and other receivables		457,172	429,810
Other financial assets		31,226,126	31,230,329
Property, plant and equipment		343,596,968	342,663,363
Infrastructure		291,645,811	289,487,535
Right-of-use assets		275,308	275,308
Intangible assets		145,828	129,068
TOTAL NON-CURRENT ASSETS		667,347,213	664,215,413
TOTAL ASSETS		740,368,350	763,490,387
CURRENT LIABILITIES			
Trade and other payables		5,743,434	3,406,052
Other liabilities		1,400,503	2,087,151
Lease liabilities		118,561	118,561
Borrowings		618,110	311,971
Employee related provisions		4,428,402	4,253,500
TOTAL CURRENT LIABILITIES		12,309,010	10,177,235
NON-CURRENT LIABILITIES			
Other liabilities		165,134	62,747
Lease liabilities		162,469	162,469
Borrowings		11,618,252	11,618,252
Employee related provisions		366,690	366,690
TOTAL NON-CURRENT LIABILITIES		12,312,545	12,210,158
TOTAL LIABILITIES		24,621,555	22,387,393
NET ASSETS		715,746,795	741,102,994
EQUITY			
Retained surplus		202,240,917	227,452,654
Reserve accounts	1	61,681,383	61,681,383
Revaluation surplus		451,824,495	451,824,495
TOTAL EQUITY		715,746,795	740,958,532

This statement is to be read in conjunction with the accompanying notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the City to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 29 February 2024

CITY OF BELMONT
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

	Amended Budget Opening	Last Year Closing	Year to Date
(a) Net current assets used in the Statement of Financial Activity	30 June 2023	30 June 2023	29 February 2024
Note	\$	\$	\$
Current assets			
Cash and cash equivalents	11,451,932	12,671,468	20,049,305
Trade and other receivables	1,717,407	24,316,211	28,009,440
Other financial assets	39,012,440	33,253,360	47,678,522
Inventories	177,335	246,770	275,601
Other assets	336,836	2,533,328	3,262,106
	<u>52,695,950</u>	<u>73,021,137</u>	<u>99,274,974</u>
Less: current liabilities			
Trade and other payables	(5,539,964)	(5,743,434)	(3,406,052)
Other liabilities	(969,598)	(1,400,503)	(2,087,151)
Lease liabilities	(58,056)	(118,561)	(118,561)
Borrowings	(641,884)	(618,110)	(311,971)
Employee related provisions	(4,542,090)	(4,428,402)	(4,253,500)
Other provisions	(102,912)	0	0
	<u>(11,854,504)</u>	<u>(12,309,010)</u>	<u>(10,177,235)</u>
Net current assets	40,841,446	60,712,127	89,097,739
Less: Total adjustments to net current assets	2(c) (40,341,446)	(48,759,480)	(49,014,780)
Closing funding surplus / (deficit)	500,000	11,952,647	40,082,959

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Non-cash amounts excluded from operating activities	Amended Budget	YTD Budget (a)	YTD Actual (b)
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	(76,289)	(25,430)	(11,557)
Add: Loss on asset disposals	0	0	165
Add: Depreciation	11,400,000	7,600,000	7,971,795
Movement in non-current employee provisions	64,822	0	0
- Pensioner deferred rates	0	0	(27,362)
- Employee provisions	0	0	761,622
Total non-cash amounts excluded from operating activities	11,388,533	7,574,570	8,694,663

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets	Amended Budget Opening	Last Year Closing	Year to Date
	30 June 2023	30 June 2023	29 February 2024
	\$	\$	\$
Less: Reserve accounts	(44,568,885)	(61,681,383)	(61,681,383)
Add: Financial assets at amortised cost	0	31,022,402	31,022,402
- EMRC receivable	0	(20,927,619)	(20,927,619)
Add: Current liabilities not expected to be cleared at the end of the year:			
- Current portion of borrowings	641,884	618,110	311,971
- Current portion of lease liabilities	58,056	118,561	118,561
- Current portion of employee benefit provisions held in reserve	3,527,499	2,090,449	2,141,288
Total adjustments to net current assets	2(a) (40,341,446)	(48,759,480)	(49,014,780)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the City's operational cycle.

Attachment 12.11.1 Monthly Financial Report - February

CITY OF BELMONT
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
 The material variance adopted by Council for the 2023-24 year is \$100,000.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	(110,253)	(16.23%)	▼
Various Grants, Subsidies and Contributions below budget dues by amounts below material variance threshold		Timing	
Fees and charges	669,577	7.59%	▲
City Facilities & Property - Increased revenue received from 8 Yolks Café in line with lease agreement and higher usage of community facilities - \$143,062		Timing	
Planning Services - Several high-value development applications have been submitted with their fees based on these values - \$171,347		Timing	
Safer Communities - Higher than anticipated income from Rangers enforcement and building fees associated with larger development applications - \$125,030		Timing	
Economic & Community Development - Higher than expected revenue from sale of Faulkner Park - \$113,495		Timing	
Interest revenue	1,217,534	37.32%	▲
Finance - Higher interest resulting from higher rates on investments and increased balances		Permanent	
Other revenue	250,270	57.46%	▲
Various activity based costing variances above budget by amounts below material variance threshold		Timing	
Expenditure from operating activities			
Employee costs	441,038	2.47%	▲
Salaries are below budget due to vacancies currently being recruited by the City		Permanent	
Materials and contracts	1,063,497	5.13%	▲
Governance, Strategy & Risk - Variance due to underspend in retirement village surveys and legal expenses - \$250,268		Timing	
Information Technology - Microsoft licencing charges incurred earlier than anticipated - (\$350,287)		Timing	
Public Relations & Stakeholder Engagement - Projects in progress with some timing variance on expenditure, including brand strategy costs delayed until February - May 2024 - \$240,404		Timing	
Design, Assets & Development - Award of traffic related consultancy and survey contracts later than budgeted for - \$122,401		Timing	
City Facilities & Property - Hub insurance recovery income not yet received - \$296,338		Timing	
Planning Services - Aspects of some projects have been managed in house and consultant costs have not yet been incurred - \$129,953		Timing	
Safer Communities - Variance due to BCW invoice not yet received, ranger vehicle expenses not yet incurred as vehicles are still on back order and agency staff costs higher than budgeted in line with employee costs underspend - \$233,602		Timing	
Utility charges	272,384	22.18%	▲
Various Utility Charges below budget due to amounts below material variance threshold		Timing	
Depreciation	(371,795)	(4.89%)	▼
Depreciation variance following 2023 asset revaluation. Adjustment to be made in March Budget Review.		Permanent	
Insurance	109,544	12.81%	▲
Governance, Strategy & Risk - Final Workers Compensation insurance installment due in January 2024		Timing	
Non-cash amounts excluded from operating activities	1,120,093	14.79%	▲
Depreciation variance following 2023 asset revaluation. Adjustment to be made in March Budget Review.		Permanent	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(1,082,203)	(37.40%)	▼
Works - Roads to Recovery grant yet to be received - (\$700,536)		Timing	
City Projects - Funding for Esplanade Foreshore Stabilisation from DBCA received in FY2023 to be reallocated to Parks - \$243,144		Timing	
Parks, Leisure & Environment - Funding for Esplanade Foreshore Stabilisation from DBCA allocated to City Projects, Scott Street landscaping upgrade funds yet to be received - (\$343,144)		Timing	
City Facilities & Property - Middleton Park funding yet to be received (\$250,000)		Timing	
Proceeds from disposal of assets	(1,249,168)	(99.08%)	▼
Delay in proceeds of disposal relating to replacement of various assets.		Timing	
Outflows from investing activities			
Payments for property, plant and equipment	1,859,422	57.36%	▲
Design, Assets & Development - Fleet replacement pending selection and availability - \$652,051		Timing	
City Facilities & Property - Delay in commencement of some projects due to lead in time for obtaining the necessary plant and equipment - \$924,617		Timing	
Safer Communities - Underspend in CCTV projects due to hardware supply delays. Two due for completion in March - \$161,112		Timing	
Payments for construction of infrastructure	2,139,664	34.30%	▲
Works - Abernathy Road project complete and awaiting invoices (\$173k), Stanton Road awaiting lighting improvements (-\$204k) - 151,543		Timing	
City Projects - Wilson Park, Peet Park, Abernathy Sporting Precinct & Faulkner Civic Precinct projects have commenced design work. Timing variances to include Esplanade Foreshore and Belvidere Street has been revised to March 2024 - \$1,055,637		Timing	
Parks, Leisure & Environment - Expenditure reflects delays within supply chain however works program indicates completion within this budget cycle - \$1,425,661		Timing	
Surplus or deficit at the start of the financial year	(161,293)	(1.33%)	▼
Variance as a result of audit adjustments to prior year made after October budget review		Permanent	
Surplus or deficit after imposition of general rates	6,163,184	18.17%	▲
Due to variances described above			

CITY OF BELMONT
SUPPLEMENTARY INFORMATION
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Attachment 12.11.1 Monthly Financial Report - February

CITY OF BELMONT
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024

1 RESERVE ACCOUNTS

Reserve name	Budget	Budget	Budget	Budget	Budget	Actual	Actual	Actual	Actual	Actual
	Opening	Interest	Transfers In	Transfers	Closing	Opening	Interest	Transfers In	Transfers	YTD
	Balance	Earned	(+)	Out (-)	Balance	Balance	Earned	(+)	Out (-)	Closing
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council										
Administration building Reserve	245,980	11,266	0	0	257,246	246,141	791	(791)	0	246,141
Aged Accommodation - Homeswest Reserve	908,719	42,529	7,469	0	958,717	928,711	2,985	(2,985)	0	928,711
Aged Community Care Reserve	228,170	10,450	0	0	238,620	228,321	733	(733)	0	228,321
Aged persons housing Reserve	849,246	32,478	6,915	(180,096)	708,543	712,757	2,279	(2,279)	0	712,757
Aged Services Reserve	1,109,943	50,836	0	0	1,160,779	1,110,671	3,568	(3,568)	0	1,110,671
Ascot Waters Marina Maintenance & Restoration	1,006,902	48,407	0	(50,000)	1,005,309	1,057,596	3,397	(3,397)	0	1,057,596
Belmont District Band Reserve	48,952	2,242	0	0	51,194	48,983	157	(157)	0	48,983
Belmont Oasis Refurbishment Reserve	4,314,360	197,601	0	0	4,511,961	4,317,189	13,868	(13,868)	0	4,317,189
Belmont Trust Reserve	1,471,352	74,602	0	0	1,545,954	1,630,571	5,236	(5,236)	0	1,630,571
Building maintenance Reserve	6,279,107	233,866	0	(321,450)	6,191,523	5,103,194	16,414	(16,414)	0	5,103,194
Capital Projects Reserve	0	0	4,753,012	0	4,753,012	0	0	0	0	0
Car Parking Reserve	64,553	2,957	0	0	67,510	64,594	208	(208)	0	64,594
District valuation Reserve	132,287	757	85,000	0	218,044	22,916	53	(53)	0	22,916
Election expenses Reserve	139,567	6,477	35,000	(138,000)	43,044	140,105	455	(455)	0	140,105
Environment Reserve	1,513,342	69,992	0	(911,965)	671,369	1,513,903	4,912	(4,912)	0	1,513,903
Faulkner Park Retirement Village Buy Back Reserve	2,452,738	112,337	20,000	0	2,585,075	2,454,347	7,884	(7,884)	0	2,454,347
Faulkner Park Retirement Village Owners Maintenance Reserve	586,200	31,730	61,000	0	678,930	690,804	2,227	(2,227)	0	690,804
History Reserve	173,315	7,938	0	0	181,253	173,429	557	(557)	0	173,429
Information Technology Reserve	1,309,262	65,919	0	(60,000)	1,315,181	1,440,206	4,626	(4,626)	0	1,440,206
Land acquisition Reserve	10,020,640	468,638	0	(100,000)	10,389,278	10,224,436	32,891	(32,891)	0	10,224,436
Long Service Leave Reserve - Salaries	1,453,419	86,810	0	(326,933)	1,213,296	1,897,921	6,093	(6,093)	0	1,897,921
Long Service Leave Reserve - Wages	229,306	11,096	0	(19,969)	220,433	243,367	779	(779)	0	243,367
Miscellaneous Entitlements Reserve	1,216,695	36,293	553,603	(20,000)	1,786,591	785,400	2,547	(2,547)	0	785,400
Plant replacement Reserve	1,284,971	75,578	0	(242,250)	1,118,299	1,646,845	5,304	(5,304)	0	1,646,845
Property development Reserve	15,888,740	706,865	3,813,873	0	20,409,478	15,367,065	49,610	(49,610)	0	15,367,065
Public Art Reserve	412,077	18,873	0	(14,000)	416,950	412,347	1,325	(1,325)	0	412,347
Ruth Faulkner library Reserve	47,859	2,192	0	0	50,051	47,892	154	(154)	0	47,892
Streetscapes Reserve	512,770	23,485	0	0	536,255	513,107	1,648	(1,648)	0	513,107
Urban Forest Strategy Management Reserve	121,087	5,546	0	0	126,633	121,168	389	(389)	0	121,168
Waste Management Reserve	6,503,125	331,133	4,307	(2,409,041)	4,429,524	7,208,970	23,240	(23,240)	0	7,208,970
Workers Compensation/Insurance Reserve	1,438,947	60,684	0	(219,105)	1,280,526	1,328,427	4,259	(4,259)	0	1,328,427
	61,963,631	2,829,577	9,340,179	(5,012,809)	69,120,578	61,681,383	198,589	(198,589)	0	61,681,383

**CITY OF BELMONT
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

INVESTING ACTIVITIES

2 CAPITAL ACQUISITIONS

	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Capital acquisitions				
Land - freehold land	100,000	50,000	0	(50,000)
Buildings - non-specialised	2,255,256	1,421,799	527,287	(894,512)
Furniture and equipment	776,628	552,089	346,589	(205,500)
Plant and equipment	1,631,080	1,192,627	508,217	(684,410)
Other property, plant and equipment	50,000	25,000	0	(25,000)
Acquisition of property, plant and equipment	4,812,964	3,241,515	1,382,093	(1,859,422)
Infrastructure - Roads	3,215,798	1,620,865	1,566,777	(54,088)
Infrastructure - Reserves Improvements	8,072,466	4,098,208	2,110,071	(1,988,137)
Infrastructure - Footpath Network	713,336	221,339	71,426	(149,913)
Infrastructure - Drainage Network	386,634	297,708	350,182	52,474
Acquisition of infrastructure	12,388,234	6,238,120	4,098,456	(2,139,664)
Total capital acquisitions	17,201,198	9,479,635	5,480,549	(3,999,086)
Capital Acquisitions Funded By:				
Capital grants and contributions	3,391,835	2,893,924	0	(2,893,924)
Other (disposals & C/Fwd)	1,260,725	1,260,725	11,557	(1,249,168)
Reserve accounts				
Building maintenance Reserve	321,450	0	0	0
Election expenses Reserve	138,000	0	0	0
Environment Reserve	911,965	0	0	0
Information Technology Reserve	60,000	0	0	0
Long Service Leave Reserve - Wages	19,969	0	0	0
Plant replacement Reserve	242,250	0	0	0
Public Art Reserve	14,000	0	0	0
Workers Compensation/Insurance Reserve	219,105	0	0	0
Contribution - operations	11,177,223	5,324,986	5,468,992	144,006
Capital funding total	17,756,522	9,479,635	5,480,549	(3,999,086)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

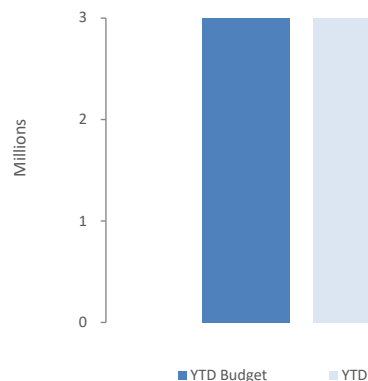
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the City includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

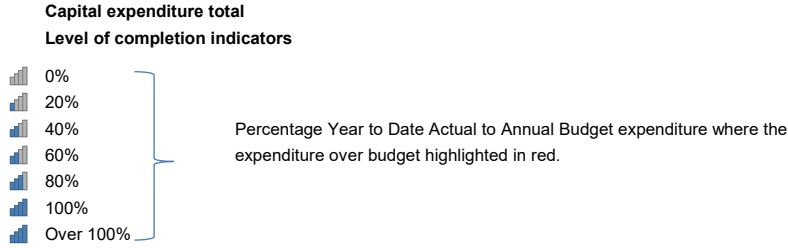
Payments for Capital Acquisitions



**CITY OF BELMONT
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

INVESTING ACTIVITIES

2 CAPITAL ACQUISITIONS - DETAILED



Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Amended			Variance (Under)/Over
	Budget	YTD Budget	YTD Actual	
	\$	\$	\$	\$
City Projects	3,649,749	1,422,675	367,039	(1,055,636)
Parks and Environment	4,480,817	3,180,558	1,754,897	(1,425,661)
Buildings and facilities	2,197,156	1,379,066	523,199	(855,867)
Infrastructure Capital Works	4,315,772	2,139,912	1,988,385	(151,527)
Furniture and equipment	776,628	552,089	346,589	(205,500)
Plant and equipment	1,631,080	1,192,627	508,217	(684,410)
Other	150,000	75,000	0	(75,000)
	17,201,202	9,941,927	5,488,326	(4,453,601)

Attachment 12.11.1 Monthly Financial Report - February

CITY OF BELMONT SUPPLEMENTARY INFORMATION FOR THE PERIOD ENDED 29 FEBRUARY 2024

3 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
Budget adoption						500,000
T04/2023 Civic Centre Chiller Unit Replacement	June OCM #12.10	Capital expenses	0	0	(74,300)	425,700
Independent Living Units	August OCM #12.12	Capital expenses	0	0	(137,000)	288,700
Independent Living Units	August OCM #12.12	Capital revenue	0	137,000	0	425,700
October Budget Review	October OCM #12.5	Opening surplus(deficit)	4,554,448	0	0	4,980,148
October Budget Review	October OCM #12.5	Operating revenue	0	2,935,023	0	7,915,171
October Budget Review	October OCM #12.5	Operating expenses	0	0	(1,662,615)	6,252,556
October Budget Review	October OCM #12.5	Capital revenue	0	2,372,673	0	8,625,229
October Budget Review	October OCM #12.5	Capital expenses	0	0	(8,194,238)	430,991
October Budget Review	October OCM #12.5	Non cash item	0	69,009	0	500,000
T07/2023 Esplanade Foreshore Works	November OCM #12.5	Capital expenses	0	0	(255,000)	245,000
T07/2023 Esplanade Foreshore Works	November OCM #12.5	Capital expenses	0	255,000	0	500,000
Sister City Delegation	December OCM #12.12	Operating expenses	0	0	(10,000)	490,000
				5,768,705	(10,333,153)	(4,564,448)

12.12 Internal Audit Report

Voting Requirement	:	Simple Majority
Subject Index	:	19/006
Location/Property	:	N/A
Application Index	:	N/A
Disclosure of any Interest	:	N/A
Previous Items	:	N/A
Applicant	:	N/A
Owner	:	N/A
Responsible Division	:	Executive Services

Council role

Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Purpose of report

To submit two completed internal audit reports to Council. These audits have been completed in accordance with the Council approved 2023-24 internal audit plan.

Summary and key issues

The Standing Committee (Audit and Risk) reviewed these two reports at their meeting on Monday, 19 February 2024. Findings for the two completed audits are detailed below.

Infrastructure Services Division – Parks Work Health and Safety (report issued 16 October 2023)

Findings:

- System Procedure 23 “Contract Management” was developed in April 2023 to guide staff in managing contracts in accordance with the City’s Purchasing Policy and to ensure contractual obligations (including WHS

obligations) are met. The procedure does not define the terms Contract Manager or Contract Administrator and these functions are not clearly understood across the City.

- Specifically, Parks Leisure & Environment Department had not appointed Contract Administrators to manage contracts, including the WHS matters arising from the contracts.
- Several Work Instructions required updating.

Development and Communities Division – Community Environmental Health (report issued 20 November 2023)

Findings:

- A contractor engaged to conduct food safety inspections had not completed a safety induction within the last 2 years in accordance with System Procedure 23 “Contract Management”.
- An Environmental Health Technical Assistant (EHTA) had not completed a Working Alone Risk Assessment Checklist in accordance with the Work Instruction “Working Alone”.

Committee Recommendation

That Council:

1. Receives the report (Confidential Attachment 12.12.1) titled Internal Audit - Parks Work Health and Safety.
2. Receives the report (Confidential Attachment 12.12.2) titled Internal Audit - Community Environmental Health.
3. Notes the City of Belmont management comments in Confidential Attachments 12.12.1 and 12.12.2 and actions to be undertaken in response to the internal audit recommendations.

Committee Recommendation adopted en bloc by Absolute Majority - Refer to Resolution appearing at Item 12.

Committee Notes

A series of questions were asked and responded to as follows:

- The process for undertaking internal audits is based on the "Global Internal Audit Standards", issued by the Institute of Internal Auditors (USA) January 2024.

A relevant reference is Domain V "Performing Internal Audit Services" Principal 13, "Plan Engagements Effectively" - Standards:

- 13.1 Engagement Communication.
- 13.2 Engagement Risk Assessment.
- 13.3 Engagement Objectives and Scope.
- 13.4 Evaluation Criteria.
- 13.5 Engagement Resources.
- 13.6 Work Program.

- Audit objectives vary with audits but generally look at controls to manage risks related to:
 - ◆ Assignment of authority and responsibility.
 - ◆ Compliance with policies, plans, procedures, laws and regulations.
 - ◆ Reporting accurate reliable information.
 - ◆ Effectively and efficiently using resources.
 - ◆ Safeguarding assets.

Audit scope generally establishes audit boundaries e.g. activities to be reviewed and audit focus.

- The evaluation criteria standard is important because it requires internal auditors to consider best practices and compare these to actual practices. Variances may indicate audit findings. Also, the audit "Work Program" can be generated from the evaluation criteria.
- The Office of the Auditor General's publication "Western Australian Public Sector Audit Committees – Better Practice Guide" dated 25 June 2020, page 7, talks about the four lines of defence and mentions "All entities regardless of their size and complexity should establish a good understanding of their risks and four lines of defence".
- Internal audit findings are often the result of failure of first or second line of defence controls. Recommendations are often to improve lines of defence that have failed.

- A further reference is the WA State Government's Treasurer's Instruction 1201, "Internal Audit" which mentions "checking of control systems is a second line of defence activity".
- The governance principal that is being breached forms part of each internal audit recommendation.
- The Standing Committee (Audit and Risk) recommend the internal audit programme for the year. The programme is implemented in consultation with the Chief Executive Officer and the Senior Internal Auditor.
- This report is a summary of the full internal audit report. The City is audited by the Office of the Auditor General who act as a further line of defence. The Chief Executive Officer undertook to provide the full internal audit report as a confidential attachment to future reports.
- The City are responsible for a safe work environment. If the City do not exercise the correct oversight, then the City would be liable.
- The City is quality assured and have processes and procedures in place for all staff and contractors. The City recently introduced new procedures and undertaking the audit was to ensure everyone was aware of the new procedures.
- All health and safety checks were in place for the trip to Japan.
- All staff in the Library have Working With Children certificates and undertake regular police checks.
- The terms Contract Manager and Contract Administrator are new terms being used by the City and more explanation is required to ensure staff understand the roles. The Contract Administrator is responsible for administering the contract. Processes have been in place but not formally identified and titled with the new system procedure. The new terminology needs to be more widely known and understood by staff.
- The City is accredited to the three standards - Quality, Work Health & Safety and Environment & Sustainability and have maintained these standards for over 15 years.

Location

Not applicable.

Consultation

All draft internal audit reports were reviewed by relevant staff, managers, directors and the CEO before being issued for action.

This ensures collective agreement on findings, recommendations, and management actions.

Strategic Community Plan implications

In accordance with the 2020–2040 Strategic Community Plan:

Goal 5: Responsible Belmont

Strategy: 5.2 Manage the City's assets and financial resources in a responsible manner and provide the best possible services for the community.

Policy implications

There are no policy implications associated with this report.

Statutory environment

Local Government Act 1995 (WA)

7.1A. Audit committee

(1) A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.

Local Government (Audit) Regulations 1996 (WA)

16. Functions of audit committee

An audit committee has the following functions —

- (a) to guide and assist the local government in carrying out —
 - (i) its functions under Part 6 of the Act; and
 - (ii) its functions relating to other audits and other matters related to financial management.

- (b) to guide and assist the local government in carrying out the local government's functions in relation to audits conducted under Part 7 of the Act;
- (c) to review a report given to it by the CEO under regulation 17(3) (the **CEO's report**) and is to —
 - (i) report to the council the results of that review; and
 - (ii) give a copy of the CEO's report to the council.
- (d) to monitor and advise the CEO when the CEO is carrying out functions in relation to a review under —
 - (i) regulation 17(1); and
 - (ii) the *Local Government (Financial Management) Regulations 1996* regulation 5(2)(c);
- (e) to support the auditor of the local government to conduct an audit and carry out the auditor's other duties under the Act in respect of the local government;
- (f) to oversee the implementation of any action that the local government —
 - (i) is required to take by section 7.12A(3); and
 - (ii) has stated it has taken or intends to take in a report prepared under section 7.12A(4)(a); and
 - (iii) has accepted should be taken following receipt of a report of a review conducted under regulation 17(1); and
 - (iv) has accepted should be taken following receipt of a report of a review conducted under the *Local Government (Financial Management) Regulations 1996* regulation 5(2)(c);
- (g) to perform any other function conferred on the audit committee by these regulations or another written law.

[Regulation 16 inserted: Gazette 26 Jun 2018 p. 2386-7.]

17. CEO to review certain systems and procedures

- (1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —
 - (a) risk management; and
 - (b) internal control; and
 - (c) legislative compliance.
- (2) The review may relate to any or all of the matters referred to in sub regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.

(3) The CEO is to report to the audit committee the results of that review.
[Regulation 17 inserted: Gazette 8 Feb 2013 p. 868;
amended: Gazette 26 Jun 2018 p. 2387.]

Local Government (Financial Management) Regulations 1996 (WA)

(2) CEO's duties as to financial management

- (c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews.

Background

The internal audit function operates in accordance with Council approved Terms of Reference (TOR) and Council approved annual internal audit plans.

The TOR requires the Internal Auditor to be functionally accountable to the CEO and Council via the Standing Committee (Audit and Risk).

The TOR also requires final engagement audit reports be issued to the CEO and Council via the Standing Committee (Audit and Risk) as directed.

Report

Infrastructure Services Division – Parks Work Health and Safety (report issued 16 October 2023)

The key audit objective was to ensure:

- That Parks' activities complied with the Work Health & Safety Act 2020. The conclusion is Parks Work Health and Safety activities complied with the Act. Oversight of contractors WHS could be improved by applying System Procedure 23 "Contract Management" more effectively.

Findings / Management Responses:

- System Procedure 23 "Contract Management" was developed in April 2023 to guide staff in managing contracts in accordance with the City's Purchasing Policy and to ensure contractual obligations (including WHS

obligations) are met. The procedure does not define the terms Contract Manager or Contract Administrator and these functions are not clearly understood across the City.

Management Response / Actions

Management has agreed to define the terms Contract Manager and Contract Administrator and reissue Standard Procedure 23. The review will be completed by end of March 2024 and definition of roles will be included in the review.

- Specifically, Parks Leisure & Environment Department had not appointed Contract Administrators to manage contracts, including the WHS matters arising from the contracts.

Management Response / Actions

Management has agreed to appoint Contract Administrators to manage contracts. Procurement has also agreed to introduce a new RFT/RFQ form requiring a contract administrator to be appointed at the commencement of the procurement process.

- Several Work Instructions required updating.

Management Response / Actions

Management has agreed to update Work Instructions.

Development & Communities Division – Community Environmental Health (report issued 20 November 2023)

The key audit objectives were to ensure:

Health Services environmental health activities had effective controls and performance indicators.

The conclusion is that Health Services activities had effective controls and performance indicators. Oversight of contractors WHS could be improved by applying System Procedure 23 “Contract Management” more effectively.

Findings / Management Responses:

- A contractor engaged to conduct food safety inspections had not completed a safety induction within the last 2 years in accordance with System Procedure 23 “Contract Management”.

Management Response / Actions

Management has agreed to arrange a safety induction as soon as possible.

- An Environmental Health Technical Assistant (EHTA) had not completed a Working Alone Risk Assessment Checklist in accordance with the Work Instruction "Working Alone".

Management Response / Actions

Management has agreed to complete a Working Alone Risk Assessment Checklist for the position.

Financial implications

There are no financial implications evident at this time.

Environmental implications

There are no environmental implications associated with this report.

Social implications

There are no social implications associated with this report.

Attachment details

Attachment No and title	
1.	CONFIDENTIAL - Internal Audit Report Parks WHS (Confidential matter in accordance with Local Government Act 1995 section 5.23(2)(h)) [12.12.1 - 5 pages]
2.	CONFIDENTIAL - Internal Audit Report Community Environmental Health (Confidential matter in accordance with Local Government Act 1995 section 5.23(2)(h)) [12.12.2 - 5 pages]

13 Reports by the Chief Executive Officer

13.1 Request for leave of absence

Nil.

13.2 Notice of motion

Nil.

8.12pm The Manager People and Culture joined the meeting.

14 Matters for which the meeting may be closed

Note:

The Presiding Member advised that in accordance with Section 5.23(2)(e)(iii) of the *Local Government Act 1995 (WA)* in order to discuss Confidential Item 14.1, Council will need to go behind closed doors.

8.13pm Sessions moved, Davis seconded that in accordance with Section 5.23(2)(e)(iii) of the *Local Government Act 1995 (WA)*, the meeting proceed behind closed doors to discuss Confidential Item 14.1 - Rates penalty write off - Kewdale Freight Terminal.

Carried 6 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Sekulla and Sessions

Against: Nil

8.13pm Members of the public gallery departed the meeting.

8.13pm The Coordinator Media and Communications departed the meeting and did not return.

8.13pm The IT Support Officer and Desktop Support Officer departed the meeting.

14.1 Rates penalty write off - Kewdale Freight Terminal

Officer Recommendation

Session moved, Marks seconded

That Council accepts the Officer Recommendation in relation to this item.

Carried Unanimously 6 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Sekulla and Sessions

Against: Nil

Cr Kulczycki and Sessions disclosed at Item 3 of the Agenda "Disclosure of Interest" an Impartiality Interest in the following item in accordance with Regulation 22 of the *Local Government (Model Code of Conduct) Regulations 2021*.

Mr Christie disclosed at Item 3 of the Agenda "Disclosure of Interest" an Impartiality Interest in the following item in accordance with Clause 6.20 of the City of Belmont Code of Conduct - Employees.

14.2 Staff Matter - Chief Executive Officer Interim Review 2023-24

Committee Recommendation

Davis moved, Marks seconded

That Council accepts the Officer Recommendation in relation to this item.

Carried Unanimously 6 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Sekulla and Sessions

Against: Nil

8.18pm Marks moved, Sessions seconded, that the meeting again be open to the public.

Carried 6 votes to 0

For: Davis, Kulczycki, Marks, Rossi, Sekulla and Sessions

Against: Nil

8.18pm The meeting came out from behind closed doors. Three members of the public returned to the meeting.

8.18pm The Director Development and Communities, Director Infrastructure Services, Director Corporate and Governance, Senior Governance Officer, Governance Officer, IT Support Officer and Desktop Support Officer returned to the meeting.

15 Closure

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 8.20pm.