

SEASONAL ALLOCATION OF RESERVES

HIRE APPLICATION FORM

SUMMER - 1 October to 31 March

WINTER - 1 April to 30 September

CLUB NAME: _____

TYPE OF SPORT: _____

AFFILIATED ASSOCIATION: _____

NUMBER OF TEAMS: JUNIOR (18 Years & under): _____ SENIOR: _____

NUMBER OF PLAYERS: JUNIOR (18 Years & under): _____ SENIOR: _____

MAIN CLUB CONTACT: _____

CLUB POSTAL ADDRESS: _____
 _____ Postcode: _____

MAIN CLUB EMAIL ADDRESS: _____

TELEPHONE: Hm: _____ Wk: _____ Mobile: _____

NAME OF RESERVE APPLIED FOR*: _____

DAY	CLUBROOM		RESERVE***		LIGHTING****	
	FROM	TO	FROM	TO	FROM	TO
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday**						
Sunday**						

Please note that:

- *Additional reserves are to be completed on separate application forms
- **Weekend allocations are restricted to Home Games only – fixtures must be provided to the City by Clubs as soon as they become available
- ***Reserve times include change-rooms. No bookings after 10pm on reserve.
- ****Charges for lighting: Commence from 6pm - Winter season and 7pm - Summer season.
- The application does not include allowances for pre-season training or casual bookings. Refer to 'Seasonal Hire Reserve Allocation Conditions of Hire'.
- All required attachments must be included with the Application Form.

Please see over page

Creating opportunities

Jan 2019



CURRENT OFFICE BEARERS

Full personal contact details are required for each officer bearer to ensure that the City can maintain a good level of communication with the Club.

President Name: _____

Address: _____

Telephone: _____

Email: _____

Vice-President Name: _____

Address: _____

Telephone: _____

Email: _____

Secretary/Registrar Name: _____

Address: _____

Telephone: _____

Email: _____

Treasurer Name: _____

Address: _____

Telephone: _____

Email: _____

ALLOCATION OF KEYS

Keys are allocated to clubs on a seasonal basis, and **cannot be retained between seasons**. Full personal contact details are required for each club representative who keys will be issued to. Keys will be made available 2 weeks prior to the commencement of the season (subject to the application being approved). Two sets of keys will be issued to each club.

(max.4 will be considered on a as needs basis – all key holders names need to be submitted for individual keyholder paperwork (can put additional names on blank page or email)).

Key Holder Name 1: _____

Position in Club: _____

Address: _____

_____ Postcode: _____

Telephone: Hm: _____ Wk: _____ Mobile: _____

Key Holder Name 2: _____

Position in Club: _____

Address: _____

_____ Postcode: _____

Telephone: Hm: _____ Wk: _____ Mobile: _____

CURRENT OFFICE BEARERS AUTHORISATION OF SEASONAL HIRE CONDITIONS

On behalf of the _____ (club name), we agree that the information provided is true and correct.

We agree that we have read, understood and will abide by the City of Belmont Seasonal Hire Reserve Allocation Conditions of Hire and will be responsible for all fees and charges and allocation of club swipes/keys, associated with this seasonal hire.

Please tick to acknowledge the committee will abide to:

- Conditions of Hire
 - Fees and Charges
 - Club allocated swipes and keys
- 

PRESIDENT:

I agree that I _____(name) have the authority to make this application on behalf of the above mentioned organisation and will adhere to the above.

Signature

Date

VICE-PRESIDENT:

I agree that I _____(name) have the authority to make this application on behalf of the above mentioned organisation and will adhere to the above.

Signature

Date

TREASURER:

I agree that I _____(name) have the authority to make this application on behalf of the above mentioned organisation and will adhere to the above.

Signature

Date