



Standing Committee (Audit and Risk)

Minutes

Monday 19 May 2025



**City of
Belmont**

CITY OF BELMONT

Standing Committee (Audit and Risk)

Minutes

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Confidential Attachments Index

Confidential Attachment 10.1.1 – Item 10.1 refers

Confidential Attachment 10.1.2 – Item 10.1 refers

Confidential Attachment 10.1.3 – Item 10.1 refers

**Elected Members are reminded to retain their
confidential papers for discussion with the minutes.**

Minutes of the Standing Committee (Audit and Risk) held in the Rivervale Room, City of Belmont Civic Centre, 215 Wright Street, Cloverdale on Monday 19 May 2025 commencing at 6:00pm.

Minutes

Present

Cr C Kulczycki (Presiding Member)	West Ward
Cr G Sekulla (Deputy Presiding Member)	Central Ward
Mayor R Rossi JP (Ex Officio)	Mayor
Cr B Ryan	East Ward
Cr J Davis	South Ward

In attendance

Mr J Christie	Chief Executive Officer
Mr S Downing	Director Corporate and Governance
Mr M Murphy	Director Infrastructure Services
Mr J Rechner	Senior Internal Auditor
Ms S Jessop	Manager Finance
Ms D Dabala	Manager Governance and Legal
Mr M Smith (dep. 6:25pm)	Manager Information Technology
Mr A Bott	Manager Planning Services
Ms S Bell	Governance Officer

Guests

Mr M Ambrose (dep. 6:25pm)	Office of the Auditor General, Senior Director
Mr M Chumak (dep. 6:25pm)	Office of the Auditor General, Associate Director
Mr G Wahid (dep. 6:25pm)	Office of the Auditor General, Auditor
Mr K Sureshan (dep. 6:25pm)	Office of the Auditor General, Principal Auditor

Observers

Cr J Harris	Central Ward
Cr D Sessions	West Ward

1 Official Opening

6:00pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read aloud the Acknowledgement of Country.

Acknowledgement of Country

Before I begin, I would like to acknowledge the Whadjuk Noongar people as the Traditional Owners of this land and pay my respects to Elders past, present and emerging.

I further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.

2 Apologies and leave of absence

Ms S Zulsdorf (apology)

Independent Member

3 Declarations of interest that might cause a conflict

3.1 Financial interests

Nil.

3.2 Disclosure of interest that may affect impartiality

Nil.

4 Announcements by the Presiding Member (without discussion)

4.1 Announcements

Nil.

4.2 Declarations by Members who have not given due consideration to all matters contained in the business papers presently before the meeting

Nil.

5 Confirmation of Minutes

5.1 Standing Committee (Audit and Risk) Meeting held 17 February 2025

Officer Recommendation

Rossi moved, Davis seconded

That the Minutes of the Standing Committee (Audit and Risk) Meeting held on 17 February 2025 be confirmed as a true and accurate record.

Carried Unanimously 5 votes to 0

For: Davis, Kulczycki, Rossi, Ryan and Sekulla

Against: Nil

6 Questions by Members on which due notice has been given (without discussion)

Nil.

7 New business of an urgent nature approved by the person presiding or by decision

Nil.

8 Questions by members without notice

Nil.

9 Business adjourned from a previous meeting

Nil.

10 Information items

6:04pm Mr Ambrose, Mr Chumak, Mr Sureshan, and Mr Wahid joined the meeting.

10.1 2024-25 Audit Entrance Meeting

Representatives from the Office of the Auditor General presented a planning summary for the 2025 annual financial audit which included:

1. Significant aspects of this year's audit.
2. Audit approach.
3. Key requirements and schedule for providing information.

Attachment details

Attachment No and title	
1.	CONFIDENTIAL - City of Belmont - 30 June 2025 - Entrance Meeting - Agenda (Confidential matter in accordance with <i>Local Government Act 1995 (WA)</i> Section 5.23(2)(c),(e) and (f)(ii) [10.1.1 - 1 page]
2.	CONFIDENTIAL - City of Belmont - 30 June 2025 - Entrance Meeting - Annual Financial Audit Planning Summary (Confidential matter in accordance with <i>Local Government Act 1995 (WA)</i> Section 5.23(2)(c),(e) and (f)(ii) [10.1.2 - 19 pages]
3.	CONFIDENTIAL - City of Belmont - 30 June 2025 - Entrance Meeting - Agenda (IS GC C) (Confidential matter in accordance with <i>Local Government Act 1995 (WA)</i> Section 5.23(2)(c),(e) and (f)(ii)[10.1.3 - 7 pages]

Committee Notes

A question was asked and responded to as follows:

- Mr Ambrose confirmed that the 'computer aided audit techniques' used in the information systems audit is similar to software that has been used in previous years audits.

6:25pm Mr Ambrose, Mr Chumak, Mr Sureshan, and Mr Wahid departed the meeting and did not return.

6:25pm The Manager Information Technology departed the meeting and did not return.

11 Items requiring recommendation to Council

Nil.

12 Next Meeting

The next meeting of the Standing Committee (Audit and Risk) will be held on Monday, 28 July 2025 commencing at 6:30pm.

13 Closure

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 6:27pm.

Minutes confirmation certification

The undersigned certifies that these Minutes of the Standing Committee (Audit and Risk) held on 19 May 2025 were confirmed as a true and accurate record at the Standing Committee (Audit and Risk) meeting held on 28 July 2025.

Signed by the Person Presiding: C. Kulczycki

PRINT name of the Person Presiding: **CHRISTOPHER KULCZYCKI**