



City of Belmont
STANDING COMMITTEE (COMMUNITY VISION)
MINUTES
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1 May 2017

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***** COUNCILLORS ARE REMINDED TO RETAIN THEIR ATTACHMENTS FOR DISCUSSION WITH THE MINUTES *****

MINUTES OF THE STANDING COMMITTEE (COMMUNITY VISION) MEETING HELD IN THE RIVERVALE ROOM, CITY OF BELMONT CIVIC CENTRE, 215 WRIGHT STREET, CLOVERDALE ON MONDAY, 1 MAY 2017, COMMENCING AT 6.33PM.

MINUTES

PRESENT

Cr J Powell (Presiding Member) <i>(dep 8.37pm & did not return)</i>	South Ward
Cr R Rossi, JP, Deputy Mayor (Deputy Presiding Member)	West Ward
Cr P Marks, Mayor (Ex-Officio)	East Ward
Cr B Ryan	East Ward

IN ATTENDANCE

Mr K Davidson	A/Director Community and Statutory Services
Mrs N Griggs	Manager Community Place Making
Mr J Warner	A/Manager Community Development
Mrs S De La Cruz <i>(dep 7.58pm & did not return)</i>	Coordinator Community Wellbeing
Ms M Makuch	Coordinator Community Development
Ms K Wilkinson <i>(dep 8.35pm & did not return)</i>	Coordinator Library and Heritage
Ms B Curran <i>(dep 8.35pm & did not return)</i>	Local History Curator
Mr N De Sousa <i>(dep 7.56pm & did not return)</i>	Place Activation Officer
Ms S D'Agnone	Governance Officer

OBSERVERS

Ms A Worth <i>(arr 6.36pm, dep 7.25pm & did not return)</i>	Consultant, Roberts Day
Ms Z Cameron <i>(arr 6.36pm, dep 7.25pm & did not return)</i>	Consultant, Roberts Day

1. OFFICIAL OPENING

The Presiding Member opened the meeting at 6.33pm, welcomed those in attendance, and read the Acknowledgement of Country.

It is important that we acknowledge the traditional owners of the land on which we are meeting today the Noongar Whadjuk people and pay respect to Elders both past and present.

2. APOLOGIES AND LEAVE OF ABSENCE

Mr S Cole (Apology)

Mr N Deague (Apology)

Mrs J Hammah (Apology)

Chief Executive Officer

Director Community and Statutory Services

A/Director Community and Statutory Services

3. DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT

3.1. FINANCIAL INTERESTS

Nil.

3.2 DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY

Nil.

4. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

4.1 ANNOUNCEMENTS

Nil.

4.2 DECLARATIONS BY MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPERS PRESENTLY BEFORE THE MEETING

Nil.

5. CONFIRMATION OF MINUTES

**5.1 STANDING COMMITTEE (COMMUNITY VISION) MEETING HELD 7 NOVEMBER 2016
(Circulated under separate cover)**

OFFICER RECOMMENDATION

MARKS MOVED, RYAN SECONDED,

That the Minutes of the Standing Committee (Community Vision) Meeting held, 7 November 2016 be confirmed as a true and accurate record.

CARRIED 4 VOTES TO 0

**6. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN
(WITHOUT DISCUSSION)**

Nil.

**7. NEW BUSINESS OF AN URGENT NATURE APPROVED BY PERSON
PRESIDING OR BY DECISION**

Nil.

8. QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil.

9. BUSINESS ADJOURNED FROM A PREVIOUS MEETING

Nil.

10. INFORMATION ITEMS

6.36pm The Coordinator Community Wellbeing departed and returned to the meeting.

6.36pm Ms Worth and Ms Cameron entered the meeting.

10.1 WILSON PARK PRECINCT PLACE VISION

ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Details</u>
Tabled Attachment 1 – Item 10.1 refers	<u>Wilson Park Precinct Place Vision Presentation</u>

Roberts Day Consultants Alysha Worth and Zanda Cameron presented the Draft Wilson Park Precinct Place Vision. Officers will be seeking Council endorsement to advertise the plan for public comment for a period of 21 days at the 23 May 2017 Ordinary Council Meeting.

The Wilson Park Precinct Place Vision Presentation included the following:

- Project Goals
- What Was Undertaken?
- Our Place-Led Process
- Great Location and a Place in Transition
- Rivervale Demographic Profile
- Place Strengths and Anchors
- Place Challenges and Community Key Concerns
- Community Views
- Wilson Park Place Vision and Values
- Future Destination Areas
- Wilson Park Precinct Main Street
- The Place for Active Recreation and Fun
- The Community's Place
- The Neighbourhood Residents
- A Place Management Approach
- Place Recommendations

(Refer [Tabled Attachment 1](#) for further information).

A series of questions were asked and responded to as follows:

- Positive changes in the precinct are crucial and include building momentum and increasing and sharing of positive experiences. There will still be negatives, however over time these will be outweighed by positives. The area must be made to feel like a place that is loved.
- Anti-social behaviour will result in people being moved on. Empowering local businesses not to accept this behaviour is important. In time anti-social behaviour will become a minor issue in the context of what is happening in the area.

Item 10.1 Continued

- Many residents and business owners are eager to implement positive changes and would welcome strategies being put in place to facilitate this.
- Feedback from the community workshop indicates that residents and business owners are accepting of the need to build a more resilient community.
- Business owners are eager to take ownership and begin a more strategic approach to improve Kooyong Road. They would like a more secure environment for their workers, where they can feel safe eating lunch in the park.
- The workshop attracted some 20 to 30 year old renters who drive outside the area to purchase and enjoy coffee. These people indicated that they would prefer an area closer to home where they could feel more comfortable and stay and enjoy their coffee.
- It will take time to provide positive and safe experiences and change people's perception of the area.
- A balance between the shops and park is needed. The area has takeaway food outlets with no areas for people to stay, eat their food and engage in the community. A space to encourage people to dwell is required.
- Strategies to be considered should include the good maintenance and monitoring of the area, an investment in events to draw crowds, and the creation of attractive spaces for people to dwell.
- Consistency is key and people will keep coming back and engaging with the area when it becomes known that there are regular programs and events occurring.
- Business owners on Kooyong Road are keen to attract more visitors to the area and are concerned about the viability of their businesses. Encouraging more people to come to the area and stay should be a key focus.
- A consistent two to three year program, where residents and those interested know there is an event at the same time and place every week is required to change perceptions. These perceptions can then be measured to discover what works best.
- Local residents with ideas and a vision for the area need to be supported. This is a huge time commitment, sometimes for as long as three to five years. This is a bottom-up approach in contrast to the top down approach.
- One property owner along Kooyong Road is keen to start a community network similar in structure to the Beaufort Street Network. Having a good relationship with property owners is valuable as they will feed information back to other community members, which in turn encourages the community to work together.
- Officers have met with three main business owners in the area and further discussions will take place.
- Funds may be made available in the 2017-2018 budget for public art along Kooyong Road.
- Younger members at the workshop were generally more enthusiastic and willing to embrace change, whereas older members were more sceptical.

Item 10.1 Continued

- A community champion is investigating the possibility of engaging a local artist to paint a community mural on the wall outside the Indian restaurant located on Jupp Lane. It is intended that the artist will engage students from Rivervale Primary School to take part in the project. A yarn bombing project is also underway for the trees along Kooyong Road, which will help lift the appearance of the streetscape.
- Business owners along Kooyong Road are receptive to displaying public art on roller shutters and are considering the Belmont Business Innovation grants to help fund this initiative.

7.25pm Ms Worth and Ms Cameron departed the meeting and did not return.

7.25pm The Place Activation Officer departed the meeting.

10.2 COMMUNITY WELLBEING UPDATE

ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Details</u>
Tabled Attachment 2 – Item 10.2 refers	Community Wellbeing Update Presentation

The Coordinator Community Wellbeing provided an update on a number of Community Wellbeing and Place Activation programs.

The Community Wellbeing Update presentation included the following:

- Community Gardens Copley Park
- Community Gardens Wilson Park
- Sports Facility Upgrades

7.27pm The Place Activation Officer returned to the meeting.

- Place Activation
- SilverSport

(Refer [Tabled Attachment 2](#) for further information).

A series of questions were asked and responded to as follows:

- The City does not have any statutory authority on how a business/property owner wishes to 'paint' their building, this includes murals. However, Officers are developing a mural policy and associated guidelines to guide business/property owners when considering mural artwork on their property.
- Membership of Community Garden groups is open to all members of the community. Non-members are also welcomed. The philosophy of these groups is to engage with and welcome extended members of the community. The community gardens are situated in the heart of Rivervale, where there is a strong connection to the Rivervale community.

10.3 THE ADVENTURE OF BELMONSTERS

ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Details</u>
Tabled Attachment 3 – Item 10. refers	The Adventures of the Belmonsters Update Presentation

The Coordinator Community Wellbeing together with the Coordinator Library and Heritage Services provided an overview of the next stages of expanding the community book for the 2017/2018 financial year.

The Adventures of the Belmonsters Update Presentation included the following:

- Achievements to Date
- Belmonster School Blitz and Mascots
- Belmonster Music Album Community Project 2017/2018
- Augmented Reality Project

(Refer [Tabled Attachment 3](#) for further information).

7.54pm The Coordinator Community Development departed the meeting.

No further questions were asked.

10.4 LIBRARY AND HERITAGE SERVICES UPDATE

ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Details</u>
Tabled Attachment 4 – Item 10. refers	<u>Library and Heritage Plan Overview Presentation</u>

The Coordinator Library and Heritage Services provided an overview of an interim Library and Heritage Plan to continue during the building stage of the new Community Centre. A new Library and Heritage Plan will be developed to coincide with the opening of the new building. The presentation provided key highlights of completed actions and outlined new interim actions.

7.56pm The Place Activation Officer departed the meeting and did not return.

7.56pm The Coordinator Community Development returned to the meeting.

The Library and Heritage Plan Overview Presentation included the following:

- Overview
- Achievement Highlights - Library and Heritage Plan 2013-2017

7.58pm The Coordinator Community Wellbeing departed the meeting and did not return.

8.00pm The A/Director Community and Statutory Services departed the meeting.

8.02pm The A/Director Community and Statutory Services returned to the meeting.

- Interim Library and Heritage Plan - Library and Heritage Plan 2013-2020

(Refer [Tabled Attachment 4](#) for further information).

A series of questions were asked and responded to as follows:

- All library activities and events are promoted as widely as possible, including advertisement in the Belmont Bulletin and on social media. Information on the City's website is comprehensive, which includes a dedicated museum page.
- Borrowing numbers have decreased and are static at present, however this is universal. Many visitors to the library do not necessarily borrow books, but attend programs, study or read newspapers, books and magazines without borrowing items.
- The Local History Photographic Competition will be launched in November 2017. Historic photos as well as recent photos are welcome. The aim of the program is to collect history, and these more recent photos will become historic photos in years to come.
- The Local History Photographic Competition encourages the community to engage with history. Community members begin to think about photos they have at home and often the launch becomes a reunion of sorts.

10.5 BELMONT MUSEUM RELOCATION PROJECT PROGRESS REPORT

ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Details</u>
Tabled Attachment 5 – Item 10. refers	Belmont Museum Relocation Project Progress Report Presentation

The Local History Curator provided a progress report on the relocation of the Belmont Museum from its location in Elizabeth Street to its new location within the Ruth Faulkner Public Library. The presentation provided an overview of the many challenges and opportunities created from this project.

The Belmont Museum Relocation Project Progress Report Presentation included the following:

- A Brief Recap of the Museum Relocation Project
- Belmont's Known Treasures
- Safety – OSH Requirements
- National Museum Standards
- A Comparable Collection
- From Trainees to Experts
- Challenges and Triumphs
- Transformation – Before and After
- Behind the Scenes
- The New Museum

8.29pm Cr Powell (Presiding Member) requested that Cr Rossi (Deputy Presiding Member) take the Chair and departed the meeting.

(Refer [Tabled Attachment 5](#) for further information).

A series of questions were asked and responded to as follows:

- The increase in visitor numbers to the museum can partly be attributed to the museum being relocated to a more central location, and also due to the museum closure which may have created a sense of mystery in the community. Many visitors to the library saw the enclosed area set aside for the museum and wondered what was in it. The ongoing challenge for the museum is to keep this momentum going by regularly updating displays and instigating new ways to keep visitors interested and engaged.
- The current location of the museum has the advantage of being central and convenient for library users, however there is no longer space for visitors to stop for a coffee and chat.

10.6 COMMUNITY CONTRIBUTION FUND

ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Details</u>
Tabled Attachment 6 – Item 10.6 refers	<u>Community Contribution Fund (CCF) Round 12, March 2017 Presentation</u>

The Coordinator Community Development provided an update on Community Contribution Fund applications – Round 12.

8.35pm The Coordinator Library and Heritage Services and the Local History Curator departed the meeting and did not return.

8.37pm Cr Powell returned to the meeting.

8.37pm Cr Powell departed the meeting and did not return.

The Community Contribution Fund (CCF) Round 12, March 2017 presentation included the following:

- CCF Summary
- Summary of Round 12

(Refer [Tabled Attachment 6](#) for further information).

A series of questions were asked and responded to as follows:

- The Domestic Violence Advocate position located at Belmont Police Station has been operational for three months and reported domestic violence figures have continued to rise during this time.
- A number of unsuccessful groups did not understand the CCF application requirements. Some groups did not communicate with the City and made no further enquiries about the supporting documentation required. These groups then did not understand why their applications were unsuccessful.
- The City's Grants Officer and Club Engagement Officer have assisted some clubs by investigating and suggesting alternative funding sources.
- \$80,000 is an annual budget allocated to the CCF across two rounds. \$97,883.20 was requested in Round 12, and \$63,272.83 was granted. Funding requested but not granted this round totalled \$34,610.37.
- Five of the eight unsuccessful applications were not eligible for funding in this round as they did not meet the required criteria.
- The maximum funding available for incorporated groups is \$5,000.
- The maximum funding available for unincorporated Parent and Citizen/Parent and Friends groups is \$500.
- Belmont Men's Shed Incorporated has received CCF funding twice.

Item 10.6 Continued

- The CCF is advertised in the Belmont Bulletin, Southern Gazette, City's website, on social media, and through various focus group discussions and email networks. An application received this round advised the City that this funding opportunity was made known to them through word of mouth.

10.7 MULTICULTURAL ACTION PLAN UPDATE

ATTACHMENT DETAILS

Attachment No	Details
Tabled Attachment 7 – Item 10.7 refers	<u>Multicultural Action Plan 2016-2018: Connecting, Celebrating and Growing Presentation</u>

The Coordinator Community Development provided an update on key programs and activities delivered as part of the Multicultural Action Plan (MAP).

The Multicultural Action Plan 2016-2018: Connecting, Celebrating and Growing Presentation included the following:

- Overview
- Communicating and Participating

8.53pm The Manager Community Place Making departed the meeting.

- Building Resilient Families

8.56pm The Manager Community Place Making returned to the meeting.

- Building Capacity and Opportunities
- Recognise, Celebrate and Respond
- Tracking Our Progress and Reporting
- Challenges
- MAP 2017

(Refer [Tabled Attachment 7](#) for further information).

- The bags distributed at Citizenship Ceremonies are prepared by the Chief Executive Officer's Office. The Community Development Department prepare a monthly newsletter which provides an overview of their services and details of any upcoming events and is included in the bag.
- The Coordinator Community Development undertook to provide Councillors with a copy of the newsletter provided at Citizenship Ceremonies.

10.8 SISTER CITY UPDATE

The A/Manager Community Development provided an update on the Belmont Sister City Association (BSCA) program and tour dates, which included the following:

- The Adachi tour dates Adachi to Belmont are 26 July 2017 to 1 August 2017.
- The BSCA committee is running smoothly and is more approachable. Mrs Teasdale brings a great deal of history to the Committee, as does Cr Powell who also attends meetings.
- The City has committed to providing space for the BSCA Committee when they require it, however the current Committee has advised that the office is rarely used and may not be required.
- An audit of items in the office is being undertaken by BSCA and many items potentially of value have been discovered. A decision on whether this material will come to the City or will remain in the care of BSCA will need to be determined.
- The City has obtained internal legal advice and determined that BSCA is an incorporated body.
- The Committee has five to seven active members, which is a small group. It is hoped that the group will encourage a larger membership, which will include welcoming past students who will bring invaluable knowledge and insight to the Committee.
- The Secretary resigned her position, citing personal reasons. Her daughter has also resigned.
- Mrs Teasdale, Deputy Chairperson, brings a degree of formality to BSCA. Dealings with the Deputy Chairperson are not as a colleague (she does not work for the City), but as a BSCA Committee member. Dealings with the Chairperson and Treasurer are also as BSCA Committee members, not as colleagues even though they work for the City.
- Little useable documentation was extracted from the outgoing Committee, so processes have been developed and new documentation created. This process took considerable time.
- The new documentation created has internal legal and risk approval. There are clear statements on responsibilities and processes. A new student application form has been produced and has legal and risk approval.
- Current challenges include retaining and preparing home hosts and selecting new home hosts.
- Position changes at Adachi have meant new staff to work with and possibly educate on Sister City processes.
- To date the City has received six applications for home hosts.
- Applications for home hosts may be opened up to a broader range of people, for example high school staff who would like to host a student.

Item 10.8 Continued

- It is the responsibility of the BSCA Committee to write thank you letters to past Committee members and to manage Facebook and their website.
- The A/Manager Community Development undertook to ascertain whether the BSCA Facebook page is managed by a current Committee member.
- The A/Manager Community Development undertook to provide Councillors with the 2017 Adachi Tour itinerary.

11 ITEMS REQUIRING RECOMMENDATION TO COUNCIL

Nil.

12. NEXT MEETING

The next meeting of the Standing Committee (Community Vision) will be held on Monday 10 July 2017 commencing at 6.30pm.

13. CLOSURE

There being no further business the Deputy Presiding Member thanked everyone for their attendance and closed the meeting at 9.35pm.

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