



City of Belmont
SPECIAL COUNCIL MEETING
MINUTES
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4 September 2018

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CONFIDENTIAL ATTACHMENTS INDEX

Confidential Attachment 1 - Item 7.1 refers
Confidential Attachment 2 - Item 7.1 refers
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CONFIDENTIAL TABLED ATTACHMENTS INDEX

Confidential Tabled Attachment 1 – Item 7.1 refers

**Councillors are reminded to retain the
SCM Attachments for discussion with the Minutes**

MINUTES

PRESENT

Cr P Marks, Mayor (Presiding Member)	East Ward
Cr R Rossi, JP, Deputy Mayor	West Ward
Cr M Bass	East Ward
Cr B Ryan	East Ward
Cr J Davis	South Ward
Cr J Powell	South Ward
Cr S Wolff	South Ward
Cr L Cayoun	West Ward
Cr G Sekulla, JP	West Ward

IN ATTENDANCE

Mr J Christie	Chief Executive Officer
Mrs J Hammah	Director Community and Statutory Services
Mr J Olynyk, JP	A/Director Corporate and Governance
Mr J Polinelli	A/Director Technical Services
Mr K Davidson	Manager Health and Community Safety
Mrs M Lymon	A/Manager Governance
Mrs J Barnes	Senior Governance Officer

MEMBERS OF THE GALLERY

There were no members of the public in the gallery and no press representative.

1. OFFICIAL OPENING

7.01 pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read the Acknowledgement of Country.

Before I begin I would like to acknowledge the traditional owners of the land on which we are meeting today, the Noongar Whadjuk people, and pay respect to Elders past, present and future leaders.

The Presiding Member invited Cr Rossi to read aloud the Affirmation of Civic Duty and Responsibility on behalf of Councillors and Officers. Cr Rossi read aloud the affirmation.

Affirmation of Civic Duty and Responsibility
I make this Affirmation in good faith and declare that I will duly, faithfully, honestly, and with integrity fulfil the duties of my office for all the people in the City of Belmont according to the best of my judgment and ability. I will observe the City's Code of Conduct and Standing Orders to ensure the efficient, effective and orderly decision making within this forum.

2. APOLOGIES AND LEAVE OF ABSENCE

Mr R Garrett (Apology)
Mr R Lutey (Apology)

Director Corporate and Governance
Director Technical Services

3. DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT

3.1 FINANCIAL INTERESTS

Nil.

3.2 DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY

Councillors and staff are required (Code of Conduct), in addition to declaring any financial

Nil.

4. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION) AND DECLARATIONS BY MEMBERS

4.1 ANNOUNCEMENTS

The Presiding Member made the following announcement:

“Last night the City of Belmont hosted WALGA’S Review of the WA Plan for Jobs Launch. Guests included the Premier, the Minister for Local Government and distinguished CEOs and Councillors from other local governments. Cr Davis, Cr Powell, Cr Rossi and I attended. Today I had a call from the Minister for Local Government thanking the City and stating that the Premier was delighted and extremely pleased with the event.”

4.2 DISCLAIMER

7.04 pm The Presiding Member drew the public gallery’s attention to the Disclaimer.

I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that any decisions made at the meeting tonight, can be revoked, pursuant to the Local Government Act 1995.

Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received.

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

4.3 DECLARATIONS BY MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPERS PRESENTLY BEFORE THE MEETING

5. PUBLIC QUESTION TIME

5.1 QUESTIONS FROM MEMBERS OF THE PUBLIC

As there were no members of the public present, the Presiding Member did not open Public Question Time.

6. REPORTS OF ADMINISTRATION

Nil.

7. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

The Presiding Member advised that in accordance with Section 5.23(2) of the *Local Government Act 1995* Council will need to go behind closed doors to discuss Confidential Item 7.1 – Tender 14/2018 – Refuse Collection and Recycling Services within the City of Belmont.

7.05 pm ***ROSSI MOVED, WOLFF SECONDED, that in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting proceed behind closed doors to discuss Confidential Item 7.1 – Tender 14/2018 – Refuse Collection and Recycling Services within the City of Belmont***

CARRIED 9 VOTES TO 0

Note:

There were no members of the public in the gallery.

7.1 TENDER 14/2018 – REFUSE COLLECTION AND RECYCLING SERVICES WITHIN THE CITY OF BELMONT – CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 SECTION 5.23(2) (C) (E)

BUSINESS EXCELLENCE BELMONT

<u>Attachment No.</u>	<u>Details</u>
Confidential Attachment 1 - Item 7.1 refers	<u>Report Item – Tender 14/2018 – Refuse Collection and Recycling Services within the City of Belmont - Confidential Matter in accordance with Local Government Act 1995 Section 5.23 (2) (c) (E)</u>
Confidential Attachment 2 - Item 7.1 refers	<u>Evaluation Matrix</u>
Confidential Attachment 3 - Item 7.1 refers	<u>Price Schedule</u>
Confidential Attachment 4 - Item 7.1 refers	<u>Cost Comparison</u>
Confidential Attachment 5 - Item 7.1 refers	<u>Advanced Financial Assessment Extract 1</u>
Confidential Attachment 6 - Item 7.1 refers	<u>Advanced Financial Assessment Extract 2</u>
Confidential Tabled Attachment 1 – Item 7.1 refers	<u>Presentation - Tender 14/2018 – Refuse Collection and Recycling Services within the City of Belmont</u>

Item 7.1 Continued

OFFICER RECOMMENDATION

ROSSI MOVED, POWELL SECONDED,

That:

- 1. The recommendation as outlined within the Officer Comment section of this Confidential Report be adopted.***
- 2. Upon completion and endorsement of the required Contract the recommendation as outlined in the Officer Comment section of this Confidential Report be made available for the public Minutes record.***

CARRIED BY ABSOLUTE MAJORITY 9 VOTES TO 0

7.35 pm **ROSSI MOVED, POWELL SECONDED,** *that the meeting again be open to the public.*

CARRIED 9 VOTES TO 0

Note

Following finalisation of the contract, the Officer Recommendation is as follows:

OFFICER RECOMMENDATION

To allow for the necessary contract negotiations to occur without negating any confidential information officers recommend that Council:

- 1. Accept the tender submitted by Suez Recycling & Recovery Pty Ltd for Tender 14/2018 – Refuse Collection and Recycling Services within the City of Belmont as specified and in accordance with the schedule of rates provided (refer [Confidential Attachment 2](#)) as the most advantageous solution and thus enable negotiations to proceed.***
- 2. Delegate the formation of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry of a Contract.***
- 3. Delegate the Chief Executive Officer to negotiate with the next most advantageous Tenderer, Cleanaway Pty Ltd, should a Contract not be formed with the preferred tenderer to the satisfaction of the City and Suez Recycling & Recovery Pty Ltd.***

7.35 pm The meeting came out from behind closed doors. No members of the public returned to the meeting.

8. CLOSURE

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 7.35 pm.

MINUTES CONFIRMATION CERTIFICATION

The undersigned certifies that these minutes of the Special Council Meeting held 4 September 2018 were confirmed as a true and accurate record at the Ordinary Council Meeting held 25 September 2018:

Signed by the Person Presiding: _____



PRINT name of the Person Presiding:

PHILIP MARKS
