

Please confirm that you have attached the following information:

- Written description summarising why the site cannot be accessed through your own property or a neighbouring property, clearly justifying why no other alternative is feasible.
- Aerial site layout map showing proposed access route and other requirements impacting the local government property i.e. stockpile areas, fencing etc.

### DECLARATION

I acknowledge I have read the 'Summary- Approvals for Access Over Reserves' and 'Application Process- Access Over Reserves' and understand that if permission is granted a deed of access and indemnification, payment of fees and charges and a refundable bond will be required prior to any work commencing.

Signature: \_\_\_\_\_

Date: / /

Name: \_\_\_\_\_

### APPLICANT DETAILS

APPLICANT TYPE:

Individual

Company/ Strata

NAME OF APPLICANT:

COMPANY/ ORGANISATION  
NAME AND ABN/ ACN

Where applicable

POSTAL ADDRESS:

TELEPHONE:

EMAIL:

### DETAILS OF PRIVATE WORKS

Street address of private property where works will be undertaken

Brief description of works to be undertaken.

List any relevant planning/ building permits or approvals in place or pending

### ACCESS DETAILS

Park name and street address

**DATES:**

COMMENCEMENT:  
COMPLETION:

**DURATION AND HOURS OF ACCESS**

Specify start and finish times and number of hours per day

**CONTRACTOR DETAILS:** List all contractors who will be accessing the park. If the name of the contractor is not yet known, note TBC.

**NATURE OF ACCESS WORKS**

**CONTRACTOR NAME**

# CITY OF BELMONT

## APPLICATION FOR ACCESS OVER RESERVES

Labour (number of people accessing reserve)	
Plant/ machinery to access the reserve (include details on size & weight loading)	
Materials to be transported:	
Method for securing the worksite and stockpile areas (ie. construction fencing)	
Details of any City of Belmont assets/ infrastructure that may require removal to gain access to the site i.e. fencing, bollards, park gates.	
Other aspects not covered above	

**Your application will be assessed and notification of the outcome will be given within 14 business days. The City will contact you if further information is required.**

*Creating opportunities*



