



# Standing Committee (Audit and Risk)

# Minutes

Monday 8 May 2023

**BELMONT**  
CITY OF OPPORTUNITY



# CITY OF BELMONT

## Standing Committee (Audit and Risk)

### Minutes

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**Confidential Attachments Index**

Confidential Attachment 10.1.1 – Item 10.1 refers

Confidential Attachment 10.1.2 – Item 10.1 refers

**Minutes of the Standing Committee (Audit and Risk) held in the Rivervale Room, City of Belmont Civic Centre, 215 Wright Street, Cloverdale on Monday 8 May 2023 commencing at 6.30pm.**

# Minutes

## Present

|                                |                    |
|--------------------------------|--------------------|
| Cr J Davis (Presiding Member)  | South Ward         |
| Cr P Marks, Mayor (Ex Officio) | East Ward          |
| Cr R Rossi                     | West Ward          |
| Mr R Back                      | Independent Member |

## In attendance

|                     |                                       |
|---------------------|---------------------------------------|
| Mr S Downing        | Director Corporate and Governance     |
| Mr B Godfrey        | Internal Auditor                      |
| Ms S Jessop         | Manager Finance                       |
| Mr M Smith          | Manager Information Technology        |
| Ms A Bird           | Manager Governance, Strategy and Risk |
| Mrs J Cherry-Murphy | Senior Governance Officer             |

## Guests

|                                      |  |
|--------------------------------------|--|
| Mr K Neoh (arr 6.33pm, dep 7.10pm)   | Director, Financial Audit, Office of the Auditor General             |
| Ms I Yap (arr 6.33pm, dep 7.10pm)    | Audit Manager, Financial Audit, Office of the Auditor General        |
| Mr F Bakhsh (arr 6.46pm, dep 7.10pm) | Principal Information Systems Auditor, Office of the Auditor General |
| Mr G Wahid (arr 6.33pm, dep 7.10pm)  | Information Systems Auditor, Office of the Auditor General           |

# I Official Opening

**6.30pm The Presiding Member welcomed all those in attendance and declared the meeting open.**

The Presiding Member read aloud the Acknowledgement of Country.

## Acknowledgement of Country

Before I begin, I would like to acknowledge the Whadjuk Noongar people as the Traditional Owners of this land and pay my respects to Elders past, present and emerging.

I further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.

## 2 Apologies and leave of absence

Cr M Bass (apology)  
Mr J Christie (apology)

East Ward  
Chief Executive Officer

## 3 Declarations of interest that might cause a conflict

### 3.1 Financial interests

Nil.

### 3.2 Disclosure of interest that may affect impartiality

Nil.

## 4 Announcements by the Presiding Member (without discussion)

### 4.1 Announcements

Nil.

## **4.2 Declarations by Members who have not given due consideration to all matters contained in the business papers presently before the meeting**

Nil.

## **5 Confirmation of Minutes**

### **5.1 Standing Committee (Audit and Risk) Meeting held 27 February 2023**

#### **Officer Recommendation**

**Marks moved, Rossi seconded**

That the Minutes of the Standing Committee (Audit and Risk) Meeting held on 27 February 2023 be confirmed as a true and accurate record.

**Carried Unanimously 4 votes to 0**

## **6 Questions by Members on which due notice has been given (without discussion)**

Nil.

## **7 New business of an urgent nature approved by the person presiding or by decision**

Nil.

## **8 Questions by members without notice**

Nil.

## 9 Business adjourned from a previous meeting

Nil.

## 10 Information items

### 10.1 2022-2023 Financial Audit - Entrance Meeting

Representatives from the Office of the Auditor General presented a Planning Summary for the 2023 annual financial audit which includes:

1. Significant aspects of this year's audit.
2. Audit approach.
3. Key requirements and schedule for providing information.

#### Attachment details

| Attachment No and title |   |
|-------------------------|---|
| 1.                      | CONFIDENTIAL REDACTED - Office of the Auditor General Entrance Meeting Agenda (Confidential Matter in Accordance with Local Government Act 1995 Section 5.23(2)(h)) [10.1.1 - 1 page] |
| 2.                      | CONFIDENTIAL REDACTED - Annual Financial Report Audit - Planning Summary (Confidential Matter in Accordance with Local Government Act 1995 Section 5.23(2)(h)) [10.1.2 - 14 pages]    |

#### Committee Notes

Questions were asked and responded to as follows:

- The City has engaged external valuers to undertake a re-valuation of the City's Property, Plant & Equipment and Infrastructure assets effective 30 June 2023.
- The outcome of this re-valuation will be brought to this Committee at its meeting in July.
- Any change to the fees charged by the Office of the Auditor General (OAG) will be communicated to Committee members.

#### Further Information

The Director Corporate and Governance undertook to liaise with the OAG to endeavor to agree an earlier signing date and provide a revised timetable to Committee members.

## 11 Items requiring recommendation to Council

Nil.

## 12 Next Meeting

The next meeting of the Standing Committee (Audit and Risk) will be held on 24 July 2023 commencing at 6.30pm.

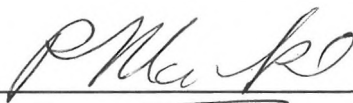
## 13 Closure

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 7.12pm.

### Minutes confirmation certification

The undersigned certifies that these Minutes of the Standing Committee (Audit and Risk) held on 8 May 2023 were confirmed as a true and accurate record at the Standing Committee (Audit and Risk) meeting held on 24 July 2023:

Signed by the Person Presiding: \_\_\_\_\_



PRINT name of the Person Presiding: \_\_\_\_\_

**PHILIP MARKS**