



City of Belmont
STANDING COMMITTEE (COMMUNITY VISION)
MINUTES
TABLE OF CONTENTS

10 June 2019

ITEM	SUBJECT	PAGE NO
1.	OFFICIAL OPENING	2
2.	APOLOGIES AND LEAVE OF ABSENCE	2
3.	DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT	2
3.1.	FINANCIAL INTERESTS	2
3.2	DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY	2
4.	ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)	2
4.1	ANNOUNCEMENTS.....	2
4.2	DECLARATIONS BY MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPERS PRESENTLY BEFORE THE MEETING.....	2
5.	CONFIRMATION OF MINUTES.....	3
5.1	STANDING COMMITTEE (COMMUNITY VISION) MEETING HELD 3 SEPTEMBER 2018	3
6.	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION)	3
7.	NEW BUSINESS OF AN URGENT NATURE APPROVED BY PERSON PRESIDING OR BY DECISION	3
8.	QUESTIONS BY MEMBERS WITHOUT NOTICE	3
9.	BUSINESS ADJOURNED FROM A PREVIOUS MEETING	3
10.	ITEMS REQUIRING RECOMMENDATION TO COUNCIL.....	4
10.1	TERMS OF REFERENCE – STANDING COMMITTEE (COMMUNITY VISION).....	4
11.	NEXT MEETING	7
12.	CLOSURE.....	7

ATTACHMENTS INDEX

Attachment 1 – Item 10.1 refers
Attachment 2 – Item 10.1 refers

**MINUTES OF THE STANDING COMMITTEE (COMMUNITY VISION) MEETING HELD IN
THE RIVERVALE ROOM, CITY OF BELMONT CIVIC CENTRE, 215 WRIGHT STREET,
CLOVERDALE ON MONDAY, 10 JUNE 2019 COMMENCING AT 6.34 PM.**

MINUTES

PRESENT

Cr J Powell (Presiding Member)	South Ward
Cr R Rossi, JP, Deputy Mayor (Deputy Presiding Member)	West Ward
Cr P Marks, Mayor (Ex-Officio)	East Ward
Cr B Ryan	East Ward

ATTENDANCE

Mr J Christie	Chief Executive Officer
Mrs J Hammah	Director Community and Statutory Services
Mr A Sheridan	Director Infrastructure Services
Mr J Olynyk	A/Director Corporate and Governance
Mrs M Lymon	A/Manager Governance
Mrs J Barnes	Senior Governance Officer

OBSERVERS

Cr M Bass	East Ward
Cr S Wolff	South Ward

1. OFFICIAL OPENING

6.34 pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read the Acknowledgement of Country.

Before I begin I would like to acknowledge the traditional owners of the land on which we are meeting today, the Noongar Whadjuk people, and pay respect to Elders past, present and future leaders.

2. APOLOGIES AND LEAVE OF ABSENCE

Nil.

3. DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT

3.1. FINANCIAL INTERESTS

Nil.

3.2 DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY

Nil.

4. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

4.1 ANNOUNCEMENTS

Nil.

4.2 DECLARATIONS BY MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPERS PRESENTLY BEFORE THE MEETING

Nil.

5. CONFIRMATION OF MINUTES

**5.1 STANDING COMMITTEE (COMMUNITY VISION) MEETING HELD 3 SEPTEMBER 2018
(Circulated under separate cover)**

OFFICER RECOMMENDATION

MARKS MOVED, ROSSI SECONDED,

That the Minutes of the Standing Committee (Community Vision) Meeting held 3 September 2018 be confirmed as a true and accurate record.

CARRIED 4 VOTES TO 0

**6. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN
(WITHOUT DISCUSSION)**

Nil.

**7. NEW BUSINESS OF AN URGENT NATURE APPROVED BY PERSON PRESIDING
OR BY DECISION**

Nil.

8. QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil.

9. BUSINESS ADJOURNED FROM A PREVIOUS MEETING

Nil.

10. ITEMS REQUIRING RECOMMENDATION TO COUNCIL

10.1 TERMS OF REFERENCE – STANDING COMMITTEE (COMMUNITY VISION)

BUSINESS EXCELLENCE BELMONT

ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Details</u>
Attachment 1 – Item 10.1 refers	Revised Terms of Reference – Standing Committee (Community Vision) 2019 – Track Changes
Attachment 2 – Item 10.1 refers	Revised Terms of Reference – Standing Committee (Community Vision) 2019

Voting Requirement	:	Simple Majority
Subject Index	:	154/007 – Standing Committees
Location/Property Index	:	Property Address
Application Index	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	
Applicant	:	N/A
Owner	:	N/A
Responsible Division	:	Corporate and Governance

COUNCIL ROLE

- Advocacy** *When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive** *The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative** *Includes adopting local laws, local planning schemes and policies.*
- Review** *When Council reviews decisions made by Officers.*
- Quasi-Judicial** *When Council determines an application/matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include local planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*

PURPOSE OF REPORT

To present revised Terms of Reference for the Standing Committee (Community Vision) (refer [Attachment 1](#) and [Attachment 2](#)) to Council for endorsement.

SUMMARY AND KEY ISSUES

To revise and update the Terms of Reference for the Standing Committee (Community Vision).

Item 10.1 Continued

LOCATION

Not applicable.

CONSULTATION

There has been no specific consultation undertaken in respect to this matter.

STRATEGIC COMMUNITY PLAN IMPLICATIONS

In accordance with the Strategic Community Plan Key Result Area: Business Excellence Belmont.

Objective: Achieve excellence in the management and operation of the local government.

Strategy: Ensure decision making is supported by effective information and knowledge management.

POLICY IMPLICATIONS

There are no policy implications associated with this report.

STATUTORY ENVIRONMENT

There are no specific statutory requirements in respect to this matter.

BACKGROUND

The City of Belmont's Standing Committee (Community Vision) first met on 27 July 2010, as the Standing Committee (Community Capacity) and continues today. The original Terms of Reference for the Standing Committee (Community Capacity) were:

To examine, consider and recommend to Council on matters of strategic importance and relevance to the City of Belmont that relate to Community Development (now referred to as Community Capacity Building).

The Committee will act as a catalyst for social change that is driven by the community and designed to foster resilience and sustainability.

Through the Community Capacity Committee, Council's Community Development Department works with State Government and community organisations to identify opportunities to assist the community to develop services and structures to produce long term, sustainable improvements to enhance the quality of life of its community, taking into account the following areas:

Library Services, Leisure, Arts & Culture, Youth & Family Services, Community Wellbeing Crime Prevention, Seniors Services, Disability Access & Inclusion, Aboriginal Strategies Cultural and Linguistic Diversity (CALD) strategies, Affordable Housing Strategies, Community Capacity Building Strategies."

Item 10.1 Continued

OFFICER COMMENT

The revised Standing Committee (Community Vision) Terms of Reference are included in [Attachment 1](#) (showing the track changes) and [Attachment 2](#) (clean revised copy).

Terms of Reference for all City of Belmont Standing Committees are currently being reviewed and updated to ensure consistency.

A review of the Standing Committee (Community Vision) Terms of Reference is pertinent to ensure consistency with the Terms of Reference of all City of Belmont Standing Committees.

The Terms of Reference provide clear guidance on the purpose and objectives of the Standing Committee (Community Vision) and the duties and responsibilities of Committee members.

There have only been minor amendments made to the Terms of Reference.

FINANCIAL IMPLICATIONS

There are no financial implications evident at this time.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with this report.

SOCIAL IMPLICATIONS

The primary objective of the Standing Committee (Community Vision) is to act as a catalyst for social change that is driven by the community and designed to foster resilience and sustainability as outlined in the Terms of Reference.

The Duties and Responsibilities section of the Terms of Reference reflects the important role of Committee members in communicating Council social policies, strategies and plans to the community

OFFICER RECOMMENDATION

MARKS MOVED, RYAN SECONDED,

That the Standing Committee (Community Vision) recommends that Council endorse the revised Terms of Reference for the Standing Committee (Community Vision) ([refer Attachment 2](#)).

CARRIED 4 VOTES TO 0

11. NEXT MEETING

The next meeting of the Standing Committee (Community Vision) will be advised.

12. CLOSURE

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 6.37 pm.

MINUTES CONFIRMATION CERTIFICATION

The undersigned certifies that these minutes of the Standing Committee (Community Vision) Meeting held 10 June 2019 were confirmed as a true and accurate record at the Standing Committee Meeting held 17 September 2019:

Signed by the Person Presiding: _____



PRINT name of the Person Presiding:

JANET POWELL